

# SWALWELL COMMUNITY ASSOCIATION CIO

England & Wales · Charity number 1160081

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2015-01-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Swalwell Community Association  
74 Clavering Road  
Swalwell  
Newcastle Upon Tyne  
NE16 3EX

**Phone** 01914884221

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:3.1 TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE STATUTORY AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;3.2 TO ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THE OBJECTS;3.3 TO PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.THE CHARITY SHALL BE NON-PARTY IN POLITICS AND NON-SECTARIAN IN RELIGION.THE AREA OF BENEFIT ("AREA OF BENEFIT") SHALL BE [] AND THE NEIGHBOURHOOD TOGETHER DEFINED BY [].

**Activities:** The operation of a community centre.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Gateshead

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£25,580	£21,980	-	-
2023-12-31	£28,022	£31,498	-	-
2022-12-31	£38,750	£24,631	-	-
2021-12-31	£21,008	£9,530	-	-
2020-12-31	£18,990	£11,651	-	-

## Trustees

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Name	Role	Appointed
Christopher Ord		2020-11-26
DAVID BROPHY		2015-01-21
PETER CRAIG		2015-01-21
SONYA HAWKINS		2015-01-21
Susan Craig		2024-10-28
clare hardie		2022-07-22

**SWALWELL COMMUNITY ASSOCIATION CIO**

England & Wales - Charity number 1160081

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# Accounts

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# Trustees' Annual Report for the period

Period start date			Period end date				
<b>From</b>	Day 1	Month January	Year 2024	<b>To</b>	Day 31	Month December	Year 2024

## Section A Reference and administration details

**Charity name** SWALWELL COMMUNITY ASSOCIATION CIO

**Other names charity is known by**

**Registered charity number (if any)** 1160081

**Charity's principal address**

74 Clavering Road
Swalwell
Newcastle Upon Tyne
<b>Postcode</b> NE16 3EX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Brophy			
2	Peter Craig			
3	Clare Hardie			
4	Sonya Hawkins			
5	Christopher Ord			
6	Susan Craig		From 28 October 2024	
7				
8				
9				
10				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

Trustees are recruited from the local community based on experience and skills.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

**Summary of the objects of the charity set out in its governing document**

The charitable objectives of the CIO are:

To improve the conditions of life of the inhabitants of the local area without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together in a common effort to advance education and to provide facilities in the interests of social welfare, recreation and leisure.

To secure the establishment of a community centre and to maintain and manage that centre (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives.

To promote such other charitable purposes as may from time to time be determined by the Trustees.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The main regular activities at the community centre are as follows:

Monday: Credit Union, Dance Dreams Academy, Baby Hub, Lite Bite, Line Dancing, Salsacise

Tuesday: Pilates, Redeemed Pillar of Fire is a Christian fellowship

Wednesday: Art Venturers, Salsacise, Autism Support Group (monthly), Budgerigar Club (second Wednesday of the month)

Thursday: Community Coffee Morning, Slimming World

Friday: Yogatri, Line Dancing, Dance Dreams Academy

Saturday: Redeemed Pillar of Fire is a Christian fellowship,, Dance Dreams Academy, Rabbit Club ((first Saturday of the month)

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Warm Welcome Space  
Ceilidh  
Wara Wara Bafodia Road Project Fundraising  
Yoga sound bath  
Little Ravers Stitch Party  
Easter Fair  
Polling Station For Local Elections  
Community Cafe –  
Fishy Friday  
Flower Beds Planting  
Fire safety talk  
Art venturers  
Healthwatch session  
Summer programme  
Exotic animals  
Magician  
Outdoor Barbecue  
Vegetable Planting  
Summer Disco  
Bus trip to South Shields  
Citizens Advice Bureau Sessions  
McMillan Coffee and Cake event  
Little Movers  
Age UK Gateshead - information session  
Bella Bluebell's Laughter Show  
William Shield's Comic Opera – Robin Hood by Community Music (Whickham & Swalwell)  
Landlords Licensing Scheme Meeting  
Summer Slam – Wrestling event  
Planning meeting with ward councillors  
Halloween Party  
Nearly New Sale  
Great Swalwell Bake Off  
Coffee Morning  
Bonkers Bingo  
An evening of Clairvoyance  
Drag Event  
Nigerian party  
Indian Party  
Meeting with neighbourhood police  
Christmas wreath making  
Christmas Fayre  
Pensioners Christmas Lunch  
Christmas tree switch on  
Best Decorated House in Swalwell Competition  
Swalwell Church Carol Service  
Breakfast with Santa – Santa's Grotto

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The financial position of the charity, ending the 31st of December 2024 is good. In line with its Reserves Policy, the charity continues to maintain funds sufficient for at least 6 months of operating costs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Total receipts for the year amount to £25,580, mainly from centre hire.

Overall, the position of the CIO at the end of the year was a profit of £3,600.

## Section F

## Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	P.T. Craig	
Full name(s)	PETER THOMAS CRAIG	
Position	TRUSTEE	
Date	28 OCT 2025	
Signature(s)	S Hawkins	
Full name(s)	SONYA HAWKINS	
Position	TRUSTEE	
Date	28/10/25	

**SWALWELL COMMUNITY ASSOCIATION CIO****FORMATTED TRIAL BALANCE****FOR THE YEAR ENDED 31 DECEMBER 2024**

	£	2024 £	£	2026 £
<b>Turnover</b>				
Centre hire		19,993		11,764
Canteen income		-		997
Fundraising		1,948		3,884
GMBC		3,599		10,977
Grants		-		400
		<u>25,540</u>		<u>28,022</u>
<b>Other income</b>				
Bank interest received	40		-	
		40		-
<b>Cost of raw materials and consumables</b>				
Purchases	(570)		(987)	
Canteen/Food expenses	(3,727)		(5,252)	
		<u>(4,297)</u>		<u>(6,239)</u>
<b>Depreciation and other amounts written off assets</b>				
Depreciation	648		801	
		(648)		(801)
<b>Other charges</b>				
Waste disposal	869		1,107	
Consultancy fees	-		168	
Rates	-		1,414	
Cleaning	3,092		4,026	
Power, light and heat	6,625		7,320	
Property repairs and maintenance	3,091		7,534	
Premises insurance	822		725	
Professional subscriptions	445		434	
Accountancy	780		720	
Printing and stationery	101		372	
Telecommunications	800		593	
Sundry expenses	410		46	
		<u>(17,035)</u>		<u>(24,459)</u>
<b>Profit/(loss) before taxation</b>	14.10%	<u>3,600</u>	12.41%	<u>(3,477)</u>
<b>MEMORANDUM PROFIT AND LOSS RESERVES</b>				
At the beginning of the year		61,466		64,943
Profit/(loss) for the year		<u>3,600</u>		<u>(3,477)</u>
<b>At the end of the year</b>		<u>65,066</u>		<u>61,466</u>

**SWALWELL COMMUNITY ASSOCIATION CIO****FORMATTED TRIAL BALANCE (CONTINUED)****FOR THE YEAR ENDED 31 DECEMBER 2024**

	£	2024 £	£	2026 £
<b>Fixed assets</b>				
Plant and machinery cost brought forward	4,173		3,774	
Plant and machinery cost of additions	-		399	
Plant and machinery accumulated depreciation brought forward	(2,334)		(1,722)	
Plant and machinery depreciation charge for period	(460)		(612)	
IT equipment cost brought forward	940		940	
IT equipment accumulated depreciation brought forward	(564)		(376)	
IT equipment depreciation charge for period	(188)		(188)	
		<u>1,567</u>		<u>2,215</u>
<b>Current assets</b>				
Stock of raw materials	25		25	
Other receivables	-		822	
Bank current account 1	9,842		59,160	
Bank current account 2	15,040		-	
Bank current account 3	105		-	
Bank deposit account 1	40,000		-	
Petty cash account	108		865	
		<u>65,120</u>		<u>60,872</u>
<b>Creditors: amounts falling due within one year</b>				
Accruals included in creditors (use 9498 for separate line)	1,621		1,621	
		<u>(1,621)</u>		<u>(1,621)</u>
<b>Net current assets</b>		<u>63,499</u>		<u>59,251</u>
<b>Total assets less current liabilities</b>		<u>65,066</u>		<u>61,466</u>
<b>Net assets</b>		<u><u>65,066</u></u>		<u><u>61,466</u></u>
<b>Capital and reserves</b>				
Charity funds		61,466		64,943
Profit for the period		3,600		(3,477)
<b>Total equity</b>		<u><u>65,066</u></u>		<u><u>61,466</u></u>

