

# FRIENDS OF HOMEYARDS BOTANICAL GARDENS IN SHALDON

England & Wales · Charity number 1159641

## Details

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**Other names** FOSBG

**Status** Registered

**Legal form** CIO

**Registered** 2014-12-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Paddock  
Brook Lane  
Teignmouth  
Shaldon  
Devon  
TQ14 0HL

**Phone** 07811 758936

**Email** [admin@shaldonbotanicalgardens.org](mailto:admin@shaldonbotanicalgardens.org)

**Website** [www.shaldonbotanicalgardens.org](http://www.shaldonbotanicalgardens.org)

## Activities

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**Objects:** FOR THE PUBLIC BENEFIT TO PROMOTE THE CONSERVATION PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT AND TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE LAND AND BUILDINGS AT HOMEYARDS BOTANICAL GARDENS, SHALDON, DEVON

**Activities:** The charity promotes the conservation, protection and improvement of the physical and natural environment and advances the education of the public in the land and buildings at Homeyards Botanical Gardens, Shaldon Devon.

## Classification

- **How:** Provides Other Finance, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Sponsors Or Undertakes Research
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Devon

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£5,924	£7,581	-	-
2023-12-31	£4,974	£2,050	-	-
2022-12-31	£6,253	£7,895	-	-
2021-12-31	£7,636	£3,171	-	-
2020-12-31	£2,234	£2,532	-	-

## Trustees

Name	Role	Appointed
Adrian Denis Housman Symons	Chair	2025-02-10
JOYCE MARGARET GILLESPIE		2023-11-15
Lucie Laker		2025-02-10

**FRIENDS OF HOMEYARDS BOTANICAL GARDENS IN SHALDON**

England & Wales - Charity number 1159641

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# Accounts

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# **Friends of Homeyards Botanical Gardens in Shaldon**

## **Report of the Trustees for the year ended 31<sup>st</sup> December 2024**

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31<sup>st</sup> December 2024.

### **Reference and Administrative Details of the Charity, its Trustees and Advisors**

Friends of Homeyards Botanical Gardens in Shaldon

Registered Charity number: 1159641

Principal Office: The Paddocks, Brook Lane Shaldon, Devon TQ14 0HL

#### **Trustees:**

The trustees during the period are:

Chair	Joyce Gillespie (appointed 14/03/24)
Treasurer	Hazel Dawn Todd
Trustees	Carolyn Elizabeth Pash
	Tina Caple (appointed 15/11/23)

#### **Bankers:**

Barclays Bank plc., Leicester LE87 2BB

## **Structure, Governance and Management**

### Governing Document

The organisation is governed by its Constitution, amended 28<sup>th</sup> November 2014 which establishes its objects and powers.

### Constitution of the Organisation.

Friends of Homeyards Botanical Gardens in Shaldon is a Charitable Incorporated Organisation, registered on 16<sup>th</sup> December 2014.

### Board of Trustees and Trustee selection.

The body responsible for the management of Friends of Homeyards Botanical Gardens in Shaldon is the Board of Trustees.

The full complement of Trustees is eight and the Constitution requires that there shall never be less than three. Trustees serve for a term of three years and there is a three year restriction on the number of terms that a Trustee may serve. Appointment of Trustees is by election at the Annual General Meeting or by the Trustees. All Trustees must be members of Friends of Homeyards Botanical Gardens in Shaldon, and members are invited to nominate people to serve. The Chair and Officers are appointed by the Trustees from among their number.

Upon their first appointment each new trustee is provided with the following information.

- A copy of the Constitution along with any amendments made to it.
- The latest trustee' annual report and statement of accounts.

The Trustees are supported by a management committee, members of which attend Trustee meetings, and by volunteers who provide valuable assistance with work in the Gardens and with fundraising events.

### **Trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity.

## **Risk Management**

The Homeyards Botanical Gardens is owned and maintained by Teignbridge District Council who operate appropriate risk management policies. The Friends of Homeyards Botanical Gardens in Shaldon organise events in the Gardens from time to time and for each event a risk assessment and risk management plan is prepared having regard to:

- Protecting the public from risk
- Protecting the Gardens and property from damage
- Safeguarding of Children and Vulnerable Adults

## **Objectives and Activities**

The principal objective of Friends of Homeyards Botanical Gardens in Shaldon is for the public benefit to promote the conservation, protection and improvement of the physical and natural environment and to advance the education of the public in the land and buildings at Homeyards Botanical Gardens, Shaldon Devon.

## **Summary of the main activities undertaken for the public benefit**

The Friends run Easter, Summer and Halloween events to involve children and families in the gardens. These events are generally free, but fundraising can be involved.

Volunteers open up the Castle on regular occasions to provide refreshments and information for visitors. As well as enhancing the experience of the gardens for visitors the facility is a meeting point for local people and volunteers, providing a social opportunity and increasing engagement with the gardens.

Continuing historical research into the Homeyards story.

Conservation volunteering on a regular basis to maintain and improve specific areas of the gardens.

## **Achievements and Performance**

### **Gardener**

Shaldon Parish Council agreed to subsidise the cost of gardening for 2 days a week and this has been extended for the year 2024/5. The contract for the garden's maintenance contractors working for TDC continues with ID Verde. They employ the gardener directly.

The gardener remains a hard-working and experienced gardener and a great asset to the Shaldon community and the Gardens.

## **Castle Folly**

The folly building structure remains vulnerable to leaks in wet stormy weather which means it is more useful as a summer venue than for winter events. The council has instructed heritage contractors to look into finding a solution. The solution for 2024/5 has been to clean up and paint in Spring making it usable for the summer months. A very efficient team of volunteers managed the emptying of the dehumidifier

## **Castle Folly openings**

The opening of the Castle Folly for Teas and Coffees run by volunteers for donations was successfully continued in 2023, offering tea and coffee refreshments on an informal basis to garden visitors. These were running most Tuesday, Wednesday, Thursday and Friday mornings from June to September 2024 and net proceeds were £629.22.

for 2024, Tina Caple, one of our Trustees kindly agreed to take over the administration of the castle volunteers and has created and rolled out full procedures and controls.

## **Walk and Talk Events**

The Friends held two prearranged afternoon events with a guided tour of the gardens followed by tea and cake. These both raised healthy donations.

## **Easter event 2024**

The Easter event in 2024 was held in St. Peter's Church, Shaldon thanks to the PCC due to inclement weather. We had craft tables, live animal petting, bush craft and the Devon Butterfly Conservation table. Cakes and drinks were served by the volunteers. Our thanks to Shaldon Water Carnival for their kind grant of £250 offset against the cost of £470 for this event.

## **Autumn Children's 2024 event**

This was a free but ticketed event for accompanied children. Monica Shanta Brown provided well received flower and leaf printing workshops in the castle using natural materials from the gardens. The volunteers provided refreshments. The cost was £500 paid to DAISI which organised the artist.

## **Plants**

In the autumn we planted cyclamen plants, anemone, narcissus and Scilla bulbs below the pond area and a good-sized Acer Shindeshojo beside the pond. Also 15 Hebe Sutherlandii between last year's new birch trio.

## **Shaldon School Volunteer groups**

Starting in September we have welcomed gardening help from a regular small group with staff from the local primary school. They have carried out all sorts of tasks with great cheer including planting up 3 spring planters which were donated by a local resident and weaving a willow fence.

## **Financial Review**

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" issued in July 2014.

The Receipts and Payments account shows the gross income from all sources and the split of activity between restricted and unrestricted funds.

## **Review of the financial position**

There was an excess of payments over receipts of (£1,657) during the year. The cash balance held in unrestricted funds decreased by this amount.

Total funds at the end of the year were £11,795 including £11,279 in the deposit account which was opened in Autumn 2023 earning interest of £178.

