

# The Parish of Heston



## Trustees Annual Report 2022

## **Trustees Annual Report for the Year ended 31<sup>st</sup> December 2022**

### **Administrative and Legal Information**

St Leonard's church is situated in the suburban village of Heston in Middlesex and is part of the Diocese of London in the Kensington Episcopal Area in the Hounslow Deanery.

<b>Ecclesiastical Parish</b>	St Leonard's Church, Heston Heston Road, Heston, Middlesex, TW5 0RD
<b>Vicarage Address</b>	St Leonard's Vicarage, 147 Heston Road Heston, Middlesex, TW5 0RD
<b>Incumbent</b>	Vacant
<b>Assistant Curate/ SSM</b>	The Reverend Davidson Solanki
<b>Churchwardens</b>	Miss Dawn Rabin, Miss Caroline Darvill
<b>Treasurer</b>	Mr William Bessell
<b>PCC Secretary</b>	Miss Caroline Darvill
<b>Lay Chair</b>	Miss Dawn Rabin

### **Elected Members of the Parochial Church Council**

Mrs Pat Jennings  
Mrs Sara Moffat

### **Ex Officio Members of the Parochial Church Council**

#### **Clergy**

The Reverend Davidson Solanki

<b>Safeguarding Officer</b>	Miss Amrit Rai (from December 2022)
<b>Treasurer</b>	Mr William Bessell
<b>Children's Champion</b>	Mrs Wendy Rochester
<b>Deanery Synod Rep(s)</b>	Mrs Joanne Merry

**Independent Examiner**

Data Developments  
Wolverhampton Science Park  
Creative Industries Centre  
Glaisher Drive  
Wolverhampton  
West Midlands, WV10 9TG

**Bankers**

National Westminster Bank, Hounslow Branch  
275-277 High Street, Hounslow, TW3 1EG

Barclays Bank, Hounslow Branch  
210 High Street, Hounslow, Middlesex, TW3 1DL

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## **Curate's Statement and Review of the year**

*"The steadfast love of the Lord never ceases, his mercies never come to an end; they are new every morning; great is your faithfulness."*

Lamentations 3.22 – 23 (NRSVUE)

Dear Brothers and Sisters in Lord Jesus Christ,

We have finished one more year. God's mercy, love and faithfulness has never changed, and St Leonards is a living example of God's sustaining grace. As we continued in interregnum, God continued to move and work within St Leonard's Heston in a miraculous way. We have experienced consistency and growth throughout the year. God's mission continued within and outside of the Parish. Members experienced God's love through worship, prayer, discipleship and pastoral care. People from many nationalities, cultures and ethnic backgrounds joined St Leonard's. Relationships were restored; trust was rebuilt, and wounds continue to be healed. For all this, we give glory and praise to our triune God, the Father, the Son and the Holy Spirit.

Intentional focus has been given to regular worship, prayer and Bible based teaching. This enabled spiritual growth and discipleship among the members. Sign posting to Jesus Christ through preaching, teaching and sacraments played key roles in the overall spiritual growth of our congregation. A steady increase in Sunday service attendance is one example of such growth.

St Leonard's witnessed keen interest among members for a deeper encounter with God through Bible study, prayer, baptism, confirmations and wedding. In March a Lent course "Embracing Justice" was conducted in the Parish where many members benefitted spiritually. Members generously donated for Ukraine appeal through our Lent collection. In April, four members were confirmed on Holy Saturday during Easter vigil service at St Paul's Cathedral.

Social gatherings were arranged that resulted into greater harmony and cohesion within the Parish. On 20<sup>th</sup> August the wedding of Ffion George & Ben Thompson 20<sup>th</sup> was celebrated at St Leonard's Heston. On 4<sup>th</sup> September, members enthusiastically participated at Picnic arranged by the Parish. A Special Mass was conducted on 18<sup>th</sup> September to mark the death of late HRH Queen Elizabeth II. On 23<sup>rd</sup> October, Harvest Festival was celebrated with members joining in with a 'bring and share' lunch. On 26<sup>th</sup> November, our Christmas Tabletop sale was held where many people from the surrounding areas and members of the Parish came together and enjoyed social outreach. On 18<sup>th</sup> December, a Christmas Lunch was hosted by the Parish where many members joyfully attended.

Pastoral support was offered to elderly and vulnerable members of St Leonards congregation. Church Wardens and Curate visited their homes and offered home communion and individual prayer. Children and youth were provided spiritual support through Junior Church and online Youth Bible study. Dedicated prayer and pastoral care helped many members overcome difficult situations. They encountered God's love, care and healing. Many struggled due to mental, physical, social and economic

challenges however, St Leonard's came together as one family and offered love and support to one another.

Ritesh Pateliya, an Ordinand from Holy Trinity Hounslow joined St Leonards in November for placement as part of his Ordination Training.

