

**REGISTERED COMPANY NUMBER: 08860742 (ENGLAND AND WALES)**

**REGISTERED CHARITY NUMBER: 1159575**

**QUBA TRUST**

**ANNUAL REPORT OF THE TRUSTEES**

**AND**

**UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 24<sup>Th</sup> JANUARY, 2022**

**Quba Trust**  
**Trustees Annual Report**  
**For the Year Ended 24<sup>th</sup> January, 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS**

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The trustees, present their report with the financial statements of the charity for the period 25<sup>th</sup> January 2021 to 24<sup>th</sup> January 2022.

**INCORPORATION**

The charitable company was incorporated on 24 January 2014.

**Registered Charity Number**

1159575

**Registered Office**

14, Mayne Avenue  
Luton, Bedfordshire  
LU4 9LS

**Trustees**

Mrs. A Amir	Architect	appointed 06-02-19
Mr. Dawood Masood	Businessman	appointed 03-03-23
Miss. Malaika Tabassum	Teacher	appointed 08-04-22

**COMPANY SECRETARY**

Mr. Dawood Masood

**Accountants & Tax Advisors**

SM Industries Limited (14493137) t/a Felix Financial  
Saqib Mahmood / Managing Director (ACCA)



07-07-2023

**Quba Trust**  
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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

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**Board of Trustees**

The Board of Trustees sets our future aims and priorities focusing on strategic planning and governance and also evaluates our performance and progress in our work to alleviate poverty and suffering.

The Board of Trustees appraises the Senior Management Team and can make appointments to it as well as dismissals. The Board of Trustees also make sure that we satisfy the regulatory requirements on us as a charity and works with key stakeholders.

**Recruiting and Appointing Trustees**

All our trustees are volunteer, chosen because they all have the diverse range of skills, knowledge and experience that we need to respond to the challenges of today. Stakeholders and partners may nominate trustees and sometimes we will make a personal approach to potential candidates.

**Key Personnel**

The Secretary is accountable to the Board of Trustees and is responsible for our day-to-day management. The Secretary chairs the Senior Management Team, which is made up of the Programmes, Fundraising and Finance Departments and all the policies are implemented through our staff and volunteers.

**Governing document**

Quba Trust refers to the charity incorporated as a company limited by Guarantee in England and Wales with a governing document known as Memorandum and Articles of Association originally incorporated on 24 January 2014 as amended by certificated of incorporation on change of name amended on 20/07/2015.

**Responsibilities of Trustees**

The annual report and financial statements are prepared according to the relevant law and approved by the trustees.

The trustees keep adequate accounting records and they show and explain our transactions. The records also disclose our financial position with reasonable accuracy at any time and enable trustees to ensure that the financial statements comply with Charity Commission Statement of Recommended Practice (SORP) 2015.

**Grant Making Policies**

We provide grants to projects if the request meets our charitable objectives and criteria. Project grant making is managed according to a designated process, which is documented in our Operational Risk-Management Framework. We aim to treat all grant applications professionally, equally and fairly. We make the final decision as to eligibility to receive a grant, at our discretion.

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**For the Year Ended 24<sup>th</sup> January, 2022**

**Public Benefit**

We develop strategic plans to make certain that we provide maximum public benefit and achieve our strategic objectives, which fall under purposes defined by the Charity Act 2006.

**Where We Work?**

Quba Trust has development projects in UK as well as overseas including Pakistan, Yemen, Uganda, India and others. Quba Trust is striving to reach out to vulnerable communities in many other countries of the world as well.

