

THE OGILVIE PAVILION AND SPORTS GROUND CIO

England & Wales · Charity number 1160097

Details

Other names	THE PAVILION AND SPORTS GROUND (THORPENESS), THE PAVILION AND SPORTS GROUND
Status	Registered
Legal form	CIO
Registered	2015-01-22
Register	View on the Charity Commission register

Contact

Address	Logwood Bungalow Aldeburgh Road Aldringham Leiston IP16 4QH
Phone	01728830497
Email	eandsatkinson@hotmail.com
Website	https://www.ogilviepavilion.org

Activities

Objects: (1) TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF ALDRINGHAM-CUM-THORPE AND ALL THE NEIGHBOURING AND ADJACENT PARISHES WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND OTHER LEISURE TIME OCCUPATIONS WITH THE OBJECTS OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.(2) TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A PAVILION AND SPORTS GROUND AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR PERSON OR BODY) IN FURTHERANCE OF THESE OBJECTS.

Activities: To provide, manage and maintain the Ogilvies Pavilion and Sports Ground for recreation and other leisure time occupations with the object of improving the welbieng and conditions of life for the inhabitants of Aldringham-cum-Thorpe and the neighbouring parishes.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** THE PARISH OF ALDRINGHAN-CUM- THORPE AND ALL THE NEIGHBOURING AND ADJACENT PARISHES
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£18,719	£103,177	-	-
2023-12-31	£14,813	£35,678	-	-
2022-12-31	£8,417	£35,006	-	-
2021-12-31	£25,300	£19,451	-	-
2020-12-31	£12,802	£3,558	-	-

Trustees

Name	Role	Appointed
ERIC ATKINSON	Chair	2015-01-22
Alastair McElroy		2024-03-16
Dylan Gabriel Churchill		2020-11-23
Francis Patrick Byrne		2015-01-22
Jane Jaquet McLoughlin		2024-06-30
Maureen Jean Jones		2015-01-22
Michael Peter Ralph		2021-11-22
Sandra Irene Ralph		2017-04-02
Sara Patricia Paulley		2020-11-23
William Patrick John Seale		2020-11-23

THE OGILVIE PAVILION AND SPORTS GROUND CIO

England & Wales - Charity number 1160097

Accounts

Trustees Annual Report & Annual Accounts for 2024

The trustees have pleasure in presenting their report and financial statements of
The Pavilion and Sports Ground CIO for the year ending 31st December 2024

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name: The Ogilvie Pavilion and Sports Ground CIO
Thorpe Road, Thorpeness, Suffolk IP16 4FD

Charity No: 1160097

Principal Address - c/o: Eric Atkinson
Logwood
Aldeburgh Road
Aldringham
LEISTON
IP16 4QH

Trustees who served during the year were as follows:

Eric Atkinson	Chair	Pilgrims
Maureen Jones	Treasurer	Parish Council
Sara Paulley	Minutes Secretary	Elected
Francis Byrne		Cricket Club
Dylan Churchill		Elected
Alastair McElroy	From July 2024	Croquet Club
Jane McLoughlin	Until Feb/from June 24 AGM	Heritage Group
Michael Ralph		Rifle Club
Sandra Ralph		Elected
William Seale		Elected
Vacant		Ukulele Group

The constitution provides for 8 elected trustees, 12 nominated trustees and 3 co-opted trustees

The accounts have been scrutinized by three members of the Charity

TYPE OF GOVERNING BODY

The Charity is governed by all the Trustees elected, co-opted and nominated in accordance with the Constitution.

CONSTITUTION

The charity was established as a Charitable Incorporated Organisation (CIO) in January 2015 to the charities commission standard Foundation Model.

APPOINTMENT OF TRUSTEES

The ten Trustees are the sole members of the Charity. In the year, four of the Trustees were elected from the local community and six were nominated by the supporting user groups.

THE PAVILION AND SPORTS GROUND MANAGEMENT COMMITTEE

The management committee is made up of all the trustees and is responsible for all aspects of managing the facilities. The committee normally meets every six weeks and more often if there is a specific need.

RISK AND INTERNAL CONTROL

The management committee had previously identified the major risks that they believe the charity is exposed to and have taken steps to mitigate them, as follows.

Reduction or loss of users

The charity provides facilities to enable sports and recreation activities to be undertaken by a wide range of users. The committee monitors the use of the facilities to ensure they continue to provide a suitable environment for the users to grow and succeed in their aims and objectives.

If a significant reduction in users did occur the ability of the committee to provide the remaining users with adequate facilities would not be greatly impacted as the running costs could be reduced in line with the reduced use.

Damage to buildings, property and equipment.

The Charity has sufficient building and contents insurance in place to mitigate against permanent loss. The user groups are also required to insure themselves against any loss associated with their activity.

Reduced income

See Reserves Policy

Reduction of Trustees or helpers

If there was to be a reduction in support from volunteers to an unacceptable level then the user groups would have to take on the additional burdens required to maintain the facilities in order for them to continue their activities.

OBJECTIVES AND ACTIVITIES

- (1) To promote for the benefit of the inhabitants of the Parish of Aldringham-cum-Thorpe and all the neighbouring and adjacent parishes without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants.
- (2) To establish or secure the establishment of a Pavilion and Sports Ground and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objectives.

POLICY ON GRANT-MAKING

Grants to enable user groups to start up or improve their offering are considered on a case-by-case basis.

CONTRIBUTION MADE BY VOLUNTEERS

Trustees and regular helpers number around 25. In addition, there is the input by many members of the user groups to facilitate their own activities. Much of this work has a direct benefit to the overall facility. It is difficult to put a monetary value on this input, but the results of our volunteer help can easily be appreciated. Only when a particular skill or qualification is required are additional resources engaged.

