

**Sub-Sahara Advisory Panel**  
**Charitable Incorporated Organisation**  
**Unaudited Financial Statements**  
**31 March 2022**

**WALTER HUNTER & CO LIMITED**

Chartered accountants  
24 Bridge Street  
Newport  
South Wales  
NP20 4SF

**Sub-Sahara Advisory Panel**  
**Charitable Incorporated Organisation**  
**Financial Statements**  
**Year ended 31 March 2022**

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# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Trustees Annual Report *(continued)*

#### Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

#### Statutory information

**Registered charity name** Sub-Sahara Advisory Panel

**Charity registration number** 1159990

**Company registration number** CE002652

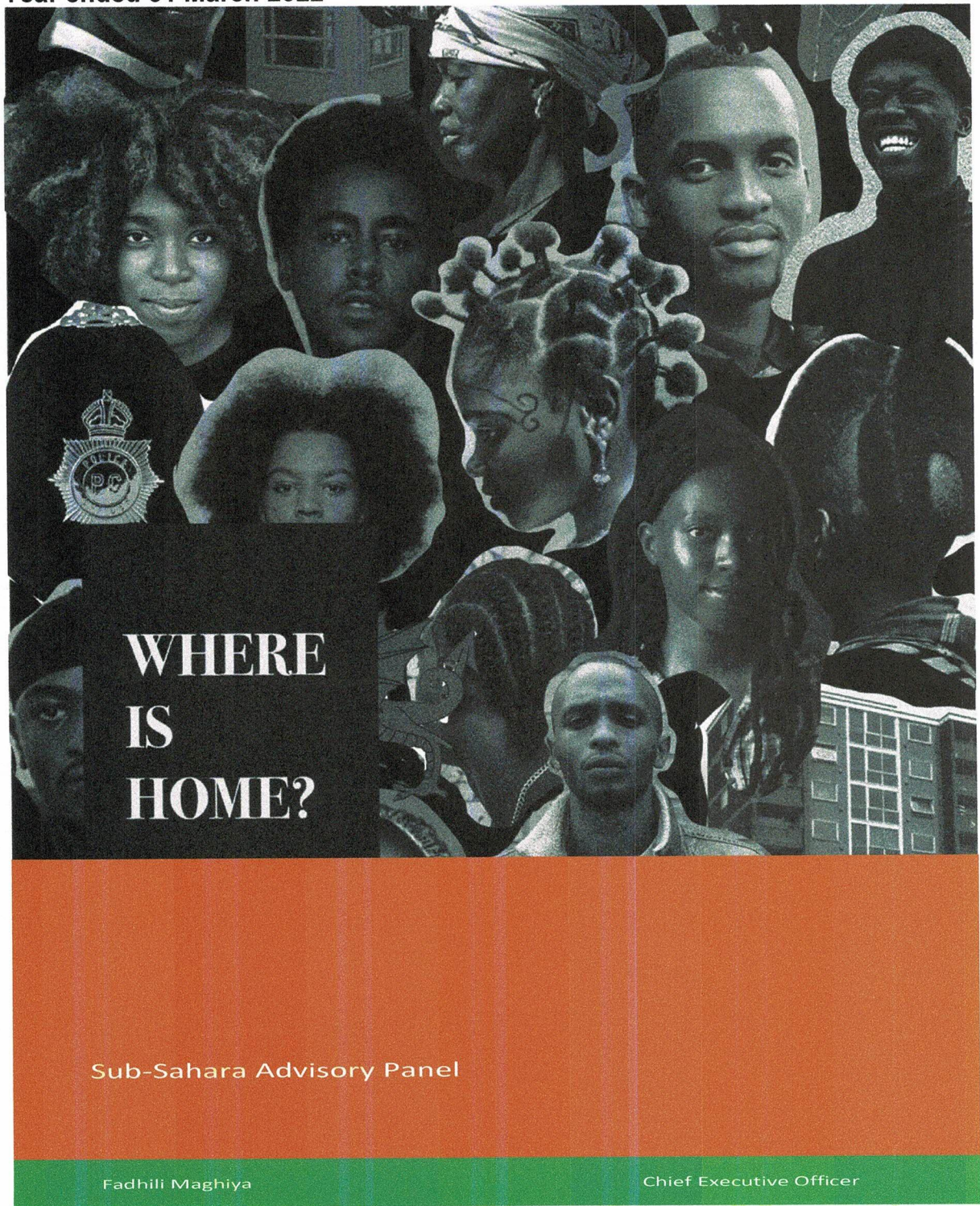
**Principal office and registered office** Temple of Peace  
King Edward VII Avenue  
Cathays Park  
Cardiff  
CF10 3AP

#### The trustees

Selina Moyo - Chair  
Tariq Sanousi - Vice Chair  
Fred Zimbar - Treasurer  
Lilian Matovu - Board Member (Retired 11 December 2021)  
Dr Donald Mlewa - Board Member  
Thoraya Mohamed - Board Member (Retired 11 December 2021)  
Nasir Adaan - Secretary  
H A Adedapo (Appointed 11 December 2021)  
M M Sexton (Appointed 11 December 2021)  
D T Mutale (Appointed 11 December 2021)