**SWALWELL COMMUNITY ASSOCIATION CIO**

England & Wales - Charity number 1160081

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			Period end date		
	Day 1	Month January	Year 2023	To	Day 31	Month December

## Section A Reference and administration details

**Charity name** SWALWELL COMMUNITY ASSOCIATION CIO

**Other names charity is known by**

**Registered charity number (if any)** 1160081

**Charity's principal address**

74 Clavering Road	
Swalwell	
Newcastle Upon Tyne	
<b>Postcode</b>	NE16 3EX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Brophy			
2	Peter Craig			
3	Clare Hardie			
4	Sonya Hawkins			
5	Christopher Ord			
6				
7				
8				
9				
10				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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How the charity is constituted  
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CIO

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Trustees are recruited from the local community based on experience and skills.

### Additional governance issues (Optional information)

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- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

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To improve the conditions of life of the inhabitants of the local area without distinction of sex, sexual orientation, age, disability, nationality, common effort to advance education and to provide facilities in the interests of social welfare, recreation and leisure.

To secure the establishment of a community centre and to maintain and manage that centre (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives.

To promote such other charitable purposes as may from time to time be determined by the Trustees.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main regular activities at the community centre are as follows:

Monday: Credit Union, Dancersize, Lite Bite, Line Dancing, Tappy Toes

Tuesday: Pilates

Wednesday: Art Venturers, Salsacise, Autism Support Group (monthly), Budgerigar Club (second Wednesday of the month)

Thursday: Community Coffee Morning, Community Playgroup, Slimming World

FRIDAY: YOGATRI, LINE DANCING

Saturday: Tappy Toes, Rabbit Club ((first Saturday of the month)

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Cinderella's Dilemma (New Year Panto)  
Community Music (Whickham and Swalwell) – Community Sounds Concert  
North East Life in the 50's, 60's and 70's – Local History Talk  
Warm Spaces provision  
Soup and Stottie Event  
Brighten the Day Easter programme  
Arts and Crafts  
Easter Bonnet Competition  
Treasure Hunt  
Soft Play  
Vegetable Planting  
Football, Pool  
Easter Raffle  
The Adventures of Bob The Pigeon – Local History Talk  
Maker's Market  
Youth Club  
Food Glorious Food – Local History Talk  
Polling Station For Local Elections  
Afternoon Tea for King Charles III Coronation celebrations  
Dance Based Exercise Class For Over 50's  
Splat Messy Play  
Community Cafe – including Fishy Friday  
Flower Beds Planting  
Prince's Trust Car Wash Event  
Brighten the Day Summer programme  
Arts and Crafts  
Treasure Hunt  
Outdoor Play  
Football, Pool  
Pizza Making  
Vegetable Planting  
Neon Disco  
Line Dancers Hoedown  
Bus trip to South Shields  
Dance Your Way Through The Decades  
Citizens Advice Bureau Sessions  
McMillan Coffee and Cake event  
Fundraising event for Toby Henderson Trust  
Dog Training sessions  
Little Movers  
Bella Bluebell's Laughter Show  
William Shield Festival (Community Music Whickham & Swalwell)  
Halloween Party  
Nearly New Bootsale  
An evening of Clairvoyance  
Tappy Toes Christmas Dance  
Elf Party  
Christmas Fayre  
Swalwell Church Carol Service  
Breakfast with Santa – Santa's Grotto

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The financial position of the charity, ending the 31st of December 2023 is good. In line with its Reserves Policy, the charity continues to maintain funds sufficient for at least 6 months of operating costs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Total receipts for the year amount to £28,022, mainly from grants and centre hire. Overall, the position of the CIO at the end of the year was a deficit of £3,476.

However, considerable improvements have been made to the centre and an extensive programme of community events and activities has been delivered.

In addition, lighting and heating costs were substantially higher - from £4,635 the previous year to £7,320. These costs should be lower in the next financial year.

## Section F

## Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	CHardie	
Full name(s)	CLARE HARDIE	
Position	TREASURER	
Date	18/7/24	
Signature(s)	P.T. Craig	
Full name(s)	PETER THOMAS CRAIG	
Position	CHAIR	
Date	18-JUL-2024	

**SWALWELL COMMUNITY ASSOCIATION CIO  
DIRECTOR'S REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

Brown, March and Bowman Ltd  
CPAA  
4 Tyne View  
Newcastle Upon Tyne  
NE15 8DE

**Swalwell Community Association CIO  
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**Swalwell Community Association CIO  
Company Information  
For The Year Ended 31 December 2023**

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<b>Company Number</b>	1160081
<b>Committee/ Trustees</b>	Gary Moorhead (Chair, appointed 26/11/2020) Clare Hardie (Treasurer, appointed 22/07/2022) Christopher Ord (Trustee, appointed 26/11/2020) Sonya Hawkins (Trustee, appointed 21/01/2015) David Brophy (Trustee, appointed 21/01/2015) Peter Craig (Trustee, appointed 21/01/2015)
<b>Principal Address</b>	74 Clavering Road Swalwell Newcastle Upon Tyne Tyne and Wear NE16 3EX
<b>Accountants</b>	Brown, March and Bowman Ltd CPAA 4 Tyne View Newcastle Upon Tyne NE15 8DE
<b>Bankers</b>	Lloyds Bank Plc Whickham Front Street Newcastle Upon Tyne NE16 4DS

The director presents his report and the financial statements for the year ended 31 December 2023.

**Structure, Governance and Management**

Swalwell Community Association became a charitable incorporated organisation (CIO) on 22 January 2015 under its constitution registered with the Charity Commission on that day. The charity aims to maintain its functions by recruiting local people and other appropriate individuals from the locality who have the necessary skills and local knowledge to monitor the financial position of the charity, and to make the necessary provision of accommodation to the community.

The recruitment of new Trustees is a matter for the Board of Trustees, and when vacancies arise, in either numbers or skill coverage, the Chairman will be asked to approach suitable candidates from the combined contacts of all current Trustees. Such appointments will bear in mind the need to have knowledge of the area, an understanding of and empathy with the charitable sector, coupled with a general recognition of the needs of the community. Other than as noted in the financial review, none of the Trustees are entitled to, nor received, any remuneration for their services to the charity during the year.

**Objectives and Activities**

The charitable objectives of the CIO are:

- To improve the conditions of life of the inhabitants of the local area without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together in a common effort to advance education and to provide facilities in the interests of social welfare, recreation and leisure.
- To secure the establishment of a community centre and to maintain and manage that centre (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives.
- To promote such other charitable purposes as may from time to time be determined by the Trustees.

During the year the community centre was made available for various community activities such as dancing clubs, fitness clubs, sports clubs, nature clubs, history clubs, fund raising as well as hosting coffee mornings and bingo in the afternoons. The trustees have had regard to the guidance issued to the Charity Commission on public benefit.

**Achievements and Performance**

During the period to 31/12/2023, the charity strived to continue the improvements to the outside of the community centre to make it safer and more accessible to children. Last year a declined area was created, and a fence erected. This year, decking has been installed and picnic tables have been introduced to the outside area to make it accessible and usable for the beneficiaries of the charity. The continued improvement of the centre is only made achievable by dedicated volunteers and local community support.