ACHIEVEMENTS AND PERFORMANCE

The Pavilion and Sports Ground

A new storage container has been acquired to provide a secure lock-up for ground maintenance equipment, the drive has been repaired, 500 hedging plants planted and a 5-a-side football pitch established. Along with regular maintenance and housekeeping activities.

New Community Hall

In January a full Planning application was submitted to East Suffolk Council and with only limited discussion, permission was granted in March. The detailed plans were presented to the local community at our third open day held at the beginning of May. The architect then proceeded to work on the detailed design drawings for submitting to building control in early 2025 and preparing the tender specification package.

We continue to produce a regular newsletter to keep people regularly informed as to what is happening at the pavilion, there are also 88 followers on Instagram.

Users and use

Cricket Club: The club is still going strong with about 25 members, with twelve matches played.

Work on the wicket has created a good playable surface. The Club has acquired a new mower with the help of a grant. A local volunteer helps with the mowing. The Club also owns a gang mower and a topper which are helping improve the grounds.

Each year the Club runs the Classic Car Rally which raises funds for the Club.

Croquet Club: The lawn improvements are ongoing and it is improving with time.

Membership is increasing, with initiatives to attract new members being a focus with the introduction of croquet with a social element. To this end, a barbecue was held in July

The next step is to improve the clubhouse with a major refurbishment. The walls will be insulated and boarded, followed by redecoration, new flooring and refurnishing.

Social Group: The monthly quiz remains the main activity of the group who continue to raise money in support of the Pavilion. The group also continue to support many of the other events taking place throughout the year.

Rifle Club: The Club now meets twice a week on Tuesdays and Thursdays and has two new members. The club continued to compete in the County Leagues with some success and held club competitions in the break between the winter and summer leagues. Maintenance work has been carried out on the building.

Parish Council: Continue to use the Pavilion for their formal Parish Council Meetings as well as all their supporting meetings.

Pilgrims Together: The group is again using the Pavilion for their face to Face meetings in the pavilion although the size of the room continues to be a problem.

Thorpeness and Aldringham Heritage Group: Continue to use the Pavilion for events and fundraising activities and are keen to be involved as they consider the Pavilion a significant part of Thorpeness' heritage.

Ukulele Group: Continue to hold their weekly meetings at the Pavilion and contribute to a number of events throughout the year.

Regular events: Including the coastal fun run, parking for the regatta fireworks and the Classics at the Pavilion were all held again this year, with the addition of the Alzheimer's trek26 event which should also become an annual event. The pavilion open day is now established as an annual event held in spring. The number of regular events and individual bookings continue to increase and take place throughout the year.

The field has also been used by caravan clubs over four weekends during the summer months.

FINANCIAL REVIEW

Reserves policy

The Charity holds a small operating reserve to ensure the continuity of facilities being available should there be a major reduction in income. If necessary it would be possible for the committee to raise the level of charges, which are deliberately held low, either temporarily or permanently.

Designations

There are no ring-fenced deficits.

Investment Policy

The Charity has adopted a low-risk strategy to the investment of its funds and does not hold longer-term investments such as stocks and shares. All funds are held in cash using only mainstream banks and building societies

Main sources of funds

In the period covered by this report the main sources of funding were:

Fees from user groups, although deliberately kept low they were increased by a modest amount in November; hiring the Pavilion and Sports Ground; The bar; fundraising events and parking for the annual Thorpeness fireworks in August.

How expenditure has supported the objectives

In the period covered by this report, the major expenses continue to be insurance, utility bills, licensing and other fixed operating costs and repairs. Together with costs incurred on work carried out preparing the plans for the new build including architect fees, Q S fees and specialist reports.

PLANS FOR THE FUTURE PERIODS

New Community Hall project: Work is being undertaken to submit a building control application in January and to hold a fourth open day in May 2025 where the latest plan will be presented. Following building regulations approval, it is intended to go out to tender for the build contract. Once the tenders are received we will have an accurate build cost that will be used to support grant applications.

Improvements to the Pavilion and sports ground will continue in the coming year. Specifically, with the addition of a picnic area and better walkways to improve accessibility. The improvements are aimed at making the facilities attractive to a more diverse groups of users.

DECLARATION

The trustees declare that they have approved the trustee's report and the accounts as shown in Appendix A

Signed on behalf of the Charities trustees

THE OGILVIE PAVILION AND SPORTS GROUND CIO
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

		2024		2023
RECEIPTS				
Hire Of Pavilion	£2,150.00		£1,330.00	
Hire of Field	£4,620.00		£3,530.00	
User Groups	£615.00		£1,382.00	
Parking	£1,491.00		£1,304.70	
Bar	£1,522.03		£1,295.63	
Fund raising	£415.02		£412.25	
Grants	£1,701.00		£142,614.85	
Sundry	£53.61		£0.00	
Interest	£6,151.55		£5,558.67	
Total		£18,719.21		£157,428.10
EXPENDITURE				
Stationary & Postage	£12.75		£0.00	
Insurance	£1,868.96		£1,553.04	
Licence	£501.00		£493.80	
Electric	£1,076.74		£1,433.38	
Anglia Water	£288.11		£154.44	
Rates	£178.23		£137.64	
Operaton	£2,901.38		£2,041.51	
Sewage/Refuse	£892.80		£984.40	
Maint & Repair	£300.19		£3,083.39	
Assets	£2,526.00		£290.53	
Grants	£1,300.00		£1,000.00	
New Development	£91,025.03		£24,505.87	
Insignis fees	£306.12		£0.00	
Total		£103,177.31		£35,678.00
SURPLUS FOR YEAR		-£84,458.10		£121,750.10