**Independent examiner** Jonathan Rhodes BSC BFP FCA  
24 Bridge Street  
Newport  
South Wales  
NP20 4SF





Sub-Sahara Advisory Panel

Fadhili Maghiya

Chief Executive Officer



# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

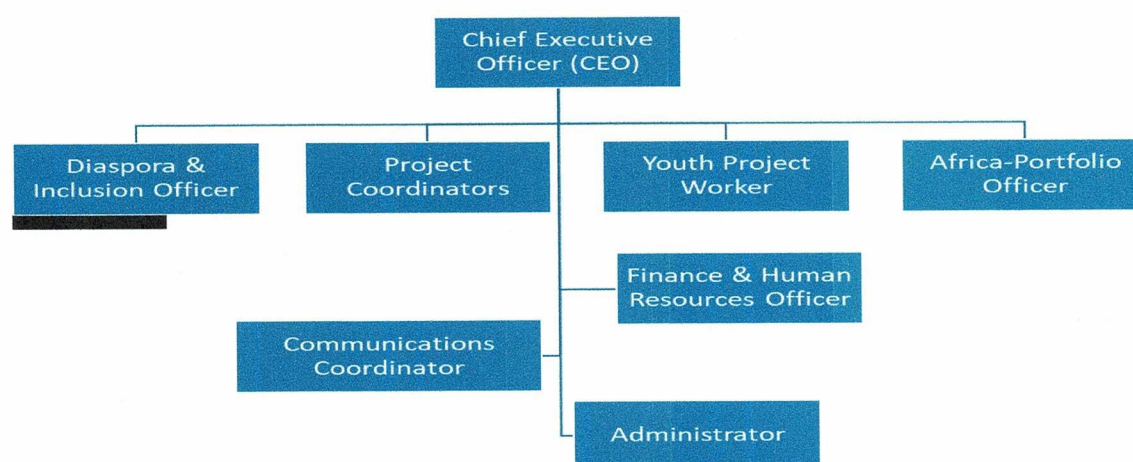
### Trustees Annual Report *(continued)*

Year ended 31 March 2022

#### Structure, Governance & Management

Sub-Sahara Advisory Panel (SSAP) was formed in 2009 to harness the knowledge, experience, and skills of panel members and diaspora individuals from Africa. The SSAP advises on how to deliver effective international development interventions, to contribute to a sound understanding of the cultural, social, and economic realities of everyday life in sub-Saharan African countries.

Organisational Structure 2021-2022.



#### Staff

• Fadhili Maghiya	Chief Executive Officer (CEO)	Apr-2011 To current
• Lara Griffiths	Administrator	Oct-2020 to Current
• Angelique Umhoza	Finance/HR Officer	Feb-2021 to Current
• Ophelia Dos Santos	Project Coordinator	Jun-2021 to Current
• Carol Adams	Africa-Portfolio Officer	Oct-2021 to Current
• Clara Wahura Kabutha	Communications Coordinator	Mar-2022 to Current
• Faith Israel	Diaspora & Inclusion Officer	Oct-2021 to Oct-2022
• Billy Mazoya	Youth Project Worker	Nov 2021 to Aug 2022

#### Volunteers

- Precious Ebere – SSAP Youth Volunteer
- Ahmed Ateig – SSAP Youth Volunteer

#### Trustees

- |                              |                   |
|------------------------------|-------------------|
| • Selina Moyo - Chair        | • Dr Donald Mlewa |
| • Tarig Sanousi - Vice Chair | • Nasir Adam      |
| • Molly Sexton - Secretary   | • Donald Mutale   |
| • Fred Zimba - Treasurer     | • Afoluke Adedapo |

# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Trustees Annual Report *(continued)*

#### Year ended 31 March 2022

##### OUR FUNDERS & PROJECT:

- |                                       |                                                |
|---------------------------------------|------------------------------------------------|
| • Arts Council of Wales               | Connect & Flourish (Madaraja) Project          |
| • Cardiff University                  | BAME Students Support Project                  |
| • Garfield Weston Foundation          | Core Funding Salary Support                    |
| • Global Majority Fund Grant Wales    | Youth Mental Health Project                    |
| • Lloyds Bank Foundation              | COVID Recovery Fund & Enhance                  |
| • Migration Museum                    | SSAP Participation in a Case Study             |
| • Postcode Community Trust            | Young Leaders Project                          |
| • The National Lottery Community Fund | Covid-19 Jamii Project                         |
| • The National Museum of Wales        | Youth & Heritage Project                       |
| • Welsh Government                    | Anti-Racist Wales Community Engagement Project |
| • Welsh Government                    | Hub Cymru Africa Project                       |

##### Key Partnership Organisations

###### Welsh Government's Wales and Africa Programme

- Hub Cymru Africa (HCA) including Fair Trade Wales (FTW), the Welsh Centre for International Affairs (WCIA), Wales Council for Voluntary Action (WCVA), and Wales for Africa Health Link
- Amgueddfa Cymru: National Museum Wales
- Black Association Women Step Out (BAWSO)
- North Wales African Society
- Jukebox
- Ty Cerdd
- Disability in Wales and Africa
- Cardiff University

###### African Diaspora Organisations across Wales:

- |                                                      |                                                          |
|------------------------------------------------------|----------------------------------------------------------|
| 1. Abesu                                             | 18. Nuhi Training                                        |
| 2. Afribate                                          | 19. River Africa                                         |
| 3. Akinomondi Limited                                | 20. Sef - Cymru                                          |
| 4. Bigger Heart                                      | 21. Sight 2020 Direct                                    |
| 5. Congolese Development Project                     | 22. Somaliland Mental Support Organisation               |
| 6. Chomuzangari                                      | 23. South Peoples Projects                               |
| 7. DISN (Disability Information and Support Network) | 24. Sub-Sahara Advisory Panel                            |
| 8. Food Adventure Ltd                                | 25. Tallafi                                              |
| 9. Gift of Grace                                     | 26. The Centre for African Entrepreneurship              |
| 10. Ghana Enterprise Institute (GEI)                 | 27. Umoyo                                                |
| 11. Hayaat Women                                     | 28. Wales and West of England Tanzania Diaspora (WaWeTD) |
| 12. Lilies of Hope Africa                            | 29. Wan                                                  |
| 13. Love Zimbabwe                                    | 30. Watch Africa                                         |
| 14. Madzimai Pamwe                                   | 31. Wales Liberia Connect                                |
| 15. Maggie's Exotic Foods                            | 32. ZHTS                                                 |
| 16. North Wales African Society (NWS)                | 33. Zimbabwe Newport Volunteering Association            |
| 17. The Maya Project                                 |                                                          |



