

SPRINGVALE COMMUNITY GARDEN C.I.O.
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

CONTENTS	PAGE
Legal and Administrative Information	1
Trustees' Report	2 - 5
Independent Examiners Report	6
Receipts and Payments Account	7
Statement of Assets and Liabilities	8
Notes to the Financial Statements	9 – 10

SPRINGVALE COMMUNITY GARDEN C.I.O.
LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31ST DECEMBER 2020

Registered Charity number	1159842
Principal address	Off Sheffield Road Penistone Sheffield S36 6HH
Correspondence address	The Garden House Waterhall Lane Penistone Sheffield S36 8EQ
Chairman	J P Scargill
Secretary	B M Halliwell
Treasurer	Mrs J E Green
Trustees	D Sanderson M Hadfield J Hislop B Ryalls
Accountants	Ashworth Bailey Limited 20a Racecommon Road Barnsley S70 1BH
Bankers	HSBC 5 Market Hill Barnsley S70 2PY

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT

FOR THE YEAR ENDED 31ST DECEMBER 2020

The trustees present their report and accounts for the year ending 31 December 2020.

Structure, governance and management

Springvale Community Garden is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission and governed by its constitution. The affairs of the charity are managed by the charity trustees who exercise all the powers of the CIO. The trustees are appointed at the Annual General Meeting by the membership.

Membership is open to anyone who is interested in furthering the aims of the charity and who has agreed to become a member and accept the duties of a member as set out in the constitution.

The members of the CIO have no liability to contribute to assets and no personal responsibility for settling debts and liabilities in the event of winding up.

Appointment of trustees

In accordance with the terms of the constitution there must be at least three trustees. If the number falls below this the remaining trustees can only act to call a meeting of the trustees or appoint a new trustee. The maximum number of trustees is 12. Each new trustee is given a copy of the constitution and a copy of the latest accounts on appointment.

The serving Trustees at the year end are shown on page 1.

Charitable aims and objectives

1. To advance for the public benefit of the community of Penistone and surrounding areas, the conservation, protection and improvement of the physical and natural environment by cultivating food, herbs, plants and flowers and creating wildlife habitat without the use of harmful chemicals.
2. To advance the education of the community of Penistone and surrounding areas in the growing of food, herbs, plants and flowers for a healthy lifestyle and the conservation, protection and improvement of the physical and natural environment.
3. To provide a community garden for recreation for the people of Penistone and surrounding areas.

Activities undertaken for the public benefit

In shaping the objectives for the year, the trustees have paid due regard to the public benefit guidance published by the Charity Commission

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2020

2020 has been a difficult year for everyone, but despite the challenges, Springvale Community Garden has continued to serve the community as allowed within the COVID-19 guidelines.

During the first lockdown, the week was split into hourly slots to enable volunteers to continue to work safely at the garden to ensure that the garden was maintained, food production was not interrupted and that volunteers could have some exercise and focus.

Later, when garden centres were allowed to re-open, we too could re-open for the sale of produce, plants and bedding plants.

The community returned to use the facilities at the garden and buy their plants. They passed on many positive comments and felt that, with the measures we had put in place, it was a safe place to be.

The Garden offers regular volunteering opportunities which link the three main charitable purposes which are:

Education

Conservation

Purposeful Recreation

Achievements and performance during the year

During this difficult year the garden has continued to serve its volunteers and the community. Despite being unable to carry out our usual fundraising events, we have continued to maintain sufficient funds to allow the garden to continue to support both the volunteers and the community.

We have had lots of positive feedback and support from volunteers and the community in general, who appreciate having a beautiful and safe place to be during these unsettling times.

There has been a continued increase in the number of visitors and volunteers and an increase in our income from sales to £18,637.

