



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st July 2022** To **30th June 2023**

Charity name: Lytham Performing Arts Festival

Charity registration number: 1159967

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The Purpose of the Festival shall be to advance the education of the public in the arts and in particular the arts of speech and drama, dance and music and other performing arts. To further the Purpose of the Festival it shall have the following powers:</p> <p>To hold or promote annual competitive festivals.</p> <p>To present and promote public performances, concerts, and recitals.</p> <p>To affiliate to the British and International Federation of Festivals and to further the charitable purposes of this federation.</p> <p>To do all such other lawful things as are necessary to the attainment of the Purposes of the Festival.</p> <p>Nothing in this constitution shall authorise an application of the property of the CIO for the purposes which are not charitable in accordance with [section 7 of the Charities and Trustee Investment (Scotland) Act 2005] and [section 2 of the Charities Act (Northern Ireland) 2008].</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or	Para 1.17 and 1.19	<p>The Trustees have complied with the duty in section 17(5) of the Charities Act 2011 and the Accounts and Report Regulations 2008 to have due regard to public benefit guidance published by the Charity</p>

services identified in the accounts.		<p>Commission, which is illustrated in this report.</p> <p>The Trustees had due regard to public benefit when making the Charity's application for registration with the Charity Commission and continue to have due regard when making decisions after registration.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Trustees of the Charity are volunteers and are appreciative of the many other volunteers who put in their time freely to make the Charity a success.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the accounting year the Charity put on a Music and Singing Festival, a Speech and Drama Festival and a Festival of Choirs.</p> <p>The Charity Plans to run these events in 2023.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity's policy is to keep 1 year's expenditure as a reserve.
Amount of reserves held	Para 1.22	£20,586.58
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal source of funds are festival class entrance fees, spectator entry fees and festival programme sales.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by existing Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The Trustees consider what policies are necessary in the light of operational requirements and the advice of an umbrella body for Festivals, the British and International Federation of Festivals (BIFF).
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is a member of an umbrella organisation for Festivals, BIFF, and takes advice from that organisation.
Relationship with any related parties	Para 1.51	See above

Other		The Trustees consider and investigate which are the major organisation and site risks in the light of operational requirements and take action to eliminate or mitigate the risks.

Reference and Administrative details

Charity name	Lytham Performing Arts Festival
Other name the charity uses	None
Registered charity number	1159967
Charity's principal address	8 Kingsway, Ansdell, Lytham St Annes, Lancashire, FY8 1AB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephanie Heney	Chair		
2	Anna Cross	Deputy Chair		
3	John McVitie	General Secretary		
4	Sue Ireland	Joint Treasurer		
5	Alan Cantor			
6	Pippa Kirk			
7	Angela Mills		December 2023 – March 2024	
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S D Heney

Full name(s)

Stephanie Dawn Heney

Position (eg Secretary,
Chair, etc)

Chair

Date

24th March 2024

Lytham St. Annes Festival of Performing Arts

Charity No 1159967

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDING 30 JUNE 2023

Income	2023 £	2022 £
Entry Fees		
Music	2,051.00	1,689.00
Choirs	548.50	330.00
One Act Plays		80.00
Dance		
Speech & Drama	861.00	655.00
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Audience & Programmes		
Music, Speech & Drama	1,548.38	1,371.82
Choirs	149.91	238.41
One Act Plays		
Dance		
Adverstisements	360.00	320.00
Grants	300.00	
Venue refunds		135.00
Trophy sales	3,571.00	
Fundraiser	794.68	
Bequest		300.00
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	10,184.47	5,119.23
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Expenditure		
Adjudicators	1,850.95	1,537.60
Accompanist	772.80	542.75
Printing	553.00	342.00
Venue Costs	2,310.02	1,671.60
BIFF Fees & Insurance	190.00	115.00
Admin	93.85	122.30
Trophies & Medals	860.00	293.00
Lanyards	238.21	
Website	424.80	424.80
Catering		94.90
Sign & Wrist Bands		360.00
Refunds	80.00	
Charitable donations	100.00	
Accounting	50.00	50.00
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	7,523.63	5,553.95
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Surplus/loss of Income over Expenditure	2,660.84	(434.72)
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	10,184.47	5,119.23