Whilst we continued search for new Vicar, Revd Tim Marwood and Revd Bob Eckhardt helped through conducting Sunday services when Curate was away. We are deeply grateful to them for their valuable support. St Leonard's is part of the Bishop's Mission Order along with other Parishes. Revd Mark Poulson, Director of this project, visited our Parish and provided helpful information about this new initiative.

As I close, I would like to express my sincere thanks to our Church Wardens, PCC Members and Parish Administrator for their valuable support. Being a Self-Supporting Minister, with a full time job, it would not have been possible to sustain ministry at St Leonard on my own. They worked side by side as a team for which I praise God. I am indebted to all our members for their love, care and prayers which they offered to me and my family during this year. We feel deeply valued and supported. To God be the glory, honour and praise. Amen!

Rev'd Davidson Solanki  
Assistant Curate

## **Structure, Governances and Management**

The Parochial Church Council is a corporate body established by the Church of England and operates under the 'PCC' Powers Measures of 1956.

The PCC was registered as a charity on 13<sup>th</sup> January 2015, Charity reg no 1159915.

Heston PCC has the responsibility of co-operating with the incumbent in promoting the ecclesiastical parish, the whole mission of the church, pastoral, evangelism, social and ecumenical. It also has maintenance responsibilities for the fabric of the church complex.

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees and Parish members are encouraged to register on the Electoral Roll and stand for election to the PCC if they have registered for six months prior to the APCM and are over 16 years of age, or in the case of a new roll, have been on the old roll for the required rulings.

With the incumbent, the PCC should look after individual people, tell people the 'Good News', help the poorer members of society and those suffering from racial, economic and other injustices, and should encourage good relations with other Christian denominations.

The PCC should consider and discuss matters concerning the Church of England or any other matters of religious or public interest. It is not the role of the PCC to declare doctrine as this is covered under CANON A 5, when the Church of England or Parliament declares the doctrine.

The PCC should make known and put into effect any provisions made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the Council on any particular matter. Also, give advice to the Diocesan Synod or Deanery Synod on any matter referred to the Council and raise such matters as the Council consider appropriate with the Diocesan Synod or Deanery Synod, thus showing the link between the PCC, the Deanery Synod and the Diocesan Synod.

The PCC also has duties concerning the maintenance of the Church building, churchyard, for the contents of the Church, a five-year Quinquennial inspection, insurance, annual inspections, terrier, inventory and logbook, other property matters, the conduct of financial affairs of the Parish and rights respecting female priests.

Whilst members of the PCC cannot be expected to know all the rules and legal implications of certain fields but would be expected to seek advice before any discussions and decisions made. This could involve such things as health and safety, discrimination legislation, child protection, church appointments, church services and property conveyancing.

The PCC operates through a number of committees which meet between meetings of the PCC: Standing and Finance, Stewardship, Hall and Fabric, Child Protection, Archivist and Synod.

The PCC acknowledge and accept their collective responsibility that proper financial books and records are kept, adequate control systems in place to safeguard the assets and the format and content of the financial statement.

## **Risk Management**

Major risks to which the PCC were exposed were reviewed and systems and procedures in place designed to manage these risks were established some time ago. However, a review of all of our procedures (in particular regarding financial) took place during 2018 and is on-going. A COVID-19 Risk Assessment was drawn up before reopening our buildings and this remains a dynamic document.

## **Safeguarding Policies**

St Leonard's PCC has used every endeavour to comply with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, in relation to having due regard to House of Bishops' guidance on safeguarding children and vulnerable adults. A copy of the House of Bishop's Guidance is included here for ease of reference.

### Child Protection

The Church of England, in all aspects of its life, is committed to and will champion the protection of children and young people both in society as a whole and in its own community. It fully accepts, endorses and will implement the principle enshrined in the Children Act 1989, that the welfare of the child is paramount. The Church of England will foster and encourage best practice within its community by setting standards for working with children and young people and supporting parents in the care of their children. It will work with statutory bodies, voluntary agencies and other faith communities to promote the safety and well-being of children and young people. It is committed to acting promptly whenever a concern is raised about a child or young person or about the behaviour of an adult and will work with the appropriate statutory bodies when an investigation into child abuse is necessary. The Church of England is committed to encouraging an environment where all people and especially those who may be vulnerable for any reason are able to worship and pursue their faith journey with encouragement and in safety. Everyone, whether they see themselves as vulnerable or not, will receive respectful pastoral ministry recognising any power imbalance within such a relationship.

### Safeguarding Adults

All church workers involved in any pastoral ministry will be recruited with care including the use of the Criminal Records Bureau disclosure service when legal or appropriate workers will receive training and continuing support. Any allegations of mistreatment, abuse, harassment or bullying will be responded to without delay. Whether or not the matter involves the church there will be cooperation with the police and local authority in any investigation. Sensitive and informed pastoral care will be offered to anyone who has suffered abuse, including support to make a complaint if so desired: help to find appropriate specialist care either from the church or secular agencies will be offered. Congregations will often include people who have offended in a way that means they are a continuing risk to vulnerable people. The risks will be managed sensitively with the protection of adults and children in mind.