BALANCE SHEET as of 31st DECEMBER 2023

CURRENT ASSETS				
Cash in Hand	£0.00		£0.00	
Current Account	£27,851.12		£328,568.24	
Building Society	£91,151.55		£234,586.41	
Deposits	£359,693.88			
Total		£478,696.55		£563,154.65
BAR ACCOUNT				
Cash in Hand	£189.08		£270.07	
Stock	£342.00		£293.60	
Less CURRENT LIABILITIES				
Total		£531.08		£563.67
Total @ 31st December		£479,227.63		£563,718.32

THE OGILVIE PAVILION AND SPORTS GROUND CIO

England & Wales - Charity number 1160097

Accounts

Trustees Annual Report & Annual Accounts for 2023

The trustees have pleasure in presenting their report and financial statements of
The Pavilion and Sports Ground CIO for the year ending 31st December 2023

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name: The Ogilvie Pavilion and Sports Ground CIO
Thorpe Road, Thorpeness, Suffolk IP16 4FD

Charity No: 1160097

Principal Address - c/o: Eric Atkinson
Logwood
Aldeburgh Road
Aldringham
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IP16 4QH

Trustees who served during the year were as follows:

Eric Atkinson	Chair	Pilgrims
Maureen Jones	Treasurer	Parish Council
Sue Atkinson	Until June 2023 AGM	St Andrew's Tea and Toast
Sara Paulley	Minutes Secretary	Elected
Sue Allen	Until July 2023	Social Group
Mark Ballamy	Until July 2023	Heritage Group
Francis Byrne		Cricket Club
Dylan Churchill		Elected
Jane McLoughlin		Croquet Club
Michael Ralph		Rifle Club
Sandra Ralph		Elected
William Seale		Elected
Steve White	Until September 2023	Ukulele Group

The constitution provides for 8 elected trustees, 12 nominated trustees and 3 co-opted trustees

The accounts have been scrutinized by three members of the Charity

TYPE OF GOVERNING BODY

The Charity is governed by all the Trustees elected, co-opted and nominated in accordance with the Constitution.

CONSTITUTION

The charity was established as a Charitable Incorporated Organisation (CIO) in January 2015 to the charities commission standard Foundation Model.

APPOINTMENT OF TRUSTEES

The twelve Trustees are the sole members of the Charity. In the year, four of the Trustees were elected from the local community and eight were nominated by each of the eight supporting user groups.

THE PAVILION AND SPORTS GROUND MANAGEMENT COMMITTEE

The management committee is made up of all the trustees and is responsible for all aspects of managing the facilities. The committee normally meets every six weeks and more often if there is a specific need.

RISK AND INTERNAL CONTROL

The management committee had previously identified the major risks that they believe the charity is exposed to and have taken steps to mitigate them, as follows.

Reduction or loss of users

The charity provides facilities to enable sports and recreation activities to be undertaken by a wide range of users. The committee monitors the use of the facilities to ensure they continue to provide a suitable environment for the users to grow and succeed in their aims and objectives.

If a significant reduction in users did occur the ability of the committee to provide the remaining users with adequate facilities would not be greatly impacted as the running costs could be reduced in line with the reduced use.

Damage to buildings, property and equipment.

The Charity has sufficient building and contents insurance in place to mitigate against permanent loss. The user groups are also required to insure themselves against any loss associated with their activity.

Reduced income

See Reserves Policy

Reduction of Trustees or helpers

If there was to be a reduction in support from volunteers to an unacceptable level then the user groups would have to take on the additional burdens required to maintain the facilities in order for them to continue their activities.

OBJECTIVES AND ACTIVITIES

- (1) To promote for the benefit of the inhabitants of the Parish of Aldringham-cum-Thorpe and all the neighbouring and adjacent parishes without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants.
- (2) To establish or secure the establishment of a Pavilion and Sports Ground and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objectives.

POLICY ON GRANT-MAKING

Grants to enable user groups to start up or improve their offering are considered on a case-by-case basis.

CONTRIBUTION MADE BY VOLUNTEERS

Trustees and regular helpers number around 20. In addition, there is the input by many members of the user groups to facilitate their own activities. Much of this work has a direct benefit to the overall facility. It is difficult to put a monetary value on this input, but the results of our volunteer help can easily be appreciated. Only when a particular skill or qualification is required are additional resources engaged.

ACHIEVEMENTS AND PERFORMANCE

The Pavilion and Sports Ground

In January the proposed car parking area by the entrance was fenced in and made available for use by the community and the following month the front signage for the pavilion was completed.

In February a quantity surveyor was appointed to the new build project to provide an indicative cost for the proposed new build which came out at £1.5m which is the upper range of what was considered. In May we held our second Open Day where the final set of plans for the new build were presented before submitting a pre-planning application to East Suffolk Council in June, following a very successful meeting with their lead planner, we received a very favorable response to the pre-app in August. Following this response, the Trustees agreed that the architect should proceed to prepare a full planning application which should include all the supporting information recommended in the pre-app consultation.

A regular newsletter is now being produced to keep people regularly informed as to what is happening at the pavilion, there are also 80 followers on Instagram.

Users and use

Cricket Club: The club is still going strong and is now predominately run by young members, with twelve matches being played.

Work has been undertaken to improve the wicket and outfield and through grants given by the pavilion trustees and local councillors the club was able to purchase a tractor mower, which together with the new gang mower is making a significant difference in the preparation of the ground.

Croquet Club: The club is expanding with the open day being a great success. The club plays six days a week and a boules/petanque area has been created.

