

Trustees' Annual Report for the period

	Period start date	Period end date	
From	02 December 2019	To	01 December 2020

Section A Reference and administration details

Charity name	The Hub Fenton		
Other names charity is known by			
Registered charity number (if any)	1160110		
Charity's principal address	217 Dimsdale Parade West		
	Newcastle		
	Staffs		
	<table style="width: 100%;"> <tr> <td style="width: 60%;">Postcode</td> <td style="border: 1px solid black; padding: 5px;">ST5 8ED</td> </tr> </table>	Postcode	ST5 8ED
Postcode	ST5 8ED		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Howard Edwards	Secretary		Existing trustees
2	John Goodwin	Treasurer		Existing trustees
3	Carole Kind	Chair		Existing trustees
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Carole Kind

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity seeks support from various agencies to ensure that it complies with all requirements. It works closely with the Local Matters Team at the City Council, their funding support team and Voluntary Action Staffs. The trustees have been supported by a management team which is drawn from the volunteers who regularly support the activities.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To further or benefit the residents in Stoke on Trent and the surrounding neighbourhood, without distinction of sex, sexual orientation, race or political religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare, for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. The trustees have the power to establish or secure the establishment of a community centre and to maintain or manage or cooperate with any statutory authority in the maintenance and management of such a centre

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

for activities promoted by the charity in furtherance of the above objects.

The charity has been established for six years. During 2019-2020, the number of activities was reduced significantly due to Covid 19.

Face to face activities ceased on 17th March 2020.

Although a very challenging year the centre and its volunteers have been able to support and maintain links with beneficiaries through on line activity, activities sent by post, phone calls and doorstep deliveries. We have maintained very good link with and referred to them whenever there was a need.

Working with children and families

The work with children and families began with a First Aid Course for 8 to 12 year olds. This was delivered in partnership with the First Responders. The course was fully subscribed with 15 children. There is a waiting list when sessions can resume. Activities for a wider age group were very popular and continued whilst schools were open.

To maintain links with the children activity packs were sent out along with on-line meetings. It resulted in Christmas Card competitions, sewing activities and contributions to an on-line recipe book.

Working with adults

Sessions for adults supported by carers were delivered in the centre until 17th March 2020. Crafts, table games and mindfulness activities ran alongside cooking and gardening. Make and Taste sessions became a regular activity and increased the number of beneficiaries.

Funding to assist with healthy lifestyles was used from January to March to deliver Make and Taste activities followed by chair exercise with a physiotherapist. The sessions were at capacity until they ceased in March.

Supporting the community at home

Many of our beneficiaries were isolating from March onwards. A radical rethink of engagement was required. Some volunteers assisted vulnerable people and provided a food delivery. Others maintained weekly contact by phone. On line meetings were not available to members so craft activities were assembled by volunteers, quarantined and then posted to their homes. This was made possible with funding from the National Lottery. At Christmas over 70 people contributed to a town activity to make Christmas themed bunting to decorate the outside of the church and the Christmas Tree.

Partnership working

Currently suspended

A youth group, organised by the North Staffs Autism and Aspergers Association, delivers one session a month.

Starfish, an organisation for adults to develop their self confidence and motivation, holds a weekly meeting at the centre.

Our links with Heron Cross Allotments continue. Volunteers have continued to maintain our vegetable beds and greenhouse.

The local Coop has supported our work and a member of staff volunteers regularly. We work closely to identify and support local vulnerable people. Christmas gifts were donated by the Coop and made into hampers by volunteers who delivered them to local people.

Consultation

All attendees are consulted on a regular basis. The management team members and trustees aim to consider all requests and deliver as many as are practical and affordable. Consultation has taken place through phone calls, social media and online discussion.

The trustees, in their decision making, have ensured that throughout the year, the activities offered have been for public benefit and have made reference to the objectives of the charity and the public benefit guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Hub Fenton does not offer grants.

There are no investments.

Volunteers offer support to tend the garden and assist with the delivery of activities. There are fourteen volunteers who attend regularly. Two young people who have attended for a number of years are now volunteering during school holidays and evenings.

The number of hours contributed by volunteers in this reporting year has been reduced considerably due to Covid 19 from 3840 to 1890.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In June 2020 The Hub was a recipient of the Queen's Award for Voluntary Services. The Lord Lieutenant of Staffordshire will visit The Hub to present the award as soon as circumstances allow.

Established as a provider of activity for children and adults.

Supported people in the locality to make a difference by volunteering

Increased opportunities available for children and families and older people.

Maintained links with older people who are socially isolated, often through reduced mobility, lack of on-line provision or medical reasons.

Made links with external providers to begin partnership working.

Safeguarding training for all new volunteers.

Successfully applied for grant funding to develop a healthy living course

Offering activity on four days per week, pre-lockdown.
Delivered a First Aid Course to fifteen young people.

A range of art activities has been developed through links with an external provider.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not have any reserves. We have cash in the bank to support projects for the coming year.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

A grant was received to support the increased activities offered to the young people.

Fundraising was through small activities - coffee morning, book sales and bric a brac. The Hub hosted Santa at the town Christmas event – some income was generated through a raffle and refreshments.

The funds have been used to support our key objectives of providing education, recreational and leisure activities for local residents.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Carole Kind	J H Edwards
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	08-06-21	