

Information required for your annual report

This is for Charities not subject to full Audit

This information is required in order for you to comply with reporting requirements under the Charities Act. Please write your responses exactly as you want them to appear in your accounts. Use your mouse or tab key to move from grey box to grey box to complete this form. Once completed, save it and email it back to us. This is your chance to tell people what you do. Feel free to write as much as you like and we will put this into the report and accounts.

Group's full name: Bulwell Forest Garden
Other names by which you are known: BFG. Bulwell Forest Community Garden
The main contact address for the organisation: C/O 42 The Spinney, Bestwood Village, Nottingham NG6 8TG
Your charity registration number: 1160072 And (if applicable) Your company registration number: 07900256

Names of all current trustees, (directors)

Name	Start date if not serving since the start of this accounting period dd/mm/yy	Office held (if applicable)
Karen Thompson		Chair
Jill Burn		Secretary
Bill Blackamore		Trustee
Joy Rice		Trustee
Nigel Page		Trustee
Sharon Daley		Trustee
Katy Leather		Trustee
Julie Clarke	01/09/2020	Trustee
Robert Watchorn		Trustee

Names of other trustees, (directors) who have served during the period covered by the accounts but are not currently serving. (Continue on a separate sheet if necessary)

Name	Date of resignation/departure dd/mm/yy
Hannah Margaret Walker	01/09/2020

The names, job titles and remuneration & benefits paid to your senior management staff

Barbara Bates, Part time Development Worker £17,126

The methods adopted for the recruitment and appointment of new trustees

(How are your trustees appointed?):

Trustees must live or work in Bulwell or Bulwell Forest. Positions are advertised on-site and in social media/website, sometimes stating particular skills or background preferred to maintain diverse representation of local residents. New trustees must be recommended by an existing trustee and agreed in a committee meeting.

Objectives and activities

What are the formal purposes (objectives) of your charity, as set out in your governing document?

- a) To advance education and training, and relieve unemployment for inhabitants of Bulwell
- b) To relieve poverty, promote health and provide recreation and leisure facilities in the interest of social welfare, in particular through the promotion of a horticulture project.
- c) To sell locally sourced produce at a low cost to those accessing the project.

What are your main activities? (the things you do in order to achieve the objectives)

Activities we provide to achieve these outcomes include growing fruit and vegetables, cooking workshops and a weekly lunch club, seasonal events (eg Harvest Festival and Community Picnics), training workshops, environmental craft sessions, family activity days, outdoor yoga sessions, forest school, men in sheds, Let's Get Growing (outreach grow your own project), weekly market shop. In January 2020 to January 2021, there were 1100 engagements by members of the community with the Garden. This was considerably lower than normal due to the COVID-19 pandemic.

How do these activities benefit the public?

Improved community cohesion (reducing isolation and increasing engagement across age and cultural barriers) Improved Health and well-being (increasing physical activity, healthier eating and developing self-confidence).

Please confirm that you have considered the charity Commission's guidance on 'public benefit'.

[Click here](#) for a link to this guidance.

I can confirm that I have read and considered the above.

Summary of the main achievements during the period

What did you actually do? (You could add some statistics if you like, and give more detail of your activities):

2020 has been such a difficult year for all charities, due to the COVID-19 pandemic. Through the hard work and creativity of our staff and volunteers, we have been able to adapt the service and continue to connect with our community.

Our volunteers continue to be the backbone of the project, and we are truly blessed to have so many committed people who work hard in many different ways to ensure the project runs smoothly, from gardening and land management to event planning and delivery.

During the pandemic, we operated with a skeleton team of volunteers, continuing to grow produce that we distributed in the local community, on people's doorsteps during Lockdown and then at a low cost weekly Market Shop, at the Garden, from June to October, providing 155 veg bags. We continued to deliver Forest School (15 children attending 18 sessions), Men in Sheds (6 people attending 18 sessions) and Lunch Club (15 people by invitation attending 8 sessions) between September to December in a smaller, safe way, providing valuable physical, social and emotional support to local children and older people, at risk of isolation. We delivered 200 donations of seedlings and veg plants to local people during Lockdown and as a result of it's popularity, adapted our service, developing an outreach grow your own project, called Let's Get Growing that provides a fortnightly bag of gardening resources and a video tutorial by our Educational Gardener, reaching 50 local households.

Financial review

Please comment on your financial position at the end of the reporting period

(You might for example, refer to the surplus or deficit you've made, or the movement in the fund balances. Are you happy? – the choice is yours.)

BFG relies on grants and donations. We are very grateful for the donations we have received this year from the local community and individuals. We are in a comfortable position and have been able to expand due to the grants we have received this year. We are always planning ahead and approaching other funders as the Garden could not function without them. Our 5 year year grant from Reaching Communities was due to end 4/5/21 and we have received an extension until August, giving us time to reapply and source other opportunities.

