

Registered Charity No: 1159842

Springvale Community Garden C.I.O.

REPORT AND ACCOUNTS

PERIOD ENDED 31 December 2024

SPRINGVALE COMMUNITY GARDEN C.I.O.

REPORT AND ACCOUNTS

PERIOD ENDED 31 DECEMBER 2024

CONTENTS

	Page
Legal and Administrative Information	3
Trustees' Report	4-7
Independent Examiner's Report	8
Receipts & Payments Account	9
Statement of Assets and Liabilities	10
Notes to the Financial Statements	11-12

SPRING VALE COMMUNITY GARDEN C.I.O.
LEGAL AND ADMINISTRATIVE INFORMATION
PERIOD ENDED 31 DECEMBER 2024

Full Name: SPRINGVALE COMMUNITY GARDEN C.I.O.

Registered Charity Number: 1159842

Principle Address: Off Sheffield Road
Penistone
Sheffield
S36 6HH

Correspondence Address: Sycamore House
Cubley
Penistone
Sheffield
S36 9AW

Trustees: D G Sanderson
J P Scargill
R Kszton
B M Halliwell
J. Featherstone (Appointed 18th September 2024)
Y.Woffenden (Appointed 18th September 2024)

Chair: J P Scargill

Secretary: B M Halliwell

Bankers: HSBC
5 Market Hill
Barnsley
S70 2PY

Independent Examiner: Christopher Stones
Community Accountant
BCVS Services Limited
23 Queens Road
Barnsley
S71 1AN

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT

PERIOD ENDED 31 DEC 2024

The Trustees present their report and accounts for the period 1st January 2024 to 31st December 2024.

Structure, governance and management

Springvale Community Garden is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, adopted 8th January 2015.

The members of the CIO are the charity trustees. Membership of the CIO cannot be transferred to anyone else. The liability of each member in the event of winding-up is limited to a sum not exceeding £1.

The charity trustees may create associate or other classes of non-voting membership and may determine the rights and obligations of such members.

The affairs of the CIO are managed by the charity trustees who may exercise all the powers of the CIO. One third of the Trustees will retire at a properly convened meeting each year but may be reappointed.

Appointment of Trustees

In accordance with the terms of the constitution, there must be at least three charity trustees. If the number falls below this minimum, the remaining trustees can act only to call a meeting of the trustees or appoint a new trustee. The maximum number of charity trustees is 12. Trustees can only be appointed by a resolution passed at a properly convened meeting of the charity trustees.

Each new trustee is given a copy of the constitution and the latest trustees' annual report and accounts, on or before appointment. In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

The trustees who served during the year are shown on page 3 of this report.

Charitable aims and objectives

The objects of the charity are:

1. To advance for the public benefit of the community of Penistone and surrounding areas, the conservation, protection and improvement of the physical and natural environment by cultivating food, herbs, plants and flowers and creating wildlife habitat without the use of harmful chemicals.
2. To advance the education of the community of Penistone and surrounding areas in the growing of food, herbs, plants and flowers for a healthy lifestyle and the conservation, protection and improvement of the physical and natural environment.
3. To provide a community garden for recreation for the people of Penistone and surrounding areas.

Activities undertaken for the public benefit

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission. The trustees consider that all activities, as outlined in this report, meet the public benefit requirement.

The Garden offers regular volunteering opportunities which link the three main charitable purposes which are:

- Education
- Conservation
- Purposeful Recreation

Activities for the public benefit in 2024 included:

- A series of children's activities during school holidays.
- Monthly mindfulness sessions.
- Adult glass craft sessions.
- Giving talks to local groups.
- Offering chemical free produce.
- Opening the garden for local children's group visits. i.e. Brownies, Guides, Cubs, Scouts, Rainbows, as well as local schools.
- Participating in wider local events. E.g. Penistone Show, Local Volunteering Group, Local Church and Market Fairs.
- Opening the garden for local adult groups supporting mental health.
- Offering corporate volunteering.
- Ongoing maintenance and improvement of the whole site for wildlife.

Achievements during the period

We have continued to maintain sufficient funds to allow the garden to continue to support both the volunteers and the community.

The Garden has been successful in obtaining funding from several sources for specific projects and also increasing our income to pay our running costs and support other projects. Projects have included:

- We worked collaboratively with the local council and local business corporate volunteers to manage the vegetation at the Riverside Nature Area.
- Refurbished a large polytunnel.
- Took expert advice and attended a workshop and have produced a programme to maintain the orchard better.
- We are maintaining our social media profile to keep the community informed about opportunities, activities and achievements.
- We installed solar panels in May 24 to become more sustainable.
- Successfully applied for funding from local council and local philanthropic groups to support children's activities.
- We have improved our volunteer information.

Plans for the future

We want continue to raise the profile of the Garden and to improve our amenities for the public by:

1. Making even more improvements to the Don Street site to provide an enjoyable environment for all its users.
2. Continuing to maintain and improve the garden site.
3. Improving the pond area.
4. Offering a program of events in the garden.
5. Seeking funds to replace a dilapidated shed with a building suitable for community use.
6. Keeping involved in local activities and encouraging most visitors.

The Charity's policy on reserves

This is unchanged and we remain committed to setting aside funds that will enable us to meet any contractual obligations and provide us with three months running costs.

