

# THE WAVE YOUTH & CHILDREN'S MINISTRY

England & Wales · Charity number 1159902

## Details

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Other names	N/A
Status	Registered
Legal form	CIO
Registered	2015-01-12
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Outspan Haycrafts Lane Swanage Dorset BH19 3EB
Phone	01929-480932
Email	<a href="mailto:Jeanette.awty123@btinternet.com">Jeanette.awty123@btinternet.com</a>
Website	<a href="http://www.thewaveyouth.co.uk">www.thewaveyouth.co.uk</a>

## Activities

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**Objects:** 3.1 TO ADVANCE THE CHRISTIAN FAITH AMONG YOUNG PEOPLE AND FAMILIES WORKING IN CONJUNCTION WITH THE CHURCHES WITHIN THE BOUNDARIES OF PURBECK DISTRICT COUNCIL (?PURBECK?).3.2 TO ACT AS A RESOURCE FOR CHILDREN AND YOUNG PEOPLE LIVING IN PURBECK AND THEIR FAMILIES BY PROVIDING ASSISTANCE AND ORGANISING PROGRAMMES OF PHYSICAL, EDUCATIONAL AND OTHER ACTIVITIES WITH THE OBJECTIVES OF:A. HELPING THEM TO ADVANCE IN LIFE BY DEVELOPING THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS INDEPENDENT, MATURE AND RESPONSIBLE INDIVIDUALS; AND/ORB. ADVANCING THEIR EDUCATION; AND/ORC. PROVIDING ACTIVITIES FOR CHILDREN AND YOUNG PEOPLE LIVING IN PURBECK AND THEIR FAMILIES WHO HAVE NEED OF SUCH ACTIVITIES BY REASON OF THEIR AGE, INFIRMITY OR DISABILITY, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES WITH A VIEW TO IMPROVING THE CONDITIONS OF LIFE OF SUCH PERSONS.

**Activities:** To act as a resource for children and young people living in the area of Purbeck District Council and their families by providing assistance and organising programmes of physical, educational and other activities. As part of this programme we afford an opportunity to the young people to explore the Christian faith if they so wish.

## Classification

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- **How:** Provides Services
- **What:** Religious Activities, Recreation
- **Who:** Children/young People, The General Public/mankind

## Geography

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- Dorset

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£7,297	£14,439	-	-
2024-08-31	£15,755	£37,752	-	-
2023-08-31	£12,171	£45,755	-	-
2022-08-31	£14,216	£43,978	-	-
2021-08-31	£40,634	£59,591	-	-
2020-08-31	£75,035	£46,511	-	-

## Trustees

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Name	Role	Appointed
<b>Caroline Joyce Powell BSc MSc</b>	Chair	2020-06-11
Adam Garnish		2023-04-20
Christine Jeanette Awty		2023-06-08
Hannah Ruth Fleming-Hill		2024-01-11
James John Mercer		2019-10-10

**THE WAVE YOUTH & CHILDREN'S MINISTRY**

England & Wales - Charity number 1159902

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# Accounts

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**The Wave Youth and Children's Ministry**  
**Annual Report for the year ending 31<sup>st</sup> August 2025**

The trustees of the Wave Youth and Children's Ministry ('The Wave') present their report and financial statements for the year ending August 31<sup>st</sup>, 2025.

**1. Charity Details**

Name: The Wave Youth and Children's Ministry  
Charity Number: 1159902  
Address: Outspan' Haycrafts Lane  
Harmans Cross  
BH19 3EB

Trustees during the year 1/9/24 to 31/08/25

Chairman/ Safeguarding officer:	Caroline Powell
Treasurer:	Adam Garnish
Secretary:	Jeanette Awty Rev- James Mercer
Web page designer/manager	Hannah Flemming-Hill

**2. Structure and Trustee Appointment**

The Wave is registered as a charitable Incorporated Organisation (CIO) and is governed by its constitution and a Board of Trustees. The trustees are supported by a Council of Reference drawn from local people and church leaders. The Trustees meet usually once every other month.

The Trustees are appointed by the Board. The aims in recruiting new trustee are:-

- a. To find Trustees with the right expertise and commitment to further assist the Wave in achieving its objectives.
- b. To seek as wide a representation as possible on the Board of Trustees from the constituent churches of 'churches together in Swanage'.

At the beginning of September 2024 the Wave operated through a team of two professional Youth workers

Richard Docherty

The Emmanuel Baptist church Youth Minister

As of October 2024 he was no longer a partner of the Wave and became solely line managed by Emmanuel Baptist Church.

Hannah Fenton – Lane

The Wave's school worker left our employment at the end of November 2024.

### **3. Objective During the Year**

The Wave's for the year beginning September 2024

- To consult with Churches together in Swanage, schools and supporters of the Wave on the services and support the Wave could offer and a seamless transition to our new way of working.

### **4. Activities and Achievements**

In response to financial difficulties the charity has had to reconsider our operating model. In October we had to say goodbye to our school's worker and closed our direct interaction with schools mentoring and youth work. The Trustees are considering the future strategy of the charity as a grant making organisation for local community faith-based initiatives targeted at children and youth.

As part of this process, we communicated with Churches together in Swanage, The Purbeck School, The Swanage School, local youth group leaders and our financial supporters.

Without further financial support we were unable to continue with our direct school's work and made our school's worker redundant.

From November 2024 we have slowly transitioned to being a grant making organisation.

We began to formulate the principles under which we will award grants and the mechanisms by which they could be applied for.

During the year we received 10 applications for grants of which 9 have been successful.

Examples of how the funding was used to support youth/young people's work in the area are:-

Remix and Rooted (Emmanuel Baptist Church; youth groups aimed at young teens) with refreshments.

Methodist Church Toddlers Group with new play toys. This organisation supports new mums in the Swanage area.

Resources for the Christian Children's work at Swanage Carnival.

## 5. Public Benefit, Safeguarding and risk Assessment

The Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

All Trustees are Enhanced Disclosure and Barring Service Certificate (DBS). The designated Safe guarding Officer acts as a Consultant DBS issues where needed.

New Trustees are required to complete a Trustee Eligibility Declaration and also receive induction materials, including copies of the latest accounts and Board Minutes and are directed to the Charity commission documents on their website – in particular The Essential Trustee (CC3)

We require all organisations applying for grants to be able to show a current safeguarding policy. All applicants are responsible for their own risk assessment and food hygiene policies.

Financial risks are managed by the regular examination of the monthly Treasurer's report.

## 6. Financial Review

Income has remained stable throughout the year at around 400 pounds per month from our regular supporters.

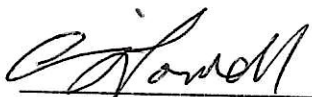
This is sufficient to sustain expenses to support regular youth club and schools work activities. One off grants have been made to support youth activities in accordance with the charity objectives.

The trustees consider the Charity is an ongoing concern.

No trustee or connected person received any remuneration or benefit from the Charity during the year.

No funds are held as a Custodian Trustee.

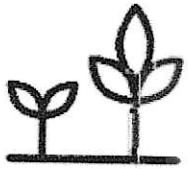
Signed on behalf of the Trustees by:

 5th May '26  
(Caroline Powell: Chair of Trustees)

**The Wave Youth & Children's Ministry**

**Charity Accounts**

**Year Ended 31 August 2025**



**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF THE WAVE YOUTH & CHILDREN'S MINISTRY  
FOR THE YEAR ENDED 31ST AUGUST 2025**

**Respective responsibilities of the Trustees and examiners**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

**It is my responsibility to:**

examine the accounts (under section 145 of the Charities Act)

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and

to state whether particular matters have come to my attention.