## **Objectives and Activities**

The prime objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices laid down by the Church of England and Parliament under the PCC (powers) Measure of 1956.

### Ministerial and Missional Objectives

- ❖ To appoint a new Vicar for the Parish
- ❖ Continued support of the Assistant Curate
- ❖ To promote our prime objective (above), specialised services, mission work, fundraising, maintenance of our properties and grounds, continued Christian



life of our Church, Morning Prayer services, Lent and Advent worship and study and our support of our recognised charities

- ❖ Review of parish worship and life of the church with Assistant Curate
- ❖ Normal charity giving
- ❖ Church Open Days- aim to have the church open during the day on weekdays (currently suspended)
- ❖ Continued activities for fundraising and social activities
- ❖ Encouraging Lay Leadership
- ❖ Continued School visits
- ❖ Church Shop (including Sunday Morning Bookshop in the parish hall)
- ❖ Parish Outings and Socials
- ❖ More Missional outreach planned for 2022
- ❖ Youth Services planned for the future

### Fabric and Structural Objectives

- ❖ Part rebuild of Garden of Remembrance Wall
- ❖ Ongoing annual health and safety checks
- ❖ Continue the upkeep of the Old Churchyard
- ❖ Hall refurbishment (to be undertaken in 2023)
- ❖ New noticeboards for bus stop and main forecourt

## **Achievements and Performances**

### Church attendance

There were 94 parishioners on the Electoral Roll, of which 53 resided in the Parish.

## **Governance**

The full PCC met 13 times during the year including meetings concerning the recruitment of our new Incumbent and discussions with the Diocese Property team regarding the development of the Vicarage and surrounding land. All meetings have taken place face to face.

We have continued our promotion of the Gospel of our Lord Jesus Christ, special Sundays, Lent and Advent courses, Morning Prayer, Fundraising, Mission work (mainly through collections), maintenance of our property and grounds, continued Christian life with our Youth Church and Lent and Advent worship and study.

- Finance and Stewardship- (within PCC meetings only)
- Fabric and Maintenance (within the Vicar's and Churchwardens' role)

## **Financial Report**

Please refer to the Independently Examined Financial Report with financial details for 2022. We employ the services of a book-keeper, Mr Kevin Ogilvie of Charity Bookkeeping to provide financial information and keep the books in order on behalf of the Trustees.

### **Treasurer's Report**

The Parish's income did not return to pre-pandemic levels in 2022. To compensate for this the PCC focussed on cost reduction measures and maximising our income from investments. The measures were successful in reducing expenditure by 24% , (that is from £169,036 in 2021 to £128,323 in 2022) and increasing our income from investments, which increased 15% , (that is from £48,097 in 2021 to £55,530 in 2022). Despite these measures the parish continued to make an operating deficit in 2022, but it was significantly reduced from £95,956 in 2021 to £49,241 in 2022. Last year (2021) the operating deficit was compensated for by a £242,100 gain in the value of our investments, but this year (2022) our investments suffered a loss\* in value of £241,641 . The combination of our operating deficit and our loss on investments meant that overall deficit was £290,882 in 2022 compared to a surplus of £146,045 in 2021. \* There was no need to sell any part of our investments so this loss is a paper loss only. Our parish's investments are all held with the Church of England's sole approved fund manager, CCLA, and will necessarily rise and fall in value with the stock market. The FTSE index is a measure of the price of the stock market. At the date of the accounts (31 December 2022) the FTSE index was 7451 , however since then the FTSE index has hit an all time high of 8014 on (20 February 2023) . Accordingly, we have no concerns for our investments.

William Bessell

Treasurer

### **Churchwarden's Report**

Our thanks go to Fr. Davidson & Fr. Ken who continued to lead our Sunday worship & to Nikkita who brilliantly preached, when not leading Youth Church, during our interregnum.

As we eased out of lock-down our congregation numbers slowly increased, we quickly settled into a new way of worshipping with the continued use of face masks & intinction during communion. With the Hyde Hotel – Heston being so close we welcomed several Iranian refugees, who were quickly swaddled within the St Leonard's family.

The PCC completed & agreed The Parish Profile. The vacancy for a Vicar for St Leonard's Heston went live in The Church Times on the 20<sup>th</sup> May 2022 with an interview date set for the 11<sup>th</sup> July. Caroline & I were voted to be The Parish

Representatives, trusted to do what was right for the congregation as well as the Parish. Three applications were received & all applicants invited to attend an interview. Although one applicant was 'The Bishops Preferred Candidate' Caroline & I felt no one was quite the right 'fit'. After a long discussion the panel agreed the vacancy would be re-advertised. The interview panel consisted of The Ven Richard Frank - Arch Deacon of Middlesex, Rev Mark Poulson – Mission Zone Lead, Rev Joseph Fernandes – Area Dean Spelthorne plus Caroline & myself. The vacancy was re-advertised in September but sadly no one was shortlisted. Our search continues but we have faith we will find the right person in 2023.

