

Trustees Report 2021

A very difficult start to the year like most Community Buildings we have furlough our staff all but the Manager to who is maintaining both buildings and working within the Community to deliver shopping and cooked meals, which are cooked from our kitchen served by volunteers and delivered to those in need.

It was one way of utilising the building during COVID

The Clubs returned slowly as all were very weary of the continuing COVID threat, once back they have had to work hard to get their numbers up, even today it's not at the highest as people are still scared.

The Trustees are very grateful to all staff especially the General Manger who during this time, got improvements completed ready for reopening.

Bookings are on the up so looking forward to 2023

On behalf of Trustees

25/05/2022

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2021
for
Harwich & District Community Association**

Finnigan & Co
37 Lower Brook Street
Ipswich
Suffolk
IP4 1AQ

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for the Year Ended 31 December 2021**

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Harwich & District Community Association

Report of the Trustees for the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1159697

Principal address

Park Pavilion
2 Barrack Lane
Dovercourt
Harwich
Essex
CO12 3NS

Trustees

J Thurlow
N Cory

Independent Examiner

Finnigan & Co
37 Lower Brook Street
Ipswich
Suffolk
IP4 1AQ

Approved by order of the board of trustees on and signed on its behalf by:

.....
Trustee

**Independent Examiner's Report to the Trustees of
Harwich & District Community Association**

Independent examiner's report to the trustees of Harwich & District Community Association

I report to the charity trustees on my examination of the accounts of Harwich & District Community Association (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr P Finnigan
FCCA
Finnigan & Co
37 Lower Brook Street
Ipswich
Suffolk
IP4 1AQ

Date:

Harwich & District Community Association**Statement of Financial Activities
for the Year Ended 31 December 2021**

		31.12.21 Unrestricted fund £	31.12.20 Total funds £
	Notes		
INCOME AND ENDOWMENTS FROM			
Donations and legacies		42,574	41,641
Other trading activities	2	67,841	70,317
Total		110,415	111,958
EXPENDITURE ON			
Raising funds	3	104,199	104,231
Other		-	600
Total		104,199	104,831
NET INCOME		6,216	7,127
RECONCILIATION OF FUNDS			
Total funds brought forward		7,331	204
TOTAL FUNDS CARRIED FORWARD		13,547	7,331

The notes form part of these financial statements

Harwich & District Community Association

Balance Sheet 31 December 2021

		31.12.21 Unrestricted fund £	31.12.20 Total funds £
CURRENT ASSETS	Notes		
Debtors	7	150	-
Cash at bank		14,920	8,696
		<u>15,070</u>	<u>8,696</u>
CREDITORS			
Amounts falling due within one year	8	(1,523)	(1,365)
		<u>13,547</u>	<u>7,331</u>
NET CURRENT ASSETS			
		<u>13,547</u>	<u>7,331</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>13,547</u>	<u>7,331</u>
NET ASSETS		<u>13,547</u>	<u>7,331</u>
FUNDS	9		
Unrestricted funds		<u>13,547</u>	<u>7,331</u>
TOTAL FUNDS		<u>13,547</u>	<u>7,331</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Trustee

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31 December 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. OTHER TRADING ACTIVITIES

	31.12.21	31.12.20
	£	£
Fundraising events	7,203	2,090
Room hire	43,270	32,537
Meals	17,368	35,690
	<u>67,841</u>	<u>70,317</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

3. RAISING FUNDS

Raising donations and legacies

	31.12.21	31.12.20
	£	£
Support costs	87,311	69,558

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.21	31.12.20
	4	3
Total staff		

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

INCOME AND ENDOWMENTS FROM

	Unrestricted fund £
Donations and legacies	41,641
Other trading activities	70,317
Total	111,958

EXPENDITURE ON

Raising funds	104,231
Other	600
Total	104,831

NET INCOME

7,127

RECONCILIATION OF FUNDS

Total funds brought forward	204
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TOTAL FUNDS CARRIED FORWARD

7,331

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Trade debtors	150	-
	<u>150</u>	<u>-</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Trade creditors	158	-
Other creditors	1,365	1,365
	<u>1,523</u>	<u>1,365</u>

