

REGISTERED COMPANY NUMBER: 08554307 (England and Wales)

REGISTERED CHARITY NUMBER: 1159584

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021
FOR
FRIENDS AND PLACES TOGETHER

Segrave & Partners LLP
Chartered Accountants
Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

FRIENDS AND PLACES TOGETHER

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FOR THE YEAR ENDED 30 JUNE 2021

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FRIENDS AND PLACES TOGETHER

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 30 JUNE 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The aim of the charity is:

To relieve need because of disability and ill health among young disabled people and their families and or carers by:

- a) providing friendship groups to support and enable young disabled people to maximise social inclusion opportunities.
- b) raising public awareness of the issues affecting young people, their families and carers.
- c) providing workshops, forums, advocacy and general support for young disabled people, their families and carers.
- d) providing out of school/holidays facilities and opportunities for young disabled people, their families and carers.

Significant activities

During the year the charity offered the following actions to meet its activities:

- a) providing personal assistance services to young adults to assist them to gain independent skills, confidence, assertive skills.
- b) training and pre-employment experiences for several service users.
- c) offering several short holiday breaks for service users.
- d) offering community building and inclusion.

Public benefit

The Trustees have referred to the guidance in the Charities Commission's general guidance on Public Benefit when reviewing our aims and objectives and in planning our future activities.

The Trustees always consider how planned activities will contribute to the aims and objectives they have set for the charity.

In consideration of the significant activities stated the Trustees are satisfied the Charity meets all requirements for the provision of providing a Public Benefit.

Grantmaking

The charity does not make grants to other persons or organisations.

FRIENDS AND PLACES TOGETHER

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 30 JUNE 2021**

ACHIEVEMENT AND PERFORMANCE

Charitable / fundraising activities

- a) Clients who use Direct payment funding for our services, are finding that payments have been reduced year on year. This is in part was due to Covid when clients were unable to use all their hours. Some families are not applying for direct payments and are choosing to pay for our support themselves but reducing the number of hours they request.
- b) Our core service model is now delivered by supporting friendships and a social life for young people. This focus is a slight change to our previous model and has resulted in an initial reduction in referrals due to the clear objectives of small group friendships, rather than one to one provision or large group activities
- c) There have been service interruptions and disruption due to Covid restrictions reducing the availability of activities and social gatherings.
- d) We were limited in our fundraising opportunities over this period, we did manage to raise £800 from an Abba charity evening.
- e) We have not been actively marketing our services or promoting ourselves in the community during times of Covid restrictions.
- f) Many clients and parents continue to have high levels of anxiety relating to coming outdoors as Covid restrictions are lifted.
- g) The total number of supported clients over 18 years of age remains the same but with less total hours. The number of under 18s using the service has reduced, we are seeking more new referrals from this age group.
- h) Due to the revised service model the charity has increased "shared hours with friends" funded by direct payments and significantly reduced one to one hours.
- i) We were successful in securing Lottery funding for three years of £100,000 starting from April 2019, this comes to an end in March 2022.
- j) The lottery has been understanding over this period and were in regular contact with us.
- k) We have reviewed the sustainability of the charity in preparation for the end of lottery funding in March 2022. Due to Covid restrictions we have not managed to fully implement our service model of shared hours. This period of transition to shared hours has been agreed by Southend Borough Council and will be kept under review.
- l) We have reduced staffing costs - Fundraising, Facebook and Activity Coordinators are no longer job roles and these posts have been made redundant.
- m) All staff were brought out of furlough.
- n) Some reduction in client numbers have been due to local authority advice to parents that, due to Covid restrictions, their children could only attend activities with one service provider.
- o) The cost of the increasing energy prices is expected to have an impact on the running costs of the office / venue.
- p) Some income has been received from the rental of the office / venue.

FINANCIAL REVIEW

Reserves policy

The charity aims to hold cash reserves of £25,000 within the bank account in order to cover expenses required in a period of wind down or reduced funding.

FRIENDS AND PLACES TOGETHER

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 30 JUNE 2021**

FINANCIAL REVIEW

Funds in deficit

No funds were in deficit during the year or at the year end.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The charity sources trustees with the skills required to fill skills gaps in the charity from advertisements with local voluntary services associations and by current trustees approaching suitable persons. The charity is currently recruiting new trustees.

Organisational structure

Chief Executive Officer - Denise Nygate

Coordinator - Michelle Thompson

The officers above manage and coordinate the day to day operation of the staff and volunteers of the charity to perform the activities of the charity.

