



## **REPORT AND FINANCIAL STATEMENTS**

### **For the year ended 31 March 2022**

**Charity Number 1159907**

# **SEARCH - SERVICES FOR OLDER PEOPLE CIO**

## **ANNUAL REPORT AND FINANCIAL STATEMENTS**

For the year ended 31 March 2022

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# **SEARCH – SERVICES FOR OLDER PEOPLE CIO**

## **TRUSTEES ANNUAL REPORT**

**For year ended 31 March 2022**

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The trustees are pleased to present their annual report together with the financial statements of the charity for the period ended 31 March 2022.

The financial statements comply with the Charities Act 2011, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective October 2019).

### **1. Chair's report year 2021-22**

This year has seen Search once again adapt to the changing face of the pandemic and the impact of support services for friends of the charity. As Chair of the Trustees, I find I am in awe of how Search has continued to adapt and deliver services to the older people of the west of Newcastle and beyond. This has been accomplished through the skills and dedication of the Trustees, Staff and Volunteers. Throughout this year the impact of the pandemic on health and support services for older people has meant Search has continued to adapt, bringing some services back to pre-pandemic operation, while others have remained online. Despite all this, I have seen the work of Search continue to grow in strength, size, and reputation.

At its core Search offers a comprehensive advice and Information service, and runs a diverse programme of popular community activities, to support older people and provide inclusive opportunities from a simple tea and friendly ear to a range of programmed and organised events. This year we have seen an increase in demand for activities for exercise and movement, as we have re-opened our face to face services, the pandemic has highlighted the importance and value of mobility.

During the year there have been new challenges and new obstacles to overcome and it has been enormously satisfying at the end of the year to recognise the achievements.

Key challenges in 21/22 have been

- To adapt to the changing guidance around the corona virus pandemic
- Establish the model for our own support brand – Search@Home
- Understand where we need to improve our IT infrastructure to meet changes in how we communicate post pandemic
- To re-establish our face to face offer without leaving people who aren't confident to step outside, behind.

2021/22 has challenged us all and Search under the leadership of Simon Luddington has responded positively.

A new funding officer was appointed this year, improving, and extending funding opportunities for Search.

We launched our new website and fresh new branding.

## **SEARCH – SERVICES FOR OLDER PEOPLE CIO**

### **TRUSTEES ANNUAL REPORT For year ended 31 March 2022**

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There has been a lot of hard work from Trustees, staff, and volunteers but I can also say there has been a lot of fun. The Vintage Fair in August and the conference in September gave older people an opportunity to share their experiences in the Pandemic and Search committed to sharing that learning among the networks in the city.

Significant new work for 2022/23 will be

- Develop Search@Home to be a successful, trusted brand in the community
- Develop our service offer for those living with dementia and their carers
- Develop our offer for the mental wellbeing of older people
- Extend our West End Friends offer to provide regular opportunities Older Asian Men to socialise.

Finally, I would like to recognise and thank, our Chief Officer Simon Luddington. Simon has been an exceptional leader and continues to bring a new vitality to SEARCH. The board of Trustees has expanded to ensure Simon was supported by a strong Board.

Many thanks.

Jen Bell

## **2. Objectives and Activities**

The objects are:

- To promote the health and welfare of older people

The main activities of SEARCH are:

- To provide advice and information, including welfare benefits advice
- To organise and support community activities designed to promote health and wellbeing and combat social isolation
- To provide support to access community activities, including addressing social and cultural barriers
- To create volunteering opportunities to enable local people to lead and deliver the activities of the organisation
- To work with older people, in their communities, to encourage their involvement and promote their influence in local decision making

### **3. Achievements and Performance**

This year Search has begun to re- build its Community Based offers despite the challenges which the Covid19 Pandemic has presented. We have safely re-opened our Lunch Clubs for the most Vulnerable and Isolated. In consultation with Older People who use our service we have developed a new activity program which we deliver form a range of community venues.

