



Trustees' Annual Report for the period

Period start date

Period end date

From

Day Month Year
1 April 2022

To

Day Month Year
31 March 2023

Section A

Reference and administration details

Charity name

Harpford Village Hall

Other names charity is known by

Registered charity number (if any) 1159623

Charity's principal address

Harpford Village Hall

Harpford

Sidmouth

Postcode

EX10 0NQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Valerie Ranger	Chairman(retired)	Resigned 5 July 2022	
2	Elizabeth Downen	Chairman		
3	Sue Francis	Treasurer		
4	Nick Howe		Resigned 17 October 2022	
5	Mark Downen			
6	Vicky Pope			
7	Lorna Dalton		Resigned 8 April 2022	
8	Nicola Burton-Brown	Secretary		
9	Ann Woodland		Appointed 9 August 2022	
10	Dan Hanson		Appointed 9 August 2022	
11	Lesley Woolley		Appointed 9 August 2022	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Community Interest Organisation

Trustee selection methods

Appointment by trustees on the basis of the skills needed to manage the affairs of the charity.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The property is used for community purposes for the benefit and social cohesion of the inhabitants of Harpford and Newton Poppleford and surrounding villages.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In undertaking its activities the trustees take into account the guidance issued by the charity commission on public benefit.

The hall provides a hub for social activities for the residents of Harpford and Newton Poppleford with income from these fund raising events increased generating a profit of just over £2,000 in the year (2022: £757). These activities are in accordance with its objective of increasing social cohesion in the community. There was however a decrease in income from regular and ad-hoc hall hire bookings which have not recovered to pre-pandemic levels.

The trustees will continue with fund raising activities to maintain and improve the facilities on offer and to this end completed a refurbishment of the toilet during the year and commenced work on a decking project which will considerably enhance the outdoor space.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

It is with great regret that the trustees report the loss of our Chairman Val Ranger who battled so hard to save the hall for the community but sadly lost her own battle with cancer in September 2022. Val was a stalwart of the local community and beyond and is sadly missed. The trustees are also grateful for the valuable contributions made by Nick Howe, another of the original trustees, who resigned following a move from the village.

In the first complete year since Covid restrictions were lifted a full programme of social activities took place at the hall with coffee mornings, pop-up pub nights, talks, quizzes, and first aid courses all contributing to social life in the village and raising the income necessary to keep the hall going. Our ever popular mulled wine and cake stall at the parish firework display also generated £400 for the hall funds.

The refurbishment of the toilet was completed during the year and work commenced on a decking project which will considerably enhance the outdoor space. The trustees are particularly grateful to Adrian Pope for the immense effort he has put in to designing and constructing this project, in an entirely voluntary capacity, and which will be a great asset to users of the hall. Expenditure on these projects during the year totalled £2,965 and has been funded from a bequest received in 2020 which the trustees retained specifically to fund improvements to the hall.

The overall deficit for the year amounted to £1,855, decreasing the cash balance to £12,692.

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees policy is to build and then maintain sufficient reserves to meet the on-going maintenance of the hall and fund improvements.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



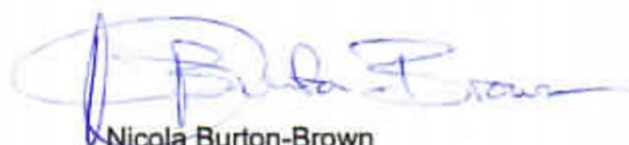
Full name(s)

Elizabeth Downen

Position (eg Secretary, Chair, etc) Chairman

Date

22 May 2023



Nicola Burton-Brown

Secretary

22 May 2023





Charity Name Harpford Village Hall	No. (if any) 1159623	CC16a
Receipts and payments accounts		
For the period from 01-Apr-22	To 31-Mar-23	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations received	460	-	-	460	2,868
Hire of hall	1,153	-	-	1,153	1,756
Fundraising events	3,767	-	-	3,767	1,170
Giftaid received	-	-	-	-	38
Sub total (Gross income for AR)	5,380	-	-	5,380	5,831
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,380	-	-	5,380	5,831
A3 Payments					
Fund raising costs	1,717	-	-	1,717	413
Equipment purchased	83	-	-	83	-
Day to day maintenance	477	-	-	477	412
Gardening	566	-	-	566	200
Utilities	702	-	-	702	474
Insurance	463	-	-	463	448
Subscriptions and advertising	55	-	-	55	50
Consumables and sundries	208	-	-	208	72
Major repairs	1,154	-	-	1,154	-
Capital projects	1,811	-	-	1,811	-
Sub total	7,236	-	-	7,236	2,069
A4 Asset and investment purchases, (see table)					
Equipment purchased	83	-	-	83	-
	-	-	-	-	-
Sub total	83	-	-	83	-
Total payments	7,236	-	-	7,236	2,069
Net of receipts/(payments)	- 1,855	-	-	- 1,855	3,762
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	14,547	-	-	14,547	10,785
Cash funds this year end	12,692	-	-	12,692	14,547

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balance	12,642	-	-
	Cash in hand		-	-
	Cash Float	50	-	-
	Total cash funds	12,692	-	-
(agree balances with receipts and payments account(s))				
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Harpford Village Hall		30,000	-
	Y/E 31.3.16 (cooker, fridge freezer)		429	-
	Y/E 31.3.17 (fire extinguisher and blanket, catering urn, mugs)		205	-
	Y/E 31.3.19 (Storage chest and chairs)		172	-
	Y/E 31.3.20 (chairs and lighting)		120	-
	Y/E 31.3.23 (decking project pt1)		1,811	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 	Elizabeth Downen Sue Francis	22 May 2023 22 May 2023	