

CROSS GATES & DISTRICT GOOD NEIGHBOURS'SCHEME CIO

England & Wales · Charity number 1160095

Details

Other names	CDGNS
Status	Registered
Legal form	CIO
Registered	2015-01-22
Register	View on the Charity Commission register

Contact

Address	c/o CDGNS (Good Neighbours) Station Road Leeds LS15 7JY
Phone	01132606565
Email	admin@crossgatesgns.org.uk
Website	www.crossgatesgns.org.uk

Activities

Objects: 1. TO PROMOTE THE RELIEF OF THOSE IN NEED BECAUSE OF AGE, DISABILITY, ILL-HEALTH, FINANCIAL HARDSHIP, SOCIAL EXCLUSION OR OTHER DISADVANTAGE IN CROSS GATES AND SURROUNDING AREAS OF EAST LEEDS ('THE AREA OF BENEFIT') IN ANY MANNER WHICH NOW OR HEREAFTER MAY BE DEEMED TO BE CHARITABLE2. TO ADVANCE THE EDUCATION OF THE COMMUNITY IN THE AREA OF BENEFIT IN RELATION TO FINANCIAL, HEALTH AND WELLBEING, HOUSING AND WELFARE ENTITLEMENTS3. TO ADVANCE THE EDUCATION OF THE PUBLIC AND PROMOTE THE INTERESTS OF SOCIAL WELFARE WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS OF THE AREA OF BENEFIT

Activities: WE PROVIDE A VARIETY OF ACTIVITIES AND SERVICES TO OLDER PEOPLE AGED 60+ LIVING IN THE CROSSGATES AND SURROUNDING LS15 DISTRICTS TO PROMOTE HEALTHY AND INDEPENDANT LIVING AND TO REDUCE SOCIAL ISOLATION. THIS INCLUDES ADVOCACY, ADVICE, INFORMATION AND PRACTICAL SUPPORT, AS WELL AS GROUPS FOR EXERCISE AND WELL BEING, CREATIVE ARTS AND PURELY SOCIAL OPPORTUNITIES.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, Economic/community Development/employment, Recreation, Other Charitable Purposes
- **Who:** Elderly/old People

Geography

- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£415,960	£345,370	-	-
2024-09-30	£433,756	£390,621	-	-
2023-09-30	£397,540	£343,737	-	-
2022-09-30	£276,399	£320,894	-	-
2021-09-30	£334,322	£262,938	-	-

Trustees

Name	Role	Appointed
ANITA NAYLOR		2015-01-20
Brian Sugden		2021-12-14
COUNCILLOR PAULEEN GRAHAME		2015-01-20
Dr David Smith		2018-12-04
IRENE MARY MIDGLEY		2015-01-20
Jacqueline Cecilia Lawrence		2015-01-20
Lynda Pitts		2017-12-05
Tracey Shiels		2025-12-09

Accounts

Cross Gates & District Good Neighbours' Scheme CIO

Charity number 1160095

Annual Report and Financial Statements for the year ended 30 September 2025



**Cross Gates
& District Good
Neighbours'
Scheme CIO**
Working with and
for older people



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WEST YORKSHIRE

Cross Gates & District Good Neighbours' Scheme

Annual Report and Financial Statements
for the year ended 30 September 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report for the year ended 30 September 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Lynda Pitts	Chair
Jacqueline Lawrence	Vice-chair
Irene Midgley	
Anita Naylor	
Pauline Grahame	
Hazel Watson	
Brian Sugden	
David Smith	
Debra Coupar	

Charity number	1160095	Registered in England and Wales
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Registered and principal address

Station Road
Cross Gates
Leeds
LS15 7JY

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
West Malling, Kent
ME19 4JQ

The Co-operative Bank plc
PO Box 250
Skelmersdale
WN8 6WT

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 22 Jan 2015 as amended on 19 Dec 2022, and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report (continued) for the year ended 30 September 2025

Objectives and activities

The charity's objects

The objectives of the CIO are:

- a) to promote the relief of those in need because of age, disability, ill-health, financial hardship, social exclusion or other disadvantage in Cross Gates and neighbouring areas of East Leeds (the area of benefit) in any manner which now or hereafter may be deemed to be charitable.
- b) to advance the education of the community in the area of benefit in relation to financial, health and wellbeing, housing and welfare entitlements
- c) to advance the education of the public and promote the interests of social welfare with the objective of improving the conditions of life for the residents of the area of benefit.

The charity's main activities

Leeds City Council's 'Neighbourhood Network' grant continues to support our long-term sustainability. The grant had previously been cut by 10% and a further reduction of 10% after October 2025 was anticipated because of LCC's financial difficulties. However, that was averted and funding is expected to continue at the current level in the short term, though with no allowance for inflation. At the same time, our membership and all the resulting costs continue to increase. We augment our LCC funding (about one quarter of income) by applying for other grants and commissioning (about half) and through fundraising and small charges for most of our activities (about one quarter).

The effects of the Covid pandemic are persisting. Many of our members had deteriorated physically and/or mentally during lockdowns and we continue to devote considerable one-to-one support to help them to re-engage with society and improve their health and wellbeing. Volunteer training and risk assessments for all our activities contribute towards a safe and quality service.

Our activities for older people are delivered from our base at the Newman Centre in Cross Gates and from St Mary's Community Hall in Whitkirk. Our activities are set out in our quarterly Newsletters, delivered by hand to more than 1,600 members.

Public benefit statement

In setting our objectives and planning our activities, our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of elderly people in need because of ill health, disability, financial hardship or social isolation, and to the advancement of education and research.

Achievements and performance

Through our routine activities and outreach, we have continued to attract and recruit new members and volunteers for Cross Gates & District Good Neighbours Scheme CIO (CDGNS).

The Cross Gates & Whinmoor Community Hub, our major venture in the local Crossgates Shopping Centre, had become a vital resource for advice and support for the whole of the community, not just older people. Footfall had continued to increase, and a wide range of services were delivered by ourselves and other organisations. However, in view of the increasing funding shortfalls and uncertainty affecting all charities, we decided to close the Hub at the end of October 2024. Most of the Hub's activities and offers were transferred either to our base at the Newman Centre or to other local sites.

Significant management time is still being invested in trying to secure the longer-term future and sustainability of CDGNS, but this is becoming increasingly difficult as the healthcare funding crisis deepens.

Our major 'Enhance' project, from Leeds Community Healthcare NHS Trust and managed by Leeds Older People's Forum, involves cooperation between the third sector and NHS Neighbourhood Teams around hospital discharge and supporting patients with their wellbeing at home to avoid hospital admissions and re-admissions. We secured funding as a delivery partner for Year 4 of Enhance, to include our weekly Self-Management Health Hub.

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report (continued) for the year ended 30 September 2025

Achievements and performance continued

We renewed our Data Security and Protection Toolkit (DSPT) with NHS Digital for 2024-25, enabling us to maintain our NHSmail email address for contacts with the NHS, such as for Enhance.

We are a delivery partner on Travel With Confidence, now in Year 2, funded by the Motability Foundation and managed by Leeds Older People's Forum. We aim to help older and/or disabled people who may have stopped using public transport by restoring their confidence and enabling them to make fully independent journeys again. During this project we have been learning the best ways to engage and support such people.

Our minibuses are very heavily used, providing vital transport for many members to access our activities and enjoy day trips. Our "Buy a Bus" campaign was successful in raising funds for the purchase of two minibuses this year: one to expand our fleet to meet growing demand, and another to replace our aging third bus. This ensures that we now have a fleet of three reliable and safe vehicles to provide transport for our members for years to come.

Given the ongoing uncertainty around funding in the health and care sectors, the Trustees and management team continue to review contingency plans and sustainability measures for CDGNS, while ensuring the prudent and responsible use of our reserves.

Financial review

The net income for the year was £70,590, including net income of £40,849 on unrestricted funds and net income of £29,741 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £305,157.

Our charity aims to hold reserves equivalent to six to nine months' average expenditure, including the full redundancy liability. The Trustees regularly review commitments, activity levels, and the risks associated with income and expenditure to ensure reserves remain appropriate. Reserves may be used to fund essential investments where no other sources are available. Any surplus above the target is ring-fenced to support upcoming staff posts or to maintain current staffing levels, reflecting the uncertainty of long-term funding. Based on our budgeted spending of £326,000 this would equate to policy limits of £163,000 to £244,500.

The Trustees acknowledge that our reserves have exceeded our policy target but based on our current forecast we anticipate that the reserves will be back within the policy limits within 12 months.

Approved by the board of trustees on 21/11/2025

Lynda Pitts (Trustee)

Cross Gates & District Good Neighbours' Scheme CIO

Independent examiner's report to the trustees of Cross Gates & District Good Neighbours' Scheme CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30 September 2025, which are set out on pages 6 to 15.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

25/11/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Cross Gates & District Good Neighbours' Scheme CIO
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Grants and donations	(2)	7,507	304,689	312,196	336,988
Sales and fees		82,981	-	82,981	83,649
Fundraising		2,118	3,953	6,071	8,648
Social events		1,402	-	1,402	1,009
Bank interest		3,810	-	3,810	3,462
Profit on sale of fixed assets		9,500	-	9,500	-
Total income		107,318	308,642	415,960	433,756
Expenditure on:					
Salaries, NI and pensions	(3)	15,092	151,246	166,338	185,633
Payroll costs		489	1,347	1,836	2,022
Staff travel expenses		208	423	631	1,146
Materials and resources for activities		1,144	8,358	9,502	2,826
Training		56	24	80	60
Volunteer expenses and costs		1,616	3,375	4,991	2,970
Postage		9	1,275	1,284	-
Telephone and internet		-	1,778	1,778	1,792
Stationery		337	732	1,069	936
Independent examination		1,536	-	1,536	1,386
Printing and copying		-	4,391	4,391	6,345
Repairs, maintenance and cleaning		1,492	555	2,047	6,576
Insurance		1,964	2,769	4,733	1,043
Rent, rates and service charges		-	7,452	7,452	30,819
Room hire		5,879	13,628	19,507	19,126
Food purchases		7,976	6,202	14,178	26,778
Memberships and subscriptions		499	756	1,255	749
Furniture and equipment		7,863	528	8,391	4,809
Tutors fees		4,207	13,555	17,762	16,536
IT support and website		-	2,555	2,555	3,983
Entertainers		724	-	724	507
Prizes		2,805	-	2,805	2,970
Bank charges		-	60	60	60
Minibus expenses		11,612	2,582	14,194	13,037
Sundries		2,137	-	2,137	262
Depreciation		22,747	-	22,747	1,200
Grants and direct beneficiary support	(4)	386	30,568	30,954	57,050
Travel and Transport		-	433	433	-
Total expenditure		90,778	254,592	345,370	390,621
Net income / (expenditure)		16,540	54,050	70,590	43,135
Transfers between funds	(5)	24,309	(24,309)	-	-
Net movement in funds		40,849	29,741	70,590	43,135
Fund balances brought forward		329,933	34,481	364,414	321,279
Fund balances carried forward	(5)	370,782	64,222	435,004	364,414

All incoming resources and resources expended derive from continuing activities.

Cross Gates & District Good Neighbours' Scheme CIO

Balance sheet

as at 30 September 2025

		2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(6)	65,625	-	65,625	872
Total fixed assets		<u>65,625</u>	<u>-</u>	<u>65,625</u>	<u>872</u>
Current assets					
Debtors and prepayments	(7)	748	5,500	6,248	12,221
Cash at bank and in hand	(8)	306,140	58,722	364,862	379,878
Total current assets		<u>306,888</u>	<u>64,222</u>	<u>371,110</u>	<u>392,099</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(9)	1,731	-	1,731	28,557
Total current liabilities		<u>1,731</u>	<u>-</u>	<u>1,731</u>	<u>28,557</u>
Net current assets / (liabilities)		<u>305,157</u>	<u>64,222</u>	<u>369,379</u>	<u>363,542</u>
Net assets		<u>370,782</u>	<u>64,222</u>	<u>435,004</u>	<u>364,414</u>
Funds					
Unrestricted funds					
General unrestricted funds		370,782	-	370,782	289,933
Designated funds	(10)	-	-	-	40,000
Unrestricted funds		<u>370,782</u>	<u>-</u>	<u>370,782</u>	<u>329,933</u>
Restricted funds		<u>-</u>	<u>64,222</u>	<u>64,222</u>	<u>34,481</u>
Total funds		<u>370,782</u>	<u>64,222</u>	<u>435,004</u>	<u>364,414</u>

The financial statements were approved by the board of trustees on 21/11/2025

Lynda Pitts (Trustee)

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts

for the year ended 30 September 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Grants payable with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts

for the year ended 30 September 2025

1 Accounting policies continued

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Furniture and fittings: over 4 years

Computer equipment: over 4 years

Motor vehicles: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Cross Gates & District Good Neighbours' Scheme CIO
Notes to the accounts continued
for the year ended 30 September 2025