We held our “Living Well Post Covid” Conference in September giving Older People an opportunity to influence and shape services and provision post Pandemic.

Our Advice and Information service achieved Annualised Financial Gains of £520,171.86p for older people living in Newcastle despite challenging circumstances where we had to suspend Face to Face appointments at times throughout the year.

Our Community Activities Service delivered 79 different types of activities throughout the year, we held 89 activity sessions on Zoom and 554 face to face sessions.

### **4. Plans for Future Periods**

Search will be developing Search@Home as a trusted service, which Older People can rely on for helping them maintain independent living in their own home, offering Support with Housekeeping, small DIY tasks and general support with accessing the community, medical appointments, shopping and understanding their correspondence. With Volume in the future we hope this service will generate a small surplus to support the running of Search.

Search will also be developing its offer of Dementia Friendly Services and supporting Communities to become Dementia Friendly in Newcastle’s west end.

In response to the current cost of living crisis and rising energy costs Search will be delivering Energy Advice alongside the existing Advice and Information service.

We plan to invest in updating our IT equipment and systems to support frontline services.

## SEARCH – SERVICES FOR OLDER PEOPLE CIO

### TRUSTEES ANNUAL REPORT

For year ended 31 March 2022

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#### 5. Reference and administrative details of the charity, its trustees and advisors

Charity Name	SEARCH – services for older people CIO
Registered Charity Number	1159907
Operational address	1 <sup>st</sup> Floor Carnegie Building Atkinson Road Benwell Newcastle upon Tyne NE4 8XS
Trustees	Jen Bell (Chair) Ruth Taylor (Vice Chair) Keith Williamson (Treasurer) Linda Woodcock Meg Woollam Paul Taylor Mark Hardy Catherine Winfield (Appointed 6 January 2022)
Chief Officer	Simon Luddington
Independent Examiner	Doug Maltman FMAAT Connected Voice Business Services Ltd Higham House Higham, Place Newcastle upon Tyne NE1 8AF
Bankers	Unity Trust Bank PLC Four Brindleyplace Birmingham B1 2JB

## SEARCH – SERVICES FOR OLDER PEOPLE CIO

### TRUSTEES ANNUAL REPORT

For year ended 31 March 2022

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#### 6. Structure, Governance and Management

##### Governing documents

SEARCH – services for older people CIO was registered as a charitable incorporated organisation 12 January 2015, number 1159907. Search – rights for the elderly had been a registered charity since 1979 and transferred its assets and liabilities to SEARCH CIO in March 2015.

##### Appointment of Trustees

Trustees are appointed and can serve more than one term. Anyone interested in becoming a new trustee is encouraged to attend trustee meetings before applying for any vacant positions.

##### Organisation

The Trustees meet each month and deal with the administration of the charity encompassing the strategic vision, financial accountability and risk management.

The operational management of the organisation is undertaken by the paid staff team.

##### Risk management

The Trustees conduct an annual review of the major risks to which the charity is exposed and systems have been established to mitigate those risks including the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

#### 7. Financial Report

	2022	2021	+/-
Total Income	£549,851	£570,156	-3.6%
Total Expenditure	£492,532	£478,630	+2.9%
Surplus	£57,319	£91,525	-34,206
Net assets	£391,284	£333,965	
Reserves of Unrestricted funds	£244,927	£204,544	
Number of days operating costs covered by reserves	182	156	
Average number of full-time equivalent employees	26	22	

Looked at in purely financial terms, the year has been satisfactory. The financial results, of course, are a poor way of measuring the enormous amount of hard work done by our staff and volunteers and the much-needed support for our clients that results. However, we do need to show a surplus as, without that, we cannot build our reserves and without reserves we have no cushion against any set-backs that occur.