Our hard-working gardener, Nick Strood, handed in his notice. After 10-years of maintaining our grounds, he decided to finally retire. We thank both Nick & his wife Gella for their hard work & commitment.

The PCC decided to meet monthly so issues could be discussed & quickly resolved. Meetings began at 19.30 for 90-minutes, initially held in the Church then moved into the Church Hall.

Caroline & I thank The PCC members & congregation for their support & guidance. We are looking forward to what 2023 may bring.

Dawn Rabin

Lay-chair, Churchwarden & Sacristan

### **Electoral Roll Report**

There were 94 people on the Electoral Roll in January 2022 (53 of whom resided in the Parish).

I regret 2 parishoners have died: Mrs Patricia Hood and Mrs Ruth Murray.

Mrs Dianne Roberts resigned and Ms Joanna Moffat moved out of the area.

There were 3 additions to the Electoral Roll:

Mrs Deepika Solanki, Mr Dishan Solanki and Mrs Spruha Solanki

There are, therefore, now 93 people on the Electoral Roll (53 of whom reside in the Parish)

Vera Sewell

Electoral Roll Officer

## **Deanery Synod**

There were three meetings in 2022.

### Hounslow Deanery Synod 7.30pm Thursday 24th February 2022 Held via zoom

The Deanery Standing Committee was introduced:

- Simon Surtees – Lay Chair
- Rev Elis Matthews – Assistant Area Dean & Vocations Champion
- Nick Lines – Mental Health Champion
- Emily Kettel – Youth & Children Champion
- Rev Andy Watkins – Community Champion
- Rev Sally Baily – Diversity Champion
- Julian Duffus – Safeguarding Champion

An Introduction to using Living in Love and Faith resources, with Rebeccah Cooper-Jones & Rev Jody Stowell. Martine introduced Rebeccah Cooper-Jones & Rev Jody Stowell from the London Diocese LLF team.

### Notices from Rev Martine Osborne

- The Diocesan Synod by-election is currently underway with nominations due into the Deanery

Secretary by noon tomorrow. There are currently 3 clergy vacancies and 3 lay vacancies.

- Bishop Graham has announced he will be stepping down as Bishop of Kensington and will be filling a new role at the Centre for Cultural Witness. Please continue to pray for Bishop Graham and his family during this period of transition. The process for appointing a new bishop is in progress and we hope we will find out the new Bishop by the end of the year with a consecration early next year.
- There is a vacancy at St Leonard's and one due to arise at All Saints Isleworth, please pray for the churchwardens of both churches.
- There are no representatives for the Hounslow Deanery on General Synod, if there are any volunteers to keep the deanery up to date on their activities then please do reach out to Martine.

Hounslow Deanery Synod 7.30pm Tuesday 14th June 2022. Held at Holy Trinity Hounslow

1. Racial Justice - with Fr Joseph Fernandes, Vicar of St Hilda's Ashford and Area Dean of Spelthorne.

Deanery Business from Simon Surtees

- Billy-Jo O'Leary briefly spoke to advertise the upcoming Riding Lights Performance on the 7th of July at Holy Trinity, sponsored by Home for Good.
- Simon asked for prayers for St Paul's Chiswick as they head into interregnum.
- Rev Elis Matthews advertised Shelter Project, Hounslow which has relaunched as Café Together.

This is a 2 hour drop-in session at Bell Road Methodist every Thursday for anyone who may benefit.

Hounslow Deanery Synod 7.30pm Thursday 20th October 2022

Held at the Green School for Girls

Deanery Synod Meeting

1. Presentation about Church and Non-Church Schools - with Jo Jones, Kensington Area Bishop's Schools' Chaplain. The presentation touched on the why, how and practical ways to support schools and introduced the Growing Younger Agenda.
2. The Green School – with Sally Yarrow, CEO & Executive Headteacher of the Green School Trust. Sally introduced the Green School Trust, the ways churches are involved and support their school.
3. Church of England Schools – with Penny Roberts, Diocesan Director of Education.

Penny spoke about Church of England Schools, giving both statistics and information about how they work.

Practical ideas for supporting schools and specific prayer points were introduced.

*More details about the presentations can be shared by Jo Merry on request.*

*If anybody would like to join me at the meetings, we do have a vacant position.*

## **Safeguarding Report**

Due to increased work commitments, Miss Caroline Chamberlain stood down as Safeguarding Officer following the APCM. The Churchwardens looked after the role until December 2022 when Miss Amrit Rai agreed to take on the role. She is currently undertaking her DBS and online training via the Church of England Safeguarding Training Portal.

