



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.04.24 Period start date To 31.03.25 Period end date

Charity name: Fusion Family and Youth Projects

Charity registration number: 1159563

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To help families and young people through the provision of support and activities which develop their skills, capacities and capabilities. This is to enable them to participate in society as mature and responsible individuals. We do this by developing and applying a variety of interventions that support children, families, and young people in a range of issues that have an effect on their quality of life including bullying, mental health, sexual health, sexual exploitation, drug and alcohol abuse and domestic abuse.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fusion Seniors Orange T-shirt Project (14–17- year-olds) Fusion Seniors is a weekly youth club for young volunteers interested in supporting our clubs and the local community. The group offers a social space to connect, share meals, and engage in training on safeguarding, mental well-being, and community topics. This year, 10 members completed the National Citizenship Scheme (NCS), achieving awards in Life Skills, Employability, and Social Action. 9 Orange T-Shirt volunteers also attended a three-day residential at Grafham Water, participating in team-building activities and discussing volunteer responsibilities, role modelling, and safeguarding. Fusion Gateway (Ages 12-25, Additional Needs) Fusion Gateway is a club dedicated to young people with additional needs. It offers a welcoming environment for members to make friends, play games, enjoy sports, do arts and crafts, and practice cooking. For our older members, we include sessions on independent living skills, such as cooking simple meals like pita bread pizza making .

		<p>Fusion Juniors (School Years 7-11) Fusion Juniors is a weekly youth club where young people participate in arts and sports activities. Weekly themes address issues relevant to their lives, including bullying, peer pressure, and healthy relationships. To foster a break from online and social media stressors, this group is kept phone-free, promoting positive mental well-being.</p> <p>Fusion Funky Monkeys (Ages 8-11) Funky Monkeys is a popular weekly club where young children come to make friends and have fun. Activities include sports, games, arts and crafts, transitional work for Year 6 students, and cooking healthy foods. With over 30 attendees each week, this is one of our busiest groups.</p> <p>Homework Club (Ages 8-14) In collaboration with Huntingdon Town Council's Communities Officer, this free, accessible homework club supports young people aged 8-14. They can study, complete homework, revise, and use the internet and library resources in a safe environment. Equipped with four desktop computers and six donated laptops, the club provides essential tools for students' academic success.</p> <p>In-School Projects We run weekly sessions at two local senior schools, working with small groups of up to 10 young people per term. These bespoke programs support mental well-being with sessions covering topics such as managing feelings, safe relationships, county lines, self harm, and internet safety.</p> <p>Easter Fusion (One-Week Programme) We provided a week of holiday activities during Easter, funded by the Holiday Activities and Food (HAF) project. Additional funding allowed us to welcome more young people, including those not on free school meals but still facing challenges.</p> <p>Summer Fusion (Four-Week Programme) Our four-week summer programme offered free activities, funded by HAF and supplemented by other sources, allowing us to include 20 additional children who were not on free school meals. A total of 78 young people enjoyed these activities, spending their summer engaged and happy under the sunshine.</p>
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		<p>Alconbury Youth Club With funding from Urban & Civic plc, a monthly youth club was set up on the new development of Alconbury Weald. The club has two paid members of staff and two volunteers.</p> <p>#iwill Intergenerational Volunteering Project During the first five months of our 10-month #iwill intergenerational volunteering project, funded by Clarion Futures, young volunteers have given two hours a week to learning, planning, and sharing ideas. Although they haven't yet met with the older generation, this time has been valuable. Volunteers have discussed the needs of older people, issues such as loneliness, digital exclusion, the need for warm spaces and the skills they can offer. They've also shared ideas for activities, met with workers from the Coneygear Seniors Club helping to shape and plan the next stage of the project.</p> <p>Youth Investment Fund We have applied to the Youth Investment Fund (YIF) for funding of £1.5 million to build a purpose designed youth centre for Fusion. Huntingdon Town Council have been highly supportive, offering a lease on land at Coneygear Park, where holiday activities are currently run outside by Fusion. As part of this, Fusion was given £10,000 from YIF to help with expenses in the planning process. We are still in the process and will be applying for planning permission later in the year.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a