## **SEARCH – SERVICES FOR OLDER PEOPLE CIO**

### **TRUSTEES ANNUAL REPORT**

**For year ended 31 March 2022**

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Fortunately, we can report a surplus of over £57k this year. This includes just over £40k of Unrestricted funds which has improved our “free” reserves correspondingly. This has arisen because we obtained support during the pandemic on top of the funds already held but being unused in that period, but we anticipate that the resumption of our various activities together with the addition of new activities and a pressing need to upgrade our “creaking” IT system will quickly erode those reserves in the year ahead. Coming at a time when costs are rising and funding is becoming increasingly difficult to secure, we cannot afford any complacency.

This year’s surplus was less than that of the previous year primarily because, as we emerged from the restrictions of the pandemic, our activities increased and our costs rose accordingly. Almost 83% of our costs was spent on our employees – without whom we cannot function!

Nor can we function without the generosity of our funders, details of whom are set out in notes 6 & 7 of the financial statements. Our thanks go to all of them.

We go into 2022/23 with a relatively strong Balance Sheet and staff who are conscientious, capable and hardworking, all of which allows us to face the challenges ahead with optimism.

#### **Reserves Policy**

Our aim is to have sufficient free reserves to cover our running costs in the event of a significant drop in funding and our current policy is that those reserves should cover between 3 and 6 months’ worth of annual running costs. At 31 March 2022 we held £244,927 which equates to slightly less than 6 months’ worth of such costs.

At 31 March 2022 reserves represented 5.1 months of running costs which the trustees believe to be prudent.

#### **8. Public Benefit Statement**

The trustees have referred to the Charity Commission's guidance on public benefit when reviewing the charity's objectives and planning its future activities. The trustees have also reviewed the charitable purposes of SEARCH, and the external environment, to make sure the Charity is still relevant and needed. The activities outlined in this report demonstrate the public benefit that ensues.



**9. Statement of Trustee Responsibilities**

The charity trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The charity trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources. In preparing financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 30.01.2023 and signed on their behalf by:

Jen Bell (Chair) .....

## **SEARCH - SERVICES FOR OLDER PEOPLE CIO**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

For the year ended 31 March 2022

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I report on the financial statements of Search - Services For Older People CIO for the year ended 31 March 2022, which are set out on pages 9 to 24.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Member of the Association of Accounting Technicians.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than if the requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Doug Maltman FMAAT  
Connected Voice Business Services Ltd  
Higham House  
Higham Place  
Newcastle upon Tyne  
NE1 8AF  
Date: 30.01.2023

# SEARCH - SERVICES FOR OLDER PEOPLE CIO

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>Income from:</b>					
Donations and legacies	6	14,364	24,636	<b>39,000</b>	12,490
Charitable activities					
Grants and contracts	7	127,075	376,840	<b>503,915</b>	548,132
Other trading activities	8	2,225	4,209	<b>6,434</b>	9,534
Investments	9	502	-	<b>502</b>	-
<b>Total income</b>		<b>144,166</b>	<b>405,685</b>	<b>549,851</b>	<b>570,156</b>
<b>Expenditure on:</b>					
Charitable activities					
Operation of the charity	10	103,783	388,749	<b>492,532</b>	478,630
<b>Total expenditure</b>		<b>103,783</b>	<b>388,749</b>	<b>492,532</b>	<b>478,630</b>
<b>Net income/(expenditure) and net movement of funds</b>		<b>40,383</b>	<b>16,936</b>	<b>57,319</b>	<b>91,525</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		204,544	129,421	<b>333,965</b>	242,439
<b>Total funds carried forward</b>		<b>244,927</b>	<b>146,357</b>	<b>391,284</b>	<b>333,965</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 12 to 24 form an integral part of these accounts.