9. MOVEMENT IN FUNDS

	At 1.1.21	Net movement in funds	At 31.12.21
	£	£	£
Unrestricted funds			
General fund	7,331	6,216	13,547
	<u>7,331</u>	<u>6,216</u>	<u>13,547</u>
TOTAL FUNDS	<u>7,331</u>	<u>6,216</u>	<u>13,547</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	110,415	(104,199)	6,216
	<u>110,415</u>	<u>(104,199)</u>	<u>6,216</u>
TOTAL FUNDS	<u>110,415</u>	<u>(104,199)</u>	<u>6,216</u>

Comparatives for movement in funds

	At 1.1.20	Net movement in funds	At 31.12.20
	£	£	£
Unrestricted funds			
General fund	204	7,127	7,331
	<u>204</u>	<u>7,127</u>	<u>7,331</u>
TOTAL FUNDS	<u>204</u>	<u>7,127</u>	<u>7,331</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	111,958	(104,831)	7,127
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>111,958</u>	<u>(104,831)</u>	<u>7,127</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	204	13,343	13,547
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>204</u>	<u>13,343</u>	<u>13,547</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	222,373	(209,030)	13,343
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>222,373</u>	<u>(209,030)</u>	<u>13,343</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

Harwich & District Community Association**Detailed Statement of Financial Activities
for the Year Ended 31 December 2021**

	31.12.21 £	31.12.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	42,574	41,641
Other trading activities		
Fundraising events	7,203	2,090
Room hire	43,270	32,537
Meals	17,368	35,690
	<u>67,841</u>	<u>70,317</u>
Total incoming resources	110,415	111,958
EXPENDITURE		
Other trading activities		
Purchases	16,888	34,673
Other		
Other operating leases	-	600
Support costs		
Management		
Wages	29,586	30,222
Rates and water	3,281	4,220
Insurance	-	856
Light and heat	13,936	12,173
Telephone	1,536	1,410
Postage and stationery	1,122	575
Sundries	7,310	4,352
Entertainment	444	362
	<u>57,215</u>	<u>54,170</u>
Finance		
Bank charges	-	499
Loss on sale of tangible fixed assets	-	60
	<u>-</u>	<u>559</u>
Information technology		
Repairs and renewals	28,278	11,889
Governance costs		
Accountancy and legal fees	1,818	2,940
Total resources expended	<u>104,199</u>	<u>104,831</u>
Net income	<u>6,216</u>	<u>7,127</u>

This page does not form part of the statutory financial statements

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2021
for
Harwich & District Community Association**

Finnigan & Co
37 Lower Brook Street
Ipswich
Suffolk
IP4 1AQ

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for the Year Ended 31 December 2021**

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Harwich & District Community Association

Report of the Trustees for the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1159697

Principal address

Park Pavilion
2 Barrack Lane
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Essex
CO12 3NS

Trustees

J Thurlow
N Cory

Independent Examiner

Finnigan & Co
37 Lower Brook Street
Ipswich
Suffolk
IP4 1AQ

Approved by order of the board of trustees on and signed on its behalf by:

.....
Trustee

**Independent Examiner's Report to the Trustees of
Harwich & District Community Association**

Independent examiner's report to the trustees of Harwich & District Community Association

I report to the charity trustees on my examination of the accounts of Harwich & District Community Association (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr P Finnigan
FCCA
Finnigan & Co
37 Lower Brook Street
Ipswich
Suffolk
IP4 1AQ

Date:

Harwich & District Community Association

Statement of Financial Activities for the Year Ended 31 December 2021

	Notes	31.12.21 Unrestricted fund £	31.12.20 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		42,574	41,641
Other trading activities	2	67,841	70,317
Total		110,415	111,958
EXPENDITURE ON			
Raising funds	3	104,199	104,231
Other		-	600
Total		104,199	104,831
NET INCOME		6,216	7,127
RECONCILIATION OF FUNDS			
Total funds brought forward		7,331	204
TOTAL FUNDS CARRIED FORWARD		13,547	7,331