Social Group: The monthly quiz remains the main activity of the group who continue to raise money in support of the Pavilion. The group also continue to support many of the other events taking place throughout the year.

Tea & Toast: Did not resume after the pandemic and with the loss of its founding member and main organizer they have decided not to continue as a user group.

Rifle Club: The club is still having some success in the County Leagues with the three teams and individuals doing well. Club competitions have been held in the break between the winter and summer leagues. Maintenance work has been carried out on the building.

Parish Council: Continue to use the Pavilion for their formal Parish Council Meetings as well as all their supporting meetings.

Pilgrims Together: Zoom continues to be used following the pandemic. However, the group is planning to use the Pavilion for their face to Face meetings in the coming year.

Thorpeness and Aldringham Heritage Group: Continue to use the Pavilion for events and fundraising activities and are keen to be involved as they consider the Pavilion a significant part of Thorpeness' heritage.

Ukulele Group: Continue to hold their weekly meetings at the Pavilion and contribute to a number of events throughout the year.

Regular events: Including the annual fun run, firework parking and the Classics at the Pavilion were all held this year. The pavilion open day which is to be establishes as an annual event was held in spring with other regular events and bookings being held throughout the year.. The field has been used by caravan clubs for four weekends during the summer months.

FINANCIAL REVIEW

Reserves policy

The Charity holds a small operating reserve to ensure the continuity of facilities being available should there be a major reduction in income. If necessary it would be possible for the committee to raise the level of charges, which are deliberately held low, either temporarily or permanently.

Designations

There are no ring-fenced deficits.

Investment Policy

The Charity has adopted a low-risk strategy to the investment of its funds and does not hold longer-term investments such as stocks and shares. All funds are held in cash using only mainstream banks and building societies

Main sources of funds

In the period covered by this report the main sources of funding were:

Fees from user groups, although deliberately kept low they were increased by a modest amount in November; hiring the Pavilion and Sports Ground the fees for were also increased in November to cover increased running cost; The bar; fundraising events and parking for the annual Thorpeness fireworks in August. The CIO also received the outstanding money from the Alexander and Margaret Ogilvie Charity that had been held in investment accounts.

How expenditure has supported the objectives

In the period covered by this report, the major expenses continue to be insurance, utility bills, licensing and other fixed operating costs and repairs. Together with costs incurred on work carried out preparing the plans for the new build including architect fees, survey fees and specialist reports.

PLANS FOR THE FUTURE PERIODS

We are working towards submitting a full planning application in January and to hold a third open day in May 2024 where it is hoped we will be able to show a complete set of approved plans. Following the approval of the plans it is intended to continue with the technical details with a submission to East Suffolk Building Control later in the year.

Improvements to the Pavilion and sports ground will continue, making the facilities attractive to more diverse groups of users.

DECLARATION

The trustees declare that they have approved the trustee's report and the accounts as shown in Appendix A

Signed on behalf of the Charities trustees

THE OGILVIE PAVILION AND SPORTS GROUND CIO
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

		2023		2022
RECEIPTS				
Hire Of Pavilion	£1,330.00			£945.00
Hire of Field	£3,530.00			£3,460.00
User Groups	£1,382.00			£530.00
Parking	£1,304.70			£1,049.98
Bar	£1,295.63			£1,014.13
Fund raising	£412.25			£626.21
Mag. Ogilvie Trust	£142,614.85			£0.00
Sundry	£0.00			£245.00
Interest	£5,558.67			£546.26
Total		£157,428.10		£8,416.58
EXPENDITURE				
Stationary & Postage	£0.00			£28.80
Insurance	£1,553.04			£1,373.82
Licence	£493.80			£604.97
Electric	£1,433.38			£1,070.45
Anglia Water	£154.44			£91.20
Rates	£137.64			£246.64
Operating Costs	£2,041.51			£119.08
Sewage/Refuse	£984.40			£720.00
Maint & Repair	£3,083.39			£22,226.41
Assets	£290.53			£179.00
Grants	£1,000.00			£0.00
New Development	£24,505.87			£1,317.98
Other/Sundries	£0.00			£7,027.53
Total		£35,678.00		£35,005.88
SURPLUS FOR YEAR		£121,750.10		-£26,589.30

BALANCE SHEET as of 31st DECEMBER 2023

CURRENT ASSETS				
Cash in Hand	£0.00			£143.25
Current Account	£328,568.24			£355,634.91
Building Society	£234,586.41			£85,769.64
Deposits				
Total		£563,154.65		£441,547.80
BAR ACCOUNT				
Cash in Hand	£270.07			£265.32
Stock	£293.60			£295.00
Less CURRENT LIABILITIES				
Total		£563.67		£560.32
Total @ 31st December		£563,718.32		£442,108.12

THE OGILVIE PAVILION AND SPORTS GROUND CIO

England & Wales - Charity number 1160097

Accounts

Trustees Annual Report & Annual Accounts for 2022

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Sara Paulley	Minutes Secretary	Elected
Sue Allen		Social Group
Mark Ballamy	From March 2022	Heritage Group
Francis Byrne		Cricket Club
Dylan Churchill		Elected
Stuart Girling	Until October 2022	Badminton Club
Jane McLoughlin		Croquet Club
Michael Ralph		Rifle Club
Sandra Ralph		Elected
William Seale		Elected
Steve White		Ukulele Group

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APPOINTMENT OF TRUSTEES

The Trustees are the sole members of the Charity. In the year, four of the Trustees were elected from the local community and ten were nominated by each of the ten supporting user groups and two were co-opted from the local community

THE PAVILION AND SPORTS GROUND MANAGEMENT COMMITTEE

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RISK AND INTERNAL CONTROL

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Reduction or loss of users

The charity provides facilities to enable sports and recreation activities to be undertaken by a wide range of users. The committee monitors the use of the facilities to ensure they continue to provide a suitable environment for the users to grow and succeed in their aims and objectives.

