



Trustees' Annual Report for the period

	Period start date	Period end date
From	1st Jan 2021	To 31st Dec 2021

Section A Reference and administration details

Charity name

Teign Heartbeat

Other names charity is known by

Heartbeat

Registered charity number (if any)

1159705

Charity's principal address

4 Bay View Drive

Teignmouth

Devon

Postcode

TQ14 8NN

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Shirley Brokenshaw	Founder, Chair and Treasurer		
Michael Brokenshaw	Secretary		
3 Angela Healey		1 st Jan to 18 th Oct 2021	
4 Lucie Hollingsworth		18 th Oct to 31 Dec 2021	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To promote the establishment of Automated External Defibrillators in the Teignbridge community accessible at all times by the public.
- To promote clear signage for defibrillators available to the Teignbridge community.
- To promote within Teignbridge the provision of community education and training, including within schools, in the application of defibrillators and the effective application of Cardio Pulmonary Resuscitation (CPR) techniques.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Throughout the year the Trustees have carried out the charity's activities with due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The Charities activities, in particular the training of local community groups and individuals in CPR skills and Defibrillator use as well as giving talks to local groups and Parish Councils, continued to be significantly curtailed during 2021 by the restrictions introduced as a result of the Covid 19 Pandemic.

All trustees give their time voluntarily and have received no remuneration or other benefits.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The achievement of the charity's primary objective in the promotion of the availability of community defibrillators is evident from the number now installed in the local area. Some were provided by the charity; some have been a joint effort, facilitated by the charity; and others have been provided by local councils and community groups who have self-funded. Nearly 50 are now operational and awareness has been raised to a level where more and more groups are working towards their own.

On occasions, where a community group is actively raising funds for the provision of a community defibrillator, the charity may contribute, on a case by case basis, in order to expedite the project.

The Charity continues to be grateful for the time and dedication given by all of our volunteers but in particular by our volunteer trainers. Without them we would be unable to provide training and awareness to the community at large.

We are also grateful to the leaders and members of the Teignmouth Beach Surf Lifesaving Club who have taken on the role of regularly monitoring the installed defibrillators and reporting their status to ensure that availability is maximised.

Summary of the main achievements of the charity during the year

During the enforced reduction in both fundraising and general activities brought about by Covid, the charity carried out a review of the status of all installed units and cabinets under its direct control. With around 20 units it was apparent that there was an upcoming responsibility to provide for the future both financially and in maintenance activities. Whilst some provision had been put aside in the accounts each year for replacement of consumables such as time expired pads and batteries, it was noticeable that some cabinets were suffering from the harsh marine environment. In addition, there had been some minor instances of vandalism that required repair or replacement action.

During the year 2 cabinets were replaced at a total cost of £735 and a further £398 was spent on the replacement of pads and batteries. The result was that all of the existing public accessible defibrillators continued to be secure and available for use.

As a result of discussions with a representative of the local town council a grant of £500 was awarded towards the maintenance and replacement of equipment. This amount was added to the restricted fund established for that purpose. This payment was not received until after the year end so does not figure in this years accounts.

A significant item of future expenditure that had been identified in 2020 was the replacement, at the end of their warranty period, of the two defibrillator units that had previously been effectively leased from the South West Ambulance Service NHS Trust. Whilst SWAST were willing to enter into a further agreement, the cost was felt to be prohibitive at roughly two and a half times that of an outright purchase. The two units were replaced in February 2021 at a total cost of £1550 with the benefit of an extended (10 year) warranty from the manufacturer.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity continued its policy to maintain a fund to cover the maintenance e.g. time dependant replacement of consumables, of units directly under its control.

In 2021 £150 was transferred to this restricted fund, and at the end of 2021 this fund stood at £251

Details of any funds materially in deficit

There are no funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The charity has no liabilities moving forward into 2022

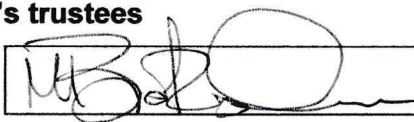
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Michael Brokenshaw

Position (eg Secretary, Chair, etc)

Secretary

Date

9th September 2022

Charity Name Teign Heartbeat	No. (if any) 1159705
Receipts and payments accounts	
For the period from 01/01/2021	To 31/12/2021

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,833	-	-	1,833	179
Sales	170	-	-	170	-
Events	-	-	-	-	-
Grant (Restricted R2)	-	-	-	-	500
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,003	-	-	2,003	679
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,003	-	-	2,003	679
A3 Payments					
Office	50	-	-	50	-
Fundraising	65	-	-	65	-
Defib Equipment	3,050	-	-	3,050	99
Travel and Expenses	-	-	-	-	-
Grants	300	-	-	300	-
Equipment maintenance and replacement	-	1,156	-	1,156	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,465	1,156	-	4,621	99
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,465	1,156	-	4,621	99
Net of receipts/(payments)	-1,462	-1,156	-	-2,618	580
A5 Transfers between funds	-150	150	-	-	-
A6 Cash funds last year end	11,524	1,257	-	12,781	-
Cash funds this year end	9,912	251	-	10,163	580

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	9,912	251	-
		-	-	-
		-	-	-
	Total cash funds	9,912	251	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use				
	Training Equipment	Restricted (R1)	2,319	400
	Fundraising Equipment	Unrestricted	293	75
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities				
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature


Print Name

Michael Brokenshaw

Date of approval

09/09/2022