

Annual Report for the Year Ending 31st August 2022



The Trustees of the Wave Youth & Children's Ministry ('The Wave') present their report and financial statements for the year ending 31st August 2022. During the year, Covid restrictions were progressively relaxed and enabled a gradual re-opening of some of the clubs and activities The Wave was previously involved in. As face to face meetings began to be allowed, the Team had to re-establish their relationships with the students and their situations.

The Trustees are ever grateful for the work of the Team and volunteers especially in these difficult circumstances. We are also indebted to our faithful band of supporters, who by prayer and financial giving make possible the ministry of reaching out to the young folk and families of the Swanage area.

1. Charity Details

Name:	The Wave Youth & Children's Ministry
Charity Number:	1159902
Address:	Flat 1 Boyne Court, Cliff Avenue, Swanage BH19 1LX
Trustees during the year: (01/09/21 to 31/08/22)	Rosemarie Clark (Chair) Dr Patricia Mary Rubie Clark (Treasurer) Paul Bexon (Secretary) Rev James John Mercer Caroline Joyce Powell (Safeguarding Officer)

2. Structure and Trustee Appointment

The Wave is registered as a Charitable Incorporated Organisation (CIO) and is governed by its constitution and a Board of Trustees. The Trustees are supported by a Council of Reference drawn from local people and church leaders – a different member of which attends each meeting of the Trustees. The Trustees & Team usually meet once a month and occasionally as Trustees only. We also seek to arrange an 'Away Day' once a year to discuss strategic issues relating to the development and governance of The Wave.

Trustees are appointed by the Board. The aims in recruiting new Trustees are:

- following regular skills assessments of the Board, to find trustees with the right expertise and commitment to further assist The Wave in achieving its objectives and
- to seek as wide a representation as possible on the Board of Trustees from the constituent churches of "Churches Together in Swanage".

One of the Trustees, Rev James Mercer, is a church leader and is also a member of the Church Leaders' Group of "Churches Together in Swanage & District". As such he regularly reports to the other church leaders, the progress and activities of The Wave.

The Trustees are actively seeking additional Trustees to join the Board. We are particularly keen to engage someone with fund-raising skills.

The Wave operates through a team of four professional youth workers namely:

Berno Vierbergen - The Anglican Team Youth Minister
Richard Docherty - The Emmanuel Baptist Church Youth Minister
Robert Foster - Children's Ministry Leader (Left early in the year)
Hannah Fenton - The Wave Youth & Schools' Worker

Robert Foster and Hannah Fenton are employed by The Wave.

As the local Parish Church Council that employs Berno Vierbergen was struggling financially, The Trustees agreed to contribute to the PCC, 50% of his salary for one year. This support will enable him to complete his degree at Moorlands College and will also allow The Wave to retain his valuable services.

The Team are supported by volunteers as appropriate, who are duly vetted and trained.

3. Objectives during the Year

Despite the continued curtailment of our activities due to the pandemic, our main objective was to continue to provide high quality youth activities, where possible in person, both inside schools and outside.

The mentoring programme in association with the leadership of the student's school has been a particular focus during the year – because Covid has left an increasing number of young students with various issues as a result.

The mentoring programme has proved particularly valuable in supporting young people's mental and emotional wellbeing, their peer-to-peer relationships; difficulties engaging in school life and other social issues around family and friendships.

4. Activities and Achievements

We believe that we have made some progress in achieving our objectives, despite having to adapt to the challenges brought by Covid-19. Some groups had to cease operation which presented the opportunity to invest and develop services that could continue running on an online platform earlier in the year, or through partnering with the local schools.

Wave Kids

After the departure of our Children's Ministry Leader (CML) in Autumn 2022, the future operation of Wave Kids remains under review by the Trustees.

Following the season of lockdowns and prior to the departure of the CML, Wave Kids had to continue to adjust how it operated. Mentoring support resumed at St. Mary's Catholic Primary School in September 2022 and *Notelets*, the parent and toddler music-based group also reconvened.

Wave Youth

As Covid restrictions eased over the course of the year, The Wave Youth focused on reopening and restoring clubs that were active before Covid. By the end of the summer holiday in 2022, most clubs were active and running again.