Within the year, the performance of the centre has continued to increase, the back room is rented regularly to the Princess Trust who work with young adults between 16-25 to teach them life skills. In addition, the community centre is hired out most days for Yoga, Salsa dancing, Line Dancing, Tappy Toes, Stay 'N' Play, Rabbits and Budgies Club and Slimming World.

**Reserves Policy**

The trustees have agreed that the association should maintain a minimum level of reserves sufficient to cover all operating costs for at least 6 months. The Trustees recognise the need to continually invest funds into the maintenance and improvement of the Community Centre and facilities.

**Small Charity Rules**

This report has been prepared in accordance with the special provisions relating to charities subject Charities SORP (FRS 102) guidelines.

By order of the board



10/05/2024

**Swalwell Community Association CIO  
Accountant's Report  
For The Year Ended 31 December 2023**

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**Financial Review**

The financial statements comprise the Receipts and Payments Account, the Statement of Assets and Liabilities and the Notes to the Accounts.

Total receipts in the year amounted to £28,022. Most of these receipts relate to Government grants and restricted funding received which amounted to £10,977. At the end of the period this restricted funding had been successfully spent on the items specified in the funding criteria. These grants and additional receipts have supported the ongoing operating costs of the centre and supported the delivery of activities to the beneficiaries of the centre.

There have been some items to note this year in terms of significant expenditure on the ongoing maintenance of the centre, these including repairs to the roof of £1,500 and installations/improvements to the outside area, including but not limited to fencing, decking and tables of £3,850. Additional expenditure items in the year amounted to £18,634, which contributed to overheads and the delivery of charitable activities.

Overall, the position of the CIO at the year ended 31<sup>st</sup> December 2023 was a deficit of £3,476. The trustees recognise the need for continued improvement of the centre however. Which is why bought forward unrestricted reserves have been allocated to improve the exterior of the centre within the year. This will contribute to the CIO being a greater asset to the local community in years to come.

The CIO has engaged the services of Brown, March and Bowman Ltd, an independent firm of accountants to ensure continued annual reporting compliance.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

*Brown, March and Bowman Ltd*

10/05/2024  
Brown, March and Bowman Ltd  
CPAA  
4 Tyne View  
Newcastle Upon Tyne  
NE15 8DE

**Swalwell Community Association CIO  
Profit and Loss Account  
For The Year Ended 31 December 2023**

	Notes	2023 £	2022 £
<b>TURNOVER</b>		<b>28,022</b>	<b>38,750</b>
Cost of sales		(7,514 )	(3,267 )
		<hr/>	<hr/>
<b>GROSS PROFIT</b>		<b>20,508</b>	<b>35,483</b>
Administrative expenses		(23,984 )	(21,364 )
		<hr/>	<hr/>
OPERATING (LOSS)/PROFIT AND (LOSS)/PROFIT FOR THE FINANCIAL YEAR		(3,476 )	14,119
		<hr/> <hr/>	<hr/> <hr/>

The notes on pages 6 to 7 form part of these financial statements.

**Swalwell Community Association CIO**  
**Balance Sheet**  
**As At 31 December 2023**

		2023		2022	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	4		2,215		2,616
			<b>2,215</b>		<b>2,616</b>
<b>CURRENT ASSETS</b>					
Stocks	5	25		25	
Debtors	6	822		1,367	
Cash at bank and in hand		60,025		61,830	
			<b>60,872</b>	<b>63,222</b>	
<b>Creditors: Amounts Falling Due Within One Year</b>	7	<b>(1,621 )</b>		<b>(896 )</b>	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			<b>59,251</b>	<b>62,326</b>	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>61,466</b>	<b>64,942</b>	
<b>NET ASSETS</b>			<b>61,466</b>	<b>64,942</b>	
Profit and Loss Account			61,466	64,942	
<b>CHARITY' FUNDS</b>			<b>61,466</b>	<b>64,942</b>	

**FUNDS RECONCILIATION**

	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>
Bought Forward	£0	£64,943	£64,943
Funds received in Year	£10,977	£17,044	£28,021
Funds spent in Year	£10,977	£20,521	£31,498
Balance at 31 <sup>st</sup> December 2023	£0	£61,466	£61,466

**FUNDS AT 31<sup>ST</sup> DECEMBER 2023**

Restricted	£	0
Unrestricted		61,466

For the year ending 31 December 2023 the entity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The member has not required the entity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board



10/05/2024

The notes on pages 6 to 7 form part of these financial statements.

## 1. Accounting Policies

### 1.1. Basis of Preparation of Financial Statements

The financial statements have been prepared under the historical cost convention and in accordance with Financial Reporting Standard 102 section 1A Small Entities "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

### 1.2. Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

#### Sale of goods

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

#### Rendering of services

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

### 1.3. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & Machinery	25% RB
Computer Equipment	20% SL

### 1.4. Stocks and Work in Progress

Stocks and work in progress are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads. Work-in-progress is reflected in the accounts on a contract by contract basis by recording turnover and related costs as contract activity progresses.

## 2. Tangible Assets

	<b>Plant &amp; Machinery</b>	<b>Computer Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1 January 2023	3,774	940	4,714
Additions	399	-	399
As at 31 December 2023	<u>4,173</u>	<u>940</u>	<u>5,113</u>
<b>Depreciation</b>			
As at 1 January 2023	1,722	376	2,098
Provided during the period	612	188	800
As at 31 December 2023	<u>2,334</u>	<u>564</u>	<u>2,898</u>

...CONTINUED

**Swalwell Community Association CIO**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 December 2023**

**Net Book Value**

As at 31 December 2023	1,839	376	2,215
As at 1 January 2023	2,052	564	2,616

**5. Stocks**

	<b>2023</b>	<b>2022</b>	
	<b>£</b>	<b>£</b>	
Materials	25	25	

**6. Debtors**

	<b>2023</b>	<b>2022</b>	
	<b>£</b>	<b>£</b>	
<b>Due within one year</b>			
Other debtors	822	1,367	

**7. Creditors: Amounts Falling Due Within One Year**

	<b>2023</b>	<b>2022</b>	
	<b>£</b>	<b>£</b>	
Trade creditors	-	1	
Other creditors	1,621	895	
	1,621	896	

**8. Share Capital**

**Swalwell Community Association CIO  
Trading Profit and Loss Account  
For The Year Ended 31 December 2023**

	2023		2022	
	£	£	£	£
<b>TURNOVER</b>				
Centre Hire		11,764		6,480
Canteen Income		997		191
Fund Raising		3,884		696
<u>Grant and Subsidies received (Restricted)</u>				
GMBC		10,977		
Grants and subsidies received (Unrestricted)		400		31,383
		28,022		38,750
<b>COST OF SALES</b>				
Purchases	987		403	
Canteen/Food Expenses	5,252		2,864	
Waste disposal	1,107		-	
Consultancy fees	168		-	
		(7,514 )		(3,267 )
GROSS PROFIT		20,508		35,483
<b>Administrative Expenses</b>				
Light and heat	7,320		4,635	
Water rates	1,414		1,290	
Repairs and maintenance	7,534		2,434	
Cleaning	4,026		3,442	
Computer and IT consumables	-		6,178	
Insurance	725		602	
Printing, postage and stationery	372		153	
Telecommunications	593		524	
Accountancy fees	720		720	
Subscriptions	434		413	
Depreciation of plant and machinery	613		684	
Depreciation of computer equipment	188		188	
Sundry expenses	45		101	
		(23,984 )		(21,364 )
OPERATING (LOSS)/PROFIT AND (LOSS)/PROFIT FOR THE FINANCIAL YEAR		(3,476 )		14,119

**SWALWELL COMMUNITY ASSOCIATION CIO  
DIRECTOR'S REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

Brown, March and Bowman Ltd  
CPAA  
4 Tyne View  
Newcastle Upon Tyne  
NE15 8DE