**BALANCE SHEET**

As at 31 March 2022

	Notes	£	Total 2022 £	£	Total 2021 £
<b><u>Fixed assets</u></b>					
Tangible assets	17		-		432
<b><i>Total fixed assets</i></b>			-		<b>432</b>
<b><u>Current assets</u></b>					
Debtors	18	146,877		139,402	
Cash at bank and in hand	19	362,806		264,861	
<b><i>Total current assets</i></b>		<b>509,683</b>		<b>404,263</b>	
<b>Creditors:</b> amounts falling due within one year	20	<b>( 118,399 )</b>		<b>( 70,730 )</b>	
<b><i>Net current assets</i></b>			<b>391,284</b>		<b>333,532</b>
<b><i>Total net assets or liabilities</i></b>			<b>391,284</b>		<b>333,965</b>
<b><u>Funds of the charity</u></b>					
Unrestricted income funds	23		244,927		204,544
Restricted income funds	23		146,357		129,421
<b><i>Total funds</i></b>			<b>391,284</b>		<b>333,965</b>

The notes on pages 12 to 24 form an integral part of these accounts.

These financial statements were approved by the Board on: 30.01.2023

and are signed on its behalf by:

Jen Bell  
Chair

**STATEMENT OF CASH FLOWS**

For the year ended 31 March 2022

	Notes	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
<b><u>Cash flows from operating activities</u></b>			
Net movement in funds		57,319	91,525
Depreciation		432	552
Deduct interest/income shown in investing activities		( 502 )	-
Increase in debtors		( 7,475 )	( 80,107 )
Increase in creditors		47,669	2,400
<b><i>Net cash from operating activities</i></b>		<b><u>97,443</u></b>	<b><u>14,372</u></b>
<b><u>Cash flow from investing activities</u></b>			
Interest received		502	-
<b><i>Net cash used in investing activities</i></b>		<b><u>502</u></b>	<b><u>-</u></b>
 <b>Increase in cash and cash equivalents</b>		 <b>97,945</b>	 <b>14,372</b>
<b>Cash and cash equivalents at start of year</b>		<b>264,861</b>	<b>250,489</b>
<b>Cash and cash equivalents at end of year</b>		<b><u>362,806</u></b>	<b><u>264,861</u></b>
 Cash and cash equivalents consist of:			
Cash at bank and in hand		<b><u>362,806</u></b>	<b><u>264,861</u></b>

The notes on pages 12 to 21 form an integral part of these accounts.

## **SEARCH - SERVICES FOR OLDER PEOPLE CIO**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2022

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#### **1 Accounting Policies**

The principle accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **2 Basis of accounting**

##### **2.1 Basis of preparation**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Search - Services For Older People CIO meets the definition of a public benefit entity under FRS 102.

##### **2.2 Preparation of the accounts on a going concern basis**

The charity reported total unrestricted funds at the year end of £244,927 and has already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

#### **3 Income**

##### **3.1 Recognition of income**

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability.

##### **3.2 Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

##### **3.3 Grants and donations**

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance or provision of other specified service is deferred until the criteria of income recognition are met.

##### **3.4 Donated goods and services**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA.

## **SEARCH - SERVICES FOR OLDER PEOPLE CIO**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2022

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#### **3.5 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.6 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### **3.7 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charities' work or for specific projects being undertaken by the charity.

### **4 Expenditure and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of work with service users and other activities undertaken to further the purposes of the charity and their associated support costs.

#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### **4.5 Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts.

#### **4.6 Provisions for liabilities**

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

## **SEARCH - SERVICES FOR OLDER PEOPLE CIO**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2022

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#### **5 Assets**

##### **5.1 Tangible fixed assets for use by the charity**

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Computer equipment	33% straight line
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## SEARCH - SERVICES FOR OLDER PEOPLE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

#### Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>6 Donations and legacies</b>				
Donations and gifts	3,554	621	<b>4,175</b>	1,349
Ballinger Charitable Trust	-	15,000	<b>15,000</b>	8,750
University income	4,636	-	<b>4,636</b>	-
Other	6,174	9,015	<b>15,189</b>	2,391
	<u>14,364</u>	<u>24,636</u>	<u><b>39,000</b></u>	<u>12,490</u>
<b>7 Charitable activities</b>				
<u>Income from grants</u>				
Barbour Foundation	2,083	-	<b>2,083</b>	2,917
City Life Line - COVID	-	-	-	4,000
Community Foundation - COVID	5,000	-	<b>5,000</b>	12,583
Connected Voice - COVID	-	-	-	2,911
Elders Council	-	-	-	863
Henry Smith Charity Fund at the Community Foundation	-	30,000	<b>30,000</b>	23,375
HMRC Furlough	-	-	-	10,213
Karbon Homes	-	2,500	<b>2,500</b>	2,500
Karbon Homes - COVID	2,500	-	<b>2,500</b>	1,000
Kellett Fund at the Community Foundation	-	30,013	<b>30,013</b>	41,500
National Lottery Community Fund	-	-	-	71,367
National Lottery Community Fund - COVID	2,500	-	<b>2,500</b>	15,750
Newcastle City Council Elswick	-	2,560	<b>2,560</b>	2,500
Newcastle City Council Lemington Ward	-	1,950	<b>1,950</b>	1,620
Newcastle City Council VCSE Resilience Fund	-	-	-	12,000
Newcastle City Council Wingrove Ward	-	1,890	<b>1,890</b>	762
Newcastle City Council - A&I	17,476	-	<b>17,476</b>	5,486
Newcastle City Council Benwell Grant	-	-	-	1,000
Newcastle Fund West End Befrienders	-	52,383	<b>52,383</b>	30,264
Persimon Homes - COVID	-	-	-	1,000
Reece Group - COVID	5,833	-	<b>5,833</b>	4,167
The Edward Gostling Foundation	-	-	-	5,000
Your Homes Newcastle	1,073	1,912	<b>2,985</b>	2,616
Home from Hospital	9,853	-	<b>9,853</b>	-
Big Lottery	9,820	-	<b>9,820</b>	-
Covid outbreak response	-	5,000	<b>5,000</b>	-
Rank foundation	3,651	-	<b>3,651</b>	-
Independent Age	10,000	-	<b>10,000</b>	-
Good Neighbour Project	2,500	-	<b>2,500</b>	-
Joseph Strong Frazer Trust	1,000	-	<b>1,000</b>	-
Arnold Clark	1,000	-	<b>1,000</b>	-
Sir James Knott	5,000	-	<b>5,000</b>	-
Charities Trust - Ecclesiastical funding	1,000	-	<b>1,000</b>	-
Hadrian Trust	1,000	-	<b>1,000</b>	-
Community Foundation	9,976	-	<b>9,976</b>	-
<i>Carried forward</i>	<u>91,265</u>	<u>128,208</u>	<u><b>219,473</b></u>	<u>255,394</u>

## SEARCH - SERVICES FOR OLDER PEOPLE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

#### 7 Charitable activities (continued)

<i>Brought forward</i>	91,265	128,208	<b>219,473</b>	255,394
Bernicia Foundation	10,000	-	<b>10,000</b>	-
FOGO Community Foundation	5,000	-	<b>5,000</b>	-
Community Foundation	1,667	-	<b>1,667</b>	-
Community Foundation - Ringtons Project	4,072	-	<b>4,072</b>	-
LGA Foundation	5,000	-	<b>5,000</b>	-
Community Foundation - Apple Tree Fund	3,000	-	<b>3,000</b>	-
Other small grants	2,077	-	<b>2,077</b>	-

#### Income from contracts

Newcastle and Gateshead CCG	-	-	-	13,028
Chain Reaction	-	223,479	<b>223,479</b>	255,576
Lunchlinks	4,994	-	<b>4,994</b>	34
Newcastle GP Services Ltd	-	25,153	<b>25,153</b>	24,100
	<u>127,075</u>	<u>376,840</u>	<u><b>503,915</b></u>	<u>548,132</u>

Unrestricted Funds £	Restricted Funds £	<b>Total 2022 £</b>	Total 2021 £
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#### 8 Other trading activities

Contributions from participants	49	4,191	<b>4,240</b>	8,010
Fundraising	1,628	18	<b>1,646</b>	1,524
Buy and Bite	548	-	<b>548</b>	-
	<u>2,225</u>	<u>4,209</u>	<u><b>6,434</b></u>	<u>9,534</u>

#### 9 Income from investments

Bank interest	502	-	<b>502</b>	-
	<u>502</u>	<u>-</u>	<u><b>502</b></u>	<u>-</u>

Income was £549,851 (2021: £570,155) of which £144,166 was unrestricted or designated (2021: £314,047) and £405,685 was restricted (2021: £256,108).