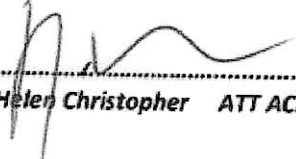
**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Mrs Helen Christopher ATT ACPA

1/5/2026  
Date

Suttle & Co Ltd is registered at Companies House (number 14929404).

The registered office is Unit 1 The AJM Centre, Prospect Business Park, Swanage, BH19 1FE.

Director's: Sarah Winship MAAT & Helen Christopher ACPA MATT Consultant: Gary Suttle FAIA ACPA

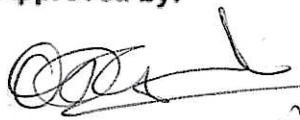
The Wave Youth & Children's Ministry

Balance Sheet

31 August 2025

	<u>2025</u>	<u>2024</u>
<b>Current Assets</b>		
Debtors - Gift Aid Tax Refund Due	1346.50	4022.00
Bank Account	10121.51	17379.42
<b>Current Liabilities</b>		
PAYE/Pension	0.00	-2790.96
<b>Current Assets less Current Liabilities:</b>	<u><b>11468.01</b></u>	<u><b>18610.46</b></u>
<b>Funds</b>		
Unrestricted Funds	11468.01	18610.46
Restricted Funds	<u>0.00</u>	<u>0.00</u>
	<u><b>11468.01</b></u>	<u><b>18610.46</b></u>

Approved by:



ADAM GARNISH Trustee



Trustee

5/5/2026

Date

The Wave Youth & Children's Ministry

Notes to the Accounts

Year ended 31 August 2025

Incoming Resources	2025 Restricted	2025 Unrestricted	2025 Total	2024 Total
<b>Donations:</b>				
Donations Received - Unrestricted		5386.00	5386.00	9580.95
Donations Received - Non Gift Aid - Unrestricted		250.00	250.00	1806.77
Donations Received - Restricted		0.00	0.00	0.00
Donations Received - Non Gift Aid - Restricted		0.00	0.00	1972.35
Gift Aid Tax Reclaimable		1660.72	1660.72	2395.00
	<u>0.00</u>	<u>7296.72</u>	<u>7296.72</u>	<u>15755.07</u>

Resources Expended

**Charitable Expenditure:**

General Expenses		1123.27	1123.27	1774.63
Soccer Club Equipment		0.00	0.00	1972.35
Wages Hannah Fenton		11840.78	11840.78	28919.63
Pension Hannah Fenton		229.18	229.18	1347.03
Donations		750.00	750.00	0.00

**Overhead Expenditure:**

Advertising		0.00	0.00	360.00
Computer and Software		215.95	215.95	253.13
Insurance		279.99	279.99	349.28
Training		0.00	0.00	1398.00
Other		0.00	0.00	1377.80

0.00    14439.17    14439.17    37751.85

Excess of expenditure over income

0.00    -7142.45    -7142.45    -21996.78

Movement of Funds:

	Restricted	Unrestricted	Total
Funds b/f	0.00	18610.46	18610.46
Movement in Year	0.00	-7142.45	-7142.45
Funds c/f	<u>0.00</u>	<u>11468.01</u>	<u>11468.01</u>

**THE WAVE YOUTH & CHILDREN'S MINISTRY**

England & Wales - Charity number 1159902

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# Accounts

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**The Wave Youth and Children's Ministry**  
**Annual Report for the year ending 31<sup>st</sup> August 2024**

The trustees of the Wave Youth and Children's Ministry ('The Wave') present their report and financial statements for the year ending August 31<sup>st</sup>, 2024.

During the year the team members have continued mentoring work with young people in the local schools and the various youth clubs.

The trustees wish to record their deep appreciation of the committed work of the team through another year and to thank the volunteers who assist with the various clubs. Our thanks also to the supporters of the Wave who by their prayers and financial support enable the Wave to continue to support the young people and their families in Swanage and the surrounding area.

**1. Charity Details**

**Name:** The Wave Youth and Children's Ministry

**Charity Number:** 1159902

**Address:** Outspan' Haycrafts Lane

Harmans Cross

BH19 3EB

**Trustees during the year 1/9/23 to 31/08/24**

**Chairman/ Safeguarding officer:** Caroline Powell

**Treasurer:** Adam Garnish

**Secretary:** Jeanette Awty

Rev. James Mercer

11/01/2024) Hannah Flemming-Hill (appointed

Rosemarie Clarke (resigned 14/12/2023)

Paul Bexon (retired 14/03/2024)

9/05/2024) Dr. Patricia Mary Rubie (retired

**2. Structure and Trustee Appointment**

The Wave is registered as a charitable Incorporated Organisation (CIO) and is governed by its constitution and a Board of Trustees. The trustees are supported by a Council of Reference drawn from local people and church leaders; a different member of which attends each meeting of the Trustees. The Trustees and team meet usually once a month and occasionally as Trustees only.

The Trustees are appointed by the Board. The aims in recruiting new trustee are:-

- a. To find Trustees with the right expertise and commitment to further assist the Wave in achieving its objectives.
- b. To seek as wide a representation as possible on the Board of Trustees from the constituent churches of 'churches together in Swanage'.

One new Trustee was appointed during the year who although not a regular member of a Swanage Church attends an online church.

The Wave operates through a team of three professional Youth workers

Berno Vierergen -	The Anglican Team Youth Minister (left Aug 2024)
Richard Docherty -	The Emmanuel Baptist church Youth Minister
Hannah Fenton – Lane -	The Wave's Schools Worker

The Youth Ministers are supported in their work in the club activities by a group of volunteers where appropriate who are duly vetted and trained.

### 3. Objectives During the Year

In 2024, the Wave Youth Team set several objectives following the successful relaunch of clubs and re-engagement with young people in 2023.

- One goal was to encourage young musicians from Remix to participate in a showcase at the Swanage Carnival.
- Another was to establish a new youth group at the football club, specifically aimed at older youth in the area (school years 10–13).
- A third objective was to strengthen partnerships with other youth organisations in the town, particularly the football club and the Swanage and Purbeck Development Trust's youth club.

### 4. Activities and Achievements

The Wave Youth Team ran four groups weekly during term time:

- **Remix** is an open mic night for young people aged 11–19 in secondary school or college. Held at the local Baptist Church on Monday nights, it attracts young people from neighbouring towns and villages. Performers are supported in developing their musical talent and stage presence in a nurturing environment, where they showcase their skills to their peers. This year, one of our objectives was to organise a Remix Showcase at the Swanage Carnival. We successfully secured a one-hour slot, where five bands each performed

two songs.

- **Rooted** is a weekly youth club for young people aged 11–19, providing a social space and an opportunity to explore the Christian faith. Based at the local Baptist Church, Rooted operates as an open youth club where young people can play games and engage in discussions on faith-related topics. Each week, we provide food—typically toasties—to encourage shared meals and help address any socio-economic needs among attendees.
- **Christian Unions (CUs)** take place as lunchtime clubs at the local secondary schools. These sessions are held in classrooms where young people and youth workers eat lunch together, play games, and discuss topics from a Christian perspective. The clubs also offer opportunities for prayer and for young people to ask questions.
- **Mentoring Support** is provided to local secondary schools, engaging 25–30 young people weekly. This support, available through referrals, focuses on students' mental, emotional, and social well-being. Building on our existing relationship with the football club—established through assisting with its holiday club provision—we launched a new **Saturday Youth Club** at the football club. This initiative was designed to engage older youth in the town who may not have felt Rooted was suited to them, as its members tend to be in a younger age group.