What is your policy on reserves? (Your policy should include: why you need reserves, the target level, your current position, your plans to increase or use your reserves and how often you review this policy. If you do not need reserves you should explain the reason.)

Bulwell Forest Garden operates within a robust income and project expenditure framework.

Reserves shall be maintained at a level which ensures that Bulwell Forest Garden's core activity

could continue for a minimum of three months during a period of difficulty. This year we have improved yet again to maintain this level and the group is pleased with this progress. The financial policy is reviewed on an annual basis.

What financial risks do you face?

There is always a chance that funding from grants will decrease, but we are working on a strategic business plan thanks to the lottery grant to reduce our risks. If we were unable to secure future funding we would have difficulties giving support to our more vulnerable volunteers and services to the community.

If any of your funds are in deficit, what are you planning to do about it?

No funds are in deficit. We follow the individual budget for each grant.

Detailed information if you hold funds for 3rd parties (other groups or individuals): names and their main objects, a description of the assets held, opening balances/ in/ out/ closing balances

N/A

Funds

If your accounts include any designated or restricted funds, the notes to the accounts need to include a short explanation of the purpose and of each fund.

For example:

Name of fund: "*The vehicle replacement fund*"

Purpose: "*To build up sufficient funds to replace vehicles on a 5 year schedule*"

For each fund you hold, please give the details:

Big Lottery Reaching Communities: 5th of a 5 year restricted fund which provides revenue costs

for 3 part time employees, financial support, capital costs towards garden, cooking resources and overheads.

Awards for All: grant for new storage container, gazebos and sessional worker pay.

Continued

2021.

Reaching Communities 2 (RC2): 2nd of a 2 year grant for Lunch club costs, volunteer coordinator,

database and accessibility costs.

Bulwell Arts Festival 2020 (BAF20): One day event postponed due to Covid and carried forward to 2021.

Tesco 19: Provide payment for sessional workers. Completed

Bestwood Partnership: grant over 2 years for forest school sessions and resources.

Delayed due to Covid and carried forward to 2021.

John Lewis 19 completed.

Notttingham City Homes 20: Resources for events. Completed.

Nottingham City Council 20: Resources and storage container. Completed.

Notts Together food festival 20: postponed due to covid and carried forward to 2021.

Boots 20: Grant for salaries and resources. Carried forward to 2021.
Robin Hood: Salaries and resources. Completed.
Garfield Western Foundation: core funding, continued.
Comic Relief 20: Resources for events and staff, continued.
J N Derbyshire: Lunch club workers and resources, continued.
Nottingham City Council 21: Consultancy fees for funding applications, continued.
Nottingham City Homes 21: Forest school sessions, continued.
National Emergencies Trust (NET) Coronavirus appeal: Resources and salaries for the Lets get Growing outreach programme to the community, continued.
DEFRA Emergency Assistance grant: To provide a festive meal to vulnerable people and meals for children during school holidays, continued.

Additional information

This is a chance to add any other information to your report.

For example: if you give grants, what is your policy? Do you want to say anything about your funders or supporters?

We would like to thank all our funders for their flexibility through a challenging year, having faith in our service delivery and good practice, which has enabled us to adapt and pilot new projects through local consultations. We would particularly like to thank Nottingham City Council and Nottingham City Homes for their ongoing support.

Company registration number: 7900256

Charity registration number: 1160072

Bulwell Forest Garden

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 January 2021

Community Accounting Plus
Units 1 & 2
North West
41 Talbot Street
Nottingham
NG1 5GL

Bulwell Forest Garden

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Bulwell Forest Garden

Reference and Administrative Details

Trustees	Robert Watchorn
	Karen Thompson
	Nigel Page
	Jill Burn
	Bill Blackamore
	Joy Rice
	Sharon Daley
	Katy Leather
	Julie Clarke
Registered Office	Cantrell Primary School Cantrell Road Bulwell Nottingham NG6 9HJ
Company Registration Number	7900256
Charity Registration Number	1160072
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Bulwell Forest Garden

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 January 2021.

Trustees

Robert Watchorn

Karen Thompson

Nigel Page

Jill Burn

Bill Blackamore

Joy Rice

Hannah Walker (resigned 1 September 2020)

Sharon Daley

Katy Leather

Patrick Caine (resigned 1 March 2020)

Julie Clarke (appointed 1 September 2020)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 6/1/2012. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

Trustees must live or work in Bulwell or Bulwell Forest. Positions are advertised onsite and on social media/website, sometimes stating particular skills or background preferred to maintain diverse representation of local residents. New trustees must be recommended by an existing trustee and agreed in a committee meeting.

Objectives and activities

Objects and aims

The Company's objectives are specifically restricted to the following:

- a) To advance education and training, and relieve unemployment for inhabitants of Bulwell;
- b) To relieve poverty, promote health and provide recreation and leisure facilities in the interest of social welfare, in particular through the promotion of a horticulture project;
- c) To sell locally sourced produce at a low cost to those accessing the project.