The purpose of Safeguarding at St Leonard's is to promote the welfare and champion the wellbeing of vulnerable groups: children, young people, and adults with care and support needs.

We are supported in our work by the Diocese of London Safeguarding Team. Our PCC adopts the Diocese's Safeguarding Policy and members of the PCC are undertaking online training through the Church of England Safeguarding Training Portal.

The care and protection of children, young people and adults who may be vulnerable, and who are involved in church and other activities within the diocese is the responsibility of the whole church. Everyone who participates in the life of the church and diocese has a role to play.

If you have immediate concerns about someone's safety, please contact the police and Hounslow Children's or Adult Social Care Services:

- Children's Social Care Services: 020 8583 6600 (option 2); after 5:00pm weekdays or weekends: 020 8583 2222, ask to speak to the duty social worker
- Adult Social Care Services: 020 8583 3100; after 5:00pm weekdays or weekends: 020 8583 2222, ask to speak to the duty social worker

Our Safeguarding Policy statement is available on the church website and is displayed in church.

DBS checks are carried out for all members of the PCC and members of the congregation working with children, young people, and adults with care and support needs. Anyone wishing to take on this role should speak to Jo Merry or Dawn Rabin (our DBS-Evidence Checkers) about the process.

We continue to be committed to providing a safe environment for all children, young people and vulnerable adults.

Caroline Darvill  
Churchwarden.

## **Children's and Youth Ministry Report**

This year marked the beginning of re-opening!

We began with opening back up our Junior and Youth church on Sunday mornings, covering at least two Sundays in the month. We have journeyed alongside the church, hoping that this would give children and young people a chance to talk more with parents and carers about what we've studied and talked about.

We continued with our Bible Studies also throughout the year and attended the local youth group that takes place at Holy Trinity Hounslow on Friday Nights, which was great for extended fellowship with other young people around the Hounslow area.

We also were able to participate in the return of our Table Top sale too, which made for great conversation, fellowship and community building!

We had a great turnout for our Christingle and Carol service, which saw a number of our young people read confidently and boldly to the community. The service made for a nice intimate evening as we sat with anticipation for the coming of Christ our King. A thank you to Wendy Rochester and the Children's Society for also contributing to the evening.

One of my personal highlights was the return of our Nativity! We finally had our very own Mary and Joseph in church after so long. It was great to watch the children partake in this on Sunday morning in all their costumes.

We also saw many school visits resume over the Christmas period and we welcomed their Nativities too. A huge thank you to Dawn and Caroline as they both helped to assist me on these days.

A **huge** thank you to Linda Dobson for all she has done. It has been such a pleasure to work alongside her and share in the love of God together. Thank you, Linda for all you have done and for all you have been to our young people and children. It doesn't go unnoticed!

I wanted to say a huge thank you to those that have encouraged, prayed for and even volunteered with us over the last four years since I've been the Children's and Youth Minister.

It has been an honour and a privilege to serve the children and young people of Heston. Thank you for all the opportunities, blessings and love I have received. Go well with the Lord.

Blessings always,

Nikkita Robert- Children's and Youth Minister.

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Nikkita left the Parish on 19<sup>th</sup> February to travel to Canada and the congregation gave her a good, albeit slightly sad, send off. We wish her every happiness and success as she travels through new experiences!

The position of Children's and Youth Minister is currently vacant.

Caroline Darvill  
Churchwarden.

### **Shop Report**

I had a stall at the tabletop sale in November and had a good day for sales in addition to the outreach into the local community.

As usual, Christmas is a good time for selling Advent candles and calendars to my loyal customers and I thank them again for supporting the shop.

Lynda Hardy continues to produce her very interesting, factual books. (I had one very excited and grateful customer who I was showing round the church and found his grandfather's details in one of Lynda's books.)

We made a small profit of £80 and hope to be able to have more opportunities to open the shop next year.

Vera Sewell.

### **Christian Aid Report**

There was no Christian Aid activity in 2022. We hope to resume this in 2023.

### **Archivist Report**

Another quiet year for The Archivist, but there continues to be occasional enquiries regarding our registers. I think that Covid might have something to do with this interest as many people took to researching their own families to help alleviate the boredom of lockdown. Most of these enquiries are made either by 'phone or email and due to the transcription of our registers along with our extensive bank of digital photographs it has been possible to answer most of these.

Physically searching for family graves continues to be somewhat hazardous due to the state of the graveyard: the state of the cemetery hasn't improved over the past



year and anybody wishing to walk anywhere other than on the path should be very wary indeed as there has been considerable subsidence, and some of the stones are now in a very perilous condition.

This year I have updated the information in our "Clergy Book" to include Rev John Kafwanka, Rev Ken Tombs, Rev Sandra McCalla and Nikkita Robert. When Rev Erica Wilding joins us, she will become the 60<sup>th</sup> incumbent!