**Swalwell Community Association CIO  
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Trustee's Report	2
Accountant's Report	3
Profit and Loss Account	4
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The following pages do not form part of the statutory accounts:	
Trading Profit and Loss Account	8

**Swalwell Community Association CIO  
Company Information  
For The Year Ended 31 December 2023**

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<b>Company Number</b>	1160081
<b>Committee/ Trustees</b>	Gary Moorhead (Chair, appointed 26/11/2020) Clare Hardie (Treasurer, appointed 22/07/2022) Christopher Ord (Trustee, appointed 26/11/2020) Sonya Hawkins (Trustee, appointed 21/01/2015) David Brophy (Trustee, appointed 21/01/2015) Peter Craig (Trustee, appointed 21/01/2015)
<b>Principal Address</b>	74 Clavering Road Swalwell Newcastle Upon Tyne Tyne and Wear NE16 3EX
<b>Accountants</b>	Brown, March and Bowman Ltd CPAA 4 Tyne View Newcastle Upon Tyne NE15 8DE
<b>Bankers</b>	Lloyds Bank Plc Whickham Front Street Newcastle Upon Tyne NE16 4DS

The director presents his report and the financial statements for the year ended 31 December 2023.

**Structure, Governance and Management**

Swalwell Community Association became a charitable incorporated organisation (CIO) on 22 January 2015 under its constitution registered with the Charity Commission on that day. The charity aims to maintain its functions by recruiting local people and other appropriate individuals from the locality who have the necessary skills and local knowledge to monitor the financial position of the charity, and to make the necessary provision of accommodation to the community.

The recruitment of new Trustees is a matter for the Board of Trustees, and when vacancies arise, in either numbers or skill coverage, the Chairman will be asked to approach suitable candidates from the combined contacts of all current Trustees. Such appointments will bear in mind the need to have knowledge of the area, an understanding of and empathy with the charitable sector, coupled with a general recognition of the needs of the community. Other than as noted in the financial review, none of the Trustees are entitled to, nor received, any remuneration for their services to the charity during the year.

**Objectives and Activities**

The charitable objectives of the CIO are:

- To improve the conditions of life of the inhabitants of the local area without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together in a common effort to advance education and to provide facilities in the interests of social welfare, recreation and leisure.
- To secure the establishment of a community centre and to maintain and manage that centre (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives.
- To promote such other charitable purposes as may from time to time be determined by the Trustees.

During the year the community centre was made available for various community activities such as dancing clubs, fitness clubs, sports clubs, nature clubs, history clubs, fund raising as well as hosting coffee mornings and bingo in the afternoons. The trustees have had regard to the guidance issued to the Charity Commission on public benefit.

**Achievements and Performance**

During the period to 31/12/2023, the charity strived to continue the improvements to the outside of the community centre to make it safer and more accessible to children. Last year a declined area was created, and a fence erected. This year, decking has been installed and picnic tables have been introduced to the outside area to make it accessible and usable for the beneficiaries of the charity. The continued improvement of the centre is only made achievable by dedicated volunteers and local community support.

Within the year, the performance of the centre has continued to increase, the back room is rented regularly to the Princess Trust who work with young adults between 16-25 to teach them life skills. In addition, the community centre is hired out most days for Yoga, Salsa dancing, Line Dancing, Tappy Toes, Stay 'N' Play, Rabbits and Budgies Club and Slimming World.

**Reserves Policy**

The trustees have agreed that the association should maintain a minimum level of reserves sufficient to cover all operating costs for at least 6 months. The Trustees recognise the need to continually invest funds into the maintenance and improvement of the Community Centre and facilities.

**Small Charity Rules**

This report has been prepared in accordance with the special provisions relating to charities subject Charities SORP (FRS 102) guidelines.

By order of the board



10/05/2024

**Swalwell Community Association CIO  
Accountant's Report  
For The Year Ended 31 December 2023**

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**Financial Review**

The financial statements comprise the Receipts and Payments Account, the Statement of Assets and Liabilities and the Notes to the Accounts.

Total receipts in the year amounted to £28,022. Most of these receipts relate to Government grants and restricted funding received which amounted to £10,977. At the end of the period this restricted funding had been successfully spent on the items specified in the funding criteria. These grants and additional receipts have supported the ongoing operating costs of the centre and supported the delivery of activities to the beneficiaries of the centre.

There have been some items to note this year in terms of significant expenditure on the ongoing maintenance of the centre, these including repairs to the roof of £1,500 and installations/improvements to the outside area, including but not limited to fencing, decking and tables of £3,850. Additional expenditure items in the year amounted to £18,634, which contributed to overheads and the delivery of charitable activities.

Overall, the position of the CIO at the year ended 31<sup>st</sup> December 2023 was a deficit of £3,476. The trustees recognise the need for continued improvement of the centre however. Which is why bought forward unrestricted reserves have been allocated to improve the exterior of the centre within the year. This will contribute to the CIO being a greater asset to the local community in years to come.

The CIO has engaged the services of Brown, March and Bowman Ltd, an independent firm of accountants to ensure continued annual reporting compliance.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

*Brown, March and Bowman Ltd*

10/05/2024  
Brown, March and Bowman Ltd  
CPAA  
4 Tyne View  
Newcastle Upon Tyne  
NE15 8DE

**Swalwell Community Association CIO  
Profit and Loss Account  
For The Year Ended 31 December 2023**

	Notes	2023 £	2022 £
<b>TURNOVER</b>		<b>28,022</b>	<b>38,750</b>
Cost of sales		(7,514 )	(3,267 )
<b>GROSS PROFIT</b>		<b>20,508</b>	<b>35,483</b>
Administrative expenses		(23,984 )	(21,364 )
OPERATING (LOSS)/PROFIT AND (LOSS)/PROFIT FOR THE FINANCIAL YEAR		(3,476 )	14,119

The notes on pages 6 to 7 form part of these financial statements.

**Swalwell Community Association CIO**  
**Balance Sheet**  
**As At 31 December 2023**

		2023		2022	
	Notes	£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	4		2,215		2,616
			<b>2,215</b>		<b>2,616</b>
<b>CURRENT ASSETS</b>					
Stocks	5	25		25	
Debtors	6	822		1,367	
Cash at bank and in hand		60,025		61,830	
			<b>60,872</b>	<b>63,222</b>	
<b>Creditors: Amounts Falling Due Within One Year</b>	7	<b>(1,621 )</b>		<b>(896 )</b>	
<b>NET CURRENT ASSETS (LIABILITIES)</b>			<b>59,251</b>	<b>62,326</b>	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<b>61,466</b>	<b>64,942</b>	
<b>NET ASSETS</b>			<b>61,466</b>	<b>64,942</b>	
Profit and Loss Account			61,466	64,942	
<b>CHARITY' FUNDS</b>			<b>61,466</b>	<b>64,942</b>	

**FUNDS RECONCILIATION**

	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>
Bought Forward	£0	£64,943	£64,943
Funds received in Year	£10,977	£17,044	£28,021
Funds spent in Year	£10,977	£20,521	£31,498
Balance at 31 <sup>st</sup> December 2023	£0	£61,466	£61,466

**FUNDS AT 31<sup>ST</sup> DECEMBER 2023**

Restricted	£	0
Unrestricted		61,466

For the year ending 31 December 2023 the entity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The member has not required the entity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board



10/05/2024

The notes on pages 6 to 7 form part of these financial statements.

## 1. Accounting Policies

### 1.1. Basis of Preparation of Financial Statements

The financial statements have been prepared under the historical cost convention and in accordance with Financial Reporting Standard 102 section 1A Small Entities "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006.