Donations were higher in 2024, £3,737 compared to £2,118 in 2023 due to an increase in special donations from £250 in 2023 to £1,915 in 2024. Excluding the special one-off donations, underlying donations were flat. There was an increase in Just Giving Donations which included associated timely Gift Aid recovery which was largely event and coffee and tea donations. Cash and Cheque donations only represented 5% of all donations.

Total Events Fundraising (tea coffee mornings, plant sales and events) fell in 2024 (£1,224 in total, compared to £1,559 in 2023) and a decision was made at the November 2024 Trustee meeting to cease the Easter and October events.

The Tea and Coffee gross donations increased slightly from £798 in 2023 to £819 in 2024, but this was an achievement considering the delayed opening times due to the water issues in Castle Folly.

A grant of £250 continued to be received from Shaldon Water Carnival (£250 in 2023)

The historical book commissioned and launched in November 2022 sold £110 in 2024 (£571 in 2023) giving a total of £1,147 to date against an investment of £1,875 in 2022-61. 865 books remain.

Expenditure was significantly higher in the year £7,581 (2023 £2,050) due to the expenditure on the Pergola gates (£3,200, approved in 2023 but spent in 2024) and the pond works (£1,231) There was also money spent on planting of specimen rhododendrons from Millais Nursery above the castle banks following paid for clearance of brushwood and weeds, utilising the kind one off donations from the funeral of our former Chairman Gerald Symons.

The main items of expenditure were routine operating expenses (insurance, website hosting, meetings).

### **Plans for 2025**

- Continue core activities.
- Potential relocation of stone archway and new gate for the Torquay Road allotment end gate.
- Potential specialist investigations of the castle structure.
- Potential ironwork decorative feature for the grotto.

All dependent on estimates and council permissions.

### **Reserves Policy**

A formal reserves policy was documented in the Finance Policy approved in January 2024. The trustees aim to hold sufficient reserves to provide funding for special events and fundraising efforts organised by the Friends Committee or by supporters.

Total Reserves on 31<sup>st</sup> December 2024 amount to £11,795

Trustees consider the remaining free reserve to be adequate to cover planned expenditure commitments and the costs of arranging a typical programme of events for a year.

Reserves are unrestricted and held in cash at Barclays Bank in a current and deposit account as mentioned above. The Just Giving site introduced in 2023 is the main method on online donation. Funds are automatically transferred to Barclays monthly. Donations collected via PayPal continue to be automatically transferred to Barclays Bank monthly, but this is now only one regular donation.

### **Structure Governance and Management.**

At the 2024 AGM, Alison Melville Shreeve retired and Joyce Gillespie was appointed Chair. Hazel Todd retired as a trustee as of 31<sup>st</sup> December 2024.

At the March 2025 AGM Carolyn Lisa Pash will retire by rotation.

Adrian Symons was co-opted as new trustee in February 2025 and to be formally appointed at the AGM.

Lucie Laker was co-opted as new trustee and Treasurer in February 2025 and to be formally appointed at the AGM.

The Trustees constantly review the need for new policies and review existing policies. The safeguarding policy was reviewed and signed in January 2024 and Finance policy was formally adopted also in January 2024.

A risk register was created and adopted in 2024.

### **Volunteers**

The work of the Friends depends upon volunteers and the trustees are very grateful for the time and effort given by the management committee and by all those volunteers who turn up regularly to work in the gardens. There are 10 garden volunteers, 6 Tea and Coffee volunteers and 4 other volunteers giving 20 in total.

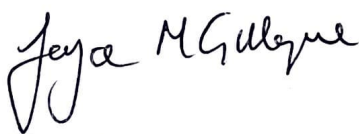
An induction document was introduced and is in use for garden volunteers, new and old. Similarly, a protocol for castle refreshments volunteers has been introduced since the 2024 season.

### **Pond**

The council provided and we designed 2 signs requesting for dogs not to go in the pond. We also blocked the pond steps with planters to deter entry.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees.**



**Joyce Gillespie**  
Chair

**12<sup>th</sup> March 2025**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Homeyards Botanical  
Gardens in Shaldon

1159641

CC16a

Receipts and payments accounts

For the period  
from

Period start date  
1st January 2024

To

Period end date  
31st December 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	3,737	0	0	3,737	2,118
Events & Fundraising	1,224	0	0	1,224	1,559
Merchandising	110	0	0	110	571
Shaldon Water Carnival Grant	250	0	0	250	250
Devon Wildlife Grant		0	0	0	150
HMRC Gift Aid Repayment	425	0	0	425	307
Bank Interest	178	0	0	178	19
<b>Sub total(Gross income for AR)</b>	<b>5,924</b>	<b>0</b>	<b>0</b>	<b>5,924</b>	<b>4,974</b>
<b>A2 Asset and investment sales, (see table).</b>					
	0	0	0	0	
	0	0	0	0	0
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total receipts</b>	<b>5,924</b>	<b>0</b>	<b>0</b>	<b>5,924</b>	<b>4,974</b>
<b>A3 Payments</b>					
Subscription - Devon Gardens Trust	35	0	0	35	35
AGM & Membership Costs	117	0	0	117	90
Works in Gardens	5,917	0	0	5,917	432
Insurance	157	0	0	157	157
Mosaic Seat & Workshops		0	0	0	
Web Site Maintenance & Hosting	78	0	0	78	255
Paypal Commissions		0	0	0	
Events	1,215			1,215	884
Merchandising costs				0	
Other	62	0	0	62	197
	0	0	0	0	0
<b>Sub total</b>	<b>7,581</b>	<b>0</b>	<b>0</b>	<b>7,581</b>	<b>2,050</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	0	0	0	0	
	0	0	0	0	
<b>Sub total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total payments</b>	<b>7,581</b>	<b>0</b>	<b>0</b>	<b>7,581</b>	<b>2,050</b>
<b>Net of receipts/(payments)</b>	<b>-1,657</b>	<b>0</b>	<b>0</b>	<b>-1,657</b>	<b>2,924</b>
<b>A5 Transfers between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>A6 Cash funds last year end</b>	<b>13,452</b>	<b>0</b>	<b>0</b>	<b>13,452</b>	<b>10,528</b>
<b>Cash funds this year end</b>	<b>11,795</b>	<b>0</b>	<b>0</b>	<b>11,795</b>	<b>13,452</b>

Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>			
Barclays Bank Current Account	516	0	0
Barclays Bank Savings Account	11,279	0	0
	0	0	0
<b>Total cash funds</b>	<b>11,795</b>	<b>0</b>	<b>0</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

Unrestricted funds

Restricted funds

Endowment funds

to nearest £

to nearest £

to nearest £

**B2 Other monetary assets**

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

*Joyce Gillespie*  
*Lucie Laker*

Joyce Gillespie  
Lucie Laker

xx/03/2025  
xx03/2025

**FRIENDS OF HOMEYARDS BOTANICAL GARDENS IN SHALDON**

England & Wales - Charity number 1159641

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# Accounts

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# **Friends of Homeyards Botanical Gardens in Shaldon**

## **Report of the Trustees for the year ended 31<sup>st</sup> December 2023**

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31<sup>st</sup> December 2023.

### **Reference and Administrative Details of the Charity, its Trustees and Advisors**

Friends of Homeyards Botanical Gardens in Shaldon

Registered Charity number: 1159641

Principal Office: 5 The Hamilton's, Torquay Road, Shaldon, Devon TQ14 0AY

#### **Trustees:**

The trustees during the period are:

Chair	Alison Mary Melville-Shreeve (to retire 14/3/24)
Treasurer	Hazel Dawn Todd
Trustees	Carolyn Elizabeth Pash
	Tina Caple (appointed 15/11/23)
	Joyce Gillespie (appointed 15/11/23)

#### **Bankers:**

Barclays Bank plc., Leicester LE87 2BB

## **Structure, Governance and Management**

### Governing Document

The organisation is governed by its Constitution, amended 28<sup>th</sup> November 2014 which establishes its objects and powers.

