



Trustees' Annual Report for the period

Period start date

Period end date

From

Day 1 Month April Year 2021

To

Day 31 Month March Year 2022

Section A

Reference and administration details

Charity name

Harpford Village Hall

Other names charity is known by

Registered charity number (if any) 1159623

Charity's principal address

Harpford Village Hall

Harpford

Sidmouth

Postcode

EX10 0NQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Valerie Ranger	Chairman		
2	Elizabeth Dowen			
3	Sue Francis	Treasurer		
4	Nick Howe			
5	Mark Dowen			
6	Vicky Pope			
7	Lorna Dalton		Resigned 8 April 2022	
8	Nicola Spencer-Godfrey	Secretary		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B	Structure, governance and management
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Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Community Interest Organisation
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointment by trustees on the basis of the skills needed to manage the affairs of the charity.

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	
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Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document	<p>The property is used for community purposes for the benefit and social cohesion of the inhabitants of Harpford and Newton Poppleford and surrounding villages.</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In undertaking its activities the trustees take into account the guidance issued by the charity commission on public benefit.

The hall re-opened during the year following the Covid 19 pandemic. As a result of the pandemic some regular bookings were lost as activities transferred on-line. This was more than compensated by ad-hoc bookings however with hall hire for the year exceeding pre-pandemic levels. This income cannot be guaranteed and the trustees continue with fund raising activities to maintain and improve the facilities on offer and to provide social activities for the residents of Harpford and Newton Poppleford and surrounding parishes. These activities are in accordance with its objective of increasing social cohesion in the community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The focus during the year has been on re-opening the hall in a Covid secure manner and adapting the conditions of hire and activities in the hall as government regulations changed. The trustees remained mindful of the vulnerabilities of some of our residents and reluctantly cancelled regular events in the calendar which would have resulted in over-crowding, sometimes at short notice.

The main fund raising activities during the year were our ever popular mulled wine and cake stall at the parish firework display and the local wildlife calendar produced by trustee Nick Howe. The trustees are hopeful that as things return to normal social events in the hall will resume on a more regular basis.

Although social events in the hall were limited it was a very successful year for ad-hoc hall hire bookings for small groups.

The trustees approved re-furbishment of the toilet during the year and this work was completed after the year end.

The hall benefited from government support during the year in the form of the Omicron Hospitality and Leisure Grant.

The overall surplus for the year amounted to £3,762, increasing the cash balance to £14,547.

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees policy is to build and then maintain sufficient reserves to meet the on-going maintenance of the hall and fund improvements.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

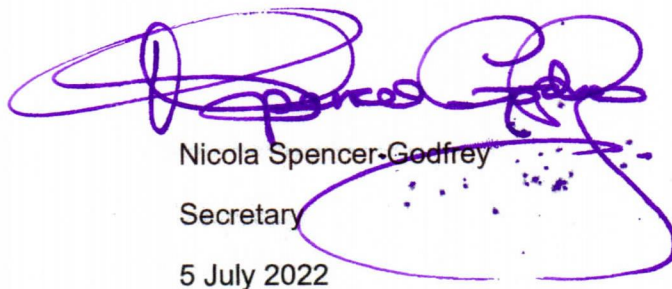
Signed on behalf of the charity's trustees

Signature(s) 

Full name(s) Valerie Ranger

Position (eg Secretary, Chair, etc) Chairman

Date 5 July 2022


Nicola Spencer-Godfrey
Secretary
5 July 2022



Charity Name Harpford Village Hall		No (if any) 1159623	
Receipts and payments accounts			
For the period from	01-Apr-21	To	31-Mar-22

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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations received	2,868	-	-	2,868	1,148
Hire of hall	1,756	-	-	1,756	48
Fundraising events	1,170	-	-	1,170	1,044
Giftaid received	38	-	-	38	-
Sub total (Gross income for AR)	5,831	-	-	5,831	2,240
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,831	-	-	5,831	2,240
A3 Payments					
Fund raising costs	413	-	-	413	344
Equipment purchased	0	-	-	-	40
Maintenance	412	-	-	412	818
Gardening	200	-	-	200	-
Utilities	474	-	-	474	292
Insurance	448	-	-	448	439
Subscriptions and advertising	50	-	-	50	45
Consumables and sundries	72	-	-	72	-
Sub total	2,069	-	-	2,069	1,978
A4 Asset and investment purchases, (see table)					
Equipment purchased	-	-	-	-	40
	-	-	-	-	-
Sub total	-	-	-	-	40
Total payments	2,069	-	-	2,069	1,978
Net of receipts/(payments)	3,762	-	-	3,762	262
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,785	-	-	10,785	10,523
Cash funds this year end	14,547	-	-	14,547	10,785

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balance	14,497	-	-
	Cash in hand		-	-
	Cash Float	50	-	-
	Total cash funds	14,547	-	-
(agree balances with receipts and payments account(s))				
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Harpford Village Hall		30,000	-
	Y/E 31.3.16 (cooker, fridge freezer)		429	-
	Y/E 31.3.17 (fire extinguisher and blanket, catering urn, mugs)		205	-
	Y/E 31.3.19 (Storage chest and chairs)		172	-
	Y/E 31.3.20 (chairs and lighting)		120	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees				
Signature		Print Name	Date of approval	
Valerie Ranger		Valerie Ranger	05 July 2022	
Sue Francis		Sue Francis	05 July 2022	