Additionally, we expanded our involvement with the Swanage and Purbeck Development Trust by regularly assisting with their **Friday night term-time clubs**, which cater to school years 6–7 and 8–11. This followed our previous success in supporting their half-term provisions.

#### 5. Public Benefit, Safeguarding and risk Assessment

The Trustees have complied with the duty in section 17 of the Charities Act 2011 to have regard to the public benefit guidance published by the Charity Commission. We believe that public benefit is amply demonstrated by the involvement of young people in worthwhile youth work, self-control, music and other skills, as well as introducing those who are interested to the Christian faith.

We also believe that our involvement in our local schools helps them in their work of educating and promoting the well-being of young people in the Swanage and Purbeck area. The various groups, after school activities and the mentoring of pupils provided by the Wave are much appreciated by the staff of the schools involved.

All Trustees, Staff and volunteers are Enhanced Disclosure and Barring Service Certificate (DBS); and to be familiar with the safeguarding policy of the organisation. The designated Safe guarding Officer acts as Verifier to manage DBS issues.

New Trustees are required to complete a Trustee Eligibility Declaration and also receive induction materials, including copies of the latest accounts and Board Minutes and are directed to the Charity Commission documents on their website – in particular *The Essential Trustee (CC3)*

Financial risks are managed by the regular examination of the monthly Treasurer's report.

#### 6. Financial Review

Regular giving has remained stable throughout the year at around 500 pounds per month from our regular supporters. We attempted to obtain additional funding using a professional bid writer, though this was unsuccessful.

Gift aid that had been unclaimed for several years has been claimed and received.

Our funding is insufficient to sustain paying full time staff, and reduced hours has been discussed. Redundancy is in progress while it is affordable.

The trustees consider the Charity is an ongoing concern.

No trustee or connected person received any remuneration or benefit from the Charity during the year.

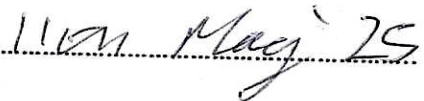
No funds are held as a Custodian Trustee.

Signed on behalf of the Trustees by:



(Caroline Powell: Chair of Trustees)

Dated:



**The Wave Youth & Children's Ministry**

**Accounts**

**Year Ended 31 August 2024**



# Suttle & Co

Certified Public Accountants

Trading Name of Commercial Accounting & Taxation Ltd Co. Reg. 10061360  
Unit 1, The Sidings, Victoria Avenue Industrial Estate, Swanage, Dorset, BH19 1AU  
Gary Suttle FAIA FCPA Helen Christopher MATT ACPA Sarah Winship MAAT  
info@gmsuttle.co.uk www.gmsuttle.co.uk Tel: 01929 422093



**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF THE WAVE YOUTH & CHILDREN'S MINISTRY  
FOR THE YEAR ENDED 31ST AUGUST 2024**

**Respective responsibilities of the Trustees and examiners**

*The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.*

**It is my responsibility to:**

*examine the accounts (under section 145 of the Charities Act)*

*follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and*

*to state whether particular matters have come to my attention.*

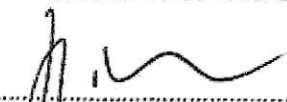
**Basis of independent examiner's statement**

*My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.*

**Independent examiner's statement**

*In connection with my examination, no matter has come to my attention:*

- 1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or*
- 2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.*

  
.....  
Mrs Helen Christopher ATT ACPA

*7-4-2025*  
.....  
Date

The Wave Youth & Children's Ministry

**Notes to the Accounts**  
**Year ended 31 August 2024**

Incoming Resources	2024 Restricted	2024 Unrestricted	2024 Total	2023 Total
<b>Donations:</b>				
Donations Received - Unrestricted		9580.95	9580.95	6508.00
Donations Received -Non Gift Aid - Unrestricted		1806.77	1806.77	3611.00
Donations Received - Restricted	0.00		0.00	0.00
Donations Received - Non Gift Aid - Restricted	1972.35		1972.35	0.00
Gift Aid Tax Reclaimable		2395.00	2395.00	1627.00
<b>Other Income:</b>				
Insurance Claim		0.00	0.00	161.00
<b>Charitable Activity:</b>				
		0.00	0.00	263.60
	<u>1972.35</u>	<u>13782.72</u>	<u>15755.07</u>	<u>12170.60</u>
 <b>Resources Expended</b>				
<b>Charitable Expenditure:</b>				
Club Expenses		1774.63	1774.63	1809.80
Soccer Club Equipment	1972.35		1972.35	
Wages Hannah Fenton		28919.63	28919.63	27730.00
Pension Hannah Fenton		1347.03	1347.03	1272.21
Support for PCC		0.00	0.00	13060.00
Scripture Union Fund		0.00	0.00	1000.00
<b>Overhead Expenditure:</b>				
Advertising		360.00	360.00	0.00
Computer and Software		253.13	253.13	142.18
Insurance		349.28	349.28	584.32
Training		1398.00	1398.00	0.00
Other		1377.80	1377.80	156.53
	<u>1972.35</u>	<u>35779.50</u>	<u>37751.85</u>	<u>45755.04</u>
<b>Excess of expenditure over Income</b>	<u>0.00</u>	<u>-21996.78</u>	<u>-21996.78</u>	<u>-33584.44</u>

**Movement of Funds:**

	Restricted	Unrestricted	Total
Funds b/f	0.00	40607.24	40607.24
Movement in Year	0.00	-21996.78	-21996.78
Funds c/f	<u>0.00</u>	<u>18610.46</u>	<u>18610.46</u>

The Wave Youth & Children's Ministry

Balance Sheet

31 August 2024

	<u>2024</u>	<u>2023</u>
<b>Current Assets</b>		
Debtors - Gift Aid Tax Refund Due	4022.00	10237.25
Accounts Receivable	0.00	38.70
Bank Account	17379.42	30925.10
<b>Current Liabilities</b>		
PAYE/Pension	-2790.96	-593.81
<b>Current Assets less Current Liabilities:</b>	<u><u>18610.46</u></u>	<u><u>40607.24</u></u>
 <b>Funds</b>		
Unrestricted Funds	18610.46	40607.24
Restricted Funds	<u>0.00</u>	<u>0.00</u>
	<u><u>18610.46</u></u>	<u><u>40607.24</u></u>

Approved by:

ADAM GARNISH



..... Trustee

CAROLINE POWELL



..... Trustee

11 MAY 2025..... Date

**THE WAVE YOUTH & CHILDREN'S MINISTRY**

England & Wales - Charity number 1159902

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# Accounts

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The Trustees of the Wave Youth & Children's Ministry ('The Wave') present their report and financial statements for the year ending 31<sup>st</sup> August 2023. After the disruption of Covid restrictions over the previous years, we were finally able to have an almost full year operating the various clubs and activities of The Wave in person. It meant that time had to be taken to fully engage with many new young people, especially in the mentoring work in schools - quite a number of whom had been adversely affected by the Covid restrictions.

The Trustees wish to record their deep appreciation of the committed work of the Team through another year and to also thank the volunteers who assist in the various clubs. Our thanks also to the supporters of The Wave who by prayer and financial support enable the ministry to impact the young folk and families of the Swanage area.

