



The Trustees of the Wave Youth & Children's Ministry ('The Wave') present their report and financial statements for the year ending 31st August 2023. After the disruption of Covid restrictions over the previous years, we were finally able to have an almost full year operating the various clubs and activities of The Wave in person. It meant that time had to be taken to fully engage with many new young people, especially in the mentoring work in schools - quite a number of whom had been adversely affected by the Covid restrictions.

The Trustees wish to record their deep appreciation of the committed work of the Team through another year and to also thank the volunteers who assist in the various clubs. Our thanks also to the supporters of The Wave who by prayer and financial support enable the ministry to impact the young folk and families of the Swanage area.

1. Charity Details

Name: The Wave Youth & Children's Ministry
Charity Number: 1159902
Address: Flat 1 Boyne Court, Cliff Avenue, Swanage BH19 1LX

Trustees during the year: Rosemarie Clark (Chair)
(01/09/22 to 31/08/23) Dr Patricia Mary Rubie
Clark (Treasurer)

Paul Bexon (Secretary)
Rev James John Mercer
Caroline Joyce Powell (Safeguarding Officer)
Adam Garnish (Appointed 20/04/23)
Jeanette Christine Awty (Appointed 08/06/23)

2. Structure and Trustee Appointment

The Wave is registered as a Charitable Incorporated Organisation (CIO) and is governed by its constitution and a Board of Trustees. The Trustees are supported by a Council of Reference drawn from local people and church leaders – a different member of which attends each meeting of the Trustees. The Trustees & Team usually meet once a month and occasionally as Trustees only. We also seek to arrange an 'Away Day' once a year to discuss strategic issues relating to the development and governance of The Wave.

Trustees are appointed by the Board. The aims in recruiting new Trustees are:

- a. following regular skills assessments of the Board, to find trustees with the right expertise and commitment to further assist The Wave in achieving its objectives and
- b. to seek as wide a representation as possible on the Board of Trustees from the constituent churches of "Churches Together in Swanage".

One of the Trustees, Rev James Mercer, is a church leader and is also a member of the Church Leaders' Group of "Churches Together in Swanage & District".

As such he regularly reports to the other church leaders, the progress and activities of The Wave.

Two new Trustees were appointed during the year which means that five of the local churches are now represented on The Board. We continue to seek younger people to join the Board and are particularly keen to engage someone with fund-raising skills.

The Wave operates through a team of three professional youth workers namely:

Berno Vierbergen - The Anglican Team Youth Minister
Richard Docherty - The Emmanuel Baptist Church Youth Minister

Hannah Fenton - The Wave Schools' Worker

Hannah Fenton is employed by The Wave.

The contribution of 50% of the Anglican Team Youth Minister's salary made to the PCC by The Wave during the year, ceased with effect from 31st June 2023.

The Team are supported in their work in the clubs and

activities by volunteers as appropriate, who are duly vetted and trained.

3. Objectives during the Year

One key objective at the start of the year was to re-establish relationships with previous contacts and then build new ones with new students following the disruption caused by Covid restrictions. Our over-riding objective remains the provision of high quality youth clubs and activities, both inside schools and outside in the community.

The mentoring programme has proved particularly valuable in supporting young people's mental and emotional wellbeing – especially post-Covid. This work is also appreciated by the hard pressed staff and leadership of the student's schools. These sessions also support students with their peer-to-peer relationships; difficulties engaging in school life and other social issues around family and friendships.

4. Activities and Achievements

Wave Youth

By the end of the summer term of 2023 almost all previous Wave Youth clubs had been reinstated following the easing of Covid restrictions in the previous year. A total of 4 clubs operated on a weekly basis during term time, alongside mentoring support in two local secondary schools. We also linked up with other local youth agencies.

