

**(AMENDED ACCOUNTS)**

MINORITY MATTERS LTD

Accounts & Reports

For the year ended 31 August 2020

# MINORITY MATTERS LTD

## Contents

For the year ended 31 August 2020

	Page
Legal and administrative information	1
Trustees' report	2-3
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Notes to the accounts	7-10

## MINORITY MATTERS LTD

### Legal and Administrative Information

For the year ended 31 August 2020

Status: The organisation is a registered charity and a company limited by guarantee, incorporated on 27 August 2010.

Company Number: 7359940

Charity Number: 1160098

Registered Office: 51 Corker Walk, Andover Estate, London, N7 7RY.

Business Address: 51 Corker Walk, Andover Estate, London, N7 7RY.

Trustees:	Ms Safiyo Gaal	-	Chair
	Ms Khadija Mohamed	-	Member
	Ms Ikraan Dahir Ahmed	-	Member

Bankers: Barclays Bank PLC  
Leicester, LE87 2BB

Accountants: Issa Associates  
Chartered Certified Accountants  
40A Maygrove Road  
London, NW6 2EB

# MINORITY MATTERS LTD

## Directors Report

For the year ended 31 August 2020

### *Objective*

The objectives of Minority Matters Ltd are:

- Relief of poverty and unemployment;
- Advancement of education and training;
- Promotion of equality and diversity for the public benefit;
- Promotion of social inclusion of members of the community from ethnic minority backgrounds by preventing them from becoming socially excluded, relieving their needs and assisting them to integrate into British society.

### *Legal structure*

The Minority Matters Ltd is a registered company limited by guarantee and is registered with Charities Commission.

### *Financial statements*

The directors submit their report and financial statements for the year ended 31 August 2020.

### *Policies:*

#### *Reserve policy:*

The charity currently operates with minimal reserves. The directors are endeavouring to build up its donor base with a view to having reserves equal to 6 months operating expenditure.

#### *Risk(s) review:*

The directors have recently reviewed the major risks faced by the charity. This has resulted in efforts to raise unrestricted funds, increase charity's donor base.

### *Responsibilities*

Acting directors are responsible for keeping proper accounting records which disclose at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006.

Acting directors oversee preparation of financial statements, select suitable accounting policies and make judgments and estimates that are reasonable and prudent to give the true state of affairs of the company.

Directors are also responsible for safeguarding the assets of the company. They are elected and replaced as set out in the Memorandum and Articles of Association.

# MINORITY MATTERS LTD

## Directors Report (continued)

For the year ended 31 August 2020

### *Activities and Achievements*

The charity is managed by the elected trustee members, who are dedicated uplifting the communities we serve. The charity is staffed by 3 volunteers (here I would list all the teachers and everyone else working on projects. They're our staff, be it volunteering, part time or sessional). The office is open from Monday to Friday between 10.00am and 4.00pm.

Like most charities, the charity has been affected by Covid-19 and adapted services, postponed non-urgent projects and proceeded to deliver services online, where possible. There were urgent cases where face-to-face engagement was required, the charity was able to keep this work going through strict adherence to the government guideline.

The charity continued to inspire children and young people, empowering them through holistic educational support, to achieve their full potential and contribute to British society. This support also strengthened families, by empowering parents and encouraging positive relationships with their children and engagement with their local authorities. The educational support services, both online and face2face, allied with liaising and navigating parents through adapting new normal has helped many children and young people make up for the loss of education, so that they didn't fall behind. This support has improved their chances of better academic predicted achievement levels in core subjects. Having built the go to platform for communities, the charity had to step in and provide services to families with missing children/ in police custody/ prison remand/ in court/ struggling with mental health/ drugs issues. Thus, during lock-down, the charity provided help to young people, including children and their families escape from the clutches of county lines and organised criminals, exploiting them for profit from Class A and B drugs.

The charity delivered many projects focused on early intervention, held online community engagements and completed a project building resilience against knife crime. Charity formed strong partnerships and worked well with other local voluntary organisations, being part of a network that actively responded to Covid 19 and lockdown impacts to local communities.