If a significant reduction in users did occur the ability of the committee to provide the remaining users with adequate facilities would not be greatly impacted as the running costs could be reduced in line with the reduced use.

Damage to buildings, property and equipment.

The Charity has sufficient building and contents insurance in place to mitigate against permanent loss. The user groups are also required to insure themselves against any loss associated with their activity.

Reduced income

See Reserves Policy

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OBJECTIVES AND ACTIVITIES

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ACHIEVEMENTS AND PERFORMANCE

The Pavilion and Sports Ground

In the early part of the year, the use of the Pavilion was still being impacted by the effects of the pandemic.

However, in April we held an Open Day where two sets of plans for a new build were presented, one to extend the existing building and the other to provide a new building and retain the existing building. A questionnaire was also made available for completion on the day and online, enabling the community to have a say on the way forward. Around 100 responses were received.

Although both plans were well received, there was overwhelming support for retaining the old Pavilion, as it forms part of the village heritage, and with the addition of a new building. The results from the questionnaire are

being used to assist in drafting a business plan so that the additional funding required can be sought.

Following the consultation an architect was appointed and a final design for the new build is being developed to a stage where costs can be established and a pre-application submitted to the local planning authority.

As part of the design process, the architect has also been looking at the layout of the field and we are investigating the possibility of providing a MUGA.

We have continued to carry out improvements to the existing building, providing hot water in the toilets and bar areas.

At the entrance, work has also continued with a new fence erected in the Thorpeness style together with new lighting columns, a frame to support new name boards and a flag pole. Water containers had been put in place to make it easier to water the fruit trees in summer. Most of this work has been paid for from the Covid grants.

From the open day and questionnaires, we have created a mailing list and are now issuing a regular newsletter.

Users and use

Cricket Club: Had a good consolidating year having played twelve games, and winning two games. Some promising new players had joined the club. Work is being done to improve the wicket. The club is now in a position to have a village-level team and create a league-level team.

Croquet Club: The grass has suffered during the dry summer but is now recovering. The club is expanding and has more members than ever. Currently twenty-nine members. Playing space is becoming limited. The club plays six days a week.

Social Group: Two well-attended barbecues have been held. The plan next year is to have a programme of events. The Classic Cars have been a success.

Tea & Toast: This has yet to resume after Covid.

Rifle Club: There are now fourteen members. Recently fourteen trophies won over the last two years have been handed out. Shooting takes place every Tuesday and Thursday, with three teams in the County League.

Parish Council: Continue to use the Pavilion for all their meetings.

Pilgrims Together: Zoom was introduced during the pandemic. As some of the group are elderly and not very mobile the use of Zoom will continue. Therefore, the Pavilion has not been used recently.

Heritage Group: The Pavilion is being used for events and fundraising and see the Pavilion as part of the village's heritage.

Ukulele Group: After live music was banned during the pandemic, the Uke-n-Smile ukulele group has enjoyed a full year of face-to-face meetings at the Pavilion. Virtual Zoom meetings are no substitute for the joy of making music with others! We have attracted several new members to our ranks and had guest players visiting us whilst on holiday in the area.

Regular events such as the annual fun run, firework parking and the Classics at the Pavilion were all back, together with other events which have been restarting.

The field has been used by caravan clubs for four weekends during the summer months.

FINANCIAL REVIEW

Reserves policy

The Charity holds a small operating reserve to ensure the continuity of facilities being available should there be a major reduction in income. If necessary it would be possible for the committee to raise the level of charges, which are deliberately held low, either temporarily or permanently.

Designations

There are no ring-fenced deficits.

Investment Policy

The Charity has adopted a low-risk strategy to the investment of its funds and does not hold longer-term investments such as stocks and shares. All funds are held in cash using only mainstream banks and building societies

Main sources of funds

Although the use of the Pavilion was still being influenced by the effects of the pandemic in the period covered by this report the main sources of funding were:

fees from user groups although they are kept low and have been the same for a number of years; hiring of the Pavilion and Sports Ground; fundraising events and parking for the annual Thorpeness fireworks in August.

How expenditure has supported the objectives

In the period covered by this report, the major expenses continue to be insurance, utility bills, licensing and other fixed operating costs. However, with the grants made available through the government support scheme, significant work continued to be carried out to improve the facilities for users, with the intention of making the venue more attractive and therefore, increasing its use. Costs have also been incurred on work carried out preparing the plans for the new build including architect fees, survey fees and specialist reports.

PLANS FOR THE FUTURE PERIODS

It is planned to hold a second open day at Easter 2023 where the finalized plans for the new build will be on display and progress with the work at the Pavilion can be presented, providing an update to the community and again giving an opportunity for feedback.

Improvements to the Pavilion and sports ground will continue, making the facilities attractive to more diverse groups of users.