### Constitution of the Organisation.

Friends of Homeyards Botanical Gardens in Shaldon is a Charitable Incorporated Organisation, registered on 16<sup>th</sup> December 2014.

### Board of Trustees and Trustee selection.

The body responsible for the management of Friends of Homeyards Botanical Gardens in Shaldon is the Board of Trustees.

The full complement of Trustees is eight and the Constitution requires that there shall never be less than three. Trustees serve for a term of three years and there are no restrictions on the number of terms that a Trustee may serve. Appointment of Trustees is by election at the Annual General Meeting. All Trustees must be members of Friends of Homeyards Botanical Gardens in Shaldon, and members are invited to nominate people to serve. The Chair and Officers are appointed by the Trustees from among their number.

Upon their first appointment each new trustee is provided with the following information.

- A copy of the Constitution along with any amendments made to it.
- The latest trustee' annual report and statement of accounts.

The Trustees are supported by a management committee, members of which attend Trustee meetings, and by volunteers who provide valuable assistance with work in the Gardens and with fundraising events.

### **Trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity.

## **Risk Management**

The Homeyards Botanical Gardens is owned and maintained by Teignbridge District Council who operate appropriate risk management policies. The Friends of Homeyards Botanical Gardens in Shaldon organise events in the Gardens from time to time and for each event a risk assessment and risk management plan is prepared having regard to:

- Protecting the public from risk
- Protecting the Gardens and property from damage
- Safeguarding of Children and Vulnerable Adults

## **Objectives and Activities**

The principal objective of Friends of Homeyards Botanical Gardens in Shaldon is for the public benefit to promote the conservation, protection and improvement of the physical and natural environment and to advance the education of the public in the land and buildings at Homeyards Botanical Gardens, Shaldon Devon.

### **Summary of the main activities undertaken for the public benefit**

The Friends run Easter, Summer and Halloween events to involve children and families in the gardens. These events are generally free, but fundraising can be involved.

Volunteers open up the Castle on regular occasions to provide refreshments and information for visitors. As well as enhancing the experience of the gardens for visitors the facility is a meeting point for local people and volunteers, providing a social opportunity and increasing engagement with the gardens.

Continuing historical research into the Homeyards story.

Conservation volunteering on a regular basis to maintain and improve specific areas of the gardens.

## **Achievements and Performance**

### **Gardener**

Shaldon Parish Council agreed to subsidise the cost of gardening for 2 days a week and this has been extended for the year 2023/4. The contract for the garden's maintenance contractors working for TDC continues with ID Verde. They employ the gardener directly. The gardener remains a hard-working and experienced gardener and a great asset to the Shaldon community and the Gardens.

### **Castle Folly**

The folly building structure remains vulnerable to leaks in wet stormy weather which means it is more useful as a summer venue than for winter events. The council has instructed heritage contractors to look into finding a solution. The solution for 2023/24 has been to clean up and paint in Spring making it usable for the summer months. A very efficient team of volunteers managed the emptying of the dehumidifier through the winter months.

### **Castle Folly openings**

The opening of the Castle Folly for Teas and Coffees run by volunteers for donations was successfully continued in 2023, offering tea and coffee refreshments on an informal basis to garden visitors. These were running most Tuesday, Wednesday and Friday mornings from June to September 2023 and net proceeds were £690.

An online YouTube video in Devon Life inspired an increase in visitors. The site was also used by an Exeter theatre group who filmed in the gardens making very good use of its features.

For 2024, Tina Caple, one of our new Trustees has kindly agreed to take over the administration of the castle volunteers and has created and rolled out full procedures and controls.

### **Walk and Talk Events**

The Friends held two prearranged afternoon events with a guided tour of the gardens followed by tea and cake. These both raised healthy donations.

### **Easter event 2023**

The Easter event in 2023 went very well in wonderful weather with Monica Shanta Brown's shadow puppet making, Sarah Hurley's story telling and Jon Stewards willow fishing rods and our popular scavenger hunt with the Hope coffee van keeping us in drinks and cake. Our thanks to Shaldon Water Carnival for their kind grant of £250 offset against the cost of £450 for this event.

## **Autumn Children's 2023 event**

This went very well in St. Peter's Church due to the very inconsistent weather, with around 200 children taking part in lots of activities on offer all free of charge at this very well attended event during the Autumn half term . We had popular craft tables and the Barn Owl conservation trust and autumn making with natural materials.

## **Plants**

In spring, a Weeping Willow `Kilmarnock was received from the congregation of St. Peters church to celebrate the Coronation of King Charles. This is in the oval bed near the Witch's cave.

Moderate success was had with the wildflower area, but this needs a new strategy due to the larger self-seeded wild plants trying to take over.

Shrubs from Plant World nursery and many tulip bulbs and self grown flowering plants in the spring flowering oval bed were added. A climbing rose and two different pyracanthas were also added against the wall below the Burma Star Garden.

After a fairly comprehensive tree survey and several meetings with TDC a large diseased Chestnut tree and two smaller trees near the allotment end were felled. This cleared some light and a trio of donated birches of differing bark types were planted below the western end balustrade.

In the autumn 500 blue crocus bulbs were received from Teignmouth Rotary which were planted on the grassy banks above the Ropewalk gate and the Broadlands /Horse Lane entrance steps. These are to mark the eradication of Polio in most of the world.

## **Financial Review**

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" issued in July 2014.

The Receipts and Payments account shows the gross income from all sources and the split of activity between restricted and unrestricted funds.

## **Review of the financial position**

There was an excess of receipts over payments of £2,924 during the year. The cash balance held in unrestricted funds increased by this amount.

Total funds at the end of the year were £13,452 and a deposit account was opened in Autumn 2023 to achieve some interest for the surplus funds.

A Finance Policy was established in December 2023 with final Trustee approval in January 2024.

Income was lower in 2023 as 2022 had an exceptional fundraising music event raising £2,000.

However, donations increased by 28% year on year and included a one off generous donation of £500 via the Charities Aid Foundation.

Plant sales raised £258 slightly down in 2023 but the Tea and Coffee volunteer sessions at the Castle Folly raised £798 gross (£690 net) a gross increase of 34%

A grant of £250 was received from Shaldon Water Carnival (£500 in 2022) and £150 from Devon Wildlife Trust.

The historical book commissioned and launched in November 2022 continued to sell raising £571 in 2023 giving a total of £1,037 to date against an investment of £1,875 in 2022.

Expenditure was significantly lower in the year largely due to the exceptional expenditure on the ceramic seat, book publication and witch's grotto survey completed in 2022.

The main items of expenditure were routine operating expenses (insurance, website maintenance and some minor garden works).

However, the key areas of development agreed were the redevelopment of the pond filtering system and pergola gates. This work was agreed at a total cost of c £4,400 in Autumn 2023 and the pond was completed in February 2024 (c £1,200) and the work on the gates starts in April 2024 (c £3,200).

## **Reserves Policy**

A formal reserves policy was documented in the Finance Policy approved in January 2024. The trustees aim to hold sufficient reserves to provide funding for special events and fundraising efforts organized by the Friends Committee or by supporters.

Total Reserves on 31<sup>st</sup> December 2023 amount to £13,452

Trustees consider the remaining free reserve to be adequate to cover planned expenditure commitments and the costs of arranging a typical programme of events for a year.

Reserves are unrestricted and held in cash at Barclays Bank in a current and deposit account as mentioned above. A Just Giving site was also introduced in the year and now the main method on online donation. Funds are automatically transferred to Barclays monthly. Donations collected via PayPal also also now automatically transferred to Barclays Bank monthly.

