



Trustees' Annual Report for the period

	Period start date	Period end date
From	Day 1Month AprilYear 2023	ToDay 31Month MarchYear 2024

Section A

Reference and administration details

Charity name	Harpford Village Hall
Other names charity is known by	
Registered charity number (if any)	1159623
Charity's principal address	Harpford Village Hall
	Harpford
	Sidmouth
Postcode	EX10 0NQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Dowen	Chairman		
2	Sue Francis	Treasurer/Secretary		
3	Mark Dowen		Retired 14 August 2023	
4	Vicky Pope			
5	Nicola Burton-Brown	Secretary	Resigned 01 March 2024	
6	Ann Woodland			
7	Dan Hanson			
8	Lesley Woolley			
9	Clare Pugh		Appointed 22 May 2023 Resigned 09 January 2024	
10	Robin Pugh		Appointed 10 July 2023	
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Community Interest Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment by trustees on the basis of the skills needed to manage the affairs of the charity.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The property is used for community purposes for the benefit and social cohesion of the inhabitants of Harpford and Newton Poppleford and surrounding villages.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In undertaking its activities the trustees take into account the guidance issued by the charity commission on public benefit.

The hall provides a hub for social activities for the residents of Harpford and Newton Poppleford with income from these fund raising events generating a profit of £2,774 in the year (2023: £2,050). These activities are in accordance with its objective of increasing social cohesion in the community. A decrease in income from regular hall hire bookings was compensated for by increased ad-hoc bookings.

The trustees will continue with fund raising activities to maintain and improve the facilities on offer. Work on the decking project which commenced in the previous year was completed and will considerably enhance the outdoor space.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

A full programme of social activities took place at the hall with coffee mornings, pop-up pub nights, a very successful series of talks on 'Understanding the Landscape' by Dan Hanson, an Italian meal masterminded by resident chef Jackie Baum and a quiz night. All of these events contribute to social life in the village and raise the income necessary to keep the hall open. In addition our ever popular mulled wine and cake stall at the parish firework display generated almost £600 for hall funds.

The trustees wish to record their thanks to Adrian Pope who, in a voluntary capacity, has put an immense effort into designing and constructing the decking area at the hall which will be a great asset to future users of the hall.

Before expenditure on the decking project, which has been funded from a bequest received in 2020 and which the trustees retained specifically to fund improvements to the hall, the surplus for the year amounted to £1,833.

After expenditure of £2,710 on the decking project the overall deficit for the year amounted to £877, decreasing the cash balance to £11,815.

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees policy is to build and then maintain sufficient reserves to meet the on-going maintenance of the hall and fund improvements.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

E.A. Downen

Full name(s)

Elizabeth Downen

Sue Francis

S.F. Francis

Position (eg Secretary, Chair, etc) Chairman

Secretary

Date

8 May 2024

8 May 2024



Charity Name Harpford Village Hall		No (if any) 1159623	CC16a
Receipts and payments accounts			
For the period from	Period start date 01-Apr-23	To 31-Mar-24	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations received	206	-	-	206	460
Hire of hall	1,235	-	-	1,235	1,153
Fundraising events	4,447	-	-	4,447	3,767
Giftaid received	-	-	-	-	-
Sub total (Gross income for AR)	5,888	-	-	5,888	5,380
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,888	-	-	5,888	5,380
A3 Payments					
Fund raising costs	1,672	-	-	1,672	1,717
Equipment purchased	-	-	-	-	83
Day to day maintenance	541	-	-	541	477
Gardening	80	-	-	80	566
Utilities	540	-	-	540	702
Insurance	408	-	-	408	-
Subscriptions and advertising	603	-	-	603	463
Consumables and sundries	209	-	-	209	263
Major repairs	-	-	-	-	1,154
Capital projects	2,710	-	-	2,710	1,811
Sub total	6,764	-	-	6,764	7,236
A4 Asset and investment purchases, (see table)					
Equipment purchased	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	6,764	-	-	6,764	7,236
Net of receipts/(payments)	- 876	-	-	- 876	- 1,855
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,691	-	-	12,691	14,547
Cash funds this year end	11,815	-	-	11,815	12,692

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balance	11,735	-	-
	Cash in hand		-	-
	Cash Float	80	-	-
	Total cash funds	11,815	-	-
	11,734.97	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Harpford Village Hall		30,000	-
	Y/E 31.3.16 (cooker, fridge freezer)		429	-
	Y/E 31.3.17 (fire extinguisher and blanket, catering urn, mugs)		205	-
	Y/E 31.3.19 (Storage chest and chairs)		172	-
	Y/E 31.3.20 (chairs and lighting)		120	-
	Y/E 31.3.23 (decking project pt1)		1,811	-
	Y/E 31.3.24 (decking project pt2)		2,710	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		E.A. Downer	Elizabeth Downer	8 May 2024
		S.K. Francis	Sue Francis	8 May 2024