

Registered Charity No: 1159842

Springvale Community Garden C.I.O.

REPORT AND ACCOUNTS

PERIOD ENDED 31 December 2023

SPRINGVALE COMMUNITY GARDEN C.I.O.

REPORT AND ACCOUNTS

PERIOD ENDED 31 DECEMBER 2023

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SPRING VALE COMMUNITY GARDEN C.I.O.
LEGAL AND ADMINISTRATIVE INFORMATION
PERIOD ENDED 31 DECEMBER 2023

Full Name: **SPRINGVALE COMMUNITY GARDEN C.I.O.**

Registered Charity Number: 1159842

Principle Address: Off Sheffield Road
Penistone
Sheffield
S36 6HH

Correspondence Address: The Garden House
Water Hall Lane
Penistone
Sheffield
S36 8EQ

Trustees: D G Sanderson
R Kszton
J Williamson (Resigned Oct 2023)
B M Halliwell

Chair: J P Scargill

Secretary: B M Halliwell

Bankers: HSBC
5 Market Hill
Barnsley
S70 2PY

Independent Examiner: Julie Campsall
Community Accountant
BCVS Services
23 Queens Road
Barnsley
S71 1AN

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT

PERIOD ENDED 31 DEC 2023

The Trustees present their report and accounts for the period 1st January 2023 to 31st December 2023.

Structure, governance and management

Springvale Community Garden is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, adopted 8th January 2015.

The members of the CIO are the charity trustees. Membership of the CIO cannot be transferred to anyone else. The liability of each member in the event of winding-up is limited to a sum not exceeding £1.

The charity trustees may create associate or other classes of non-voting membership and may determine the rights and obligations of such members.

The affairs of the CIO are managed by the charity trustees who may exercise all the powers of the CIO. One third of the Trustees will retire at a properly convened meeting each year but may be reappointed.

Appointment of Trustees

In accordance with the terms of the constitution, there must be at least three charity trustees. If the number falls below this minimum, the remaining trustees can act only to call a meeting of the trustees or appoint a new trustee. The maximum number of charity trustees is 12. Trustees can only be appointed by a resolution passed at a properly convened meeting of the charity trustees.

Each new trustee is given a copy of the constitution and the latest trustees' annual report and accounts, on or before appointment. In appointing Trustees due consideration is given to ensuring that the Trustees have, between them, the skills and experience necessary to manage the charity effectively and in accordance with charity law.

The trustees who served during the year are shown on page 3 of this report.

Charitable aims and objectives

The objects of the charity are:

1. To advance for the public benefit of the community of Penistone and surrounding areas, the conservation, protection and improvement of the physical and natural environment by cultivating food, herbs, plants and flowers and creating wildlife habitat without the use of harmful chemicals.
2. To advance the education of the community of Penistone and surrounding areas in the growing of food, herbs, plants and flowers for a healthy lifestyle and the conservation, protection and improvement of the physical and natural environment.
3. To provide a community garden for recreation for the people of Penistone and surrounding areas.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT continued

PERIOD ENDED 31 DEC 2023

Activities undertaken for the public benefit

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission. The trustees consider that all activities, as outlined in this report, meet the public benefit requirement.

The Garden offers regular volunteering opportunities which link the three main charitable purposes which are:

- Education
- Conservation
- Purposeful Recreation

Activities for the public benefit in 2023 included:

- A series of children's activities during school holidays.
- Monthly mindfulness sessions
- Adult glass craft sessions
- Herb Day
- Participation in Penistone Arts Week
- Replanting flower boxes in Penistone Station and Town hall
- Giving talks to local groups
- Opening the garden for local children's group visits. i.e. Brownies, Guides, Cubs, Scouts, Rainbows, as well as local schools
- Opening the garden for local adult groups supporting mental health.
- Offering corporate volunteering
- Ongoing maintenance and improvement of the whole site for wildlife

Achievements during the period

We have continued to maintain sufficient funds to allow the garden to continue to support both the volunteers and the community.