Lynda Hardy

Archivist

**Who's Who 2022.**

Vicar Assistant Curate/ SSM	Vacant The Reverend Davidson Solanki
Churchwardens	Dawn Rabin, Caroline Darvill
PCC Members	Rev Davidson Solanki, Dawn Rabin, Caroline Darvill, Nikkita Robert, , William Bessell, Wendy Rochester, Joanne Merry, Pat Jennings, Sara Moffat
Deanery Synod Members	Joanne Merry Vacancy
PCC Secretary	Caroline Darvill
Safeguarding Officer	Vacant May-November Amrit Rai December 2022.
Children's Champion	Wendy Rochester
Electoral Roll Officer	Vera Sewell
PCC Treasurer and Insurance Officer	William Bessell
Director of Music	Dawn Rabin
Archivist	Lynda Hardy
Vergers	David Sewell, Caroline Darvill
Interfaith Officer	Vacancy
<b>Sub committees</b>	
Fabric and Maintenance	Vicar and Churchwardens
<b>Team Co-ordinators</b>	
Choir and Sacristan	Dawn Rabin
Youth Church	Nikkita Robert
Church Flowers	Heather Bone
Duty rota	Dawn Rabin
Head Server/ Servers' Rota	Joanne Merry
Cashing up rota	Vera Sewell
Fundraising	Christine Harris
Church Shop and 100 club	Vera Sewell
Christian Aid Representative	Vacant
Children's Society Representative	Wendy Rochester Jasmine Rochester



**St Leonard's Church**  
**Heston Road, Hounslow. TW5 0RD**

**Email: [office@parishofheston.org](mailto:office@parishofheston.org)**

**Website: [www.parishofheston.org](http://www.parishofheston.org)**

**Charity registration number: 115991**

**St Leonard Heston**

**End of Year Financial Statements**

**Year ending 31<sup>st</sup> December 2022**

## **Independent Examiner's report**

### **Accounts for the year ended 31<sup>st</sup> December 2022**

#### **Respective responsibilities of the Trustees and the examiner**

The charity's trustees are responsible for the preparation of the accounts and they consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act  
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and  
to state whether particular matters have come to my attention.

#### **Basis of the Independent Examiner's statement**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 19<sup>th</sup> April 2023

Signed:



Stephen Hendy

## Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>						
Donations and legacies	17,289	70	—	—	17,359	19,418
Income from charitable activities	3,704	—	—	—	3,704	2,679
Other trading activities	2,488	—	—	—	2,488	174
Investments	55,530	—	—	—	55,530	48,097
Other income	—	—	—	—	—	2,711
<b>Total income</b>	<b>79,012</b>	<b>70</b>	<b>—</b>	<b>—</b>	<b>79,082</b>	<b>73,080</b>
<b>Expenditure on:</b>						
Raising funds	208	—	—	—	208	68
Expenditure on charitable activities	125,195	—	3,020	—	128,215	168,967
<b>Total expenditure</b>	<b>125,403</b>	<b>—</b>	<b>3,020</b>	<b>—</b>	<b>128,423</b>	<b>169,036</b>
Gains / losses on investment assets	(278,231)	36,591	—	—	(241,641)	242,010
<b>Net income / (expenditure) resources before transfer</b>	<b>(324,623)</b>	<b>36,661</b>	<b>(3,020)</b>	<b>—</b>	<b>(290,982)</b>	<b>146,054</b>
<b>Transfers</b>						
Gross transfers between funds - in	2,045,871	7,500	—	—	2,053,371	19,000
Gross transfers between funds - out	(7,500)	(2,008,821)	(37,050)	—	(2,053,371)	(19,000)
<b>Other recognised gains / losses</b>						
<b>Net movement in funds</b>	<b>1,713,748</b>	<b>(1,964,660)</b>	<b>(40,070)</b>	<b>—</b>	<b>(290,982)</b>	<b>146,054</b>
<b>Total funds brought forward</b>	<b>96,557</b>	<b>1,972,160</b>	<b>283,847</b>	<b>—</b>	<b>2,352,565</b>	<b>2,206,510</b>
<b>Total funds carried forward</b>	<b>1,810,305</b>	<b>7,500</b>	<b>243,777</b>	<b>—</b>	<b>2,061,583</b>	<b>2,352,565</b>