## Sub-Sahara Advisory Panel

### Charitable Incorporated Organisation

#### Trustees Annual Report *(continued)*

Year ended 31 March 2022

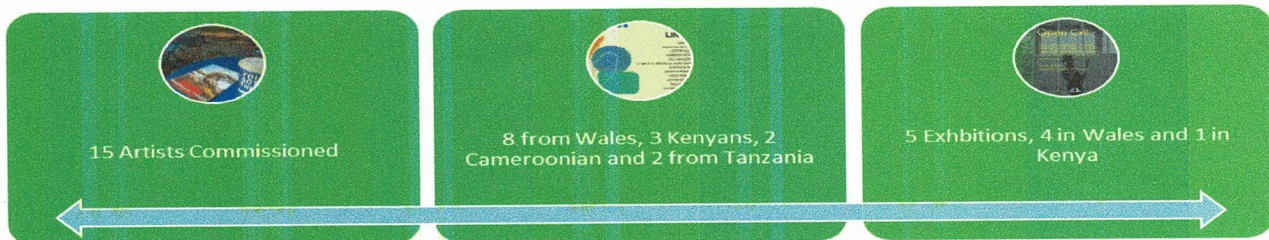
- Africa Based Partners
  1. Somaliland Nursing and Midwifery Association (SLNMA)
  2. Action Pour le Renforcement des Capacités en Afrique (ARCA): Central African Republic
  3. Cerebral Palsy and Autism Renaissance Organisation (CPARO): Uganda
  4. University of Namibia Oshakati (UNAM): Namibia
  5. Living Sustainable Development (LSD): Congo

## Highlights 2020 – 2021

### Hub Cymru Africa



### Madaraja



### Jamii



### SSAP Youth





# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Trustees Annual Report *(continued)*

Year ended 31 March 2022

#### Activities and Achievements

##### 1. Hub Cymru Africa

We continued to work in partnership with Wales Centre for International Affairs (WCIA), Fair Trade Wales and Wales and Africa Health Link to support the international solidarity sector in Wales. With Faith taking over from Fadhili, SSAP's role in the partnership is to support diaspora communities and inclusion. Over the last months, we have

- **Organised film screening** event for black history month
- Worked with Disability Wales Africa (DWA) to organize an event for **International Day of Persons with Disabilities**.
- **COP 26** – Brought diaspora voices within the climate agenda by connecting with Climate Cymru on a Wales focused response to the summit.. To do this we brought together speakers from Solar Tech a member of SSAP as well as other speakers from within Wales.
- **Equality** - Worked on the development of Hub Cymru Africa's (HCA) anti-racism charter and toolkit. SSAP has been leading on the development of both. We held very informative focus groups with groups from Wales, diaspora groups from SSAP's network and African partners over the course of November to January.
- **Development Support** - Continued to support diaspora groups with funding applications and other areas of development support e.g worked with the Congolese Development Project with their grant application.
- In February, SSAP host an online panel event for **LGBTQI+ history month**. It brought queer activists and academics to discuss the history and existence of queer people across Africa.
- We also had a roundtable for **International Women's Day** in March. It brought women in the diaspora and African women on the continent discussing their areas of work and how they shatter stereotypes and break gender biases. To contribute to this further, a **podcast on Women in Wales and Africa** was developed and a webinar on gender and disability.
- **Mentoring Tallafi** - Provided mentoring support to Tallafi, a newly formed organization which we assisted to get registered and setting governance structures.

The year at HCA in numbers

- **21** people volunteered, including 12 new individuals
- **216** People from organisations attended our events
- **We** ran 9 sessions focusing on safeguarding

# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Trustees Annual Report *(continued)*

#### Year ended 31 March 2022

- 28 groups that we worked with successfully applied for funding
- We delivered 161 hours of mentoring
- We ran 6 events with the aim of building sustainability into the sector
- We received 21 positive media coverage times
- We worked with 15 groups for the first time
- 85% of groups we work with had adopted digital development tools

#### 2. Madaraja/Pont/Bridges Project Update

##### Project Overview:

Following the success of 'Days Ahead' project, we built on the lessons learnt and developed Madaraja/Pont/Bridges. The project is funded by the Arts Council Wales.

How can we imagine equal and decolonised arts when dominant cultural narratives continue to shape our experiences and collective imagination? We worked with 15 creatives in Wales and Africa to establish de-colonised vehicles or bridges for culture, combining digital and traditional tools and drawing on African and diasporic cultures. Acting locally but thinking globally, we will build bridges 'pont' in Welsh and 'madaraja' in Kiswahili that link Wales and the African continent. To do this, we

- Formed an active and growing community of creatives, leaders and change makers
- Engaged communities in workshops, creative activities, co-creation and debate. -fostering and empower art and creativity from the community
- Fostered collective action and the creation of new work in diverse media
- Connected to white-run institutions to collaborate, challenge, run takeovers and events
- Brought showcases to the community
- Used digital technology to connect and foster knowledge-exchange with creatives and change makers from the continent
- Grew sustainable and long-term networks
- Organised events and an exhibition in real life, within existing restrictions and health guidelines
- Imagined a decolonised Wales from the perspective of minoritized communities and that of African collaborators, moving our identity from a 'tolerant nation' to a nation that celebrates its diversity and global cultural allies.

