

# BRITISH ASSOCIATION OF FRIENDS OF MUSEUMS

England & Wales · Charity number 1159670

## Details

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**Other names** BAFM

**Status** Registered

**Legal form** CIO

**Registered** 2014-12-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 141a School Road  
Brislington  
Bristol  
BS4 4LZ

**Phone** 01179777435

**Email** [jayneselwood@live.co.uk](mailto:jayneselwood@live.co.uk)

**Website** [www.bafm.co.uk](http://www.bafm.co.uk)

## Activities

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**Objects:** THE OBJECTS OF BAFM ARE AS FOLLOWS:1. THE EDUCATION OF THE PUBLIC BY PROMOTION, SUPPORT, ASSISTANCE AND IMPROVEMENT OF INSTITUTIONS THROUGH THE ACTIVITIES OF FRIENDS GROUPS.2. THE PROMOTION OF THE EFFECTIVE USE OF RESOURCES FOR CHARITABLE PURPOSES BY CHARITABLE AND NON CHARTABLE BODIES FOR THE BENEFIT OF THE PUBLIC. IN FURTHERANCE OF THESE OBJECTS, BUT NOT OTHERWISE, BAFM MAY: A) ENCOURAGE, PROMOTE AND ASSIST IN THE FORMATION AND DEVELOPMENT OF FRIENDS GROUPS FOR THE ABOVE PURPOSES; B) GENERALLY FURTHER THE CHARITABLE PURPOSES OF INSTITUTIONS AND THEIR FRIENDS, AND ENCOURAGE THE DEVELOPMENT OF THE FACILITIES THEY AFFORD; C) ENCOURAGE AND FOSTER THE INTERCHANGE AMONG FRIENDS GROUPS OF INFORMATION LIKELY TO ENHANCE THE EDUCATIONAL USEFULNESS AND EFFICIENCY OF THEIR INSTITUTIONS; D) APPOINT REPRESENTATIVES AND SUBSCRIBE TO ANY OTHER BODIES, LOCAL, NATIONAL OR INTERNATIONAL, WITH WHOM BAFM MAY BE CONCERNED; E) ENGAGE IN, SUPPORT AND CO-ORDINATE RESEARCH, PUBLISHING, TRAINING, EDUCATION, ADVERTISING AND OTHER CHARITABLE WORK FOR THE FURTHERANCE OF THE SAID OBJECT; F) ENGAGE IN ANY OTHER LAWFUL ACTIVITIES TO PROMOTE THE SAID OBJECTS. BAFM SHALL NOT ENGAGE IN ANY SUBSTANTIAL PERMANENT TRADING ACTIVITIES, AND SHALL CONFORM TO ANY RELEVANT REQUIREMENTS OF THE LAW. NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF BAFM FOR THE PURPOSES WHICH ARE NOT CHARITABLE IN ACCORDANCE WITH SECTION 7 OF THE CHARITIES AND TRUSTEE INVESTMENT (SCOTLAND) ACT 2005 AND SECTION 2 OF THE CHARITIES ACT (NORTHERN IRELAND) 2008.

**Activities:** To help to set up and run friends and volunteers of heritage organisations and represent at local and national level.

## Classification

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- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Arts/culture/heritage/science
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Guernsey
- Ireland
- Isle Of Man
- Jersey
- Scotland
- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£75,529	£75,693	-	-
2024-01-31	£66,044	£68,203	-	-
2023-01-31	£76,893	£68,450	-	-
2022-01-31	£56,251	£54,356	-	-
2021-01-31	£66,770	£61,974	-	-

## Trustees

Name	Role	Appointed
<b>DANIEL CALLEY</b>	Chair	2021-11-13
Christopher Jeffery Tinmouth		2025-04-13
David Adgar		2019-10-10
Dr Richard John Irvine		2025-11-11
JEAN CAROLE KNIGHT		2015-10-17
Lloyd Hughes		2023-10-09
PAUL DAVID JOHN HOWITT-COWAN		2020-03-16
Timothy Craven		2021-03-11

**BRITISH ASSOCIATION OF FRIENDS OF MUSEUMS**

England & Wales - Charity number 1159670

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# Accounts

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BRITISH ASSOCIATION OF FRIENDS OF MUSEUMS

*Patron*  
*Chairman*

H. R. H. The Duke of Gloucester KG, GCVO, GCSdJ  
Daniel Calley

September 2025

Dear fellow Friends,

On behalf of the committee of the British Association of Friends of Museums I welcome you to our 52<sup>nd</sup> AGM and conference. Bristol is both a city of great history and dynamic modernism with a wonderful diversity of museums. We hope you will enjoy your visit to the city and the hospitality of our hosts, the Friends of Bristol Museums, Galleries and Archives.