### 1.2. Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

#### Sale of goods

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

#### Rendering of services

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

### 1.3. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant & Machinery	25% RB
Computer Equipment	20% SL

### 1.4. Stocks and Work in Progress

Stocks and work in progress are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads. Work-in-progress is reflected in the accounts on a contract by contract basis by recording turnover and related costs as contract activity progresses.

## 2. Tangible Assets

	<b>Plant &amp; Machinery</b>	<b>Computer Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
As at 1 January 2023	3,774	940	4,714
Additions	399	-	399
As at 31 December 2023	<u>4,173</u>	<u>940</u>	<u>5,113</u>
<b>Depreciation</b>			
As at 1 January 2023	1,722	376	2,098
Provided during the period	612	188	800
As at 31 December 2023	<u>2,334</u>	<u>564</u>	<u>2,898</u>

...CONTINUED

**Swalwell Community Association CIO**  
**Notes to the Financial Statements (continued)**  
**For The Year Ended 31 December 2023**

<b>Net Book Value</b>			
As at 31 December 2023	1,839	376	2,215
As at 1 January 2023	2,052	564	2,616
<b>5. Stocks</b>			
	<b>2023</b>	<b>2022</b>	
	<b>£</b>	<b>£</b>	
Materials	25	25	
<b>6. Debtors</b>			
	<b>2023</b>	<b>2022</b>	
	<b>£</b>	<b>£</b>	
<b>Due within one year</b>			
Other debtors	822	1,367	
<b>7. Creditors: Amounts Falling Due Within One Year</b>			
	<b>2023</b>	<b>2022</b>	
	<b>£</b>	<b>£</b>	
Trade creditors	-	1	
Other creditors	1,621	895	
	1,621	896	
<b>8. Share Capital</b>			

**Swalwell Community Association CIO  
Trading Profit and Loss Account  
For The Year Ended 31 December 2023**

	2023		2022	
	£	£	£	£
<b>TURNOVER</b>				
Centre Hire		11,764		6,480
Canteen Income		997		191
Fund Raising		3,884		696
<u>Grant and Subsidies received (Restricted)</u>				
GMBC		10,977		
Grants and subsidies received (Unrestricted)		400		31,383
		28,022		38,750
<b>COST OF SALES</b>				
Purchases	987		403	
Canteen/Food Expenses	5,252		2,864	
Waste disposal	1,107		-	
Consultancy fees	168		-	
		(7,514 )		(3,267 )
<b>GROSS PROFIT</b>		20,508		35,483
<b>Administrative Expenses</b>				
Light and heat	7,320		4,635	
Water rates	1,414		1,290	
Repairs and maintenance	7,534		2,434	
Cleaning	4,026		3,442	
Computer and IT consumables	-		6,178	
Insurance	725		602	
Printing, postage and stationery	372		153	
Telecommunications	593		524	
Accountancy fees	720		720	
Subscriptions	434		413	
Depreciation of plant and machinery	613		684	
Depreciation of computer equipment	188		188	
Sundry expenses	45		101	
		(23,984 )		(21,364 )
<b>OPERATING (LOSS)/PROFIT AND (LOSS)/PROFIT FOR THE FINANCIAL YEAR</b>		(3,476 )		14,119

**SWALWELL COMMUNITY ASSOCIATION CIO**

England & Wales - Charity number 1160081

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# Accounts

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# **SWALWELL COMMUNITY ASSOCIATION CIO**

**REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED**

**31 DECEMBER 2022**

**BMB**  
ACCOUNTANTS



0191 414 3535



[info@bmbaccountants.co.uk](mailto:info@bmbaccountants.co.uk)



4 Tyne View, Newcastle upon Tyne, NE15 8DE



**SWALWELL COMMUNITY ASSOCIATION CIO  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
31 DECEMBER 2022**

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31-Dec-22	



**SWALWELL COMMUNITY ASSOCIATION CIO  
TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2022**

<b>Trustees</b>	(Chair)	Gary Moorhead	Appointed 26/11/2020
	(Treasurer)	Clare Hardie	Appointed 22/07/2022
		Christopher Ord	Appointed 26/11/2020
		Sonya Hawkins	Appointed 21/01/2015
		David Brophy	Appointed 21/01/2015
		Peter Craig	Appointed 21/01/2015

**Registered Charity Number** 1160081

**Principal Address** 74 Clavering Road  
Swalwell  
Newcastle Upon Tyne  
Tyne and Wear  
NE16 3EX

**Accountants** Brown, March and Bowman Ltd  
4 Tyne View  
Lemington  
Newcastle upon Tyne  
NE15 8DE

**Bankers** Lloyds Bank Plc  
44 Front Street  
Whickham  
Newcastle Upon Tyne  
NE16 4DS

### **Structure, governance and management**

Swalwell Community Association became a charitable incorporated organisation (CIO) on 22 January 2015 under its constitution registered with the Charity Commission on that day. The charity aims to maintain its functions by recruiting local people and other appropriate individuals from the locality who have the necessary skills and local knowledge to monitor the financial position of the charity, and to make the necessary provision of accommodation to the community.

The recruitment of new Trustees is a matter for the Board of Trustees, and when vacancies arise, in either numbers or skill coverage, the Chairman will be asked to approach suitable candidates from the combined contacts of all current Trustees. Such appointments will bear in mind the need to have knowledge of the area, an understanding of and empathy with the charitable sector, coupled with a general recognition of the needs of the community. Other than as noted in the financial review on page 3 none of the Trustees are entitled to, nor received, any remuneration for their services to the charity during the year.

### **Objectives and activities**

The charitable objectives of the CIO are:

- To improve the conditions of life of the inhabitants of the local area without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together in a common effort to advance education and to provide facilities in the interests of social welfare, recreation and leisure.
- To secure the establishment of a community centre and to maintain and manage that centre (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives.
- To promote such other charitable purposes as may from time to time be determined by the Trustees.

**SWALWELL COMMUNITY ASSOCIATION CIO  
TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2022**

During the year the community centre was made available for various community activities such as dancing clubs, fitness clubs, sports clubs, nature clubs, history clubs, fund raising as well as hosting coffee mornings and bingo in the afternoons.

The trustees have had regard to the guidance issued to the Charity Commission on public benefit.

**Achievements and performance**

During the period to 31/12/2022, one of the main objective was to improve the outside of the community centre to make it safer and more accessible for children. This was achieved by creating a declined area and erecting a fence. Internal decorating is currently ongoing to provide a fresher interior look. The continued improvement of the centre is only made achievable by dedicated volunteers and local community support

Within the year, the performance of the centre has increased significantly after recovering from Covid 19. The back room is rented regularly to the Princes Trust who work with young adults between 16-25 to teach them life skills. In addition, the community centre is hired out most days for Yoga, Salsa dancing, Line Dancing, Tappy Toes, Stay 'N' Play, Rabbits and Budgies Club and Slimming World.

**Financial review**

The financial statements comprise the Receipts and Payments Account, the Statement of Assets and Liabilities and the Notes to the Accounts. They have been prepared as described in Note 1 to the Accounts.

Total receipts in the year amounted to £38,750. Most of these receipts relate to Government grants and restricted funding received which amounted to £31,382. £8,515 of these grants related to restricted funding for the installation of various computer systems. At the end of the period this restricted funding had been successfully spent on the items specified in the funding criteria. These grants and additional receipts have supported the ongoing operating costs of the centre.

In recent years, Swalwell community centre suffered various challenges imposed by the Covid 19 global pandemic. One of these challenges being reduced financial activity in terms of income but also, in correlation to reduced activity, also limited expenditure. The CIO's financial position, despite these prior challenges, appears healthy.

Overall the CIO has achieved a significant surplus of £14,118 and reserves are healthy which can be used for ongoing maintenance and improvement of the centre and for the CIO to be a greater asset to the local community.

The CIO has engaged the services of Brown, March and Bowman Ltd, an independent firm of accountants to ensure continued annual reporting compliance. The Trustees are grateful for their time and assistance for this work.

