



Trustees' Annual Report for the period

From

Period start date

Day

1

Month

January

Year

2024

To

Period end date

Day

31

Month

December

Year

2024

Section A

Reference and administration details

Charity name **SWALWELL COMMUNITY ASSOCIATION CIO**

Other names charity is known by

Registered charity number (if any) **1160081**

Charity's principal address

74 Clavering Road

Swalwell

Newcastle Upon Tyne

Postcode

NE16 3EX

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1 | David Brophy | | | |
| 2 | Peter Craig | | | |
| 3 | Clare Hardie | | | |
| 4 | Sonya Hawkins | | | |
| 5 | Christopher Ord | | | |
| 6 | Susan Craig | | From 28 October 2024 | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Trustees are recruited from the local community based on experience and skills.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Summary of the objects of the charity set out in its governing document

The charitable objectives of the CIO are:

To improve the conditions of life of the inhabitants of the local area without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together in a common effort to advance education and to provide facilities in the interests of social welfare, recreation and leisure.

To secure the establishment of a community centre and to maintain and manage that centre (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives.

To promote such other charitable purposes as may from time to time be determined by the Trustees.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main regular activities at the community centre are as follows:

Monday: Credit Union, Dance Dreams Academy, Baby Hub, Lite Bite, Line Dancing, Salsacise

Tuesday: Pilates, Redeemed Pillar of Fire is a Christian fellowship

Wednesday: Art Venturers, Salsacise, Autism Support Group (monthly), Budgerigar Club (second Wednesday of the month)

Thursday: Community Coffee Morning, Slimming World

Friday: Yogatri, Line Dancing, Dance Dreams Academy

Saturday: Redeemed Pillar of Fire is a Christian fellowship,, Dance Dreams Academy, Rabbit Club ((first Saturday of the month)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Warm Welcome Space
Ceilidh
Wara Wara Bafodia Road Project Fundraising
Yoga sound bath
Little Ravers Stitch Party
Easter Fair
Polling Station For Local Elections
Community Cafe –
Fishy Friday
Flower Beds Planting
Fire safety talk
Art venturers
Healthwatch session
Summer programme
Exotic animals
Magician
Outdoor Barbecue
Vegetable Planting
Summer Disco
Bus trip to South Shields
Citizens Advice Bureau Sessions
McMillan Coffee and Cake event
Little Movers
Age UK Gateshead - information session
Bella Bluebell's Laughter Show
William Shield's Comic Opera – Robin Hood by Community Music (Whickham & Swalwell)
Landlords Licensing Scheme Meeting
Summer Slam – Wrestling event
Planning meeting with ward councillors
Halloween Party
Nearly New Sale
Great Swalwell Bake Off
Coffee Morning
Bonkers Bingo
An evening of Clairvoyance
Drag Event
Nigerian party
Indian Party
Meeting with neighbourhood police
Christmas wreath making
Christmas Fayre
Pensioners Christmas Lunch
Christmas tree switch on
Best Decorated House in Swalwell Competition
Swalwell Church Carol Service
Breakfast with Santa – Santa's Grotto

Section E

Financial review

Brief statement of the charity's policy on reserves

The financial position of the charity, ending the 31st of December 2024 is good. In line with its Reserves Policy, the charity continues to maintain funds sufficient for at least 6 months of operating costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Total receipts for the year amount to £25,580, mainly from centre hire.

Overall, the position of the CIO at the end of the year was a profit of £3,600.