A new after-school club opened to support year 9 pupils at the school and give them a space to develop peer-to-peer relationships.

The clubs that reopened are the following:

1. **Remix** is an open mic night for young people aged 11-19 who are in secondary school and college. This runs on a weekly basis during term time at the local Baptist Church where young people come to perform any genre of music and are encouraged to support each other in developing their talents and stage craft.
2. On Tuesdays The Wave Youth leaders run a club for a group of boys at the local secondary school to help them develop better relationships with their peers through playing games and discussing relevant topics based around relationships, school and the social challenges they face.
3. **Rooted** is a weekly Bible study club for Christian young people and those looking for answers to the deeper questions of life. It takes place during term time at the local Baptist Church where they come together to look at how the Bible is relevant to their lives, sing songs and play games to develop deeper relationships with peers and leaders.

The Wave offers mentoring support to the local secondary schools and engages with 20-25 young people each week to support them with their mental wellbeing and social development on a 1:1 basis.

During the course of the year The Wave Youth developed stronger links with other local youth agencies and the Council youth worker to support young people in the community. Members of the team joined the Council youth worker for monthly outreach sessions to gauge where young people were meeting in town and to look at the trends emerging as Covid restrictions eased. The Wave Youth team joined monthly meetings to share information and resources and work together with the other agencies engaging with young people.

As the year progressed, contact with young people moved from partly online and in person to engaging with young people fully in person.

5. Public Benefit, Safeguarding & Risk Assessment

The Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Public Benefit guidance published by the Charity Commission. We believe that public benefit is amply demonstrated by the involvement of young people in worthwhile youth and children's work, teaching them responsibility, team work, self-control, music and other skills, as well as introducing those who are interested, to the Christian faith.

We also believe that our involvement in our local schools helps them in their work of educating and promoting the well-being of children in the Swanage and Purbeck area. The various groups, after school activities and mentoring of pupils provided by The Wave are much appreciated by the staff of the schools involved.

All Trustees, staff, workers and volunteers are required to hold a current Enhanced Disclosure and Barring Service Certificate (DBS); and be familiar with the Safeguarding Policy of the organisation. The designated Safeguarding Officer acts as Verifier to manage DBS issues.

New Trustees are required to complete a Trustee Eligibility Declaration and also receive induction materials, including copies of the latest accounts and Board Minutes.

Financial risks are managed by the regular examination of the monthly Treasurer's reports by the Trustees, supported by the Finance Sub-Committee.

6. Financial Review

Incoming Resources for the year totalled £14,216 (2021 - £40,634) with Resources Expended of £43,978 (2021 - £59,591). There was a total reduction in Income of £26,418 from the previous year, £13,351 of which was due to the decrease in Government grants re. the job retention scheme during Covid restrictions. There was also a 52% fall in donations of £13,562 – due in large part to a much smaller amount being received in significant one-off donations compared to the previous year, when we also received a generous legacy.

The reason for the decrease in expenditure is largely due to the saving in salary costs due to the departure of the Children's Ministry Leader. The unusually large figure (£4,000) in our contribution to Scripture Union, resulted from two years' subscriptions being paid in the same year.

The reserves policy of the Trustees is to maintain a balance on unrestricted funds equivalent to 6 months expenditure, to enable operations to continue if income unexpectedly drops and until new sources of income can be found. At the end of the year, The Wave held unrestricted reserves of £74,192 equivalent to approximately 20 month's expenditure.

In preparing the financial statements, The Trustees consider the Charity to be a going concern.

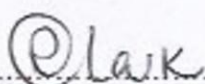
At the time of writing, we are exploring with our Accountants why we have still not received outstanding Gift Aid monies from HMRC.

The Trustees remain mindful of the need to generate additional regular income by expanding the monthly subscriber base, so as not to rely unduly on reserves and exceptional single gifts or legacies. We are actively seeking a trustee with fund-raising skills.

No Trustee or connected person received any remuneration or benefit from the Charity during the year.

No funds are held as a Custodian Trustee.

Signed on behalf of the Trustees by:


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Rosemarie Clark (Chair)

Dated: 5th June 2023

The Wave Youth & Children's Ministry

Accounts

Year Ended 31 August 2022

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE WAVE YOUTH & CHILDREN'S MINISTRY
FOR THE YEAR ENDED 31ST AUGUST 2022**

Respective responsibilities of the Trustees and examiners

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts (under section 145 of the Charities Act)

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and

to state whether particular matters have come to my attention.