Charity provided helplines to disseminate correct information, enabling ethnic minority communities access available Covid-19 support. Referral services was offered to local hospitals where they can refer community members to receive additional help. Charity supported self-isolating vulnerable groups via-sign posting available services, helped community organisations and assisted self-employed community members access government funding.

During the financial year, the charity continued to deliver the positive project that provided training on safeguarding and promoted better engagement between the police, local authorities and local communities.

In the past year, the charity has been visible in campaigning for statutory bodies to put an end to child enslavement, which is what child criminal exploitation is. Besides, practical day-to-day work, the charity was lobbying decision makers to create better support framework for children and young people who are victims of criminal exploitations, and to tighten safeguarding laws in order to stop more children and young people from becoming victims in the future.

This report was approved by the board and signed on its behalf by:

.....  
Ms Ikraan Dahir Ahmed  
Treasurer

Date: 16 April 2021

## MINORITY MATTERS LTD

### Independent examiner's report

For the year ended 31 August 2020

I report on the accounts of the company for the year ended 31 August 2020, which are set out on pages 5 to 6.

#### *Respective responsibilities of trustees and examiner*

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

#### *Basis of independent examiner's report*

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### *Independent examiner's statement*

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;

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Issa Associates  
Chartered Certified Accountants  
40A Maygrove Road  
London NW6 2EB

Date: 16 April 2021

**MINORITY MATTERS LTD**

**Statement of Financial Activities**

**For the year ending 31 August 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
<b><i>Incoming resources</i></b>					
From charitable activities	2	23,433	80,056	103,489	68,002
Investment income	2	-	-	-	-
<b>Total incoming resources</b>		<b>23,433</b>	<b>80,056</b>	<b>103,489</b>	<b>68,002</b>
<b><i>Resources expended</i></b>					
Charitable activities	3	19,721	59,778	79,500	66,398
Governance costs	4	-	1,127	1,127	1,213
<b>Total Resources Expended</b>		<b>19,721</b>	<b>60,905</b>	<b>80,627</b>	<b>67,611</b>
Net resources for the year	5	3,712	19,151	22,863	392
Fund balances at 31 August 2019		5,357	4,350	9,707	9,316
<b>Fund balances at 31 August 2020</b>		<b>9,069</b>	<b>23,501</b>	<b>32,570</b>	<b>9,707</b>

# MINORITY MATTERS LTD

## Balance Sheet

For the year ending 31 August 2020

	Notes	£	2020 £	2019 £
<b>Fixed assets</b>				
Tangible assets	7		791	315
<b>Current Assets:</b>				
Debtors	8	2,974		2,194
Cash at bank and in hand		<u>31,806</u>		<u>10,198</u>
		34,780		12,392
<b>Creditors: amounts falling due within one year</b>	9	<u>(3,000)</u>		<u>(3,000)</u>
<b>Net Current Assets</b>			<u>31,780</u>	<u>9,392</u>
<b>Total Assets less current liabilities</b>			<u><u>32,570</u></u>	<u><u>9,707</u></u>
<b>Funds of the charity:</b>				
Funds balance at 31-08-2020			32,570	9,707
			<u><u>32,570</u></u>	<u><u>9,707</u></u>

For the financial year 31 August 2020, the company was entitled to exemption from audit under s477 of the Companies Act 2006; and no notice has been deposited under s476.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime. The financial statements on pages 1 to 6 were approved by the board and signed on their behalf by:

.....  
Ikraan Dahir Ahmed  
Treasurer

Date: 16 April 2021



# **MINORITY MATTERS LTD**

## **Notes to the Accounts**

**For the year ending 31 August 2020**

### **1 Accounting Policies**

#### *1.1 Basis of accounting*

The financial statements have been prepared under the historical cost convention, and have been prepared in accordance with the Statement of Recommended Practice, *Accounting and Reporting by Charities* (Revised SORP 2015) and the Financial Reporting Standard for Smaller Entities.

#### *1.2 Incoming Resources*

Grants and donations are recognised on accruals basis.

Incoming resources are reported gross.

#### *1.3 Resources Expended*

Resources expended are included in the Statement of Financial Activities on accruals basis, inclusive of any VAT that cannot be recovered.