Activities we provide to achieve these outcomes include growing fruit and vegetables, cooking workshops and a weekly lunch club, seasonal events (eg Harvest Festival and Community Picnics), training workshops, environmental craft sessions, family activity days, outdoor yoga sessions, forest school, men in sheds, Let's Get Growing (outreach grow your own project) and a weekly market shop. In January 2020 to January 2021, there were 1,100 engagements by members of the community with the Garden. This was considerably lower than normal due to the COVID-19 pandemic.

Bulwell Forest Garden

Trustees' Report

Objectives, strategies and activities

2020 has been such a difficult year for all charities, due to the COVID-19 pandemic. Through the hard work and creativity of our staff and volunteers, we have been able to adapt the service and continue to connect with our community.

Our volunteers continue to be the backbone of the project, and we are truly blessed to have so many committed people who work hard in many different ways to ensure the project runs smoothly, from gardening and land management to event planning and delivery.

During the pandemic, we operated with a skeleton team of volunteers, continuing to grow produce that we distributed in the local community, on people's doorsteps during Lockdown and then at a low cost weekly Market Shop, at the Garden, from June to October, providing 155 veg bags. We continued to deliver Forest School (15 children attending 18 sessions), Men in Sheds (6 people attending 18 sessions) and Lunch Club (15 people by invitation attending 8 sessions) between September to December in a smaller, safe way, providing valuable physical, social and emotional support to local children and older people, at risk of isolation. We delivered 200 donations of seedlings and veg plants to local people during Lockdown and as a result of its popularity, adapted our service, developing an outreach grow your own project called Let's Get Growing that provides a fortnightly bag of gardening resources and a video tutorial by our Educational Gardener, reaching 50 local households.

Financial review

Policy on reserves

Bulwell Forest Garden operates within a robust income and project expenditure framework.

Reserves shall be maintained at a level which ensures that Bulwell Forest Gardens core activity could continue for a minimum of two months during a period of difficulty. This year we have improved yet again to maintain this level and the group is pleased with this progress.

The financial policy is to be reviewed on an annual basis.

Public benefit

Improved community cohesion (reducing isolation and increasing engagement across age and cultural barriers);
Improved health and well-being (increasing physical activity, healthier eating and developing self-confidence).

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Bulwell Forest Garden for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;

Bulwell Forest Garden

Trustees' Report

Statement of Trustees' Responsibilities

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Bulwell Forest Garden

Trustees' Report

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 3-4-21 and signed on its behalf by:



Karen Thompson
Trustee

Bulwell Forest Garden

Independent Examiner's Report to the trustees of Bulwell Forest Garden

Independent examiner's report to the trustees of Bulwell Forest Garden ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 January 2021.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2
North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 06/04/2021

Bulwell Forest Garden

Statement of Financial Activities for the Year Ended 31 January 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income and Endowments from:					
Donations and legacies	2	1,431	-	1,431	2,250
Charitable activities	3	4,099	88,555	92,654	91,275
Total Income		5,530	88,555	94,085	93,525
Expenditure on:					
Charitable activities	5	(1,557)	(67,560)	(69,117)	(65,473)
Total Expenditure		(1,557)	(67,560)	(69,117)	(65,473)
Net income		3,973	20,995	24,968	28,052
Transfers between funds		4,586	(4,586)	-	-
Net movement in funds		8,559	16,409	24,968	28,052
Reconciliation of funds					
Total funds brought forward		18,278	34,467	52,745	24,693
Total funds carried forward	14	26,837	50,876	77,713	52,745

All of the charity's activities derive from continuing operations during the above two periods.

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	2,250	-	2,250
Charitable activities	3	5,730	85,545	91,275
Total income		7,980	85,545	93,525
Expenditure on:				
Charitable activities	5	(2,267)	(63,206)	(65,473)
Total expenditure		(2,267)	(63,206)	(65,473)
Net income		5,713	22,339	28,052
Net movement in funds		5,713	22,339	28,052
Reconciliation of funds				
Total funds brought forward		12,565	12,128	24,693
Total funds carried forward	14	18,278	34,467	52,745

The funds breakdown for 2021 is shown in note 14.

Bulwell Forest Garden
(Registration number: 7900256)
Balance Sheet as at 31 January 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	10	7,356	2,703
Current assets			
Cash at bank and in hand	11	74,630	51,051
Creditors: Amounts falling due within one year	12	<u>(4,273)</u>	<u>(1,009)</u>
Net current assets		<u>70,357</u>	<u>50,042</u>
Net assets		<u><u>77,713</u></u>	<u><u>52,745</u></u>
Funds of the charity:			
Restricted income funds			
Restricted funds	14	50,876	34,467
Unrestricted income funds			
Unrestricted funds		<u>26,837</u>	<u>18,278</u>
Total funds	14	<u><u>77,713</u></u>	<u><u>52,745</u></u>


For the financial year ending 31 January 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 18 were approved by the trustees, and authorised for issue on 31/4/21 and signed on their behalf by:



 Jill Burn
 Trustee

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Bulwell Forest Garden meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Furniture & equipment 10% on a straight line basis.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

2 Income from donations and legacies

	Unrestricted funds		
	General £	Total 2021 £	Total 2020 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	1,431	1,431	2,250
	<u>1,431</u>	<u>1,431</u>	<u>2,250</u>

3 Income from charitable activities

	Unrestricted funds			
	General £	Restricted funds £	Total 2021 £	Total 2020 £
Grants & donations	-	88,555	88,555	85,545
Fees	-	-	-	530
Lunch club	135	-	135	984
Sundry receipts	259	-	259	128
Produce income	3,291	-	3,291	1,602
Workshop & events	214	-	214	2,486
Venue hire	200	-	200	-
	<u>4,099</u>	<u>88,555</u>	<u>92,654</u>	<u>91,275</u>

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Reaching Communities	-	44,463	44,463
Nottingham City Council	-	10,317	10,317
Bestwood Partnership	-	5,625	5,625
Sundry	1,431	-	1,431
Bulwell Arts Festival	-	700	700
Groundwork UK	-	2,000	2,000
National Emergencies Trust	-	8,000	8,000
J N Derbyshire	-	3,000	3,000
Boots Charitable Trust	-	9,450	9,450
	<u>1,431</u>	<u>83,555</u>	<u>84,986</u>

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

5 Expenditure on charitable activities

	Unrestricted funds			
	General	Restricted	Total	Total
	£	funds £	2021 £	2020 £
Equipment	-	5	5	-
Horticulture & garden works	365	3,804	4,169	5,899
Insurance	-	241	241	241
Legal & professional	13	2,257	2,270	1,716
Maintenance	271	211	482	285
Materials & resources	9	155	164	2,117
Sundry	188	-	188	36
Printing & stationery	159	719	878	984
Cooking resources	84	819	903	-
Sessional fees	-	30,672	30,672	26,670
Training	-	250	250	236
Travel	4	-	4	16
Pensions	-	1,984	1,984	1,878
Utilities	14	188	202	159
Depreciation	450	568	1,018	450
Salaries	-	25,687	25,687	24,786
	<u>1,557</u>	<u>67,560</u>	<u>69,117</u>	<u>65,473</u>

6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

7 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2021 £	2020 £
Independent examination	795	795
Other financial services	439	384
	<u>1,234</u>	<u>1,179</u>

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

8 Staff costs

The aggregate payroll costs were as follows:

	2021	2020
	£	£
Staff costs during the year were:		
Wages and salaries	25,687	24,786
Pension costs	<u>1,984</u>	<u>1,878</u>
	<u>27,671</u>	<u>26,664</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2021	2020
	No	No
Monthly average number of persons employed	<u>3</u>	<u>3</u>

3 (2020 - 3) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £1,984 (2020 - £1,878).

No employee received emoluments of more than £60,000 during the year.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

10 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 February 2020	4,504	4,504
Additions	<u>5,671</u>	<u>5,671</u>
At 31 January 2021	<u>10,175</u>	<u>10,175</u>
Depreciation		
At 1 February 2020	1,801	1,801
Charge for the year	<u>1,018</u>	<u>1,018</u>
At 31 January 2021	<u>2,819</u>	<u>2,819</u>
Net book value		
At 31 January 2021	<u><u>7,356</u></u>	<u><u>7,356</u></u>
At 31 January 2020	<u><u>2,703</u></u>	<u><u>2,703</u></u>

11 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	9	16
Cash at bank	<u>74,621</u>	<u>51,035</u>
	<u><u>74,630</u></u>	<u><u>51,051</u></u>

12 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	3,280	-
Other taxation and social security	39	55
Other creditors	<u>954</u>	<u>954</u>
	<u><u>4,273</u></u>	<u><u>1,009</u></u>

13 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

14 Funds

	Balance at 1 February 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2021 £
Unrestricted funds					
<i>General</i>					
General	18,278	5,530	(1,557)	4,586	26,837
Restricted funds					
Sessions & activities	2,607	700	(2,607)	-	700
Awards For All	9,392	-	(4,735)	(1,906)	2,751
Sessional workers	625	1,000	(625)	-	1,000
Reaching Communities	20,754	44,463	(40,988)	(1,292)	22,937
NCC	12	-	(12)	-	-
Forest School & resources	1,077	5,625	(5,166)	-	1,536
NCC 20	-	2,170	(482)	(1,388)	300
NCC 21	-	2,800	-	-	2,800
NCH 20	-	222	(222)	-	-
NET	-	8,000	(2,701)	-	5,299
Defra	-	3,225	(1,612)	-	1,613
Garfield Weston Foundation	-	5,000	-	-	5,000
J N Derbyshire	-	3,000	-	-	3,000
Comic Relief 20	-	2,000	-	-	2,000
Pay & resources	-	10,350	(8,410)	-	1,940
Total restricted funds	<u>34,467</u>	<u>88,555</u>	<u>(67,560)</u>	<u>(4,586)</u>	<u>50,876</u>
Total funds	<u><u>52,745</u></u>	<u><u>94,085</u></u>	<u><u>(69,117)</u></u>	<u><u>-</u></u>	<u><u>77,713</u></u>