The Garden has been successful in obtaining funding from several sources for specific projects and also increasing our income to pay our running costs and support other projects.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2020

Projects have included:

- the continued improvement to the Don Street site to encourage natural species of wildlife and to provide an enjoyable environment for all its users. We secured a grant from the local Ward Alliance which enabled us to make the paths and steps safer, improving access for the community. We have also provided some new signage. We have also been chosen as one of the local Co-op stores good causes for this year, so we are now confident that we will have more funds in the next year to continue with development of the site. We also successfully bid for a pack of "Nature's Harvest" 420 saplings from the Woodland Trust.
- the continued development of the wildlife area of native species of plants and the adjacent quiet area for visitors planted with a healing tree and shrub species, and these are now maturing well.
- the continued support of our local bee-keepers. Our bee-keeper has increased the number of hives, the bees have thrived and we have been able to offer local honey for sale in our shop.
- the completion of the pond dipping platform. We have provided safety equipment and notices, bought nets, trays and magnifiers and provided identification materials. This area has proved very popular with young families this year.

We are maintaining our social media profile to keep the community informed about opportunities, activities and achievements.

Plans for the future

We will continue to follow all Government guidelines in order to remain COVID-19 secure and ensure the safety of all our volunteers, partners and visitors.

We want to continue to raise the profile of the Garden and to improve our amenities for the public.

We will continue to make improvements to the Don Street site to encourage natural species of wildlife and to provide an enjoyable environment for all its users.

We will continue to improve the pond area.

We will continue to improve car parking and access to encourage more visitors.

We will continue to deliver the Lottery funded project engaging with the local community with a view to realising our ambition to have a beautiful gated entrance to the garden. The aim is to deliver a piece of artwork which the community have contributed to and identify with.

SPRINGVALE COMMUNITY GARDEN C.I.O.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2020

We plan to further develop the Physic garden which has been neglected and underused over recent years because of lack of volunteers. We plan to make the garden more welcoming and inclusive to both visitors and volunteers. We hope to create more interest and appeal to a wider audience by creating a new information space showing some of the history of herbalism and detailed information about the plants and their uses.

If at all possible we hope to offer a full programme of events in the garden next year. We feel that it is important that we can share our beautiful place and help to rebuild the community after such a difficult 2020.

The Charity's policy on reserves

This is unchanged and we remain committed to setting aside funds that will enable us to meet any contractual obligations and provide us with three months running costs.

Related Parties

There are no related parties.

Trustees responsibilities for the financial statements

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity at any time and enable the trustees to prepare financial statements each year. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregular activities.

The trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signed..... Date.....

Mrs J E Green, Treasurer

**Independent Examiners report on the unaudited accounts of
Springvale Community Garden C.I.O.**

I report on the accounts for the year ended 31st December 2020 set out on pages 7 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

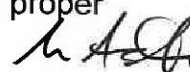
Basis of independent examiners report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below. My work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so my procedures consisted to comparing the accounts with the accounting records kept by the club, and making such limited enquiries of the officers of the club as I considered necessary for the purposes of this report. These procedures provide the only assurance expressed in our opinion.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Martin Ashworth FCCA
Ashworth Bailey Limited
Chartered Certified Accountants
20a Racecommon Road
Barnsley S70 1BH

Springvale Community Garden C.I.O.**Receipts and Payments Account****Year ended 31st December 2020**

	Notes	Unrestricted Funds	Restricted Funds	Total 2020	2019
Receipts					
Donations	2	396	-	396	1,437
Grants received	4	-	22,198	22,198	1,319
Rent		1,300	-	1,300	1,875
Hire of premises		-	-	-	200
Sale of produce		18,637	-	18,637	12,309
Fundraising		-	-	-	914
Bond received		-	250	250	-
Other income		<u>21</u>	<u>-</u>	<u>21</u>	<u>17</u>
Total receipts		<u>20,354</u>	<u>22,448</u>	<u>42,802</u>	<u>18,071</u>
Payments					
Garden consumables		6,535	40	6,575	5,958
Garden equipment		1,146	-	1,146	1,726
Garden maintenance		377	1,996	2,373	1,115
Buildings and improvements		3,209	83	3,292	8,770
Admin and office supplies		25	-	25	16
Accountancy		60	-	60	60
Utilities and insurance		1,806	-	1,806	2,074
Workshops and events		-	640	640	1,027
Professional fees		-	200	200	-
Bond repaid		<u>-</u>	<u>250</u>	<u>250</u>	<u>-</u>
Total payments		<u>13,158</u>	<u>3,209</u>	<u>16,367</u>	<u>20,746</u>
Surplus/(deficit)		7,196	19,239	26,435	(2,675)
Total funds brought forward		<u>8,937</u>	<u>1,363</u>	<u>10,300</u>	<u>12,975</u>
Total funds carried forward		<u>16,133</u>	<u>20,602</u>	<u>36,735</u>	<u>10,300</u>