Financially, we have improved over last year. After a significant decline in funds the previous year, we have finished the present year with a modest decline of £163.90. Still, a loss is a loss and we will continue both to keep a close monitoring on our income and expenses. Two of the things which have helped us to better our financial position have been an increase in interest income from £147.38 in the previous year to £1,138.45 this year and the continuing income from BAFM trips. These income streams have helped us to maintain our membership fees at the same levels for many years. Last year we also received a generous legacy of £1,000 from our late member, Joy Heffernan. These funds are now in our investment account and will contribute to BAFM for many years to come. Do please consider leaving a legacy to BAFM.

During the year we were pleased to welcome two new Regional Coordinators, Richard Irvine for Scotland and Janet Ross-Mills for the North-West Region. They have already contributed to our work and we look forward to their being part of BAFM for many years to come. I hope those of you in their Regions have had a chance to meet them. We also now have two Youth Ambassadors, Christopher Tinmouth and Heather Stracey, who are here to support your own Young Friends groups or establish new ones.

We are very pleased to continue our partnership with the Marsh Charitable Trust, who sponsor our Friends of the Year award. We take it as a vote of confidence that such a prestigious charity has chosen to support and recognise the work of Friends of Museums. In addition we are continuing our Newsletters of the Year awards and Young Professional of the Year. We are also looking at a Volunteer of the Year award. Combined, these awards recognise the impact of your work and that of your members. Without Friends so many of our museums would cease to function.

BAFM trips during the past year included outings to East Anglia and Vicenza and the Veneto. As noted, these help to fund BAFM and they are a great way to enjoy the company of fellow Friends from all over the UK. They are also a way for Friends groups, whether within the UK or abroad, to share their experiences and museums with fellow Friends.

We continue to actively engage with international Friends groups, including participating in the World Federation of Friends of Museums conference in Naples this past May. If you are interested in participating in international events please contact me. You would be most welcome. October 12 is European Friends of Museums Day: do celebrate yourselves and your work.

It is a great pleasure to announce that Lord Reay has accepted the presidency of BAFM. Aeneas Mackay is a working peer with a deep interest in the cultural life of Britain. We look forward to working with him in the coming years. Lastly, we thank our long-term patron, the Duke of Gloucester, who continues to keep a gentle eye on all that we do.

Sincerely,

Daniel Calley

*Administrator/Membership Secretary:* Jayne Selwood, 141A School Road, Brislington, Bristol, BS4 4LZ  
Tel: 0117 9777435 Mobile: 07802 268821 Email: jayneselwood@live.co.uk Web: www.bafm.co.uk  
Registered as a Charitable Incorporated Organisation Number 1159670

**British Association of Friends of Museums**

**(Registered Charity No. 1159670)**

**Accounts at  
31st January 2025**

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
BRITISH ASSOCIATION OF FRIENDS OF MUSEUMS**

I report to the Trustees on my examination of the accounts of British Association of Friends of Museums for the year ended 31st January 2025, which are set out on pages 2 and 3.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act;
- or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Brooks Carling*

**Brooks Carling Accountants Limited  
Accountants**

The Studio  
1 Canons Lane  
Burgh Heath  
Surrey  
KT20 6DP

Date : *12.9.25*

**British Association of Friends of Museums - Accounts for Period 1st February 2024 to 31st January 2025**

	2024/2025 £	2023/2024 £
<b><u>1. Receipts and Payments Account</u></b>		
<b><u>Income Receipts</u></b>		
Subscriptions	15,051.00	16,365.00
Interest	1,139.45	147.38
Gift Aid	97.50	90.31
<b><u>Trading</u></b>		
Conference Doncaster	375.00	1,000.00
Conference Wisbech	3,430.00	-
East Anglia Trip	7,920.00	-
Members Insurance Scheme	34,376.80	34,350.70
Lisbon Trip	5,950.00	4,440.00
London Trip	1,750.00	1,785.00
Vincenzi Trip	1,000.00	-
Yorkshire Trip	4,440.00	7,866.00
Total Receipts	75,529.75	66,044.39
<b><u>Direct Charitable Expenditure</u></b>		
Journal	7,675.00	7,341.00
Member's Insurance Scheme	19,857.32	18,868.69
<b><u>Other Expenditure</u></b>		
Administration/Secretarial	19,999.92	19,999.92
Conference Bristol	110.00	-
Conference Doncaster	-	1,170.00
Conference Dundee	-	320.00
Conference Wisbech	3,061.78	58.21
Council Meetings	1,904.60	2,158.88
East Anglia Trip	7,169.00	-
Equipment	458.00	-
Food/Hospitality	164.17	53.10
Friends of the Year Award	-	500.00
Insurance Scheme Refunds	423.25	835.90
London Trip	1,610.00	1,610.00
Lisbon Trip	6,010.00	3,365.00
Photocopying	3.23	27.45
Postage	543.11	841.32
Printing	455.20	836.40
RC's Meeting Expenses	964.00	620.00
Stationery	228.44	138.40
Subscriptions Paid	998.18	428.87
Subscriptions Refunded	1,180.00	-
Sundries: Examiner's Fee, Wine for JK	771.88	-
Travel	1,334.01	513.14
Web Design & Maintenance	272.56	401.66
WFFM Conference	500.00	-
Yorkshire Trip	-	7,116.00
Young Museum Professional Award	-	1,000.00
Total Payments	75,693.65	68,203.94
Net gain/(loss) for period	(163.90)	(2,159.55)
Balance at 31st January 2024	58,447.30	Balance at 31st January 2023 60,606.85
Balance at 31st January 2025	58,283.40	Balance at 31st January 2024 58,447.30