**Reserves policy**

The trustees have agreed that the association should maintain a minimum level of reserves sufficient to cover all operating costs for at least 6 months. At the year end funds on hand were sufficient to potentially cover over 1 year' normal operating costs however the Trustees recognise the need to continually invest funds into the maintenance and improvement of the Community Centre and facilities.

**Declaration**

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of of the charity's Trustees:

Signature:

\_\_\_\_\_  
Gary Moorhead- Chair

\_\_\_\_\_  
Clare Hardie- Treasurer

Date:

\_\_\_\_\_

**SWALWELL COMMUNITY ASSOCIATION CIO  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2022**

	<u>2022</u>	<u>2021</u>
	£	£
<b>Receipts</b>		
Centre hire	6,480	4,913
Canteen income	191	90
Fund raising activities	696	527
Grants received	31,383	15,449
Membership fees	-	-
Bank interest	-	29
	<u>38,750</u>	<u>21,008</u>
<b>Payments</b>		
Trustee remuneration	-	-
Volunteers' gratuities	-	-
Food bank donations	-	-
Purchases for Activities held	403	
Water rates	1,290	227
Heat and light	4,635	4,261
Cleaning and hygiene	3,443	1,921
Canteen expenses	2,864	90
Telephone and internet	524	412
Postage, printing and stationery	153	101
Repairs and maintenance	2,434	489
Insurance	602	730
PPL/PRS Licence	254	280
TV Licence	159	-
Accountancy Fees	720	468
Professional fees	-	110
Sundries	99	65
Computer Equipment, Consumables and Software	6,179	
Depreciation of plant and machinery	684	188
Depreciation of computer equipment	188	188
	<u>24,631</u>	<u>9,530</u>
<b>Net Receipts / (Payments)</b>	<b>14,119</b>	<b>11,478</b>
<b>Net Surplus/Defecit at the end of the year</b>	<b><u>14,119</u></b>	<b><u>11,478</u></b>

The majority of the above transactions and balances relate to unrestricted funds. However, computer equipment bought in the year was funded through restricted funding



**SWALWELL COMMUNITY ASSOCIATION CIO  
STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 DECEMBER 2022**

	<u>2022</u>	<u>2021</u>
	£	£
<b>Cash at bank and in hand</b>		
Lloyds Bank Treasurer's Account	62,116	50,362
Cash in hand	(286)	7
	<u>61,830</u>	<u>50,369</u>
<b>Other monetary assets</b>		
Stock at cost	25	25
Insurance paid for the next year	-	602
31-Dec-22 PPL/PRS prepaid for the next year	6	6
PAYE balance due from HMRC	15	15
Heat & Light Credit	1,346	-
	<u>1,392</u>	<u>648</u>
<b>Assets retained for the charity's own use</b>		
Computer equipment - at current value*	564	752
Other equipment - at current value*	2,052	563
	<u>2,616</u>	<u>1,315</u>
<b>Liabilities</b>		
Heat and light	175	728
Water and sewerage	-	60
Accountancy Fees	720	720
	<u>895</u>	<u>1,508</u>
<b>Charity Funds at Year End</b>	<u>64,943</u>	<u>50,823</u>
<b>Funds Movement</b>		
Balance Bought Forward	50,823	
Surplus throughout the year	14,120	
Balance Carried Forward	<u>64,943</u>	

All balances recorded above relate to unrestricted funds.

**Other assets and financial commitments**

At the period end the CIO was the registered leaseholder of Swalwell Community Centre, 74 Clavering Road, Swalwell, Newcastle Upon Tyne, NE16 3EX. The lease expires on 4 June 2050 and has been provided to the CIO at no charge by The Borough Council of Gateshead.

The Statement of Assets and Liabilities was approved by the trustees on 06/09/2023 and signed on their behalf by:

Signature:

**Gary Moorhead- Chair**

**Clare Hardie- Treasurer**

Date: \_\_\_\_\_



**SWALWELL COMMUNITY ASSOCIATION CIO  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**1 Accounts: Basis of preparation**

These accounts have been prepared on a Receipts and Payments basis under section 133 of The Charities Act 2011 and with regard to the application of s.62 of The Charitable Incorporated Organisations (General) Regulations 2012.

**2 Guarantees and security**

During the entire year under review and at the year end the CIO has not entered into any agreements for which guarantees of debt have been provided.

The CIO does not have any liabilities at the year end for which security over any of its assets has been given.

**31-Dec-22**



**SWALWELL COMMUNITY ASSOCIATION CIO**

England & Wales - Charity number 1160081

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# Accounts

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Dear Trustees,

Following the preparation of the annual financial accounts for Swalwell Community Association CIO, I would like to highlight my professional opinion in relation to cash records not provided to us. I suspect that these annual accounts do not depict a true representation of all financial activity for the year and inconsistencies may be found between this years and prior years account figures.

Only 4 months of cash records were provided to us for the preparation of these financial accounts. Therefore, for the remaining 8 months, we have had to include a balancing figure of £1893.12 to ensure our cash records balance to the closing balance of £6.71. This balancing figure is an annual net movement of cash and excludes any cash expenditure within the missing 8 months as the balance was to account for cash paid into the bank. It is highly unlikely that within the 8 months we are missing records for that there is no cash expenditure. Therefore, we anticipate that there is cash expenditure and cash income for these 8 months excluded from the accounts.

Please be aware that the net surplus/profit for the year would be the same if these missing records were to alter figures, however, we do anticipate that individual income and expenditure categories should have more financial activity within them, which would net off to our balancing figure of £1893.12.

As an example, we could be missing £10,000 worth of income and £8,106.88 of expenditure, which would net off to our figure of £1893.12 included in sales, although we arrive at the same profit, it does cause the financial activity for the year to be understated.

If any elaboration is needed, please feel free to contact me.

Kind Regards,

Amy Bowman  
Brown & Lough Accountants Ltd

**SWALWELL COMMUNITY ASSOCIATION CIO**

**REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED**

**31 DECEMBER 2021**



**Brown & Lough Accountants Ltd**

4 Tyne View, Lemington, Newcastle Upon Tyne, NE15 8DE  
Telephone: 0191 414 3535



**SWALWELL COMMUNITY ASSOCIATION CIO  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
31 DECEMBER 2021**

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**SWALWELL COMMUNITY ASSOCIATION CIO  
TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2021**

<b>Trustees</b>	(Chair) (Treasurer)	Smitesh Chauhan Christopher Ord Manjinder Singh Gary Moorhead Sonya Hawkins David Brophy Peter Craig Clare Hardie	Appointed 22 July 2022
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**31-Dec-21**

**Registered Charity Number** 1160081

**Principal Address** 74 Clavering Road  
Swalwell  
Newcastle Upon Tyne  
Tyne and Wear  
NE16 3EX

**Accountants** Brown & Lough Accountants Ltd  
4 Tyne View  
Lemington  
Newcastle upon Tyne  
NE15 8DE

**Bankers** Lloyds Bank Plc  
44 Front Street  
Whickham  
Newcastle Upon Tyne  
NE16 4DS

**Structure, governance and management**

Swalwell Community Association became a charitable incorporated organisation (CIO) on 22 January 2015 under its constitution registered with the Charity Commission on that day. The charity aims to maintain its functions by recruiting local people and other appropriate individuals from the locality who have the necessary skills and local knowledge to monitor the financial position of the charity, and to make the necessary provision of accommodation to the community.

**SWALWELL COMMUNITY ASSOCIATION CIO  
TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2021**

The recruitment of new Trustees is a matter for the Board of Trustees, and when vacancies arise, in either numbers or skill coverage, the Chairman will be asked to approach suitable candidates from the combined contacts of all current Trustees. Such appointments will bear in mind the need to have knowledge of the area, an understanding of and empathy with the charitable sector, coupled with a general recognition of the needs of the community. Other than as noted in the financial review on page 3 none of the Trustees are entitled to, nor received, any remuneration for their services to the charity during the year.