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

	Balance at 1 February 2019 £	Incoming resources £	Resources expended £	Balance at 31 January 2020 £
Unrestricted funds				
<i>General</i>				
General	12,565	7,980	(2,267)	18,278
Restricted funds				
Sessions & activities	-	9,100	(6,493)	2,607
Food Day	900	-	(900)	-
Awards For All	-	9,392	-	9,392
Sessional workers	-	1,000	(375)	625
Reaching Communities	6,172	57,310	(42,728)	20,754
Winter Workers	2,068	-	(2,068)	-
Improvements (PHT)	1,821	628	(2,449)	-
Medicine Garden	897	1,100	(1,997)	-
NCC	270	2,890	(3,148)	12
Forest School & resources	-	4,125	(3,048)	1,077
Total restricted funds	<u>12,128</u>	<u>85,545</u>	<u>(63,206)</u>	<u>34,467</u>
Total funds	<u><u>24,693</u></u>	<u><u>93,525</u></u>	<u><u>(65,473)</u></u>	<u><u>52,745</u></u>

The specific purposes for which the funds are to be applied are as follows:

Reaching Communities the 5th year of a 5 year restricted fund which provides revenue costs for 3 part time employees, financial support, capital cost towards garden, especially paying for sessional staff. An additional 2 year grant was recieved to contribute towards the Lunch club, volunteer co-ordinator, database and mobility accessibility

Nottingham City Council is a contribution to resources.

Awards For All is to be used to pay for a storage container, gazebo and sessional worker.

Sessional workers contributes to the sessional workers costs.

Forest school & resources provides family and adult craft, cooking and play sessions. Resources for events, general garden needs & publicity.

Events, resources & equipment is to be used to fund events, some of which have been postponed.

Nottingham City Council 20 is to be used to fund resources and a storage container.

Nottingham City Council 21 is to be used to fund consultancy fees for funding applications.

Nottingham City Homes 20 is to be used to fund resources for events.

National Emergencies Trust (NET) Coronavirus appeal is to be used to fund resources and salaries for the Lets Get Growing outreach programme to the community.

DEFRA Emergency Assistance grant is used to provide a festive meal to vulnerable people and meals for children during school holidays.

Garfield Weston Foundation is to contribute toward core funding.

J N Derbyshire is to be used to fund the lunch club workers and resources.

Comic Relief 20 is to be used to fund resources for events and staff.

Pay & resources is to be used to fund salaries and resources.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

The transfer from the Reaching Communities fund to the General fund represents the net book value of fixed assets, the use of which is not subject to any restriction.

The transfer from the Awards for All fund to the General fund represents the net book value of fixed assets, the use of which is not subject to any restriction.

The transfer from the NCC 20 fund to the General fund represents the net book value of fixed assets, the use of which is not subject to any restriction.

15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Tangible fixed assets	7,356	-	7,356
Current assets	20,000	54,630	74,630
Current liabilities	-	(4,273)	(4,273)
	<u>27,356</u>	<u>50,357</u>	<u>77,713</u>
Total net assets	<u>27,356</u>	<u>50,357</u>	<u>77,713</u>

	Unrestricted funds	Restricted funds	Total funds at 31 January 2020
	General £	£	£
Tangible fixed assets	2,703	-	2,703
Current assets	15,575	35,476	51,051
Current liabilities	-	(1,009)	(1,009)
	<u>18,278</u>	<u>34,467</u>	<u>52,745</u>
Total net assets	<u>18,278</u>	<u>34,467</u>	<u>52,745</u>

16 Related party transactions

There were no related party transactions in the year.

Company registration number: 7900256

Charity registration number: 1160072

Bulwell Forest Garden

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 January 2021

Community Accounting Plus
Units 1 & 2
North West
41 Talbot Street
Nottingham
NG1 5GL

Bulwell Forest Garden

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Bulwell Forest Garden

Reference and Administrative Details

Trustees	Robert Watchorn
	Karen Thompson
	Nigel Page
	Jill Burn
	Bill Blackamore
	Joy Rice
	Sharon Daley
	Katy Leather
	Julie Clarke
Registered Office	Cantrell Primary School Cantrell Road Bulwell Nottingham NG6 9HJ
Company Registration Number	7900256
Charity Registration Number	1160072
Independent Examiner	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

Bulwell Forest Garden

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 January 2021.

