



London English Song Festival: Trustees' Annual Report

From	Period start date			To	Period end date		
	1	1	2020		31	12	2020

Section A

Reference and administration details

Charity name

London English Song Festival

Other names charity is known by

N/A

Registered charity number (if any)

1159818

Charity's principal address

14 College Court, West Road

London

Postcode

SW3 4NL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	William Vann	Chair		
2	Matthew Kay	Treasurer		
3	Katie Emily Bray			
4	Jonathan Langridge			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by a resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to advance the education of the public in the musical arts and in particular the art of English language song in all its aspects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

(a) by organising and promoting the public performance of English song, and in particular an annual festival of English song recital in London and
(b) complementary thereto or in connection therewith, by further providing for the public benefit in London and elsewhere in the United Kingdom as may be appropriate educational and vocal workshops and masterclasses and other activities to promote and encourage musical education and vocal performance.

The trustees have had regard to the guidance issued by the Charity Commission of public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

N/A

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As noted in our 2019 TAR, the LESF undertook a major project in 2019 to perform and then record one of Hubert Parry's masterpiece of choral writing, his 1888 oratorio *Judith*.

The work of the LESF in the first few months of 2020 was threefold: to close the funding gap from the Judith project, to organise and promote the release of the recording of Judith on Chandos Records, and to work towards our next revival project and festival.

The Chair lent £9,293.03 to the LESF as an interest-free loan in 2019, to be paid back when the LESF could afford to do so. Fundraising in the first three months of 2020 totalled £11,500, and the loan was paid off in September.

The record launch took place on March 2nd, with two artists (Sarah Fox and Kathryn Rudge) generously performing for expenses only. Chandos Records covered just over 50% of the total costs of £1,156.30, the remainder of which was covered by the money fundraised earlier in the year, which was above target. The event allowed the disc to be promoted directly to the musical press, and it subsequently spent seven weeks in the Classical Charts, significantly furthering the reach of our project.

Finally, future projects: the arrival of the COVID-19 pandemic towards the end of March stifled musical performances and projects for much of 2020. It was not considered appropriate to risk the LESF's resources on any major projects at this stage, as they would be better used once the pandemic was over and live music returned. However, vocal scores of Parry's *Prometheus Unbound* and Stanford's *Eden* were compiled and printed for future use, and Jeremy Dibble has been reconstructing and typesetting the full scores of both for future LESF recording and performances projects, and so this frustrating time has nevertheless been used well.

Brief statement of the charity's policy on reserves

The charity manages its funds, including any project-specific restricted funds, with a view to achieving parity over a project's lifecycle. In light of the charity's business model and limited financial risk exposure, the trustees currently set a minimum reserves level of £nil, and will review this annually.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising is an important part of our work – by its very nature, our educational ventures make a loss, and so the support of private individuals and other charities is crucial. We successfully funded the entire *Judith* project through fundraising, both from private individuals and via grants from other charitable organisations, and through our most successful ticket sales to date. As was noted in our 2019 TAR, the delay in receiving some of this funding until after the project completion created a short-term cash flow difficulty, which the Chair was able to cover through an interest-free loan on this occasion, but as was also noted in 2019, in future years it would be ideal if this were not necessary, and the Trustees will aim to ensure this isn't a regular feature of LESF projects.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

William Vann

Matthew Kay

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

31 October 2021

31 October 2021



Receipts and payments accounts

CC16a

For the period
from

Period start date
01-Jan-20

To



Period end date
31-Dec-20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Loan advances	-	-	-	-	9,293
Donations	2,000	10,650.62	-	12,651	49,833
Gift Aid	-	-	-	-	10,550
Grants	-	583.35	-	583	13,700
Ticket sales	-	-	-	-	17,852
Sub total (Gross income for AR)	2,000	11,234	-	13,234	101,228
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,000	11,234	-	13,234	101,228
A3 Payments					
Administration fees	-	-	-	-	1,396
Loan repayments	-	9,293.03	-	9,293	-
Marketing - advisory & booking	-	-	-	-	6,643
Marketing - leaflets & flyering	-	-	-	-	2,365
Marketing - online	-	-	-	-	1,619
Marketing - other	-	69.55	-	70	250
Marketing - print	-	-	-	-	2,207
Online presence (email & website)	168	-	-	168	148
Production costs - musicians	-	375.01	-	375	88,889
Production costs - programme	-	-	-	-	1,919
Production costs - reception	-	781.29	-	781	1,445
Production costs - sheet music	163	-	-	163	1,322
Production costs - staging	-	-	-	-	1,568
Production costs - venue hire	-	-	-	-	3,098
Sub total	330	10,519	-	10,849	112,870
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	330	10,519	-	10,849	112,870
Net of receipts/(payments)	1,670	715	-	2,385	- 11,642
A5 Transfers between funds	612	- 612	-	-	-
A6 Cash funds last year end	117	- 103	-	14	11,656
Cash funds this year end	2,399	-	-	2,399	14

Restricted funds relate wholly to the Judith project, with spend and donations relating to the concert in April 2019 of Parry's Judith at the Southbank Centre and subsequent recording. This year marks the last with receipts or payments relating to the project. Donations have been apportioned to the restricted fund wherever they were made explicitly for the Judith project, leaving a fund surplus at the closure of the project of £612. This amount has been transferred in full to the unrestricted fund at the year end since all Judith-specific funding was made on the basis that any excess, if available, was to be invested in other projects.

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	2,399	-	-
	Total cash funds	2,399	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details £375 of gift aid from 2020 donations received Feb 2021 and will appear in 2021 receipts and payments accounts.	375	-	-
B3 Investment assets	Details None	Fund to which asset belongs n/a	Cost (optional) -	Current value (optional) -
B4 Assets retained for the charity's own use	Details None	Fund to which asset belongs n/a	Cost (optional) -	Current value (optional) -
B5 Liabilities	Details None - loan of 9,293 from p/y fully repaid.	Fund to which liability relates Unrestricted	Amount due (optional)	When due (optional)
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Matthew Kay	31-Oct-21	
		William Vann	31-Oct-21	