**OBJECTIVES AND STRATEGIC ACTIVITIES FOR THE BENEFIT**

The objects of the charity are set below:

- a) THE RELIEF OF POVERTY OR FINANCIAL HARDSHIP AND SUFFERING AMONG VICTIMS OF NATURAL OR OTHER KINDS OF DISASTER IN THE FORM OF SERVICES (OR OTHER MEANS DEEMED SUITABLE) FOR PERSONS, BODIES, ORGANISATIONS AND/OR COUNTRIES.
- b) TO ADVANCE THE ISLAMIC RELIGION IN THE UNITED KINGDOM AND THE WORLD FOR THE BENEFIT OF THE PUBLIC THROUGH THE HOLDING OF MEETINGS, LECTURES [PUBLIC CELEBRATION OF RELIGIOUS FESTIVALS] PRODUCING AND/OR DISTRIBUTING LITERATURE ON AND TO ENLIGHTEN OTHERS ABOUT THE ISLAMIC RELIGION. THE TRUSTEES MUST USE THE INCOME AND MAY USE THE CAPITAL OF THE CHARITY IN PROMOTING THE OBJECTS.

Our Compassion and Transformation Strategy sets out how we are putting our faith into action to secure the greatest possible positive impact on the people we serve. We are guided by the timeless values and teaching of Islam, with challenging aims designed to facilitate real social change.

In addition, we are fulfilling a set of core promises throughout our work:

**Strengthening Local Capacity:**

- We empower communities to manage their own affairs and develop the capacity of civil society itself through partnerships.

**Education and Capacity Building:**

- We educate communities and build capacities to minimize their dependency and help them in building their own society by planning access to their basic rights like water, health and other services.

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In the midst of a pandemic, Quba Trust worked diligently with local groups and organisations in the UK to not only provide immediate aid to those suffering the most due to the pandemic such as people from BAME community but also kept working on other important projects to support and rehabilitate the local communities. These projects included a domestic abuse support project to ensure the safety and recovery of domestic abuse victims during a difficult time as well as employment support and training project to make the communities self-sufficient again after suffering from financial downsides of the pandemic. In addition, Quba Trust conducted interfaith projects to reduce the risk of religious crimes locally that were increasing exponentially due to mentally challenging times during the lockdown.

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**For the Year Ended 24<sup>th</sup> January, 2022**



### **SAFE WATER**

Every day, over 200 million hours are exhausted in search of water in impoverished communities.

Women and children often bear the brunt of finding water which is often collected from polluted water sources. In 2021, Quba Trust in partnership with our generous donors installed over 500 water facilities including water hand pumps and water wells, which benefited

over 3,500 beneficiaries located primarily in poor and impoverished communities.



### **HEALTH CLINIC**

Lack of access to basic healthcare for every individual is one of the most important issues, in a country like Yemen. Lack of basic healthcare is affecting the quality of life in a variety of ways, resulting in a low and unhealthy workforce and sabotaging the economy of the country.

Quba Trust is supporting poor men, women and the elderly to pay for their diagnosis, surgeries and medicines so that the poor population is able to receive the continuous healthcare needed to live a healthy life.

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**For the Year Ended 24<sup>th</sup> January, 2022**



### **UGANDA**

Families in Uganda are often large. With the lack of finances and resources, larger families are highly likely to fall below the poverty line. Poor health also reduces a family's work productivity, causing poverty to be passed down through generations.

The Quba Trust team decided to help the less fortunate in Uganda as part of an appeal. We were able to distribute food and water aid across Uganda and, in doing so, provided over

5,000 meals to widows, orphans, disabled and those in need within Uganda.



### **WHEEL CHAIRS**

Quba Trust donates wheelchairs, tricycles, crutches and other support tools to disabled individuals. Along with providing health, education & career support, we also organise different recreational activities to provide fun and fellowship to disabled persons.



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**For the Year Ended 24<sup>th</sup> January, 2022**



**MASJID**

Quba Trust sought the opportunity of founding the mosque for the Muslim communities of UK and overseas like Pakistan. The trustees agreed that the project would need suitable support from the community before it could be ventured by Quba Trust. After holding a number of projects with the community and ascertaining the need and support required for such a project, the Masjid project was constructed, that was completed at the end of 2021.

**Signature**

**Name: Affaf Amir**

**Position: Trustee**

**Date: 05<sup>th</sup> July 2023**



**Quba Trust**  
**Trustees Annual Report**  
**For the Year Ended 24<sup>th</sup> January, 2022**

**Financial Review**

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The charity received sum of **£944,248** in donations from various sources.