## 1. Charity Details

Name: The Wave Youth & Children's Ministry  
Charity Number: 1159902  
Address: Flat 1 Boyne Court, Cliff Avenue, Swanage BH19 1LX

Trustees during the year: Rosemarie Clark (Chair)  
(01/09/22 to 31/08/23) Dr Patricia Mary Rubie  
Clark (Treasurer)

Paul Bexon (Secretary)  
Rev James John Mercer  
Caroline Joyce Powell (Safeguarding Officer)  
Adam Garnish (Appointed 20/04/23)  
Jeanette Christine Awty (Appointed 08/06/23)

## 2. Structure and Trustee Appointment

The Wave is registered as a Charitable Incorporated Organisation (CIO) and is governed by its constitution and a Board of Trustees. The Trustees are supported by a Council of Reference drawn from local people and church leaders – a different member of which attends each meeting of the Trustees. The Trustees & Team usually meet once a month and occasionally as Trustees only. We also seek to arrange an ‘Away Day’ once a year to discuss strategic issues relating to the development and governance of The Wave.

Trustees are appointed by the Board. The aims in recruiting new Trustees are:

- a. following regular skills assessments of the Board, to find trustees with the right expertise and commitment to further assist The Wave in achieving its objectives and
- b. to seek as wide a representation as possible on the Board of Trustees from the constituent churches of “Churches Together in Swanage”.

One of the Trustees, Rev James Mercer, is a church leader and is also a member of the Church Leaders’ Group of “Churches Together in Swanage & District”.

As such he regularly reports to the other church leaders, the progress and activities of The Wave.

Two new Trustees were appointed during the year which means that five of the local churches are now represented on The Board. We continue to seek younger people to join the Board and are particularly keen to engage someone with fund-raising skills.

The Wave operates through a team of three professional youth workers namely:

Berno Vierbergen - The Anglican Team Youth Minister  
Richard Docherty - The Emmanuel Baptist Church Youth Minister

Hannah Fenton - The Wave Schools’ Worker

Hannah Fenton is employed by The Wave.

The contribution of 50% of the Anglican Team Youth Minister’s salary made to the PCC by The Wave during the year, ceased with effect from 31<sup>st</sup> June 2023.

The Team are supported in their work in the clubs and

activities by volunteers as appropriate, who are duly vetted and trained.

### 3. Objectives during the Year

One key objective at the start of the year was to re-establish relationships with previous contacts and then build new ones with new students following the disruption caused by Covid restrictions. Our over-riding objective remains the provision of high quality youth clubs and activities, both inside schools and outside in the community.

The mentoring programme has proved particularly valuable in supporting young people's mental and emotional wellbeing – especially post-Covid. This work is also appreciated by the hard pressed staff and leadership of the student's schools. These sessions also support students with their peer-to-peer relationships; difficulties engaging in school life and other social issues around family and friendships.

### 4. Activities and Achievements

#### Wave Youth

By the end of the summer term of 2023 almost all previous Wave Youth clubs had been reinstated following the easing of Covid restrictions in the previous year. A total of 4 clubs operated on a weekly basis during term time, alongside mentoring support in two local secondary schools. We also linked up with other local youth agencies.

The Wave Youth Clubs:

- a. **Remix** is an open mic night for young people aged 11-19 who are in secondary school and college. It runs at the local Baptist Church and draws young people from neighbouring towns and villages. Young people who come to perform are supported in developing their talent and stage craft, and this has led to opportunities for them to perform at local community events.
- b. **Rooted** is a weekly youth club for young people aged 11-19 which provides a social space for young

people and an opportunity to explore the Christian faith. It is based at the local Baptist Church.

*Rooted's* format was adapted following the Easter holidays to accommodate young people who do not come from a Christian setting. *Rooted* functions as an open youth club where young people play games and discuss faith related topics.

- c. The two *Christian Unions (CUs)* are lunchtime clubs which run at the local secondary schools. One was reinstated in the spring term, and the other, which is organised by a teacher, is supported by The Wave Youth Team. The CUs take place in a classroom where the young people and youth workers eat lunch together, play games and discuss topics with a Christian perspective.

The Wave offers mentoring support to the local secondary schools and engages with 25-30 young people on a weekly basis. Young people received mentoring support for their mental, emotional and social wellbeing on a 1:1 basis.

Links with other youth agencies have grown over the course of the year, with Wave Youth Team members engaging in activities and youth provision provided by other agencies during term time and holiday periods. This included football camps organised by the local football club, youth outreach organised by Council youth workers, and a holiday club led by a community development project.

## **Wave Kids**

Following much prayer and discussion, the Trustees decided not to re-start the Wave Kids activities. This decision is rooted in our desire to focus our limited financial and people resources on The Wave Youth operations. We believe this strategic shift will enable us to better serve the youth community and promote spiritual growth and personal development.

We are grateful to all those who supported and volunteered with Wave Kids and who continue to run excellent church groups and activities for these ages.

---

## **5. Public Benefit, Safeguarding & Risk Assessment**

The Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Public Benefit guidance published by the Charity Commission. We believe that public benefit is amply demonstrated by the involvement of young people in worthwhile youth work, teaching them responsibility, team work, self-control, music and other skills, as well as introducing those who are interested, to the Christian faith.

We also believe that our involvement in our local schools helps them in their work of educating and promoting the well-being of young people in the Swanage and Purbeck area. The various groups, after school activities and the mentoring of pupils provided by The Wave are much appreciated by the staff of the schools involved.

All Trustees, staff, workers and volunteers are required to hold a current Enhanced Disclosure and Barring Service Certificate (DBS); and to be familiar with the Safeguarding Policy of the organisation. The designated Safeguarding Officer acts as Verifier to manage DBS issues.

New Trustees are required to complete a Trustee Eligibility Declaration and also receive induction materials, including copies of the latest accounts and Board Minutes and are directed to the Charity Commission documents on their website – in particular *The Essential Trustee* (CC3).

Financial risks are managed by the regular examination of the monthly Treasurer's reports by the Trustees, supported by the Finance Sub-Committee.

## **6. Financial Review**

Incoming Resources for the year ending 31<sup>st</sup> August 2023 totalled £12,171 (2022 - £14,216) with Resources Expended of £45,755 (2022 - £43,978). As for many charities, our regular donations struggled again this year and there were also no significant one-off donations or legacies.

As noted previously, the significant financial support to

the PCC (£13,060 in 2023) towards the Anglican Youth Minister's salary ceased with effect from 31<sup>st</sup> June 2023.

The reserves policy of the Trustees is to maintain a balance on unrestricted funds equivalent to 6 months expenditure, to enable operations to continue if income unexpectedly drops and until new sources of income can be found. At the end of the year, The Wave held unrestricted reserves of £40,607 equivalent to approximately 16 month's current expenditure.

Over £10,000 of the total reserves of the charity are represented by Gift Aid Tax Refunds outstanding from HMRC. At the time of writing, we are still exploring with our Accountants and HMRC why we have not received these outstanding funds.

In preparing the financial statements, The Trustees consider the Charity to be a going concern.

The Trustees are ever mindful of the need to generate additional regular income by expanding the monthly subscriber base, so as not to rely unduly on reserves and exceptional single gifts or legacies. At the time of writing, we are having meetings with someone to develop applications to suitable Grant making organisations. We are also preparing a promotional video to advertise the ministry and to encourage regular financial support.

No Trustee or connected person received any remuneration or benefit from the Charity during the year.

No funds are held as a Custodian Trustee.

Signed on behalf of the Trustees by:



.....  
Rosemarie Clark (Chair)

Dated: ...18.4.2024...