**British Association of Friends of Museums - Accounts for Period 1st February 2024 to 31st January 2025**

2024/2025                      2023/2024  
£                                      £

**2. Statement of Assets and Liabilities**

**Monetary Assets**

COIF	34,649.51	3,510.06
Barclays Bank	23,633.89	54,937.24
	<b>58,283.40</b>	<b>58,447.30</b>
Less unpresented cheques	0.00	0.00
Add uncleared credits	0.00	0.00
<b>Total Assets</b>	<b>58,283.40</b>	<b>58,447.30</b>

**3. Restricted Funds**

Nil

We have received permission from the original donors of the restricted funds to incorporate them into the general fund to enable the money to be used for general expenditure.

**4. Unrestricted Funds**

**General Fund**

Balance at 31st January 2025	58,283.40
Total funds to be carried forward to 2025/2026	<b>58,283.40</b>

**Notes to the Financial Statements**

**Accounting Policies**

- 1) The financial statements have been prepared on a receipts and payments basis.
  - 2) The charity converted to a Charitable Incorporated Organisation on 31st January 2015.
- The charity has no guarantees and has no outstanding debts.

Signed on behalf of the board



D Calley  
Chairman

Date: 12.9.25

**BRITISH ASSOCIATION OF FRIENDS OF MUSEUMS**

England & Wales - Charity number 1159670

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# Accounts

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**British Association of Friends of Museums**

**(Registered Charity No. 1159670)**

**Accounts at  
31st January 2024**

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
BRITISH ASSOCIATION OF FRIENDS OF MUSEUMS**

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**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act;
- or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Brooks Carling*

**Brooks Carling Accountants Limited  
Accountants**

Highview House, 1st Floor  
Tattenham Crescent  
Epsom  
Surrey  
KT18 5QJ

Date: 14.8.24

**British Association of Friends of Museums - Accounts for Period 1st February 2023 to 31st January 2024**

	2023/2024 £	2022/2023 £
<b>1. Receipts and Payments Account</b>		
<b>Income Receipts</b>		
Subscriptions	16,365.00	17,770.00
Interest	147.38	32.49
Gift Aid	90.31	75.04
<b>Trading</b>		
Athens Trip	-	1,324.00
Conference Doncaster	1,000.00	-
Conference Dundee	-	4,805.00
Dundee Trip	-	7,273.00
Members Insurance Scheme	34,350.70	37,853.57
Lisbon Trip	4,440.00	-
London Trip	1,785.00	740.00
Venice Trip	-	7,020.00
Yorkshire Trip	7,866.00	-
Total Receipts	66,044.39	76,893.10
<b>Direct Charitable Expenditure</b>		
Journal	7,341.00	5,644.00
Member's Insurance Scheme	18,868.69	18,905.30
<b>Other Expenditure</b>		
Administration/Secretarial	19,999.92	19,999.92
Athens Trip	-	1,224.00
Conference Doncaster	1,170.00	-
Conference Dundee	320.00	3,077.75
Conference Wisbech	58.21	-
Council Meetings	2,158.88	880.35
Dundee Trip	-	6,723.00
Food/Hospitality	53.10	-
Friends of the Year Award	500.00	-
Insurance Scheme Refunds	835.90	206.50
Impact Award	-	1,000.00
London Trip	1,610.00	660.00
Lisbon Trip	3,365.00	-
Photocopying	27.45	6.35
Postage	841.32	580.03
Printing	836.40	888.20
RC's Meeting Expenses	620.00	485.00
Stationery	138.40	188.87
Subscriptions Paid	428.87	678.48
Subscriptions Refunded	-	60.00
Sundries	-	18.76
Travel	513.14	331.07
Venice Trip	-	6,520.00
Web Design & Maintenance	401.66	372.50
Yorkshire Trip	7,116.00	-
Young Museum Professional Award	1,000.00	-
Total Payments	68,203.94	68,450.08
Net gain/(loss) for period	(2,159.55)	8,443.02
Balance at 31st January 2023	60,606.85	Balance at 31st January 2022 52,163.83
Balance at 31st January 2024	58,447.30	Balance at 31st January 2023 60,606.85

**British Association of Friends of Museums - Accounts for Period 1st February 2023 to 31st January 2024**

2023/2024                      2022/2023

£                                      £

**2. Statement of Assets and Liabilities**

**Monetary Assets**

COIF	3,510.06	3,362.68
Barclays Bank	54,937.24	57,244.17
	<b>58,447.30</b>	<b>60,606.85</b>
Less unpresented cheques	0.00	0.00
Add uncleared credits	0.00	0.00
Total Assets	<b>58,447.30</b>	<b>60,606.85</b>

**3. Restricted Funds**

Nil

We have received permission from the original donors of the restricted funds to incorporate them into the general fund to enable the money to be used for general expenditure.

