

Trustees Annual Report

Charity Name - Woodmansterne Village Hall **Charity Number** – 1159855.

Address

Woodmansterne Village Hall
Carshalton Road
Woodmansterne
Surrey SM7 3HR

Correspondence address

c/o Mrs
Woodmansterne Village Hall

Trustees (from date Charity Commission Updated following our AGM on 24th April)

Mrs Gillian Gillespie (chairman)

Mr Craig Gillespie (treasurer)

Mrs Debbie Martin

Mrs Dominique Vaughan

Mrs Lisa Queenan

Mrs Emma Rose

Governing Document – Constitution dated 11th September 2014 agreed on 6th November 2014. This constitution was an update of the constitution of 15th November 1965 to enable registration as a CIO. The Woodmansterne Village Hall was registered as a CIO with the above charity number on 8th January 2015. It was previously registered as a charity with reference 230625.

Financial Period - 1st January 2024 -31st December 2024

The present hall was opened on 2nd September 1978. The charity's purpose is to run the Village Hall for the benefit of the inhabitants of Woodmansterne and surrounding areas without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious, or other opinions. It provides a meeting place for a wide variety of local social and sports clubs and classes and was also available for hire for parties.

The trustees usually meet as a management committee once a month to make decisions affecting the Hall. Urgent matters arising between meetings are occasionally dealt with by e-mail between all trustees. Bookings are delegated to Mrs Martin, in her capacity as Booking Secretary, who reports regularly to the committee. Maintenance and refurbishment projects are discussed in committee and approved by them with a budget allocation. Mrs Dominique Vaughan has taken on the Secretarial work for the committee following the resignation of our paid Secretary.

An AGM is held annually to which Local Residents and Members of Organisations which use the Hall are invited. New Trustees can be proposed by user-groups or local individuals and can be co-opted by the trustees. All Trustees are subject to re-election each year. We have been joined this year by Mrs Lisa Queenan and Mrs Emma Rose.

The Village Hall was opened in 1978. The maintenance and running of the Hall and surrounding land is the committee's responsibility on behalf of the local community. The age of the building and the trees will inevitably mean up-keep will cost more as time goes on. We are pleased to be able to report that we are slowly rebuilding our reserves for future maintenance of the Hall and its facilities

We have been joined this year by two new trustees this year Lisa Queenan and Emma Rose along with Dominique who joined us last year. It is great to have such able and younger members to ensure the future of the Hall.

Hazel Cluff is standing down as Chairman and trustee but will continue as a volunteer. Catherine Childs is also standing down and her husband David will also cease to be doing the many maintenance tasks has so ably done over many years. We are pleased to say Debbie is continuing as our Booking Secretary and Craig as Treasurer and Gill is taking on the Chairmanship.

Woodmansterne Village Hall Management Committee

Income and Expenditure account for the year 1/1/2024 to 31/12/2024

	<u>2024</u>		<u>2023</u>	
<u>INCOME:</u>				
Hall Hire	31128		29666	
LESS booking officer's fee	2650		2700	
Total Income for hire of the hall	28478	28478	26966	26966
Interest and dividends received		249		102
Barn Dance Income less Expenses		0		177
Total Income		28726		27245
<u>Annual operating expenses:</u>				
Account examiner's fee: bal. of previous year	24		24	
Account examiner's fee: this year: estimated	432		408	
Hall Secretary fee	1200		1200	
Cleaning.....	6142		7031	
Electricity	1447		3328	
Gas	1919		1748	
Insurance	2899		2875	
Land, lease of	250		252	
Maintenance: general, usual	1775		1919	
Miscellaneous.....	250		869	
Music licence	548		103	
Rates: Reigate and Banstead Council	274		182	
Refuse.....	929		893	
Telephone	254		544	
Water	275		577	
Total annual operating expenses:	18618		21953	
<u>Non annual expenses</u>				
Tree Pruning	4080			
Plumbing	832		1621	
total expenses	23530	23530	23575	23575
Excess of income over operating expenses:		5196		3670
Excess of operating expenses over income:				
Less Depreciation: see note.		4231		4977
INCREASE OF VALUE OF ASSETS (EXC BUILDINGS)		965		-1307
DECREASE OF VALUE OF ASSETS (EXC BUILDINGS)				

[illegible]

WOODMANSTERNE VILLAGE HALL MANAGEMENT COMMITTEE

Balance sheet as at 31/12/24

<u>Fixed assets:</u>				
Buildings, equipment and land owned		979703		<u>983934</u>
<u>Liquid assets:</u>				
Balances at bank + cash in hand	20216		15587	
Plus debtors	3866		3584	
	24082		19171	
Less creditors	1819		2104	
<u>Nett liquid assets</u>	<u>22263</u>	<u>22263</u>	<u>17067</u>	<u>17067</u>
<u>TOTAL ASSETS AS AT 31/12/21</u>		<u>1001966</u>		<u>1001001</u>
<u>Represented by:</u>				
Total assets at 31/12/21		1001001		<u>974471</u>
PLUS increase in the value of the assets per I + E account		<u>965</u>		-1307
Plus increase in the value of the building (note 2)		0		<u>27837</u>
		<u>1001966</u>		<u>1001001</u>