The Wave Youth & Children's Ministry

Accounts

Year Ended 31 August 2023



# Suttle & Co



## Certified Public Accountants

Trading Name of Commercial Accounting & Taxation Ltd Co. Reg. 10061360  
Unit 1, The Sidings, Victoria Avenue Industrial Estate, Swanage, Dorset, BH19 1AU  
Gary Suttle FAIA FCPA Helen Christopher MATT ACPA Sarah Winship MAAT  
[info@gmsuttle.co.uk](mailto:info@gmsuttle.co.uk) [www.gmsuttle.co.uk](http://www.gmsuttle.co.uk) Tel: 01929 422093

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF THE WAVE YOUTH & CHILDREN'S MINISTRY  
FOR THE YEAR ENDED 31ST AUGUST 2023**

**Respective responsibilities of the Trustees and examiners**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

**It is my responsibility to:**

examine the accounts (under section 145 of the Charities Act)

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and

to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
Mrs Helen Christopher ATT ACPA

11 March 2024

.....  
Date

**The Wave Youth & Children's Ministry**

**Notes to the Accounts**  
**Year ended 31 August 2023**

Incoming Resources	2023 Restricted	2023 Unrestricted	2023 Total	2022 Total
<b>Donations:</b>				
Donations Received - Unrestricted		6508.00	6508.00	6915.00
Donations Received - Non Gift Aid - Unrestricted		3611.00	3611.00	4976.93
Donations Received - Restricted		0.00	0.00	0.00
Donations Received - Non Gift Aid - Restricted		0.00	0.00	0.00
Gift Aid Tax Reclaimable		1627.00	1627.00	792.18
<b>Other Income:</b>				
Job Retention Scheme		0.00	0.00	1038.01
Insurance Claim		161.00	161.00	0.00
<b>Charitable Activity:</b>		263.60	263.60	493.67
		<hr/>	<hr/>	<hr/>
	<b>0.00</b>	<b>12170.60</b>	<b>12170.60</b>	<b>14215.79</b>
		<hr/>	<hr/>	<hr/>

**Resources Expended**

<b>Charitable Expenditure:</b>				
Expenses - Kids		15.17	15.17	31.92
Expenses - Youth		1794.63	1794.63	822.99
Wages Rob Foster		0.00	0.00	8841.66
Pension Rob Foster		0.00	0.00	407.48
Wages Hannah Fenton		27730.00	27730.00	24912.00
Pension Hannah Fenton		1272.21	1272.21	1186.32
Support for PCC		13060.00	13060.00	2680.00
Scripture Union Fund		1000.00	1000.00	4000.00
<b>Overhead Expenditure:</b>				
Telephone and Fax		0.00	0.00	54.00
Computer and Software		142.18	142.18	232.93
Insurance		584.32	584.32	548.84
Other		156.53	156.53	260.00
		<hr/>	<hr/>	<hr/>
	<b>0.00</b>	<b>45755.04</b>	<b>45755.04</b>	<b>43978.14</b>
		<hr/>	<hr/>	<hr/>

**Movement of Funds:**

	Restricted	Unrestricted	Total
Funds b/f	0.00	74191.68	74191.68
Movement in Year	0.00	-33584.44	-33584.44
		<hr/>	<hr/>
Funds c/f	<b>0.00</b>	<b>40607.24</b>	<b>40607.24</b>
		<hr/>	<hr/>

The Wave Youth & Children's Ministry

Statement of Financial Activities

Year Ended 31 August 2023

	<u>2023</u>	<u>2022</u>
<b>Incoming Resources</b>		
Donations	11746.00	12684.11
Other	161.00	1038.01
Charitable Activities	263.60	493.67
	<u>12170.60</u>	<u>14215.79</u>
<b>Resources Expended</b>		
Cost of Charitable Activities	44872.01	42882.37
Fund Raising Expenditure	0.00	0.00
Overhead Expenditure	<u>883.03</u>	<u>1095.77</u>
	<u>45755.04</u>	<u>43978.14</u>
<b>Excess of Expenditure over Income</b>	<b>-33584.44</b>	<b>-29762.35</b>
Funds brought Forward	<u>74191.68</u>	<u>103954.03</u>
Funds Carried Forward	<u><u>40607.24</u></u>	<u><u>74191.68</u></u>

The Wave Youth & Children's Ministry

Balance Sheet

31 August 2023

	<u>2023</u>	<u>2022</u>
<b>Current Assets</b>		
Debtors - Gift Aid Tax Refund Due	10237.25	8610.25
Accounts Receivable	38.70	0.00
Bank Account	30925.10	65511.43
Cash in Hand	0.00	70.00
<b>Current Liabilities</b>		
PAYE/Pension	-593.81	0.00
<b>Current Assets less Current Liabilities:</b>	<u><u>40607.24</u></u>	<u><u>74191.68</u></u>
<b>Funds</b>		
Unrestricted Funds	40607.24	74191.68
Restricted Funds	<u>0.00</u>	<u>0.00</u>
	<u><u>40607.24</u></u>	<u><u>74191.68</u></u>

Approved by:

..... Trustee

..... Trustee

9/5/24..... Date

**THE WAVE YOUTH & CHILDREN'S MINISTRY**

England & Wales - Charity number 1159902

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# Accounts

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## Annual Report for the Year Ending 31<sup>st</sup> August 2022



The Trustees of the Wave Youth & Children's Ministry ('The Wave') present their report and financial statements for the year ending 31<sup>st</sup> August 2022. During the year, Covid restrictions were progressively relaxed and enabled a gradual re-opening of some of the clubs and activities The Wave was previously involved in. As face to face meetings began to be allowed, the Team had to re-establish their relationships with the students and their situations.

The Trustees are ever grateful for the work of the Team and volunteers especially in these difficult circumstances. We are also indebted to our faithful band of supporters, who by prayer and financial giving make possible the ministry of reaching out to the young folk and families of the Swanage area.

### 1. Charity Details

Name: The Wave Youth & Children's Ministry  
Charity Number: 1159902  
Address: Flat 1 Boyne Court, Cliff Avenue, Swanage BH19 1LX

Trustees during the year:  
(01/09/21 to 31/08/22)

Rosemarie Clark (Chair)  
Dr Patricia Mary Rubie Clark (Treasurer)  
Paul Bexon (Secretary)  
Rev James John Mercer  
Caroline Joyce Powell (Safeguarding Officer)

### 2. Structure and Trustee Appointment

The Wave is registered as a Charitable Incorporated Organisation (CIO) and is governed by its constitution and a Board of Trustees. The Trustees are supported by a Council of Reference drawn from local people and church leaders – a different member of which attends each meeting of the Trustees. The Trustees & Team usually meet once a month and occasionally as Trustees only. We also seek to arrange an 'Away Day' once a year to discuss strategic issues relating to the development and governance of The Wave.

Trustees are appointed by the Board. The aims in recruiting new Trustees are:

- a. following regular skills assessments of the Board, to find trustees with the right expertise and commitment to further assist The Wave in achieving its objectives and
- b. to seek as wide a representation as possible on the Board of Trustees from the constituent churches of "Churches Together in Swanage".

One of the Trustees, Rev James Mercer, is a church leader and is also a member of the Church Leaders' Group of "Churches Together in Swanage & District". As such he regularly reports to the other church leaders, the progress and activities of The Wave.

The Trustees are actively seeking additional Trustees to join the Board. We are particularly keen to engage someone with fund-raising skills.

The Wave operates through a team of four professional youth workers namely:

Berno Vierbergen - The Anglican Team Youth Minister  
Richard Docherty - The Emmanuel Baptist Church Youth Minister  
Robert Foster - Children's Ministry Leader (Left early in the year)  
Hannah Fenton - The Wave Youth & Schools' Worker

Robert Foster and Hannah Fenton are employed by The Wave.