Induction and training of new trustees

The charity has in place an induction and training programme for new trustees to ensure they gain an understanding of the board's activities, responsibilities and undertakings while ensuring their compliance to prevailing rules and regulations.

Related parties

The charity maintains a register of business interests of which any possible related party transactions are brought to the attention of the trustees at a meeting and adequate procedures followed.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08554307 (England and Wales)

Registered Charity number

1159584

Registered office

Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

Trustees

W M Bennett
S Raviraj
M Wilson
L Brown (appointed 2.11.20) (resigned 10.2.22)

FRIENDS AND PLACES TOGETHER

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 JUNE 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Stephen Pearce ACA FCCA

Segrave & Partners LLP

Chartered Accountants

Turnpike House

1208/1210 London Road

Leigh on Sea

Essex

SS9 2UA

Approved by order of the board of trustees on 3 March 2022 and signed on its behalf by:


Saty Raviraj (Mar 4, 2022 12:41 GMT)

S Raviraj - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
FRIENDS AND PLACES TOGETHER**

Independent examiner's report to the trustees of FRIENDS AND PLACES TOGETHER ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 June 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Stephen Pearce (Mar 4, 2022 12:43 GMT)

Stephen Pearce ACA FCCA
Segrave & Partners LLP
Chartered Accountants
Turnpike House
1208/1210 London Road
Leigh on Sea
Essex
SS9 2UA

3 March 2022

FRIENDS AND PLACES TOGETHER

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 JUNE 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		277	-	277	491
Charitable activities					
Charitable activities		59,063	29,031	88,094	132,774
Other trading activities	2	-	-	-	15,138
Investment income	3	58	-	58	52
Total		59,398	29,031	88,429	148,455
EXPENDITURE ON					
Charitable activities					
Charitable activities		83,168	29,031	112,199	162,324
NET INCOME/(EXPENDITURE)		(23,770)	-	(23,770)	(13,869)
RECONCILIATION OF FUNDS					
Total funds brought forward		58,827	-	58,827	72,696
TOTAL FUNDS CARRIED FORWARD		35,057	-	35,057	58,827

The notes form part of these financial statements

FRIENDS AND PLACES TOGETHER

BALANCE SHEET

30 JUNE 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	8	9,223	-	9,223	9,353
CURRENT ASSETS					
Debtors	9	2,622	-	2,622	3,556
Cash at bank		36,481	-	36,481	46,559
		<u>39,103</u>	<u>-</u>	<u>39,103</u>	<u>50,115</u>
CREDITORS					
Amounts falling due within one year	10	(13,269)	-	(13,269)	(641)
NET CURRENT ASSETS		<u>25,834</u>	<u>-</u>	<u>25,834</u>	<u>49,474</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		35,057	-	35,057	58,827
NET ASSETS		<u>35,057</u>	<u>-</u>	<u>35,057</u>	<u>58,827</u>
FUNDS	11				
Unrestricted funds				35,057	58,827
TOTAL FUNDS				<u>35,057</u>	<u>58,827</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements


FRIENDS AND PLACES TOGETHER

BALANCE SHEET - continued

30 JUNE 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 3 March 2022 and were signed on its behalf by:


Saty Raviraj (Mar 4, 2022 12:41 GMT)

S Raviraj - Trustee

The notes form part of these financial statements

FRIENDS AND PLACES TOGETHER

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 30 JUNE 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 15% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Motor vehicles	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

FRIENDS AND PLACES TOGETHER

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2021

2. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising events	-	15,138
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	58	52
	<u> </u>	<u> </u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	1,982	1,832
Deficit on disposal of fixed assets	-	392
	<u> </u>	<u> </u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2021 nor for the year ended 30 June 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2021 nor for the year ended 30 June 2020.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Direct delivery staff	10	13
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

FRIENDS AND PLACES TOGETHER

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2021

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	491	-	491
Charitable activities			
Charitable activities	98,434	34,340	132,774
Other trading activities	15,138	-	15,138
Investment income	52	-	52
	<hr/>	<hr/>	<hr/>
Total	114,115	34,340	148,455
 EXPENDITURE ON			
Charitable activities			
Charitable activities	127,984	34,340	162,324
	<hr/>	<hr/>	<hr/>
NET INCOME/(EXPENDITURE)	(13,869)	-	(13,869)
 RECONCILIATION OF FUNDS			
Total funds brought forward	72,696	-	72,696
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD	58,827	-	58,827
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

8. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 July 2020	11,332	446	900	1,340	14,018
Additions	-	-	-	1,852	1,852
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 30 June 2021	11,332	446	900	3,192	15,870
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION					
At 1 July 2020	3,145	280	515	725	4,665
Charge for year	1,228	42	96	616	1,982
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 30 June 2021	4,373	322	611	1,341	6,647
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE					
At 30 June 2021	6,959	124	289	1,851	9,223
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 30 June 2020	8,187	166	385	615	9,353
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

FRIENDS AND PLACES TOGETHER

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2021

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	2,622	3,556
	<u>2,622</u>	<u>3,556</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Social security and other taxes	4,985	(255)
Other creditors	7,034	271
Accruals and deferred income	1,250	625
	<u>13,269</u>	<u>641</u>

11. MOVEMENT IN FUNDS

	At 1.7.20	Net movement in funds	At 30.6.21
	£	£	£
Unrestricted funds			
General fund	58,827	(23,770)	35,057
	<u>58,827</u>	<u>(23,770)</u>	<u>35,057</u>
TOTAL FUNDS	<u>58,827</u>	<u>(23,770)</u>	<u>35,057</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	59,398	(83,168)	(23,770)
Restricted funds			
National Lottery	29,031	(29,031)	-
	<u>88,429</u>	<u>(112,199)</u>	<u>(23,770)</u>
TOTAL FUNDS	<u>88,429</u>	<u>(112,199)</u>	<u>(23,770)</u>

FRIENDS AND PLACES TOGETHER

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2021

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.7.19 £	Net movement in funds £	At 30.6.20 £
Unrestricted funds			
General fund	72,696	(13,869)	58,827
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>72,696</u>	<u>(13,869)</u>	<u>58,827</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	114,115	(127,984)	(13,869)
	<hr/>	<hr/>	<hr/>
Restricted funds			
National Lottery	34,340	(34,340)	-
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>148,455</u>	<u>(162,324)</u>	<u>(13,869)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.7.19 £	Net movement in funds £	At 30.6.21 £
Unrestricted funds			
General fund	72,696	(37,639)	35,057
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>72,696</u>	<u>(37,639)</u>	<u>35,057</u>

FRIENDS AND PLACES TOGETHER

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30 JUNE 2021

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	173,513	(211,152)	(37,639)
Restricted funds			
Natonal Lottery	63,371	(63,371)	-
TOTAL FUNDS	<u>236,884</u>	<u>(274,523)</u>	<u>(37,639)</u>

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2021.

FRIENDS AND PLACES TOGETHER

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 JUNE 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	277	491
Other trading activities		
Fundraising events	-	15,138
Investment income		
Deposit account interest	58	52
Charitable activities		
Activity income	59,063	88,434
Grants	29,031	44,340
	<hr/>	<hr/>
	88,094	132,774
Total incoming resources	<hr/>	<hr/>
	88,429	148,455
 EXPENDITURE		
Charitable activities		
Wages	71,332	96,714
Social security	1,050	2,431
Pensions	3,314	3,446
Rent	5,702	778
Light and heat	2,799	2,335
Activity costs	2,643	24,408
Printing, postage and stationery	723	3,297
Telephone	1,992	2,489
Subscriptions	3,223	3,329
Motor expenses	2,657	8,007
Staff training	373	1,031
Repairs and renewals	2,677	3,961
Insurance	539	607
Advertising and promotion	715	526
General expenses	2,298	2,214
Travelling expenses	827	875
Computer software	650	1,473
Consultancy and professional fees	3,843	15
Improvements to property	1,228	1,445
Fixtures and fittings	42	54
Motor vehicles	96	129
Computer equipment	616	204
Carried forward	109,339	159,768

This page does not form part of the statutory financial statements

FRIENDS AND PLACES TOGETHER

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 JUNE 2021

	2021 £	2020 £
Charitable activities		
Brought forward	109,339	159,768
Loss on sale of tangible fixed assets	-	392
	<hr/>	<hr/>
	109,339	160,160
 Support costs		
 Finance		
Bank charges	-	239
 Governance costs		
Accountancy and legal fees	2,860	1,925
	<hr/>	<hr/>
Total resources expended	112,199	162,324
	<hr/>	<hr/>
Net expenditure	<u>(23,770)</u>	<u>(13,869)</u>

This page does not form part of the statutory financial statements