<u>Calculation of items in the balance sheet.</u>				
<u>Fixed assets:</u>				
Buildings and land owned at 31/12/24	955728		927891	
Inflationary increase as advised by insurers	0		27837	
<u>Buildings and land owned at 31/12/23</u>	<u>955728</u>	<u>955728</u>	955728	955728
Equipment and contents at 31/12/24	28206		33183	
Less depreciation at 15% (note 3)	4231		4977	
	23975		28206	
plus sundry purchases	-		-	
<u>Equipment and contents at 31/12/24</u>	<u>23975</u>	<u>23975</u>	<u>28206</u>	<u>28206</u>
<u>Fixed assets as at 31/12/24</u>		<u>979703</u>		<u>983934</u>
<u>Debtors:</u>				
Hall hire payments recd in arrears	860		685	
Insurance premium for 2025	3006		2899	
<u>Total debtors</u>	<u>3866</u>		<u>3584</u>	
<u>Creditors:</u>				
Security deposits refundable after hire	800		600	
Hall hire payments recd in advance	587		825	
Late Invoice (fire safety inspection)	-		271	
Account examiner's fee (estimated)	432		408	
<u>Total creditors</u>	<u>1819</u>		<u>2104</u>	

Independent examiner's report to the trustees of the Woodmansterne Village Hall.

We report on the accounts of the Woodmansterne Village Hall management committee for the year ending **31st December 2024**, which are set out in the attached 2 pages.

Respective responsibilities of the trustees & examiner.

As the charity's trustees you are responsible for the preparation of accounts; you consider that audit requirement of section 43 (2) of the charities act 1993 does not apply. It is our responsibility to state, on the procedures specified in the general directions given by the charity commissioners under section 43(b) of the act whether particular matters have come to our attention.

Basis of the independent examiner's report.

Our examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented by those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, the trustees, concerning such matters. The procedures undertaken do not provide all of the evidence that would be required by an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:-

- 1) Which gives us reasonable cause to believe that in any material respect the requirements.
 - To keep records in accordance with section 14 of the act; and
 - To prepare accounting records which accord with the accounting record & comply with the accounting records of the act.

Have not been met; or

- 2) To which, in our opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Signed by Ian White



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For and on behalf of

Omer and Company Accountants Ltd
310, Stafford Road
Croydon, CR0 4NH

10/7/25

Woodmansterne Village Hall Management Committee					
Income and Expenditure account for the year 1/1/2024 to 31/12/2024					
INCOME:	2024			2023	
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LESS booking officer's fee	2650			2700	
Total Income for hire of the hall	28478	28478		26966	26966
Interest and dividends received		249			102
Barn Dance Income less Expenses		0			177
Total Income		28726			27245
Annual operating expenses:					
Account examiner's fee: bal. of previous year	24			24	
Account examiner's fee: this year: estimated	432			408	
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Total annual operating expenses:	18618			21953	
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Plumbing	832			1621	
total expenses	23530	23530		23575	23575
Excess of income over operating expenses:		5196			3670
Excess of operating expenses over income:					
Less Depreciation: see note.		4231			4977
INCREASE OF VALUE OF ASSETS (EXC BUILDINGS)		965			-1307
DECREASE OF VALUE OF ASSETS (EXC BUILDINGS)					

PER 2023

Total Income 30715
 B/F Accrued Income <685>
 B/F Deferred Income 825
 C/F Accrued Income 860
 C/F Deferred Income <587>
 Adjusted Income 3128
 413
 <413> 0

W. D. 12/12/23

WOODMANSTERNE VILLAGE HALL MANAGEMENT COMMITTEE

Balance sheet as at 31/12/24

Fixed assets:

Buildings, equipment and land owned	✓ 1004554			<u>983934</u>
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Liquid assets:

Balances at bank + cash in hand	20216			15587
Plus debtors	3866			3584
	24082			19171
Less creditors	1819			2104
<u>Nett liquid assets</u>	<u>22263</u>	<u>22263</u>		<u>17067</u>
<u>TOTAL ASSETS AS AT 31/12/24</u>		<u>1026817</u>		<u>1001001</u>

Represented by:

Total assets at 31/12/23		1001001		<u>974471</u>
PLUS increase in the value of the assets per I + E account		<u>965</u>		-1307
Plus increase in the value of the building (note 2)		<u>24851</u>		<u>27837</u>
		1026817		<u>1001001</u>

Calculation of items in the balance sheet.

Fixed assets:

Buildings and land owned at 31/12/23	8 ✓	955728			927891
Inflationary increase as advised by insurers		24851			27837
<u>Buildings and land owned at 31/12/24</u>		<u>980579</u>	<u>980579</u>		955728

Equipment and contents at 31/12/23	6 ✓	28206			33183
Less depreciation at 15% (note 3)		4231			4977
		23975			28206

plus sundry purchases		-			-
<u>Equipment and contents at 31/12/24</u>		<u>23975</u>	<u>23975</u>		<u>28206</u>

<u>Fixed assets as at 31/12/24</u>		✓ 1004554			<u>983934</u>
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Debtors:

Hall hire payments recd in arrears		860			685
Insurance premium for 2025		3006			2899
<u>Total debtors</u>		<u>3866</u>			<u>3584</u>

Creditors:

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Hall hire payments recd in advance		587			825
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Account examiner's fee (estimated)		432			408
<u>Total creditors</u>		<u>1819</u>			<u>2104</u>

⑥ NBV 2013
LESS DEPR
PLUS REVALUE

983,934
< 4231 >
24,851
1,004,554