**4. Unrestricted Funds**

**General Fund**

Balance at 31st January 2024    58,447.30

Total funds to be carried forward to 2024/2025                      **58,447.80**

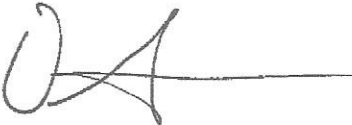
**Notes to the Financial Statements**

**Accounting Policies**

- 1) The financial statements have been prepared on a receipts and payments basis.
- 2) The charity converted to a Charitable Incorporated Organisation on 31st January 2015.

The charity has no guarantees and has no outstanding debts.

Signed on behalf of the board



D Calley  
Chairman

Date: 7/1/1/2024



BRITISH ASSOCIATION OF FRIENDS OF MUSEUMS

Patron  
Chairman

H. R. H. The Duke of Gloucester KG, GCVO, GCSI  
Daniel Calley

Dear fellow Friends

September 2024

On behalf of the committee of the British Association of Friends of Museums we welcome you to our 51<sup>th</sup> AGM and conference. We hope you will enjoy your visit to Wisbech and the hospitality of our hosts, The Friends of Wisbech and Fenland Museum.

It has been a challenging year financially. Our income was down from £76,893 to £66,044 with a net drop in funds of 3.6% from £60,607 to £58,447. As our accounts are prepared on a receipts and payments basis this partly explains the drop due to the timing of our various events' income and expenditure. More concerning, we continue to lose members as several have wound-up due to either their host museum closing, or moving to membership schemes. Our membership income declined from £17,770 to £16,365 and our insurance income declined from £37,854 to £34,351 an eight and nine percent decrease respectively. These declines have been offset partially by the income from our travel events. We have, since the end of the year, transferred more of our retained funds into our interest-bearing account with the COIF Charities Investment Fund. We also have new Independent Examiners, Brooks Carling Accountants Ltd of Epsom, Surrey which gives us confidence that our finances are being well looked after. If we are to have a future, we must retain those members we have and encourage those Friends groups who are not members of BAFM to join us.

During the year we welcomed two new Regional Coordinators, Brian Lippard for the South East Southern Region and Lloyd Hughes for the South East – Eastern Counties. Their input is most welcome and I hope those of you in their Regions have had a chance to meet them. They, and all Coordinators, are there to support you and your Friends groups. There remain two vacancies for the South West and the West Midlands Regions. If you live in one of these Regions, please consider joining us as a Coordinator, it is an enjoyable position and greatly helps to stitch together our diverse membership.

We are very pleased that this year marks a new partnership with the Marsh Charitable Trust, who are sponsoring our Friends of the Year award. We take it as a vote of confidence that such a prestigious charity has chosen to support and recognise the work of Friends of Museums. We look forward to strengthening our relationship with the Marsh Charitable Trust.

BAFM trips during the last year included outings to Yorkshire, Lisbon and London and we will have just finished a visit to East Anglia before our conference. These are now a vital part of our income and allow members to enjoy the company of fellow members. They are also a way for Friends groups, whether within the UK or abroad, to share their experiences and museums with fellow members. We continue to actively engage with international Friends groups, including participating in the World Federation of Friends of Museums conference in Luxembourg and with plans to join the European regional meeting later this autumn and next year's World Federation meeting in Naples. October 13 is European Friends of Museums Day; do celebrate.

At the start of the year, we lost our president, Lord Cormack who died very unexpectedly. He was a delightful person to work with and very conscientious in his duties. We are now actively seeking a new president.

Lastly, we thank our long-term patron, the Duke of Gloucester, who gently keeps an eye on all that we do.

Sincerely,

Daniel Calley  
Chairman

*Administrator/Membership Secretary:* Jayne Selwood, 141A School Road, Brislington, Bristol, BS4 4LZ  
Tel: 0117 9777435 Mobile: 07802 268821 Email: jayneselwood@live.co.uk Web: www.bafm.co.uk  
Registered as a Charitable Incorporated Organisation Number 1159670

**BRITISH ASSOCIATION OF FRIENDS OF MUSEUMS**

England & Wales - Charity number 1159670

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# Accounts

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**British Association of Friends of Museums - Accounts for Period 1st February 2022 to 31st January 2023**