Artists selected were

1. Abike Ogunlokun – portrait/identity/disconnect
2. Aisha Kigs – femininity/heritage/visual EP
3. Cherrell (Talk to Coco) – mental health/poetry/identity
4. Jessie Lezama – portrait/heritage/belonging
5. Hannah Newell - heritage/belonging
6. Chembo Liandisha – identity/heritage/spirituality
7. Kelvin Nziyoka – community/mental health/portrait/identity



# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Trustees Annual Report *(continued)*

#### Year ended 31 March 2022

8. Palmer Ngale – community workshop/film
9. Nnane Ntube – writer/activist/community
10. Jefferson Lobo – music/performance/community/spiritual
11. Erick Livumbazi Ngooba – writer/identity/philosophy/spirituality
12. Liynyuy Mifikela Jean Samuel – community/identity
13. Stephen Ndavi – identity/community/philosophy
14. Fred Mdamanyi – identity/community/brand
15. Joseph Mdamanyi – identity/community/brand

### 3. SSAP Youth Update

SSAP's Youth Leadership Network has continued to grow and succeeding in having impact across various areas. The report aims to demonstrate SYLN's commitment towards community engagement with young Black people, particularly those from the African diaspora in Wales. Sub-Sahara Advisory Panel's overall objectives are to develop capacity, voice and bring together African people and groups in Wales. These objectives also set the for SSAP Youth Leadership Network's aims to skills, equip with resources, support the aspirations provide a platform to young Black diasporans. These translated best in our delivered projects and events.

strengthen  
community  
foundation  
develop  
of and  
aims are



#### Reframing Picton

Our Reframing Picton project, in collaboration with Cymru – National Museum Wales (NMW), was launched the death of George Floyd which sparked global “Black Lives Matter” protests against police brutality and racism. The BLM protests also provided a space to revisit, reimagine and address uncomfortable conversation that were for so long swept under the carpet – this includes the brutal nature of Wales’ highly decorated army officer Sir Thomas Picton. The project explored the hidden side of Picton’s violent involvement in slavery, particularly his torture of enslaved/free Black people during his governorship of Trinidad (1797-1803).

Amgueddfa  
following

The youth-led project sought to reinterpret a full-length portrait of Sir Thomas Picton from Wales’ national art collection. Project activities included workshops, co-curation and public discussions with wider communities. The project received coverage from BBC, ITV, Western Mail, Wales Online, Independent and South Wales Argus. The project emphasises the fact Welsh-black history is part of Welsh history. SSAP Youth has many members who are passionate activists for equality and anti-racism campaigners, therefore our collaboration with NMW gave a voice to young Black people from communities that had been victimised and silenced in the past by Picton’s reign and his supporters. The project was led by SSAP Youth’s network members who were were able to retell the story of Picton by giving a fuller account of his history in the galleries at National Museum Cardiff. Reframing Picton highlighted one of SYLN’s objectives – to provide a platform to young diasporans.



# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Trustees Annual Report *(continued)*

#### Year ended 31 March 2022

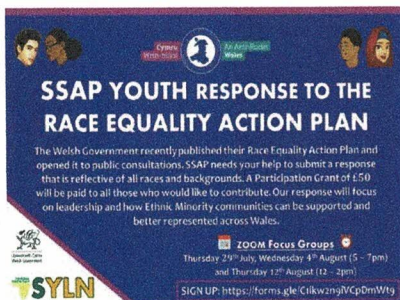
##### Race Equality Action Plan Consultation

In March 2021 Welsh Government stated that they would be developing a Race Equality Action Plan. Direct engagement with individuals and groups from Black, Asian and Ethnic minority communities was imperative for the Plan's relatability and objective success. Therefore Welsh Government published a consultation callout to encourage those from the aforementioned communities to reach out and share their responses towards the draft Race Equality Action plan. A grant was paid to community groups for their time and responses – We divided the grant amongst our participants.

Welsh Government were very flexible with the submission method for consultation responses; written, video, online discussion, physical focus groups, surveys etc. We posted a callout and a survey that asked attendees their preferred method of submission. "Online discussion" received the most votes. SYLN officer Billy Mazoya chaired three 1 hour 30 min sessions on Zoom in July & August 2021. The recorded discussions were submitted to Welsh Government in late August. We were pleased to hear that the Action Plan had been published in June 2022 and it included many of the suggestions which we had discussed in our zoom sessions. Our organisation's visibility within Welsh Government's Action Plan reinforced the recognised and valued voices of our network members, within the Black diaspora community in Wales.

##### Other achievements!

- Black History Month Event & Launch of Mental Health Project (33 SYLN members involved)
- Big Ideas Wales Collaborative Event (17 SYLN members took part)
- BBC Wales Interview discussing voter ID policies from the UK Government's Elections Bill
- Changing Our Climate Project
- Black Brown & Green Podcast