### **Structure Governance and management.**

The trustees appointed two new Trustees in November 2023 at their last meeting, Joyce Gillespie and Tina Caple, bringing the total to five. This enables the resignation and rotation rules in the constitution. At the AGM, Alison Melville Shreeve will retire and Joyce Gillespie be appointed Chair.

The Trustees constantly review the need for new policies and review existing policies. The safeguarding policy was reviewed and signed in January 2024 and Finance policy was introduced in December 2023 and formally adopted also in January 2024.

### **Volunteers**

The work of the Friends depends upon volunteers and the trustees are very grateful for the time and effort given by the management committee and by all those volunteers who turn up regularly to work in the gardens. There are 10 garden volunteers, 6 Tea and Coffee volunteers and 4 other volunteers giving 20 in total. A new induction document was introduced and is now in use for garden volunteers, new and old. Similarly, a protocol for castle refreshments volunteers has been introduced ready for the 2024 season.

### **Future Plans**

#### **Pond**

We received a £150 grant from Wild About Devon to buy plants to improve the oxygenation and diversity of the main pond in 2023. We also joined with TDC in putting in a new filter system and waterfall blade which will keep the water much cleaner and has resulted in a much fresher environment for the fish and other creatures. The work was done by Rob Wright of Netherton Koi of which £750 was paid for by the council. The balance was paid by the charity (£1,231).

#### **Gates**

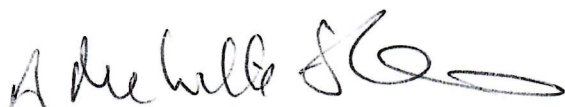
The council have been consulted about the deficiencies of various gates latches and closures.

A new pair of replica gates is in the process of being made for the pergola entrance off Horse Lane. These should be installed in April 2024 at a total cost of £3,200 agreed by the Trustees at their meeting in November 2023.  
More work is required on "the old gate" which is part of the boundary near the allotment end which was very badly damaged in a storm and has had to be boarded over for safety. The metal fixings are still in place.

Research and investigation into a solution for the Witches Grotto is ongoing with TDC.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees.**

A handwritten signature in black ink, appearing to read "Alison Melville". The signature is written in a cursive style with a long, sweeping tail.

**Alison Melville - Shreeve  
Chair**

**14<sup>th</sup> March 2024**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Homewards Botanical  
Gardens in Shaldon

1159641

## Receipts and payments accounts

CC16a

For the period from	1st January 2023	To	31st December 2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	2,118	-	-	2,118	1,651
Events & Fundraising	1,559	-	-	1,559	2,980
Merchandising	571	-	-	571	475
Shaldon Water Carnival Grant	250	-	-	250	500
Devon Wildlife Grant	150	-	-	150	-
HMRC Gift Aid Repayment	307	-	-	307	647
Bank Interest	19	-	-	19	-
<b>Sub total (Gross income for AR)</b>	<b>4,974</b>	<b>-</b>	<b>-</b>	<b>4,974</b>	<b>6,253</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,974</b>	<b>-</b>	<b>-</b>	<b>4,974</b>	<b>6,253</b>
<b>A3 Payments</b>					
Subscription - Devon Gardens Trust	35	-	-	35	35
AGM & Membership Costs	90	-	-	90	10
Works in Gardens	432	-	-	432	874
Insurance	157	-	-	157	96
Mosaic Seat & Workshops	-	-	-	-	4,319
Web Site Maintenance & Hosting	255	-	-	255	78
Paypal Commissions	-	-	-	-	13
Events	884	-	-	884	595
Merchandising costs	-	-	-	-	1,875
Other	197	-	-	197	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,050</b>	<b>-</b>	<b>-</b>	<b>2,050</b>	<b>7,895</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,050</b>	<b>-</b>	<b>-</b>	<b>2,050</b>	<b>7,895</b>
<b>Net of receipts/(payments)</b>	<b>2,924</b>	<b>-</b>	<b>-</b>	<b>2,924</b>	<b>- 1,642</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,528	-	-	10,528	12,170
<b>Cash funds this year end</b>	<b>13,452</b>	<b>-</b>	<b>-</b>	<b>13,452</b>	<b>10,528</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank Current Account	990	-	-
	Barclays Bank Savings Account	12,462	-	-
		-	-	-
	<b>Total cash funds</b>	<b>13,452</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

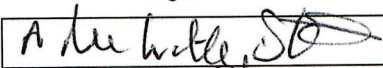

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Alison Melville Shreeve	14/03/2024
	Hazel Todd	14/03/2024

**FRIENDS OF HOMEYARDS BOTANICAL GARDENS IN SHALDON**

England & Wales - Charity number 1159641

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# Accounts

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## **Friends of Homeyards Botanical Gardens in Shaldon**

### **Report of the Trustees for the year ended 31<sup>st</sup> December 2022**

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31<sup>st</sup> December 2022.

#### **Reference and Administrative Details of the Charity, its Trustees and Advisors**

Friends of Homeyards Botanical Gardens in Shaldon

Registered Charity number: 1159641

Principal Office: Little Green, 12 Dagmar Street, Shaldon TQ14 0DU

#### **Trustees:**

The trustees during the period are:

Chair	Alison Mary Melville-Shreeve
Treasurer	Richard John Brett
Trustees	Carolyn Elizabeth Pash Hazel Dawn Todd

#### **Bankers:**

Barclays Bank plc., Leicester LE87 2BB

## **Structure, Governance and Management**

### **Governing Document**

The organisation is governed by its Constitution last amended 28<sup>th</sup> November 2014 which establish its objects and powers.

### **Constitution of the Organisation.**

Friends of Homeyards Botanical Gardens in Shaldon is a Charitable Incorporated Organisation, registered on 16<sup>th</sup> December 2014.

### **Board of Trustees and Trustee selection.**

The body responsible for the management of Friends of Homeyards Botanical Gardens in Shaldon is the Board of Trustees.

The full complement of Trustees is eight and the Constitution requires that there shall never be less than three. Trustees serve for a term of three years and there are no restrictions on the number of terms that a Trustee may serve. Appointment of Trustees is by election at the Annual General Meeting. All Trustees must be members of Friends of Homeyards Botanical Gardens in Shaldon and members are invited to nominate people to serve. The Chair and Officers are appointed by the Trustees from among their number.

Upon their first appointment each new trustee is provided with the following information;

- A copy of the Constitution along with any amendments made to it;
- The latest trustee' annual report and statement of accounts.

The Trustees are supported by a management committee, members of which attend Trustee meetings and by volunteers who provide valuable assistance with work in the Gardens and with fundraising events.

### **Trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity.

## **Risk Management**

The Homeyards Botanical Gardens is owned and maintained by Teignbridge District Council who operate appropriate risk management policies. The Friends of Homeyards Botanical Gardens in Shaldon organise events in the Gardens from time to time and for each event a risk assessment and risk management plan is prepared having regard to:

- Protecting the public from risk
- Protecting the Gardens and property from damage
- Safeguarding of Children and Vulnerable Adults

## **Objectives and Activities**

The principal object of Friends of Homeyards Botanical Gardens in Shaldon is for the public benefit to promote the conservation, protection and improvement of the physical and natural environment and to advance the education of the public in the land and buildings at Homeyards Botanical Gardens, Shaldon Devon.

## **Summary of the main activities undertaken for the public benefit**

The Friends run Easter, Summer and Halloween events to involve children and families in the gardens. These events are generally free, but fundraising can be involved.

Volunteers open up the Castle on regular occasions to provide refreshments and information for visitors. As well as enhancing the experience of the gardens for visitors the facility is a meeting point for local people and volunteers, providing a social opportunity and increasing engagement with the gardens.

Continuing historical research into the Homeyards story.

Conservation volunteering on a regular basis to maintain and improve specific areas of the gardens.

## **Summary of the main achievements of the Charity during the period**

It was a better year for our activities in the Gardens as the constraints of the Covid19 regulations requirements were eased.