2 Grants and donations	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Clarion Housing Group	-	7,000	7,000	7,500
Forum Central	-	750	750	5,000
Good Things Foundation	210	-	210	-
HOPE	-	1,650	1,650	-
Keith Howard Foundation	-	10,000	10,000	-
Leeds Christian Community Trust (LCCT)	-	11,000	11,000	11,000
Leeds City Council (LCC)	-	109,364	109,364	143,957
Leeds Community Foundation (LCF)	-	3,831	3,831	5,292
Leeds Convalescent Society	-	500	500	1,078
Leeds Older People's Forum (LOPF)	-	55,664	55,664	63,235
Leeds Together Fund	-	2,000	2,000	-
Places for People	-	9,925	9,925	1,500
Skipton Building society	-	6,779	6,779	-
St James' Place Charity Foundation	-	2,000	2,000	-
Travel Connections	-	20,444	20,444	-
Voluntary Action Leeds (VAL)	120	52,200	52,320	29,200
Asda Foundation	-	-	-	500
McCarthy and Stone Foundation	-	-	-	4,000
Persimmon	-	-	-	3,000
Wade's Charity	-	-	-	2,000
Other donations	7,177	11,582	18,759	59,726
	<u>7,507</u>	<u>304,689</u>	<u>312,196</u>	<u>336,988</u>

3 Staff costs and numbers	2025	2024
	£	£
Gross salaries	151,963	173,065
Social security costs	12,206	10,307
Employment allowance	(7,244)	(5,000)
Pensions	4,989	5,394
Seconded staff	4,424	-
Redundancies	-	1,867
	<u>166,338</u>	<u>185,633</u>

The average number of employees during the year was 11, being an average of 5.5 full time equivalent (2024: 11, 6 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2025	2024
	£	£
Costs of the scheme to the charity for the year	4,989	5,394
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2025

4 Grant making

Project or activity	2025	2024
	£	£
Grants payable to other organisations	6,950	12,850
Food vouchers	19,697	26,980
Equipment and materials for beneficiaries	4,059	16,815
Other direct beneficiary support	248	405
Total	<u>30,954</u>	<u>57,050</u>

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC Adult Social Care	4,234	96,064	100,098	-	200
Buy a Bus	6,774	17,535	-	(24,309)	-
Clarion Futures	-	5,000	5,000	-	-
Clarion Safety event	-	500	500	-	-
Clarion digital event	-	500	500	-	-
Clarion fuel poverty event	-	1,000	1,000	-	-
LOPF Enhance	6,130	54,164	48,579	-	11,715
LOPF Household Support Fund	-	750	750	-	-
VAL Household Support Fund	-	30,000	4,583	-	25,417
LCCT Household Support Fund	-	11,000	11,000	-	-
VAL Householf Support Fund	-	15,000	15,000	-	-
LCC Inner East CC (2)	3,204	-	3,204	-	-
Keith Howards Foundation	-	10,000	5,073	-	4,927
LCF Lunch	-	2,043	2,043	-	-
LCF T days lunch	-	1,788	1,788	-	-
Leeds Convalescence Society	248	500	748	-	-
LOPF Winter grant	-	1,500	-	-	1,500
LCC M01 fund	5,998	12,500	12,248	-	6,250
LCC MICE	-	800	300	-	500
LCC Outer East CC (2)	3,335	-	3,335	-	-
Persimmon	2,029	-	2,029	-	-
Places for People	-	9,925	6,606	-	3,319
Skipton Building Society	-	6,779	1,326	-	5,453
LOPF - Travel Connections	1,365	20,444	18,876	-	2,933
VAL Leeds Together Fund	-	2,000	1,000	-	1,000
VAL Listening Well	-	2,100	1,092	-	1,008
Wade's Charity	1,164	-	1,164	-	-
VAL Welcome spaces	-	6,750	6,750	-	-
	<u>34,481</u>	<u>308,642</u>	<u>254,592</u>	<u>(24,309)</u>	<u>64,222</u>

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2025

5 Restricted funds continued

Fund name

LCC Adult Social Care	Delivery of the Neighbourhood Network Scheme.
Buy a Bus	Donations and fundraising specifically towards purchase of a new minibus. The transfer relates to the purchase of a new minibus in the year for the general purposes of the charity.
Clarion Futures	To deliver digital inclusion and IT sessions in the local community.
Clarion Safety event	Towards the costs of delivering a digital support online safety event.
Clarion digital event	Towards the costs of delivering a digital event.
Clarion fuel poverty event	Towards the costs of delivering a Fuel Poverty event.
LOPF Enhance	Deliver A Weekly Health Hub and support Seacroft Neighbourhood Team.
LOPF Household Support Fund	To provide essential food support and energy-efficient cooking appliances.
VAL Household Support Fund	To support the Cost Of Living Crisis . Providing food provision and household support - Shop staffing, overheads and running costs.
LCCT Household Support Fund	Towards food vouchers, fuel provision and overheads.
VAL Householf Support Fund	Towards the running costs of the community centre, proving food vouchers, fuel provision and overheads.
LCC Inner East CC (2)	Engagement Activities & Support to the Wider Community- Staffing costs.
Keith Howards Foundation	Towards the overhead costs of the third minibus and volunteer expenses.
LCF Lunch	Cross Gates lunch club - hot meal provision.
LCF T days lunch	Towards the T days lunch club - delivery of hot meals to housebound members.
Leeds Convalescence Society	For ukulele room hire costs and stationery.
LOPF Winter grant	To cover room hire, materials for pop up event, phone, volunteer training and staffing.
LCC M01 fund	To develop and deliver a Multiply and budget course and purchase of tablets.
LCC MICE	Towards furniture and Christmas activities.
LCC Outer East CC (2)	Engagement Activities & Support to the Wider Community- Staffing costs.
Persimmon	Donation towards Hub activities.
Places for People	Towards core costs and outreach in the community.
Skipton Building Society	To deliver digital and financial skills training via 1-1s, workshops and drop ins.
LOPF - Travel Connections	Travel with Confidence project.
VAL Leeds Together Fund	Towards grant distribution, co-ordination and admin.
VAL Listening Well	For staffing costs to attend three listening well sessions, facilitate focus groups.
Wade's Charity	Towards minibus costs and volunteer expenses.
VAL Welcome spaces	Grant distribution for The Welcome Space Fund to enable us to give onward support to community organisations in our neighbourhood who wish to deliver activities that can bring people together in Welcome Spaces, and household support fund.

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2025

6 Tangible assets	Fixtures and fittings	Equipment	Minibus and related	Total
Cost	£	£	£	£
At 1 October 2024	3,494	1,307	39,095	43,896
Additions	-	-	87,500	87,500
Disposals	-	-	(18,000)	(18,000)
At 30 September 2025	3,494	1,307	108,595	113,396
Depreciation				
At 1 October 2024	2,622	1,307	39,095	43,024
Depn reversed re. disposals	-	-	(18,000)	(18,000)
Charge for year	872	-	21,875	22,747
At 30 September 2025	3,494	1,307	42,970	47,771
Net book value				
At 30 September 2025	-	-	65,625	65,625
At 30 September 2024	872	-	-	872
7 Debtors and prepayments			2025	2024
			£	£
Debtors			62	593
Prepayments			686	1,288
Accrued income			5,500	10,340
			6,248	12,221
8 Cash at bank and in hand			2025	2024
			£	£
Cash at bank			364,847	379,748
Cash in hand			15	130
			364,862	379,878
9 Creditors and accruals			2025	2024
			£	£
Creditors			195	1,000
Accruals			1,536	3,541
			1,731	28,557

Cross Gates & District Good Neighbours' Scheme CIO
Notes to the accounts continued
for the year ended 30 September 2025

10 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Buy a Bus fund	40,000	-	-	(40,000)	-
	<u>40,000</u>	<u>-</u>	<u>-</u>	<u>(40,000)</u>	<u>-</u>

Fund name	Reason for designation
Buy a Bus fund	For the purchase of a new bus. Two new minibuses were purchased during the year utilising the designated fund fully.

11 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £88,848 (previous year: £82,368).

Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2025	2024
	£	£
Within one year	-	281
In the second to fifth years inclusive	-	-
Over five years from the balance sheet date	-	-
	<u>-</u>	<u>281</u>

Cross Gates & District Good Neighbours' Scheme CIO

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
Income						
Grants and donations	7,507	58,163	304,689	278,825	312,196	336,988
Sales and fees	82,981	83,649	-	-	82,981	83,649
Fundraising	2,118	3,437	3,953	5,211	6,071	8,648
Social events	1,402	834	-	175	1,402	1,009
Bank interest	3,810	3,462	-	-	3,810	3,462
Profit on sale of fixed assets	9,500	-	-	-	9,500	-
Total income	107,318	149,545	308,642	284,211	415,960	433,756
Expenditure						
Salaries, NI and pensions	15,092	17,033	151,246	168,600	166,338	185,633
Payroll costs	489	588	1,347	1,434	1,836	2,022
Staff travel expenses	208	288	423	858	631	1,146
Materials and resources for activities	1,144	974	8,358	1,852	9,502	2,826
Training	56	60	24	-	80	60
Volunteer expenses and costs	1,616	910	3,375	2,060	4,991	2,970
Postage	9	-	1,275	-	1,284	-
Telephone and internet	-	-	1,778	1,792	1,778	1,792
Stationery	337	317	732	619	1,069	936
Independent examination	1,536	-	-	1,386	1,536	1,386
Printing and copying	-	-	4,391	6,345	4,391	6,345
Repairs, maintenance and cleaning	1,492	6,351	555	225	2,047	6,576
Insurance	1,964	-	2,769	1,043	4,733	1,043
Rent, rates and service charges	-	15,331	7,452	15,488	7,452	30,819
Room hire	5,879	13,578	13,628	5,548	19,507	19,126
Food purchases	7,976	4,153	6,202	22,625	14,178	26,778
Memberships and subscriptions	499	193	756	556	1,255	749
Furniture and equipment	7,863	1,789	528	3,020	8,391	4,809
Tutors fees	4,207	13,218	13,555	3,318	17,762	16,536
IT support and website	-	2,629	2,555	1,354	2,555	3,983
Entertainers	724	437	-	70	724	507
Prizes	2,805	2,970	-	-	2,805	2,970
Bank charges	-	-	60	60	60	60
Minibus expenses	11,612	10,357	2,582	2,680	14,194	13,037
Sundries	2,137	237	-	25	2,137	262
Depreciation	22,747	1,200	-	-	22,747	1,200
Grants and direct beneficiary support	386	35	30,568	57,015	30,954	57,050
Travel and Transport	-	-	433	-	433	-
Total expenditure	90,778	92,648	254,592	297,973	345,370	390,621
Net income / (expenditure)	16,540	56,897	54,050	(13,762)	70,590	43,135
Transfers between funds	24,309	9,781	(24,309)	(9,781)	-	-
Net movement in funds	40,849	66,678	29,741	(23,543)	70,590	43,135
Fund balances brought forward	329,933	263,255	34,481	58,024	364,414	321,279
Fund balances carried forward	370,782	329,933	64,222	34,481	435,004	364,414

Accounts

Cross Gates & District Good Neighbours' Scheme CIO

Charity number 1160095

Annual Report and Financial Statements for the year ended 30 September 2024

The logo consists of a dark blue circle containing white text. The text is arranged in four lines: 'Cross Gates', '& District Good', 'Neighbours'', and 'Scheme CIO'. Below this, in a smaller font, is the tagline 'Working with and for older people'.

**Cross Gates
& District Good
Neighbours'
Scheme CIO**
Working with and
for older people

The logo is a blue rounded rectangle containing the text 'WYCAS' in large white letters, with 'COMMUNITY ACCOUNTING' and 'WEST YORKSHIRE' in smaller white letters below it.

WYCAS
COMMUNITY ACCOUNTING
WEST YORKSHIRE

Cross Gates & District Good Neighbours' Scheme CIO

Annual Report and Financial Statements
for the year ended 30 September 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report for the year ended 30 September 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Lynda Pitts	Chair	
Jacki Lawrence	Vice-chair	
Irene Midgley		
Anita Naylor		
Pauline Grahame		
Hazel Watson		
Brian Sugden		
David Smith		
Debra Coupar		

Charity number	1160095	Registered in England and Wales
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Registered and principal address	Bankers	
Station Road	CAF Bank Ltd	The Co-operative Bank plc
Cross Gates	25 Kings Hill Avenue	PO Box 250
Leeds	West Malling, Kent	Skelmersdale
LS15 7JY	ME19 4JQ	WN8 6WT

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 22 Jan 2015 as amended on 19 Dec 2022, and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report (continued) for the year ended 30 September 2024

Objectives and activities

The charity's objects

The objectives of the CIO are:

- a) to promote the relief of those in need because of age, disability, ill-health, financial hardship, social exclusion or other disadvantage in Cross Gates and neighbouring areas of East Leeds (the area of benefit) in any manner which now or hereafter may be deemed to be charitable.
- b) to advance the education of the community in the area of benefit in relation to financial, health and wellbeing, housing and welfare entitlements
- c) to advance the education of the public and promote the interests of social welfare with the objective of improving the conditions of life for the residents of the area of benefit.

The charity's main activities

Leeds City Council's 'Neighbourhood Network' grant continues to support our long-term sustainability, albeit reduced by 10% from previous levels and only currently renewed for 2 years up to October 2025. We augment this basic funding with income from other grants and commissioning, from fundraising, and from small charges for most of our activities.

As at September 2022, we had restored most of our activities following the Covid pandemic. However, many of our members had deteriorated physically and/or mentally through the effects of lockdowns, and we continue to devote considerable one-to-one support to help them to re-engage with society and improve their wellbeing. Volunteer training and risk assessments for all our activities contribute towards ensuring a quality and safe service. Our activities for older people are delivered from our base at the Newman Centre, rented from St. Theresa's Church (Saint John Henry Newman Parish Leeds) and St Mary's Community Hall to increase our reach and to ensure we deliver service across our area.