Expenditure that is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

#### *1.4 Depreciation*

Tangible fixed assets are stated at cost less depreciation.

Provision for depreciation of tangible fixed assets held by the charity is made at an annual rate of 25% on straight line basis.

# **MINORITY MATTERS LTD**

## **Notes to the Accounts**

**For the year ended 31 August 2020**

### **2. Grants and Donations**

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
L.B. of Islington (MTSSP)	-	24,807	24,807	7,467
L.B. of Hackney	-	30,507	30,507	37,583
Cripplegate Foundation	-	14,490	14,490	-
City of London	-	5,000	5,000	-
Child Care & Saturday school	23,009	-	23,009	22,952
HMRC JRS	-	5,252	5,252	-
Other charity income	424	-	424	-
	<u>23,433</u>	<u>80,056</u>	<u>103,489</u>	<u>68,002</u>

### **2. Investment Income**

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Interest receivable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Incoming Resources	<u>23,433</u>	<u>80,056</u>	<u>103,489</u>	<u>68,002</u>

# MINORITY MATTERS LTD

## Notes to the Accounts

For the year ending 31 August 2020

### 3a. Direct Charitable Expenditure

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Freelance Tutors	9,999	-	9,999	6,030
Rent and hall hire	-	14,431	14,431	7,955
Books & materials	695	-	695	871
Wages & salaries	-	25,702	25,702	31,398
Refreshments & travel	-	10,106	10,106	9,166
Volunteer costs	5,365	-	5,365	3,510
Training	-	8,391	8,391	4,000
Publicity & promotions	-	1,149	1,149	750
	<u>16,058</u>	<u>59,778</u>	<u>75,837</u>	<u>63,680</u>

### 3b. Support Costs

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Postage & stationery	1,060	-	1,060	108
Insurance	230	-	230	230
Telephone & Internet	1,163	-	1,163	557
Sundry expenses	733	-	733	869
Depreciation	476	-	476	953
	<u>3,663</u>	<u>-</u>	<u>3,663</u>	<u>2,717</u>
Total Charitable Activities	<u>19,721</u>	<u>59,778</u>	<u>79,500</u>	<u>66,398</u>

### 4. Governance

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Legal and Professional		1,127	1,127	1,213
	<u>-</u>	<u>1,127</u>	<u>1,127</u>	<u>1,213</u>
Total Resources Expended	<u>19,721</u>	<u>60,905</u>	<u>80,627</u>	<u>67,611</u>

### 5. Net resources balance

Please note, that the surplus balance (£22,863) for this year is the result of still to be delivered projects due to the impact of Coronavirus lockdown (COVID-19).

# MINORITY MATTERS LTD

## Notes to the Accounts

For the year ending 31 August 2020

### 6 Paid employees

6.1	<i>Staff costs</i>	2020 £	2019 £
	Gross wages salaries and benefits in kind	25,702	31,398
	Employers National Insurance costs	-	-
		<u>25,702</u>	<u>31,398</u>
6.2	<i>Number of employees</i>		
	The average monthly number of employees during the year was:	2020 Number	2019 Number
	Charitable activities	3	3
		<u>3</u>	<u>3</u>

### 7 Tangible Fixed Assets

	Office Equipment £	Total £
<b>Cost</b>		
At 1 September 2019	8,167	8,167
Additions	952	952
At 31 August 2020	<u>9,119</u>	<u>9,119</u>
<b>Depreciation</b>		
At 1 September 2019	7,852	7,852
Charged in the Year	476	476
At 31 August 2020	<u>8,328</u>	<u>8,328</u>
<b>Net Book Value</b>		
At 31 August 2020	<u>791</u>	<u>791</u>
31 August 2019	<u>315</u>	<u>315</u>

### 8 Debtors and prepayments

	2020 £	2019 £
Trade debtors	2,974	2,194
	<u>2,974</u>	<u>2,194</u>

### 9 Creditors – Amounts falling due within one year

	2020 £	2019 £
Other Creditors	3,000	3,000
	<u>3,000</u>	<u>3,000</u>