



Trustees' Annual Report for the period

Period start date
From 1st Jan 2020 To 31st Dec 2020
Period end date

Section A Reference and administration details

Charity name Teign Heartbeat

Other names charity is known by Heartbeat

Registered charity number (if any) 1159705

Charity's principal address 4 Bay View Drive

Teignmouth

Devon

Postcode

TQ14 8NN

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Shirley Brokenshaw	Founder, Chair and Treasurer		
2 Michael Brokenshaw	Secretary		
3 Angela Healey			
4			
5			
6			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Charitable Incorporated Organisation

Trustee selection methods

Appointed by existing Trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To promote the establishment of Automated External Defibrillators in the Teignbridge community accessible at all times by the public.
- To promote clear signage for defibrillators available to the Teignbridge community.
- To promote within Teignbridge the provision of community education and training, including within schools, in the application of defibrillators and the effective application of Cardio Pulmonary Resuscitation (CPR) techniques.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Throughout the year the Trustees have carried out the charity's activities with due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The Charities activities, in particular the training of local community groups and individuals in CPR skills and Defibrillator use as well as giving talks to local groups and Parish Councils, were totally curtailed during 2020 by the restrictions introduced as a result of the Covid 19 Pandemic.

All trustees give their time voluntarily and have received no remuneration or other benefits.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The achievement of the charity's primary objective in the promotion of the availability of community defibrillators is evident from the number now installed in the local area. Some were provided by the charity; some have been a joint effort, facilitated by the charity; and others have been provided by local councils and community groups who have self-funded. Nearly 50 are now operational and awareness has been raised to a level where more and more groups are working towards their own.

On occasions where a community group is actively raising funds for the provision of a community defibrillator the charity may contribute, on a case by case basis, in order to expedite the project.

The Charity continues to be grateful for the time and dedication given by all of our volunteers but in particular by our volunteer trainers. Without them we would be unable to provide training and awareness to the community at large.

Summary of the main achievements of the charity during the year

During the enforced reduction in both fundraising and general activities brought about by Covid, the charity carried out a review of the status of all installed units and cabinets under its direct control. With upwards of 20 units it was apparent that there was an upcoming responsibility to provide for the future both financially and in maintenance activities. Whilst some provision had been put aside in the accounts each year for replacement of consumables such as time expired batteries, it was noticeable that some cabinets were suffering from the harsh marine environment. In addition there had been some minor instances of vandalism that required repair or replacement action.

As a result of discussions with a representative of the local town council a grant of £500 was received towards the maintenance and replacement of equipment. This amount was added to the restricted fund established for that purpose

A significant item of future expenditure identified was the replacement of the two defibrillator units that had been effectively leased from the South West Ambulance Service Trust. Whilst SWAST were willing to enter into a further agreement the cost was felt to be prohibitive at roughly two and a half times that of an outright purchase.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity continued its policy is to maintain a fund to cover the time dependant replacement of consumables in units directly under its control.

In 2020 £150 was transferred to this restricted fund, in addition to the £500 grant from the Town Council specifically for this purpose, and at the end of 2020 this fund stood at £1257.

Details of any funds materially in deficit

There are no funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The charity has no liabilities moving forward into 2019

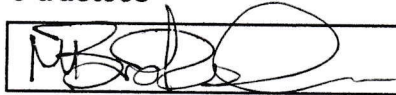
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Michael Brokenshaw

Position (eg Secretary, Chair, etc)

Secretary

Date

14th September 2020

Receipts and payments accounts

For the period from	Period start date 01/01/2020	To	Period end date 31/12/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	179	-	-	179	254
Sales	-	-	-	-	71
Events	-	-	-	-	-
Grant	-	500	-	500	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	179	500	-	679	325
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	179	500	-	679	325
A3 Payments					
Training	-	-	-	-	-
Fundraising	-	-	-	-	-
Defib Equipment	-	99	-	99	-
Travel and Expenses	-	-	-	-	50
Grants	-	-	-	-	150
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	99	-	99	200
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	99	-	99	200
Net of receipts/(payments)	179	401	-	580	125
A5 Transfers between funds	- 150	150	-	-	-
A6 Cash funds last year end	11,495	706	-	12,201	
Cash funds this year end	11,524	1,257	-	12,781	125

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	11,524	1,257	-
		-	-	-
		-	-	-
	Total cash funds	11,524	1,257	-
	(agree balances with receipts and payments account(s))			

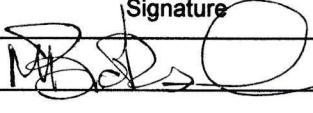
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Training Equipment	Restricted	2,319	900
	Fundraising Equipment	Unrestricted	293	90
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Michael Brokenshaw	14/9/2021