The charity does not have any reserve policy.

No funds are in deficit at the balance sheet.


The funds are in surplus by **£198,355** at the balance sheet.

**Declaration**

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The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees.


<b>Signature</b>
<b>Name: Affaf Amir</b>
<b>Position: Trustee</b>
<b>Date: 05<sup>th</sup> July 2023</b>



## **INDEPENDENT EXAMINERS REPORT FOR THE PERIOD UP TO 24 JANUARY 2022 TO THE TRUSTEES**

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I report on the accounts for the period made up to 24<sup>th</sup> January 2022 set out below.

### **Respective responsibilities of trustees and examiner**

The charity's trustees responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the period (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- Examine the accounts
- Follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiners statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that, in any material respect, the requirements have not been met;

or

- (2) To which. In my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

### **Independent Examiner**

**Saqib Mahmood (ACCA)**

**SM INDUSTRIES LTD t/a FELIX FINANCIAL**

**Signature:**

**Date: 10/07/2023**

**Quba Trust**  
**Statement of Financial Activities**  
**For the Year Ended 24th January, 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
<b>Incoming resources:</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	7	180,986	698,180	879,166	329,605
Gift Aid		59,582	-	59,582	-
Government Grant		5,500	-	5,500	-
<b>Total income resources</b>		<b>246,067</b>	<b>698,180</b>	<b>944,248</b>	<b>329,605</b>
<b>Resources expended:</b>					
<b>Cost of generating funds</b>					
Charitable activities	8	112,999	704,413	817,412	225,391
Governance cost		300	-	300	4,985
Admin Cost		27,651		27,651	
<b>Total resources expended</b>		<b>140,949</b>	<b>704,413</b>	<b>845,363</b>	<b>230,376</b>
<b>Net incoming resources before transfer</b>		<b>105,118</b>	<b>-6,233</b>	<b>98,885</b>	<b>99,229</b>
<b>Net movement of funds:</b>					
<b>Net income for the year</b>		105,118	-6,233	98,885	99,229
Total funds brought forward		88,420	11,049	99,469	240
<b>Net movement of funds</b>		<b>193,538</b>	<b>4,816</b>	<b>198,354</b>	<b>99,469</b>

**Quba Trust**  
**Statement of Financial Position**  
**As at 24th January, 2021**

	Notes	2022 £	2021 £
<b>ASSETS</b>			
<b>Fixed Assets:</b>			
Tangible Assets	4	-	-
<b>Current Assets:</b>			
Cash in hand & bank		198,354	99,469
		<u>198,354</u>	<u>99,469</u>
<b>Creditors: Amount falling during 1 year</b>	5	-	-
<b>Net Current Assets/Liabilities</b>		<u>198,354</u>	<u>99,469</u>
<b>Total Assets Less Current Liabilities</b>		<u>198,354</u>	<u>99,469</u>
<b>CAPITAL &amp; RESERVES</b>			
General funds	6	193,539	91,497
Designated funds		4,816	7,972
		<u>198,354</u>	<u>99,469</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 24 January 2022.

The members have not required the charitable company to obtain an audit of its financial statements for the period ended 24 January 2022 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for

- 1) Ensuring that the charitable company keeps accounting records that comply with section 386 and 387 of the Companies Act 2006 and
- 2) Preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**Quba Trust**  
**Statement of Financial Position**  
**As at 24th January, 2021**

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These financial statements have been prepared in accordance with the financial provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 05-07-2023 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Affaf Amir', written in a cursive style.

**Signature:**

**Name: Affaf Amir**

**Position: Trustee**

**Date: 05<sup>th</sup> July 2023**

**Quba Trust**  
**Notes to the Accounts**  
**For the Year Ended 31<sup>st</sup> January, 2021**

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**1) General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales. The address of the registered office is 14 Mayne Avenue, Luton, LU4 9LS, UK.

**2) Statement of compliance**

The financial statements have been prepared in compliance with FRS 102. 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

**3) Accounting Policies**

• **Accounting convention**

The financial statements have been prepared under the historical convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

• **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be qualified with reasonable accuracy.

