

SPRINGVALE COMMUNITY GARDEN C.I.O.
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

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SPRINGVALE COMMUNITY GARDEN C.I.O.
LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31ST DECEMBER 2021

Registered Charity number	1159842
Principal address	Off Sheffield Road Penistone Sheffield S36 6HH
Correspondence address	The Garden House Waterhall Lane Penistone Sheffield S36 8EQ
Chairman	J P Scargill
Secretary	B M Halliwell
Treasurer	Mrs J E Green
Trustees	D Sanderson M Hadfield J Hislop R Kszton J Williamson
Accountants	Ashworth Bailey Limited 20a Racecommon Road Barnsley S70 1BH
Bankers	HSBC 5 Market Hill Barnsley S70 2PY

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT

FOR THE YEAR ENDED 31ST DECEMBER 2021

The trustees present their report and accounts for the year ending 31 December 2021.

Structure, governance and management

Springvale Community Garden is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission and governed by its constitution. The affairs of the charity are managed by the charity trustees who exercise all the powers of the CIO. The trustees are appointed at the Annual General Meeting by the membership.

Membership is open to anyone who is interested in furthering the aims of the charity and who has agreed to become a member and accept the duties of a member as set out in the constitution.

The members of the CIO have no liability to contribute to assets and no personal responsibility for settling debts and liabilities in the event of winding up.

Appointment of trustees

In accordance with the terms of the constitution there must be at least three trustees. If the number falls below this the remaining trustees can only act to call a meeting of the trustees or appoint a new trustee. The maximum number of trustees is 12. Each new trustee is given a copy of the constitution and a copy of the latest accounts on appointment.

The serving Trustees at the year end are shown on page 1.

Charitable aims and objectives

1. To advance for the public benefit of the community of Penistone and surrounding areas, the conservation, protection and improvement of the physical and natural environment by cultivating food, herbs, plants and flowers and creating wildlife habitat without the use of harmful chemicals.
2. To advance the education of the community of Penistone and surrounding areas in the growing of food, herbs, plants and flowers for a healthy lifestyle and the conservation, protection and improvement of the physical and natural environment.
3. To provide a community garden for recreation for the people of Penistone and surrounding areas.

Activities undertaken for the public benefit

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2021

2021 has been another difficult year for everyone, but despite the challenges, Springvale Community Garden has continued to serve the community as allowed within the COVID-19 guidelines.

The Garden offers regular volunteering opportunities which link the three main charitable purposes which are:

Education

Conservation

Purposeful Recreation

Achievements and performance during the year

During this year the garden has continued to serve its volunteers and the community. Despite being unable to carry out our usual fundraising events, we have continued to maintain sufficient funds to allow the garden to continue to support both the volunteers and the community.

We have had lots of positive feedback and support from volunteers and the community in general, who appreciate having a beautiful and safe place to be during these unsettling times.

The Garden has been successful in obtaining funding from several sources for specific projects and also increasing our income to pay our running costs and support other projects. Projects have included:

- the continued improvement to the Don Street site to encourage natural species of wildlife and to provide an enjoyable environment for all its users. We have also received monies from the Co-op Community fund which will enable us to continue with the development of the site. We planted around 400 saplings from the Woodland Trust.
- Consultation with the local community about the design for our new gate. The lotteries communities fund has funded craft activities, and garden visits enjoyed by diverse groups of people in our local area. The result of which is a beautiful design for our gate which includes many design ideas from our community. We hope to complete this project early in 2022.
- the continued support of our local beekeepers. Our beekeeper has increased the number of hives, the bees have thrived and we have been able to offer local honey for sale in our shop.

We have built an information shelter in our garden and continue to maintain our social media profile to keep the community informed about opportunities, activities and achievements.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2021

Plans for the future

We will continue to follow all Government guidelines in order to remain COVID-19 secure and ensure the safety of all our volunteers, partners and visitors.

We want to continue to raise the profile of the Garden and to improve our amenities for the public.

We will continue to make improvements to the Don Street site to encourage natural species of wildlife and to provide an enjoyable environment for all its users.

We will continue to improve the pond area.

We will continue to improve car parking and access to encourage more visitors.

We will continue to deliver the Lottery funded project engaging with the local community with a view to realising our ambition to have a beautiful gated entrance to the garden. The aim is to deliver a piece of artwork which the community have contributed to and identify with.

We plan to further develop the Physic Garden which has been neglected and underused over recent years because of lack of volunteers. We plan to make the garden more welcoming and inclusive to both visitors and volunteers. We hope to create more interest and appeal to a wider audience by creating a new information space showing some of the history of herbalism and detailed information about the plants and their uses. We are planning to collaborate with the Herb Society and hold a joint event in the garden next year.

If at all possible we hope to offer a full programme of events in the garden next year. We feel that it is important that we can share our beautiful place and help to rebuild the community.

The Charity's policy on reserves

This is unchanged and we remain committed to setting aside funds that will enable us to meet any contractual obligations and provide us with three months running costs.

Related Parties

There are no related parties.

SPRINGVALE COMMUNITY GARDEN C.I.O.
TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2021

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements each year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregular activities.

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signed..... Date.....