DECLARATION

The trustees declare that they have approved the trustee's report and the accounts as shown in Appendix A

Signed on behalf of the Charities trustees

THE OGILVIE PAVILION AND SPORTS GROUND CIO
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

		2022	2021
RECEIPTS			
Hire Of Pavilion	£945.00		£1,010.00
Hire of Field	£3,460.00		£4,280.00
User Groups	£530.00		£0.00
Parking	£1,049.98		£859.70
Bar	£1,014.13		£0.00
Fund raising	£626.21		£0.00
Grants	£0.00		£18,708.00
Sundry	£245.00		£226.11
Interest	£546.26		£215.85
Total		£8,416.58	£25,299.66
EXPENDITURE			
Stationary & Postage	£28.80		£0.00
Insurance	£1,373.82		£1,484.74
Licence	£604.97		£609.78
Electric	£1,070.45		£463.79
Operational Cost	£753.13		
Anglia/East S. Water	£91.20		£380.45
Rates	£246.64		£92.84
New Development	£6,185.60		£115.64
Sewage/Refuse	£839.08		£300.00
Maint & Repair	£22,315.21		£9,252.35
Assets	£179.00		£5,875.99
Grants	£0.00		£0.00
Sundry	£1,317.98		£150.55
Other			£724.63
Total		£35,005.88	£19,450.76
SURPLUS FOR YEAR		-£26,589.30	£5,848.90

BALANCE SHEET as of 31st DECEMBER 2022

CURRENT ASSETS			
Cash in Hand	£143.25		£0.00
Current Account	£355,634.91		£381,438.47
Building Society	£85,769.64		£86,555.38
Deposits			
Total		£441,547.80	£467,993.85
BAR ACCOUNT			
Cash in Hand	£265.32		
Stock	£295.00		
Less CURRENT LIABILITIES			
Total		£560.32	£0.00
Total @ 31st December		£442,108.12	£467,993.85

THE OGILVIE PAVILION AND SPORTS GROUND CIO

England & Wales - Charity number 1160097

Accounts

Trustees Annual Report & Annual Accounts for 2021

The trustees have pleasure in presenting their report and financial statements of
The Pavilion and Sports Ground CIO for the year ending 31st December 2021

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name: The Ogilvie Pavilion and Sports Ground CIO
Thorpe Road, Thorpeness, Suffolk IP16 4FD

Charity No: 1160097

Principal Address - c/o: Eric Atkinson
Logwood
Aldeburgh Road
Aldringham
LEISTON
IP16 4QH

Trustees who served during the year were as follows:

Eric Atkinson	Chair	St Andrew's Church
Maureen Jones	Treasurer	Parish Council
Sue Atkinson	Secretary	Co-opted
Sara Paulley	Minutes Secretary	Elected
Sue Allen		Elected
Alan Biddlecombe		Elected
Francis Byrne		Cricket Club
Dylan Churchill		Elected
Brenda Deans	Until April 2021	Model Flying Club (folded)
Stuart Girling		Badminton Club
George Godbold	Until October 2021	Elected
Tim Hannon	Until March 2021	Rifle Club
Oliver Hellis	Until October 2021	Elected
Jane McLoughlin	From April 2021	Croquet Club
Andrew Paris	Until February 2021	Croquet Club
Sandra Ralph		Co-opted
Gareth Samuel	Until October 2021	Elected
William Seale		Elected
Wendy Sturmeay	Until March 2021	Social Group
Steve White	From November 2021	Ukulele Group

The constitution provides for 8 elected trustees, 12 nominated trustees and 3 co-opted trustees

The accounts have been scrutinized by three members of the Charity

TYPE OF GOVERNING BODY

The Charity is governed by all the Trustees elected, co-opted and nominated in accordance with the Constitution.

CONSTITUTION

The charity was established as a Charitable Incorporated Organisation (CIO) in January 2015 to the charities commission standard Foundation Model.

APPOINTMENT OF TRUSTEES

The Trustees are the sole members of the Charity. In the year, eight of the Trustees were elected from the local community and ten were nominated by each of the nine supportive user groups and two were co-opted from the local community

THE PAVILION AND SPORTS GROUND MANAGEMENT COMMITTEE

The management committee is made up of all the trustees and is responsible for all the aspects of managing the facilities. The committee normally meets every six weeks and more often if there is a specific need.

RISK AND INTERNAL CONTROL

The management committee had previously identified the major risks that they believe the charity is exposed to and have taken steps to mitigate them, as follows.

Reduction or loss of users

The charity provides facilities to enable sport and recreation activities to be undertaken by a wide range of users. The committee monitors the use of the facilities to ensure they continue to provide a suitable environment for the users to grow and succeed in their aims and objectives. If a significant reduction in users did occur the ability of the committee to provide the remaining users with adequate facilities would not be greatly impacted as the running costs could be reduced in line with the reduced use.

Damage to buildings, property and equipment.

The Charity has sufficient building and contents insurance in place to mitigate against permanent loss. The user groups are also required to insure themselves against any loss associated with their activity.

Reduced income

See Reserves Policy

Reduction of Trustees or helpers

If there was to be a reduction in support from volunteers to an unacceptable level then the user groups would have to take on the additional burdens required to maintain the facilities in order for them to continue their activities.

OBJECTIVES AND ACTIVITIES

- (1) To promote for the benefit of the inhabitants of the Parish of Aldringham-cum-Thorpe and all the neighbouring and adjacent parishes without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants.
- (2) To establish or secure the establishment of a Pavilion and Sports Ground and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objectives.

POLICY ON GRANT MAKING

Grants to enable user groups to start up or improve their offering are considered on a case by case basis.

CONTRIBUTION MADE BY VOLUNTEERS

Trustees and regular helpers number around 20, plus input by many members of the user groups to facilitate their own activities, much of the work having a direct benefit to the overall facility. It is difficult to put a monetary value on this input, but the results of our volunteer help can easily be appreciated. Only when a particular skill or qualification is required are additional resources engaged.

ACHIEVEMENTS AND PERFORMANCE

The Pavilion and Sports Ground

At the beginning of 2021 the pavilion remained closed until May when it was re-opened under the strict covid-19 controls with only limited use and was not fully back in use until the end of the year. However, work has continued on improving the facilities, to ensure that when restrictions are fully lifted the existing users return and we are in a position to attract new users.

