

The Polish Community School Portsmouth
Polska Sobotnia Szkoła im. Powstańców Listopadowych

Registered Charity Number 1159555

Annual Report and Accounts

For the Year Ended 31st August 2022

Charity Information:

Trustees:

Urszula Broadway

Olga Kokoszka

Jacek Kopecký

Agnieszka Kotynia

Kamila Krajewska

Krzysztof Rosiak

(These trustees served in the reporting period and/or on the date the report is approved.)

Charity's Principal address:

The Portsmouth Academy, St Marys Rd, Fratton, Portsmouth PO1 5PF

Independent examiner:

Gillian Lodge

University of Portsmouth

Richmond Building

Portland Street

PO1 3DE

The Polish Community School Portsmouth

Polska Sobotnia Szkoła im. Powstańców Listopadowych

Registered Charity Number 1159555

Annual Report and Accounts for the year ended 31st August 2022:

Objectives and activities

Our school provides education of Polish language, elements of history, geography, maths, culture and traditions to children with Polish heritage and children who would like to learn Polish and about Poland. We organise theatre trips, educational outings and other activities that complement pupil's education and development in mainstream schools. We also prepare children for the Polish GSCE exams.

Achievements and performance

The school held weekly 3-hours-long classes for 105 pupils in 6 groups between the ages of 4 and 12 years. Beside Polish education, the school reinforces the value of Polish language for children, many of whom see English as their main language and may not see the need for the continued effort of using other languages.

The number of pupils was lower in 2021/22 than before the COVID-19 pandemic, however recruitment has since been stable.

Financial Review

The trustees report incoming resources for the year of £26,328. All incoming resources were unrestricted. The main source of funding for the school is pupil fees, with minor extra funding from Polish NGO sources and community events. The charity does not carry out any significant public fundraising activities.

Net resources expended in the year amounted to £21,503. The main expenses are teacher salaries and classroom rental fees. The school reviews salaries yearly to make sure that we can keep our teachers. The host school - The Portsmouth Academy - continued to charge the same classroom rental fees, though warning that the fees were expected to increase in future years.

It is the policy of the school that unrestricted funds which are not represented by fixed assets or have not been designated for a specific use should be maintained at a level equivalent to between 3- and 6-month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant changes in income or expenses, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. At the end of the reporting period reserves were £18,210 of which none represented restricted funds. The surplus is caused by a lower level of expenditures than budgeted (due to the pandemic, we could not yet do school trips, and classroom rental fees had not increased).

The Polish Community School Portsmouth

Polska Sobotnia Szkoła im. Powstańców Listopadowych

Registered Charity Number 1159555

Structure, Governance and Management

Governing Document: the charity is an unincorporated charitable association registered with the charity commission and is governed by its Constitution of a Charitable Association.

Trustees: persons wishing to stand as trustees are nominated by an existing trustee and names are put forward at the annual general meeting (AGM) for election. New trustees may also be co-opted by the existing Board of Trustees between AGMs.

The trustees who served during the year are listed on the charity information page.

Newly appointed Trustees are provided with a comprehensive induction to the charity through the provision of training courses and mentoring by established trustees.

Organisational Structure: overall control of the charity rests with the Trustee board, with the trustees as officers. The charity employs a part-time Director and Administrative support for day-to-day operational matters.

Volunteers: the charity is also helped by volunteers who generally help in classes. The charity obtains DBS checks for all its volunteers.

Summary

In general, the size and financial situation of the school remains stable but with no guarantee of funding other than school fees, and with expected cost increases, the financial results at the end of the school year 2023 may be affected.

Annual Report Approved by:

Urszula Broadway - Trustee

Jacek Kopecký - Trustee

Date: 2023-06-17

The Polish Community School			Charity No (if any)	1159555
Annual accounts for the period				
Period start date	01/09/2021	To	Period end date	31/08/2022

Section A Statement of financial activities

Recommended categories by activity

Incoming resources (Note 3)

Income and endowments from:

Donations and legacies

Charitable activities

Other trading activities

Investments

Separate material item of income

Other

Total

Resources expended (Note 6)

Expenditure on:

Raising funds

Charitable activities

Separate material item of expense

Other

Total

Net income/(expenditure) before investment gains/(losses)

Net gains/(losses) on investments

Net income/(expenditure)

Extraordinary items

Transfers between funds

Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

Guidance Notes

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
S01	2,068	-	-	2,068	2,630
S02	24,259	-	-	24,259	1,278
S03	-	-	-	-	-
S04	1	-	-	1	-
S05	-	-	-	-	-
S06	-	-	-	-	-
S07	26,328	-	-	26,328	3,908
S08	-	-	-	-	-
S09	21,503	-	-	21,503	8,756
S10	-	-	-	-	-
S11	-	-	-	-	-
S12	21,503	-	-	21,503	8,756
S13	4,825	-	-	4,825	-
S14	-	-	-	-	-
S15	4,825	-	-	4,825	-
S16	-	-	-	-	-
S17	-	-	-	-	-
S18	-	-	-	-	-
S19	-	-	-	-	-
S20	4,825	-	-	4,825	-
S21	13,385	-	-	13,385	18,233
S22	18,210	-	-	18,210	13,385

Section B

Balance sheet

Guidance Notes

Fixed assets

Intangible assets	(Note 15)
Tangible assets	(Note 14)
Heritage assets	(Note 16)
Investments	(Note 17)
Total fixed assets	

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
B01	-	-	-	-	-
B02	-	-	-	-	-
B03	-	-	-	-	-
B04	-	-	-	-	-
B05	-	-	-	-	-

Current assets

Stocks	(Note 18)
Debtors	(Note 19)
Investments	(Note 17.4)
Cash at bank and in hand	(Note 24)
Total current assets	

B06	-	-	-	-	-
B07	-	-	-	-	-
B08	-	-	-	-	-
B09	21,321	-	-	21,321	13,385
B10	21,321	-	-	21,321	13,385

Creditors: amounts falling due within one year
(Note 20)

B11	3,111	-	-	3,111	-
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Net current assets/(liabilities)

B12	18,210	-	-	18,210	13,385
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Total assets less current liabilities

B13	18,210	-	-	18,210	13,385
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Creditors: amounts falling due after one year
(Note 20)

Provisions for liabilities

B14	-	-	-	-	-
B15	-	-	-	-	-

Total net assets or liabilities

B16	18,210	-	-	18,210	13,385
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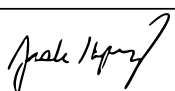
Funds of the Charity

Endowment funds	(Note 27)
Restricted income funds	(Note 27)
Unrestricted funds	
Revaluation reserve	

Total funds

B17	-	-	-	-	-
B18	-	-	-	-	-
B19	18,210	-	-	18,210	13,385
B20	-	-	-	-	-
B21	18,210	-	-	18,210	13,385

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Jacek Kopecký	17/6/2023
	Urszula Broadway	17/6/2023



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
The Polish Community School

On accounts for the year
ended

31st August 2022

Charity no
(if any)

1159555

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

C. Lodge

Date:

12/06/2023

Name:

Gill Lodge

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

University of Portsmouth

Richmond Building

Portland Street

Portsmouth
PO1 3DE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.