The 2022 Easter event for children took place with some new activities and attracted a very good crowd.

The Autumn event was sadly cancelled due to inclement weather.

Gary the gardener continued his time allocated to the gardens for 2 days a week kindly funded by Shaldon Parish Council. We are very grateful for their support and the further vote this year to continue this funding.

Volunteer gardening days continued through the year with a number of new volunteers joining. Bird boxes were put up and planting was made to help increase insect life. The volunteers did their best to help the gardens cope with the hot dry summer conditions with mulching and watering being a priority .

The castle openings for tea and coffee and a bit of history ran through the summer. A number of further volunteers came forward and we were able to open on most Monday, Tuesday and Friday mornings throughout the summer. The castle also hosted a very successful Macmillan fundraising coffee morning in September along with a walk and talk afternoon for the members of the Devon Garden Trust.

In May, the planned ceramic seat structure was built to celebrate the Centenary of the creation of the gardens. Two local artists, Michelle Greenwood Brown and Alison Miles set to work on installing the much admired ceramic work and an opening event for our charity members was held in September.

The volunteers work in the gardens were again entered in the Britain in Bloom SW "It's your neighbourhood" competition, and we were pleased to achieve the level of Outstanding rating.

The ceramic seat also won an award from the same organisation- the Denise James Art Trophy .

In July the gardens hosted a Musical Band Event managed by Shaldon Parish Council and half the proceeds were awarded to the Friends.

In December, our new book about Mrs. Homeyard and her gardens and houses was launched at Teignmouth Heritage Centre and made available for sale in several local outlets .

We introduced our Safeguarding Policy in December 2022.

## **Financial Review**

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" issued in July 2014.

The Receipts and Payments account shows the gross income from all sources and the split of activity between restricted and unrestricted funds.

## **Review of the financial position**

There was an excess of payments over receipts of (£1,642) during the year. The cash balance held in unrestricted funds reduced by this amount.

The largest element of income in the year was from events and fundraising, amounting in total to £2,980 which included c£2,000 re the Music Bands Event for Ukraine noted above. We also received a grant of £500 from Shaldon Water Carnival for which we are very grateful. A new book was also commissioned and launched in November 2022 and has started to sell well raising £466 by the year end against an investment of £1,875 .

The main items of expenditure in the year were £4,319 to complete the Mosaic Seat Project ( The total cost over 2021/22 was £6,819), £805 for a survey for the Witches Cave and £1,875 book publication costs as mentioned above.

### **Reserves Policy**

The trustees aim to hold sufficient reserves to provide funding for special events and fundraising efforts organised by the Friends Committee or by supporters.

Reserves at 31<sup>st</sup> December 2022 amount to £10,528

Trustees consider the remaining free reserve to be adequate to cover planned expenditure commitments and the costs of arranging a typical programme of events for a year.

Reserves are unrestricted and held in cash at Barclays Bank. Donations collected via PayPal have been transferred to Barclays Bank throughout and at the end of the year.

### **Future Plans**

#### **Gardener**

After Gary's initial Lottery funded appointment ended, Shaldon Parish Council funded his continued employment in the Gardens on a part time basis. The Trustees recognise the enormous impact that a resident gardener has had on the Gardens and as a priority will work with Shaldon Parish Council and other potential funders to ensure the continued employment of a gardener.

#### **Restorations**

##### **Castle maintenance**

The castle has developed a serious problem with leaks and damp which it is evident stems from the design and implementation of the recent renovation. The trustees and committee continue to monitor the actions of Teignbridge District Council and local councillors to resolve the situation and ensure that the castle continues to make

a significant contribution to the success of the Gardens. In autumn a dehumidifier was brought in to help limit the water damage .

#### **Witches Cave**

The witch's cave has been condemned by council engineers as being unsafe and has been fenced off. Trustees obtained a report from a conservation engineer to indicate a summary of the defects and a way forward . A costing and further advice is awaited from a local builder.

#### **Castle wall**

The engineers report included a summary of possible solutions to the stone faced embankment. Restoration will need to wait funding when this can be made available.

#### **Gardeners Hut**

We are encouraging Teignbridge District Council to repair the gardeners hut which is part of their programme, though this is likely to be delayed by funding limitations.

It seems there is clearly no public money for such projects for the foreseeable future so that it will be necessary to try and follow a programme of fundraising for the reinstatement of these important features over a period of time, including potentially a second phase application to Heritage Lottery.

#### **Volunteers**

The work of the Friends depends upon volunteers and the trustees are very grateful for the time and effort given by the management committee and by all those volunteers who turn up regularly to work in the gardens.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees.**

A handwritten signature in black ink, appearing to read 'A Melville', with a long horizontal flourish extending to the right.

**Alison Melville - Shreeve  
Chair**

**15<sup>th</sup> March 2023**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Homevards Botanical  
Gardens in Shaldon

1159641

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**Receipts and payments accounts**

For the period from	1st January 2022	To	31st December 2022
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	1,651	-	-	1,651	3,256
Events & Fundraising	2,980	-	-	2,980	1,322
Merchandising	475	-	-	475	33
Marjorie & Geoffrey Jones Trust	-	-	-	-	2,000
Shaldon Water Carnival Grant	500	-	-	500	200
Devon County Councillor Grant	-	-	-	-	500
HMRC Gift Aid Repayment	647	-	-	647	325
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>6,253</b>	<b>-</b>	<b>-</b>	<b>6,253</b>	<b>7,636</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,253</b>	<b>-</b>	<b>-</b>	<b>6,253</b>	<b>7,636</b>
<b>A3 Payments</b>					
Subscription - Devon Gardens Trust	35	-	-	35	35
AGM & Membership Costs	10	-	-	10	180
Works in Gardens	874	-	-	874	212
Insurance	96	-	-	96	96
Mosaic Seat & Workshops	4,319	-	-	4,319	2,500
Web Site Maintenance & Hosting	78	-	-	78	137
Paypal Commissions	13	-	-	13	11
Events	595	-	-	595	-
Merchandising costs	1,875	-	-	1,875	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>7,895</b>	<b>-</b>	<b>-</b>	<b>7,895</b>	<b>3,171</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>7,895</b>	<b>-</b>	<b>-</b>	<b>7,895</b>	<b>3,171</b>
<b>Net of receipts/(payments)</b>	<b>- 1,642</b>	<b>-</b>	<b>-</b>	<b>- 1,642</b>	<b>4,465</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>12,170</b>	<b>-</b>	<b>-</b>	<b>12,170</b>	<b>7,705</b>
<b>Cash funds this year end</b>	<b>10,528</b>	<b>-</b>	<b>-</b>	<b>10,528</b>	<b>12,170</b>



**FRIENDS OF HOMEYARDS BOTANICAL GARDENS IN SHALDON**

England & Wales - Charity number 1159641

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# Accounts

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**Friends of Homeyards Botanical Gardens in Shaldon**  
(a Charitable Incorporated Organisation)

**Report and Financial Statements**

**Year ended: 31 December 2021**

**Charity no: 1159641**



# **Friends of Homeyards Botanical Gardens in Shaldon**

## **Report of the Trustees for the year ended 31<sup>st</sup> December 2021**

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31<sup>st</sup> December 2021.

### **Reference and Administrative Details of the Charity, its Trustees and Advisors**

Friends of Homeyards Botanical Gardens in Shaldon

Registered Charity number: 1159641

Principal Office: Little Green, 12 Dagmar Street, Shaldon TQ14 0DU

#### **Trustees:**

The trustees during the period are:

Chair	Alison Mary Melville-Shreeve
Treasurer	Richard John Brett
Trustees	Carolyn Elizabeth Pash
	Hazel Dawn Todd (appointed 13 <sup>th</sup> October 2021)

#### **Bankers:**

Barclays Bank plc., Leicester LE87 2BB

## **Structure, Governance and Management**

### Governing Document

The organisation is governed by its Constitution last amended 28<sup>th</sup> November 2014 which establish its objects and powers.

