

# Burslem Jubilee

## Charity Report

Registered Charity: 1160079



## ANNUAL REPORT

### 2020

c/o The Burslem Lighthouse  
Moorland Road  
Burslem  
Stoke-on-Trent  
ST6 1DW  
*Trustees:-*  
Sheila Podmore  
Diane Yeadon  
Jim Lowe

## Burslem Jubilee Trustees Charity Report 2020

The Burslem Jubilee Project, which is also known as Burslem Jubilee, is a Charitable Incorporated Association. Our trustees, who are appointed by existing trustees, are assisted in running the Charity by committed regular volunteers.

The Burslem Jubilee Project exists to relieve poverty, promote good mental health, and advance education among asylum seekers and refugees in Stoke-on-Trent by providing social, educational, and leisure activities to facilitate their integration within and for the benefit of the wider community.

The trustees, in making their decisions, have had due regard to the Commission's public benefit guidance when exercising powers or duties to which the guidance is relevant.

Like many organisations this year has been a year like no other. The first three months of the year we operated normally with our Asylum Seeker and Refugee Drop-in Sessions and ESOL lessons, which we more popular than ever. However, due to the pandemic we had to suspend all in person activities.

In spite of the challenges. We still managed to support our clients in different ways. Through signposting them to organisation which were able to help them in the pandemic, door step visits and phone calls.

We also developed our digital presence moving ESOL lessons online through Zoom, producing quality ESOL videos to help our clients and running art classes online through Zoom to keep people connected.

During this period, we continued to work with Blue Key Consultancy, through the funding we received from the Transformation and Growth Fund to enlarge our capacity. This has been very successful and helped us to empower our volunteers, put into place policies and procedures, build a robust business plan and look at our financial strategy.

As we approach the next year. We are hoping to be able to take forward the lessons we have learnt through the pandemic and work with a new hybrid (in person and digital) model to help serve the refugees and asylum seekers in Stoke on Trent.

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# The Burslem Jubilee Project

The Burslem Lighthouse  
Moorland Road  
Burslem  
Stoke-on-Trent  
ST6 1DW

## STATEMENT OF ACCOUNTS

1<sup>st</sup> January to 31<sup>st</sup> December  
2020

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Trustees

Sheila Podmore. Diane Yeardon. Jim Lowe.



## **THE BURSLEM JUBILEE PROJECT.**

### **Independent Examiner's report to the Trustees of The Burslem Jubilee Project.**

I report on the accounts of the Project for the Year ending 31<sup>st</sup> December 2020 which are set out on the attached pages.

#### *Respective responsibilities of Trustees and Examiner.*

As the Charity's Trustees you are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

#### *Basis of Independent Examiner's report*

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking of explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### *Independent Examiner's statement*

In connection with my examination, no matter has come to my attention;

- which gives me reasonable cause to believe that in any material respect the requirements
  - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



David J. Hood.  
ACAT  
'Lindisfarne'  
15, Hazelwood Road.  
Endon.  
Staffs.  
ST9 9DA

28<sup>th</sup> September 2021.

## **INCOME.**

Regular Donations	360.00
Stoke City Council	812.00
CFS COVID	680.00
Coalfields	6,338.00
Swan Bank	3,750.00
Occasional Donations	475.01
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	£12,415.01

Fund raising income.	£619.16
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**£13,034.17**

## **Expenditure**

### **Ongoing Activities**

Food and Sundries	£548.55
Enabling Travel	£399.80
Room Hire	£260.00
Bicycles, maintenance	£130.00
Activity cost	£640.00
Consultancy	£9,696.40
Office Supplies	£199.77
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	<b>£11,874.52</b>

### **ESOL Teacher**

Salary	£3,275.93
Tax and NI	£0.00
Payroll	£242.34
Pension	£238.86
Insurance	£114.58
Room Hire	£300.00
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	<b>£4,171.71</b>

<b>Total</b>	<hr/>
<b>Expenditure</b>	<b>£16,046.23</b>

**TOTAL  
SURPLUS/DEFICIT FOR  
2020**

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<b>-£3,012.06</b>

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## Summary.

Balance Brought forward from 2019	£17,968.25
Total Surplus/deficit 2020	<b>-£3,012.06</b>
	<b>£14,956.19</b>

### Comprising

Cash in hand	£457.92	
Lloyds Account	14,498.27	
	<b>£14,956.19</b>	<b>£14,956.19</b>

Less  
liabilities  
and  
unpresented  
cheques      £      -

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**TOTAL  
FUNDS  
CARRIED  
FORWARD      £14,956.19**

*Of which:*  
*Restricted      £6,631.89*  
*Unrestricted      £8,324.30*