## Balance sheet

Class and code	Description	This year	Last year
<b>Fixed assets</b>			
6430	CCLA General Shares No 1	30,235	33,289
6431	CCLA Shares No 2	744,395	523,323
6432	CCLA Shares no 3	1,202,674	1,362,332
6450	Parish Office	52,443	52,443
6460	Equipment	—	—
	<b>Total Fixed assets</b>	<b>2,029,747</b>	<b>1,971,387</b>
<b>Current assets</b>			
6501	Nat West	10,290	8,115
6505	Barclays	10,650	52,981
6510	CCLA (CBF) deposit account	10,840	320,511
6590	Petty Cash	56	100
Z05	Accounts Receivable	—	—
	<b>Total Current assets</b>	<b>31,836</b>	<b>381,706</b>
<b>Liabilities</b>			
6699	Agency collections	—	529
Z04	Accounts Payable	—	—
	<b>Total Liabilities</b>	<b>—</b>	<b>529</b>
	<b>Net Asset surplus(deficit)</b>	<b>2,061,583</b>	<b>2,352,565</b>
<b>Reserves</b>			
	Excess / (deficit) to date	(49,341)	(95,956)
Z01	Starting balances	2,352,565	2,206,510
Z02	Gains/(losses) on investment assets	(241,641)	242,010
Z03	Gains/(losses) on reval of fixed assets	—	—
	<b>Total Reserves</b>	<b>2,061,583</b>	<b>2,352,565</b>
	<b>Represented by funds</b>		
	Unrestricted	1,810,305	96,557
	Designated	7,500	1,972,160
	Restricted	243,777	283,847
	Endowment	—	—
	<b>Total</b>	<b>2,061,583</b>	<b>2,352,565</b>

Approved by the PCC on \_\_\_\_\_ and signed on its behalf

\_\_\_\_\_  
signed

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
<b>AllSaints - All Saints Sale Fund</b>							
Designated	1,918,670	—	—	(1,955,261)	36,591	—	—
Restricted	—	—	—	—	—	—	—
<b>Sub-total for AllSaints</b>	<b>1,918,670</b>	<b>—</b>	<b>—</b>	<b>(1,955,261)</b>	<b>36,591</b>	<b>—</b>	<b>—</b>
<b>Bells - Church Tower/Bellrin</b>							
Designated	572	70	—	1,858	—	—	2,500
<b>Sub-total for Bells</b>	<b>572</b>	<b>70</b>	<b>—</b>	<b>1,858</b>	<b>—</b>	<b>—</b>	<b>2,500</b>
<b>Fabric - Fabric Fund</b>							
Designated	5,242	—	—	(5,242)	—	—	—
Restricted	1,593	—	—	—	—	—	1,593
<b>Sub-total for Fabric</b>	<b>6,835</b>	<b>—</b>	<b>—</b>	<b>(5,242)</b>	<b>—</b>	<b>—</b>	<b>1,593</b>
<b>Friends - Friends of Heston</b>							
Designated	765	—	—	(765)	—	—	—
<b>Sub-total for Friends</b>	<b>765</b>	<b>—</b>	<b>—</b>	<b>(765)</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Kath - Kath Middleston</b>							
Restricted	19,788	—	—	—	—	—	19,788
<b>Sub-total for Kath</b>	<b>19,788</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>19,788</b>
<b>Sonia - Sonia Vanstone Fund</b>							
Restricted	262,467	—	3,020	(37,050)	—	—	222,397
<b>Sub-total for Sonia</b>	<b>262,467</b>	<b>—</b>	<b>3,020</b>	<b>(37,050)</b>	<b>—</b>	<b>—</b>	<b>222,397</b>
<b>VDF - VDF</b>							
Designated	46,911	—	—	(41,911)	—	—	5,000
<b>Sub-total for VDF</b>	<b>46,911</b>	<b>—</b>	<b>—</b>	<b>(41,911)</b>	<b>—</b>	<b>—</b>	<b>5,000</b>
<b>General - General fund</b>							
Unrestricted	96,557	79,012	125,403	2,038,371	(278,231)	—	1,810,305
<b>Sub-total for General</b>	<b>96,557</b>	<b>79,012</b>	<b>125,403</b>	<b>2,038,371</b>	<b>(278,231)</b>	<b>—</b>	<b>1,810,305</b>
<b>Grand total</b>	<b>2,352,565</b>	<b>79,082</b>	<b>128,423</b>	<b>—</b>	<b>(241,641)</b>	<b>—</b>	<b>2,061,583</b>



## Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
<b>INCOME AND ENDOWMENTS</b>						
<b>Donations and legacies</b>						
Gift Aid - Bank	5,742	—	—	—	5,742	7,800
PGS Giving	1,486	—	—	—	1,486	121
Gift Aid - Envelopes	5,953	—	—	—	5,953	9,285
Other planned giving	930	—	—	—	930	385
Loose plate collections	1,390	—	—	—	1,390	866
Card Donations	246	—	—	—	246	—
Giving through church boxes	182	—	—	—	182	52
One-off Gift Aid gifts	211	—	—	—	211	60
Donations appeals etc	751	70	—	—	821	515
Donations for Flowers	—	—	—	—	—	310
Tax Recovered from PGS Giving	297	—	—	—	297	24
Legacies	100	—	—	—	100	—
Other funds generated	2	—	—	—	2	—
Total	17,289	70	—	—	17,359	19,418
<b>Income from charitable activities</b>						
Fees for weddings and funerals	3,704	—	—	—	3,704	2,679
Total	3,704	—	—	—	3,704	2,679
<b>Other trading activities</b>						
Fundraising	857	—	—	—	857	68
Sunday coffee	160	—	—	—	160	66
Bookstall sales - fund raising	5	—	—	—	5	—
Church hall lettings - fund raising	1,466	—	—	—	1,466	40
Total	2,488	—	—	—	2,488	174
<b>Investments</b>						
Dividends	55,158	—	—	—	55,158	47,918
Bank and building society interest	373	—	—	—	373	179
Total	55,530	—	—	—	55,530	48,097
<b>Other income</b>						
Insurance claims	—	—	—	—	—	2,376
Unidentified Income	—	—	—	—	—	335
Total	—	—	—	—	—	2,711
<b>INCOME TOTAL</b>	<b>79,012</b>	<b>70</b>	<b>—</b>	<b>—</b>	<b>79,082</b>	<b>73,080</b>