As the local Parish Church Council that employs Berno Vierbergen was struggling financially, The Trustees agreed to contribute to the PCC, 50% of his salary for one year. This support will enable him to complete his degree at Moorlands College and will also allow The Wave to retain his valuable services.

The Team are supported by volunteers as appropriate, who are duly vetted and trained.

### **3. Objectives during the Year**

Despite the continued curtailment of our activities due to the pandemic, our main objective was to continue to provide high quality youth activities, where possible in person, both inside schools and outside.

The mentoring programme in association with the leadership of the student's school has been a particular focus during the year – because Covid has left an increasing number of young students with various issues as a result.

The mentoring programme has proved particularly valuable in supporting young people's mental and emotional wellbeing, their peer-to-peer relationships; difficulties engaging in school life and other social issues around family and friendships.

### **4. Activities and Achievements**

We believe that we have made some progress in achieving our objectives, despite having to adapt to the challenges brought by Covid-19. Some groups had to cease operation which presented the opportunity to invest and develop services that could continue running on an online platform earlier in the year, or through partnering with the local schools.

#### **Wave Kids**

After the departure of our Children's Ministry Leader (CML) in Autumn 2022, the future operation of Wave Kids remains under review by the Trustees.

Following the season of lockdowns and prior to the departure of the CML, Wave Kids had to continue to adjust how it operated. Mentoring support resumed at St. Mary's Catholic Primary School in September 2022 and *Notelets*, the parent and toddler music-based group also reconvened.

#### **Wave Youth**

As Covid restrictions eased over the course of the year, The Wave Youth focused on reopening and restoring clubs that were active before Covid. By the end of the summer holiday in 2022, most clubs were active and running again.

A new after-school club opened to support year 9 pupils at the school and give them a space to develop peer-to-peer relationships.

The clubs that reopened are the following:

1. **Remix** is an open mic night for young people aged 11-19 who are in secondary school and college. This runs on a weekly basis during term time at the local Baptist Church where young people come to perform any genre of music and are encouraged to support each other in developing their talents and stage craft.
2. On Tuesdays The Wave Youth leaders run a club for a group of boys at the local secondary school to help them develop better relationships with their peers through playing games and discussing relevant topics based around relationships, school and the social challenges they face.
3. **Rooted** is a weekly Bible study club for Christian young people and those looking for answers to the deeper questions of life. It takes place during term time at the local Baptist Church where they come together to look at how the Bible is relevant to their lives, sing songs and play games to develop deeper relationships with peers and leaders.

The Wave offers mentoring support to the local secondary schools and engages with 20-25 young people each week to support them with their mental wellbeing and social development on a 1:1 basis.

During the course of the year The Wave Youth developed stronger links with other local youth agencies and the Council youth worker to support young people in the community. Members of the team joined the Council youth worker for monthly outreach sessions to gauge where young people were meeting in town and to look at the trends emerging as Covid restrictions eased. The Wave Youth team joined monthly meetings to share information and resources and work together with the other agencies engaging with young people.

As the year progressed, contact with young people moved from partly online and in person to engaging with young people fully in person.

## **5. Public Benefit, Safeguarding & Risk Assessment**

The Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Public Benefit guidance published by the Charity Commission. We believe that public benefit is amply demonstrated by the involvement of young people in worthwhile youth and children's work, teaching them responsibility, team work, self-control, music and other skills, as well as introducing those who are interested, to the Christian faith.

We also believe that our involvement in our local schools helps them in their work of educating and promoting the well-being of children in the Swanage and Purbeck area. The various groups, after school activities and mentoring of pupils provided by The Wave are much appreciated by the staff of the schools involved.

All Trustees, staff, workers and volunteers are required to hold a current Enhanced Disclosure and Barring Service Certificate (DBS); and be familiar with the Safeguarding Policy of the organisation. The designated Safeguarding Officer acts as Verifier to manage DBS issues.

New Trustees are required to complete a Trustee Eligibility Declaration and also receive induction materials, including copies of the latest accounts and Board Minutes.

Financial risks are managed by the regular examination of the monthly Treasurer's reports by the Trustees, supported by the Finance Sub-Committee.

## 6. Financial Review

Incoming Resources for the year totalled £14,216 (2021 - £40,634) with Resources Expended of £43,978 (2021 - £59,591). There was a total reduction in Income of £26,418 from the previous year, £13,351 of which was due to the decrease in Government grants re. the job retention scheme during Covid restrictions. There was also a 52% fall in donations of £13,562 – due in large part to a much smaller amount being received in significant one-off donations compared to the previous year, when we also received a generous legacy.

The reason for the decrease in expenditure is largely due to the saving in salary costs due to the departure of the Children's Ministry Leader. The unusually large figure (£4,000) in our contribution to Scripture Union, resulted from two years' subscriptions being paid in the same year.

The reserves policy of the Trustees is to maintain a balance on unrestricted funds equivalent to 6 months expenditure, to enable operations to continue if income unexpectedly drops and until new sources of income can be found. At the end of the year, The Wave held unrestricted reserves of £74,192 equivalent to approximately 20 month's expenditure.

In preparing the financial statements, The Trustees consider the Charity to be a going concern.

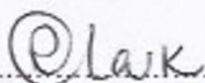
At the time of writing, we are exploring with our Accountants why we have still not received outstanding Gift Aid monies from HMRC.

The Trustees remain mindful of the need to generate additional regular income by expanding the monthly subscriber base, so as not to rely unduly on reserves and exceptional single gifts or legacies. We are actively seeking a trustee with fund-raising skills.

No Trustee or connected person received any remuneration or benefit from the Charity during the year.

No funds are held as a Custodian Trustee.

Signed on behalf of the Trustees by:

  
.....  
Rosemarie Clark (Chair)

Dated: ..... 5<sup>th</sup> June 2023 .....

**The Wave Youth & Children's Ministry**

**Accounts**

**Year Ended 31 August 2022**

## Certified Public Accountants

Trading Name of Commercial Accounting & Taxation Ltd Co. Reg. 10061360  
Unit 1, The Sidings, Victoria Avenue Industrial Estate, Swanage, Dorset, BH19 1AU  
Gary Suttle FAIA FCPA Helen Christopher MATT ACPA Sarah Winship MAAT  
[info@gmsuttle.co.uk](mailto:info@gmsuttle.co.uk) [www.gmsuttle.co.uk](http://www.gmsuttle.co.uk) Tel: 01929 422093

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF THE WAVE YOUTH & CHILDREN'S MINISTRY  
FOR THE YEAR ENDED 31ST AUGUST 2022**

**Respective responsibilities of the Trustees and examiners**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

**It is my responsibility to:**

examine the accounts (under section 145 of the Charities Act)

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and

to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



.....  
Mrs Helen Christopher ATT ACPA

22 May 2023  
.....  
Date

The Wave Youth & Children's Ministry

Statement of Financial Activities

Year Ended 31 August 2022

	<u>2022</u>	<u>2021</u>
<b>Incoming Resources</b>		
Donations	12684.11	26245.74
Grants	1038.01	14388.56
Charitable Activities	493.67	0.00
	<u>14215.79</u>	<u>40634.30</u>
<b>Resources Expended</b>		
Cost of Charitable Activities	42882.37	56095.02
Fund Raising Expenditure	0.00	0.00
Overhead Expenditure	<u>1095.77</u>	<u>3495.66</u>
	<u>43978.14</u>	<u>59590.68</u>
<b>Excess of Expenditure over Income</b>	<b>-29762.35</b>	<b>-18956.38</b>
Funds brought Forward	<u>103954.03</u>	<u>122910.41</u>
<b>Funds Carried Forward</b>	<b><u>74191.68</u></b>	<b><u>103954.03</u></b>

