

TRUSTEES ANNUAL REPORT

For the period from 20-02-2020 to 19-02-2021

Section A - Reference and administration details

Charity Name

Friends of Christchurch Station CIO

Charity Number 1159899

Principle Address:-

Christchurch Railway Station,
Stour Road, Christchurch,
Dorset BH23 1HP .

Charity Trustees who manage the Charity.

Name of trustees.	Office
Fred Neale	Chairman
Jessica Fletcher-David.	Treasurer
Alison Finn.	Floral Displays
Other trustees e.g. custodian trustees	None

Name and addresses of advisor

Type of advisor

Relationship with BCP Bournemouth Christchurch and Poole Council

Name

Wilbert Smith

Address

29 Upper Gordon Road
Highcliffe Christchurch
Dorset BH23 5ND

Section B - structure - governance and management

Description of charity's trust:

Governing document Constitution

How is the charity constituted

Charitable Incorporated Organisation CIO

Trustee selection method

By ballot volunteers/Interviews

Additional governments issues

Policies and procedures for training of trustees .

Trustees have been trained in manual handling, fire extinguishers and in safety instructions, plus basic hygiene. Due to current circumstances, they have had good instruction on Covid 19 Rules and Regulations, reference the Railway Stations operators requirements.

The charities organisational structure (optional)

(blank)

Relationship with any related parties

We occupy two rooms at Christchurch Station under a Lease from South Western Railway and provide voluntary services under a Memorandum of Understanding.

Consideration of major risks

We have spent a good deal of time searching, interviewing and selecting new volunteers mainly online using Zoom, this had to be managed carefully as it appeared more difficult with not being able on occasion to see candidates in person with a number of online issues with sessions and training, etc. Funding was very poor with very little income, at the same time, finances can be reflected in our meagre outgoings. This has caused the Charity to stand still for another year, over recent weeks the Railway Companies have had very light traffic, and a huge number of restrictions have been placed upon us as an organisation, totally out of our own control. We have in very recent times built up a new team with a number of highly supportive people with good ideas and projects coming forward and look forward to bringing some of these to fruition.

Section C - Objectives and Activities

Summary of objects of the Charity.

To advance the education of the public re the history of Christchurch Station (Dorset) for the provision of an exhibition and resource centre. Summary of main activities. Research, Evidence Gathering of Artefacts and photographs. (this was started with students from Bournemouth University, until Covid19 struck). We continued applying for Grants for development of Heritage Centre at the Station and pursuing the primary aims for the charity. It become necessary to incur some expenditures on personal protective equipment this year, we had planned to provide volunteers with PPE, the trustees have agreed to set aside more financial assistance to allow this to happen, but has not been used, due to the high restrictions placed upon access to our groups.

Additional (optional)

Section D. - Achievements and Performance

We have seen very little able to be completed due to the Covid19 restrictions which have hit us really hard. Main Achievements in this year saw the BU Students leave University, so the research project has not been Completed to date, having not been able to see the students prior to their

leaving and the lack of time or access to all of the relevant Information collated. The concerns with our very low budgets and limited numbers.

Section – E financial review.

Brief statement and the charities policy on reserves. We continue to hold a minimum reserve to cover our expected annual running costs. This year trustees agreed to hold reserves which includes an increase in PPE supplies and the increased running costs from 6 to 12 months.

Funds in deficit None

(Optional)

Section - F

other optional information.

Section G Declaration

The trustees to declare that they have approved the trustees financial report above signed on behalf of the charity trustees

Signature



Fred Neale

Full Name

FRED NEALE

Position

Chairman

Date

29th October 2021

FRIENDS OF CHRISTCHURCH STATION CIO
Income Expenditure and Balance Account
YEAR ENDING 19 FEB 2020 2021


PAYEE CNQ NO	DATE	RECEIVED	PAID	BALANCE
19-Feb 2020				Balance b/f 5,819.07
Volunteer Expenses 100037	20 Mrch		150.00	5,669.07
Zurich Insurance 100038	28 Sept		138.32	5,530.75
Donation received from Christchurch TC Grant	12 Oct	1,500.00		7,030.75
Volunteer Expenses AF 100039	13 Oct		49.95	6,980.80
		=====	=====	=====
2021		1,500.00	338.27	
		=====		
24-Feb Balance				6,980.80
Breakdown of Balance				=====
Restricted Reserve				
Planned Trading (12 months)	1,500.00			
New Project-				
Redecoration of Room Platform 1	2,000.00			
Unrestricted Funds	<u>3,480.80</u>			
	6980.80			
24 Feb 2021				
Resources Available to FCS CIO				<u>6,980.80</u>

Signature Fred Neale:



 Chairman

Jesslca Fletcher-David



 Treasurer

Date. 29th October 2021