**Objectives and activities**

The charitable objectives of the CIO are:

- To improve the conditions of life of the inhabitants of the local area without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together in a common effort to advance education and to provide facilities in the interests of social welfare, recreation and leisure.
- To secure the establishment of a community centre and to maintain and manage that centre (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives.
- To promote such other charitable purposes as may from time to time be determined by the Trustees.

During the year the community centre was made available for various community activities such as dancing clubs, fitness clubs, sports clubs, nature clubs, history clubs, fund raising as well as hosting coffee mornings and bingo in the afternoons.

The trustees have had regard to the guidance issued to the Charity Commission on public benefit.

**Achievements and performance**

Restrictions imposed by the global COVID pandemic has meant that for periods throughout 2020 the CIO was unable to provide the use of the community centre.

When open the Community Centre continued to host a variety of events and even when closed the CIO has been able to assist local food banks with donations worth £1,000 to help support those most in need in our area.

**Financial review**

The financial statements comprise the Receipts and Payments Account, the Statement of Assets and Liabilities and the Notes to the Accounts. They have been prepared as described in Note 1 to the Accounts.

Total receipts in the year amounted to £21,008. Most of these receipts relate to Government grants received which amounted to £15,449. These grants have supported the ongoing operating costs of the centre.

**SWALWELL COMMUNITY ASSOCIATION CIO  
TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2021**

Due to the nature of records provided to prepare the accounts, it is our professional opinion that turnover and expenditure may be under represented with regards to missing cash records. Therefore, although payments look to have reduced and income increased, our accounting opinion would be that these are both understated and should have more activity included within the profit and loss accounts. Due to inadequate cash records provided (only 4 out of 12 months), a balancing charge of £1893.12 worth of cash paid into the bank has been included within the sales figure. However this is simply the net movement of missing cash in the year and does not include all financial activity which would have been accounted for if records were kept and provided.

Overall the CIO has achieved a significant surplus of £11,478 and reserves are healthy which can be used for ongoing maintenance and improvement of the centre and for the CIO to be a greater asset to the local community.

The CIO has engaged the services of Brown & Lough Accountants Ltd, an independent firm of accountants to ensure continued annual reporting compliance. The Trustees are grateful for their time and assistance for this work.

**Reserves policy**

The trustees have agreed that the association should maintain a minimum level of reserves sufficient to cover all operating costs for at least 6 months. At the year end funds on hand were sufficient to potentially cover over 2 years' normal operating costs however the Trustees recognise the need to continually invest funds into the maintenance and improvement of the Community Centre and facilities.

**Declaration**

The Trustees declare that they have approved the Trustees' report above.  
Signed on behalf of the charity's Trustees:

Signature:

\_\_\_\_\_  
**Smitesh Chauhan - Chair      Christopher Ord - Treasurer**

Date:

\_\_\_\_\_



**SWALWELL COMMUNITY ASSOCIATION CIO  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	<u>2021</u>	<u>2020</u>
	£	£
<b>Receipts</b>		
Centre hire	4,913	5,486
Canteen income	90	33
Fund raising activities	527	375
Grants received	15,449	12,803
Membership fees	-	184
Bank interest	29	109
	<u>21,008</u>	<u>18,990</u>
<b>Payments</b>		
Trustee remuneration	-	3,925
Volunteers' gratuities	-	66
Food bank donations	-	1,000
Water rates	227	165
Heat and light	4,261	2,617
Cleaning and hygiene	1,921	277
Canteen expenses	90	-
Telephone and internet	412	425
Postage, printing and stationery	101	-
Repairs and maintenance	489	996
Insurance	730	730
PPL/PRS Licence	280	254
TV Licence	-	116
Accountancy Fees	468	
Professional fees	110	1,038
Sundries	65	42
Depreciation of plant and machinery	188	
Depreciation of computer equipment	188	
	<u>9,530</u>	<u>11,651</u>
<b>Net Receipts / (Payments)</b>	<b>11,478</b>	<b>7,339</b>
<b>Net Surplus/Defecit at the end of the year</b>	<b><u>11,478</u></b>	<b><u>7,339</u></b>

All above transactions and balances relate to unrestricted funds.



**SWALWELL COMMUNITY ASSOCIATION CIO  
STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 DECEMBER 2021**

	<u>2021</u>	<u>2020</u>
	£	£
<b>Cash at bank and in hand</b>		
Lloyds Bank Treasurer's Account	50,362	15,764
Virgin Money Savings Account	-	22,230
Cash in hand	7	12
	<u>50,369</u>	<u>38,006</u>
<b>Other monetary assets</b>		
Stock at cost	25	15
Insurance paid for the next year	602	730
31-Dec-21 PPL/PRS prepaid for the next year	6	31
PAYE balance due from HMRC	15	22
Council grant receivable	-	1,334
	<u>648</u>	<u>2,132</u>
<b>Assets retained for the charity's own use</b>		
Computer equipment - at current value*	752	-
Other equipment - at current value*	563	750
	<u>1,315</u>	<u>750</u>
<b>Liabilities</b>		
Heat and light	728	1,173
Water and sewerage	60	10
Accountancy Fees	720	360
	<u>1,508</u>	<u>1,543</u>
<b>Charity Funds at Year End</b>	<u>50,823</u>	<u>39,345</u>

All balances recorded above relate to unrestricted funds.

\*Current value has been estimated by the Trustees.

**Other assets and financial commitments**

At the period end the CIO was the registered leaseholder of Swalwell Community Centre, 74 Clavering Road, Swalwell, Newcastle Upon Tyne, NE16 3EX. The lease expires on 4 June 2050 and has been provided to the CIO at no charge by The Borough Council of Gateshead.

The Statement of Assets and Liabilities was approved by the trustees on 12 August 2021 and signed on their behalf by:

Signature:

**Smitesh Chauhan - Chair**

**Christopher Ord - Treasurer**

Date: \_\_\_\_\_



**SWALWELL COMMUNITY ASSOCIATION CIO  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**1 Accounts: Basis of preparation**

These accounts have been prepared on a Receipts and Payments basis under section 133 of The Charities Act 2011 and with regard to the application of s.62 of The Charitable Incorporated Organisations (General) Regulations 2012.

Due to the nature of records provided to prepare the accounts, it is our professional opinion that turnover and expenditure may be under represented with regards to missing cash records.

**2 Guarantees and security**

During the entire year under review and at the year end the CIO has not entered into any agreements for which guarantees of debt have been provided.

The CIO does not have any liabilities at the year end for which security over any of its assets has been given.

**31-Dec-21**



**SWALWELL COMMUNITY ASSOCIATION CIO**

England & Wales - Charity number 1160081

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# Accounts

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# **SWALWELL COMMUNITY ASSOCIATION CIO**

**REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED**

**31 DECEMBER 2020**



## **Brown & Lough Accountants Ltd**

4 Tyne View, Lemington, Newcastle Upon Tyne, NE15 8DE

Telephone: 0191 414 3535

Email: [info@brownandlough.co.uk](mailto:info@brownandlough.co.uk)

Registered in England Company Number: 4629791

**SWALWELL COMMUNITY ASSOCIATION CIO  
REPORT AND ACCOUNTS  
FOR THE YEAR ENDED  
31 DECEMBER 2020**

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**SWALWELL COMMUNITY ASSOCIATION CIO  
TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

<b>Trustees</b>	(Chair)	Smitesh Chauhan	Appointed 26 November 2020
	(Treasurer)	Christopher Ord	Appointed 26 November 2020
		Manjinder Singh	Appointed 26 November 2020
		Gary Moorhead	Appointed 26 November 2020
		Sonya Hawkins	
		David Brophy	
		Peter Craig	
		Kenneth Kirsop	resigned 26 November 2020
		Lynne Kirsop	resigned 26 November 2020
		Christine Turnbull	resigned 26 November 2020
		Antony Mullins	resigned 26 November 2020
		Anne Slack	resigned 26 November 2020
		Brenda Lennox	resigned 26 November 2020
	Erica Mullins	resigned 26 November 2020	