The notes form part of these financial statements

Harwich & District Community Association**Balance Sheet
31 December 2021**

		31.12.21 Unrestricted fund £	31.12.20 Total funds £
	Notes		
CURRENT ASSETS			
Debtors	7	150	-
Cash at bank		14,920	8,696
		<u>15,070</u>	<u>8,696</u>
CREDITORS			
Amounts falling due within one year	8	(1,523)	(1,365)
		<u>13,547</u>	<u>7,331</u>
NET CURRENT ASSETS			
		<u>13,547</u>	<u>7,331</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		13,547	7,331
NET ASSETS		<u>13,547</u>	<u>7,331</u>
FUNDS	9		
Unrestricted funds		13,547	7,331
TOTAL FUNDS		<u>13,547</u>	<u>7,331</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Trustee

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31 December 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

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Income

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Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. OTHER TRADING ACTIVITIES

	31.12.21	31.12.20
	£	£
Fundraising events	7,203	2,090
Room hire	43,270	32,537
Meals	17,368	35,690
	<u>67,841</u>	<u>70,317</u>

Harwich & District Community Association

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

3. RAISING FUNDS

Raising donations and legacies

	31.12.21	31.12.20
	£	£
Support costs	<u>87,311</u>	<u>69,558</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.21	31.12.20
Total staff	<u>4</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

INCOME AND ENDOWMENTS FROM

	Unrestricted fund £
Donations and legacies	41,641
Other trading activities	<u>70,317</u>
Total	111,958

EXPENDITURE ON

Raising funds	104,231
Other	<u>600</u>
Total	104,831

NET INCOME

7,127

RECONCILIATION OF FUNDS

Total funds brought forward	204
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TOTAL FUNDS CARRIED FORWARD

7,331

Harwich & District Community Association

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Trade debtors	150	-
	<u>150</u>	<u>-</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Trade creditors	158	-
Other creditors	1,365	1,365
	<u>1,523</u>	<u>1,365</u>

9. MOVEMENT IN FUNDS

	At 1.1.21	Net movement in funds	At 31.12.21
	£	£	£
Unrestricted funds			
General fund	7,331	6,216	13,547
	<u>7,331</u>	<u>6,216</u>	<u>13,547</u>
TOTAL FUNDS	<u>7,331</u>	<u>6,216</u>	<u>13,547</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	110,415	(104,199)	6,216
	<u>110,415</u>	<u>(104,199)</u>	<u>6,216</u>
TOTAL FUNDS	<u>110,415</u>	<u>(104,199)</u>	<u>6,216</u>

Comparatives for movement in funds

	At 1.1.20	Net movement in funds	At 31.12.20
	£	£	£
Unrestricted funds			
General fund	204	7,127	7,331
	<u>204</u>	<u>7,127</u>	<u>7,331</u>
TOTAL FUNDS	<u>204</u>	<u>7,127</u>	<u>7,331</u>

Notes to the Financial Statements - continued
for the Year Ended 31 December 2021

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	111,958	(104,831)	7,127
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>111,958</u>	<u>(104,831)</u>	<u>7,127</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	204	13,343	13,547
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>204</u>	<u>13,343</u>	<u>13,547</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
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General fund	222,373	(209,030)	13,343
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>222,373</u>	<u>(209,030)</u>	<u>13,343</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

Harwich & District Community Association**Detailed Statement of Financial Activities
for the Year Ended 31 December 2021**

	31.12.21 £	31.12.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	42,574	41,641
Other trading activities		
Fundraising events	7,203	2,090
Room hire	43,270	32,537
Meals	17,368	35,690
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EXPENDITURE		
Other trading activities		
Purchases	16,888	34,673
Other		
Other operating leases	-	600
Support costs		
Management		
Wages	29,586	30,222
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Bank charges	-	499
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	<u>-</u>	<u>559</u>
Information technology		
Repairs and renewals	28,278	11,889
Governance costs		
Accountancy and legal fees	1,818	2,940
Total resources expended	<u>104,199</u>	<u>104,831</u>
Net income	<u>6,216</u>	<u>7,127</u>

This page does not form part of the statutory financial statements