



# Trustees' Annual Report for the period

Period start date

Period end date

From

Day Month Year  
1 April 2020

To

Day Month Year  
31 March 2021

## Section A Reference and administration details

Charity name Harford Village Hall

Other names charity is known by

Registered charity number (if any) 1159623

Charity's principal address Harford Village Hall

Harford

Sidmouth

Postcode EX10 0NQ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Valerie Ranger	Chairman		
2	Elizabeth Downen			
3	Sue Francis	Treasurer		
4	Nick Howe			
5	Mark Downen			
6	Vicky Pope			
7	Lorna Dalton			
8	Nicola Spencer-Godfrey	Secretary		

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Community Interest Organisation
Trustee selection methods	Appointment by trustees on the basis of the skills needed to manage the affairs of the charity.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The property is used for community purposes for the benefit and social cohesion of the inhabitants of Harford and Newton Poppleford and surrounding villages.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In undertaking its activities the trustees take into account the guidance issued by the charity commission on public benefit.

The hall has remained closed throughout the year due to the Covid 19 pandemic.

When the hall is able to re-open in a Covid secure manner the trustees will continue to promote the availability of the hall to the inhabitants and local groups of Harpford and Newton Poppleford and surrounding parishes.

Also when the hall is able to re-open fund raising activities, including monthly coffee mornings and regular pop up pub nights, will resume in order to improve the facilities on offer. These activities are in accordance with its objective of increasing social cohesion in the community.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

As noted above the hall has remained closed throughout the year. The trustees received a £1,000 discretionary Covid support grant from East Devon District Council which covered the on-going insurance, utility and gas and fire safety costs during this closure.

The only fund raising activity came from the sale of a local wildlife calendar produced by trustee Nick Howe which generated an overall profit of £824.

After investing £520 in insulating the loft space the surplus for the year amounted to £262, increasing the cash balance at the year end to £10,784.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The trustees policy is to build and then maintain sufficient reserves to meet the on-going maintenance of the hall and fund improvements.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

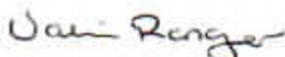
## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



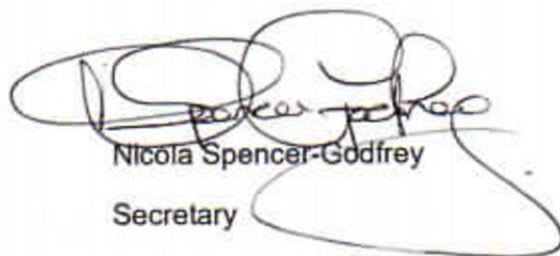
**Full name(s)**

Valerie Ranger

**Position (eg Secretary, Chair, etc)** Chairman

**Date**

30/04/2021



Nicola Spencer-Godfrey

Secretary

30/04/2021





Charity Name Harpford Village Hall	Day 18 2021 1159623
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## Receipts and payments accounts

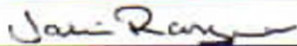

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For the period from	31-Mar-20	To	31-Mar-21
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations received	1,148	-	-	1,148	5,153
Hire of hall	48	-	-	48	1,084
Fundraising events	1,044	-	-	1,044	2,595
Giftaid received	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,240</b>	<b>-</b>	<b>-</b>	<b>2,240</b>	<b>8,833</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,240</b>	<b>-</b>	<b>-</b>	<b>2,240</b>	<b>8,833</b>
<b>A3 Payments</b>					
Fund raising costs	344	-	-	344	1,405
Equipment purchased	0	-	-	-	120
Maintenance	818	-	-	818	516
Utilities	292	-	-	292	482
Insurance	439	-	-	439	438
Subscriptions and advertising	45	-	-	45	38
Consumables and sundries	40	-	-	40	70
<b>Sub total</b>	<b>1,978</b>	<b>-</b>	<b>-</b>	<b>1,978</b>	<b>3,069</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Equipment purchased	-	-	-	-	120
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>120</b>
<b>Total payments</b>	<b>1,978</b>	<b>-</b>	<b>-</b>	<b>1,978</b>	<b>3,069</b>
<b>Net of receipts/(payments)</b>	<b>262</b>	<b>-</b>	<b>-</b>	<b>262</b>	<b>5,764</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,523</b>	<b>-</b>	<b>-</b>	<b>10,523</b>	<b>4,759</b>
<b>Cash funds this year end</b>	<b>10,784</b>	<b>-</b>	<b>-</b>	<b>10,784</b>	<b>10,523</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank balance	10,734	-	-
	Cash in hand		-	-
	Cash Float	50	-	-
	<b>Total cash funds</b>	10,784	-	-
(agree balances with receipts and payments account(s))				
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Harpford Village Hall		30,000	-
	Y/E 31.3.16 (cooker, fridge freezer)		429	-
	Y/E 31.3.17 (fire extinguisher and blanket, catering urn, mugs)		205	-
	Y/E 31.3.19 (Storage chest and chairs)		172	-
	Y/E 31.3.20 (chairs and lighting)		120	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Valerie Ranger	30/04/21
			Sue Francis	30/04/21