Lytham St. Annes Festival of Performing Arts

Charity No 1159967

BALANCE SHEET AS AT 30th JUNE 2023

ACCUMULATION FUND		
Balance as at 1st July 2021 B/F	17,875.74	18,310.46
Surplus/loss for the year	2,660.84	(434.72)
	20,536.58	17,875.74
REPRESENTED BY :-		
CURRENT ASSETS		
Debtors		100.00
Cash at Bank	20,586.58	18,007.44
	20,586.58	18,107.44
Deduct CURRENT LIABILITIES		
Creditors		
Accruals	50.00	231.70
	50.00	231.70
	20,536.58	17,875.74
	20,536.58	17,875.74

These accounts have been produced by Sue Ireland & Linda Hookham and audited by Stuart Walker (Brookfield Accounting Ltd) on 15th November 2023.

Linda Hookham
Treasurer

Sue Ireland
Treasurer

Stuart Walker
Accountant

Lytham St. Annes Festival of Performing Arts
Charity No 1159967

Lytham St. Annes Festival of Performing Arts

Charity No 1159967

A62: Debtor
A person who owes LSA for received goods or service.
Money owed to LSA i.e.
- a person who has entered an event but not yet paid.
- a deposit paid for future hire of venue?

A68: Creditor
You owe a person for a service provided i.e.
- adjudicator yet to be paid, or
- entry fees paid in advance for the following year

Date	Stub no	Total	Ent fees - music	Ent fees - dance	Ent fees - one act play	Ent fees - choir	Ent fees - speech & drama	Ent fees - direct	Aud & Prog - music, speech & drama	Aud & Prog - choirs	Aud & Prog - one act play	Aud & Prog - dance	Friends & Sponsors	Medal & Ribbon Sales	Grants	Adverstiments	Trophy sales	Refreshments	Fundraiser events	Bequest	Investment Interest	Venue refunds
		-	2,051.00	-	-	548.50	861.00	-	1,548.38	149.91	-	-	-	-	300.00	360.00	3,571.00	-	794.68	-	-	
7-Jul-22																90.00						
10-Aug-22																			0.98			
17-Aug-22																			793.70			
22-Aug-22																	3,471.00					
17-Oct-22							28.00															
24-Oct-22																	100.00					
10-Nov-22			24.00																			
14-Nov-22			24.00																			
17-Nov-22			24.00																			
17-Nov-22			24.00																			
21-Nov-22			24.00																			
21-Nov-22			24.00																			
22-Nov-22			18.50																			
22-Nov-22			13.00																			
22-Nov-22			24.00																			
22-Nov-22			24.00																			
23-Nov-22			13.00																			
23-Nov-22			13.00																			
25-Nov-22			24.00																			
28-Nov-22			13.00																			
29-Nov-22			13.00																			
29-Nov-22			13.00																			
29-Nov-22			24.00																			
1-Dec-22			18.50																			
2-Dec-22			29.50																			
5-Dec-22			13.00																			
5-Dec-22			20.50																			
6-Dec-22			24.00																			
6-Dec-22			24.00																			
6-Dec-22			18.50																			
6-Dec-22			13.00																			
7-Dec-22			18.50																			
8-Dec-22			24.00																			
9-Dec-22			18.50																			
12-Dec-22			24.00																			
12-Dec-22			29.50																			
12-Dec-22			11.00																			
12-Dec-22			13.00																			
13-Dec-22			24.00																			
14-Dec-22							11.50															
15-Dec-22							16.50															
16-Dec-22							24.00															
16-Dec-22							5.50															
16-Dec-22			31.50																			
19-Dec-22							18.50															
3-Jan-23			13.00																			
3-Jan-23			13.00																			
3-Jan-23			18.50																			
4-Jan-23			21.50																			
5-Jan-23							7.50															
5-Jan-23							7.50															
5-Jan-23							7.50															
5-Jan-23			13.00																			
6-Jan-23							7.50															
6-Jan-23			8.50																			
6-Jan-23							7.50															
6-Jan-23			18.50																			
6-Jan-23							7.50															
6-Jan-23							7.50															
9-Jan-23			13.00																			
9-Jan-23			13.00																			
9-Jan-23							5.50															
9-Jan-23							12.50															
11-Jan-23							18.50															
11-Jan-23			65.50																			
11-Jan-23			13.00																			
12-Jan-23							7.50															
12-Jan-23							18.50															
12-Jan-23			8.50																			
12-Jan-23			13.00																			
12-Jan-23			13.00																			
12-Jan-23							13.00															
12-Jan-23			7.50																			