Trustees

Robert Watchorn

Karen Thompson

Nigel Page

Jill Burn

Bill Blackamore

Joy Rice

Hannah Walker (resigned 1 September 2020)

Sharon Daley

Katy Leather

Patrick Caine (resigned 1 March 2020)

Julie Clarke (appointed 1 September 2020)

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 6/1/2012. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

Recruitment and appointment of trustees

Trustees must live or work in Bulwell or Bulwell Forest. Positions are advertised onsite and on social media/website, sometimes stating particular skills or background preferred to maintain diverse representation of local residents. New trustees must be recommended by an existing trustee and agreed in a committee meeting.

Objectives and activities

Objects and aims

The Company's objectives are specifically restricted to the following:

- a) To advance education and training, and relieve unemployment for inhabitants of Bulwell;
- b) To relieve poverty, promote health and provide recreation and leisure facilities in the interest of social welfare, in particular through the promotion of a horticulture project;
- c) To sell locally sourced produce at a low cost to those accessing the project.

Activities we provide to achieve these outcomes include growing fruit and vegetables, cooking workshops and a weekly lunch club, seasonal events (eg Harvest Festival and Community Picnics), training workshops, environmental craft sessions, family activity days, outdoor yoga sessions, forest school, men in sheds, Let's Get Growing (outreach grow your own project) and a weekly market shop. In January 2020 to January 2021, there were 1,100 engagements by members of the community with the Garden. This was considerably lower than normal due to the COVID-19 pandemic.

Bulwell Forest Garden

Trustees' Report

Objectives, strategies and activities

2020 has been such a difficult year for all charities, due to the COVID-19 pandemic. Through the hard work and creativity of our staff and volunteers, we have been able to adapt the service and continue to connect with our community.

Our volunteers continue to be the backbone of the project, and we are truly blessed to have so many committed people who work hard in many different ways to ensure the project runs smoothly, from gardening and land management to event planning and delivery.

During the pandemic, we operated with a skeleton team of volunteers, continuing to grow produce that we distributed in the local community, on people's doorsteps during Lockdown and then at a low cost weekly Market Shop, at the Garden, from June to October, providing 155 veg bags. We continued to deliver Forest School (15 children attending 18 sessions), Men in Sheds (6 people attending 18 sessions) and Lunch Club (15 people by invitation attending 8 sessions) between September to December in a smaller, safe way, providing valuable physical, social and emotional support to local children and older people, at risk of isolation. We delivered 200 donations of seedlings and veg plants to local people during Lockdown and as a result of its popularity, adapted our service, developing an outreach grow your own project called Let's Get Growing that provides a fortnightly bag of gardening resources and a video tutorial by our Educational Gardener, reaching 50 local households.

Financial review

Policy on reserves

Bulwell Forest Garden operates within a robust income and project expenditure framework.

Reserves shall be maintained at a level which ensures that Bulwell Forest Gardens core activity could continue for a minimum of two months during a period of difficulty. This year we have improved yet again to maintain this level and the group is pleased with this progress.

The financial policy is to be reviewed on an annual basis.

Public benefit

Improved community cohesion (reducing isolation and increasing engagement across age and cultural barriers);
Improved health and well-being (increasing physical activity, healthier eating and developing self-confidence).

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Bulwell Forest Garden for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;

Bulwell Forest Garden

Trustees' Report

Statement of Trustees' Responsibilities

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Bulwell Forest Garden

Trustees' Report

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 3-4-21 and signed on its behalf by:



Karen Thompson
Trustee

Bulwell Forest Garden

Independent Examiner's Report to the trustees of Bulwell Forest Garden

Independent examiner's report to the trustees of Bulwell Forest Garden ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 January 2021.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

Units 1 & 2
North West
41 Talbot Street
Nottingham
NG1 5GL

Date: 06/04/2021

Bulwell Forest Garden

Statement of Financial Activities for the Year Ended 31 January 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income and Endowments from:					
Donations and legacies	2	1,431	-	1,431	2,250
Charitable activities	3	4,099	88,555	92,654	91,275
Total Income		5,530	88,555	94,085	93,525
Expenditure on:					
Charitable activities	5	(1,557)	(67,560)	(69,117)	(65,473)
Total Expenditure		(1,557)	(67,560)	(69,117)	(65,473)
Net income		3,973	20,995	24,968	28,052
Transfers between funds		4,586	(4,586)	-	-
Net movement in funds		8,559	16,409	24,968	28,052
Reconciliation of funds					
Total funds brought forward		18,278	34,467	52,745	24,693
Total funds carried forward	14	26,837	50,876	77,713	52,745

All of the charity's activities derive from continuing operations during the above two periods.

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	2,250	-	2,250
Charitable activities	3	5,730	85,545	91,275
Total income		7,980	85,545	93,525
Expenditure on:				
Charitable activities	5	(2,267)	(63,206)	(65,473)
Total expenditure		(2,267)	(63,206)	(65,473)
Net income		5,713	22,339	28,052
Net movement in funds		5,713	22,339	28,052
Reconciliation of funds				
Total funds brought forward		12,565	12,128	24,693
Total funds carried forward	14	18,278	34,467	52,745

The funds breakdown for 2021 is shown in note 14.