The Cross Gates & Whinmoor Community Hub, our major venture in the local Crossgates Shopping Centre, had become a vital resource for advice and support for the whole of the community, not just older people. The deepening cost of living crisis, which emerged during 2022-23, made the Hub even more needed, with footfall increasing and a wide range of services delivered by ourselves and other organisations. Regrettably, the funding climate for charities of all kinds has worsened significantly and in August we announced the closure of the Hub, to be managed up to the end of October 2024. We are proud to have delivered a wide range of services for all ages within the community for three years, supporting more than 25,000 people, and we thank the Crossgates Shopping Centre and all the organisations that have provided funding and support.

Not all Hub activities will cease. Some will transfer to other venues and some will move to our main site at The Newman Centre. We will continue to host the Cross Gates Local Care Partnership, which integrates the health, care and welfare activities of the statutory and voluntary sectors, and to contribute to events in the Crossgates Shopping Centre such as Health and Wellbeing, Dementia Awareness and Breast Feeding.

Public benefit statement

In setting our objectives and planning our activities, our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of elderly people in need because of ill health, disability, financial hardship or social isolation, and to the advancement of education and research.

Achievements and performance

We continued to exploit the Hub's position at the heart of the local community for our own operations and offer it to others for engagement with their clients, with our private meeting space available if required. Through these outreach activities and opportunities, we attracted and recruited new members and volunteers for Cross Gates & District Good Neighbours.

The Hub used Round 5 funding from the government's Household Support Fund to continue our Food Pantry up to September 2024, working in partnership with 10 local schools to identify and support vulnerable families.

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report (continued) for the year ended 30 September 2024

Achievements and performance continued

Round 2 of M01 funding through Skills for Life meant that we could continue to deliver Multiply training that aims to support people with numeracy and digital inclusion for financial resilience alongside one-to-one IT support and advice at the Hub. Over January to May 2024, the Hub supported about 500 people every month; 337 were signposted and 489 were referred to other services such as Welfare Rights, or helped to obtain Blue Badges, bus passes, etc.

Our older people's activities at the Newman Centre are set out in our quarterly Newsletters, delivered by hand to more than 1,400 members. Our major 'Enhance' project, from Leeds Community Healthcare NHS Trust and managed by Leeds Older People's Forum, involves cooperation between the third sector and NHS Neighbourhood Teams around hospital discharge and supporting patients with their wellbeing at home to avoid hospital admissions and re-admissions. Now in its third year, we are improving our partnership working with the NHS Teams. Our 'Moving on' exercise classes, developed as a long-term solution for patients to maintain and improve their activity and balance, especially after successful hospital discharge, are proving very popular.

We renewed our Data Security and Protection Toolkit (DSPT) with NHS Digital for 2023-24; this confirms our compliance with the UK General Data Protection Regulation and enables us to maintain our NHSmail email address for contacts with the NHS, such as for Enhance.

We have become one of five delivery partners on Travel With Confidence, part of a 3-year project funded by the Motability Foundation and managed by Leeds Older People's Forum. We will train volunteers as "Travel Buddies" to help older and/or disabled people who may have stopped using public transport, or active travel such as walking. The aim will be to restore their confidence and enable them to make fully independent journeys again.

Our two minibuses are very heavily used and will soon approach the end of their useful lives. Our "Buy a Bus" Campaign to raise funds for a third minibus stands at just over £20,000 at the end of August. A major initial contribution to Buy a Bus was taken from an unrestricted £50,000 donation that was received from a now deceased member, whom wished to remain anonymous.

In view of the depressed outlook for funding in the health and care sectors, our managers are looking at contingency planning and sustainability for Cross Gates and District Good Neighbours Scheme CIO.

Financial review

The net income for the year was £43,135, including net income of £66,678 on unrestricted funds and net expenditure of £23,543 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £329,061.

We aim to hold reserves amounting to six months' average expenditure; this includes the full redundancy liability. Our reserves policy requires us to consider our commitments and activity levels and the risk associated with each stream of income and expenditure. In 2021, our trustees increased our reserves target to £190k. Although our Community Hub will close, we have maintained the reserves target at £190k because of increasing costs and liabilities affecting all our activities.

The trustees acknowledge that the free reserves are approx. £130k above the policy target. To reduce this excess, at least £40k will be taken to contribute to the purchase and deployment of a much needed new minibus (along with fundraising income and donations specifically for this purpose), reducing the excess to approx. £90k or less. Given the uncertain economic and funding climate, the trustees will continue to review the position over the coming year.

Approved by the board of trustees on 6/11/2024

Lynda Pitts (Trustee)

Cross Gates & District Good Neighbours' Scheme CIO

Independent examiner's report to the trustees of Cross Gates & District Good Neighbours' Scheme CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30 September 2024, which are set out on pages 6 to 15.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

6/11/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Cross Gates & District Good Neighbours' Scheme CIO
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Grants and donations	(2)	58,163	278,825	336,988	309,329
Sales and fees		83,649	-	83,649	80,812
Fundraising		3,437	5,211	8,648	5,150
Social events		834	175	1,009	482
Bank interest		3,462	-	3,462	1,767
Total income		149,545	284,211	433,756	397,540
Expenditure on:					
Salaries, NI and pensions	(3)	17,033	168,600	185,633	180,230
Payroll costs		588	1,434	2,022	1,812
Staff travel expenses		288	858	1,146	546
Materials and resources for activities		974	1,852	2,826	4,045
Training		60	-	60	1,187
Volunteer expenses and costs		910	2,060	2,970	4,683
Postage		-	-	-	1,531
Telephone and internet		-	1,792	1,792	1,718
Stationery		317	619	936	1,673
Independent examination		-	1,386	1,386	1,386
Printing and copying		-	6,345	6,345	4,886
Repairs, maintenance and cleaning		6,351	225	6,576	1,847
Insurance		-	1,043	1,043	973
Rent, rates and service charges		15,331	15,488	30,819	29,935
Room hire		13,578	5,548	19,126	24,725
Food purchases		4,153	22,625	26,778	28,254
Memberships and subscriptions		193	556	749	1,276
Furniture and equipment		1,789	3,020	4,809	11,669
Tutors fees		13,218	3,318	16,536	16,363
IT support and website		2,629	1,354	3,983	3,505
Entertainers		437	70	507	540
Prizes		2,970	-	2,970	2,860
Bank charges		-	60	60	60
Minibus expenses		10,357	2,680	13,037	12,670
Sundries		237	25	262	164
Depreciation		1,200	-	1,200	5,199
Grants and direct beneficiary support	(4)	35	57,015	57,050	-
Total expenditure		92,648	297,973	390,621	343,737
Net income / (expenditure)		56,897	(13,762)	43,135	53,803
Transfers between funds		9,781	(9,781)	-	-
Fund balances brought forward		263,255	58,024	321,279	267,476
Fund balances carried forward	(5)	329,933	34,481	364,414	321,279

All incoming resources and resources expended derive from continuing activities.

Cross Gates & District Good Neighbours' Scheme CIO

Balance sheet

as at 30 September 2024

		2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(6)	872	-	872	2,072
Total fixed assets		<u>872</u>	<u>-</u>	<u>872</u>	<u>2,072</u>
Current assets					
Debtors and prepayments	(7)	767	11,454	12,221	7,780
Cash at bank and in hand	(8)	<u>328,449</u>	<u>51,429</u>	<u>379,878</u>	<u>337,138</u>
Total current assets		<u>329,216</u>	<u>62,883</u>	<u>392,099</u>	<u>344,918</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(9)	155	28,402	28,557	25,711
Total current liabilities		<u>155</u>	<u>28,402</u>	<u>28,557</u>	<u>25,711</u>
Net current assets / (liabilities)		<u>329,061</u>	<u>34,481</u>	<u>363,542</u>	<u>319,207</u>
Net assets		<u>329,933</u>	<u>34,481</u>	<u>364,414</u>	<u>321,279</u>
Funds					
Unrestricted funds					
General unrestricted funds		289,933	-	289,933	263,255
Designated funds	(10)	<u>40,000</u>	<u>-</u>	<u>40,000</u>	<u>-</u>
Unrestricted funds		<u>329,933</u>	<u>-</u>	<u>329,933</u>	<u>263,255</u>
Restricted funds		<u>-</u>	<u>34,481</u>	<u>34,481</u>	<u>58,024</u>
Total funds		<u>329,933</u>	<u>34,481</u>	<u>364,414</u>	<u>321,279</u>

The financial statements were approved by the board of trustees on 6/11/2024

Lynda Pitts (Trustee)

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts

for the year ended 30 September 2024

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Donated goods for resale are valued at the amount actually realised upon their sale.

Donated assets, facilities or services are valued at their estimated value to the charity. This is the price that the charity estimates it would pay in the open market for equivalent items; or services and facilities of equivalent utility to the charity.

Investments

Investments are stated at market value at the balance sheet date. The SOFA includes the net gains and losses arising on revaluations and disposals throughout the year.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Grants payable with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts

for the year ended 30 September 2024

1 Accounting policies continued

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Furniture and fittings: over 4 years

Computer equipment: over 4 years

Motor vehicles: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Cross Gates & District Good Neighbours' Scheme CIO
Notes to the accounts continued
for the year ended 30 September 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Asda Foundation	-	500	500	-
Clarion Housing Group	-	7,500	7,500	5,000
Forum Central	-	5,000	5,000	2,750
Leeds Christian Community Trust	-	11,000	11,000	-
Leeds City Council (LCC)	-	143,957	143,957	127,577
Leeds Community Foundation (LCF)	-	5,292	5,292	23,267
Leeds Convalescent Society	-	1,078	1,078	-
Leeds Older People's Forum (LOPF)	-	63,235	63,235	69,196
McCarthy and Stone Foundation	-	4,000	4,000	-
Persimmon	-	3,000	3,000	-
Places for People	-	1,500	1,500	-
Voluntary Action Leeds (VAL)	-	29,200	29,200	45,805
Wade's Charity	-	2,000	2,000	2,000
Leeds 2023	-	-	-	1,050
Leeds Mind	-	-	-	1,000
Sir George Martin Trust	-	-	-	2,100
The Charles and Elsie Sykes Trust	-	-	-	2,000
The Keith Howard Foundation	-	-	-	15,000
York Road Project	-	-	-	4,500
Other donations	58,163	1,563	59,726	8,084
	<u>58,163</u>	<u>278,825</u>	<u>336,988</u>	<u>309,329</u>

3 Staff costs and numbers	2024	2023
	£	£
Gross salaries	173,065	169,862
Social security costs	10,307	10,042
Employment allowance	(5,000)	(4,997)
Pensions	5,394	5,323
Redundancies	1,867	-
	<u>185,633</u>	<u>180,230</u>

The average number of employees during the year was 11, being an average of 6 full time equivalent (2023: 11, 6.9 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2024	2023
	£	£
Costs of the scheme to the charity for the year	5,394	5,323

4 Grants, donations and direct beneficiary support	2024	2023
Project or activity	£	£
Grants payable to other organisations	12,850	-
Food vouchers	26,980	-
Equipment and materials for beneficiaries	16,815	-
Other direct beneficiary support	405	-
Total	<u>57,050</u>	<u>-</u>

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2024

5 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC Adult Social Care	2,427	96,064	92,871	(1,386)	4,234
Asda Foundation	-	500	500	-	-
Buy a Bus	-	6,774	-	-	6,774
The Charles and Elsie Sykes Trust	1,578	-	1,578	-	-
Clarion Housing Group	-	7,500	4,120	(3,380)	-
LOPF ENHANCE	6,385	48,243	48,498	-	6,130
Forum Central (Volition)	750	-	750	-	-
Forum Central H/hold Support Fund	-	5,000	5,000	-	-
LCC HAP	-	3,940	3,940	-	-
LCCT Household Support Fund	-	11,000	11,000	-	-
VAL Household Support Fund	21,806	19,000	40,806	-	-
LCC Inner East CC	-	3,669	3,669	-	-
The Keith Howard Foundation	11,427	-	11,427	-	-
LCC Advanced Care Planning	-	500	500	-	-
LCF Digital Inclusion	10,000	-	6,160	(3,840)	-
LCF Lunch Club	-	2,875	2,875	-	-
LCF T days Lunch Club	-	2,417	2,417	-	-
Leeds Convalescence Society	-	1,078	830	-	248
Leeds Mind	1,000	-	200	(800)	-
LOPF	1,148	5,000	6,148	-	-
LCC M01 fund	-	24,000	18,002	-	5,998
McCarthy Stone Foundation	-	4,000	4,000	-	-
LCC Mice	-	600	600	-	-
LCC Outer East CC	1,503	4,844	5,972	(375)	-
Persimmon	-	3,000	971	-	2,029
Places for People	-	1,500	1,500	-	-
LOPF - Travel Connections	-	10,167	8,802	-	1,365
VAL Listening Well	-	1,100	1,100	-	-
Wade's Charity	-	2,000	836	-	1,164
LCC/VAL Welcome Spaces	-	9,100	9,100	-	-
LCC Inner East CC (2)	-	5,340	2,136	-	3,204
LCC Outer East CC (2)	-	5,000	1,665	-	3,335
	<u>58,024</u>	<u>284,211</u>	<u>297,973</u>	<u>(9,781)</u>	<u>34,481</u>

With the exception of the LCC Adult Social care transfer, all of the other transfers relate to charges for effective room hire.