Springvale Community Garden C.I.O.

Statement of assets and liabilities

31st December 2020	Notes	2020	2019
Monetary assets			
HSBC bank account		36,709	10,275
Petty cash		<u>26</u>	<u>25</u>
		<u>36,735</u>	<u>10,300</u>
Assets retained for the charity's own use	5		
Debtors at the year end			
Rent receivable		<u>600</u>	<u>-</u>
Liabilities at the year end			
Independent examiner fee		<u>60</u>	<u>60</u>

Approved by the Trustees on 14th September 2021 and signed on its behalf.

..... - Mrs J Green

Treasurer

The notes on pages 9 to 10 form part of these financial statements

Springvale Community Garden C.I.O.

Notes to the financial statements

Year ended 31st December 2020

1. Accounting policies

1.1 Basis of preparation

The financial statements have been prepared on a Receipts and Payments basis which summarises the movement of cash in and out of the organisation. This format is available to non company charities with gross annual income of £250,000 or less.

1.2 Funds structure

The charity maintains an unrestricted fund which represents funds which are expendable at the discretion of the Trust in furtherance of the objectives of the charity. Unrestricted funds may arise from grants and donations of a general nature, fees or goods and services provided and payments for service contracts.

Restricted funds may be provided to the charity for particular purposes and may only be spent for the purposes for which they are given. Any balance outstanding on a restricted fund at the end of the year is carried forward as a balance on the fund, unless permission has been given by the funder to remove the restriction on the balance outstanding. Restricted funds will arise from grants and donations given to the charity for specific purposes.

2. Donations received

2020

General donations	20
Penistone Library	50
Penistone Round Table	100
In memory of M Ryan	150
Highroyd Business Services	24
K Curren	<u>52</u>
	<u>396</u>

3. Trustee payments, benefits and expenses

There were no payments, remuneration or expenses made to Trustees during the year (2019 – none).

Springvale Community Garden C.I.O.

Notes to the financial statements

Year ended 31st December 2020

4. Restricted Funds

	Balance bfwd	Incoming resources	Resources expended	Funds transfer	Balance cfwd
Rent Bond – D Helm	250	-	250	-	-
Rent Bond – S Beavan-Widdowson	-	250	-	-	250
Ward Alliance	210	90	240	-	60
BMBC/Round Table	100	-	-	-	100
Co-op	717	-	40	-	677
Round table	86	-	-	-	86
Lottery Funding	-	9,500	683	-	8,817
Ward Alliance	-	2,608	1,996	-	612
COVID-19 Business Support grant	-	10,000	-	-	10,000
	<u>1,363</u>	<u>22,448</u>	<u>3,209</u>	<u>-</u>	<u>20,602</u>

Ward Alliance 2018– grant awarded towards summer events and activity days.

BMBC/Round Table – grant for tree works.

Co-op – donation to build pond platform.

Round Table - donation towards plants for the Physic Garden

Lottery Funding – grant awarded for Gate Arts Project

Ward Alliance 2020 – grant awarded towards improvements to the Don Street site

5. Assets retained for the charity's own use

Fixed assets and items of equipment were donated from Penistone & District Community Partnership (registered charity number 1112840) on incorporation. There is also a large number of garden tools and sundry equipment, mostly second hand or recycled.