##### In pictures...



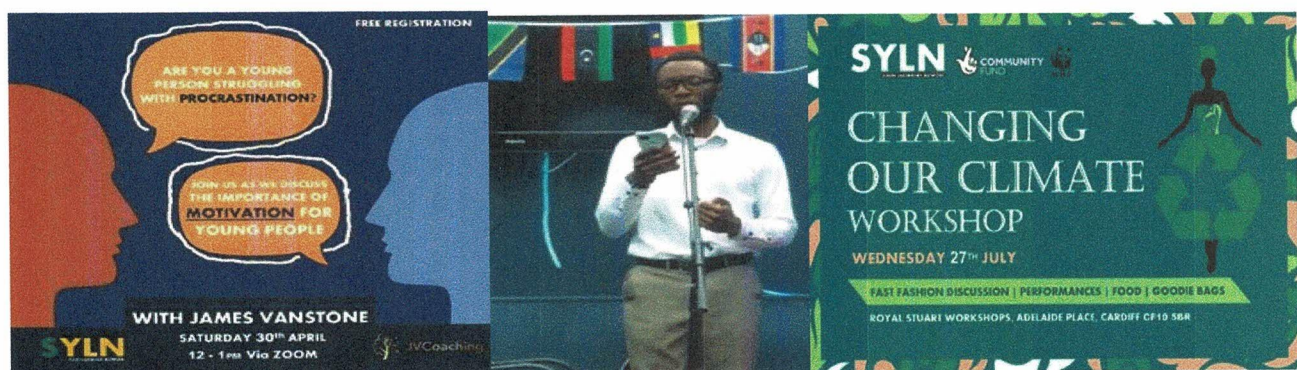


## Sub-Sahara Advisory Panel

### Charitable Incorporated Organisation

#### Trustees Annual Report *(continued)*

Year ended 31 March 2022



#### 4. Africa Portfolio (Funded by the Lloyds Foundation)

Carol Adams, a long-standing member of SSAP joined the organisation as staff members in October 2021 with a specific remit – to develop effective and sustainable with community groups in Africa. Central to SSAP's work is utilising the knowledge and experience of African communities in Wales for general public benefit. For years, we have operated without having a dedicated member of staff to focus on this work. Funding from Lloyds Foundation allowed us to 'dip our toes' in developing the position and therefore stronger connections and collaboration with existing and new partners.

The last few months consisted of long, deep conversations with partners to understand their needs and collaboratively co-produced project ideas and proposals. It involves

- Due diligences of our partners
- Review of exiting partners.
- Highlighted the priorities for project development
- Meetings held with 6 of the exiting partners and two potential new partners.
- Funding applications submitted for 2 projects
- Started a database of potential funders with closing dates for applications. 3 funds identified for the first quarter 2022 so far. Working on another application for the Climate Change project above. Identifying suitable projects for the other 2 funders
- We also did a Feasibility Study for Welsh Government. Conducting a feasibility study to inform a potential Somaliland diaspora volunteering programme.

# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Trustees Annual Report *(continued)*

Year ended 31 March 2022

## Communication

### Re-framing Sir Thomas Picton

- <https://www.walesonline.co.uk/news/re-interpreted-portrait-welsh-slave-24608738>
- <https://english.almayadeen.net/news/art-culture/controversial-portrait-of-slave-trader-rehung-at-cardiff-mus>
- <https://www.theartnewspaper.com/2022/08/03/controversial-slave-trader-painting-at-national-museum-cardiffremoved-in-wake-of-black-lives-matteris-rehung>
- <https://advisor.museumsandheritage.com/news/re-interpreted-portrait-thomas-picton-returns-national-museum-cardiff/>
- <https://www.museumsassociation.org/museums-journal/news/2022/08/picton-reinterpretation-aims-to-create-healthy-ways-of-addressing-trauma/>
- <https://newsday.co.tt/2022/08/02/reframing-picton-exhibition-opens-at-wales-museum/>



Genyee worked in collaboration with musicians, designers, filmmakers and photographers to create the work

### Media Highlights

### SSAP Youth

- <https://www.bbc.co.uk/news/uk-wales-59353957>
- <https://nation.cymru/culture/huge-mural-celebrating-contribution-of-ethnic-minority-communities-unveiled-in-cardiff/>