2022/2023

2021/2022

**1. Receipts and Payments Account**

**Income Receipts**

Subscriptions	17,770.00	18,785.00
Interest	32.49	0.37
Gift Aid	75.04	75.05

**Trading**

Conference Dundee	4,805.00	0.00
Dundee Tour	7,273.00	0.00
Venice Trip	7,020.00	0.00
Athens Trip	1,324.00	0.00
London Trip	740.00	0.00
Members Insurance Scheme	37,853.57	36,111.75
Journal - Printer's Invoice Error	0.00	174.40
Hamdbok for Volunteers	0.00	20.00
Subscription Refunded	0.00	67.00
Plus uncashed debits for 2020/2021	0.00	1,017.66

Total Receipts

**76,893.10**

**56,251.23**

**Direct Charitable Expenditure**

Journal	5,644.00	5,905.65
Member's Insurance Scheme	18,905.30	22,191.07

**Other Expenditure**

Administration/Secretarial	19,999.92	19,999.92
AGM	0.00	200.00
Athens Trip	1,224.00	0.00
Conference Dundee	3,077.75	0.00
Council Meetings	880.35	671.00
Dundee Tour	6,723.00	0.00
Insurance Scheme Refunds	206.50	0.00
Impact Award	1,000.00	1,000.00
London Trip	660.00	0.00
Photocopying	6.35	0.00
Postage	580.03	1,693.51
Printing	888.20	1,116.12
RC's Meeting Expenses	485.00	0.00
Stationery	188.87	116.27
Subscriptions Paid	678.48	1,019.27
Subscriptions Refunded	60.00	0.00
Sundries	18.76	0.00
Travel	331.07	0.00
Venice Trip	6,520.00	0.00
Web Design & Maintenance	372.50	443.55

Total Payments

**68,450.08**

**54,356.36**

Net gain for period

8,443.02

1,894.87

Balance at 31st January 2022

52,163.83

2021

50,268.96

Balance at 31st January 2023

**60,606.85**

2022

**52,163.83**

**British Association of Friends of Museums - Accounts for Period 1st February 2022 to 31st January 2023**

2022/2023

2021/2022

**2. Statement of Assets and Liabilities**

**Monetary Assets**

COIF	3,362.68	3,330.19
Barclays Bank	57,244.17	47,400.61
	<b>60,606.85</b>	<b>50,730.80</b>
Less unpresented cheques	0.00	662.00
Add uncleared credits	0.00	0.00
Plus NFU premium for Feb deducted 31/01/22	0.00	2,095.03
<b>Total Assets</b>	<b>60,606.85</b>	<b>52,163.83</b>

**3. Restricted Funds**

Nil

We have received permission from the original donors of the restricted funds to incorporate them into the general fund to enable the money to be used for general expenditure.

**4. Unrestricted Funds**

**General Fund**

Balance at 31.01.23	60,606.85
<b>Total funds to be carried forward to 2023/2024</b>	<b>60,606.85</b>

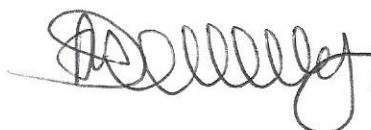
D. Calley



Chairman

I, the undersigned, have examined the Statement of Financial Activities and Balance Sheet, which are in agreement with the books and records and explanations given to me. This examination has been conducted under the provisions of the Charities Act 1993. In my opinion the Balance Sheet gives a true and fair view of the state of affairs at 31 January 2022.

A H Denney



Examiner

**Notes to the Accounting Policies**

1 The financial statements have been prepared on a receipts and payments basis.

**Termination**

2 The charity converted to a Charitable Incorporated Organisation and terminated its current operations on 31st January 2015.

The charity has no guarantees and has no outstanding debts.

<b>3 Arts Council England</b>	Balance at 31 January 2022	1,271.64
	Award in Year	Nil
	Transferred to General Fund	1,271.64
	Balance at 31 January 2023	Nil
<b>4 Travel Bursary</b>	Balance at 31 January 2022	3,055.57
	Award in Year	Nil
	Transferred to General Fund	3,055.57
	Balance at 31 January 2023	Nil
<b>5 Volunteer Training Project</b>	Balance at 31 January 2022	41.61
	Award in Year	Nil
	Transferred to General Fund	41.61
	Balance at 31 January 2023	Nil



Dear Fellow Friends,

It is with great pleasure that I welcome you to the British Association of Friends of Museums' 50<sup>th</sup> Conference and AGM. We were founded with the belief that the best way to support Britain's museums was to join together and become friends of our museums. In this way we have provided thousands and thousands of hours of volunteer service, raised inestimable funds, facilitated many, many donations of artifacts and, perhaps, most importantly created untold friendships amongst our supporters. Our conference theme is regeneration, which reminds us that without change we cannot maintain the rich cultural inheritance of our many host institutions. Many a museum would not exist, but for the efforts of friends' groups so let us celebrate these past and continuing achievements.

