



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 23 <sup>rd</sup>	Month June	Year 2020		Day 27 <sup>th</sup>	Month November	Year 2021

## Section A Reference and administration details

<b>Charity name</b>	Briton Ferry Community Resource Centre
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1160048
<b>Charity's principal address</b>	Briton Ferry Community Resource Centre Library House Neath Road, Briton Ferry <b>Postcode</b> SA11 2AQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Davies	Chair	Chair from March 2023	NA
2	Kathy Saunders	Treasurer & Volunteer Co-ordinator	Treasurer from Autumn 2021	NA
3	Kevin Edwards	Secretary		NA
4	Susan Davies	Minute Secretary		NA
5	Delyth Barnett			NA
6	Brian Minty			NA
7	Penelope Gower			NA
8	Irene Thomas			NA
9	Colin Morgan			NA
10	Lyndsay Barnett			NA
11	Thomas Byron Barnett			NA
12	Cheryl Clements			NA
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Constitution, governance and grant applications	Carys Miles	Neath Port Talbot Council for Voluntary Service Cyngor Gwasanaeth Gwirfoddol Castell Nedd Port Talbot Tŷ Margaret Thorne, 17-19 Alfred Street/ Stryd Alfred Neath/ Castell-nedd SA11 1EF
As above	Liz Randall	As above

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	20 <sup>th</sup> January 2015 Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected from and by the members of Briton Ferry Community Resource Centre during the Annual General Meeting.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the charity are:

To promote for the benefit of the residents of Briton Ferry and surrounding areas the provision of facilities for education, recreation, wellbeing or other leisure time activity of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances. The facilities are also for the public at large in the interests of social welfare and with the object of improving the condition of life of the said residents.

To advance education of the public in Briton Ferry and surrounding areas generally, by the operation and management of a community library for the benefit of the said residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The main focus of the Trustees during the year was to attempt to get the library back to some sense of normality after the Covid outbreak.

Attracting back previous users of the library and achieving an increase in footfall has proved challenging.

A number of new ideas were discussed and would be acted upon in the months to come such as monthly history talks, family history, conversational Welsh to name but a few.

The photographic Group is still a strong presence at the library.

The main source of income continues to be from grant funding.

Attracting new volunteers remains challenging.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees considered aa reserves policy and feel it is necessary to keep a reserve of £8,000 to cover twelve months running costs should this be necessary.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

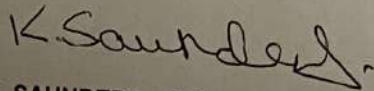
Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kevin Edwards	Sarah Davies
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	11 <sup>th</sup> May 2023	

# BRITON FERRY COMMUNITY RESOURCE CENTRE ACCOUNTS

FOR PERIODS	FROM:	28/11/2021 TO 30/11/2022	23/06/2020 TO 27/11/2021
	TO:	£p	£p
OPENING BALANCE	28/11/2021	26,581.67	23/06/2020 22,382.69
<b>RECEIPTS</b>			
DONATIONS		1,105.00	3,208.70
RENTALS		3,600.00	790.00
BOOK SALES/PRINTING		670.10	0.00
COFFEE EVENTS		50.00	0.00
GRANTS :		0.00	19,808.00
NPT COUNCIL		2,475.00	9,900.00
WELSH GOVERNMENT			
<b>TOTAL RECEIPTS</b>		<b>7,900.10</b>	<b>33,706.70</b>
<b>PAYMENTS</b>			
WATER		186.50	263.50
HEAT AND LIGHT		2,427.90	3,331.30
BUILDING INS		0.00	2,400.00
LIABILITY INS		990.09	978.31
NPT RENT		0.00	500.00
REPAIRS&MISC.		0.00	228.55
HOOVER		0.00	99.00
FIRE SAFETY		388.80	158.40
WASTE DISPOSAL		0.00	220.00
INTERNET/PHONE		504.00	610.08
PRINTER SUPPLIES		295.98	0.00
BANK CHARGES		63.20	0.00
INVESTIGATION FEE		900.00	0.00
PAINTING		0.00	9,800.00
FURNITURE		0.00	2,067.12
BLINDS		0.00	2,310.00
WYSE COMPUTERS		0.00	3,628.00
WYSE WIFI		0.00	465.00
BOOKS		0.00	
ELECTRICAL/IT/MISC. ITEMS		0.00	2,193.46
			255.00
<b>TOTAL PAYMENTS</b>		<b>5,756.47</b>	<b>29,507.72</b>
CLOSING BALANCE	30/11/2022	28,725.30	27/11/2021 26,581.67

ALL INCOME AND EXPENDITURE DETAILED ABOVE ARE UNRESTRICTED

  
K. SAUNDERS TREASURER