### Constitution of the Organisation.

Friends of Homeyards Botanical Gardens in Shaldon is a Charitable Incorporated Organisation, registered on 16<sup>th</sup> December 2014.

### Board of Trustees and Trustee selection.

The body responsible for the management of Friends of Homeyards Botanical Gardens in Shaldon is the Board of Trustees.

The full complement of Trustees is eight and the Constitution requires that there shall never be less than three. Trustees serve for a term of three years and there are no restrictions on the number of terms that a Trustee may serve. Appointment of Trustees is by election at the Annual General Meeting. All Trustees must be members of Friends of Homeyards Botanical Gardens in Shaldon and members are invited to nominate people to serve. The Chair and Officers are appointed by the Trustees from among their number.

Upon their first appointment each new trustee is provided with the following information;

- A copy of the Constitution along with any amendments made to it;
- The latest trustee' annual report and statement of accounts.

The Trustees are supported by a management committee, members of which attend Trustee meetings and by volunteers who provide valuable assistance with work in the Gardens and with fundraising events.

### **Trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity.

## **Risk Management**

The Homeyards Botanical Gardens is owned and maintained by Teignbridge District Council who operate appropriate risk management policies. The Friends of Homeyards Botanical Gardens in Shaldon organise events in the Gardens from time to time and for each event a risk assessment and risk management plan is prepared having regard to:

Protecting the public from risk  
Protecting the Gardens and property from damage  
Safeguarding of Children and Vulnerable Adults

## **Objectives and Activities**

The principal object of Friends of Homeyards Botanical Gardens in Shaldon is for the public benefit to promote the conservation, protection and improvement of the physical and natural environment and to advance the education of the public in the land and buildings at Homeyards Botanical Gardens, Shaldon Devon.

### **Summary of the main activities undertaken for the public benefit**

The Friends run Easter, Summer and Halloween events to involve children and families in the gardens. These events are generally free but fundraising can be involved.

Volunteers open up the Castle on regular occasions to provide refreshments and information for visitors. As well as enhancing the experience of the gardens for visitors the facility is a meeting point for local people and volunteers, providing a social opportunity and increasing engagement with the gardens.

Continuing historical researches into the Homeyards story.

Conservation volunteering on a regular basis to maintain and improve specific areas of the gardens.

### **Summary of the main achievements of the Charity during the period**

It was again an unusual and difficult year for all of us, and activities in the Gardens continued to be somewhat constrained by the need to conform with Covid19 regulations and social distancing requirements.

The Easter event was once again cancelled this year, but the Halloween event took place on a glorious autumn day and attracted a good crowd; a total of 203 children were counted.

Gary the gardener has continued his time allocated to the gardens for 2 days a week from November 2019, kindly funded by Shaldon Parish Council. We are very grateful for their support and the further vote this year to continue this funding.

Volunteer gardening days continued through the winter 20/21 as best as possible under covid 19 rules before getting better under way as the year progressed.

We had hoped to have castle openings for tea and coffee up and running by summer, and we were pleased to be able to open at the end of June with appropriate Covid precautions. A number of new volunteers came forward, and we were able to open on most Tuesday and Thursday mornings throughout the summer. The castle also hosted a very successful Macmillan fundraising coffee morning in September, and a series of clay making workshops with a local artist in the autumn.

It is hard to pin point an exact date but Mr. & Mrs. Homeyard bought Ness Cottage in 1921 and we know that the castle, pond & rill and witches cave were built by 1927 – so we have a centenary to celebrate in the coming years. Wanting to create a lasting legacy and inspired by a mosaic octagonal fountain at Highgrove, the Friends decided to create a mosaic bench seat on the plinth that once supported a bird bath just below the castle.

We were lucky to be able to call on the skills of two incredibly talented local artists, Michelle Greenwood Brown and Alison Miles to work on the project. In August they ran a series of 6 family drop-in workshops based at the castle. These workshops proved very popular, and local adults and children created the special clay tile pieces that will be applied to the finished seat. The artists will finalise the ceramic work in readiness for the seat to be built and finished after last frost in Spring 2022.

The gardens were entered for the first time in the Britain in Bloom SW „It's your neighbourhood“ competition, and we were pleased to achieve a Level 4 „Thriving“ rating.

It was shocking to discover late in the year that the balustrade at the allotments end of the gardens had been deliberately pushed down. However, thanks to generous donations swift remedial action was taken to lift the stones and and carefully restore this look out point.

### **Financial Review**

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" issued in July 2014.

The Receipts and Payments account shows the gross income from all sources and the split of activity between restricted and unrestricted funds.

## **Review of the financial position**

There was an excess of receipts over payments of £4,465 during the year. The cash balance held in unrestricted funds was increased by this amount.

The largest element of income in the year was donations from members and supporters, amounting in total to £3,256 which included an anonymous donation of £1,000 in respect of balustrade repairs. We also received a number of grants during the year; £2,000 from Marjorie & Geoffrey Jones Trust, £200 from Shaldon Water Carnival, and £500 from our local Devon County Councillor's community fund for all of which we are very grateful.

The main items of expenditure in the year were £2,500 as the first payment in respect of the Mosaic seat, £212 for garden plants and equipment and £137 for web hosting.

## **Reserves Policy**

The trustees aim to hold sufficient reserves to provide funding for special events and fundraising efforts organized by the Friends Committee or by supporters.

Reserves at 31<sup>st</sup> December 2021 amount to £12,170 of which £1,000 is committed for the balustrade repair, payment for which will be made in 2022, and £3,700 has been designated by trustees for the purpose of completion of the Mosaic seat in 2022.

Trustees consider the remaining free reserve to be adequate to cover planned expenditure commitments and the costs of arranging a typical programme of events for a year.

Reserves are unrestricted and held in cash at Barclays Bank and in a Paypal account.

## **Future Plans**

### **Gardener**

After Gary's initial Lottery funded appointment ended, Shaldon Parish Council funded his continued employment in the Gardens on a part time basis. The Trustees recognize the enormous impact that a resident gardener has had on the Gardens and as a priority will work with Shaldon Parish Council and other potential funders to ensure the continued employment of a gardener.

## Tree Trail

As part of the lottery funding Teignbridge District Council has arranged for many of the principal trees in the Gardens to be named and a Tree Trail leaflet has been prepared for publicising when conditions permit.

Homeyards History second edition

An updated version of 'Aturfuqil's Shaldon', Homeyards history was completed during Lockdown and following a final edit, should be ready for printing in 2022.

## Mosaic Seat

Our work has usually followed the path of conservation and restoration but after the gardens provided such an important area for respite and recreation during the times of restrictions during 2020 we started to plan fundraising for a more light hearted project in the creation of an octagonal outdoor seat.

This is to be decorated with ceramic mosaic tiles by local skilled independent artists Michelle Greenwood Brown and Alison Miles who have much experience in providing delightful designs.

It will be sited on the disused old birdbath base on a terrace in front of the castle folly. We aim to show scenes of water earth and sky elements which will be a fascinating focus for visitors to the gardens

The artists held a series of workshops in 2021 for local children make some of the tiles that will be included in the project, and are working over the winter months to have the tiles ready for the installation in spring 2022 after the last frosts.

## Restorations

### Castle maintenance

The castle has developed a serious problem with leaks and damp which it is evident stems from the design and implementation of the recent renovation. The trustees and committee will continue to work closely with Teignbridge District Council and local councillors to resolve the situation and ensure that the castle continues to make a significant contribution to the success of the Gardens.

### Witches Cave

The witch's cave has been condemned by council engineers as being unsafe and has been fenced off. Trustees propose to seek further information about the state of the cave and to establish the steps required and the potential cost to repair it.

