

SPRINGVALE COMMUNITY GARDEN C.I.O.
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

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SPRINGVALE COMMUNITY GARDEN C.I.O.
LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31ST DECEMBER 2022

Registered Charity number	1159842
Principal address	Off Sheffield Road Penistone Sheffield S36 6HH
Correspondence address	The Garden House Waterhall Lane Penistone Sheffield S36 8EQ
Chairman	J P Scargill
Secretary	B M Halliwell
Trustees	D Sanderson R Kszton J Williamson
Accountants	Ashworth Bailey Limited 20a Racecommon Road Barnsley S70 1BH
Bankers	HSBC 5 Market Hill Barnsley S70 2PY

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT

FOR THE YEAR ENDED 31ST DECEMBER 2022

The trustees present their report and accounts for the year ending 31 December 2022.

Structure, governance and management

Springvale Community Garden is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission and governed by its constitution. The affairs of the charity are managed by the charity trustees who exercise all the powers of the CIO. The trustees are appointed at the Annual General Meeting by the membership.

Membership is open to anyone who is interested in furthering the aims of the charity and who has agreed to become a member and accept the duties of a member as set out in the constitution.

The members of the CIO have no liability to contribute to assets and no personal responsibility for settling debts and liabilities in the event of winding up.

Appointment of trustees

In accordance with the terms of the constitution there must be at least three trustees. If the number falls below this the remaining trustees can only act to call a meeting of the trustees or appoint a new trustee. The maximum number of trustees is 12. Each new trustee is given a copy of the constitution and a copy of the latest accounts on appointment.

The serving Trustees at the year end are shown on page 1.

Charitable aims and objectives

1. To advance for the public benefit of the community of Penistone and surrounding areas, the conservation, protection and improvement of the physical and natural environment by cultivating food, herbs, plants and flowers and creating wildlife habitat without the use of harmful chemicals.
2. To advance the education of the community of Penistone and surrounding areas in the growing of food, herbs, plants and flowers for a healthy lifestyle and the conservation, protection and improvement of the physical and natural environment.
3. To provide a community garden for recreation for the people of Penistone and surrounding areas.

Activities undertaken for the public benefit

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2022

The Garden has continued to serve its volunteers and the community during 2022 and with COVID-19 restrictions reducing, we gradually began to build up a calendar of events and activities to meet our three main charitable objectives:

Education

Conservation

Purposeful Recreation

Events and activities comprised:

- School visits
- Children's holiday activities
- Picnic for refugees and asylum seekers
- Evening sessions for Cubs, Scouts & Rainbows
- Crafting workshops for adults
- Herb event
- Strawberry-themed Afternoon Tea
- Music event
- Apple Day
- Soup making advice & recipes – Autumn 'Souper Saturday'
- Participation in Penistone Show
- Contributing to local planting within the wider community
- Advice and information for like-minded groups. (Local Authority recommend us)
- Venue for Yoga classes
- Geocachers
- Wellbeing and mental health group visit
- U3A visits

Achievements and performance during the year

Despite the challenges of the pandemic the Garden proved its resilience, continuing to provide a safe green space for visitors from the community and maintaining regular volunteering opportunities. We continue to build on and strengthen our engagement with the community. As a result, more people are discovering what the Garden has to offer and both visitor numbers and volunteer membership have grown significantly.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2022

Activities and outcomes during the past year include:

- improved website and Facebook page to expand our social media profile
- extended car parking space, improved access and signage to encourage more visitors
- successfully delivered the Lottery funded public engagement project culminating in the design, creation and installation of a new entrance gate which represents what the garden means for people in the community
- refurbishment of the Physic Garden planting scheme is well underway, and the interior of the new shelter has been fitted out with information boards and artwork created by volunteers - completed in time for a successful collaborative in June supported by The Herb Society
- cleared an area of garden to create a small wildflower meadow habitat, for future monitoring of flora and fauna
- located additional bird boxes and wildlife habitat throughout the garden
- undertook a 'Peat-free' planting project – although results disappointing, as elsewhere nationally, we will continue to consider and trial various options
- received report from Brunel University following a citizen science soil-testing project which we conducted in 2021
- purchased and installed new fruit cages which considerably extends our growing capacity for soft fruit
- defibrillator installed and registered

Gaining recognition from the Local Authority for our community contribution is a source of great pride and motivation amongst volunteers. Also, successful bids for funding from several sources such as Local Council Ward Alliance, Co-Op and Tesco helps give a sense of purpose and inspiration.

Key priorities and plans for the coming year

We will continue delivering on our existing well-established activities throughout the year which are listed under 'plans for activity in the current year', below.

Other more ambitious activities we wish to undertake and which require funding will be the focus of our bids, for instance a sustainability project to have solar panels installed. Further plans to develop the Physic Garden will concentrate on improving paths and entrance gates to ensure accessibility for a wider range of visitors and volunteers alike.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2022

This will enable us to host more events such as the Herb Day in June 2022 and other themed activities. We hope to take part in celebrations to mark His Majesty The King's Coronation and, if successful, funds will inspire some innovative and creative activities for our local community at the garden.

Plans for activity in the coming year

- overseeing ongoing improvements and maintenance at the Don Street site, in collaboration with local environmental specialists, which encourage natural species of wildlife so the area continues to provide an accessible natural environment for all users
- agree an improvement and maintenance plan for the pond area, with public safety a priority while at the same time ensuring diversity of habitat for wildlife
- continue to develop the provision of options for school holiday activities (half-term dates and summer break)
- Deliver a suite of Easter activities for a range of visitors
- Support Penistone Arts Week e.g. making natural, inspirational spaces available for artists
- Offer DoE volunteer and work experience opportunities
- Improving volunteer experiences, including developing resources and information particularly aimed at new and prospective members

The Charity's policy on reserves

This is unchanged and we remain committed to setting aside funds that will enable us to meet any contractual obligations and provide us with three months running costs.