• **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under heading that aggregate all cost related to the category. When costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

• **Gift Aid**

Gift aid is recognised in the accounts, when it is received by the charity.

• **Taxation**

The charity is exempt from corporation tax on its charitable activities.

• **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

- **Hire purchase and leasing commitments**

Rentals paid under operation leases are charged to the Statements of Financial Activities on straight line basis over the period of the lease.

#### 4- Tangible Fixed Assets

	<b>Furniture &amp; Fixtures £</b>	<b>Equipment £</b>	<b>Total £</b>
<b>Cost</b>			
As at 01/02/2019	-	-	-
As at 31/01/2021	-	-	-
<b>Depreciation</b>			
At 01/02/2021	-	-	-
For the Year	-	-	-
As at 31/01/2021	-	-	-
<b>Net book value</b>			
At 31/01/2021	-	-	-
At 31/01/2021	-	-	-

#### 5- Creditors falling during 1 year

	<b>2021 £</b>	<b>2021 £</b>
Other Creditors	-	-
	-	-

<b>6- Unrestricted funds</b>	<b>Brought forward £</b>	<b>Incoming Resources £</b>	<b>Outgoing Resources £</b>	<b>Transfer £</b>	<b>Carried forward £</b>
General funds	11,048	698,180	704,414	-	4,816
Designated funds	88,421	246,068	140,949	-	193,539
	<b>99,469.20</b>	<b>944,248</b>	<b>845,362</b>	<b>-</b>	<b>198,354</b>



7- Incoming resources	2022			2021		
	£		Total £	£		Total £
	Unrestricted funds	Restricted funds		Unrestricted funds	Restricted funds	
Voluntary Income	180,986	698,180	879,166	61,735	215,893	277,628
Government Grant	5,500	-	5,500	-	-	-
Gift Aid	59,582	-	59,582	51,977	-	51,977
	<b>246,067</b>	<b>698,180</b>	<b>944,248</b>	<b>113,712</b>	<b>215,893</b>	<b>329,605</b>
Activities from generating funds	-	-	-	-	-	-
	<b>246,067</b>	<b>698,180</b>	<b>944,248</b>	<b>113,712</b>	<b>215,893</b>	<b>329,605</b>

8- Resources expended	2022 £	2021 £
<b>Unrestricted funds</b>		
<b>Charitable Activities:</b>		
Travel	13,123	1,601
Logistics & Media	-	1,594
Entertainment	679	322
Sundry Expenses	2,961	14
Internet/Mobile	575	73
Printing	3,957	50
Advertisement	666	120
Wages	4,786	10,550
Bank Charges	646	819
General Donation	8,079	1,000
Refund	104,920	
COVID-19	-	126
Pakistan Appeal	-	4,279
Dollar Purchase	19,000	-
	<b>140,949</b>	<b>20,546</b>

<b>Restricted funds</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Water	44,572	49,403
Community Grant	-	8,200
Community Well	970	-
Education	41,467	21,984
Qurbani	998	12,327
Health	-	3,688
Fitrana	-	1,201
Hunger	40,710	20,875
Syrian Crisis	-	1,000
Lebanon Crisis	-	80
Loan Repayment	37,000	-
Yemen Crisis	82,962	35,634
Uganda	45,139	20,138
Palestine	56,702	4,279
Gaza	1,050	-
Turkey	37,461	-
Singapore	48,577	-
Azad Kashmir	788	-
Wheel Chairs	1,529	2,191
Ahlul Bayt Project	2,562	-
Gift a Smile	3,480	-
Eidi for Orphans	3,000	-
Ramadan Appeal	19,737	-
Pakistan Appeal	174,648	-
Masjid Construction	41,880	28,123
	<b>704,413</b>	<b>209,123</b>

**Accountants & Tax Advisors**

SM Industries Limited (14493137) t/a Felix Financial  
Saqib Mahmood / Managing Director (ACCA)



07-07-2023