We have had a successful year financially. During the past year our income has risen from £56,251 to £76,893, a 37% increase, which is gratifying as we had a 15% fall last year. The increase was due to increased events income and a small rise in insurance income. Our net income increased from £1,895 to £8,443, a four-and-a-half-fold increase. Our total funds now stand at £60,607. Whilst a healthy amount, this represents less than one year's expenditure, meaning that any future shocks, which we now know from the pandemic are unfortunately quite possible, could have very adverse and sudden effects. Something we are looking at is how to increase the income from our funds on deposit, however overall financially, we are in a decent position, although cautious of the future.

The one figure that is not positive is income from memberships. Membership income fell from £18,785 to £17,770, a decrease of £1,015 or 5.5%. Whilst not a great amount, it is caused by our long-term decrease in membership numbers and this is indeed worrying. Friends' groups winding up and membership schemes continue to nibble at our group numbers. Yet there are still Friends' groups who are not members of BAFM. We encourage you if you are a member or know of any such groups, to direct them towards BAFM and the benefits of membership. We also greatly encourage the taking out of individual membership of BAFM.

We are delighted with the uptake of BAFM events which are both financially beneficial to us as an organisation and a benefit to those taking part. Local day events, such as those in Southampton and Yorkshire, and those further afield and of longer duration, such as London, Dundee, Athens and Venice have offered an opportunity for members to get to know other members and to share their experiences. Already it is a delight to see again newly made friends from recent events. To bring together members from different parts of the country to create new friendships is the very essence of what BAFM does. Our current event is a tour of south Doncaster in conjunction with our Doncaster conference. Already, we are planning events for next year, including trips to Lisbon, London and another regional tours in conjunction with our 2024 conference.

As has recently been announced, we have a new President in the person of The Lord Cormack. Over many years of public service Patrick Cormack has been involved in many national, and international, cultural bodies. However, he has also been very involved at a local level in his hometown of Lincoln. This encapsulates BAFM in being a national organisation, and yet always focused on the individual organisations of which we are made. Lord Cormack is very much a hands-on participant in all that he is involved with and we look forward to benefiting from his great experience.

One of the joys of longevity is that we can have such things as Issue 131 of our Journal, the autumn/winter 2023 edition. From early days of sticky mimeographed sheets to our present 40 page beautifully produced magazine, the journal remains our principal form of communication with our members and beyond. In a world where so much is ephemeral, quickly disappearing into the ether, we are committed to continuing our long tradition of a members' Journal. We are also very happy to deliver it to those who wish for it in an electronic format, which is a special cost effective way to reach out to our overseas subscribers. Whilst the Journal is put together by our committee, under the very able editorship of David Adgar, it is mostly written by you, so please continue sending articles: we want to know what you are up to, as do your fellow members.

As we have mentioned many times, BAFM is nothing without its volunteers. These are centred on our regional coordinators, who both look after specific areas of the country and also serve on our governing Council. It is not an onerous role and gives a chance to use one's knowledge and experience to help others in your region and nationally. This year we have welcomed several new regional area coordinators: Margaret Stebbing, Gillian Ferguson and Kathleen Jones. Already, their contributions have made a positive difference and we look forward to many years of friendship with them. There are still a couple of vacancies, so if you are interested in helping out let us know.

We are giving out three awards this year, the Friends of the Year Award, the Young Professional of the Year Award and our resurrected Newsletter Award. All of these recognise the excellence of what our members do and allow the rest of us to be inspired. Our spring Journal will have articles on the winners. For next year we are looking for entrants for our award for young museum professionals. This is open to young professionals from any of our host organisations. The award can be used for professional related travel or project costs. It is an excellent opportunity to help a museum professional at the start of their career.

As we celebrate our 50<sup>th</sup> anniversary it is timely to remember all of those who, over the decades, have created and sustained this great British institution, the British Association of Friends of Museums.

Sincerely,

A handwritten signature in black ink, appearing to read 'D Calley', with a stylized flourish at the end.

Daniel Calley  
Chairman

**BRITISH ASSOCIATION OF FRIENDS OF MUSEUMS**

England & Wales - Charity number 1159670

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# Accounts

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**British Association of Friends of Museums - Accounts for Period 1st February 2020 to 31st January 2021**

