



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	8	2022		31	7	2023

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  

Postcode	BS41 9NG
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### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tom Colquhoun	Chair		
2	Susan Smart	Treasurer		
3	Victoria Reyes			
4	Julie Granville			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by meeting of members or trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

- (1) promoting their care and safety;
- (2) promoting their education and promoting parental involvement;
- (3) promoting their health and wellbeing;

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- (4) providing services to support them and their families and carers;
  - (5) providing services to individuals holding membership of the CIO; and
  - (6) furthering the aims of the Pre-school Learning Alliance.
- CIO provided wrap around care to the pupils of Northleaze Church of England Primary School.
- The CIO provided a good quality childcare service before school, after school and on school inset days throughout the reporting period.
- The trustees have had regard to the guidance issued by the charity commission on public benefit when exercising any powers or duties to which the guidance is relevant.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## **Section D**

### **Achievements and performance**

**Summary of the main achievements of the charity during the year**

Positive outcomes of annual parental questionnaire.

Continued financial security  
Positive Ofsted visit in July 2024 (post financial year end)

## **Section E**

### **Financial review**

**Brief statement of the charity's policy on reserves**

Reserves are set aside against future expenditure.

**Details of any funds materially in deficit**

None

#### **Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has

supported the key objectives of the charity;

- investment policy and objectives including any ethical investment policy adopted.

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<b>Section F</b>	<b>Other optional information</b>
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<b>Section G</b>	<b>Declaration</b>
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Tom Colquhoun	Susan Smart
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Position (eg Secretary,  
Chair, etc)

Chair	Trustee
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Date

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Northleaze Afterschool Playclub	1159672
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## Receipts and payments accounts

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For the period from	01/08/2022	To	31/07/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees Childcare provision	83,263	-	-	83,263	54,505
Interest on Cash at bank	109	-	-	109	12
Donations	-	-	-	-	-
Job Retention Scheme	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	83,372	-	-	83,372	54,517
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	83,372	-	-	83,372	54,517
<b>A3 Payments</b>					
Paid Net Salaries	57,950	-	-	57,950	46,463
Pension Contributions	2,379	-	-	2,379	2,181
HMRC	3,234	-	-	3,234	3,725
Rent	2,750	-	-	2,750	2,500
Food	2,368	-	-	2,368	2,564
Insurance	1,280	-	-	1,280	991
Coaching and External Staff	865	-	-	865	1,321
Staff Training	492	-	-	492	597
Play equipment	1,902	-	-	1,902	978
Non-play equipment	186	-	-	186	740
Other Expenses	1,415	-	-	1,415	609
	-	-	-	-	-
<b>Sub total</b>	74,820	-	-	74,820	62,671
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	74,820	-	-	74,820	62,671
<b>Net of receipts/(payments)</b>	8,552	-	-	8,552	- 8,154
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	28,002	-	-	28,002	36,156
<b>Cash funds this year end</b>	36,554	-	-	36,554	28,002

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash At Bank	36,554	-	-
	Petty Cash	-	-	-
		-	-	-
	<b>Total cash funds</b>	36,554	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

	Tom Colquhoun	
	Susan Smart	



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/ members of**

Charity Name

**On accounts for the year ended**

**Charity no (if any)**

**Set out on pages**

(remember to include the page numbers of additional sheets)

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

**Name:**

**Relevant professional qualification(s) or body (if any):**



**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**