The Garden has been successful in obtaining funding from several sources for specific projects and also increasing our income to pay our running costs and support other projects. Projects have included:

- We made improvements to the steps and access to the Riverside Nature Area.
- We worked collaboratively with the local council and local business corporate volunteers to manage the vegetation at the Riverside Nature Area.
- We are maintaining our social media profile to keep the community informed about opportunities, activities and achievements.
- We obtained funding towards solar panels which we anticipate will be installed 24/25
- We completed the Awards for All entrance gate project.
- We obtained funding to repave the Physic Garden to improve access for all.
- Successfully applied for funding from local council and local philanthropic groups to support children's activities.
- We have improved our volunteer information.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT continued

PERIOD ENDED 31 DEC 2023

- We have made progress in liaising with Yorkshire Water regarding their necessary access.
- We have installed new fire extinguishers and a water heater for the safety and comfort of volunteers.

Plans for the future

We want continue to raise the profile of the Garden and to improve our amenities for the public by:

1. Making improvements to the Don Street site to provide an enjoyable environment for all its users.
2. Continuing to maintain and improve the garden site.
3. Improving the pond area.
4. Offering a program of events in the garden.
5. Continuing with our solar project.
6. Refurbishing a large polytunnel.
7. Taking expert advice and a workshop to learn how to maintain the orchard better.
8. Keeping involved in local activities and encouraging most visitors.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT continued

PERIOD ENDED 31 DECEMBER 2023

The Charity's policy on reserves

This is unchanged and we remain committed to setting aside funds that will enable us to meet any contractual obligations and provide us with three months running costs.

Related Parties

There are no related parties.

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements for each financial year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Financial Position

The financial statements are set out in pages 9 to 12. The Receipts and Payments Account shows a surplus for the period £5,226 (2022: deficit of £9,083). The total reserves of the charity at year-end, represented by unrestricted funds, stand at £36,598. (2022: £34,724)

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signed:  _____

Date: 7/11/24

J P Scargill, Chair

SPRINGVALE COMMUNITY GARDEN C.I.O.

INDEPENDENT EXAMINER'S REPORT

PERIOD ENDED 31 DECEMBER 2023

I report on the accounts of the charity, which are set out on pages 9 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year, under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts, under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

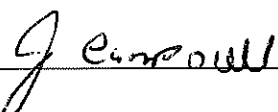
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records, in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met;

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date: 7/6/23

Julie Campsall
Community Accountant
BCVS Services
23 Queens Road, Barnsley, S71 1AN

SPRINGVALE COMMUNITY GARDEN C.I.O.

RECEIPTS AND PAYMENTS ACCOUNT

PERIOD ENDED 31 DECEMBER 2023

		Unrestricted Funds	Restricted Funds	2023 Total Funds	2022 Total Funds
	Note	£	£	£	£
Receipts					
Donations	7	884	-	884	248
Grants Received	4	-	15,729	15,729	3,776
Rent		-	-	-	275
Sale of Produce		15,604	-	15,604	13,388
Fundraising		100	-	100	521
Hire of Premises		90	-	90	370
Workshops and Events		780	-	780	430
Total incoming resources		17,458	15,729	33,187	19,008
Payments					
Garden Consumables		4,300	226	4,526	5,827
Garden Equipment		417	-	417	1,486
Garden Maintenance		2,530	1,347	3,877	5,089
Buildings & Improvements		4,083	10,004	14,087	10,742
Admin & Office Supplies/Equipment		78	-	78	-
Accountancy		60	-	60	60
Utilities & Insurance		2,750	-	2,750	2,450
Workshops, Publicity & Events		880	1,175	2,055	2,075
Bank Charges		111	-	111	112
Bond Repaid		-	-	-	250
Total payments		15,209	12,752	27,961	28,091
Surplus/(Deficit)		2,249	2,977	5,226	(9,083)
Total funds brought forward		34,724	1,985	36,709	45,792
Transfers between funds	5	(375)	375	-	-
Total funds carried forward		36,598	5,337	41,935	36,709

SPRINGVALE COMMUNITY GARDEN C.I.O.