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2024

5 Restricted funds continued

Fund name	Purpose of restriction
LCC Adult Social Care	Delivery of the Neighbourhood Network Scheme. The transfer relates to accrued expenses last year which should have been charged to the grant.
Asda Foundation	To support the Hub.
Buy a Bus	Donations and fundraising specifically towards purchase of a new minibus.
The Charles and Elsie Sykes Trust	Volunteer expenses and maintenance of our minibuses.
Clarion Housing Group	To deliver digital inclusion and IT sessions at the Cross Gates & Whinmoor Community Hub for the local community.
LOPF ENHANCE	To Support Seacroft Neighbourhood Team with hospital discharge support.
Forum Central (Volition)	To support staffing costs for wellbeing calls and associated activities and office costs.
Forum Central H/hold Support Fund	To purchase slow cookers, fuel vouchers and food.
LCC HAP	Towards staff salaries to provide support in the community.
LCCT Household Support Fund	Towards food vouchers and staff costs.
VAL Household Support Fund	To run the Cross Gates & Whinmoor Community Hub and support the Cost Of Living Crisis . Providing food provision and household support - Shop staffing, overheads and running costs.
LCC Inner East CC	Secure ongoing support that the Cross Gates & Whinmoor Community Hub provides to residents of the local area.
The Keith Howard Foundation	To provide staffing to co-ordinate and continue to deliver Shared Outings.
LCC Advanced Care Planning	To distribute ACP booklets and share information via focus groups.
LCF Digital Inclusion	Deliver digital inclusion and IT support sessions to the community.
LCF Lunch Club	Cross Gates lunch club - hot meal provision.
LCF T days Lunch Club	Towards the T days lunch club - delivery of hot meals to housebound members.
Leeds Convalescence Society	For new furniture at Cross Gates and Whinmoor hubs and ukelele room hire costs.
Leeds Mind	To support the running of the mental health peer support group 'Mind Matters'.
LOPF	Towards distribution of food vouchers and some overheads.
LCC M01 fund	To develop and deliver a Multiply and budget course and purchase of tablets.
McCarthy Stone Foundation	Towards staff costs and minibus maintenance costs.
LCC Mice	Towards seaside trip coach and volunteer expenses.
LCC Outer East CC	Wider community provision project to secure ongoing support to residents of the local area, providing cost of living workshops.
Persimmon	Donation towards Hub activities
Places for People	Towards core costs and the community hub.
LOPF - Travel Connections	Travel with Confidence project.
VAL Listening Well	Staffing costs to attend 3 Listening well sessions, facilitate a focus groups and engage 20-30 people to complete postcards and provide case studies.
Wade's Charity	Towards minibus costs and volunteer expenses.
LCC/VAL Welcome Spaces	Grant distribution for The Welcome Space Fund to enable us to give onward support to community organisations in our neighbourhood who wish to deliver activities that can bring people together in Welcome Spaces, and household support fund.
LCC Inner East CC (2)	Engagement Activities & Support to the Wider Community- Staffing costs.
LCC Outer East CC (2)	Engagement Activities & Support to the Wider Community- Staffing costs.

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2024

6 Tangible assets	Furniture and Fittings	Equipment	Minibus and related equipment	Total
Cost	£	£	£	£
At 1 October 2023	3,494	1,307	39,095	43,896
Additions	-	-	-	-
At 30 September 2024	3,494	1,307	39,095	43,896
Depreciation				
At 1 October 2023	1,748	981	39,095	41,824
Charge for year	874	326	-	1,200
At 30 September 2024	2,622	1,307	39,095	43,024
Net book value				
At 30 September 2024	872	-	-	872
At 30 September 2023	1,746	326	-	2,072

7 Debtors and prepayments	2024	2023
	£	£
Debtors	593	-
Prepayments	1,288	2,843
Accrued income	10,340	4,937
	12,221	7,780

8 Cash at bank and in hand	2024	2023
	£	£
Cash at bank	379,748	337,076
Cash in hand	130	62
	379,878	337,138

9 Creditors and accruals	2024	2023
	£	£
Creditors	1,000	-
Accruals	3,541	1,695
Funding received in advance	24,016	24,016
	28,557	25,711

10 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Buy a Bus	-	14,976	-	25,024	40,000
	-	14,976	-	25,024	40,000

Fund name	Reason for designation
Buy a Bus	For the purchase of a new bus.

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2024

11 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £82,368 (previous year: £90,144).

12 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2024	2023
	£	£
Within one year	281	19,124
In the second to fifth years inclusive	-	281
	<u>281</u>	<u>19,405</u>

13 Funds held as agent

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Alzheimer's Society	148	-	148	-
	<u>148</u>	<u>-</u>	<u>148</u>	<u>-</u>

Fund name

Alzheimer's Society

Additional information

Donations collected on behalf of, and paid over to the Alzheimer's Society. These figures have been excluded from the charity's accounts.

Cross Gates & District Good Neighbours' Scheme CIO
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 30 September 2024

	2024 Unrestricted funds £	2023 Unrestricted funds £	2024 Restricted funds £	2023 Restricted funds £	2024 Total funds £	2023 Total funds £
Income						
Grants and donations	58,163	5,141	278,825	304,188	336,988	309,329
Sales and fees	83,649	80,812	-	-	83,649	80,812
Fundraising	3,437	2,764	5,211	2,386	8,648	5,150
Social events	834	482	175	-	1,009	482
Bank interest	3,462	1,767	-	-	3,462	1,767
Total income	149,545	90,966	284,211	306,574	433,756	397,540
Expenditure						
Salaries, NI and pensions	17,033	6,613	168,600	173,617	185,633	180,230
Payroll costs	588	229	1,434	1,583	2,022	1,812
Staff travel expenses	288	45	858	501	1,146	546
Materials and resources for activities	974	131	1,852	3,914	2,826	4,045
Training	60	-	-	1,187	60	1,187
Volunteer expenses and costs	910	-	2,060	4,683	2,970	4,683
Postage	-	-	-	1,531	-	1,531
Telephone and internet	-	-	1,792	1,718	1,792	1,718
Stationery	317	283	619	1,390	936	1,673
Independent examination	-	1,386	1,386	-	1,386	1,386
Printing and copying	-	-	6,345	4,886	6,345	4,886
Repairs, maintenance and cleaning	6,351	1,147	225	700	6,576	1,847
Insurance	-	-	1,043	973	1,043	973
Rent, rates and service charges	15,331	-	15,488	29,935	30,819	29,935
Room hire	13,578	3,749	5,548	20,976	19,126	24,725
Food purchases	4,153	861	22,625	27,393	26,778	28,254
Memberships and subscriptions	193	140	556	1,136	749	1,276
Furniture and equipment	1,789	377	3,020	11,292	4,809	11,669
Tutors fees	13,218	9,278	3,318	7,085	16,536	16,363
IT support and website	2,629	2,021	1,354	1,484	3,983	3,505
Entertainers	437	350	70	190	507	540
Prizes	2,970	-	-	2,860	2,970	2,860
Bank charges	-	-	60	60	60	60
Minibus expenses	10,357	11,193	2,680	1,477	13,037	12,670
Sundries	237	102	25	62	262	164
Depreciation	1,200	5,199	-	-	1,200	5,199
Grants and direct beneficiary support	35	-	57,015	-	57,050	-
Total expenditure	92,648	43,104	297,973	300,633	390,621	343,737
Net income / (expenditure)	56,897	47,862	(13,762)	5,941	43,135	53,803
Transfers between funds	9,781	6,354	(9,781)	(6,354)	-	-
Fund balances brought forward	263,255	209,039	58,024	58,437	321,279	267,476
Fund balances carried forward	329,933	263,255	34,481	58,024	364,414	321,279

Accounts

Cross Gates & District Good Neighbours' Scheme CIO

Charity number 1160095

Annual Report and Financial Statements for the year ended 30 September 2023

**Cross Gates
& District Good
Neighbours'
Scheme CIO**
Working with and
for older people

WYCAS

COMMUNITY ACCOUNTING
WEST YORKSHIRE

Cross Gates & District Good Neighbours' Scheme CIO

Annual Report and Financial Statements
for the year ended 30 September 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report for the year ended 30 September 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
William Hyde		resigned 13 Dec 2022
Lynda Pitts	Chair	
Jacki Lawrence	Vice-chair	
Irene Midgley	Treasurer	resigned 7 Sept 2023
Anita Naylor		
Pauline Grahame		
Hazel Watson		
Brian Sugden		
David Smith		
Debra Coupar		

Charity number	1160095	Registered in England and Wales
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Registered and principal address	Bankers
Station Road	CAF Bank Ltd
Cross Gates	25 Kings Hill Avenue
Leeds	West Malling, Kent
LS15 7JY	ME19 4JQ

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 22 Jan 2015 as amended on 19 Dec 2022, and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report (continued) for the year ended 30 September 2023

Objectives and activities

The charity's objects

The objectives of the CIO are:

- a) to promote the relief of those in need because of age, disability, ill-health, financial hardship, social exclusion or other disadvantage in Cross Gates and neighbouring areas of East Leeds (the area of benefit) in any manner which now or hereafter may be deemed to be charitable.
- b) to advance the education of the community in the area of benefit in relation to financial, health and wellbeing, housing and welfare entitlements
- c) to advance the education of the public and promote the interests of social welfare with the objective of improving the conditions of life for the residents of the area of benefit.

The charity's main activities

Leeds City Council's 'Neighbourhood Network' grant continues to support our long-term sustainability, providing a firm foundation to build on. We augment this basic funding with income from other grants and commissioning, from fundraising, and from small charges for most of our activities.

As at September 2022, we had restored most of our activities following the Covid pandemic. Many of our members had deteriorated physically and/or mentally with the effects of lockdowns, and we continue to devote considerable one-to-one support to help them to reengage with society and improve their wellbeing. Volunteer training and risk assessments for all our activities contribute towards ensuring a quality and safe service.

Our major new venture, the Cross Gates & Whinmoor Community Hub, opened in the local Crossgates Shopping Centre in November 2021. The Hub has become a vital resource for advice and support for the whole of the community, not just older people. The deepening cost of living crisis, which emerged during 2022-23, has made the Hub even more needed.

We have distributed the government Household Support Fund, managed a Weekly Food Pantry, delivered Cost of Living workshops, provided a Warm Space during winter, and hosted a wide range of other organisations providing advice and assistance in the Hub, which has a private meeting space if required.

We assisted through the Hub with the Leeds 2023 celebrations in Cross Gates and with Dementia and Winter Wellbeing events promoted by the Cross Gates Local Care Partnership in the Crossgates Shopping Centre.

Public benefit statement

In setting our objectives and planning our activities, our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of elderly people in need because of ill health, disability, financial hardship or social isolation, and to the advancement of education and research.

Achievements and performance

We exploit the Hub's position right at the heart of the local community for our own operations and offer it to others to engage with their clients. We have exploited the outreach opportunities to recruit new members and volunteers. Because the Community Hub is intended to support all of society, we obtained permission from the Charity Commission to amend our Constitution so that our Charitable Objectives now cover all members of the community as well as older people. This was overwhelmingly approved by our members at our Annual General Meeting in December 2022.

Leeds City Council's 5-year 'Neighbourhood Network' grant will expire in October 2023. The Council has a severe funding crisis, but the grant has now been guaranteed until 2025 – an indication of the value that our activities bring to the city.

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report (continued) for the year ended 30 September 2023

Achievements and performance

We don't now expect to attain access to the Leeds Care Record of patients' health and social care data, but through our associated efforts to complete the Data Security and Protection Toolkit (DSPT) with NHS Digital we obtained an NHS mail email address that is now in daily use for communications with NHS and related services. We successfully renewed our DSPT for 2022-23; it confirms our compliance with the UK General Data Protection Regulation.

Funding for the SWIFT programme received via Leeds City Council was discontinued at the end of August 2022. However, we now have funding for a related programme, 'Enhance', from Leeds Community Healthcare NHS Trust. Although not a replacement for SWIFT, this does target a similar population of mainly frailer older people. Enhance involves cooperation between the third sector and NHS Neighbourhood Teams around hospital discharge and supporting patients with their wellbeing at home to avoid hospital admissions and re-admissions.

After some learning of how best to work together with the NHS Teams, and all health sources who organise discharges, Enhance has been renewed and refocused for a second year. To support patients in maintaining and improving their activity and balance, especially after hospital discharge, we designed and introduced our 'Moving on' exercise classes, which we developed to run alongside the 'Strength and Balance' classes that are delivered by Active Leeds to offer a more long-term solution. These are proving very popular.

The Short Walks that were funded by the West Yorkshire Combined Authority were successful and we have continued them as a legacy and incorporated them into our mainstream activities.

As part of the Travel Connections project, funded by Leeds Older People's Forum to Tackle Loneliness with Transport, we delivered the Shared Outings theme – a take on our own Shared Tables – to provide trips out in our minibuses with various criteria. We completed all of our scheduled 60 trips, with 242 of our members taking part, and secured further funding from The Keith Howard Foundation so that we can now provide 30 trips out for a year.

We have secured funding to deliver IT support sessions via the Leeds Community Foundation Digital Inclusion Fund and Clarion Housing. This IT support will be offered at the hub and at groups.

Financial review

The net income for the year was £53,803, including net income of £54,216 on unrestricted funds and net expenditure of £413 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £261,183.