Contribution made by volunteers	Para 1.38	<p>Our Orange T-Shirt Volunteers play a vital role in our clubs, helping with games, food, and welcoming new members. They contributed to community events like litter picks, the town centre fun day, and managing games at our Holiday Activities Program. Volunteers also supported individual needs, including Duke of Edinburgh hours and one-on-one homework support for younger children. Their efforts ensure a fun and supportive environment for everyone involved. Our two adult volunteers at Alconbury Weald have facilitated the set-up of a new monthly youth club to bring together young people living on the new development. Four of our orange t-shirt volunteers have progressed to adult volunteers and continue to help in the clubs and holiday activities .</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year, Fusion has worked with over 250 different young people aged 8-25. The opportunities offered have helped young people to socialise and provided a safe place for them to talk about issues they may be facing. As well as running term time clubs, Fusion has been able to access funding from HAF (Holiday Activities and Food) to provide school holiday activities. The funding is for children who access free school meals but Fusion uses funding from other sources to open this up to other local children who may not have free school meals but still face many issues. One week was organised for the Easter break and four weeks in the Summer when an extra 20 young people, not on free school meals, were able to attend. It has been shown that accessing positive activities like this contributes to crime reduction by reducing engagement in antisocial and/or criminal behaviour.</p> <p>We are very grateful to all our funders including Lottery funding from Awards4All,</p>

		<p>funding from Clarion Futures and the unrestricted funding received from local organisations: Huntingdon Freeman's Trust, Hinchingsbrooke Foundation, Urban and Civic plc, Breheny Civil Engineering, Huntingdon Town Council Mayor's Charity, The King of the Belgians and Hartford Church. The commitment of our funders has meant that Fusion has been able to continue to help young people learn new skills, raise their aspirations, become active members of their community, and make friends.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Fusion was in a sound position at the end of March 2025. Although some reserves had been used in year, funding of £30,460 was carried forward, largely from Awards for All and Clarion Futures. Notification had been received from Cambridgeshire Community Fund of a successful bid for £5464 and other bids were in process.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity seeks to maintain a level of reserves that would cover administrative costs, including core staff, insurance and payroll for 6 months.
Amount of reserves held	Para 1.22	£8963 at end of year
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing Trustees (or appointed from membership).

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Fusion Family and Youth Projects
Other name the charity uses	
Registered charity number	1159563
Charity's principal address	Huntingdon Youth Centre Sallowbush Road Huntingdon PE29 7AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Natalie Leigh-Brown	Chair		
2	Mike Shellens	Treasurer		
3	Sally Mackenzie			
4	Stephanie Webb			
5	Graham Heywood		Resigned 27.02.25	
6	Patrick Kadewere			
7	Gill Angel		From 27.02.25	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Judith Dartnell	Dartnell Lynn Ltd, 75 Argyle Street, Cambridge, CB1 3LS

Name of chief executive or names of senior staff members (Optional information)

Angela Linton – Fusion Coordinator

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Natalie Leigh-Brown	Mike Shellens
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	23.01.26	



Fusion Family and Youth Projects		Charity No	1159563
Annual accounts for the period			
Period start date	01/04/2024	To	Period end date 31/03/2025

Section A Statement of financial activities

Recommended categories by activity

Incoming resources

Income and endowments from:

Grants for Services

Donations & Gifts

Fundraising

Facilitation & Training

Interest

Other

Total

Resources expended

Expenditure on:

Raising funds

Activity Costs

Salaries & Associated Costs

IT & Communication Costs

Property & Office Costs

Governance Costs

Total

Net income/(expenditure) before investment gains/(losses)