Section F

Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--------------|--------------------|--|
| Signature(s) | P.T. Craig | |
| Full name(s) | PETER THOMAS CRAIG | |
| Position | TRUSTEE | |
| Date | 28 OCT 2025 | |
| Signature(s) | Sonyia Hawkins | |
| Full name(s) | SONYA HAWKINS | |
| Position | TRUSTEE | |
| Date | 28/10/25 | |

SWALWELL COMMUNITY ASSOCIATION CIO**FORMATTED TRIAL BALANCE****FOR THE YEAR ENDED 31 DECEMBER 2024**

| | | 2024 | | 2026 |
|--|---------|-----------------|---------|-----------------|
| | £ | £ | £ | £ |
| Turnover | | | | |
| Centre hire | | 19,993 | | 11,764 |
| Canteen income | | - | | 997 |
| Fundraising | | 1,948 | | 3,884 |
| GMBC | | 3,599 | | 10,977 |
| Grants | | - | | 400 |
| | | <u>25,540</u> | | <u>28,022</u> |
| Other income | | | | |
| Bank interest received | 40 | | - | |
| | | 40 | | - |
| Cost of raw materials and consumables | | | | |
| Purchases | (570) | | (987) | |
| Canteen/Food expenses | (3,727) | | (5,252) | |
| | | <u>(4,297)</u> | | <u>(6,239)</u> |
| Depreciation and other amounts written off assets | | | | |
| Depreciation | 648 | | 801 | |
| | | (648) | | (801) |
| Other charges | | | | |
| Waste disposal | 869 | | 1,107 | |
| Consultancy fees | - | | 168 | |
| Rates | - | | 1,414 | |
| Cleaning | 3,092 | | 4,026 | |
| Power, light and heat | 6,625 | | 7,320 | |
| Property repairs and maintenance | 3,091 | | 7,534 | |
| Premises insurance | 822 | | 725 | |
| Professional subscriptions | 445 | | 434 | |
| Accountancy | 780 | | 720 | |
| Printing and stationery | 101 | | 372 | |
| Telecommunications | 800 | | 593 | |
| Sundry expenses | 410 | | 46 | |
| | | <u>(17,035)</u> | | <u>(24,459)</u> |
| Profit/(loss) before taxation | 14.10% | <u>3,600</u> | 12.41% | <u>(3,477)</u> |
| MEMORANDUM PROFIT AND LOSS RESERVES | | | | |
| At the beginning of the year | | 61,466 | | 64,943 |
| Profit/(loss) for the year | | <u>3,600</u> | | <u>(3,477)</u> |
| At the end of the year | | <u>65,066</u> | | <u>61,466</u> |

SWALWELL COMMUNITY ASSOCIATION CIO**FORMATTED TRIAL BALANCE (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2024**

| | £ | 2024 £ | £ | 2026 £ |
|--|---------|-----------|---------|-----------|
| Fixed assets | | | | |
| Plant and machinery cost brought forward | 4,173 | | 3,774 | |
| Plant and machinery cost of additions | - | | 399 | |
| Plant and machinery accumulated depreciation brought forward | (2,334) | | (1,722) | |
| Plant and machinery depreciation charge for period | (460) | | (612) | |
| IT equipment cost brought forward | 940 | | 940 | |
| IT equipment accumulated depreciation brought forward | (564) | | (376) | |
| IT equipment depreciation charge for period | (188) | | (188) | |
| | | 1,567 | | 2,215 |
| Current assets | | | | |
| Stock of raw materials | 25 | | 25 | |
| Other receivables | - | | 822 | |
| Bank current account 1 | 9,842 | | 59,160 | |
| Bank current account 2 | 15,040 | | - | |
| Bank current account 3 | 105 | | - | |
| Bank deposit account 1 | 40,000 | | - | |
| Petty cash account | 108 | | 865 | |
| | | 65,120 | | 60,872 |
| Creditors: amounts falling due within one year | | | | |
| Accruals included in creditors (use 9498 for separate line) | 1,621 | | 1,621 | |
| | | (1,621) | | (1,621) |
| Net current assets | | 63,499 | | 59,251 |
| Total assets less current liabilities | | 65,066 | | 61,466 |
| Net assets | | 65,066 | | 61,466 |
| Capital and reserves | | | | |
| Charity funds | | 61,466 | | 64,943 |
| Profit for the period | | 3,600 | | (3,477) |
| Total equity | | 65,066 | | 61,466 |