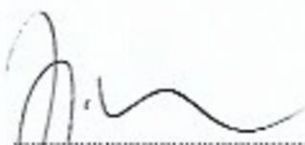
Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Mrs Helen Christopher ATT ACPA

22 May 2023
Date

The Wave Youth & Children's Ministry

Statement of Financial Activities

Year Ended 31 August 2022

	<u>2022</u>	<u>2021</u>
Incoming Resources		
Donations	12684.11	26245.74
Grants	1038.01	14388.56
Charitable Activities	493.67	0.00
	<hr/>	<hr/>
	14215.79	40634.30
 Resources Expended		
Cost of Charitable Activities	42882.37	56095.02
Fund Raising Expenditure	0.00	0.00
Overhead Expenditure	1095.77	3495.66
	<hr/>	<hr/>
	43978.14	59590.68
 Excess of Expenditure over Income	-29762.35	-18956.38
 Funds brought Forward	<u>103954.03</u>	<u>122910.41</u>
 Funds Carried Forward	<u>74191.68</u>	<u>103954.03</u>

The Wave Youth & Children's Ministry

Balance Sheet

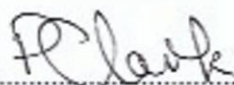
31 August 2022

	<u>2022</u>	<u>2021</u>
Current Assets		
Debtors - Gift Aid Tax Refund Due	8610.25	7818.07
Bank Account	65511.43	97822.14
Cash in Hand	70.00	70.00
Current Liabilities		
PAYE/Pension	0.00	-1756.18
	<hr/>	<hr/>
Current Assets less Current Liabilities:	<u>74191.68</u>	<u>103954.03</u>
 Funds		
Unrestricted Funds	74191.68	103954.03
Restricted Funds	<u>0.00</u>	<u>0.00</u>
	<u>74191.68</u>	<u>103954.03</u>

Approved by:



..... Trustee



..... Trustee Treasurer

26/5/23

..... Date

The Wave Youth & Children's Ministry

Notes to the Accounts
Year ended 31 August 2022

Incoming Resources	2022 Restricted	2022 Unrestricted	2022 Total	2021 Total
Donations:				
Donations Received - Unrestricted		6915.00	6915.00	9410.00
Donations Received - Non Gift Aid - Unrestricted		4976.93	4976.93	14483.24
Donations Received - Restricted			0.00	0.00
Donations Received - Non Gift Aid - Restricted			0.00	0.00
Gift Aid Tax Reclaimable		792.18	792.18	2352.50
Grants:				
Job Retention Scheme		1038.01	1038.01	14388.56
Charitable Activity:				
Kids Fete		493.67	493.67	0.00
	<u>0.00</u>	<u>14215.79</u>	<u>14215.79</u>	<u>40634.30</u>

Resources Expended

Charitable Expenditure:				
Expenses - Kids		31.92	31.92	1089.04
Expenses - Youth		822.99	822.99	1326.06
Wages Rob Foster		8841.66	8841.66	24974.64
Pension Rob Foster		407.48	407.48	2857.47
Wages Hannah Fenton		24912.00	24912.00	24636.00
Pension Hannah Fenton		1186.32	1186.32	421.88
Expenses - Other		0.00	0.00	279.93
Support for PCC		2680.00	2680.00	0.00
Scripture Union Fund		4000.00	4000.00	0.00
Overhead Expenditure:				
Training		0.00	0.00	510.00
Telephone and Fax		54.00	54.00	71.93
Computer and Software		232.93	232.93	2425.75
Insurance		548.84	548.84	921.48
Other		260.00	260.00	76.50
	<u>0.00</u>	<u>43978.14</u>	<u>43978.14</u>	<u>59590.68</u>

Movement of Funds:

	Restricted	Unrestricted	Total
Funds b/f	0.00	103954.03	103954.03
Movement in Year	0.00	-29762.35	-29762.35
Funds c/f	<u>0.00</u>	<u>74191.68</u>	<u>74191.68</u>