Bulwell Forest Garden
(Registration number: 7900256)
Balance Sheet as at 31 January 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	10	7,356	2,703
Current assets			
Cash at bank and in hand	11	74,630	51,051
Creditors: Amounts falling due within one year	12	<u>(4,273)</u>	<u>(1,009)</u>
Net current assets		<u>70,357</u>	<u>50,042</u>
Net assets		<u><u>77,713</u></u>	<u><u>52,745</u></u>
Funds of the charity:			
Restricted income funds			
Restricted funds	14	50,876	34,467
Unrestricted income funds			
Unrestricted funds		<u>26,837</u>	<u>18,278</u>
Total funds	14	<u><u>77,713</u></u>	<u><u>52,745</u></u>

For the financial year ending 31 January 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 18 were approved by the trustees, and authorised for issue on 31/4/21 and signed on their behalf by:

J.H. Burn
Jill Burn
Trustee

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Bulwell Forest Garden meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Furniture & equipment 10% on a straight line basis.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

2 Income from donations and legacies

	Unrestricted funds		
	General £	Total 2021 £	Total 2020 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	1,431	1,431	2,250
	<u>1,431</u>	<u>1,431</u>	<u>2,250</u>

3 Income from charitable activities

	Unrestricted funds			
	General £	Restricted funds £	Total 2021 £	Total 2020 £
Grants & donations	-	88,555	88,555	85,545
Fees	-	-	-	530
Lunch club	135	-	135	984
Sundry receipts	259	-	259	128
Produce income	3,291	-	3,291	1,602
Workshop & events	214	-	214	2,486
Venue hire	200	-	200	-
	<u>4,099</u>	<u>88,555</u>	<u>92,654</u>	<u>91,275</u>

4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
Reaching Communities	-	44,463	44,463
Nottingham City Council	-	10,317	10,317
Bestwood Partnership	-	5,625	5,625
Sundry	1,431	-	1,431
Bulwell Arts Festival	-	700	700
Groundwork UK	-	2,000	2,000
National Emergencies Trust	-	8,000	8,000
J N Derbyshire	-	3,000	3,000
Boots Charitable Trust	-	9,450	9,450
	<u>1,431</u>	<u>83,555</u>	<u>84,986</u>

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

5 Expenditure on charitable activities

	Unrestricted funds			
	General	Restricted	Total	Total
	£	funds £	2021 £	2020 £
Equipment	-	5	5	-
Horticulture & garden works	365	3,804	4,169	5,899
Insurance	-	241	241	241
Legal & professional	13	2,257	2,270	1,716
Maintenance	271	211	482	285
Materials & resources	9	155	164	2,117
Sundry	188	-	188	36
Printing & stationery	159	719	878	984
Cooking resources	84	819	903	-
Sessional fees	-	30,672	30,672	26,670
Training	-	250	250	236
Travel	4	-	4	16
Pensions	-	1,984	1,984	1,878
Utilities	14	188	202	159
Depreciation	450	568	1,018	450
Salaries	-	25,687	25,687	24,786
	<u>1,557</u>	<u>67,560</u>	<u>69,117</u>	<u>65,473</u>

6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

7 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2021 £	2020 £
Independent examination	795	795
Other financial services	439	384
	<u>1,234</u>	<u>1,179</u>

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

8 Staff costs

The aggregate payroll costs were as follows:

	2021	2020
	£	£
Staff costs during the year were:		
Wages and salaries	25,687	24,786
Pension costs	<u>1,984</u>	<u>1,878</u>
	<u>27,671</u>	<u>26,664</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2021	2020
	No	No
Monthly average number of persons employed	<u>3</u>	<u>3</u>

3 (2020 - 3) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £1,984 (2020 - £1,878).

No employee received emoluments of more than £60,000 during the year.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

10 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 February 2020	4,504	4,504
Additions	<u>5,671</u>	<u>5,671</u>
At 31 January 2021	<u>10,175</u>	<u>10,175</u>
Depreciation		
At 1 February 2020	1,801	1,801
Charge for the year	<u>1,018</u>	<u>1,018</u>
At 31 January 2021	<u>2,819</u>	<u>2,819</u>
Net book value		
At 31 January 2021	<u><u>7,356</u></u>	<u><u>7,356</u></u>
At 31 January 2020	<u><u>2,703</u></u>	<u><u>2,703</u></u>

11 Cash and cash equivalents

	2021 £	2020 £
Cash on hand	9	16
Cash at bank	<u>74,621</u>	<u>51,035</u>
	<u><u>74,630</u></u>	<u><u>51,051</u></u>

12 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	3,280	-
Other taxation and social security	39	55
Other creditors	<u>954</u>	<u>954</u>
	<u><u>4,273</u></u>	<u><u>1,009</u></u>

