

Derbyshire Addictions Advice Service

England & Wales · Charity number 1159537

Details

Other names DERBYSHIRE ALCOHOL ADVICE SERVICE, DAAS

Status Registered

Legal form CIO

Registered 2014-12-09

Register [View on the Charity Commission register](#)

Contact

Address First Floor
Dents Chambers
81 New Square
Chesterfield
Derbyshire

Phone 01246206514

Email daas@daas.uk.com

Website www.daas.uk.com

Activities

Objects: 1. To promote the recognition and prevention of addiction, including but not limited to alcohol, substance misuse and gambling. 2. To advance education and awareness relating to addiction and its impact on individuals, families and communities in Derbyshire and surrounding areas. 3. To assist those people in Derbyshire and surrounding areas who are affected by addiction and related issues. 4. To relieve the needs of Veterans, serving members of the UK Armed Forces and their spouses, partners, and dependants, including but not limited to: a) preservation, promotion and protection of the health and wellbeing of such persons; b) relief of unemployment in such ways as may be thought fit, including assistance to access suitable employment, education or training; c) relief of financial hardship or other economic or social disadvantage by providing goods or services which they could not otherwise afford through lack of means.

Activities: Promote prevention and early identification of addiction, assist those in Derbyshire affected by addiction and advance education and awareness. Support recovery and positive change for anyone impacted by addiction including families and friends. Provide support for Veterans, serving UK Armed Forces members and their families, addressing health, wellbeing, education, employment and social inclusion.

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- Derbyshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-01	£969,290	£906,398	£608,693	21
2024-04-01	£801,275	£798,615	£545,801	20
2023-04-01	£794,484	£737,107	£543,141	19
2022-04-01	£681,837	£666,764	£485,764	18
2021-04-01	£703,828	£705,942	£470,691	18

Trustees

Name	Role	Appointed
Andrew James Ramrattan		2019-09-18
Craig Ashton Oates		2023-05-18
David Hurn		2025-12-18
Edward Gareth Carlisle		2026-04-16
Frances Anne James		2019-12-19
John Abdo Rowland Ydlibi		2023-02-16
MR TOM DAVIDSON		2015-03-18
SHAUN BROWN		2022-06-15

Derbyshire Addictions Advice Service

England & Wales - Charity number 1159537

Accounts

Charity registration number 1159537

DERBYSHIRE ADDICTIONS ADVICE SERVICE
(formerly DERBYSHIRE ALCOHOL ADVICE SERVICE)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

DERBYSHIRE ADDICTIONS ADVICE SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

T Davidson
F James
A Ramrattan
J Ydlibi
S Brown
C Oates
P Beeson
G Link

Charity number

1159537

Registered office

First Floor,
Dents Chambers
81 New Square
Chesterfield
S40 1AH

Independent examiner

Grant Wade BA ACA
BK Plus Limited
Cannon House
Rutland Road
Sheffield
South Yorkshire
S3 8DP

Bankers

Natwest Bank plc
PO Box 13
5 Market Place
Chesterfield
Derbyshire
S40 1TJ

DERBYSHIRE ADDICTIONS ADVICE SERVICE

CONTENTS

	Page
Trustees' report	1 - 4
Statement of trustees' responsibilities	5
Independent examiner's report	6
Statement of financial activities	7
Balance sheet	8
Statement of cash flows	9
Notes to the financial statements	10 - 21

DERBYSHIRE ADDICTIONS ADVICE SERVICE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Charitable Objects: The Charity's Objects, as stated in the Constitution of DAAS are:

- To promote the prevention and identification of alcohol and substance misuse problems;
- To assist those people in Derbyshire with those and related problems;
- To advance education and awareness relating to alcohol and substance misuse.

Our Aims: To achieve our Charitable and Organizational Objectives through delivery of our Mission Statement.

Objectives: DAAS delivers its charitable aims through four key organizational objectives. These are:

- To reduce alcohol and substance misuse related harm throughout Derbyshire by providing access to substance misuse treatment services and the provision of a dedicated substance misuse counselling service.
- To raise awareness and train health care professionals in substance misuse knowledge and Brief Interventions.
- To widely promote the safe drinking and harm minimization message.
- To ensure a robust management function is in place to support the service to achieve its key aims.

What we will do: Maintain and review DAAS strengths, address weaknesses, maximise opportunities and counter threats in order to build organisational resilience and sustainability. We will continue to deliver high quality IAG (information, Advice and Guidance) services as outlined within the contractual requirements of the Derbyshire Recovery Partnership (DRP) and within DAAS Charity objects and which meets the best interests of our beneficiaries.