Related Parties

There are no related parties.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2022

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements each year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregular activities.

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signed..... Date.....

J P Scargill, Chairman

Independent Examiners report on the unaudited accounts of

Springvale Community Garden C.I.O.

I report on the accounts for the year ended 31st December 2022 set out on pages 8 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

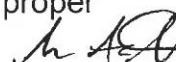
Basis of independent examiners report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below. My work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so my procedures consisted to comparing the accounts with the accounting records kept by the club, and making such limited enquiries of the officers of the club as I considered necessary for the purposes of this report. These procedures provide the only assurance expressed in our opinion.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Martin Ashworth FCCA
Ashworth Bailey Limited
Chartered Certified Accountants
20a Racecommon Road
Barnsley S70 1BH

Springvale Community Garden C.I.O.**Receipts and Payments Account****Year ended 31st December 2022**

	Notes	Unrestricted Funds	Restricted Funds	Total 2022	2021
Receipts					
Donations	2	248	-	248	513
Grants received	4	-	3,776	3,776	7,148
Rent		275	-	275	1,962
Sale of produce		13,388	-	13,388	18,367
Fundraising		521	-	521	643
Hire of premises		370	-	370	-
Workshops and events		430	-	430	-
DBS check		-	-	-	52
Transfer from Unrestricted funds		<u>85</u>	<u>-</u>	<u>85</u>	<u>10,000</u>
Total receipts		<u>15,317</u>	<u>3,776</u>	<u>19,093</u>	<u>38,685</u>
Payments					
Garden consumables		5,827	-	5,827	4,963
Garden equipment		615	871	1,486	1,234
Garden maintenance		995	4,094	5,089	2,213
Buildings and improvements		3,565	7,177	10,742	5,350
Admin and office supplies		-	-	-	148
Accountancy		60	-	60	60
DBS check		-	-	-	52
Utilities and insurance		2,450	-	2,450	2,316
Workshops and events		315	1,760	2,075	2,927
Training		-	-	-	365
Bank charges		112	-	112	-
Bond repaid		-	250	250	-
Transfer to Unrestricted funds		<u>-</u>	<u>85</u>	<u>85</u>	<u>10,000</u>
Total payments		<u>13,939</u>	<u>14,237</u>	<u>28,176</u>	<u>29,628</u>
Surplus/(deficit)		1,378	(10,461)	(9,083)	9,057
Total funds brought forward		<u>33,345</u>	<u>12,447</u>	<u>45,792</u>	<u>36,735</u>
Total funds carried forward		<u>34,723</u>	<u>1,986</u>	<u>36,709</u>	<u>45,792</u>

Springvale Community Garden C.I.O.

Statement of assets and liabilities

31 st December 2022	Notes	2022	2021
Monetary assets			
HSBC bank account		36,349	45,727
Petty cash		<u>60</u>	<u>65</u>
		<u>36,709</u>	<u>45,792</u>
Assets retained for the charity's own use	5		
Debtors at the year end			
Rent receivable		<u>1,420</u>	<u>1,420</u>
Liabilities at the year end			
Independent examiner fee		<u>60</u>	<u>60</u>

Approved by the Trustees on 26th April 2023 and signed on its behalf.

..... - J P Scargill Chairman

The notes on pages 10 to 11 form part of these financial statements

Springvale Community Garden C.I.O.

Notes to the financial statements

Year ended 31st December 2022

1. Accounting policies

1.1 Basis of preparation

The financial statements have been prepared on a Receipts and Payments basis which summarises the movement of cash in and out of the organisation. This format is available to non company charities with gross annual income of £250,000 or less.

1.2 Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the Trust in furtherance of the objectives of the charity. Unrestricted funds may arise from grants and donations of a general nature, fees or goods and services provided and payments for service contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they are given. Any balance outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

	2022
2. Donations received	
Lloyds Bank Foundation	52
General	<u>196</u>
	<u>248</u>

3. Trustee payments, benefits and expenses

There were no payments, remuneration or expenses made to Trustees during the year (2021 – none).

Springvale Community Garden C.I.O.

Notes to the financial statements

Year ended 31st December 2022

4. Restricted Funds

	Balance b fwd	Incoming resources	Resources expended	Funds transfer	Balance c fwd
Rent Bond – S Beavan-Widdowson	250	-	250	-	-
Ward Alliance - 1	550	1,335	1,760	-	125
Ward Alliance - 2	-	1,316	1,231	85	-
Co-op – Pond Platform	650	-	-	-	650
Round table	86	-	-	-	86
Lottery Funding – Gate project	6,817	-	6,817	-	-
Ward Alliance/Tesco	<u>4,094</u>	<u>1,125</u>	<u>4,094</u>	<u>-</u>	<u>1,125</u>
	<u>12,447</u>	<u>3,776</u>	<u>14,152</u>	<u>85</u>	<u>1,986</u>

Ward Alliance - 1 – grant awarded towards summer events and activity days.

Ward Alliance - 2 – grant awarded towards gazebo, tables, chairs and physic boards.

Co-op – donation to build pond platform.

Round Table - donation towards the cost of a defibrillator

Lottery Funding – grant awarded for Gate Arts Project

Ward Alliance/Tesco – grants awarded towards improvements to the Don Street site

5. Assets retained for the charity's own use

Fixed assets and items of equipment were donated from Penistone & District Community Partnership (registered charity number 1112840) on incorporation. There is also a large number of garden tools and sundry equipment, mostly second hand or recycled.