	2020/2021		2019/2020
<b>1. Receipts and Payments Account</b>			
<b>Income Receipts</b>			
Subscriptions			
Interest	21,125.00		21,220.00
Gift Aid	8.73		18.8
	149.28		172.16
<b>Restricted Funds</b>			
Volunteer Training Project	0.00		0.00
Arts Council England	133.00		0.00
Travel Bursary	0.00		0.00
<b>Trading</b>			
Conference	417.42		530.00
Members Insurance Scheme	44,625.36		48,529.22
Journal - Printer's Invoice Error	311.38		
Total Receipts	66,770.17		70,470.18
<b>Direct Charitable Expenditure</b>			
Journal			
Member's Insurance Scheme	2,728.00		6,555.36
	33,175.32		39,104.45
<b>Restricted Funds</b>			
Volunteer Training Project	0.00		0.00
Robert Logan Memorial fund	0.00		61.56
Arts Council England	0.00		0.00
Travel Award	0.00		0.00
<b>Other Expenditure</b>			
AC's Accommodation Expenses	0.00		776.77
AC's Meeting Expenses	0.00		119.15
Administration/Secretarial	19,999.92		19,999.92
AGM	613.41		0.00
Balance of Robert Logan Award (not restricted)	0.00		533.94
Conference Dundee	49.59		661.50
Conference Newcastle	0.00		1,225.51
Council Meetings	1,214.98		1,376.92
insurance Premium Refunds	255.00		344.46
Newsletter Award	0.00		750.00
Photocopying	19.32		128.75
Postage	1,162.96		3,158.32
Printing	335.00		704.39
Prospering Board Workshop	0.00		2,019.81
Stationery	265.58		777.42
Subscriptions Paid	1,011.41		905.01
Subscriptions Refunded	200.00		70.00
Sundries	91.94		41.00
Travel	373.92		2,402.73
Web Design & Maintenance	477.97		585.45
Total Payments	61,974.32		82,302.42
Net gain/loss for Period	4,795.85		-11,922.24
Balance at 31st January 2020	45,473.11	2019	57,395.35
Balance at 31st January 2021	50,268.96	2020	45,473.11

**British Association of Friends of Museums - Accounts for Period 1st February 2020 to 31st January 2021**

**2. Statement of Assets and Liabilities**

**Monetary Assets**

	2020/2021	2019/2020
COIF	3,329.82	3,321.09
Barclays Bank	49,974.31	42,200.25
	<u>53,304.13</u>	<u>45,521.34</u>
Less unrepresented cheques	3,035.17	48.23
Add uncleared credits	0.00	0.00
<b>Total Assets</b>	<u><b>50,268.96</b></u>	<u><b>45,473.11</b></u>

**3. Restricted Funds**

	Receipts	Payments
<b>Volunteer Training Project</b>		
Brought forward from 31.01.20	41.61	
Carried forward to 2021/2022		41.61
<b>Arts Council England</b>		
Brought forward from 31.01.20	1,138.64	
Award Granted	133.00	
Carried Forward to 2021/2022		1,271.64
<b>Travel Bursary</b>		
Brought forward from 31.01.20	3,055.57	
Carried forward to 2021/2022		3,055.57

**4. Unrestricted Funds**

Balance at 31.02.21	
Volunteer Training Project	41.61
Arts Council England	1,271.64
Travel Bursary	3,055.57
<b>Total Restricted Funds</b>	<u><b>4,368.82</b></u>

Total Funds	50,268.96
Less restricted funds	4,358.82
<b>Carried Forward to 2021/22</b>	<u><b>46,000.14</b></u>

A Walker



Chairman

I, the undersigned, have examined the Statement of Financial Activities and Balance Sheet, which are in agreement with the books and records and explanations given to me. This examination has been conducted under the provisions of the Charities Act 1993. In my opinion the Balance Sheet gives a true and fair view of the state of affairs at 31 January 2021.

A H Denney



Examiner

**Notes to the Financial Accounting Policies**

1 The financial statements have been prepared on a receipts and payments basis.

**Termination**

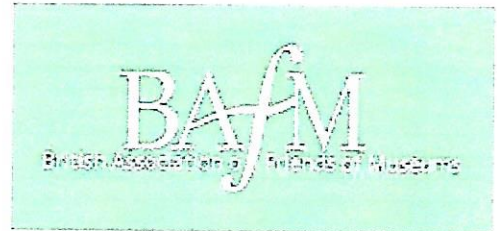
2 The charity converted to a Charitable Incorporated Organisation and terminated its current operations on 31st January 2015.

The charity has no guarantees and has no outstanding debts.

<b>3 Arts Council England</b>	Balance at 31 January 2020	1,138.64
	Award in Year	133.00
	Balance at 31 January 2021	<u>1,271.64</u>

<b>4 Travel Bursary</b>	Balance at 31 January 2020	3,055.57
	Award in Year	Nil
	Balance at 31 January 2021	<u>3,055.57</u>

<b>5 Volunteer Training Project</b>	Balance at 31 January 2020	41.61
	Award in Year	Nil
	Balance at 31 January 2021	<u>41.61</u>



## CHAIR'S ANNUAL REPORT, 2021

When I wrote the last Annual Report we hoped we were coming to the end of the first wave of Covid 19 and were looking forward to emerging from the crisis. Unfortunately, as we now know, the next wave at the start of 2021 was just as difficult, and it was not until a few months ago that the recovery began for the sector. The situation for this winter looks uncertain. We cancelled our Conference for the second year in a row and are holding the AGM online.

Research by NCVO (National Council for Voluntary Organisations) has shown that 46% of charities have suffered financially because of Covid. Other research shows that 70% of member organisations reported a fall in membership. As a membership organisation, with our income dependent on your subscriptions and insurance income, BAFM is particularly vulnerable. In 2020 we looked in detail at our income and expenditure with the expectation that some groups would not renew their subscriptions if they were unable to reactivate their activities soon, and this has proved to be the case. I modelled a scenario where we lost 25% of our members and, in fact, we have lost just 15% since 2019 before the pandemic. Understandably insurance sales are down as many groups have not restarted activities yet.