The main room, bar area and toilets have been fully refurbished including the installation of energy efficient lighting. The entrance splay has been remodeled to improve access and make the site more appealing to the users.

With the support of the Trustees, the village beach bagger group planted 24 fruit trees, of local heritage varieties, on the margins of the field as part of the scattered orchard project, together with some addition native hedging.

With the failure of the old water pump in the well it was agreed to carry out a complete replacement of the system which was completed in October. The opportunity was also taken to carry out a complete refurbishment of the pumphouse.

As parking is a big issue in the village, a trial car parking on a small part of the sports ground for a limited time in the peak holiday season was carried out with some success and will be provided again next year.

With the loss of support for the existing website a new more modern website has been established, together with six dedicated email addresses and a facebook page.

Six new picnic benches were purchased and flower boxes installed in front of the pavilion.

A defibrillator was installed at the pavilion

FINANCIAL REVIEW

Reserves policy

The Charity holds a small operating reserve to ensure the continuity of facilities being available should there be a major reduction in income. If necessary it would be possible for the committee to raise the level of charges, which are deliberately held low, either temporarily or permanently.

Designations

There are no ring-fenced deficits

Investment Policy

The Charity has adopted a low risk strategy to the investment of its funds and does not hold longer term investments such as stocks and shares. All funds are held in cash using only mainstream banks and building societies

Main sources of funds

In a normal year the main sources of income would be from, fees from user groups, hiring of Pavilion and Sports Ground, fund raising event and parking for the annual Thorpeness fireworks in August. However, again this year because of the pandemic this income has been limited. However, the CIO were fortunate in securing further government support grants against our business rates which helped to cover the running costs and enabled a number of improvements to be carried out.

How expenditure has supported the objectives

In the period covered by this report, the major operating expense continues to be utility bills and licensing. However, with the grants made available through the government support scheme, significant work has been carried out to improve the facilities for users, with the intention of making the venue more attractive and therefore, increasing its use.

PLANS FOR THE FUTURE PERIODS

It is planned to hold an open day at Easter 2022 where alternative plans for a new or extended pavilion will be on display and a questionnaire available to everyone in the community enabling them to have their say on the future of the Pavilion and Sports Ground and its possible uses.

Improvements to the pavilion and sports ground will continue, making the facilities attractive to more diverse groups of users.

DECLARATION

The trustees declare that they have approved the trustee's report and the accounts as shown in Appendix A

Signed on behalf of the Charities trustees

THE OGILVIE PAVILION AND SPORTS GROUND CIO
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

		2021	2020
RECEIPTS			
Hire Of Pavilion	£1,010.00		£375.00
Hire of Field	£4,280.00		£1,981.85
User Groups	£0.00		£65.00
Parking	£859.70		£0.00
Bar	£0.00		£0.00
Fund raising	£0.00		£0.00
Grants	£18,708.00		£10,000.00
Sundry	£226.11		£0.00
Interest	£215.85		£380.48
Total		£25,299.66	£12,802.33
EXPENDITURE			
Stationary & Postage	£0.00		£0.00
Insurance	£1,484.74		£1,440.54
Licence	£609.78		£334.50
Electric	£463.79		£768.25
Anglia Water	£380.45		£129.56
Rates	£92.84		£47.00
SCDC Refuse	£115.64		£56.40
Sewage Disposal	£300.00		£290.00
Maint & Repair	£9,252.35		£491.70
Assets	£5,875.99		£0.00
Grants	£0.00		£0.00
Sundry	£150.55		£0.00
Other	£724.63		£0.00
Total		£19,450.76	£3,557.95
SURPLUS FOR YEAR		£5,848.90	£9,244.38

BALANCE SHEET as of 31st DECEMBER 2021

CURRENT ASSETS			
Cash in Hand	£0.00		£0.00
Current Account	£381,438.47		£375,805.42
Building Society	£86,555.38		£86,339.53
Deposits			
Total		£467,993.85	£462,144.95
BAR ACCOUNT			
Cash in Hand			
Stock			
Less CURRENT LIABILITIES			
Total		£0.00	£0.00
Total @ 31st December		£467,993.85	£462,144.95

THE OGILVIE PAVILION AND SPORTS GROUND CIO

England & Wales - Charity number 1160097

Accounts

Trustees Annual Report & Annual Accounts for 2020

The trustees have pleasure in presenting their report and financial statements
of
The Pavilion and Sports Ground CIO for the year ending 31st December 2020

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name: The Ogilvie Pavilion and Sports Ground CIO
Thorpe Road, Thorpeness, Suffolk IP16 4FD

Charity No: 1160097

Principal Address - c/o: Eric Atkinson
Logwood
Aldeburgh Road
Aldringham
LEISTON
IP16 4QH

Trustees who served during the year were as follows:

Eric Atkinson	Chair	Elected
Maureen Jones	Treasurer	Elected
Sue Atkinson	Secretary	St Andrew's Church
Alan Biddlecombe		Elected
Sandra Ralph		Elected
Lyn Jones		Elected
Sue Allen		Elected
Francis Byrne		Cricket Club
Stuart Girling		Badminton Club
Tim Hannon		Rifle Club
Andrew Paris		Croquet Club
Brenda Deans		Model Flying Club

The accounts have been scrutinized by three members of the Charity

TYPE OF GOVERNING BODY

The Charity is governed by all the Trustees elected and nominated in accordance with the Constitution.

CONSTITUTION

The charity was established as a Charitable Incorporated Organisation (CIO) in January 2015 to the charities commission standard Foundation Model.

APPOINTMENT OF TRUSTEES

The existing six elected and six nominated trustees remained in office for much of 2020 as the annual meeting of the Trustees was deferred until the end of the year because of the covid-19 pandemic

The Trustees are the sole members of the Charity.

