

School Ground Sounds - Trustees' Annual Report
For the period 1 Jan 2021 to 31 Dec 2021

Section A – Reference and administration details

Charity Name	School Ground Sounds
Registered charity number	1159676
Principal Address	14 Henderson Road, London SW18 3RR
Trustees	Tom Keohane – Chairman Jack Keeling – Trustee Jack Pickard – Trustee (up to 9 March 2021 only) Charles Scott – Trustee Dr Tilean Gordon – Trustee Natalie Maddix – Trustee (from 16 June 2021)
Chief Executive	Anthony Olanipekun (from 1 st Sept 2021 - Tom Scott prior to that)

Section B – Structure, governance and management

Type of governing document	Constitution
How the charity is constituted	Charitable Incorporated Organisation (CIO)
Trustee selection method	New trustees appointed by resolution of existing trustees.

In addition to the trustee board, School Ground Sounds (SGS) has advisory boards to provide input and advice to the Chief Executive. The trustee board retains full accountability for effective governance.

Section C – Objectives and activities

Summary of the objects set out in SGS' governing document	The advancement of musical education for the public benefit, in particular for young people from disadvantaged backgrounds, by helping young people and school communities to access the music production process and musical activities, which develop their skills and promote engagement.
--	--

Summary of main activities undertaken for the public benefit in relation to the objects	We confirm the trustees have had regard to the Charity Commission's guidance on public benefit. Activities undertaken include: For 11 – 16 year olds from lower income backgrounds: • A programme of song-writing and music-making workshops for groups of young people in schools (the School Ground Sounds 'After School Programme'). • Projects in conjunction with youth centres to run workshops for young people to create music and songs in relation to specific themes (e.g. Windrush) For 16 – 24 year olds from lower income backgrounds with musical aspirations who are often NEET (not in education, employment or training) • A seven-week crash course in the music industry (called 'Grit School'), with input from music industry professionals and opportunities to collaborate and perform • A programme of one-to-one mentoring for young people interested in pursuing a career in music, with mentors being volunteers from the music industry • Album-recording projects (called 'From Scratch') run in collaboration with Finding Rhythms, an organisation who do similar projects in prisons, to support a group of young people, who are considered at risk of offending, to create and record a set of songs. • The formation of an SGS 'House Band' to provide live performance opportunities to young instrumentalists and vocalists • The 'Accelerator' programme to support young talented musicians through the whole process of creating and publishing an EP • Support for 'Tracks on Tap' - a project providing regular live performance opportunities for up-and-coming young musicians As well as engaging the young people in positive, worthwhile pursuits and developing their musical skills, all activities are intended to improve the participants' mental wellbeing and to develop key social and emotional capabilities. In addition we have set up a new fund, 'Hatty's Fund', in memory of a young music-loving woman who was tragically killed in a road accident. The fund donates musical instruments to keen young musicians who might otherwise not be able to afford them.
---	--

Section D – Achievements and performance

Summary of the main achievements of the charity during	- Secured c. £160k of funding - Had over 130 young people participating in SGS activities - Delivered our After School Programme in three schools: one in the Spring Term and three in the Summer and Autumn (numbers
--	---

the year	affected by Covid) with a total of 84 participants - Ran one From Scratch project, with 10 participants (Covid-affected) - Ran two Grit Schools, with 26 participants - Ran a project on Windrush with the Brixton Wings youth centre - Implemented a Monitoring and Evaluation system called Views from Substance. This system is helping to streamline our data collection, analysis and impact reporting, and enhances our ability to scale up our activities. - Strengthened our close collaboration with Raw Material Music & Media, who host our Grit School and other workshops - Recruited a new Chief Executive (Tom Scott stepped aside in September), and a dedicated Fundraising & Communications Manager - Achieved a surplus of £20.5k. We enter 2022 with reserves of £83k, of which £29k are unrestricted.
-----------------	---

Section E – Financial Review

Brief statement of the charity's policy on reserves	SGS' aim is to build and maintain a level of reserves that will cover at least 4 - 6 months' forward expenditure. We will never let reserves drop to below two month's expenditure.
Details of any funds materially in deficit	There are none.

Section F – Other Optional Information

We would particularly like to thank all our funders, both private individuals and grant funders. The latter include:

- National Foundation for Youth Music
- Arts Council England
- Postcode Society Trust
- National Lottery Community Fund
- Lambeth Digital Inclusion Fund
- PRS Foundation
- BBC Children in Need
- William Wates Memorial Trust
- Three Monkeys Trust
- D'Oyly Carte Charitable Trust
- The Foyle Foundation
- The Garrick Charitable Trust
- Goldsmiths Company Charity
- Locality
- The Travers Smith Foundation
- Woodward Charitable Trust
- Amplify – London Music Fund
- The Leathersellers Company

We would also like to thank those organisations that regularly support SGS through monthly donations or fundraising events:

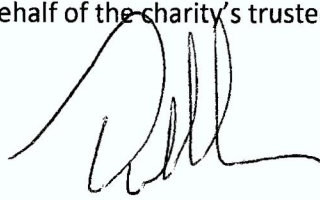
- Official Charts Company
- Baltic Studios
- Brixton Buzz

Section G – Declaration

The Trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees:

Signature:

A handwritten signature in black ink, appearing to be 'Tom Keohane', written over a horizontal line.