# SEARCH - SERVICES FOR OLDER PEOPLE CIO

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

### Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
<b>10 Charitable activities</b>				
<u>Direct costs</u>				
Project staff costs	63,906	343,532	<b>407,438</b>	412,648
Project costs	7,889	44,929	<b>52,818</b>	41,784
<u>Support costs</u>				
Administration	20,702	288	<b>20,990</b>	12,498
Premises expense	9,075	-	<b>9,075</b>	9,791
Fundraising	208	-	<b>208</b>	-
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	2,003	-	<b>2,003</b>	1,908
	<u>103,783</u>	<u>388,749</u>	<u><b>492,532</b></u>	<u>478,630</u>

Expenditure on charitable activities was £492,532 (2021: £478,630) of which £103,783 was unrestricted or designated (2021: £279,060) and £388,749 was restricted (2021: £199,570).

### 11 Fees for examination of the accounts

	2022 £	2021 £
Independent examiner's fees for reporting on the accounts	<b>2,003</b>	1,908
Other accountancy services paid to the examiner	<b>5,197</b>	5,894
	<u><b>7,200</b></u>	<u>7,802</u>

### 12 Analysis of staff costs, and the cost of key management personnel

	2022 £	2021 £
Salaries and wages	<b>373,971</b>	381,810
Social security costs	<b>21,107</b>	21,759
Pension costs (defined contribution pension plan)	<b>12,360</b>	9,034
Locum costs	-	45
	<u><b>407,438</b></u>	<u>412,648</u>

No employee received remuneration above £60,000 (2021: 0).

The key management personnel of the charity, comprise the trustees and the chief officer. The total employee benefits of the key management personnel of the charity were £42,712 (2021: £42,430).

## SEARCH - SERVICES FOR OLDER PEOPLE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

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#### 13 Staff numbers

The average monthly head count was 42 staff (2021: 35 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	<b>2022 Number</b>	2021 Number
The parts of the charity in which the employee's work:		
Charitable activities	<b>26.0</b>	22.0
	<b>26.0</b>	22.0

#### 14 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

#### Transaction(s) with related parties

There has been no related party transactions in the reporting period.

#### 15 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £12,350 (2021: £9,034). There was £0 outstanding as at 31 March 2022 (2021: £0).

#### 16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

## SEARCH - SERVICES FOR OLDER PEOPLE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

17 Tangible fixed assets	Computer Equipment £	Total £
<b>Cost</b>		
Balance brought forward	1,674	<b>1,674</b>
Additions	-	-
Disposals	-	-
<b>Balance carried forward</b>	<b>1,674</b>	<b>1,674</b>
<b>Depreciation</b>		
Basis	SL	
Rate	33%	
Balance brought forward	1,242	<b>1,242</b>
Depreciation charge for year	432	<b>432</b>
Disposals	-	-
<b>Balance carried forward</b>	<b>1,674</b>	<b>1,674</b>
<b>Net book value</b>		
<b>Brought forward</b>	<b>432</b>	<b>432</b>
<b>Carried forward</b>	<b>-</b>	<b>-</b>

### 18 Debtors and prepayments (receivable within 1 year)

	2022 £	2021 £
Trade debtors	<b>125,167</b>	85,774
Other debtors	<b>652</b>	53,344
Prepayments and accrued income	<b>1,442</b>	285
Payroll holding account	<b>19,616</b>	285
	<b>146,877</b>	139,688