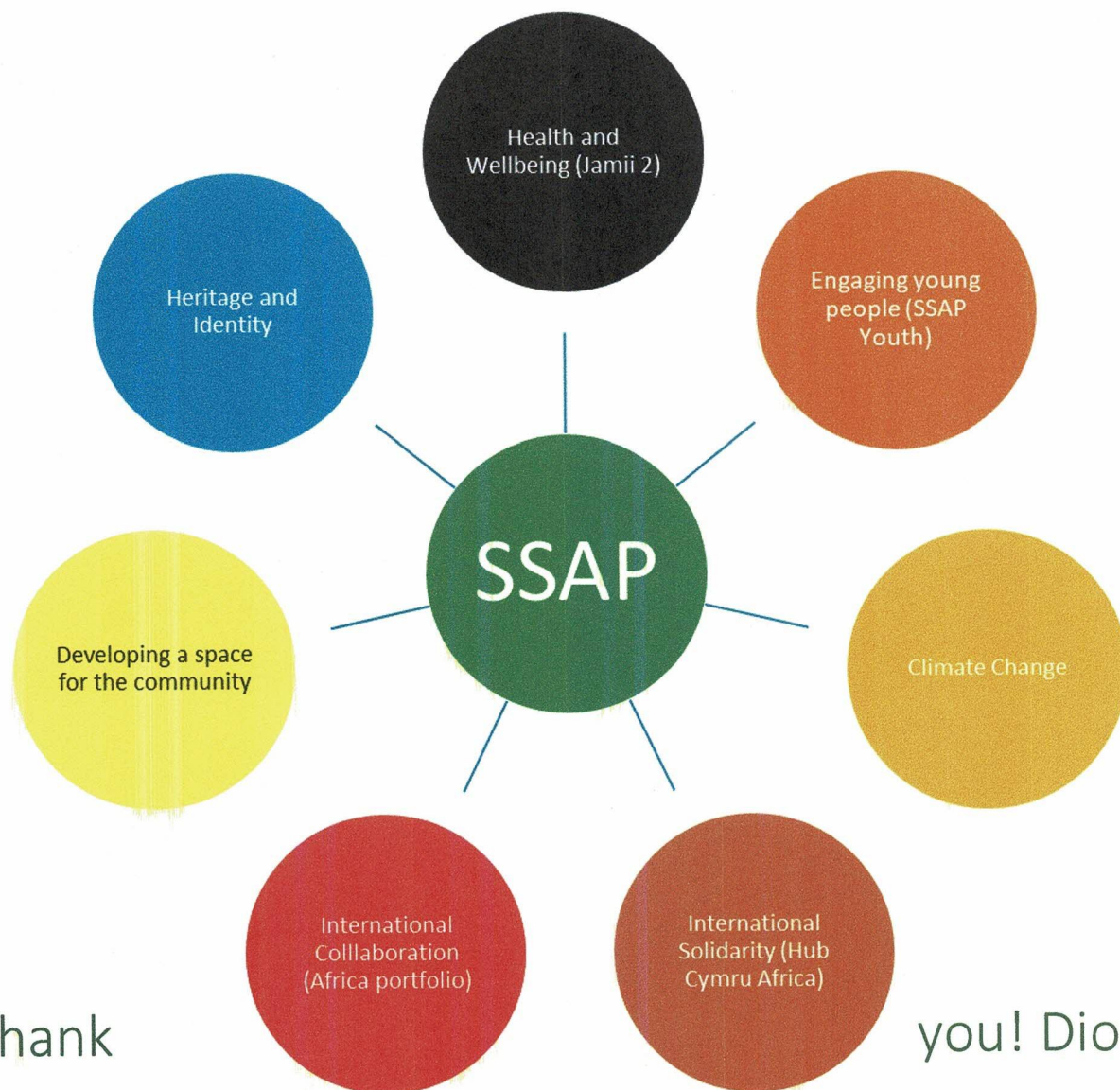
## Sub-Sahara Advisory Panel

Charitable Incorporated Organisation

Trustees Annual Report *(continued)*

Year ended 31 March 2022

## Future Plans



Thank

you! Diolch!

Merci! Asante! Shukran

### Financial review

A detailed analysis is shown within the financial statements.

All sources of funding were expended to meet the charity's objectives.

### Reserves -

The charity holds unrestricted funds which are expendable at the discretion of the trustees. The current unrestricted fund is £35,044 (2021: £27,939).

# **Sub-Sahara Advisory Panel**

## **Charitable Incorporated Organisation**

### **Trustees Annual Report** *(continued)*

**Year ended 31 March 2022**

#### **Responsibilities of the trustees**

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2005;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to do so.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are also responsible for the maintenance and integrity of the charity and financial information included on the charity's website.

#### **Public Benefit**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

#### **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees annual report was approved on 30 November 2022 and signed on behalf of the board of trustees by:

Selina Moyo - Chair  
Trustee



Fred Zimbar - Treasurer  
Trustee



# **Sub-Sahara Advisory Panel**

## **Charitable Incorporated Organisation**

### **Independent Examiner's Report to the Trustees of Sub-Sahara Advisory Panel**

**Year ended 31 March 2022**

I report to the trustees on my examination of the financial statements of Sub-Sahara Advisory Panel ('the charity') for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jonathan Rhodes BSC BFP FCA  
Independent Examiner

24 Bridge Street  
Newport  
South Wales  
NP20 4SF

30 November 2022



# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2022

		2022	2021		
		Unrestricted funds	Restricted funds	Total funds	Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and legacies	4	1,094	500	1,594	1,865
Charitable activities	5	25,150	125,651	150,801	210,950
Other trading activities	6	—	—	—	162
<b>Total income</b>		<u>26,244</u>	<u>126,151</u>	<u>152,395</u>	<u>212,977</u>
<b>Expenditure</b>					
Expenditure on charitable activities	7,8	19,139	131,003	150,142	161,881
<b>Total expenditure</b>		<u>19,139</u>	<u>131,003</u>	<u>150,142</u>	<u>161,881</u>
<b>Net income and net movement in funds</b>		<u>7,105</u>	<u>(4,852)</u>	<u>2,253</u>	<u>51,096</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		27,939	71,907	99,846	48,750
<b>Total funds carried forward</b>		35,044	67,055	102,099	99,846

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 17 to 27 form part of these financial statements.

# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Statement of Financial Position

31 March 2022

	Note	2022 £	£	2021 £
<b>Current assets</b>				
Cash at bank and in hand		106,334		103,573
<b>Creditors: amounts falling due within one year</b>	13	<u>4,235</u>		<u>3,727</u>
<b>Net current assets</b>			<u>102,099</u>	<u>99,846</u>
<b>Total assets less current liabilities</b>			<u>102,099</u>	<u>99,846</u>
<b>Net assets</b>			<u>102,099</u>	<u>99,846</u>
<b>Funds of the charity</b>				
Restricted funds			67,055	71,907
Unrestricted funds			<u>35,044</u>	<u>27,939</u>
<b>Total charity funds</b>	15		<u>102,099</u>	<u>99,846</u>

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 30 November 2022, and are signed on behalf of the board by:

Selina Moyo - Chair  
Trustee



Fred Zimbar - Treasurer  
Trustee



The notes on pages 17 to 27 form part of these financial statements.



# **Sub-Sahara Advisory Panel**

## **Charitable Incorporated Organisation**

### **Notes to the Financial Statements**

#### **Year ended 31 March 2022**

##### **1. General information**

The charity is a public benefit entity and registered as a charitable incorporated organisation in England and Wales. The address of the registered office is: Temple of Peace, King Edward V11 Avenue, Cathays, Cardiff CF10 3AP.

##### **2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

##### **3. Accounting policies**

###### **Basis of preparation**

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity. The figures in the financial statements are rounded to the nearest whole pound.

###### **Going concern**

The financial statements are prepared on a going concern basis, under the historical cost convention.