How: Through ensuring we develop and continually review a robust Organisational Development Strategy based on our experience and knowledge of our "market place", the national and local political drivers and our contractual and charitable responsibilities. We will incorporate "intelligence" offered by our stakeholders, partners, trustees, staff team and service users, drive forward a continuing service improvement strategy and remain true to our ethos and mission statement.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Achievements and performance

The charity achieved the following during the year:

1. HUB – Hub acts as first point of contact for those seeking assistance with drug and alcohol use
 - Number of phone calls to HUB 9,094
 - Number of total referrals through Hub, incl. third party 3,657
 - Referrals for East Midlands Gambling Harms Project 306
 2. Counselling – DAAS provides specialist substance use counselling for those accessing treatment within Derbyshire
 - Number of referrals received to DAAS counselling service 403
 - Number of counselling sessions attended 2,166
 3. Training – DAAS provide alcohol and substance awareness and brief intervention training for front-line professionals within Derbyshire
 - Number of training sessions delivered 51
 - Number trained in IBA for Alcohol and drugs -full day 817
 4. Family Interventions Support Project - provides support in recovery for families affected by substance use
 - Number of referrals 56
 5. STAND TO - As part of DAAS Stand To provides support to Veterans in Derbyshire. We operate a Veterans Information Point (VIP) which is a single point of contact for all things veteran related
 - Calls received by Veterans Information Point 173
 - Calls referred to projects 80
 - Calls referred elsewhere 93
- In addition STAND TO ran three projects within the year:
- Alcohol – Dedicated one-to-one alcohol support with experienced staff working throughout Derbyshire. We strive to help achieve alcohol-related goals through care plans, harm reduction, information and education.
 - Alcohol referrals 27
 - Connect – offers support and comradeship to ex-service personnel in Derbyshire looking to meet up with like-minded veterans. The project offers events such as walks, hiking, cycling and fishing.
 - Referrals to Reconnect 43
 - Veterans Led Recovery Project – this project supports veterans with social networks, confidence and self-esteem building, physical and mental health wellbeing.
 - Veteran Led Recovery Project 17
- Veterans Hub - commenced 1 January 2025 to provide premises in Chesterfield to act as a Hub for vetrans to access assistance on health, finance and support issues.
- Visits to Veterans Hub January to March 2025 384

DERBYSHIRE ADDICTIONS ADVICE SERVICE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

Financial review

An appropriate system is operated and maintained for the authorisation, recording and control of accounting and financial information sufficient to show and explain the financial transactions of the charity.

The trustees have carried out a review of the Charity's need for reserves in the light of planned service developments, expected income and expenditure, and the associated risks involved. The review concluded that to allow the Charity to be managed efficiently and maintain a buffer for uninterrupted services, a general reserve of at least £350,000 should be maintained. This should ensure that the Charity would be able to discharge its financial commitments over the course of at least 3 months, to meet legal commitments, redundancy costs, ensure the continuity of care for clients and other costs in the event that the Charity was unable to continue its operations. The general reserves at the end of the financial year under review were £496,925 (2024: £492,443).

The Trustees have given due consideration to the health, safety and financial risks facing the charity. The Trustees believe they have in place adequate systems to monitor and control health and safety issues as they arise.

Structure, governance and management

Derbyshire Addictions Advice Service (formerly Derbyshire Alcohol Advice Service) (the "Charity") was originally registered as an unincorporated Charity on 1 September 1981. It was governed under its Constitution and Rules, adopted on 12 September 1980 as amended on 18 October 1996 and 5 November 2008. It became a Charitable Incorporated Organisation (CIO) on 9 December 2014.

The Trustees of the former unincorporated charity, Derbyshire Alcohol Advice Service (Charity No. 511766), agreed during 2014 that a Charitable Incorporated Organisation (CIO) should be formed to take over the work of the charity. A CIO, also called Derbyshire Alcohol Advice Service, was formed and registered as a charity on 9 December 2014 (Charity No. 1159537) and took over all work, activities, assets and liabilities of the unincorporated charity from 31 March 2015.

The Governing Document was amended on 15 December 2016 to reflect the wider services now provided for people with problems with substance misuse as part of an integrated service as the Derbyshire Recovery Partnership and the charity was renamed the Derbyshire Addiction Advice Service on the 1 December 2023 to reflect this change.

The trustees who served during the year and up to the date of signature of the financial statements were:

T Davidson

P Beeson

(Resigned 19 September 2024)

F James

G Link

(Resigned 19 December 2024)

A Ramrattan

J Ydlibi

S Brown

C Oates

P Beeson

G Link

DERBYSHIRE ADDICTIONS ADVICE SERVICE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

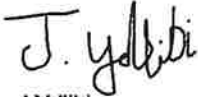
Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. The charity trustees may delegate any of their powers or functions to a sub-committee consisting of at least two or more persons, one of whom must be a charity trustee. The Executive Committee has management responsibilities to ensure the Charity works within its aims and objectives and minutes are kept of the proceedings. There is a requirement for a quorum of one third of the appointed trustees to be present.