### 19 Cash at bank and in hand

	2022 £	2021 £
Cash at bank and in hand	<b>362,806</b>	264,861
	<b>362,806</b>	264,861

## SEARCH - SERVICES FOR OLDER PEOPLE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

#### 20 Creditors and accruals (payable within 1 year)

	2022 £	2021 £
Trade creditors	-	7,299
Accruals		
Independent examination of accounts	2,003	1,908
Other accruals	18,296	3,679
Deferred income		
Barbour Foundation	-	2,083
Bernicia Foundation	-	10,000
Community Foundation 1989 William Trust	-	5,000
Community Foundation Apple Tree Fund	-	3,000
Community Foundation Pargiter Fund	-	5,000
Community Foundation COVID	3,764	1,667
Community Foundation FOGO	-	5,000
Community Foundation Work From Home	-	250
Elswick Ward Committee	-	2,560
Hadrian Trust	-	1,000
Henry Smith Grant	6,000	-
Karbon Home Well	-	2,500
Northumbria University	-	2,746
National Lottery Community Fund	-	12,320
Reece Group	-	833
Sir Jule Thorn Anne Ryland	-	1,250
Your Homes Newcastle	1,543	2,616
Easter Raffle	119	-
Independent Age	2,000	-
Beyond Blue	27,654	-
Home for Hospital	29,227	-
Rank Foundation 'Time to shine'	9,308	-
Ringtons	3,000	-
Lunch Group Support	14,926	-
Other creditors	559	19
	<b>118,399</b>	<b>70,730</b>

#### 21 Deferred income

Deferred income includes advance payments from grants that relate to future periods.

	2022 £
Balance brought forward	57,825
Amount released to income earned from charitable activities	( 57,825 )
Amount deferred in year	97,541
Balance carried forward	<b>97,541</b>

## SEARCH - SERVICES FOR OLDER PEOPLE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

#### 22 Events after the end of the reporting period

No events (requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts were authorised which relate to conditions that arose after the end of the reporting period.

#### 23 Analysis of charitable funds

##### Analysis of movements in unrestricted funds

For the year ended 31 March 2022

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	204,544	144,166	( 103,783 )	-	<b>244,927</b>
<b>Totals</b>	<b>204,544</b>	<b>144,166</b>	<b>( 103,783 )</b>	<b>-</b>	<b>244,927</b>

For the year ended 31 March 2021

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	172,066	314,047	( 279,060 )	( 2,509 )	<b>204,544</b>
<b>Totals</b>	<b>172,066</b>	<b>314,047</b>	<b>( 279,060 )</b>	<b>( 2,509 )</b>	<b>204,544</b>

##### Purpose of unrestricted funds

General unrestricted fund      The 'free reserves' of the charity.

# SEARCH - SERVICES FOR OLDER PEOPLE CIO

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

### 23 Analysis of charitable funds (continued)

#### Analysis of movement in restricted funds

For the year ended 31 March 2022

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Restricted funds</b>					
National Lottery Community Fund - community activities and advice and info.	12,464	-	( 12,464 )	-	-
Newcastle Fund - West End Befrienders	26,390	52,383	( 64,343 )		<b>14,430</b>
Kellett Fund at the Community Foundation serving Tyne and Wear and Northumberland	31,469	30,013	( 31,974 )	-	<b>29,508</b>
Karbon Homes	1,720	2,500	( 4,220 )	-	-
Henry Smith Charity Fund at the Community Foundation	12,651	30,000	( 29,452 )	-	<b>13,199</b>
COVID Outbreak Response	25,087	15,965	( 15,964 )	-	<b>25,088</b>
Newcastle GP Services Ltd	5,338	25,153	( 22,433 )	-	<b>8,058</b>
Other small restricted funds	14,301	11,192	( 13,322 )	-	<b>12,171</b>
Ballinger Trust	-	15,000	( 14,052 )	-	<b>948</b>
Chain Reaction	-	223,479	( 180,525 )	-	<b>42,954</b>
<b>Totals</b>	<b>129,421</b>	<b>405,685</b>	<b>( 388,749 )</b>	<b>-</b>	<b>146,357</b>

