

Basingstoke Town Chaplaincy Annual Report 2021

Changing arrangements

Chaplains resumed their outdoor activities in early March as restrictions were lifted. As the year continued adjustments were made to visiting and meeting arrangements to conform with Government regulation and guidelines. Attendance at the Magistrates' Court resumed in July.

Activities

Chaplains in pairs walked around the streets of the town centre, in Eastrop Park and around the railway station forecourt. There were many meaningful conversations with people who were lonely, or just desperate to get out of doors. Gradually more visits were made to speak to shop workers who appreciated the resumption of visits. Chaplains were often told that they had been missed. Trading was reduced and some staff laid off, so those working were busier than before and felt more stress. At Christmas we distributed cards and token gifts to the shop staff we visit. We developed friendships with members of other faiths. We were able to support individuals through some difficult times involving unexpected deaths, medical issues, family concerns and employment matters. Chaplains engaged in various civic events during the year, including the Holocaust Memorial Day, Remembrance Sunday service, the Mayor's meeting with local faith groups active in the community and also some events organised by churches. We offered to pray for people and were often asked to pray. We attended events at a local care home and engaged with residents on an individual basis.

Chaplains

There are 18 Chaplains, of whom 14 were active most of the year. They completed 1,240 hours of activity which included 156 hours being present in the Magistrates' Court although fewer cases were heard in person. We recorded 5,640 significant conversations during the year. There were a further 528 hours of support work provided voluntarily, supplementing the work of the part time administrator. We maintained the cohesion of the team when we were unable to meet in person with at least one prayer meeting a week on Zoom. This was very well attended and we were able to support one another and pray for those who had asked for prayer. Later, we held occasional review meetings in the office and two picnics in the park on summer afternoons. When restrictions were lifted we met regularly for discussion and prayer in the office. We also ran a catch-up training day in November to review what we had been doing and discuss issues. Several chaplains did specific training courses; one was run by Salisbury diocese and a listening course was run for new chaplains and as a refresher. We welcomed four chaplains who joined us, completed training and were inducted. Several people left the Chaplaincy for work or health reasons or because they moved from Basingstoke. We marked the completion of their services and thanked them. Chaplains were supported with regular reviews of their work.

Publicity

Our Facebook page was improved and we received publicity from local newspapers. One Church Basingstoke also promoted our activities. Contact with our supporters was maintained but we were unable to visit any of our supporting churches.

Support

We are thankful that most of our funding is from individuals and several local churches. By their generosity we meet our needs. We appreciated support from the local Rotary Club to obtain more uniforms, and anonymous donation of masks with our logo embroidered on them. Four Lanes Trust provided funds for cards to enable us to keep contact with people in the shops. We maintained our links with the IBEX South and Winchester City Chaplaincy.

Engagement in community

We plan to continue to engage with the community as much as possible but this depends on the number of chaplains and amount of time they give. We continue to look for opportunities to work at the railway station and to take up the opportunities to engage with individuals in care homes. We would also like to re-establish closer links with churches so that chaplains can encourage people to engage with their local church or participate in programmes they run.

Trustees

Initially, trustee meetings were on Zoom but we then met in person. We welcomed Dr. Rema Edicula as a trustee in March 2021. Between meetings trustees were kept informed and they often joined prayer meetings, so receiving information and engaging with chaplains.

John Hayward**Chair of Trustees**

April 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Basingstoke Town Chaplaincy Trust

1160005

Receipts and payments accounts

CC16a

For the period
from

01/01/2021

To


31/12/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Personal donations	7,156	-	-	7,156	7,206
Donations from local churches	2,702	-	-	2,702	2,702
Sundry donations	448	-	-	448	170
Gift Aid reclaim	1,608	-	-	1,608	1,649
Other income	- 0	-	-	-	250
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
Sub total (Gross income for AR)	11,914	-	-	11,914	11,977
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	11,914	- 0	- 0	11,914	11,977
A3 Payments					
Consumables and sundry items	269	-	-	269	505
Maintenance	49	-	-	49	236
Rent for offices (note 1)	5,220	-	-	5,220	6,940
Training	- 0	-	-	-	-
Administrator's salary	4,368	-	-	4,368	4,368
Insurance	329	-	-	329	314
Utilities (note 2)	558	-	-	558	548
Equipment	433	-	-	433	795
Other payments (note 3)	55	-	-	55	120
Sub total	11,281	-	-	11,281	13,826
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total payments	11,281	- 0	- 0	11,281	13,826
Net of receipts/(payments)	633	-	-	633	- 1,849
A5 Transfers between funds	- 0	-	-	-	-
A6 Cash funds last year end	1,968	273	-	2,241	4,090
Cash funds this year end	2,601	273	-	2,874	2,241

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	General fund	2,601	273	-
		-	-	-
		-	-	-
	Total cash funds	2,601	273	-

	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computers and peripherals	General	-	-
	AV equipment	General	-	-
	Office furniture	General	-	-
	Telephones	General	-	-
	Uniforms	General	-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Lease of offices (note 1)	General	-	
	Electricity charges (note 2)	General	-	
	Telephone and broadband contract	General	-	
	Website contract	General	-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		J HAYWARD	17/05/22	
		J E SAUNDERS	17/05/22	



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2021 Accounts - Notes
(registered charity number 1160005)

1. Our rent for 2021 was less than for 2020 since the 2020 figure included a delayed partial payment for 2019.
2. The Utilities total of £558 includes £226 for Electricity (including charges for October to December of 2020 but excluding charges for October to December 2021) and £245 for Telephone and Broadband. Included are website charges of £86 for 2020 paid in 2021.
3. Other expenditure of £54 was incurred on the purchase of a leaving gift for a long standing chaplain. No payments were made from the restricted fund for Platform Pastors as this project is currently on hold.
4. As we do not have a credit or debit card for the charity, certain items for the Chaplaincy were purchased by individuals from their own funds and reimbursed accordingly. Overall, the following expenses were refunded to the persons below:

J, Hayward (trustee) - £200 - including £51 from petty cash

E. Ham (administrator) - £503 - including £80 from petty cash

Total - £703

J E Saunders
Treasurer

7 March 2021