The Wave Youth & Children's Ministry

Balance Sheet

31 August 2022

	<u>2022</u>	<u>2021</u>
<b>Current Assets</b>		
Debtors - Gift Aid Tax Refund Due	8610.25	7818.07
Bank Account	65511.43	97822.14
Cash in Hand	70.00	70.00
<b>Current Liabilities</b>		
PAYE/Pension	0.00	-1756.18
<b>Current Assets less Current Liabilities:</b>	<u><b>74191.68</b></u>	<u><b>103954.03</b></u>
 <b>Funds</b>		
Unrestricted Funds	74191.68	103954.03
Restricted Funds	<u>0.00</u>	<u>0.00</u>
	<u><b>74191.68</b></u>	<u><b>103954.03</b></u>

Approved by:

*Clark*

Trustee

*FP Clark*

Trustee Treasurer

*26/5/23*

Date

**The Wave Youth & Children's Ministry**

**Notes to the Accounts**  
**Year ended 31 August 2022**

Incoming Resources	2022 Restricted	2022 Unrestricted	2022 Total	2021 Total
<b>Donations:</b>				
Donations Received - Unrestricted		6915.00	6915.00	9410.00
Donations Received - Non Gift Aid - Unrestricted		4976.93	4976.93	14483.24
Donations Received - Restricted			0.00	0.00
Donations Received - Non Gift Aid - Restricted			0.00	0.00
Gift Aid Tax Reclaimable		792.18	792.18	2352.50
<b>Grants:</b>				
Job Retention Scheme		1038.01	1038.01	14388.56
<b>Charitable Activity:</b>				
Kids Fete		493.67	493.67	0.00
	<u>0.00</u>	<u>14215.79</u>	<u>14215.79</u>	<u>40634.30</u>

**Resources Expended**

<b>Charitable Expenditure:</b>				
Expenses - Kids		31.92	31.92	1089.04
Expenses - Youth		822.99	822.99	1326.06
Wages Rob Foster		8841.66	8841.66	24974.64
Pension Rob Foster		407.48	407.48	2857.47
Wages Hannah Fenton		24912.00	24912.00	24636.00
Pension Hannah Fenton		1186.32	1186.32	421.88
Expenses - Other		0.00	0.00	279.93
Support for PCC		2680.00	2680.00	0.00
Scripture Union Fund		4000.00	4000.00	0.00
<b>Overhead Expenditure:</b>				
Training		0.00	0.00	510.00
Telephone and Fax		54.00	54.00	71.93
Computer and Software		232.93	232.93	2425.75
Insurance		548.84	548.84	921.48
Other		260.00	260.00	76.50
	<u>0.00</u>	<u>43978.14</u>	<u>43978.14</u>	<u>59590.68</u>

**Movement of Funds:**

	Restricted	Unrestricted	Total
Funds b/f	0.00	103954.03	103954.03
Movement in Year	0.00	-29762.35	-29762.35
Funds c/f	<u>0.00</u>	<u>74191.68</u>	<u>74191.68</u>

**THE WAVE YOUTH & CHILDREN'S MINISTRY**

England & Wales - Charity number 1159902

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# Accounts

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## Annual Report for the Year Ending 31<sup>st</sup> August 2021



This is a report by the Trustees on the activities of the Wave Youth & Children's Ministry ('The Wave') for the year ending 31<sup>st</sup> August 2021. Like many organisations, the lockdowns and severe restrictions relating to the Covid pandemic, seriously affected the activities of The Wave during the year. The team continued to adapt and develop on-line programmes where possible, although many of our activities had to be cancelled.

As ever, The Trustees are grateful to The Wave team and all those who have continued to support The Wave by prayer and financial backing through another challenging year.

### 1. Charity Details

Name: The Wave Youth & Children's Ministry  
Charity Number: 1159902  
Address: Flat 1 Boyne Court, Cliff Avenue, Swanage BH19 1LX

Trustees during the year:  
(01/09/20 to 31/08/21)

- Rosemarie Clark (Chair)
- Rev Mark Anthony Hatto (Resigned 18/07/21)
- Dr Patricia Mary Rubie Clark (Treasurer)
- Bernard Bettles (Resigned 12/03/21)
- Paul Bexon (Secretary)
- Rev James John Mercer
- Caroline Joyce Powell (Safeguarding Officer)

### 2. Structure and Trustee Appointment

The Wave is registered as a Charitable Incorporated Organisation (CIO) and is governed by its constitution and a Board of Trustees. The Trustees are supported by a Council of Reference drawn from local people and church leaders – a different member of which attends each meeting of the Trustees. The Trustees usually meet once a month. In addition, they normally meet once during the year for an 'Away Day' to discuss strategic issues relating to the development and governance of The Wave.

Trustees are appointed by the Board. The aims in recruiting new Trustees are:

- a. following regular skills assessments of the Board, to find trustees with the right expertise and commitment to further assist The Wave in achieving its objectives and
- b. to seek as wide a representation as possible on the Board of Trustees from the constituent churches of "Churches Together in Swanage".

Two of the Trustees, Rev Mark Hatto, and Rev James Mercer are church leaders and are also members of the Church Leaders' Group of "Churches Together in Swanage & District". As such they regularly report to the other church leaders, the progress and activities of The Wave.

The Wave operates through a team of four professional youth and children's workers namely:  
Berno Vierbergen - The Anglican Team Youth Minister

Richard Docherty - The Emmanuel Baptist Church Youth Minister  
Robert Foster - The Wave Children's Ministry Leader  
Hannah Fenton - The Wave Youth & Schools' Worker

Robert Foster and Hannah Fenton are employees of The Wave.

The Team are supported by volunteers as appropriate who are duly vetted and trained.

### **3. Objectives during the Year**

This was the seventh year of the Wave's operation. Despite the severe curtailment of our activities due to the pandemic, our main objective was to continue to build on the success of the previous years by providing high quality youth and children's activities both inside schools and outside, together with a mentoring programme in association with the leadership of the student's school.

### **4. Activities and Achievements**

We believe that we have succeeded in our objectives despite having to adapt to the challenges brought by Covid-19. Some groups had to cease operation which presented the opportunity to invest and develop services that could continue running on an online platform or through partnering with the local schools.

#### **Wave Kids**

We started the academic year of 2020/21 unable to run our usual groups and activities such as: *Notelets* (a music-based toddler group); *Space Academy* and *Mega Makers* (after school clubs for primary school aged children); and *Energize* (a Saturday morning breakfast club for families), due to the Covid 19 restrictions.

As with the rest of the country, we had to continue to adjust how we operated, as we could no longer meet with people face to face. We did as much as we could online, either over Zoom or by pre-recorded videos. Every week, we have released a video containing a Bible story, a short explanation and application of its core message, and either a personal challenge or craft activity for children to do at home, relating to what we had been talking about.

We couldn't meet face to face for a large part of that year, yet we still kept in contact with the families and children we work with; and that kept us in good stead for the beginning of the next academic year.

Video assemblies for schools were also created, with a number of people contributing stories and insights. These were well received by the schools.

The purchase of a new computer with Movie Editor included in the Apple suite of programs, has enhanced the ability to produce quality video presentations.

Mentoring support resumed at St Mary's Catholic Primary School in September and *Notelets*, the parent and toddler group, also reconvened, post lockdown.

## **Wave Youth**

With Covid restrictions still in place, The Wave Youth focused on working with the local secondary school at the start of the new academic year. The Wave Youth team took on pastoral roles at The Swanage School by investing more time into the mentoring scheme that developed in previous years. Although mentoring was put on hold during the first lockdown, a change in Covid restrictions meant that it could be re-established.