For the year ended 31 March 2021

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Restricted funds</b>					
National Lottery Community Fund - community activities and advice and info.	14,908	49,257	( 54,210 )	2,509	<b>12,464</b>
National Lottery Community Fund - Safe at Home	-	23,375	( 24,259 )	884	-
Newcastle Fund - West End Befrienders	20,958	35,750	( 30,318 )		<b>26,390</b>
Kellett Fund at the Community Foundation serving Tyne and Wear and Northumberland	16,194	41,500	( 26,225 )	-	<b>31,469</b>
The Edward Gostling Foundation	-	5,000	( 5,000 )	-	-
Karbon Homes	-	2,500	( 780 )	-	<b>1,720</b>
Henry Smith Charity Fund at the Community Foundation	7,043	23,375	( 17,767 )	-	<b>12,651</b>
COVID Outbreak Response	-	41,411	( 15,440 )	( 884 )	<b>25,087</b>
Newcastle GP Services Ltd	-	24,100	( 18,762 )	-	<b>5,338</b>
Other small restricted funds	11,270	9,840	( 6,808 )	-	<b>14,301</b>
	<b>70,373</b>	<b>256,108</b>	<b>( 199,570 )</b>	<b>2,509</b>	<b>129,421</b>



## SEARCH - SERVICES FOR OLDER PEOPLE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

#### Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor

National Lottery Community Fund - Ageing well - health, wealth & happiness for the over 50's	Funding for advice and information work and health work. This project was only funded for 5 months of the financial year.
Newcastle Fund -West End Befrienders	Funding from the Newcastle Fund to support the merger of West End Befrienders and Search.
The Edward Gostling Foundation	Funding for advice and information work and health work.
COVID Outbreak Response	Help continuing services during the pandemic.
Kellett Fund at the Community Foundation serving Tyne and Wear and Northumberland	Funding for a volunteer co-ordinator and associated volunteer expenses.
Keeping the Connection at the Community Foundation	Funding for older people to learn computer skill, enabling them to digitally connect with family and friends.
Henry Smith Charity Fund at the Community Foundation	Funding towards three years salary and on-costs for a part time Community Activities Development Worker, focussing on the outer west of Newcastle.
1989 Willan Charitable Trust	Funding to support the West End Befrienders Project.
Newcastle GP Services Ltd	Funding to employ a service worker to help prevent social isolation and improve overall wellbeing.
Ballinger Trust	Funding to support staffing and project costs.
Chain Reaction	Funding to support staffing and project costs.

#### Transfers between funds

For the year ended 31 March 2021

Funds	Reason for transfer	Amount £
Between restricted and unrestricted funds	Cover small shortfall of restricted project costs	2,509
Between restricted funds	Extend restricted project	884

#### 24 Capital commitments

As at 31 March 2022, the charity had no capital commitments (2021 -£nil).

#### 25 Guarantee

There have been no guarantees given by the charity at 31 March 2022.

#### 26 Debt

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31 March 2022.

## SEARCH - SERVICES FOR OLDER PEOPLE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

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#### 27 Governing document

The organisation is a Charitable Incorporated Organisation - Foundation registered on 12 January 2015 as a body corporate under part 11 of the Charities Act 2011.

#### 28 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total 2022 £
Tangible fixed assets	-	-	-
Cash at bank and in hand	216,449	146,357	362,806
Other net current assets/(liabilities)	28,478	-	28,478
	<u>244,927</u>	<u>146,357</u>	<u>391,284</u>

  

	Unrestricted Funds £	Restricted Funds £	Total 2021 £
Tangible fixed assets	432	-	432
Cash at bank and in hand	135,440	129,421	264,861
Other net current assets/(liabilities)	68,672	-	68,672
	<u>204,544</u>	<u>129,421</u>	<u>333,965</u>