We aim to hold reserves amounting to six months' average expenditure; this includes the full redundancy liability. Our reserves policy requires us to consider our commitments and activity levels and the risk associated with each stream of income and expenditure. For 2021-22 our trustees increased our reserves target to £190k to reflect our expanded staffing and our new commitment to the Community Hub.

The trustees acknowledge that the actual reserves were approx. £70k in excess of the policy target. Given uncertain economic climate, the trustees will continue to review position, over the coming year.

Approved by the board of trustees on 24/11/2023

Lynda Pitts (Trustee)

Cross Gates & District Good Neighbours' Scheme CIO

Independent examiner's report to the trustees of Cross Gates & District Good Neighbours' Scheme CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30 September 2023, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

5/12/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Cross Gates & District Good Neighbours' Scheme CIO
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	5,141	304,188	309,329	216,569
Sales and fees		80,812	-	80,812	56,631
Fundraising		2,764	2,386	5,150	2,606
Social events		482	-	482	373
Bank interest		1,767	-	1,767	220
Total income		<u>90,966</u>	<u>306,574</u>	<u>397,540</u>	<u>276,399</u>
Expenditure on:					
Salaries, NI and pensions	(3)	6,613	173,617	180,230	193,956
Payroll costs		229	1,583	1,812	1,804
Staff travel expenses		45	501	546	522
Materials and resources for activities		131	3,914	4,045	749
Training		-	1,187	1,187	210
Volunteer expenses and costs		-	4,683	4,683	4,197
Postage		-	1,531	1,531	949
Telephone and internet		-	1,718	1,718	1,761
Stationery		283	1,390	1,673	948
Independent examination		1,386	-	1,386	1,200
Printing and copying		-	4,886	4,886	4,841
Repairs, maintenance and cleaning		1,147	700	1,847	2,001
Insurance		-	973	973	897
Rent, rates and service charges		-	29,935	29,935	40,007
Room hire		3,749	20,976	24,725	12,038
Food and refreshments		861	27,393	28,254	12,566
Memberships and subscriptions		140	1,136	1,276	992
Furniture and equipment		377	11,292	11,669	2,868
Tutors fees		9,278	7,085	16,363	12,453
IT support and website		2,021	1,484	3,505	4,489
Entertainers		350	190	540	473
Prizes		-	2,860	2,860	2,860
Bank charges		-	60	60	122
Minibus expenses		11,193	1,477	12,670	10,499
Sundries		102	62	164	1,017
Depreciation		5,199	-	5,199	6,475
Total expenditure		<u>43,104</u>	<u>300,633</u>	<u>343,737</u>	<u>320,894</u>
Net income / (expenditure)		<u>47,862</u>	<u>5,941</u>	<u>53,803</u>	<u>(44,495)</u>
Transfers between funds		<u>6,354</u>	<u>(6,354)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>54,216</u>	<u>(413)</u>	<u>53,803</u>	<u>(44,495)</u>
Fund balances brought forward		<u>209,039</u>	<u>58,437</u>	<u>267,476</u>	<u>311,971</u>
Fund balances carried forward	(4)	<u>263,255</u>	<u>58,024</u>	<u>321,279</u>	<u>267,476</u>

All incoming resources and resources expended derive from continuing activities.

Cross Gates & District Good Neighbours' Scheme CIO

Balance sheet

as at 30 September 2023

		2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	2,072	-	2,072	7,271
Total fixed assets		<u>2,072</u>	<u>-</u>	<u>2,072</u>	<u>7,271</u>
Current assets					
Debtors and prepayments	(6)	93	7,687	7,780	6,373
Cash at bank and in hand	(7)	262,785	74,353	337,138	282,346
Total current assets		<u>262,878</u>	<u>82,040</u>	<u>344,918</u>	<u>288,719</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(8)	1,695	24,016	25,711	28,514
Total current liabilities		<u>1,695</u>	<u>24,016</u>	<u>25,711</u>	<u>28,514</u>
Net current assets / (liabilities)		<u>261,183</u>	<u>58,024</u>	<u>319,207</u>	<u>260,205</u>
Net assets		<u>263,255</u>	<u>58,024</u>	<u>321,279</u>	<u>267,476</u>
Funds					
Unrestricted funds		263,255	-	263,255	209,039
Restricted funds		-	58,024	58,024	58,437
Total funds		<u>263,255</u>	<u>58,024</u>	<u>321,279</u>	<u>267,476</u>

The financial statements were approved by the board of trustees on 24/11/2023

Lynda Pitts (Trustee)

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts

for the year ended 30 September 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Furniture and fittings: over 4 years

Computer equipment: over 4 years

Motor vehicles: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Clarion Housing Group	-	5,000	5,000	-
Forum	-	2,750	2,750	-
Leeds 2023	-	1,050	1,050	-
Leeds City Council (LCC)	-	127,577	127,577	134,164
Leeds Community Foundation (LCF)	-	23,267	23,267	4,356
Leeds Mind	-	1,000	1,000	-
Leeds Older People's Forum (LOPF)	-	69,196	69,196	49,670
Sir George Martin Trust	-	2,100	2,100	-
The Charles and Elsie Sykes Trust	-	2,000	2,000	-
The Keith Howard Foundation	-	15,000	15,000	-
Voluntary Action Leeds (VAL)	-	45,805	45,805	9,000
Wade's Charity	-	2,000	2,000	-
York Road Project	-	4,500	4,500	-
Anne Burke Legacy	-	-	-	1,000
Good Things Foundation	-	-	-	1,358
Ludlow Trust	-	-	-	3,000
Places for People	-	-	-	1,350
West Yorks. Combined Authority	-	-	-	5,000
Other grants and donations	5,141	2,943	8,084	7,671
	<u>5,141</u>	<u>304,188</u>	<u>309,329</u>	<u>216,569</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	169,862	180,697
Social security costs	10,042	12,451
Employment allowance	(4,997)	(5,000)
Pensions	5,323	5,808
	<u>180,230</u>	<u>193,956</u>

The average number of employees during the year was 12, being an average of 7.3 full time equivalent (2022: 10.1, 6.9 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	5,323	5,808

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2023

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC Adult Social Care	10,088	96,064	103,725	-	2,427
The Charles and Elsie Sykes Trust	-	2,000	422	-	1,578
Clarion Housing Group	-	5,000	5,000	-	-
Digital Inclusion	1,521	-	1,521	-	-
LOPF ENHANCE	9,783	45,038	48,436	-	6,385
Forum Volition	-	2,750	2,000	-	750
Covid 19 Support	13,723	-	13,723	-	-
LCC HAP	-	6,000	6,000	-	-
VAL Household Support Fund	-	41,555	19,749	-	21,806
LCC Inner Area	-	3,669	3,669	-	-
The Keith Howard Foundation	-	15,000	3,573	-	11,427
LCF Digital Inclusion	-	10,000	-	-	10,000
LCF Lunch Club	2,651	3,322	5,973	-	-
LCF T days Lunch Club	1,542	2,491	4,033	-	-
LCF Winter Support	-	7,454	7,454	-	-
Leeds Convalescence Society	-	700	700	-	-
Leeds 2023	-	1,050	1,050	-	-
Leeds Mind	-	1,000	-	-	1,000
LOPF	1,500	9,158	9,510	-	1,148
Live Well	332	-	332	-	-
LCC M01 fund	-	16,800	10,446	(6,354)	-
LCC Mice	-	200	200	-	-
LCC Outer Area	-	4,844	3,341	-	1,503
Time to Shine - Shared Tables	2,668	-	2,668	-	-
LOPF Shared Outings	7,697	15,000	22,697	-	-
WYCA Short Walk Project	2,887	-	2,887	-	-
Sir George Martin Trust	-	2,100	2,100	-	-
Transport Fund	4,045	2,160	6,205	-	-
Wade's Charity	-	2,000	2,000	-	-
VAL Warm Spaces	-	4,250	4,250	-	-
York Road LCP	-	4,500	4,500	-	-
The Hub (donations/fundraising)	-	2,469	2,469	-	-
	<u>58,437</u>	<u>306,574</u>	<u>300,633</u>	<u>(6,354)</u>	<u>58,024</u>

Fund name	Purpose of restriction
LCC Adult Social Care	Delivery of the Neighbourhood Network Scheme.
The Charles and Elsie Sykes Trust	Volunteer expenses and maintenance of our minibuses.
Clarion Housing Group	To deliver digital inclusion and IT sessions at the Cross Gates & Whinmoor Community Hub for the local community.
Digital Inclusion	Funding from Good Things Foundation and Places for People for digital inclusion projects.
LOPF ENHANCE	To Support Seacroft Neighbourhood Team with hospital discharge support.
Forum Volition	To support staffing costs for wellbeing calls and associated activities and office costs.
Covid 19 Support	To support recovery from COVID 19.
LCC HAP	Deliver digital inclusion and IT sessions at the Cross Gates & Whinmoor Community Hub for the local community to access. Room Hire, Salary and refreshments.
VAL Household Support Fund	To run the Cross Gates & Whinmoor Community Hub and support the Cost Of Living Crisis . Providing food provision and household support - Shop staffing, overheads and running costs.
LCC Inner Area	Secure ongoing support that the Cross Gates & Whinmoor Community Hub provides to residents of the local area.
The Keith Howard Foundation	To provide staffing to co-ordinate and continue to deliver Shared Outings.
LCF Digital Inclusion	Deliver digital inclusion and IT support sessions to the community.
LCF Lunch Club	Cross Gates lunch club - hot meal provision.

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2023

4 Restricted funds continued

LCF T days Lunch Club	To set up and run the T days lunch club - delivery of hot meals to housebound members.
LCF Winter Support	To run a winter food pantry.
Leeds Convalescence Society	For new furniture at Cross Gates and Whinmoor hubs.
Leeds 2023	Payments to be the anchor host of 2023 and deliver art events for the Leeds 2023 event.
Leeds Mind	To support the running of the mental health peer support group 'Mind Matters'.
LOPF	Towards staffing and overheads for hospital discharge support.
Live Well	Towards the Live Well café costs.
LCC M01 fund	To develop and deliver a Multiply and budget course to 28 participants and purchase of 28 tablets with data for 24 months. The remaining funding after tutor costs and the purchase of the tablets was transferred to unrestricted as per grant agreement.
LCC Mice	Grants for Christmas gift appeal at the hub.
LCC Outer Area	Wider community provision project to secure ongoing support to residents of the local area, providing cost of living workshops.
Time to Shine - Shared Tables	To deliver and support the Shared Tables pilot project.
LOPF Shared Outings	To provide 60 mini bus-shared outings throughout the year.
WYCA Short Walk Project	To develop, co-ordinate and provide companionship walks to members.
Sir George Martin Trust	Purchase of 3 laptops and screens with accessories.
Transport Fund	Donations and fundraising specifically towards transport costs.
Wade's Charity	Birthday cards and postage.
VAL Warm Spaces	To support Warm Space Provision.
York Road LCP	To provide target health and winter support and events with the LCP.
The Hub (donations/fundraising)	Donations and fundraising given to support the Hub activities.

5 Tangible assets

	Furniture and Fittings	Equipment	Minibus and related	Total
Cost	£	£	£	£
At 1 October 2022	3,494	1,307	39,095	43,896
Additions	-	-	-	-
At 30 September 2023	<u>3,494</u>	<u>1,307</u>	<u>39,095</u>	<u>43,896</u>
Depreciation				
At 1 October 2022	874	654	35,097	36,625
Charge for year	<u>874</u>	<u>327</u>	<u>3,998</u>	<u>5,199</u>
At 30 September 2023	<u>1,748</u>	<u>981</u>	<u>39,095</u>	<u>41,824</u>
Net book value				
At 30 September 2023	<u>1,746</u>	<u>326</u>	<u>-</u>	<u>2,072</u>
At 30 September 2022	<u>2,620</u>	<u>653</u>	<u>3,998</u>	<u>7,271</u>

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2023

6 Debtors and prepayments	2023	2022
	£	£
Debtors	-	-
Prepayments	2,843	-
Accrued income	4,937	6,373
	<u>7,780</u>	<u>6,373</u>

7 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	337,076	282,306
Cash in hand	62	40
	<u>337,138</u>	<u>282,346</u>

8 Creditors and accruals	2023	2022
	£	£
Accruals	1,695	4,498
Deferred income (LCC Adult Social Care grant)	24,016	24,016
	<u>25,711</u>	<u>28,514</u>

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £93,908 (previous year: £93,337).