13 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

14 Funds

	Balance at 1 February 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2021 £
Unrestricted funds					
<i>General</i>					
General	18,278	5,530	(1,557)	4,586	26,837
Restricted funds					
Sessions & activities	2,607	700	(2,607)	-	700
Awards For All	9,392	-	(4,735)	(1,906)	2,751
Sessional workers	625	1,000	(625)	-	1,000
Reaching Communities	20,754	44,463	(40,988)	(1,292)	22,937
NCC	12	-	(12)	-	-
Forest School & resources	1,077	5,625	(5,166)	-	1,536
NCC 20	-	2,170	(482)	(1,388)	300
NCC 21	-	2,800	-	-	2,800
NCH 20	-	222	(222)	-	-
NET	-	8,000	(2,701)	-	5,299
Defra	-	3,225	(1,612)	-	1,613
Garfield Weston Foundation	-	5,000	-	-	5,000
J N Derbyshire	-	3,000	-	-	3,000
Comic Relief 20	-	2,000	-	-	2,000
Pay & resources	-	10,350	(8,410)	-	1,940
Total restricted funds	<u>34,467</u>	<u>88,555</u>	<u>(67,560)</u>	<u>(4,586)</u>	<u>50,876</u>
Total funds	<u><u>52,745</u></u>	<u><u>94,085</u></u>	<u><u>(69,117)</u></u>	<u><u>-</u></u>	<u><u>77,713</u></u>

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

	Balance at 1 February 2019 £	Incoming resources £	Resources expended £	Balance at 31 January 2020 £
Unrestricted funds				
<i>General</i>				
General	12,565	7,980	(2,267)	18,278
Restricted funds				
Sessions & activities	-	9,100	(6,493)	2,607
Food Day	900	-	(900)	-
Awards For All	-	9,392	-	9,392
Sessional workers	-	1,000	(375)	625
Reaching Communities	6,172	57,310	(42,728)	20,754
Winter Workers	2,068	-	(2,068)	-
Improvements (PHT)	1,821	628	(2,449)	-
Medicine Garden	897	1,100	(1,997)	-
NCC	270	2,890	(3,148)	12
Forest School & resources	-	4,125	(3,048)	1,077
Total restricted funds	<u>12,128</u>	<u>85,545</u>	<u>(63,206)</u>	<u>34,467</u>
Total funds	<u><u>24,693</u></u>	<u><u>93,525</u></u>	<u><u>(65,473)</u></u>	<u><u>52,745</u></u>

The specific purposes for which the funds are to be applied are as follows:

Reaching Communities the 5th year of a 5 year restricted fund which provides revenue costs for 3 part time employees, financial support, capital cost towards garden, especially paying for sessional staff. An additional 2 year grant was recieved to contribute towards the Lunch club, volunteer co-ordinator, database and mobility accessibility

Nottingham City Council is a contribution to resources.

Awards For All is to be used to pay for a storage container, gazebo and sessional worker.

Sessional workers contributes to the sessional workers costs.

Forest school & resources provides family and adult craft, cooking and play sessions. Resources for events, general garden needs & publicity.

Events, resources & equipment is to be used to fund events, some of which have been postponed.

Nottingham City Council 20 is to be used to fund resources and a storage container.

Nottingham City Council 21 is to be used to fund consultancy fees for funding applications.

Nottingham City Homes 20 is to be used to fund resources for events.

National Emergencies Trust (NET) Coronavirus appeal is to be used to fund resources and salaries for the Lets Get Growing outreach programme to the community.

DEFRA Emergency Assistance grant is used to provide a festive meal to vulnerable people and meals for children during school holidays.

Garfield Weston Foundation is to contribute toward core funding.

J N Derbyshire is to be used to fund the lunch club workers and resources.

Comic Relief 20 is to be used to fund resources for events and staff.

Pay & resources is to be used to fund salaries and resources.

Bulwell Forest Garden

Notes to the Financial Statements for the Year Ended 31 January 2021

The transfer from the Reaching Communities fund to the General fund represents the net book value of fixed assets, the use of which is not subject to any restriction.

The transfer from the Awards for All fund to the General fund represents the net book value of fixed assets, the use of which is not subject to any restriction.

The transfer from the NCC 20 fund to the General fund represents the net book value of fixed assets, the use of which is not subject to any restriction.

15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Tangible fixed assets	7,356	-	7,356
Current assets	20,000	54,630	74,630
Current liabilities	-	(4,273)	(4,273)
	<u>27,356</u>	<u>50,357</u>	<u>77,713</u>
Total net assets	<u>27,356</u>	<u>50,357</u>	<u>77,713</u>

	Unrestricted funds	Restricted funds	Total funds at 31 January 2020
	General £	£	£
Tangible fixed assets	2,703	-	2,703
Current assets	15,575	35,476	51,051
Current liabilities	-	(1,009)	(1,009)
	<u>18,278</u>	<u>34,467</u>	<u>52,745</u>
Total net assets	<u>18,278</u>	<u>34,467</u>	<u>52,745</u>

16 Related party transactions

There were no related party transactions in the year.