**Registered Charity Number** 1160081

**Principal Address**  
74 Clavering Road  
Swalwell  
Newcastle Upon Tyne  
Tyne and Wear  
NE16 3EX

**Accountants**  
Brown & Lough Accountants Ltd  
4 Tyne View  
Lemington  
Newcastle upon Tyne  
NE15 8DE

**Bankers**  
Lloyds Bank Plc  
44 Front Street  
Whickham  
Newcastle Upon Tyne  
NE16 4DS

**SWALWELL COMMUNITY ASSOCIATION CIO  
TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**Structure, governance and management**

Swalwell Community Association became a charitable incorporated organisation (CIO) on 22 January 2015 under its constitution registered with the Charity Commission on that day. The charity aims to maintain its functions by recruiting local people and other appropriate individuals from the locality who have the necessary skills and local knowledge to monitor the financial position of the charity, and to make the necessary provision of accommodation to the community.

The recruitment of new Trustees is a matter for the Board of Trustees, and when vacancies arise, in either numbers or skill coverage, the Chairman will be asked to approach suitable candidates from the combined contacts of all current Trustees. Such appointments will bear in mind the need to have knowledge of the area, an understanding of and empathy with the charitable sector, coupled with a general recognition of the needs of the community. Other than as noted in the financial review on page 3 none of the Trustees are entitled to, nor received, any remuneration for their services to the charity during the year.

**Objectives and activities**

The charitable objectives of the CIO are:

- To improve the conditions of life of the inhabitants of the local area without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together in a common effort to advance education and to provide facilities in the interests of social welfare, recreation and leisure.
- To secure the establishment of a community centre and to maintain and manage that centre (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the objectives.
- To promote such other charitable purposes as may from time to time be determined by the Trustees.

During the year the community centre was made available for various community activities such as dancing clubs, fitness clubs, sports clubs, nature clubs, history clubs, fund raising as well as hosting coffee mornings and bingo in the afternoons.

The trustees have had regard to the guidance issued to the Charity Commission on public benefit.

**Achievements and performance**

Restrictions imposed by the global COVID pandemic has meant that for periods throughout 2020 the CIO was unable to provide the use of the community centre.

When open the Community Centre continued to host a variety of events and even when closed the CIO has been able to assist local food banks with donations worth £1,000 to help support those most in need in our area.

**SWALWELL COMMUNITY ASSOCIATION CIO  
TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**Financial review**

The financial statements comprise the Receipts and Payments Account, the Statement of Assets and Liabilities and the Notes to the Accounts. They have been prepared as described in Note 1 to the Accounts.

Total receipts in the year amounted to £18,990 (2019: £13,660). Most of these receipts relate to Government grants received which amounted to £12,803. These grants have supported the ongoing operating costs of the centre and the CIO has also made use of furlough payments via the coronavirus Job Retention Scheme.

During the year there was one Trustee in receipt of remuneration, not in her capacity as Trustee but for the provision of cleaning services as agreed.

Payments have reduced this year mainly due to lower repair costs and other operating costs of the centre since it was not in use for the entire year.

Overall the CIO has achieved a significant surplus of £7,339 and reserves are healthy which can be used for ongoing maintenance and improvement of the centre and for the CIO to be a greater asset to the local community when national lockdown restrictions are lifted.



The CIO has engaged the services of Brown & Lough Accountants Ltd, an independent firm of accountants, after the sad and sudden passing away of Tony Turner, our former accountant, in order to ensure continued annual reporting compliance. The Trustees are grateful for their time and assistance for this work.

**Reserves policy**

The trustees have agreed that the association should maintain a minimum level of reserves sufficient to cover all operating costs for at least 6 months. At the year end funds on hand were sufficient to potentially cover over 2 years' normal operating costs however the Trustees recognise the need to continually invest funds into the maintenance and improvement of the Community Centre and facilities.

**Declaration**

The Trustees declare that they have approved the Trustees' report above.  
Signed on behalf of of the charity's Trustees:

Signature:    

---

**Smitesh Chauhan - Chair**      **Christopher Ord - Treasurer**

Date: 12 August 2021

**SWALWELL COMMUNITY ASSOCIATION CIO  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2020**

	<u>2020</u>	<u>2019</u>
	£	£
<b>Receipts</b>		
Centre hire	5,486	10,526
Canteen income	33	319
Fund raising activities	375	2,522
Grants received	12,803	-
Membership fees	184	128
Bank interest	109	165
	<u>18,990</u>	<u>13,660</u>
<b>Payments</b>		
Trustee remuneration	3,925	2,675
Volunteers' gratuities	66	657
Food bank donations	1,000	-
Water rates	165	372
Heat and light	2,617	3,884
Cleaning and hygiene	277	609
Canteen expenses	-	55
Telephone and internet	425	471
Postage, printing and stationery	-	4
Repairs and maintenance	996	1,995
Insurance	730	1,870
PPL/PRS Licence	254	292
TV Licence	116	150
Professional fees	1,038	432
Sundries	42	157
	<u>11,651</u>	<u>13,623</u>
<b>Net Receipts / (Payments)</b>	<b>7,339</b>	<b>37</b>
<b>Cash Funds</b>		
At the beginning of the year	30,667	30,630
<b>At the end of the year</b>	<b><u>38,006</u></b>	<b><u>30,667</u></b>

All above transactions and balances relate to unrestricted funds.

**SWALWELL COMMUNITY ASSOCIATION CIO  
STATEMENT OF ASSETS AND LIABILITIES  
AS AT 31 DECEMBER 2020**

	<u>2020</u>	<u>2019</u>
	£	£
<b>Cash at bank and in hand</b>		
Lloyds Bank Treasurer's Account	15,764	8,515
Virgin Money Savings Account	22,230	22,121
Cash in hand	12	31
	<u>38,006</u>	<u>30,667</u>
<b>Other monetary assets</b>		
Stock at cost	15	30
Credit on Electricity Account	-	157
Insurance paid for the next year	730	770
PPL/PRS prepaid for the next year	31	43
PAYE balance due from HMRC	22	22
Council grant receivable	1,334	-
	<u>2,132</u>	<u>1,022</u>
<b>Assets retained for the charity's own use</b>		
Computer equipment - at current value*	-	50
Other equipment - at current value*	750	1,000
	<u>750</u>	<u>1,050</u>
<b>Liabilities</b>		
Heat and light	1,173	669
Water and sewerage	10	20
Professional fees	360	360
	<u>1,543</u>	<u>1,049</u>

All balances recorded above relate to unrestricted funds.

\*Current value has been estimated by the Trustees.

**Other assets and financial commitments**

At the period end the CIO was the registered leaseholder of Swalwell Community Centre, 74 Clavering Road, Swalwell, Newcastle Upon Tyne, NE16 3EX. The lease expires on 4 June 2050 and has been provided to the CIO at no charge by The Borough Council of Gateshead.

The Statement of Assets and Liabilities was approved by the trustees on 12 August 2021 and signed on their behalf by:

Signature:



**Smitesh Chauhan - Chair**



**Christopher Ord - Treasurer**

**SWALWELL COMMUNITY ASSOCIATION CIO  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**1 Accounts: Basis of preparation**

These accounts have been prepared on a Receipts and Payments basis under section 133 of The Charities Act 2011 and with regard to the application of s.62 of The Charitable Incorporated Organisations (General) Regulations 2012.

**2 Guarantees and security**

During the entire year under review and at the year end the CIO has not entered into any agreements for which guarantees of debt have been provided.

The CIO does not have any liabilities at the year end for which security over any of its assets has been given.