Net gains/(losses) on investments

Net income/(expenditure)

Extraordinary items

Transfers between funds

Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

Guidance Note

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
S01	14,516	44,521	-	59,037	76,515
S02	6,731	1,918	-	8,649	3,020
S03		146	-	146	63
S04			-	-	-
S05			-	-	-
S06		154	-	154	-
S07	21,247	46,739	-	67,986	79,598
S08	-	-	-	-	-
S09	84	4,250	-	4,334	9,793
S10	33,306	35,534	-	68,840	69,050
S11	897	177	-	1,074	1,192
S11	2,976	80	-	3,056	3,223
S11	605	1,203	-	1,808	350
S12	37,868	41,244	-	79,112	83,608
S13	- 16,621	5,495	-	- 11,126	- 4,010
S14	-	-	-	-	-
S15	- 16,621	5,495	-	- 11,126	- 4,010
S16	2,151	- 2,151	-	-	-
S17			-	-	-
S18	-	-	-	-	-
S19	-	-	-	-	-
S20	- 14,470	3,344	-	- 11,126	- 4,010
S21	23,433	18,153	-	41,586	45,596
S22	8,963	21,497	-	30,460	41,586

Section B Balance sheet



Guidance Notes

Fixed assets

Intangible assets

Tangible assets

Heritage assets

Investments

Total fixed assets

Current assets

Stocks

Debtors

Investments

Cash at bank and in hand (Note 24)

Total current assets

Creditors: amounts falling due within one year (Note 20)

Net current assets/(liabilities)

Total assets less current liabilities

Creditors: amounts falling due after one year

Provisions for liabilities

Total net assets or liabilities

Funds of the Charity

Endowment funds

Restricted income funds (Note 27)

Unrestricted funds

Revaluation reserve

Total funds

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
B01	-	-	-	-	-
B02	-	-	-	-	-
B03	-	-	-	-	-
B04	-	-	-	-	-
B05	-	-	-	-	-
B06	-	-	-	-	-
B07	-	-	-	-	-
B08	-	-	-	-	-
B09	9,649	24,382	-	34,031	42,801
B10	9,649	24,382	-	34,031	42,801
B11		2,885	-	2,885	864
B12	9,649	21,497	-	31,146	41,937
B13	9,649	21,497	-	31,146	41,937
B14			-	-	-
B15	686		-	686	350
B16	8,963	21,497	-	30,460	41,587
B17	-			-	-
B18		21,497		21,497	18,153
B19	8,963		-	8,963	23,433
B20				-	
B21	8,963	21,497	-	30,460	41,586

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Natalie Leigh-Brown	19/01/2026
	MIKE SHELLEN	24/01/26

Dartnell Lynn Ltd Independent Examination Work Programme

Organisation: Fusion Family and Youth Projects

Financial year: 31st March 2025

Completion: 13th January 2026

Accounting Basis: Accrual

Recommendations

FFYP needs to continue work on improving the accounting system having now completed its tenth year of accounts using Quickbooks (QBO).

The charity must continue working towards the objective of timely reporting and real time analysis detailing the financial position of the organisation.

The next step is to update the accounting record on a regular and consistent basis so it reflects the position of the organisation in real time. With a new capital project being undertaken in 2026/2027 it is important that the accounts are updated on a weekly/monthly basis to monitor funds and cash flow.

The recommendations are

- Continue to work towards a paperless system. Extend to entering invoices that are not paid immediately or are regular purchases such as hosting services. Upload pdf's or scanned documents either as bills or as an attachment in the bank feed.
- Update the accounts system on a regular basis. Allocate bank entries every week.
- Implement a purchase policy and an authorisation process.
- Put together an organisational set of financial policies and procedures

The charity may wish to consider some Quickbooks training. There are many online training options available.

The charity may also wish to consider engaging a service provider for accounts management given the onset of capital project.