Mrs J E Green, Treasurer

Independent Examiners report on the unaudited accounts of

Springvale Community Garden C.I.O.

I report on the accounts for the year ended 31st December 2021 set out on pages 7 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below. My work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so my procedures consisted to comparing the accounts with the accounting records kept by the club, and making such limited enquiries of the officers of the club as I considered necessary for the purposes of this report. These procedures provide the only assurance expressed in our opinion.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Martin Ashworth FCCA
Ashworth Bailey Limited
Chartered Certified Accountants
20a Racecommon Road
Barnsley S70 1BH

Springvale Community Garden C.I.O.

Receipts and Payments Account

Year ended 31st December 2021

	Notes	Unrestricted Funds	Restricted Funds	Total 2021	2020
Receipts					
Donations	2	513	-	513	396
Grants received	4	-	7,148	7,148	22,198
Rent		1,962	-	1,962	1,300
Sale of produce		18,367	-	18,367	18,637
Fundraising		253	390	643	-
Bond received		-	-	-	250
DBS check		52	-	52	-
Transfer from Unrestricted funds		<u>10,000</u>	<u>-</u>	<u>10,000</u>	<u>21</u>
Total receipts		<u>31,147</u>	<u>7,538</u>	<u>38,685</u>	<u>42,802</u>
Payments					
Garden consumables		4,963	-	4,963	6,575
Garden equipment		1,234	-	1,234	1,146
Garden maintenance		1,325	888	2,213	2,373
Buildings and improvements		3,350	2,000	5,350	3,292
Admin and office supplies		148	-	148	25
Accountancy		60	-	60	60
DBS check		52	-	52	-
Utilities and insurance		2,316	-	2,316	1,806
Workshops and events		122	2,805	2,927	640
Training		365	-	365	-
Professional fees		-	-	-	200
Bond repaid		-	-	-	250
Transfer to Unrestricted funds		<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>-</u>
Total payments		<u>13,935</u>	<u>15,693</u>	<u>29,628</u>	<u>16,367</u>
Surplus/(deficit)		17,212	(8,155)	9,057	26,435
Total funds brought forward		<u>16,133</u>	<u>20,602</u>	<u>36,735</u>	<u>10,300</u>
Total funds carried forward		<u>33,345</u>	<u>12,447</u>	<u>45,792</u>	<u>36,735</u>

Springvale Community Garden C.I.O.

Statement of assets and liabilities

31st December 2021	Notes	2021	2020
Monetary assets			
HSBC bank account		45,727	36,709
Petty cash		<u>65</u>	<u>26</u>
		<u>45,792</u>	<u>36,735</u>
Assets retained for the charity's own use			
	5		
Debtors at the year end			
Rent receivable		<u>1,420</u>	<u>600</u>
Liabilities at the year end			
Independent examiner fee		<u>60</u>	<u>60</u>

Approved by the Trustees on 13th April 2022 and signed on its behalf.

..... - Mrs J Green

Treasurer

The notes on pages 9 to 10 form part of these financial statements

Springvale Community Garden C.I.O.

Notes to the financial statements

Year ended 31st December 2021

1. Accounting policies

1.1 Basis of preparation

The financial statements have been prepared on a Receipts and Payments basis which summarises the movement of cash in and out of the organisation. This format is available to non company charities with gross annual income of £250,000 or less.

1.2 Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the Trust in furtherance of the objectives of the charity. Unrestricted funds may arise from grants and donations of a general nature, fees or goods and services provided and payments for service contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they are given. Any balance outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

2021

2. Donations received

E Shaw	191
Match Funding – Yorks Potash	191
In Memory of Brenda Ryalls	25
Green Moor – re Bird Boxes	50
E Wood (Renee Broad)	50
V Elves	<u>6</u>
	<u>513</u>

3. Trustee payments, benefits and expenses

There were no payments, remuneration or expenses made to Trustees during the year (2020 – none).

Springvale Community Garden C.I.O.

Notes to the financial statements

Year ended 31st December 2021

4. Restricted Funds

	Balance bfwd	Incoming resources	Resources expended	Funds transfer	Balance cfwd
Rent Bond – S Beavan-Widdowson	250	-	-	-	250
Ward Alliance	60	3,268	2,777	-	550
Tree Works	100	-	100	-	-
Co-op – Pond Platform	677	-	28	-	650
Round table	86	500	500	-	86
Lottery Funding – Gate project	8,817	-	2,000	-	6,817
Ward Alliance/Co-op	612	3,770	288	-	4,094
COVID-19 Business Support grant	<u>10,000</u>	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>-</u>
	<u>20,602</u>	<u>7,538</u>	<u>5,693</u>	<u>10,000</u>	<u>12,447</u>

Ward Alliance – grant awarded towards summer events and activity days.

BMBC/Round Table – grant for tree works.

Co-op – donation to build pond platform.

Round Table - donation towards the cost of a defibrillator

Lottery Funding – grant awarded for Gate Arts Project

Ward Alliance/Co-op – grants awarded towards improvements to the Don Street site

5. Assets retained for the charity's own use

Fixed assets and items of equipment were donated from Penistone & District Community Partnership (registered charity number 1112840) on incorporation. There is also a large number of garden tools and sundry equipment, mostly second hand or recycled.