The Wave Youth Clubs:

- a. **Remix** is an open mic night for young people aged 11-19 who are in secondary school and college. It runs at the local Baptist Church and draws young people from neighbouring towns and villages. Young people who come to perform are supported in developing their talent and stage craft, and this has led to opportunities for them to perform at local community events.
- b. **Rooted** is a weekly youth club for young people aged 11-19 which provides a social space for young

people and an opportunity to explore the Christian faith. It is based at the local Baptist Church.

Rooted's format was adapted following the Easter holidays to accommodate young people who do not come from a Christian setting. Rooted functions as an open youth club where young people play games and discuss faith related topics.

- c. The two ***Christian Unions (CUs)*** are lunchtime clubs which run at the local secondary schools. One was reinstated in the spring term, and the other, which is organised by a teacher, is supported by The Wave Youth Team. The CUs take place in a classroom where the young people and youth workers eat lunch together, play games and discuss topics with a Christian perspective.

The Wave offers mentoring support to the local secondary schools and engages with 25-30 young people on a weekly basis. Young people received mentoring support for their mental, emotional and social wellbeing on a 1:1 basis.

Links with other youth agencies have grown over the course of the year, with Wave Youth Team members engaging in activities and youth provision provided by other agencies during term time and holiday periods. This included football camps organised by the local football club, youth outreach organised by Council youth workers, and a holiday club led by a community development project.

Wave Kids

Following much prayer and discussion, the Trustees decided not to re-start the Wave Kids activities. This decision is rooted in our desire to focus our limited financial and people resources on The Wave Youth operations. We believe this strategic shift will enable us to better serve the youth community and promote spiritual growth and personal development.

We are grateful to all those who supported and volunteered with Wave Kids and who continue to run excellent church groups and activities for these ages.

5. Public Benefit, Safeguarding & Risk Assessment

The Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Public Benefit guidance published by the Charity Commission. We believe that public benefit is amply demonstrated by the involvement of young people in worthwhile youth work, teaching them responsibility, team work, self-control, music and other skills, as well as introducing those who are interested, to the Christian faith.

We also believe that our involvement in our local schools helps them in their work of educating and promoting the well-being of young people in the Swanage and Purbeck area. The various groups, after school activities and the mentoring of pupils provided by The Wave are much appreciated by the staff of the schools involved.

All Trustees, staff, workers and volunteers are required to hold a current Enhanced Disclosure and Barring Service Certificate (DBS); and to be familiar with the Safeguarding Policy of the organisation. The designated Safeguarding Officer acts as Verifier to manage DBS issues.

New Trustees are required to complete a Trustee Eligibility Declaration and also receive induction materials, including copies of the latest accounts and Board Minutes and are directed to the Charity Commission documents on their website – in particular *The Essential Trustee* (CC3).

Financial risks are managed by the regular examination of the monthly Treasurer's reports by the Trustees, supported by the Finance Sub-Committee.

6. Financial Review

Incoming Resources for the year ending 31st August 2023 totalled £12,171 (2022 - £14,216) with Resources Expended of £45,755 (2022 - £43,978). As for many charities, our regular donations struggled again this year and there were also no significant one-off donations or legacies.

As noted previously, the significant financial support to

the PCC (£13,060 in 2023) towards the Anglican Youth Minister's salary ceased with effect from 31st June 2023.

The reserves policy of the Trustees is to maintain a balance on unrestricted funds equivalent to 6 months expenditure, to enable operations to continue if income unexpectedly drops and until new sources of income can be found. At the end of the year, The Wave held unrestricted reserves of £40,607 equivalent to approximately 16 month's current expenditure.

Over £10,000 of the total reserves of the charity are represented by Gift Aid Tax Refunds outstanding from HMRC. At the time of writing, we are still exploring with our Accountants and HMRC why we have not received these outstanding funds.


In preparing the financial statements, The Trustees consider the Charity to be a going concern.