Full name: Tom Keohane
Position: Chairman of the Trustees
Date:

4/2/22.

Period: 1 Jan 2021 to 31 Dec 2021

Section A - Receipts and Payments

Section A - Receipts and Payments	Latest period (12 months to 31 Dec 2021)			Prior period	Notes	
	Unrestricted funds	Restricted funds	Total	13 months to 30 Dec 2020	Our financial year end was changed in 2020 to end December	
	£	£	£	£		
A1 Receipts						
Grant funding	2,883	113,669	116,552	83,844	includes Hatty's Fund donations (Note 3)	
Donations from private individuals	21,177	0	21,177	40,541		
Corporate donations	3,000	0	3,000	2,800		
Fundraising event income	16,444	0	16,444	752		
Earned income	1,500	1,300	2,800	1,560		
Total Income	45,004	114,969	159,973	129,497		
A2 Asset and investment sales	None	None	None	None		
A3 Payments						
Core team people costs:						
Salary and pension costs, including tax	35,242	35,361	70,603	27,614	excl. core team time on projects	
Freelance contractors	1,728	7,453	9,180	38,009		
Total core team people costs:	36,970	42,813	79,783	65,623		
Direct project costs:						
Freelance contractors - non-core team	1,727	25,601	27,328	16,590		
Project collaboration partners	0	2,270	2,270	11,858	excl. core team time on fundraising	
Performance fees for SGS participants	970	500	1,470	330		
Studio / workshop space hire	90	5,800	5,890	6,645		
Performance venue costs	0	0	0	45		
Video/photography/live streaming	1,330	1,421	2,751	2,125		
Equipment hire (and support technicians)	264	0	264	0		
Instruments for young people	2,170	2,459	4,629			
Travel expenses	136	1,224	1,360	690		
Project consumables / stationery	0	204	204	38		
Food / refreshments	195	744	938	624		
Project-specific online tools	53	0	53	4,074		
DBS checks	138	440	578	496		
Total direct project costs (excl. core team time):	7,073	40,663	47,735	43,515		
Direct fundraising costs:						
Fundraising support fees	0	0	0	11,700		
Fundraising event costs	0	0	0	464		
Online fundraising tools	245	0	245	473		
Total direct fundraising costs:	245	0	245	12,637		
General overheads:						
Office space	550	0	550	(364)		
Website design & development	0	0	0	622		
Website hosting	331	0	331	171		
Insurance	559	0	559	558		
SGS branded merchandise	86	0	86	405		
Offline advertising & promotional materials	0	0	0	316		
Online software tools	653	3,252	3,905	2,167		
Training	827	0	827	585		
Stationery (general)	186	0	186	2		
Equipment - IT, mobiles, other	305	4,111	4,416	1,604		
Recruitment costs	864	0	864	0		
Miscellaneous expenses	33	0	33	71		
Contribution to overheads from restricted funding	(606)	606		0		
Total general overheads:	3,788	7,969	11,756	6,135		
Total Expenses	48,075	91,444	139,519	127,910		
A4 Asset and investment purchases	None	None	None	None		
Surplus	(3,071)	23,525	20,453	1,587		
A6 Opening cash funds	37,411	25,568	62,979	61,392		
Transfer of unrestricted funds	(4,997)	4,997	-	-	See Note 2	
Closing Cash funds	29,342	54,090	83,432	62,979	See Note 3	

Notes

- Accounts are prepared on a receipts and payments basis, i.e. on cash in and cash out. Since, at this stage, we are not issuing any customer invoices and we aim to pay supplier invoices as soon as they are received this gives an accurate view of the financial position.
- Some spend on projects for which we have restricted funding is funded from unrestricted funds. All expenditure on these projects is shown under restricted funding. Total restricted funds actually used has been £86,447. The amount of unrestricted funds used on these projects has been £4,997.
- Closing unrestricted funds include £6,037 designated for 'Hatty's Fund' - set up to purchase musical instruments for selected young people in need of support.

Section B - Assets and liabilities at the end of the period

	Latest period (12 months to 31 Dec 2021)			Prior period
	Unrestricted	Restricted	Total	13 months to
	funds	funds		30 Dec 2020
	£	£	£	£
B1 Cash funds				
HSBC Account	29,342	54,090	83,432	62,979
Total cash funds	29,342	54,090	83,432	62,979
B2 Other monetary assets	None	None	None	None
B3 Investment assets	None	None	None	None
B4 Assets retained for the charity's own use	None	None	None	None see Note 4
B5 Liabilities	None	None	None	None

Notes

- 4 Our accounting policy is to treat purchase of equipment less than £3,000 (e.g. camera, recording equipment, laptop, iPads) as an expense. SGS branded merchandise has been bought for promotional purposes rather than for sale so is not being treated as an asset.

Signed on behalf of all the trustees

Signature



Date of approval

9/2/22

Printed Name

TOM KEOHANE

Charles Scott

9/2/22

CHARLES SCOTT



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

School Ground Sounds

**On accounts for the year
ended**

31 December 2021

**Charity no
(if any)**

1159676

Set out on page

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

21 February 2022

Name:

Edmund Massey

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants in England and Wales (ICAEW)

Address:

185 Elsley Road

London

SW11 5LG