Related Parties

There are no related parties

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT continued

PERIOD ENDED 31 DECEMBER 2024

Financial Position

The financial statements are set out in pages 9 to 12. The Receipts and Payments Account shows a deficit for the period £6,833 (2023: surplus of £5,226). The total reserves of the charity at year-end, represented by unrestricted funds, stand at £34,340 (2023: £36,958)

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signed: _____

J P Scargill, Chair

Date: 6 May 2025

SPRINGVALE COMMUNITY GARDEN C.I.O.

INDEPENDENT EXAMINER'S REPORT

PERIOD ENDED 31 DECEMBER 2024

I report on the accounts of the charity, which are set out on pages 9 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year, under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts, under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records, in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date: 6 May 2025

Christopher Stones
Community Accountant
BCVS Services Limited
23 Queens Road, Barnsley, S71 1AN

SPRINGVALE COMMUNITY GARDEN C.I.O.

RECEIPTS AND PAYMENTS ACCOUNT

PERIOD ENDED 31 DECEMBER 2024

		Unrestricted	Restricted	2024	2023
		Funds	Funds	Total	Total
	Note	£	£	Funds	Funds
		£	£	£	£
Receipts					
Donations	7	805	-	805	884
Grants Received	4	-	1,585	1,585	15,729
Rent		-	-	-	0
Sale of Produce		13,177	-	13,177	15,604
Fundraising	4	367	87	454	100
Hire of Premises		465	-	465	90
Workshops and Events		-	-	-	780
Other income		630	-	630	-
Total incoming resources		15,444	1,672	17,116	33,187
Payments					
Garden Consumables		4,799	-	4,799	4,526
Garden Equipment		1,312	-	1,312	417
Buildings & Improvements		7,932	4,337	12,269	17,964
Admin & Office Supplies/Equipment		171	-	171	78
Accountancy		350	-	350	60
Utilities & Insurance		2,767	-	2,767	2,750
Workshops, Publicity & Events		416	1,295	1,711	2,055
Bank Charges		110	-	110	111
Training		220	240	460	-
Total payments		18,077	5,872	23,949	27,961
Surplus/(Deficit)		(2,633)	(4,200)	(6,833)	5,226
Total funds brought forward		36,598	5,337	41,935	36,709
Transfers between funds	5	375	(375)	-	-
Total funds carried forward		34,340	762	35,102	41,935

SPRINGVALE COMMUNITY GARDEN C.I.O.

STATEMENT OF ASSETS & LIABILITIES

PERIOD ENDED 31 DECEMBER 2024

	2024 £	2023 £
Monetary Assets:		
Bank Account (HSBC)	35,044	41,870
Cash in hand	58	65
Total monetary assets	<u>35,102</u>	<u>41,935</u>

Assets retained for the charity's own use:

Fixed assets and items of equipment were donated from Penistone & District Community Partnership (registered charity number 1112840) on incorporation. There is also a large number of garden tools and sundry equipment, mostly

Debtors/prepayments at the year end:

Rent receivable	-	-
Grants receivable	-	375
	<u>-</u>	<u>375</u>

Liabilities:

Accountancy & Independent Examination fee	450	350
Glass workshop	630	-
Halloween workshop	-	225
Christmas workshop	-	170
	<u>1,080</u>	<u>745</u>

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:



J P Scargill, Chair

Date: 6 May 2025

SPRINGVALE COMMUNITY GARDEN C.I.O.

NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 31 DECEMBER 2024

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from grants and donations of a general nature, fees for goods and service provided and payment for service contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

2. Trustee payments, benefits and expenses

There were no payments, remuneration or benefits to trustees during the period, other than out of pocket expenses that were reasonably incurred by trustees in promoting the purposes of the Charity.

3. Related Party Transactions

No payments were made to related parties during the period.

4. Restricted Funds

Kids Activity Days	-	1,057	(795)	-	262
Fruit Trees	-	240	(240)	-	-
Round Table	352	-	(352)	-	-
Tesco (Don Street Project)	-	375	-	(375)	-
BMBC Ward Alliance 2023 (Xmas)	300	-	(300)	-	-
Majic Little Grants	500	-	0	-	500
Blackstone Edge	2,000	-	(2,000)	-	-
Co-op	2,185	-	(2,185)	-	-
Total	5,337	1,672	(5,872)	(375)	762

SPRINGVALE COMMUNITY GARDEN C.I.O.

NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 31 DECEMBER 2024

5. Funds Transfer

£375 was transferred from the Tesco Groundwork Fund to the General Fund as £375 was transferred from general fund in 2023 to pay for works in 2023, and the grant of £375 was only received in January 2024.

6. Grants received

There was £5,337 of grants carried forward from the previous financial year. New grants this year were:

Round Table	£250 for a fruit tree pruning course and £10 for children's activities.
BMBC Ward Alliance	£750 towards school summer holiday activities. £375 towards Don Street groundwork. See note 5 above.
Penistone Round Table	Contribution of £200 to Kids Activity days.
Fundraising	Kids Activity days £87.

7. Donations, Unrestricted Funds.	2024 £
--	-------------------

General Donations	103
Thurgoland School	130
Earth, Sand & Fire	72
2ZLF	<u>500</u>
Total	<u>805</u>