

Trustees Annual Report

Charity Name - Woodmansterne Village Hall

Charity Number – 1159855.

Address

Woodmansterne Village Hall
Carshalton Road
Woodmansterne
Surrey SM7 3HR

Correspondence address

c/o Mrs Hazel Cluff
Woodmansterne Village Hall
135 Chipstead Way
Woodmansterne
Surrey SM7 3JL

Trustees

Mrs Hazel Cluff (chairman)
Mrs Catherine Childs
Mr Basil Howard
Mrs Debbie Martin

Mr Craig Gillespie (treasurer)
Mrs Gillian Gillespie
Mr David Leggatt

Governing Document – Constitution dated 11th September 2014 agreed on 6th November 2014. This constitution was an update of the constitution of 15th November 1965 to enable registration as a CIO. The Woodmansterne Village Hall was registered as a CIO with the above charity number on 8th January 2015. It was previously registered as a charity with reference 230625.

Financial Period - 1st January 2020 -31st December 2020

The present hall was opened on 2nd September 1978. The charity's purpose is to run the Village Hall for the benefit of the inhabitants of Woodmansterne and surrounding areas without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions. It provides a meeting place for a pre-school, a wide variety of local social and sports clubs and classes and is also available for hire for parties. The Committee run some social events open to all.

The trustees usually meet as a management committee once a month to make decisions affecting the Hall. Urgent matters arising between meetings are occasionally dealt with by e-mail between all trustees. Bookings are delegated to Mrs Martin, in her capacity as Booking Secretary. Routine maintenance issues are delegated to Mr Leggatt and Mr Howard. These trustees report regularly to the committee. Larger maintenance and refurbishment projects are discussed in committee and approved by them with a budget allocation.

An AGM is held normally held annually which local residents and members of organisations which use the Hall are invited. New Trustees can be proposed by user-groups or local individuals and can be co-opted by the trustees. All Trustees are subject to re-election each year. Unfortunately we were unable to hold an AGM during 2020

This year has been challenging due to the Coronavirus Pandemic. We have managed to keep the Hall 'Covid-Safe' and are particular grateful to advice from ACRE to enable us to understand and comply with the various changes in Government Regulations. Our users have been great at coming back when possible and keeping to the extra conditions of hire that have been required. We are very grateful for the Government grants received through Reigate and Banstead Council and the Council Rate Relief. These and donations from a few of our regular hirers have kept our finances sound and we look forward to a busy year ahead.

WOODMANSTERNE VILLAGE HALL MANAGEMENT COMMITTEE

Balance sheet as at 31/12/20

<u>Fixed assets:</u>					
Buildings, equipment and land owned		688808			<u>665756</u>
<u>Liquid assets:</u>					
Balances at bank + cash in hand	31339			28553	
Plus debtors	3069			3511	
	34408			32064	
Less creditors	396			1282	
<u>Nett liquid assets</u>	<u>34012</u>	<u>34012</u>		<u>30782</u>	<u>30782</u>
<u>TOTAL ASSETS AS AT 31/12/20</u>		<u>722820</u>			<u>696539</u>
<u>Represented by:</u>					
Total assets at 31/12/19		696539			<u>698738</u>
PLUS increase in the value of the assets per I + E account		<u>1819</u>			-2199
Plus increase in the value of the building (note 2)		<u>24462</u>			<u>0</u>
		<u>722820</u>			<u>696539</u>

<u>Calculation of items in the balance sheet.</u>					
<u>Fixed assets:</u>					
Buildings and land owned at 31/12/19	656351			656351	
Inflationary increase as advised by insurers	24462			0	
<u>Buildings and land owned at 31/12/20</u>	<u>680813</u>	<u>680813</u>		<u>656351</u>	656351
Equipment and contents at 31/12/19	9405			11065	
Less depreciation at 15% (note 3)	1411			1660	
	7995			9405	
plus sundry purchases					
<u>Equipment and contents at 31/12/20</u>	<u>7995</u>	<u>7995</u>		<u>9405</u>	<u>9405</u>
<u>Fixed assets as at 31/12/20</u>		<u>688808</u>			<u>665756</u>
<u>Debtors:</u>					
Performing Rights soc. (music licence) paid out in advance	0			315	
R. B. B. C. rates paid out in advance	0			189	
Insurance premium for 2020	3069			3007	
<u>Total debtors</u>	<u>3069</u>			<u>3511</u>	
<u>Creditors:</u>					
Security deposits refundable after hire	0			200	
Hall hire payments recd in advance	0			710	
Account examiner's fee (estimated)	396			372	
<u>Total creditors</u>	<u>396</u>			<u>1282</u>	

Woodmansterne Village Hall Management Committee

Income and Expenditure account for the year 1/1/2020 to 31/12/2020

	2020			2019		
INCOME:						
Hall Hire	10187			23651		
LESS booking officer's fee	1580			2180		
Total Income for hire of the hall	8607	8607		21471	21471	
Interest and dividends received		21			51	
<i>B. H. F. London to Brighton Cycle ride:</i>						
Income after expenditure	-			1382		
Less donation to Heart foundation	-			550		
	-	-		832	832	
Security deposits retained		-			20	
Income less expenditure quiz night		109			226	
Insurance claim		651			1065	
Grant from Reigate and Banstead Council		10000				
Donation received (WI)		200				
Donation received (A chance to Dance)		180			170	
Total Income		19768			23835	
Annual operating expenses:						
Account examiner's fee: bal. of previous year	12			-		
Account examiner's fee: this year: estimated	396			372		
Cleaning.....	2857			5947		
Electricity	711			1196		
Gas	1063			1040		
Insurance	3007			2734		
Land, lease of	502			252		
Maintenance: general, usual	912			3246		
Miscellaneous.....	936			213		
Music licence	315			559		
Rates: Reigate and Banstead Council	257			642		
Refuse.....	505			621		
Telephone	374			357		
Water	940			636		
Bank charges	0			0		
Total annual operating expenses:	12787			17813		
Non annual expenses						
Fencing	1165			2422		
<i>Chairs</i>	-			4139		
<i>Flooring</i>	2586			-		
total expenses	16538	16538	7879	24374	24374	7879
Excess of income over operating expenses:		3230			-539	
Excess of operating expenses over income:						
Less Depreciation: see note.		1411			1660	
INCREASE OF VALUE OF ASSETS (EXC BUILDINGS)		1819			-2199	
DECREASE OF VALUE OF ASSETS (EXC BUILDINGS)						