It should be noted that the charity requires an accountant who is a member of an accounting profession body (ACCA, ICAEW, AAT etc) to complete the independent examination if the charities gross income is over £250,000.

An audit will be required if the gross income is over £1 million or assets over £ 3.26 million.

The 10 Directives for Independent Examiners - Summary & Checklist

Direction 1	Examination and accounting thresholds
Gross income for the financial year is 68K and will carry forward 30K of funds to 2025 (79.5K with 41.5 c/f funds 2024) and therefore Fusion Family and Youth Projects (FFYP) is subject to an Independent Examination but not required to be audited. The threshold for audit being 1 Million or 250K with 3.26 million assets. FFYP is a Charitable Incorporated Organisation (CIO) with a gross income of less than 250K and can therefore report on a receipts and payments basis. However it has chosen to report on an accrual basis.	
Direction 2	Documentation - Examiner
1) Letter of Engagement - signed. 2) Notes of pre meetings available 3) Accounting calculations and working papers - TB, Bank Reconciliation, Calculations all available	
Direction 3	Understanding the Charity
Fusion Family and Youth Projects became a CIO as of 10 th December 2014. It has a board of six trustees. There is one full time paid employee plus a number of sessional workers and volunteers . FFYP was originally run as Fusion Youth Projects a community project. Accounts are being reported for close 31st March 2025, a 12 month period. FFYP's objective is to provide support and activities for children, families and young people. It is funded by a variety of grants which can be found in the SOFA Report. It also fundraises for additional funds.	
Direction 4	Accounting Records
QuickBooks is used to collate and compile the accounting records. FFYP have undertaken a review of their accounting system and have implemented a number of recording and control procedures. Accounting improvements have been made in allocation of costs to funds, budgeting and use of QuickBooks.	

Accounting records	Working Papers
1 Select a sample of entries from the main accounting records and trace them back to any supporting prime records that exist. Provide details.	Completed. Payroll documentation checked Bank Statements checked
2 Select a sample of entries from any of these prime records and trace them to the main accounting records. Provide details	Completed
3 Test check the arithmetical accuracy of some of the accounting records	Completed

Direction 5	Comparison with Accounting Records
Accounting records have been reviewed for the financial year and SOFA compiled by the Independent Examiner.	

Transaction testing	Working Papers
4 Select a sample of receipts and payments from the main accountancy records and cross check the details to supporting invoices, vouchers or other similar documentation to ensure that the transactions are valid under the powers of the organisation. Provide details.	Bank reconciliation and accounts system cross checks. Grant documentation and purchase invoices cross checked.

Direction 6	Analytical Procedures
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<i>Review of financial statements</i>	<i>Working Papers</i>
5 Consider the organisations incoming resources, resources expended, assets and liabilities as shown in the financial statements in the light of the general knowledge obtained about the organisation and its activities as well as budgets for the year and corresponding figures for the previous year. Where there are unexpected fluctuations or inconsistencies, obtain explanations from the organisation.	Grant and donation income by funder analysis completed and approved by the board. Financial activities by funder produced and agreed by the board. Budgets reviewed. No unexpected fluctuations or inconsistencies. Cash flows reviewed
6 Have any key issues been identified which, whilst falling outside the scope of an independent examination, suggest that the financial statements are materially misstated? If 'yes' include details on a separate sheet and state how they have been resolved.	No
7 Review the minutes of organisation and other relevant committee meetings:	AGM Minutes Reviewed. Most recent minutes reviewed for current events.
- Identify major events, plans or decisions and changes in officers and members and ensure they have been properly reflected in the accounting records, reports and financial statements;	Charities commission detail checked.
- determine if the organisation has financed activities outside its objects and powers as outlined in the Guidance.	No external financing
8 Examine the year-end bank reconciliation to ensure they do not include any unexpected or unusual items.	Bank Reconciliation completed by Independent Examiner. No unexpected items

Direction 7	Form and Contents of Accounts
Prepared in accordance with SORP (Statement of Recommended Practice). Charitable income less than £ 250,000. No audit required.	