STATEMENT OF ASSETS & LIABILITIES

PERIOD ENDED 31 DECEMBER 2023

	2023	2022
	£	£
Monetary Assets:		
Bank Account (HSBC)	41,870	36,649
Cash in hand	65	60
Total monetary assets	<u>41,935</u>	<u>36,709</u>

Assets retained for the charity's own use:

Fixed assets and items of equipment were donated from Penistone & District Community Partnership (registered charity number 1112840) on incorporation. There is also a large number of garden tools and sundry equipment, mostly second hand or recycled.


Debtors/prepayments at the year end:

Rent receivable	-	1,420
Grants receivable	375	-
	<u>-</u>	<u>1,420</u>

Liabilities:

Accountancy & Independent Examination fee	350	60
Halloween workshop	225	-
Christmas workshop	170	-
	<u>745</u>	<u>60</u>

The trustees declare that they have approved the accounts above.
Signed on behalf of the charity's trustees:



J P Scargill, Chair

Date: 7th MAY 2024

SPRINGVALE COMMUNITY GARDEN C.I.O.

NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 31 DECEMBER 2023

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared on a Receipts & Payments basis which summarises the movement of cash in and out of the organisation. In this context 'cash' includes cash equivalents, such as bank accounts where cash can be readily available to pay debts as they fall due. This format of accounts is available to non-company charities with gross annual income of £250,000 or less.

Classification of income & expenditure

Income and expenditure has been analysed in the accounts using natural classification.

Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Unrestricted funds may arise from grants and donations of a general nature, fees for goods and service provided and payment for service contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they were given. Any balance remaining outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

2. Trustee payments, benefits and expenses

There were no payments, remuneration or benefits to trustees during the period, other than out of pocket expenses that were reasonably incurred by trustees in promoting the purposes of the Charity.

3. Related Party Transactions

No payments were made to related parties during the period.

4. Restricted Funds

	Opening balance £	Incoming resources £	(Resources expended) £	Fund Transfers £	Closing balance £
BMBC Ward Alliance 1	125	-	(125)	-	-
Co-op Pond Platform	650	-	(650)	-	-
Round Table	86	500	(233)	-	353
Tesco (Don Street Project)	1,125	-	(1,500)	375	-
BMBC Ward Alliance (Coronation)	-	500	(500)	-	-
BMBC Ward Alliance 2023 (Summer)	-	500	(500)	-	-
BMBC Ward Alliance 2023 (Xmas)	-	300	-	-	300
Majic Little Grants	-	500	-	-	500
Blackstone Edge	-	2,000	-	-	2,000
Co-op	-	2,185	-	-	2,185
BMBC 106	-	9,244	(9,244)	-	-
Total	1,985	15,729	(12,752)	375	5,337

SPRINGVALE COMMUNITY GARDEN C.I.O.

NOTES TO THE FINANCIAL STATEMENTS

PERIOD ENDED 31 DECEMBER 2023

5. Funds Transfer

£375 was transferred from General Fund to the Tesco Groundwork Fund to allow completion of this project (Don Street) in 2023. The second instalment of the grant was received in January 2024.

6. Grants received

There was £1,985 of grants carried forward from the previous financial year. New grants this year were:

Round Table	£250 to replace greenhouse glass panels and £250 towards children's activities.
BMBC Ward Alliance	3 Ward Alliance grants awarded including: £500 towards coronation activities £500 towards school summer holiday activities and £300 for Christmas activities.
BMBC 106 Grant	Awarded for flexipave resurfacing improvements to the Physic garden.
Blackstone Edge	Contribution to purchase and install solar panels in 2024.
Co-op	Contribution to purchase and install solar panels in 2024.
Majic Little Grants	Materials for new roof and ramp for the herb and medical garden shed.

7. Donations

	2023
General Donations	134
Ladies Circle	150
Earth, Sand & Fire	200
2ZLF	400
Total	884