THE PAVILION AND SPORTS GROUND MANAGEMENT COMMITTEE

The management committee is made up of all the trustees and is responsible for all the aspects of managing the facilities. The committee normally meets every six weeks and more often if there is a specific need. However this year because of the pandemic the committee met up until March after which they did not meet again until the end of the year when Zoom was used.

RISK AND INTERNAL CONTROL

The management committee had previously identified the major risks that they believe the charity is exposed to and have taken steps to mitigate them, as follows.

Reduction or loss of users

The charity provides facilities to enable sport and recreation activities to be undertaken by a wide range of users. The committee monitors the use of the facilities to ensure they continue to provide a suitable environment for the users to grow and succeed in their aims and objectives.

If a significant reduction in users did occur the ability of the committee to provide the remaining users with adequate facilities would not be greatly impacted as the running costs could be reduced in line with the reduced use.

Damage to buildings, property and equipment.

The Charity has sufficient building and contents insurance in place to mitigate against permanent loss. The user groups are also required to insure themselves against any loss associated with their activity.

Reduced income

See Reserves Policy

Reduction of Trustees or helpers

Following the declaration of the pandemic in March the committee could no longer hold fund raising activities, social events or seek to continue to increase the usage of the facilities. However some work did continue on improving the appearance of the pavilion and sports ground.

If there was to be a reduction in support from volunteers to an unacceptable level then the user groups would have to take on the additional burdens required to maintain the facilities in order for them to continue their activities.

OBJECTIVES AND ACTIVITIES

- (1) To promote for the benefit of the inhabitants of the Parish of Aldringham-cum-Thorpe and all the neighbouring and adjacent parishes without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants.
- (2) To establish or secure the establishment of a Pavilion and Sports Ground and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objectives.

POLICY ON GRANT MAKING

Grants to enable user groups to start up or improve their offering are considered on a case by case basis.

CONTRIBUTION MADE BY VOLUNTEERS

Trustees and regular helpers number around 20, plus input by many members of the user groups to facilitate their own activities, much of the work having a direct benefit to the overall facility. It is difficult to put a monetary value on this input, but the results of our volunteer help can easily be appreciated. Only when a particular skill or qualification is required are additional resources engaged.

ACHIEVEMENTS AND PERFORMANCE

The Pavilion and Sports Ground

The pavilion and sports ground were looking forward to another year of continued growth and development when the covid-19 pandemic struck in March which resulted in all activities being suspended and although there was a limited return to outside use in late summer, the facilities remained largely unused with most bookings and events being cancelled.

FINANCIAL REVIEW

Reserves policy

The Charity holds a small reserve to ensure the continuity of facilities being available should there be a major reduction in income. If necessary it would be possible for the committee to raise the level of charges, which are deliberately held low, either temporarily or permanently.

Designations

There are no ring-fenced deficits

Investment Policy

The Charity has adopted a low risk strategy to the investment of its funds and does not hold longer term investments such as stocks and shares. All funds are held in cash using only mainstream banks and building societies

Main sources of funds

In a normal year the main sources of income would be from, fees from user groups, hiring of Pavilion and Sports Ground, fund raising event and parking for the annual Thorpeness fireworks in August. However, this year because of the pandemic this income was not available. However the CIO were fortunate in securing the government support grant against our business rates which helped to cover the running costs.

How expenditure has supported the objectives

In the period covered by this report, the major expense continues to be utility bills and licensing, followed by limited maintenance and repair of the facilities.

PLANS FOR THE FUTURE PERIODS

A designs for the future development of a new Pavilion had been produced, however as committee meetings were put on hold little progress was made during the year.

Short term improvements to the pavilion continue, and improvements to the field and the perimeter are progressing.

DECLARATION

The trustees declare that they have approved the trustee's report and the accounts as shown in Appendix A

Signed on behalf of the Charities trustees

THE OGILVIE PAVILION AND SPORTS GROUND CIO
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

GENERAL FUND RECEIPTS AND PAYMENTS ACCOUNT

		2020	2019
RECEIPTS			
Hire Of Pavilion	£375.00		£2,370.00
Hire of Field	£1,981.85		£3,208.00
User Groups	£65.00		£330.00
Parking	£0.00		£1,323.00
Bar	£0.00		£1,250.20
Fund raising	£0.00		£1,340.10
Grants	£10,000.00		£0.00
Sundry	£0.00		£1,000.00
Interest	£380.48		£639.89
Total		£12,802.33	£11,461.19
EXPENDITURE			
Stationary & Postage	£0.00		£0.00
Insurance	£1,440.54		£1,409.37
Licence	£334.50		£465.02
Electric	£768.25		£1,172.56
Anglia Water	£129.56		£46.40
Rates	£47.00		£472.76
SCDC Refuse	£56.40		£84.60
Sewage Disposal	£290.00		£280.00
Maint & Repair	£491.70		£1,783.42
Assets	£0.00		£2,783.61
Grants	£0.00		£100.00
Sundry	£0.00		£0.00
Other	£0.00		£0.00
Total		£3,557.95	£8,597.74
SURPLUS FOR YEAR		£9,244.38	£2,863.45

BALANCE SHEET as of 31st DECEMBER 2020

CURRENT ASSETS			
Cash in Hand	£0.00		£0.00
Current Account	£375,805.42		£364,717.96
Building Society	£86,339.53		£85,319.16
Deposits			
Total		£462,144.95	£450,037.12
BAR ACCOUNT			
Cash in Hand			
Stock			
Less CURRENT LIABILITIES			
Total		£0.00	£0.00
Total @ 31st December		£462,144.95	£450,037.12