Another avenue of keeping in contact with young people was through creating content on social media. Videos were created which focused on the spiritual development and mental wellbeing of young people. Later in the academic year the team started an online gathering for young people on Zoom where they talked about their spirituality and how it impacted their mental health when dealing with Covid restrictions and schoolwork.

During the summer term we established an afterschool club for a group of year 8's which fitted in with the school's regulations around Covid restrictions. The aim of the club was to help the group of boys develop in their peer-to-peer relationships through games and interactive discussions.

The change in Covid regulations during the summer term also meant that detached youth work could continue again. The dynamics of where young people meet had changed from previous years and we interacted with the young people who were playing basketball since the Swanage Skatepark was no longer an active gathering place for them.

At the end of the summer term and during the summer holidays The Wave Youth team started preparing for the opening of various clubs for the new academic year by trialling different setups in order to create a safe space for young people to participate in the clubs.

## **5. Public Benefit, Safeguarding & Risk Assessment**

The Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Public Benefit guidance published by the Charity Commission. We believe that public benefit is amply demonstrated by the involvement of young people in worthwhile youth and children's work, teaching them responsibility, team work, self-control, music and other skills, as well as introducing those who are interested, to the Christian faith.

We also believe that our involvement in our local schools helps them in their work of educating and promoting the well-being of children in the Swanage and Purbeck area. The various groups, after school activities and mentoring of pupils provided by The Wave are much appreciated by the staff of the schools involved.

All Trustees, staff, workers and volunteers are required to hold a current Enhanced Disclosure and Barring Service Certificate (DBS); and be familiar with the Safeguarding Policy of the organisation. The designated Safeguarding Officer acts as Verifier to manage DBS issues.

Financial risks are managed by the regular examination of the monthly Treasurer's reports by the Trustees, supported by the Finance Sub-Committee.

## 6. Financial Review

Income for the year totalled £40,634 (2020 - £75,035) with expenditure of £59,591 (2020 - £46,511). However, despite the shortfall for the year, the filed accounts continue to demonstrate that The Wave has healthy reserves available to it.

At the time of writing we had still not received a substantial, outstanding Gift Aid claim.

The Trustees remain mindful of the need to generate additional regular income by expanding the monthly subscriber base, so as not to rely unduly on reserves and exceptional single gifts or legacies.

No funds are held as a Custodian Trustee.

Signed on behalf of the Trustees by:



.....  
Rosemarie Clark (Chair)

Dated: 19<sup>th</sup> June 2022 .

The Wave Youth & Children's Ministry

Accounts

Year Ended 31 August 2021

# Suttle & Co

Certified Public Accountants

Trading Name of Commercial Accounting & Taxation Ltd Co. Reg. 10061360

Unit 1, The Sidings, Victoria Avenue Industrial Estate, Swanage, Dorset, BH19 1AU - Tel: 01929 422093

Gary Suttle AAIA ACPA - [gary.suttle@gmsuttle.co.uk](mailto:gary.suttle@gmsuttle.co.uk) Helen Christopher ATT ACPA - [helen.christopher@gmsuttle.co.uk](mailto:helen.christopher@gmsuttle.co.uk)

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF THE WAVE YOUTH & CHILDREN'S MINISTRY  
FOR THE YEAR ENDED 31ST AUGUST 2021**

**Respective responsibilities of the Trustees and examiners**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

**It is my responsibility to:**

examine the accounts (under section 145 of the Charities Act)

follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and

to state whether particular matters have come to my attention.

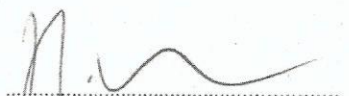
**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
.....  
Mrs Helen Christopher ATT ACPA

8 June 2022

The Wave Youth & Children's Ministry

Statement of Financial Activities

Year Ended 31 August 2021

	<u>2021</u>	<u>2020</u>
<b>Incoming Resources</b>		
Donations	26245.74	69910.00
Grants	14388.56	4930.29
Charitable Activities	0.00	194.30
	<u>40634.30</u>	<u>75034.59</u>
<b>Resources Expended</b>		
Cost of Charitable Activities	56095.02	44894.87
Fund Raising Expenditure	0.00	0.00
Overhead Expenditure	<u>3495.66</u>	<u>1616.46</u>
	<u>59590.68</u>	<u>46511.33</u>
<b>Excess of Expenditure over Income</b>	<b>-18956.38</b>	<b>28523.26</b>
Funds brought Forward	<u>122910.41</u>	<u>94387.15</u>
<b>Funds Carried Forward</b>	<u><u>103954.03</u></u>	<u><u>122910.41</u></u>

The Wave Youth & Children's Ministry

Balance Sheet

31 August 2021

	<u>2021</u>	<u>2020</u>
<b>Current Assets</b>		
Debtors - Gift Aid Tax Refund Due	7818.07	5465.57
Bank Account	97822.14	118159.45
Cash in Hand	70.00	70.00
<b>Current Liabilities</b>		
PAYE/Pension	-1756.18	-784.61
<b>Current Assets less Current Liabilities:</b>	<u><b>103954.03</b></u>	<u><b>122910.41</b></u>
<b>Funds</b>		
Unrestricted Funds	103954.03	122910.41
Restricted Funds	0.00	0.00
	<u><b>103954.03</b></u>	<u><b>122910.41</b></u>

Approved by:

R. CLARK R. CLARK ..... Trustee CHAIR

P. CLARK P. CLARK ..... Trustee TREASURER

14<sup>th</sup> June 2022 ..... Date

Notes to the Accounts  
Year ended 31 August 2021

Incoming Resources	2021 Restricted	2021 Unrestricted	2021 Total	2020 Total
<b>Donations:</b>				
Donations Received - Unrestricted		9410.00	9410.00	10375.75
Donations Received - Non Gift Aid - Unrestricted		14483.24	14483.24	56410.25
Donations Received - Restricted		0.00	0.00	0.00
Donations Received - Non Gift Aid - Restricted		0.00	0.00	0.00
Gift Aid Tax Reclaimable		2352.50	2352.50	3124.00
<b>Grants:</b>				
Job Retention Scheme		14388.56	14388.56	4930.29
<b>Charitable Activity:</b>				
Other Income		0.00	0.00	194.30
	<u>0.00</u>	<u>40634.30</u>	<u>40634.30</u>	<u>75034.59</u>

**Resources Expended**

<b>Charitable Expenditure:</b>				
Expenses - Kids		1089.04	1089.04	1380.22
Expenses - Youth		1326.06	1326.06	1220.99
Wages Rob Foster		24974.64	24974.64	24974.64
Pension Rob Foster		2857.47	2857.47	1443.65
Wages Hannah Fenton		24636.00	24636.00	15300.00
Employers NI		421.88	421.88	176.64
Expenses - Other		279.93	279.93	98.76
General Charitable Expenditure		0.00	0.00	299.97
<b>Overhead Expenditure:</b>				
Training		510.00	510.00	0.00
Telephone and Fax		71.93	71.93	71.88
Computer and Software		2425.75	2425.75	147.93
Insurance		921.48	921.48	0.00
Other		76.50	76.50	1396.65
	<u>0.00</u>	<u>59590.68</u>	<u>59590.68</u>	<u>46511.33</u>

**Movement of Funds:**

	Restricted	Unrestricted	Total
Funds b/f	0.00	122910.41	122910.41
Movement in Year	0.00	-18956.38	-18956.38
Funds c/f	<u>0.00</u>	<u>103954.03</u>	<u>103954.03</u>