We have large items of fixed costs each year including the insurance scheme premium and our administrative costs, but we have made savings elsewhere and have monitored our budget throughout the year. Currently we anticipate that we will end the year with £43,393 in reserves, excluding restricted funds, compared to £46,000 at the end of 20/21 and £45,473 in 19/20.

I hope you will agree that BAFM membership remains valuable at this time, even for groups in hiatus. We hold supportive member meetings on Zoom, provide advice in response to individual enquiries, send e-newsletters, and our Journal has included examples of how groups have fared through the last difficult year. As it has been said, "We are not all in the same boat but we are in the same storm". We hope that BAFM membership will provide useful support to all of you, our members.

We have embarked on a recruitment campaign and would urge you to tell groups that you are in touch with about BAFM and suggest they contact us for full details of our services. There has been a trend towards larger groups in particular being subsumed into museum-run membership schemes over the last decade, and some smaller groups find it difficult to find new volunteers to carry on their work. Hence our membership has been falling for the last 10 years. This has been exacerbated by the pandemic. A number of respondents to our survey on the impact of the crisis expressed concern that as a smaller and older group they were uncertain whether they would be able to take up their roles again after so long a break. However, we know that there is an untapped market of at least 300 groups that are not BAFM members, so we want to stabilise and even grow our membership over the next few years as, we hope, life starts to return to normal again.

We changed the ways we work. With face to face meetings no longer possible we have had more frequent Council meetings online. We also started holding regional member meetings on Zoom and, of course, geographic constraints do not apply online so joint meetings brought together members from different parts of the country.

It is essential that we understand what you need, so I would like to thank all of you who returned the survey included with the subscription mailing in January. A report based on what you told us will be

included in the winter Journal and it has already helped us put together an events programme (to be held online for the foreseeable future).

Our most exciting new development this year was the launch of our new Impact Award. As the name implies, this is about the real difference that Friends can make to their museum. Although perhaps not the most auspicious year for the launch, we were delighted to receive 15 good applications, and the four shortlisted projects were outstanding. You can find out about them at the AGM event and the projects will also be featured in the Journal. I hope you will find them stimulating and inspiring – and that you will consider entering in 2022. The scheme is open to groups of any size as it is about the creativity you bring to your work and the ability to make an impact for your museum that matters.

The Rebuilding Heritage programme run by Heritage Alliance in partnership with the National Lottery Heritage Fund offered support in the form of short professional consultancies to help heritage charities weather the Covid storm. I successfully applied for business planning support for BAFM, to help us look at how we might make savings, and for communications planning. This will result in the launch of a new BAFM Facebook page and the preparation of a communications strategy to encompass all our communications channels including our website, the Journal, e-newsletters, social media and our events.

We feel it is important to advocate for Friends and this year I have had letters published in the *Art Newspaper* and *Daily Telegraph* about the part Friends can play in supporting their museums through these difficult times. In addition, I contributed to a DCMS consultation on the forthcoming Heritage Statement and received thanks from Nigel Huddleston MP Parliamentary Under Secretary of State for Sport and Tourism for the resilience museum friends have shown throughout the pandemic, which I am pleased to pass on to you with the thanks of the whole BAFM Council. I have recently been in discussion with European Friends' associations that are equivalent to BAFM who, subject to funding, hope to establish a European Museum Friends Day from October 2022.

As part of reviewing how we work, we have set up a working group system. Membership may not necessarily be confined to Council members, so if you have skills or knowledge that you could contribute to BAFM, do get in touch with the new Chair. We would welcome people with skills in copywriting and proofreading, digital technology and finance.

Several new members joined the team this year; Keira Stobie as Regional Co-ordinator for the South West, Tim Craven for the South East (Western Counties) and Paul Howitt-Cowan for the East Midlands. Our longstanding representative for Scotland, John Rosenfield, is stepping down at the AGM after years of travelling around the country supporting museums in the cities and in some of the remotest parts of the country. Mike Evans and John Newcomb stepped down earlier in the year and Charlotte Spink, Lesley Jones and Geraldine King have also left the Council. Hilary Machell, our interim Secretary, will remain until the AGM. I am delighted to recommend our new Council members and to send departing ones all best wishes for their future endeavours and to thank them for their work for BAFM.

It is with great sadness that I took the decision not to stand for re-election for a second term. I am proud of what I have achieved in the last four years and would have liked to continue to lead BAFM through what will be difficult years as the charity and heritage sectors that we straddle recover from the biggest crisis of our almost 50 years existence. Museums now need their Friends more than ever and Friends need BAFM to support them. I wish the continuing Council the very best in carrying on their work on your behalf.



Alex Walker  
Chair