10 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2023	2022
	£	£
Within one year	18,000	18,000
In the second to fifth years inclusive	-	18,000
Over five years from the balance sheet date	-	-
	<u>18,000</u>	<u>36,000</u>

11 Funds held as agent

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Alzheimer's Society	-	148	-	148
	<u>-</u>	<u>148</u>	<u>-</u>	<u>148</u>

Cross Gates & District Good Neighbours' Scheme CIO
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 30 September 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and donations	5,141	6,149	304,188	210,420	309,329	216,569
Sales and fees	80,812	27,787	-	28,844	80,812	56,631
Fundraising	2,764	963	2,386	1,643	5,150	2,606
Social events	482	373	-	-	482	373
Bank interest	1,767	220	-	-	1,767	220
Total income	90,966	35,492	306,574	240,907	397,540	276,399
Expenditure						
Salaries, NI and pensions	6,613	21,857	173,617	172,099	180,230	193,956
Payroll costs	229	390	1,583	1,414	1,812	1,804
Staff travel expenses	45	-	501	522	546	522
Materials and resources for activities	131	69	3,914	680	4,045	749
Training	-	150	1,187	60	1,187	210
Volunteer expenses and costs	-	45	4,683	4,152	4,683	4,197
Postage	-	-	1,531	949	1,531	949
Telephone and internet	-	-	1,718	1,761	1,718	1,761
Stationery	283	629	1,390	319	1,673	948
Independent examination	1,386	-	-	1,200	1,386	1,200
Printing and copying	-	-	4,886	4,841	4,886	4,841
Repairs, maintenance and cleaning	1,147	1,348	700	653	1,847	2,001
Insurance	-	-	973	897	973	897
Rent, rates and service charges	-	-	29,935	40,007	29,935	40,007
Room hire	3,749	1,869	20,976	10,169	24,725	12,038
Food and refreshments	861	1,328	27,393	11,238	28,254	12,566
Memberships and subscriptions	140	50	1,136	942	1,276	992
Furniture and equipment	377	591	11,292	2,277	11,669	2,868
Tutors fees	9,278	3,415	7,085	9,038	16,363	12,453
IT support and website	2,021	3,209	1,484	1,280	3,505	4,489
Entertainers	350	473	190	-	540	473
Prizes	-	-	2,860	2,860	2,860	2,860
Bank charges	-	-	60	122	60	122
Minibus expenses	11,193	1,204	1,477	9,295	12,670	10,499
Sundries	102	1,007	62	10	164	1,017
Depreciation	5,199	6,475	-	-	5,199	6,475
Total expenditure	43,104	44,109	300,633	276,785	343,737	320,894
Net income / (expenditure)	47,862	(8,617)	5,941	(35,878)	53,803	(44,495)
Transfers between funds	6,354	1,494	(6,354)	(1,494)	-	-
Net movement in funds	54,216	(7,123)	(413)	(37,372)	53,803	(44,495)
Fund balances brought forward	209,039	216,162	58,437	95,809	267,476	311,971
Fund balances carried forward	263,255	209,039	58,024	58,437	321,279	267,476

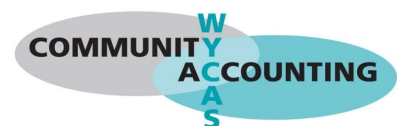
Accounts

Cross Gates & District Good Neighbours' Scheme CIO

Charity number 1160095

Annual Report and Financial Statements for the year ended 30 September 2022

**Cross Gates
& District Good
Neighbours'
Scheme CIO**
Working with and
for older people



West Yorkshire Community Accounting Service

Cross Gates & District Good Neighbours' Scheme CIO

Annual Report and Financial Statements for the year ended 30 September 2022

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Statement of financial activities	6
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Notes to the accounts	8 to 13

Prepared by West Yorkshire Community Accountancy Service CIO

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report for the year ended 30 September 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
William Hyde	Chair	
Jacki Lawrence	Vice-chair	
Irene Midgley	Treasurer	
Anita Naylor		
Cllr Pauline Grahame		
Hazel Watson		
Lynda Pitts		
David Smith		
Brian Sugden		

Charity number 1160095 Registered in England and Wales

Registered and principal address	Bankers
Station Road	CAF Bank Ltd
Cross Gates	25 Kings Hill Avenue
Leeds	West Malling, Kent
LS15 7JY	ME19 4JQ

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 22 Jan 2015 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report (continued) for the year ended 30 September 2022

Objectives and activities

The charity's objects

The objectives of the CIO are:

- a) to promote the relief of elderly people in any manner which now or hereafter may be deemed by law to be charitable in Cross Gates and neighbouring areas in the east of Leeds.
- b) the advancement of the education of older people in the area of benefit in relation to financial, health, housing and welfare entitlements.
- c) the advancement of the education of the public, promotion of research concerning the needs of older people in relation to the provision of support, such as fuel, heat and light and the publication of useful results of such research.

The charity's main activities

Leeds City Council's 'Neighbourhood Network' grant has supported our long-term sustainability and provided a firm foundation to build on. We augment this basic funding with income from other grants and commissioning, from fundraising, and from small charges for our activities. During 2021-22 the effects of a 10% reduction in the Neighbourhood Network grant were somewhat mitigated by extra funding for Covid support from Voluntary Action Leeds towards the end of the pandemic and the reduction in outgoings when activities were suspended because of lockdowns.

As of September 2021, our operations were focused on the Coronavirus pandemic and managing local lockdowns. We were funded by Leeds City Council to operate a Covid Community Hub for the Cross Gates & Whinmoor Ward, managing community volunteers and providing a wide range of support services. Our own one-to-one volunteering services had been redirected to telephone delivery and we continued to contact all of our members for regular telephone welfare checks. A team of 60 of our staff and volunteers were providing weekly befriending calls to more than 300 of our members. We continued to operate as a Digital Health Hub. During Covid we recruited new members who were signposted to us and membership has continued to increase post-Covid to 1400 older people.

Public benefit statement

In setting our objectives and planning our activities, our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of elderly people in need because of ill health, disability, financial hardship or social isolation, and to the advancement of education and research.

Achievements and performance

From September 2021 we were beginning to open up our activities again as the recovery from the Covid pandemic began. This has continued with the exception of a period around the end of 2021 when the Omicron Covid variant set things back. We first opened our face-to-face activities with bookings to ensure that attendee numbers were manageable and safe. As at September 2022 we have restored many of our previous activities with no restrictions. We found that many of our members had deteriorated physically and/or mentally with the effects of lockdowns, and we devote considerable 1-1 support to these members to help them to reengage with society and improve their wellbeing.

Following on from our experience with the Covid Community Hub, we set up the Cross Gates & Whinmoor Community Hub. This major new venture in the local Crossgates Shopping Centre was opened by the Lord Mayor of Leeds in November 2021. The Hub is run from a shop unit fronting onto the shopping mall. Covid funding from Voluntary Action Leeds was extended from our own resources so as to be sure to deliver one year's operation initially. During the period up to September 2022, the Hub has become established as a vital resource for advice and support for the whole of the community, not just older people, and through the shopping centre footfall it receives visitors from wider afield too. We have distributed the government Household Support Fund and we expect the Hub to become ever more needed as the expected cost of living crisis deepens over the winter.

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report (continued) for the year ended 30 September 2022

Achievements and performance continued

We exploit the Hub's position right at the heart of the local community for our own operations and offer it to others such as GPs, Cross Gates Local Care Partnership, other local charities, police, local authority, mental health, etc. to engage with their clients also. We have exploited the outreach opportunities to recruit new members and volunteers. Because the Community Hub is intended to support all of society, we will amend our Constitution so that our Charitable Objectives cover all members of the community as well as older people.

Leeds City Council's 5-year 'Neighbourhood Network' grant will expire in October 2023. There has been an expectation that the grant will be renewed for a further 5 years, but the Council has not yet confirmed this, or on what terms. It is unlikely that the Leeds Neighbourhood Network Schemes would be abandoned, but the Council has a severe funding crisis. Further reductions in this grant would leave Cross Gates & District Good Neighbours more dependent on securing funding from other commissioners and grant givers.

Leeds City Council's initiative to promote access by the third sector to the Leeds Care Record has unfortunately ended as the LCR is being substantially reorganised and can't accept applications. Nevertheless, as one of the mandatory requirements for LCR access, we have completed the Data Security and Protection Toolkit with NHS Digital and have obtained an NHS mail email address for Cross Gates Good Neighbours. We have recently successfully completed comprehensive vulnerability testing of our email, website and database by an expert organisation, which enabled us to renew our DSPT for 2021-2022 and maintain our NHSmail address.

During 2021-2022 we successfully completed Time to Shine Small Funds Intergenerational Round: Funding from Leeds Community Foundation for training of older people who are digital novices by college or university students; Nobody Left in the Dark with sponsors including The Good Things Foundation teaching financially and digitally excluded people how to get better deals through using the internet and save money, while staying safe; and Digital Divide Test and Learn funded by Voluntary Action Leeds to increase our IT support offer, developing and training more volunteers and providing additional iPads and tablets for members to use in our 'Try before you buy' scheme.

Funding for the SWIFT programme received via Leeds City Council was regrettably discontinued at the end of August 2022. We have secured funding for another programme, Enhance, from Leeds Community Healthcare NHS Trust which, although not a replacement for SWIFT, does target a similar population of mainly frailer older people. Our NHSmail and DSPT compliance will prove valuable for this project and probably many others in the future.

The West Yorkshire Combined Authority has funded Short Walks - companionship walks to build confidence to support people to get out and about.

We are taking part in the Shared Outings theme of Travel Connections, funded by Leeds Older People's Forum with £0.5M from the Department for Transport to Tackle Loneliness with Transport - a take on our own Shared Tables to provide 60 trips out with various criteria.

The net expenditure for the year was £44,495, including net expenditure of £7,123 on unrestricted funds and net expenditure of £37,372 on restricted funds after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £201,768.

We aim to hold reserves amounting to six months' average expenditure; this includes the full redundancy liability. Our Reserves Policy requires us to consider our commitments and activity levels and the risk associated with each stream of income and expenditure. For 2021-22 our Trustees increased our reserves to £180k to reflect our expanded staffing and our new commitment to the Community Hub.

Approved by the board of trustees on 3/12/2022

William Hyde (Trustee)

Cross Gates & District Good Neighbours' Scheme CIO

Independent examiner's report to the trustees of Cross Gates & District Good Neighbours' Scheme CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30 September 2022, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

5/12/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Cross Gates & District Good Neighbours' Scheme CIO
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and donations	(2)	6,149	210,420	216,569	311,340
Sales and fees		27,787	28,844	56,631	20,389
Fundraising		963	1,643	2,606	2,581
Social events		373	-	373	-
Bank interest		220	-	220	12
Total income		35,492	240,907	276,399	334,322
Expenditure on:					
Salaries, NI and pensions	(3)	21,857	172,099	193,956	190,720
Payroll costs		390	1,414	1,804	1,595
Staff travel expenses		-	522	522	148
Materials and resources for activities		69	680	749	2,731
Training		150	60	210	821
Volunteer expenses and costs		45	4,152	4,197	714
Postage		-	949	949	105
Telephone and internet		-	1,761	1,761	2,933
Stationery		629	319	948	459
Independent examination		-	1,200	1,200	1,200
Printing and copying		-	4,841	4,841	4,568
Repairs, maintenance and cleaning		1,348	653	2,001	2,833
Insurance		-	897	897	744
Rent, rates and service charges		-	40,007	40,007	6,024
Room hire		1,869	10,169	12,038	4,229
Food and refreshments		1,328	11,238	12,566	12,661
Memberships and subscriptions		50	942	992	615
Furniture and equipment		591	2,277	2,868	4,988
Tutors fees		3,415	9,038	12,453	7,610
IT support and website		3,209	1,280	4,489	3,395
Entertainers		473	-	473	165
Prizes		-	2,860	2,860	1,030
Bank charges		-	122	122	124
Minibus expenses		1,204	9,295	10,499	6,724
Sundries		1,007	10	1,017	154
Recruitment		-	-	-	47
Depreciation		6,475	-	6,475	5,601
Total expenditure		44,109	276,785	320,894	262,938
Net income / (expenditure)		(8,617)	(35,878)	(44,495)	71,384
Transfers between funds		1,494	(1,494)	-	-
Net movement in funds		(7,123)	(37,372)	(44,495)	71,384
Fund balances brought forward		216,162	95,809	311,971	240,587
Fund balances carried forward	(4)	209,039	58,437	267,476	311,971

All incoming resources and resources expended derive from continuing activities.