### Castle wall

The efforts of volunteers have made a good impact on clearing the ground above the wall and uncovering the stonework. Trustees have agreed to take the effort forward by obtaining a programme of work and costings for the restoration of the wall and appropriate planting, recognising the importance of involving Teignbridge District Council in view of the many health and safety implications and the scale of the project.

## Gardeners Hut

We are encouraging Teignbridge District Council to repair the gardeners hut which is part of their programme, though this is likely to be delayed by funding limitations.

It seems there is clearly no public money for such projects for the foreseeable future so that it will be necessary to try and follow a programme of fundraising for the reinstatement of these important features over a period of time, including potentially a second phase application to Heritage Lottery.

## Volunteers

The work of the Friends depends upon volunteers and the trustees are very grateful for the time and effort given by the management committee and by all those volunteers who turn up regularly to work in the gardens.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

A handwritten signature in black ink, appearing to read 'Alison Melville', with a long horizontal stroke extending to the right.

**Alison Melville - Shreeve  
Chair**

**16<sup>th</sup> March 2022**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Homewards Botanical  
Gardens in Shaldon

1159641

CC16a

**Receipts and payments accounts**

For the period from	Period start date 1st January 2021	To	Period end date 31st December 2021
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	3,256	-	-	3,256	1,635
Events & Fundraising	1,322	-	-	1,322	-
Merchandising	33	-	-	33	-
Marjorie & Geoffrey Jones Trust	2,000	-	-	2,000	-
Shaldon Water Carnival Grant	200	-	-	200	599
Devon County Councillor Grant	500	-	-	500	-
HMRC Gift Aid Repayment	325	-	-	325	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>7,636</b>	<b>-</b>	<b>-</b>	<b>7,636</b>	<b>2,234</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,636</b>	<b>-</b>	<b>-</b>	<b>7,636</b>	<b>2,234</b>
<b>A3 Payments</b>					
Subscription - Devon Gardens Trust	35	-	-	35	35
AGM & Membership Costs	180	-	-	180	86
Works in Gardens	212	-	-	212	1,503
Insurance	96	-	-	96	230
Mosaic Seat & Workshops	2,500	-	-	2,500	-
Web Site Maintenance & Hosting	137	-	-	137	678
Paypal Commissions	11	-	-	11	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>3,171</b>	<b>-</b>	<b>-</b>	<b>3,171</b>	<b>2,532</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>3,171</b>	<b>-</b>	<b>-</b>	<b>3,171</b>	<b>2,532</b>
<b>Net of receipts/(payments)</b>	<b>4,465</b>	<b>-</b>	<b>-</b>	<b>4,465</b>	<b>298</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,705</b>	<b>-</b>	<b>-</b>	<b>7,705</b>	<b>7,993</b>
<b>Cash funds this year end</b>	<b>12,170</b>	<b>-</b>	<b>-</b>	<b>12,170</b>	<b>7,695</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank Current Account	11,729	-	-
	Paypal Account	441	-	-
		-	-	-
	<b>Total cash funds</b>	<b>12,170</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

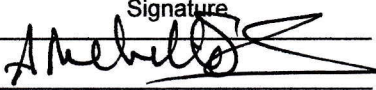
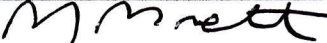
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Alison Melville Shreeve	16/03/2022
	Richard Brett	16/03/2022

**FRIENDS OF HOMEYARDS BOTANICAL GARDENS IN SHALDON**

England & Wales - Charity number 1159641

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# Accounts

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**Friends of Homeyards Botanical Gardens in Shaldon**  
(a Charitable Incorporated Organisation)

**Report and Financial Statements**

**Year ended: 31 December 2020**

**Charity no: 1159641**



# **Friends of Homeyards Botanical Gardens in Shaldon**

## **Report of the Trustees for the year ended 31<sup>st</sup> December 2020**

The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31<sup>st</sup> December 2020.

### **Reference and Administrative Details of the Charity, its Trustees and Advisors**

Friends of Homeyards Botanical Gardens in Shaldon

Registered Charity number: 1159641

Principal Office: Little Green, 12 Dagmar Street, Shaldon TQ14 0DU

#### **Trustees:**

The trustees during the period are:

Chair	Alison Mary Melville-Shreeve
Treasurer	Richard John Brett
Trustee	Carolyn Elizabeth Pash

#### **Bankers:**

Barclays Bank plc., Leicester LE87 2BB

## **Structure, Governance and Management**

### Governing Document

The organisation is governed by its Constitution last amended 28<sup>th</sup> November 2014 which establish its objects and powers.

### Constitution of the Organisation.

Friends of Homeyards Botanical Gardens in Shaldon is a Charitable Incorporated Organisation, registered on 16<sup>th</sup> December 2014.

### Board of Trustees and Trustee selection.

The body responsible for the management of Friends of Homeyards Botanical Gardens in Shaldon is the Board of Trustees.

The full complement of Trustees is eight and the Constitution requires that there shall never be less than three. Trustees serve for a term of three years and there are no restrictions on the number of terms that a Trustee may serve. Appointment of Trustees is by election at the Annual General Meeting. All Trustees must be members of Friends of Homeyards Botanical Gardens in Shaldon and members are invited to nominate people to serve. The Chair and Officers are appointed by the Trustees from among their number.

Upon their first appointment each new trustee is provided with the following information;

- A copy of the Constitution along with any amendments made to it;
- The latest trustee' annual report and statement of accounts.

The Trustees are supported by a management committee, members of which attend Trustee meetings and by volunteers who provide valuable assistance with work in the Gardens and with fundraising events.

### **Trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity.

## **Risk Management**

The Homeyards Botanical Gardens is owned and maintained by Teignbridge District Council who operate appropriate risk management policies. The Friends of Homeyards Botanical Gardens in Shaldon organise events in the Gardens from time to time and for each event a risk assessment and risk management plan is prepared having regard to:

Protecting the public from risk  
Protecting the Gardens and property from damage  
Safeguarding of Children and Vulnerable Adults

## **Objectives and Activities**

The principal object of Friends of Homeyards Botanical Gardens in Shaldon is for the public benefit to promote the conservation, protection and improvement of the physical and natural environment and to advance the education of the public in the land and buildings at Homeyards Botanical Gardens, Shaldon Devon.

## **Summary of the main activities undertaken for the public benefit**

The Friends run Easter, Summer and Halloween events to involve children and families in the gardens. These events are generally free but fundraising can be involved.

Volunteers open up the Castle on regular occasions to provide tea, coffee and information for visitors. As well as enhancing the experience of the gardens for visitors the facility is a meeting point for local people and volunteers, providing a social opportunity and increasing engagement with the gardens.

Continuing historical researches into the Homeyards story.

Conservation volunteering on a regular basis to maintain and improve specific areas of the gardens.

## **Summary of the main achievements of the Charity during the period**

It was an unusual and difficult year for all of us, and activities in the Gardens have been constrained by the need to conform with Covid19 regulations and social distancing requirements.

Lottery funding for Gary the gardener ran out in October 2019 and we were grateful to Shaldon Parish Council which agreed to provide funding for Gary for two days a week until April 2020. We were glad to have confirmation from the Parish Council that they would continue to underwrite the cost of Gary being employed in the

gardens for two days a week from April until the maintenance contractors contract comes up for review.

The new web site was delivered by Teign Geeks and went live early in the year and at the same time a Facebook Page was set up. The much improved digital presence provides opportunities to inform and communicate with Friends and visitors both old and new.

Once the March lockdown came into force Gary was furloughed and the volunteers had to demobilise until the summer. The Gardens took a turn for the natural look, but with a surge of visitors they were very much valued for recreation and this increased over the summer with many people enjoying the tranquil surroundings for walks, exercise and views. The usual Easter event had to be abandoned along with all plans for summer events. Halloween activities were also affected by lockdown, but replaced with an impressive tableau in the castle of suitably scary models seated at a decorated dinner table. Timed to light up between first dark and later evening it could be viewed through the windows, proving to be quite a success with visitors.