The Trustees are ever mindful of the need to generate additional regular income by expanding the monthly subscriber base, so as not to rely unduly on reserves and exceptional single gifts or legacies. At the time of writing, we are having meetings with someone to develop applications to suitable Grant making organisations. We are also preparing a promotional video to advertise the ministry and to encourage regular financial support.

No Trustee or connected person received any remuneration or benefit from the Charity during the year.

No funds are held as a Custodian Trustee.

Signed on behalf of the Trustees by:


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Rosemarie Clark (Chair)

Dated: 18.4.2024

The Wave Youth & Children's Ministry

Accounts

Year Ended 31 August 2023



Suttle & Co

Certified Public Accountants

Trading Name of Commercial Accounting & Taxation Ltd Co. Reg. 10061360
Unit 1, The Sidings, Victoria Avenue Industrial Estate, Swanage, Dorset, BH19 1AU
Gary Suttle FAIA FCPA Helen Christopher MATT ACPA Sarah Winship MAAT
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AIA
THE ASSOCIATION
OF INTERNATIONAL
ACCOUNTANTS

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE WAVE YOUTH & CHILDREN'S MINISTRY
FOR THE YEAR ENDED 31ST AUGUST 2023**

Respective responsibilities of the Trustees and examiners

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts (under section 145 of the Charities Act)

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and

to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Helen Christopher ATT ACPA

11 March 2024

Date

The Wave Youth & Children's Ministry

Notes to the Accounts
Year ended 31 August 2023

Incoming Resources	2023 Restricted	2023 Unrestricted	2023 Total	2022 Total
Donations:				
Donations Received - Unrestricted		6508.00	6508.00	6915.00
Donations Received - Non Gift Aid - Unrestricted		3611.00	3611.00	4976.93
Donations Received - Restricted		0.00	0.00	0.00
Donations Received - Non Gift Aid - Restricted		0.00	0.00	0.00
Gift Aid Tax Reclaimable		1627.00	1627.00	792.18
Other Income:				
Job Retention Scheme		0.00	0.00	1038.01
Insurance Claim		161.00	161.00	0.00
Charitable Activity:		263.60	263.60	493.67
	0.00	12170.60	12170.60	14215.79

Resources Expended

Charitable Expenditure:				
Expenses - Kids		15.17	15.17	31.92
Expenses - Youth		1794.63	1794.63	822.99
Wages Rob Foster		0.00	0.00	8841.66
Pension Rob Foster		0.00	0.00	407.48
Wages Hannah Fenton		27730.00	27730.00	24912.00
Pension Hannah Fenton		1272.21	1272.21	1186.32
Support for PCC		13060.00	13060.00	2680.00
Scripture Union Fund		1000.00	1000.00	4000.00
Overhead Expenditure:				
Telephone and Fax		0.00	0.00	54.00
Computer and Software		142.18	142.18	232.93
Insurance		584.32	584.32	548.84
Other		156.53	156.53	260.00
	0.00	45755.04	45755.04	43978.14

Movement of Funds:

	Restricted	Unrestricted	Total
Funds b/f	0.00	74191.68	74191.68
Movement in Year	0.00	-33584.44	-33584.44
Funds c/f	0.00	40607.24	40607.24

The Wave Youth & Children's Ministry

Statement of Financial Activities

Year Ended 31 August 2023

	<u>2023</u>	<u>2022</u>
Incoming Resources		
Donations	11746.00	12684.11
Other	161.00	1038.01
Charitable Activities	263.60	493.67
	<hr/>	<hr/>
	12170.60	14215.79
Resources Expended		
Cost of Charitable Activities	44872.01	42882.37
Fund Raising Expenditure	0.00	0.00
Overhead Expenditure	883.03	1095.77
	<hr/>	<hr/>
	45755.04	43978.14
Excess of Expenditure over Income	-33584.44	-29762.35
Funds brought Forward	<hr/>	<hr/>
	74191.68	103954.03
Funds Carried Forward	<hr/>	<hr/>
	40607.24	74191.68

Date _____