Cross Gates & District Good Neighbours' Scheme CIO

Balance sheet

as at 30 September 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 7,271	-	7,271	10,252
Total fixed assets	<u>7,271</u>	<u>-</u>	<u>7,271</u>	<u>10,252</u>
Current assets				
Debtors and prepayments	(6) -	6,373	6,373	5,523
Cash at bank and in hand	(7) 201,768	80,578	282,346	297,799
Total current assets	<u>201,768</u>	<u>86,951</u>	<u>288,719</u>	<u>303,322</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) -	28,514	28,514	1,603
Total current liabilities	<u>-</u>	<u>28,514</u>	<u>28,514</u>	<u>1,603</u>
Net current assets / (liabilities)	<u>201,768</u>	<u>58,437</u>	<u>260,205</u>	<u>301,719</u>
Net assets	<u>209,039</u>	<u>58,437</u>	<u>267,476</u>	<u>311,971</u>
Funds				
Unrestricted funds	209,039	-	209,039	216,162
Restricted funds	-	58,437	58,437	95,809
Total funds	<u>209,039</u>	<u>58,437</u>	<u>267,476</u>	<u>311,971</u>

The financial statements were approved by the board of trustees on 3/12/2022

William Hyde (Trustee)

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts

for the year ended 30 September 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Kitchen equipment: over 4 years

Minibus and related equipment: over 4 years

Furniture and fittings: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2022

1 Accounting policies (continued)

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Anne Burke Legacy	-	1,000	1,000	-
Good Things Foundation	-	1,358	1,358	8,663
Leeds City Council (LCC)	-	134,164	134,164	226,109
Leeds Community Foundation (LCF)	-	4,356	4,356	11,903
Leeds Convalescent Society	-	600	600	1,100
Leeds Older People's Forum (LOPF)	-	49,670	49,670	1,550
Ludlow Trust	-	3,000	3,000	-
Places for People	-	1,350	1,350	-
VAL	-	9,000	9,000	-
W Yorks Combined Authority	-	5,000	5,000	-
Charles and Elsie Sykes Trust	-	-	-	3,000
John Fieldhouse legacy	-	-	-	10,000
National Lottery Community Fund (NLCF)	-	-	-	14,735
Reach plc	-	-	-	2,500
The Rank Foundation	-	-	-	20,478
Other grants and donations	6,149	922	7,071	11,302
	<u>6,149</u>	<u>210,420</u>	<u>216,569</u>	<u>311,340</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	180,697	177,179
Social security costs	12,451	12,415
Employment allowance	(5,000)	(4,000)
Pensions	5,808	5,126
	<u>193,956</u>	<u>190,720</u>

The average number of employees during the year was 11.1, being an average of 6.5 full time equivalent (2021: 10.7, 6.2 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	5,808	5,126

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2022

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC Adult Social Care	18,532	96,081	104,525	-	10,088
Lunch Club	2,017	9,908	9,274	-	2,651
Time to Shine (TTS) Shared Tables	3,146	-	478	-	2,668
TTS Supported Wellbeing	1,837	27,500	29,337	-	-
T Days lunch club	2,555	4,380	5,393	-	1,542
Minibus Fund	1,311	18,492	15,758	-	4,045
Digital Inclusion	10,626	5,415	14,520	-	1,521
Covid 19 support	50,066	23,300	58,149	(1,494)	13,723
Live Well Café	477	-	145	-	332
The Rank Foundation	5,242	461	5,703	-	-
LOPF	-	12,700	11,200	-	1,500
LOPF ENHANCE	-	21,970	12,187	-	9,783
LOPF Shared Outings	-	15,000	7,303	-	7,697
LCC Mice	-	100	100	-	-
WYCA Short Walk Project	-	5,000	2,113	-	2,887
Leeds Convalescent Society	-	600	600	-	-
	<u>95,809</u>	<u>240,907</u>	<u>276,785</u>	<u>(1,494)</u>	<u>58,437</u>

Fund name	Purpose of restriction
LCC Adult Social Care	Delivery of the Neighbourhood Network Scheme.
Lunch Club	For the set up and running of a Lunch Club.
Time to Shine (TTS) Shared Tables	For the pilot shared tables scheme.
TTS Supported Wellbeing	To fund part time workers and a contribution to overheads.
T Days lunch club	To set up and run the T days lunch club - delivery of hot meals to housebound members.
Minibus Fund	Towards minibus running costs to provide assisted trips for members.
Digital Inclusion	Funding from Good Things Foundation and Places for People for digital inclusion projects
Covid 19 support	Funding from LCC, Charles and Elsie Sykes Trust, LOPF and VAL for transition and recovery from Covid19. The transfer out of the fund was to reflect the purchase of a new shop sign, which will be depreciated as part of general fund assets.
Live Well Café	Towards the Live Well Café costs.
The Rank Foundation	For the salary costs of the Time to Shine leader on digital publicity.
LOPF	Towards staffing for SHINE magazine, and other communications, and the Lets Talk Transport project.
LOPF ENHANCE	Towards staffing and overheads for hospital discharge support.
LOPF Shared Outings	To provide 60 trips out for members.
LCC Mice	Towards Easter art activities at Cross Gates and Whinmoor hubs.
WYCA Short Walk Project	Towards staffing costs to develop, co-ordinate and provide companionship walks to members.
Leeds Convalescent Society	For new furniture at Cross Gates and Whinmoor hubs.

Cross Gates & District Good Neighbours' Scheme CIO
Notes to the accounts continued
for the year ended 30 September 2022

5 Tangible assets	Furniture and Fittings	Kitchen equipment	Minibus and related	Total
Cost	£	£	£	£
At 1 October 2021	-	1,307	39,095	40,402
Additions	3,494	-	-	3,494
At 30 September 2022	3,494	1,307	39,095	43,896
Depreciation				
At 1 October 2021	-	327	29,823	30,150
Charge for year	874	327	5,274	6,475
At 30 September 2022	874	654	35,097	36,625
Net book value				
At 30 September 2022	2,620	653	3,998	7,271
At 30 September 2021	-	980	9,272	10,252

6 Debtors and prepayments	2022	2021
	£	£
Debtors	-	231
Prepayments	6,373	5,292
	6,373	5,523

7 Cash at bank and in hand	2022	2021
	£	£
Cash at bank	282,306	297,697
Cash in hand	40	102
	282,346	297,799

8 Creditors and accruals	2022	2021
	£	£
Accruals	4,498	1,603
Deferred income	24,016	-
	28,514	1,603

Deferred income	2022	2021
	£	£
Accruals	4,498	1,603
Deferred income (see note below for analysis)	24,016	-
	28,514	1,603

Deferred income	Deferred to next year	Released from last year
	£	£
LCC Adult Social Care	24,016	-
Q grant rec'd in adv (Oct-Dec22)	24,016	-

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2022

9 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £93,337 (previous year: £98,526).
No trustee received any remuneration or benefit in this capacity during this or the previous year.

10 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2022	2021
	£	£
Within one year	18,000	17,605
In the second to fifth years inclusive	18,000	-
Over five years from the balance sheet date	-	-
	<u>18,000</u>	<u>17,605</u>

11 Funds held as agent

	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Alzheimers Society	<u>612</u>	<u>431</u>	<u>1,043</u>	<u>-</u>
	<u>612</u>	<u>431</u>	<u>1,043</u>	<u>-</u>

Fund name

Alzheimers Society

Additional information

donations collected on behalf of, and paid over to the Alzheimer's Society.
These figures have been excluded from the charity's accounts.

Cross Gates & District Good Neighbours' Scheme CIO

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and donations	6,149	21,162	210,420	290,178	216,569	311,340
Sales and fees	27,787	8,885	28,844	11,504	56,631	20,389
Fundraising	963	1,198	1,643	1,383	2,606	2,581
Social events	373	-	-	-	373	-
Bank interest	220	12	-	-	220	12
Total income	35,492	31,257	240,907	303,065	276,399	334,322
Expenditure						
Salaries, NI and pensions	21,857	9,774	172,099	180,946	193,956	190,720
Payroll costs	390	90	1,414	1,505	1,804	1,595
Staff travel expenses	-	-	522	148	522	148
Materials and resources for activities	69	-	680	2,731	749	2,731
Training	150	-	60	821	210	821
Volunteer expenses and costs	45	60	4,152	654	4,197	714
Postage	-	36	949	69	949	105
Telephone and internet	-	-	1,761	2,933	1,761	2,933
Stationery	629	147	319	312	948	459
Independent examination	-	180	1,200	1,020	1,200	1,200
Printing and copying	-	1,012	4,841	3,556	4,841	4,568
Repairs, maintenance and cleaning	1,348	1,816	653	1,017	2,001	2,833
Insurance	-	-	897	744	897	744
Rent, rates and service charges	-	-	40,007	6,024	40,007	6,024
Room hire	1,869	2,580	10,169	1,649	12,038	4,229
Food and refreshments	1,328	134	11,238	12,527	12,566	12,661
Memberships and subscriptions	50	72	942	543	992	615
Furniture and equipment	591	485	2,277	4,503	2,868	4,988
Tutors fees	3,415	116	9,038	7,494	12,453	7,610
IT support and website	3,209	960	1,280	2,435	4,489	3,395
Entertainers	473	165	-	-	473	165
Prizes	-	-	2,860	1,030	2,860	1,030
Bank charges	-	-	122	124	122	124
Minibus expenses	1,204	551	9,295	6,173	10,499	6,724
Sundries	1,007	120	10	34	1,017	154
Recruitment	-	-	-	47	-	47
Depreciation	6,475	5,601	-	-	6,475	5,601
Total expenditure	44,109	23,899	276,785	239,039	320,894	262,938
Net income / (expenditure)	(8,617)	7,358	(35,878)	64,026	(44,495)	71,384
Transfers between funds	1,494	(304)	(1,494)	304	-	-
Net movement in funds	(7,123)	7,054	(37,372)	64,330	(44,495)	71,384
Fund balances brought forward	216,162	209,108	95,809	31,479	311,971	240,587
Fund balances carried forward	209,039	216,162	58,437	95,809	267,476	311,971

Accounts

Cross Gates & District Good Neighbours' Scheme CIO

Charity number 1160095

Annual Report and Financial Statements for the year ended 30 September 2021



West Yorkshire Community Accounting Service

Cross Gates & District Good Neighbours' Scheme CIO

Annual Report and Financial Statements for the year ended 30 September 2021

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Prepared by West Yorkshire Community Accounting Service

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report for the year ended 30 September 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
William Hyde	Chair	
Jacki Lawrence	Vice-chair	
Irene Midgley	Treasurer	
Anita Naylor		
Cllr Pauline Grahame		
Hazel Watson		
Joe Birch		Resigned 17 May 2021
Lynda Pitts		
David Smith		
Brian Sugden		Appointed 9 February 2021
Charity number	1160095	Registered in England and Wales

Registered and principal address	Bankers
Station Road	CAF Bank Ltd
Cross Gates	25 Kings Hill Avenue
Leeds	West Malling, Kent
LS15 7JY	ME19 4JQ

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 22 Jan 2015.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Objectives and activities

The charity's objects

The objectives of the CIO are:

- a) to promote the relief of elderly people in any manner which now or hereafter may be deemed by law to be charitable in Cross Gates and neighbouring areas in the east of Leeds.
- b) the advancement of the education of older people in the area of benefit in relation to financial, health, housing and welfare entitlements.
- c) the advancement of the education of the public, promotion of research concerning the needs of older people in relation to the provision of support, such as fuel, heat and light and the publication of useful results of such research.

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report (continued) for the year ended 30 September 2021

Objectives and activities (continued)

The charity's main activities

Leeds City Council's 'Neighbourhood Network' grant continues to provide long term sustainability and a firm foundation to build on. We augment this basic funding with income from other grants and commissioning, from fundraising, and from small charges for our activities. Although they will be a 10% reduction in the Neighbourhood Network grant because of Council spending constraints, the potentially adverse effects of such a change have been offset by extra statutory funding received for Covid support.

As of September 2020, our operations were focused on the Coronavirus pandemic and managing local lockdowns. We were funded by Leeds City Council to operate a Covid Community Hub for the Cross Gates & Whinmoor Ward, managing community volunteers and support services, including delivery of food hampers, prescription collections and other assistance for the vulnerable and shielding. Our own one-to-one volunteering services had been redirected to telephone delivery and we continued to contact all of our 1,200 members for regular telephone welfare checks. A team of 60 of our staff and volunteers were providing weekly befriending calls to more than 300 of our members. Our digital offer had become well established, with daily virtual activities such as coffee mornings, bingo, book club, quizzes and more. Our Digital Coordinator, together with her digital volunteers, has trained over 100 of our members, all older people, to get online. We also have a tablet loan 'Try before you buy' scheme.

We have continued to operate as a Digital Health Hub.

The support from Leeds City Council for the Covid Community Hub was extended to the end of June 2021, then superseded by funding delivered via Voluntary Action Leeds to continue this successful innovation as a local Community Hub post-Covid (see Achievements below).

There has been further investment from Leeds City Council for the ongoing SWIFT befriending project, which will now continue until at least March 2022, enabling continued engagement and support for our harder to reach members with more complex health needs.

When Covid vaccinations commenced, we assisted many of our members with their appointments.

With extra money received through Leeds City Council for the Clinically Extremely Vulnerable, we increased our one-to-one staffing to support those that were struggling, providing extra telephone contact, door-step visits or wellbeing walks, building confidence to get back out to group activities as lockdowns lift.

We have now begun to re-open our face-to-face operations, whilst still following Covid safe protocols. The great majority of our members are keen to return to the activities they enjoyed before the pandemic. Those who are anxious about going out again after shielding are receiving one-to-one support. Some of the extra cost incurred was subsidised by support from the Daily Mail Pride of Britain fund. Numbers in groups are smaller than before but we have duplicated some groups to ensure we can provide our service to as many as possible.

Public benefit statement

In setting our objectives and planning our activities, our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of elderly people in need because of ill health, disability, financial hardship or social isolation, and to the advancement of education and research.

Achievements and performance

In a major new venture in 2020-21, we have taken on the management of the Community Hub for Cross Gates & Whinmoor Ward and will run it from a shop unit in the local Crossgates Shopping Centre. Funding from Voluntary Action Leeds was for six months but we extended this from our own resources to be sure to deliver one year's operation initially. During this period, we intend to establish the Community Hub as a viable ongoing resource. We will exploit its position right at the heart of the local community for our own operations and will create income by offering it to others such as GPs, Cross Gates Local Care Partnership, other local charities, police, local authority, mental health, etc. to engage with their clients also. We will exploit the outreach opportunities to recruit new members and volunteers. Because the Community Hub is intended to support all of society, we expect to amend our Constitution to cover families and children as well as older people.

Cross Gates & District Good Neighbours' Scheme CIO

Trustees' report (continued) for the year ended 30 September 2021

Achievements and performance (continued)

In another major initiative, Leeds City Council has promoted access by the third sector to the Leeds Care Record, which collects together all of the patient data sets from primary and secondary care, hospitals, social care and mental health for the city. Most of the larger health and care charities in Leeds have embarked on this path and can see great advantages for their operations. As mandatory requirements for LCR access, we have completed the Data Security and Protection Toolkit (an extensive series of audit questions from NHS Digital) and have obtained an NHS mail email address for Cross Gates Good Neighbours. As a part of DSPT compliance, the security of our own powerful Database has been enhanced with two-factor authentication for user access.