<i>Additional work for financial statements prepared on the accruals basis</i>	<i>Working Papers</i>
9 Review the accounting policies adopted by the organisation and ensure they are either the model policies or are consistent with the general guidance.	Accounts have been closed on an accruals basis. The Charity Commission template has been used to complete the SOFA (Statement of Financial Activities) on this basis.
10 Enquire if there have been any events since the year-end which should be disclosed in the financial statements or which indicate that amounts included in the financial statements should be amended.	Stated
11 Ensure any material contingencies or commitments identified have been properly shown in the financial statements.	Stated

Direction 8	Accounting Policies, estimates and judgements
Satisfied that the accounts are prepared on a basis consistent with the on-going concern and accruals concept and applied appropriately to the activities of the charity.	

Direction 9	Trustees Annual Report
Trustees Annual Report for the year 2024/2025 includes financial statements as provided following the previous independent examination.	

Financial statements	Working Papers
12 Agree figures in the financial statements to the main accounting records	Bank Reconciliation completed. Accounting records maintained on QuickBooks. QuickBooks interrogated thoroughly.
13 Reference a set of financial statements and any supporting analysis necessary to show the link between the accounting records and the financial statements.	Adapted Charity Commission Accrual Basis template used to produce closing accounts. Financial Activities by Class produced as closing statement of accounts on QuickBooks
14 Read the annual report and ensure it is consistent with both the financial statements and any other information gained during the course of the examination.	Completed
15 Consider if the organisation has adequately disclosed the transactions or interests that organisation members may have with it.	No transactions within the accounts relate to any organisation members

Direction 10	Examiners Report
Completed	

Reporting	
13 Matters identified during the course of the work which suggests legal, accounting or other similar problems should be carefully considered. If they represent significant instances of deliberate or reckless misconduct in the administration of the organisation, then a written report should be made to the Charity Commission.	None

Sample Data Notes:

2025

Grant Applications

Clarion Futures – intergenerational project

2 x £ 4,954 – End date March 2026 and Last deposit 31/03/2025

It is noted the project runs 01/10/2024 to the 30/08/2025. As across year fund I have NOT deferred the income as it does relate to both years.

A4All – received 21/02/2025. Start date Feb 24 end date Jan 26

Agreement taken sight of. Documentation doesn't reference start and finish dates.

Purchase invoices and receipts samples.

Rental – Not all invoices available. 30/05/2024 17093 & 09/09/24 17177 Workspace and use of photocopier. March Payment is for March rent

Insurance – Zurich October – but as last year – no compulsion to allow for prepay at this value.

& 17177

Recharge for the legal fee on Coneygear leases (Invoice not available – Requested and will be added by Fusion)

Zoo lab 16/08/2024

Baker Ross Activity Costs 20/06/2024

Journals

Journals used to move salary costs to relevant funds

2019-107 – moves salaries and some incorrectly coded costs

Accrual

Payroll admin costs invoiced in April 25 for Jan – March 25 and accountancy cost for examination

Budgets

Budgets viewed

Cashflow

Cash flow viewed – Reserves will potentially be accessed at the financial year end 2025/2026.

Transaction Testing

Balance sheet reconciliation completed.

Bank reconciliation completed

Accruals and deferred income

Accounting accrual £ 686 carried forward for the following year cost

Examination data

Bank Statements

AGM Minutes

Meeting Minutes

Annual Return

Insurance Prepayments.

This is for Oct – Sept, but there is no compulsion to treat as a prepayment as there is nothing to be gained from spreading across periods.

Reconciliation

Reconciliation of NI and Pension completed – Real time reconciliation. £ 37.71 Adjustment required for LGPS pension

Note

Restricted funds are actually unrestricted designated funds and this should be reflected more clearly in the SOFA going forward.