## EXPENDITURE

### Raising funds

Costs of fetes & other events	—	—	—	—	—	68
Church Shop Purchases	208	—	—	—	208	—
Total	208	—	—	—	208	68

### Expenditure on charitable activities

100 Club Prize	(50)	—	—	—	(50)	20
Refreshments	2	—	—	—	2	185
Giving - relief and development agencies	331	—	—	—	331	—
Secular charities	—	—	—	—	—	(375)
Common Fund	60,000	—	—	—	60,000	87,500
Assistant staff costs	—	—	—	—	—	202
Youth Worker Salary	12,603	—	—	—	12,603	12,511
Youth Worker Expenses	—	—	—	—	—	271
Junior Church	114	—	—	—	114	—
Salary of parish administrator	10,295	—	—	—	10,295	10,067
Staff Pension	1,652	—	—	—	1,652	1,502
Payrol Administration Fee	551	—	—	—	551	544
Working expenses of incumbent	—	—	—	—	—	1,095
Vicar's Discretionary Payments	—	—	—	—	—	500
Council tax	(6,146)	—	—	—	(6,146)	—
Parsonage house expenses	284	—	—	—	284	—
Water rates - vicarage	—	—	—	—	—	453
Vicarage Costs	91	—	—	—	91	—
Education	36	—	—	—	36	—
Parish training and mission	—	—	—	—	—	302
Premeses running - insurance	7,244	—	—	—	7,244	7,044
Church office - telephone	1,778	—	—	—	1,778	1,614
Church Office Equipmment	60	—	—	—	60	3,010
Churc office - supplies	103	—	—	—	103	526
Organ / piano tuning	12	—	—	—	12	—
Organist Fee	100	—	—	—	100	(455)
Verger Fees	360	—	—	—	360	180
Bell Ringers	80	—	—	—	80	—
Church maintenance	1,964	—	—	—	1,964	4,641
Cleaning	—	—	—	—	—	857
Lodge Gas	—	—	—	—	—	728
Upkeep of services	536	—	—	—	536	1,353
Flowers	311	—	—	—	311	215
Upkeep of churchyard	9,938	—	3,020	—	12,958	19,219
Administration	5,176	—	—	—	5,176	1,872
Bookkeeping	2,000	—	—	—	2,000	2,000
Bank Charges	210	—	—	—	210	209
Visiting speakers / locums	228	—	—	—	228	63
Church running - electric	1,200	—	—	—	1,200	1,200
Church running - gas	7,897	—	—	—	7,897	4,528
Church running - water	45	—	—	—	45	231
Hall running - Cleaning	1,357	—	—	—	1,357	1,451
Hall running - electricity	744	—	—	—	744	876
Hall running - gas	596	—	—	—	596	390
Hall running - maintenance	342	—	—	—	342	163
Governance costs examination/audit fee	432	—	—	—	432	1,250
Church major repairs - structure	1,440	—	—	—	1,440	1,023
Hall Fees	1,281	—	—	—	1,281	—
Total	125,195	—	3,020	—	128,215	168,967
<b>EXPENDITURE TOTAL</b>	<b>125,403</b>	<b>—</b>	<b>3,020</b>	<b>—</b>	<b>128,423</b>	<b>169,036</b>
<b>GRAND TOTAL</b>	<b>(46,391)</b>	<b>70</b>	<b>(3,020)</b>	<b>—</b>	<b>(49,341)</b>	<b>(95,956)</b>



## **Independent Examiner's report**

### **Accounts for the year ended 31<sup>st</sup> December 2022**

#### **Respective responsibilities of the Trustees and the examiner**

The charity's trustees are responsible for the preparation of the accounts and they consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

Examine the accounts under section 145 of the Charities Act  
to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and  
to state whether particular matters have come to my attention.

#### **Basis of the Independent Examiner's statement**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

Accounting records were not kept in accordance with section 130 of the Charities Act, or the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date: 19<sup>th</sup> April 2023

Signed:



Stephen Hendy