In addition to SWIFT (see above), we have continued to seek and raise grant funding to support our ongoing activities, with particular focus on digital exclusion, which has been highlighted by the pandemic:

Time to Shine Small Funds Intergenerational Round: Funding from Leeds Community Foundation for training of older people who are digital novices by college or university students.

Nobody Left in the Dark: Sponsors include The Good Things Foundation. Teaches the financially and digitally excluded how to get better deals through using the internet and save money, while staying safe.

Digital Divide Test and Learn: Funded by Voluntary Action Leeds to increase our IT support offer, developing and training more volunteers and providing additional iPads and tablets for members to use in our 'Try before you buy' scheme.

Financial review

The net income for the year was £71,384, including net income of £7,054 on unrestricted funds and net income of £64,330 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £205,910.

We aim to hold reserves amounting to six months' average expenditure; this includes the full redundancy liability.

We finished the 2020-21 year with a balance of £302k net current assets, of which 96k were restricted funds, leaving £206k unrestricted. Our Reserves Policy currently mandates £122k to cover 6 months average expenditure plus full redundancy liability. This leaves £84k of immediately available unrestricted funds. We have taken on additional staff during the last year, we have some major funding streams ending or uncertain, and we have an additional and untested liability with the new Community Hub.

Our Reserves Policy requires us to consider our commitments and activity levels and the risk associated with each stream of income and expenditure. For 2021-22 as Trustees we will consider increasing our reserves target policy to £180k to reflect our expanded staffing and our new commitment to the Community Hub. The £84k of immediately available unrestricted funds will continue to cover staff salaries for our vital workers after our Building Connections (National Lottery) funding ended in 2020-21 and when our Rank Foundation funding ends in 2021-22; in addition, our Supported Wellbeing and Covid funding (including support for the Community Hub) from Leeds City Council is only guaranteed until March 2022.

Signed on behalf of the board of trustees on 30/11/2021

Cross Gates & District Good Neighbours' Scheme CIO

Independent examiner's report to the trustees of Cross Gates & District Good Neighbours' Scheme CIO

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 30 September 2021, which are set out on pages 6 to 12.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the CIO's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a member of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

30/11/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Cross Gates & District Good Neighbours' Scheme CIO
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Grants and donations	(2)	21,162	290,178	311,340	230,567
Sales and fees		8,885	11,504	20,389	29,789
Fundraising		1,198	1,383	2,581	814
Social events		-	-	-	7,548
Bank interest		12	-	12	140
Total income		31,257	303,065	334,322	268,858
Expenditure on:					
Salaries, NI and pensions	(3)	9,774	180,946	190,720	166,642
Payroll costs		90	1,505	1,595	1,383
Staff travel expenses		-	148	148	901
Materials and resources for activities		-	2,731	2,731	6,555
Training		-	821	821	195
Volunteer expenses and costs		60	654	714	2,190
Postage		36	69	105	1,400
Telephone and internet		-	2,933	2,933	3,223
Stationery		147	312	459	474
Independent examination		180	1,020	1,200	1,020
Printing and copying		1,012	3,556	4,568	4,022
Repairs, maintenance and cleaning		1,816	1,017	2,833	1,463
Insurance		-	744	744	634
Rent, rates and service charges		-	6,024	6,024	4,500
Room hire		2,580	1,649	4,229	7,094
Food and refreshments		134	12,527	12,661	15,059
Memberships and subscriptions		72	543	615	623
Furniture and equipment		485	4,503	4,988	4,187
Tutors fees		116	7,494	7,610	10,165
IT support and website		960	2,435	3,395	1,688
Entertainers		165	-	165	290
Prizes		-	1,030	1,030	1,630
Bank charges		-	124	124	60
Minibus expenses		551	6,173	6,724	5,099
Sundries		120	34	154	105
Recruitment		-	47	47	-
Depreciation		5,601	-	5,601	5,274
Total expenditure		23,899	239,039	262,938	245,876
Net income / (expenditure)		7,358	64,026	71,384	22,982
Transfers between funds		(304)	304	-	-
Net movement in funds		7,054	64,330	71,384	22,982
Fund balances brought forward		209,108	31,479	240,587	217,605
Fund balances carried forward	(4)	216,162	95,809	311,971	240,587

All incoming resources and resources expended derive from continuing activities.

Cross Gates & District Good Neighbours' Scheme CIO

Balance sheet

as at 30 September 2021

		2021	2021	2021	2020
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	10,252	-	10,252	14,546
Total fixed assets		<u>10,252</u>	<u>-</u>	<u>10,252</u>	<u>14,546</u>
Current assets					
Debtors and prepayments	(6)	231	5,292	5,523	8,781
Cash at bank and in hand	(7)	206,922	90,877	297,799	219,215
Total current assets		<u>207,153</u>	<u>96,169</u>	<u>303,322</u>	<u>227,996</u>
Current liabilities:					
amounts falling due within one year					
Accruals		1,243	360	1,603	1,955
Total current liabilities		<u>1,243</u>	<u>360</u>	<u>1,603</u>	<u>1,955</u>
Net current assets / (liabilities)		<u>205,910</u>	<u>95,809</u>	<u>301,719</u>	<u>226,041</u>
Net assets		<u>216,162</u>	<u>95,809</u>	<u>311,971</u>	<u>240,587</u>
Funds					
Unrestricted funds		216,162	-	216,162	209,108
Restricted funds		-	95,809	95,809	31,479
Total funds		<u>216,162</u>	<u>95,809</u>	<u>311,971</u>	<u>240,587</u>

The financial statements were approved by the board of trustees on 30/11/2021

William Hyde (Trustee)

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts

for the year ended 30 September 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Kitchen equipment: over 4 years

Minibus and related equipment: over 4 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2021

1 Accounting policies (continued)

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

2 Grants and donations

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Charles and Elsie Sykes Trust	-	3,000	3,000	-
Good Things Foundation	-	8,663	8,663	2,500
John Fieldhouse legacy	10,000	-	10,000	-
Leeds City Council (LCC)	-	226,109	226,109	164,201
Leeds Community Foundation (LCF)	-	11,903	11,903	1,347
Leeds Convalescent Society	-	1,100	1,100	450
Leeds Older People's Forum (LOPF)	-	1,550	1,550	-
National Lottery Community Fund (NLCF)	-	14,735	14,735	33,269
Reach plc	2,500	-	2,500	-
The Rank Foundation	-	20,478	20,478	-
BT Skills	-	-	-	2,500
Digital Inclusion	-	-	-	5,000
GT Digital	-	-	-	125
Lloyds Foundation	-	-	-	500
Martin Lewis Fund	-	-	-	5,000
Morel Trust	-	-	-	750
Neighbourly Community Fund	-	-	-	400
Wades Charity	-	-	-	2,000
Windmill Community	-	-	-	400
Donations	8,662	2,640	11,302	12,125
	<u>21,162</u>	<u>290,178</u>	<u>311,340</u>	<u>230,567</u>

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2021

3 Staff costs and numbers	2021	2020
	£	£
Gross salaries	177,179	155,059
Social security costs	12,415	11,143
Employment allowance	(4,000)	(4,000)
Pensions	5,126	4,440
	<u>190,720</u>	<u>166,642</u>

The average number employees during the year was 10.7, being an average of 6.2 full time equivalent (2020: 8.7, 5.6 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2021	2020
	£	£
Costs of the scheme to the charity for the year	5,126	4,440

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
LCC Adult Social Care	9,611	118,609	109,688	-	18,532
Lunch Club	1,748	8,684	7,108	(1,307)	2,017
TTS Shared Tables	3,146	-	-	-	3,146
TTS Supported Wellbeing	940	30,000	29,103	-	1,837
T Days lunch club	1,601	3,983	3,029	-	2,555
Housing Area Panel	695	-	695	-	-
Minibus Fund	400	6,387	7,087	1,611	1,311
National Lottery Com. Fund	621	14,735	15,356	-	-
Good Things Digital	3,500	22,590	15,464	-	10,626
Covid 19 support grants	8,610	76,500	35,043	-	50,066
Live Well Café	607	-	130	-	477
Leeds Convalescent Society	-	1,100	1,100	-	-
The Rank Foundation	-	20,478	15,236	-	5,242
	<u>31,479</u>	<u>303,065</u>	<u>239,039</u>	<u>304</u>	<u>95,809</u>

Fund name	Purpose of restriction
LCC Adult Social Care	Delivery of the Neighbourhood Network Scheme
Lunch Club	For the set up and running of a Lunch Club £1,307 was transferred from this fund for the purchase of an oven, which is then depreciated as a general fund asset.
TTS Shared Tables	For the Pilot shared tables scheme
TTS Supported Wellbeing	To fund part time workers and a contribution to overheads
T Days lunch club	To set up and run the T days lunch club.
Housing Area Panel	Towards the costs of the Exercise tutor and for the minibus running costs
Minibus Fund	Towards minibus overheads re. assisted trips £1,611 was transferred into this fund to reflect a misallocation in 2019-20
National Lottery Com. Fund	Towards the Living La Vida Local befriending scheme
Good Things Digital	Towards Digital inclusion project including salaries
Covid 19 support grants	Funding from LCC, Charles and Elsie Sykes Trust and LOPF To cover hampers, staffing and associated overhead costs
Live Well Café	Towards the Live Well Café costs
Leeds Convalescent Society	Towards the cost of purchasing extra tablets for training and loaning
The Rank Foundation	For the salary costs of the Time to Shine leader on digital publicity

Cross Gates & District Good Neighbours' Scheme CIO

Notes to the accounts continued

for the year ended 30 September 2021

5 Tangible assets

	Kitchen equipment	Minibus and related equipment	Total
<u>Cost</u>	£	£	£
At 1 October 2020	-	39,095	39,095
Additions	1,307	-	1,307
At 30 September 2021	1,307	39,095	40,402
<u>Depreciation</u>			
At 1 October 2020	-	24,549	24,549
Charge for year	327	5,274	5,601
At 30 September 2021	327	29,823	30,150
<u>Net book value</u>			
At 30 September 2021	980	9,272	10,252
At 30 September 2020	-	14,546	14,546

6 Debtors and prepayments

	2021	2020
	£	£
Debtors	231	8,256
Prepayments	5,292	525
	5,523	8,781

7 Cash at bank and in hand

	2021	2020
	£	£
Cash at bank	297,697	219,172
Cash in hand	102	43
	297,799	219,215

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Chief Executive Officer and two other managerial roles. The total employee benefits received by the remunerated key management personnel were £98,526 (previous year: £39,027).

No trustee received any remuneration or benefit in this capacity during this or the previous year.

9 Operating leases

Expected future minimum lease payments over the remaining life of the lease, analysed into the period in which the commitment falls due:	2021	2020
	£	£
Within one year	17,605	-
	17,605	-

Cross Gates & District Good Neighbours' Scheme CIO

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants and donations	21,162	10,175	290,178	220,392	311,340	230,567
Sales and fees	8,885	22,081	11,504	7,708	20,389	29,789
Fundraising	1,198	87	1,383	727	2,581	814
Social events	-	7,548	-	-	-	7,548
Bank interest	12	140	-	-	12	140
Total income	31,257	40,031	303,065	228,827	334,322	268,858
Expenditure						
Salaries, NI and pensions	9,774	5,001	180,946	161,641	190,720	166,642
Payroll costs	90	250	1,505	1,133	1,595	1,383
Staff travel expenses	-	270	148	631	148	901
Materials and resources for activities	-	5,820	2,731	735	2,731	6,555
Training	-	47	821	148	821	195
Volunteer expenses and costs	60	569	654	1,621	714	2,190
Postage	36	-	69	1,400	105	1,400
Telephone and internet	-	-	2,933	3,223	2,933	3,223
Stationery	147	391	312	83	459	474
Independent examination	180	-	1,020	1,020	1,200	1,020
Printing and copying	1,012	-	3,556	4,022	4,568	4,022
Repairs, maintenance and cleaning	1,816	1,215	1,017	248	2,833	1,463
Insurance	-	-	744	634	744	634
Rent, rates and service charges	-	1,125	6,024	3,375	6,024	4,500
Room hire	2,580	899	1,649	6,195	4,229	7,094
Food and refreshments	134	-	12,527	15,059	12,661	15,059
Memberships and subscriptions	72	185	543	438	615	623
Furniture and equipment	485	1,433	4,503	2,754	4,988	4,187
Tutors fees	116	-	7,494	10,165	7,610	10,165
IT support and website	960	1,630	2,435	58	3,395	1,688
Entertainers	165	190	-	100	165	290
Prizes	-	1,630	1,030	-	1,030	1,630
Bank charges	-	-	124	60	124	60
Minibus expenses	551	4,453	6,173	646	6,724	5,099
Sundries	120	105	34	-	154	105
Recruitment	-	-	47	-	47	-
Depreciation	5,601	5,274	-	-	5,601	5,274
Total expenditure	23,899	30,487	239,039	215,389	262,938	245,876
Net income / (expenditure)	7,358	9,544	64,026	13,438	71,384	22,982
Transfers between funds	(304)	2,000	304	(2,000)	-	-
Net movement in funds	7,054	11,544	64,330	11,438	71,384	22,982
Fund balances brought forward	209,108	197,564	31,479	20,041	240,587	217,605
Fund balances carried forward	216,162	209,108	95,809	31,479	311,971	240,587