Prompted by this success, St Peter's Church re-located their Christmas Nativity scene to the castle this year. It was available for all to view through the windows during December.

The garden volunteers managed to get back in action over the summer with Gary, catching up on weeding, mulching and clearing overgrown planted areas. We created a bug hotel near the wild flower area beyond the pond. Activity there is quiet so far but we hope for some interesting customers as it settles in. There was also vigorous activity on the part of some volunteers in clearing major scrub etc. in overgrown areas including near the Ness end woodland and above the long retaining walls near the castle. Quite an undertaking but leading to a much better appreciation of the original landscape. We are hoping to set up a specific program and fundraising for repair of the walls and replanting above them.

The Gardens were the recipient of a Green Flag award in 2019 and we were pleased to hear that, despite the difficulties of lockdown, following an annual audit the award had been renewed for 2020.

We were pleased to see the enjoyable Open Studios event held again this year in the castle. The Shaldon "Artists at Homeyards Castle" exhibition featured fine art, pottery, fused glass and jewellery over several weeks in September. We were also very glad to receive a beautiful white rose bush (Tranquillity) in the Burma Star garden area, which was planted by the Torbay Hospital Nurses League at a ceremony to celebrate their 75 year anniversary. The rose was dedicated to nurses in all kinds of caring roles and was particularly fitting in the light of the appreciation which has been expressed for the work of the NHS and other care and emergency workers this year.

## **Financial Review**

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" issued in July 2014.

The Receipts and Payments account shows the gross income from all sources and the split of activity between restricted and unrestricted funds.

## **Review of the financial position**

There was an excess of payments over receipts of £298 during the year. The cash balance held in unrestricted funds was reduced by this amount.

The main element of income in the year was donations from members and supporters amounting in total to £1,635. This was significantly less than the previous year because of a single donation of £1500 received in 2019 and also the loss of donations from events cancelled in 2020 due to the Covid19 lockdowns.

The main items of expenditure in the year were £1,503 for trees and plants for the Gardens and £678 to Teign Geeks in respect of web site development.

## **Reserves Policy**

The trustees aim to hold sufficient reserves to provide funding for special events and fundraising efforts organized by the Friends or by supporters.

Reserves at 31<sup>st</sup> December 2020 amount to £7,705 which trustees consider adequate to cover planned expenditure commitments and the costs of arranging a typical programme of events for a year. Reserves are unrestricted and held in cash at Barclays Bank.

## **Future Plans**

### **Gardener**

After Gary's appointment ended at the end of October 2019 Shaldon Parish Council funded his continued employment in the Gardens on a part time basis. The Trustees recognize the enormous impact that a resident gardener has had on the Gardens and as a priority will work with Shaldon Parish Council and other potential funders to ensure the continued employment of a gardener.

### **Tree Trail**

As part of the lottery funding Teignbridge District Council has arranged for many of the principal trees in the Gardens to be named and a Tree Trail leaflet has been prepared for publicising when conditions permit.

## Web Site & Digital Presence

The new web site delivered early in 2020 has improved communications with users, visitors and the world at large. Use of the Web Site, digital presence and social media opportunities will continue to be developed to provide the best possible service for Friends and visitors alike.

## Homeyards History second edition

An updated version of 'Aturfuqil's Shaldon', Homeyards history was completed during Lockdown and following a final edit, should be ready for printing in 2021.

## Mosaic Seat

Our work has usually followed the path of conservation and restoration but after the gardens provided such an important area for respite and recreation during the times of restrictions during 2020 we started to plan fundraising for a more light hearted project in the creation of an octagonal outdoor seat.

This is to be decorated with ceramic mosaic tiles by local skilled independent artists Michelle Greenwood Brown and Alison Miles who have much experience in providing delightful designs. If possible they will hold workshops for local children to make some of the tiles so that they are included in the project.

It will be sited on the disused old birdbath base on a terrace in front of the castle folly. We aim to show scenes of water earth and sky elements which will be a fascinating focus for visitors from far and near. It will provide a positive experience for the community as a focus to sit play and picnic and enhance the built environment by brightening the terrace which can get gloomy in the winter as it is north facing.

## Restorations

### Castle maintenance

The castle has developed a serious problem with leaks and damp which it is evident stems from the design and implementation of the recent renovation. The trustees and committee will continue to work closely with Teignbridge District Council and local councillors to resolve the situation and ensure that the castle continues to make a significant contribution to the success of the Gardens.

### Witches Cave

The witch's cave has been condemned by council engineers as being unsafe and has been fenced off. Trustees propose to seek further information about the state of the cave and to establish the steps required and the potential cost to repair it.

### Castle wall

The efforts of volunteers in 2020 have made a good impact on clearing the ground above the wall and uncovering the stonework. Trustees have agreed to take the effort forward by obtaining a programme of work and costings for the restoration of the wall and appropriate planting, recognising the importance of involving Teignbridge District Council in view of the many health and safety implications and the scale of the project.

#### Gardeners Hut

We are encouraging Teignbridge District Council to repair the gardeners hut which is part of their programme. It is likely to be delayed by funding limitations at present.

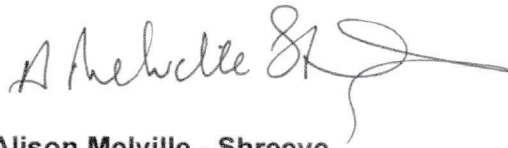
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#### **Volunteers**

The work of the Friends depends upon volunteers and the trustees are very grateful for the time and effort given by the management committee and by all those volunteers who turn up regularly to work in the gardens.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

A handwritten signature in black ink, appearing to read 'Alison Melville', with a long, sweeping flourish extending to the right.

**Alison Melville - Shreeve**  
Chair

**10<sup>th</sup> March 2021**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Homewards Botanical

1153641

CC16a

## Receipts and payments accounts

For the period from	1st January 2020	To	31st December 2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	1,635	-	-	1,635	3,280
Events & Fundraising	-	-	-	-	408
Merchandising	-	-	-	-	18
Teignbridge Communities Grant	-	-	-	-	200
HMRC Gift Aid Repayment	599	-	-	599	324
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,234</b>	<b>-</b>	<b>-</b>	<b>2,234</b>	<b>4,230</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,234</b>	<b>-</b>	<b>-</b>	<b>2,234</b>	<b>4,230</b>
<b>A3 Payments</b>					
Subscription - Devon Gardens Trust	35	-	-	35	30
AGM & Membership Costs	86	-	-	86	67
Works in Gardens	1,503	-	-	1,503	6,220
Insurance	230	-	-	230	230
Sundry Expense	-	-	-	-	42
Web Site Development	678	-	-	678	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,532</b>	<b>-</b>	<b>-</b>	<b>2,532</b>	<b>6,589</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,532</b>	<b>-</b>	<b>-</b>	<b>2,532</b>	<b>6,589</b>
<b>Net of receipts/(payments)</b>	<b>- 298</b>	<b>-</b>	<b>-</b>	<b>- 298</b>	<b>- 2,359</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,993</b>	<b>-</b>	<b>-</b>	<b>7,993</b>	<b>10,352</b>
<b>Cash funds this year end</b>	<b>7,695</b>	<b>-</b>	<b>-</b>	<b>7,695</b>	<b>7,993</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank Current Account	7,695	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>7,695</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

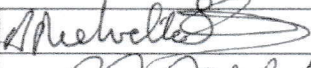
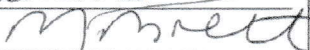
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Alison Melville Shreeve	10/03/2021
	Richard Brett	10/03/2021