Date	Stub no	Total	Ent fees - music	Ent fees - dance	Ent fees - one act play	Ent fees - choir	Ent fees - speech & drama	Ent fees - direct	Aud & Prog - music, speech & drama	Aud & Prog - choirs	Aud & Prog - one act play	Aud & Prog - dance	Friends & Sponsors	Medal & Ribbon Sales	Grants	Adverstisements	Trophy sales	Refreshments	Fundraiser events	Bequest	Investment Interest	Venue refunds
		-	2,051.00	-	-	548.50	861.00	-	1,548.38	149.91	-	-	-	-	300.00	360.00	3,571.00	-	794.68	-	-	
12-Jan-23							5.50															
12-Jan-23							25.00															
12-Jan-23							7.50															
13-Jan-23			8.50																			
13-Jan-23			8.50																			
13-Jan-23			24.00																			
13-Jan-23			8.50																			
13-Jan-23							21.00															
13-Jan-23			15.00																			
13-Jan-23			19.00																			
13-Jan-23							24.00															
13-Jan-23			7.50																			
13-Jan-23							13.00															
13-Jan-23			8.50																			
13-Jan-23			25.00																			
13-Jan-23			21.50																			
13-Jan-23			21.50																			
13-Jan-23			40.50																			
16-Jan-23			27.50																			
16-Jan-23							11.50															
16-Jan-23							2.00															
16-Jan-23			7.50																			
16-Jan-23							16.50															
17-Jan-23			13.00																			
18-Jan-23	1162		143.00																			
18-Jan-23							13.00															
18-Jan-23							13.00															
18-Jan-23	1161		145.50																			
19-Jan-23			7.50																			
23-Jan-23			13.00																			
23-Jan-23			5.50																			
23-Jan-23			13.00																			
23-Jan-23			13.00																			
23-Jan-23			5.50																			
23-Jan-23			37.00																			
23-Jan-23			7.50																			
24-Jan-23			13.00																			
24-Jan-23							15.00															
25-Jan-23			21.50																			
25-Jan-23			13.00																			
25-Jan-23			13.00																			
26-Jan-23							7.00															
27-Jan-23															300.00							
27-Jan-23							6.00															
30-Jan-23							7.50															
30-Jan-23							7.50															
30-Jan-23			34.50																			
30-Jan-23							11.50															
30-Jan-23			13.00																			
30-Jan-23							11.50															
30-Jan-23							11.50															
31-Jan-23			24.00																			
31-Jan-23							11.50															
1-Feb-23	1163		28.00				35.50															
1-Feb-23	1164		45.50				19.00															
6-Feb-23			49.50																			
6-Feb-23							22.50															
8-Feb-23			7.50																			
8-Feb-23							7.50															
10-Feb-23			37.00																			
10-Feb-23							7.50															
13-Feb-23							17.50															
16-Feb-23							5.00															
17-Feb-23							40.00															
20-Feb-23			5.50																			
21-Feb-23							13.00															
22-Feb-23							11.50															
28-Feb-23							13.00															
28-Feb-23							5.00															
1-Mar-23							7.50															
1-Mar-23			24.00																			
2-Mar-23							5.00															
2-Mar-23			29.50																			

- Income

04/17/2024

[illegible]

- Expenditure

04/17/2024

[illegible]

Audience and programmes for music, speech and drama includes ribbons sales of £68

.00