The charity is entirely dependent on continuing donations and grant aid and as a consequence the going concern basis is also dependent on continuing donations and grant aid.

There are no material uncertainties about the charity's ability to continue.

###### **Disclosure exemptions**

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemption available under paragraph 1.12 of FRS 102:

(a) No cash flow statement has been presented.

###### **Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

# **Sub-Sahara Advisory Panel**

## **Charitable Incorporated Organisation**

### **Notes to the Financial Statements** *(continued)*

#### **Year ended 31 March 2022**

#### **3. Accounting policies** *(continued)*

##### **Income tax**

As a registered charity, the charity is exempt from income tax to the extent that its income and gains are applicable to charitable purposes only. Value added tax is not recoverable by the charity and is therefore included in the relevant costs in the Statement of Financial Activities.

##### **Fund accounting**

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above. Any other proposed transfer between funds would be considered on the particular circumstances.

##### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.



# **Sub-Sahara Advisory Panel**

## **Charitable Incorporated Organisation**

### **Notes to the Financial Statements** *(continued)*

#### **Year ended 31 March 2022**

#### **3. Accounting policies** *(continued)*

##### **Resources expended**

###### **Resources expended**

Expenditure within the relevant activity categories of resources are recognised when there is a legal and constructive obligation committing the charity to expenditure, as described in Financial Reporting Standards 5 and 12.

In particular the policy for including items within costs of generating funds, charitable activities and governance costs is:

###### **Costs of generating funds**

Costs are included in generating income resources from all sources other than from undertaking charitable activity.

###### **Charitable activities**

Costs included in charitable activities comprise all resources applied by the charity in undertaking its work to meet its charitable objectives as opposed to the cost of raising the funds to finance these activities and governance costs.

##### **Financial instruments**

A financial asset or a financial liability is recognised only when the company becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

##### **Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 4. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Donations</b>			
Donations	<u>1,094</u>	<u>500</u>	<u>1,594</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Donations</b>			
Donations	<u>—</u>	<u>1,865</u>	<u>1,865</u>

#### 5. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Welsh Government Community Engagement REAP	—	—	—
Other restricted income	—	6,249	<b>6,249</b>
Arts Council Wales	—	61,305	<b>61,305</b>
Garfield Weston Foundation grant	—	—	—
BAWSO Ltd Covid 19 BAME Support grant Wales	—	—	—
National Lottery Community Fund COVID 19 Jamii project	—	—	—
National Lottery Community Fund Emerging Futures project	—	—	—
Comic Relief	—	7,650	<b>7,650</b>
Welsh Government HUB Cymru	—	32,947	<b>32,947</b>
The Postcode Community Trust	—	17,500	<b>17,500</b>
Lloyds Bank Foundation for England & Wales	<u>25,150</u>	<u>—</u>	<u>25,150</u>
	<u>25,150</u>	<u>125,651</u>	<u>150,801</u>



# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 5. Charitable activities *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Welsh Government Community Engagement REAP	–	5,000	5,000
Other restricted income	–	4,048	4,048
Arts Council Wales	–	–	–
Garfield Weston Foundation grant	–	10,000	10,000
BAWSO Ltd Covid 19 BAME Support grant Wales	–	8,511	8,511
National Lottery Community Fund COVID 19 Jamii project	–	74,625	74,625
National Lottery Community Fund Emerging Futures project	–	40,700	40,700
Comic Relief	–	5,526	5,526
Welsh Government HUB Cymru	–	37,540	37,540
The Postcode Community Trust	–	–	–
Lloyds Bank Foundation for England & Wales	25,000	–	25,000
	<u>25,000</u>	<u>185,950</u>	<u>210,950</u>

#### 6. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Fundraising events	<u>–</u>	<u>–</u>	<u>162</u>	<u>162</u>

# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 7. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
General fund	683	–	683
Other restricted funds	–	5,624	5,624
Welsh Government Race Equality Action Plan (REAP) Fund	–	2,140	2,140
Garfield Weston Foundation	–	9,289	9,289
BAWSO Ltd	–	4,343	4,343
Lloyds Foundation in England & Wales	18,456	–	18,456
Arts Council Wales Madaraja project	–	46,315	46,315
Comic Relief	–	–	–
Welsh Government HUB Cymru Africa	–	30,822	30,822
National Lottery Community Fund Next Generation	–	100	100
National Lottery Community Fund Awards for All	–	–	–
National Lottery Community Fund Emerging Futures Fund	–	2,289	2,289
National Lottery Community Fund Covid 19 Jamii Project	–	18,171	18,171
The Postcode Community Trust	–	10,938	10,938
Support costs	–	972	972
	<u>19,139</u>	<u>131,003</u>	<u>150,142</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
General fund	–	–	–
Other restricted funds	–	2,360	2,360
Welsh Government Race Equality Action Plan (REAP) Fund	–	3,358	3,358
Garfield Weston Foundation	–	–	–
BAWSO Ltd	–	2,426	2,426
Lloyds Foundation in England & Wales	–	–	–
Arts Council Wales Madaraja project	–	–	–
Comic Relief	–	1,200	1,200
Welsh Government HUB Cymru Africa	–	27,801	27,801
National Lottery Community Fund Next Generation	–	17,033	17,033
National Lottery Community Fund Awards for All	–	7,828	7,828
National Lottery Community Fund Emerging Futures Fund	–	39,251	39,251
National Lottery Community Fund Covid 19 Jamii Project	–	59,706	59,706
The Postcode Community Trust	–	–	–
Support costs	–	918	918
	<u>–</u>	<u>161,881</u>	<u>161,881</u>



# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 8. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
General fund	683	–	683	–
Other restricted funds	5,624	–	5,624	2,360
Welsh Government Race Equality Action Plan (REAP) Fund	2,140	–	2,140	3,358
Garfield Weston Foundation	9,289	–	9,289	–
BAWSO Ltd	4,343	–	4,343	2,426
Lloyds Foundation in England & Wales	18,456	–	18,456	–
Arts Council Wales Madaraja project	46,315	–	46,315	–
Comic Relief	–	–	–	1,200
Welsh Government HUB Cymru Africa	30,822	972	31,794	28,719
National Lottery Community Fund Next Generation	100	–	100	17,033
National Lottery Community Fund Awards for All	–	–	–	7,828
National Lottery Community Fund Emerging Futures Fund	2,289	–	2,289	39,251
National Lottery Community Fund Covid 19 Jamii Project	18,171	–	18,171	59,706
The Postcode Community Trust	10,938	–	10,938	–
	<u>149,170</u>	<u>972</u>	<u>150,142</u>	<u>161,881</u>

#### 9. Analysis of support costs

	Welsh Government HUB Cymru £	Total 2022 £	Total 2021 £
Governance costs	972	972	918

#### 10. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	972	918
Other financial services	871	767
	<u>1,843</u>	<u>1,685</u>

# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

##### 11. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	99,719	76,979
Social security costs	2,444	1,410
Employer contributions to pension plans	2,708	2,271
	<u>104,871</u>	<u>80,660</u>

The average head count of employees during the year was 6 (2021: 5). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Number of service delivery staff	<u>4</u>	<u>4</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

##### 12. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

No trustee expenses have been incurred during the year (2021: nil).

##### 13. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	961	497
Accruals and deferred income	1,434	1,327
Social security and other taxes	1,840	1,903
	<u>4,235</u>	<u>3,727</u>

##### 14. Pensions and other post retirement benefits

###### Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,708 (2021: £2,271).

# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 15. Analysis of charitable funds

##### Unrestricted funds

	At 1 Apr 2021 £	Income £	Expenditure £	At 31 Mar 2022 £
General unrestricted funds	2,939	1,094	(683)	3,350
Lloyds Foundation England & Wales	25,000	25,150	(18,456)	31,694
	<u>27,939</u>	<u>26,244</u>	<u>(19,139)</u>	<u>35,044</u>

	At 1 Apr 2020 £	Income £	Expenditure £	At 31 Mar 2021 £
General unrestricted funds	2,777	162	–	2,939
Lloyds Foundation England & Wales	–	25,000	–	25,000
	<u>2,777</u>	<u>25,162</u>	<u>–</u>	<u>27,939</u>

##### Restricted funds

	At 1 Apr 2021 £	Income £	Expenditure £	At 31 Mar 2022 £
Other restricted funds	6,234	6,749	(5,166)	7,817
Welsh Government Race Equality Action Plan fund	1,642	–	(2,140)	(498)
Garfield Weston Foundation	10,000	–	(9,289)	711
BAWSO Ltd BAME Support Grant Wales	6,085	–	(4,343)	1,742
Comic Relief	8,804	–	–	8,804
Welsh Government HUB Cymru	14,374	32,947	(31,794)	15,527



# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Notes to the Financial Statements *(continued)*

#### Year ended 31 March 2022

#### 15. Analysis of charitable funds *(continued)*

Comic Relief Global Majority fund	–	7,650	–	<b>7,650</b>
National Lottery Community Fund Next Generation project	6,384	–	(100)	<b>6,284</b>
National Lottery Community Fund Awards for All project	2,016	–	–	<b>2,016</b>
National Lottery Community Fund Emerging Futures Fund	1,449	–	(2,289)	<b>(840)</b>
National Lottery Community Fund Covid 19 Jamii project	14,919	–	(18,171)	<b>(3,252)</b>
The Postcode Community Trust	–	17,500	(10,938)	<b>6,562</b>
Arts Council of Wales	–	61,305	(46,773)	<b>14,532</b>
	<u>71,907</u>	<u>126,151</u>	<u>(131,003)</u>	<u><b>67,055</b></u>

	At 1 Apr 2020 £	Income £	Expenditure £	At 31 Mar 2021 £
Other restricted funds	2,681	5,913	(2,360)	6,234
Welsh Government Race Equality Action Plan fund	–	5,000	(3,358)	1,642
Garfield Weston Foundation	–	10,000	–	10,000
BAWSO Ltd BAME Support Grant Wales	–	8,511	(2,426)	6,085
Comic Relief	4,478	5,526	(1,200)	8,804
Welsh Government HUB Cymru	5,553	37,540	(28,719)	14,374
Comic Relief Global Majority fund	–	–	–	–
National Lottery Community Fund Next Generation project	23,417	–	(17,033)	6,384
National Lottery Community Fund Awards for All project	9,844	–	(7,828)	2,016
National Lottery Community Fund Emerging Futures Fund	–	40,700	(39,251)	1,449
National Lottery Community Fund Covid 19 Jamii project	–	74,625	(59,706)	14,919
The Postcode Community Trust	–	–	–	–
Arts Council of Wales	–	–	–	–
	<u>45,973</u>	<u>187,815</u>	<u>(161,881)</u>	<u>71,907</u>

Other restricted funds include grants less than £5,000 and include funds from the National Museum of Wales, Ty Cerydd, Cardiff City Council and Cardiff University.

# Sub-Sahara Advisory Panel

## Charitable Incorporated Organisation

### Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

#### 16. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Current assets	<u>35,044</u>	<u>67,055</u>	<u>102,099</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Current assets	<u>27,939</u>	<u>71,907</u>	<u>99,846</u>

#### 17. Related parties

There are no related party transactions that require disclosure in these financial statements (2021: nil)