New Trustees undergo orientation to brief them on their roles and responsibilities, their legal obligations under charity law, the content of the constitution, the decision making process and the recent financial performance of the charity.

The Executive Committee has management responsibilities to ensure the Charity works within its aims and objectives to provide the best possible service for its clients and for the local community. Membership of the Executive Committee consists of the appointed trustees, with the Senior Manager and Finance and Business Manager attending in a non-voting capacity. Meetings are held at least four times each year, with additional meetings held as necessary and minutes are kept of the proceedings.

The pay and remuneration of the charity's key management personnel is determined by the trustees based upon the employees' experience and pay structures operating generally in the charity sector.

The trustees' report was approved by the Board of Trustees.



J Ydlibi

Chairman and Trustee

29 October 2025

DERBYSHIRE ADDICTIONS ADVICE SERVICE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DERBYSHIRE ADDICTIONS ADVICE SERVICE

I report to the trustees on my examination of the financial statements of Derbyshire Addictions Advice Service (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Grant Wade BA ACA
Chartered Accountant
BK Plus Limited
Cannon House
Rutland Road
Sheffield
South Yorkshire
S3 8DP

Dated: 10 November 2025

DERBYSHIRE ADDICTIONS ADVICE SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income from:							
Donations and legacies	3	15,113	371,097	386,210	6,842	227,207	234,049
Charitable activities	4	566,709	-	566,709	559,183	-	559,183
Investments	5	16,371	-	16,371	8,043	-	8,043
Total income		<u>598,193</u>	<u>371,097</u>	<u>969,290</u>	<u>574,068</u>	<u>227,207</u>	<u>801,275</u>
Expenditure on:							
Charitable activities	6	594,703	311,695	906,398	575,740	222,875	798,615
Total expenditure		<u>594,703</u>	<u>311,695</u>	<u>906,398</u>	<u>575,740</u>	<u>222,875</u>	<u>798,615</u>
Net income		3,490	59,402	62,892	(1,672)	4,332	2,660
Transfers between funds	11	992	(992)	-	-	-	-
Net movement in funds		4,482	58,410	62,892	(1,672)	4,332	2,660
Reconciliation of funds:							
Fund balances at 1 April 2024		<u>492,443</u>	<u>53,358</u>	<u>545,801</u>	<u>494,115</u>	<u>49,026</u>	<u>543,141</u>
Fund balances at 31 March 2025		<u><u>496,925</u></u>	<u><u>111,768</u></u>	<u><u>608,693</u></u>	<u><u>492,443</u></u>	<u><u>53,358</u></u>	<u><u>545,801</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

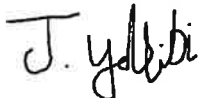
DERBYSHIRE ADDICTIONS ADVICE SERVICE

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Current assets					
Debtors	12	33,115		29,478	
Cash at bank and in hand		713,911		644,515	
		<u>747,026</u>		<u>673,993</u>	
Creditors: amounts falling due within one year	13	(138,333)		(128,192)	
Net current assets			<u>608,693</u>		<u>545,801</u>
The funds of the charity					
Restricted income funds	16		111,768		53,358
Unrestricted funds			496,925		492,443
			<u>608,693</u>		<u>545,801</u>

The financial statements were approved by the trustees on 29 October 2025



J Ydlibi

Chairman and Trustee

DERBYSHIRE ADDICTIONS ADVICE SERVICE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	£	2024 £	£
Cash flows from operating activities					
Cash generated from operations	21		53,025		49,579
Investing activities					
Investment income received		16,371		8,043	
Net cash generated from investing activities			16,371		8,043
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			69,396		57,622
Cash and cash equivalents at beginning of year			644,515		586,893
Cash and cash equivalents at end of year			713,911		644,515

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Derbyshire Addictions Advice Service is a Charitable Incorporated Organisation (CIO).

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants received which are subject to pre-conditions for entitlement or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Unconditional grants are recognised within income for the year once it has been fully established that the charity has entitlement to the grant. Grants of a restricted nature, which, under the terms of the restriction, have been fully expended within the General Fund during the year of receipt, are included in the Statement of Financial Activities.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Governance costs include the costs of preparation and examination of statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Redundancy costs incurred in the period are charged directly to the SOFA, allocated as necessary between the relevant funds.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies (Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	15,113	-	15,113	-	212	212
Grants	-	371,097	371,097	6,842	226,995	233,837
	<u>15,113</u>	<u>371,097</u>	<u>386,210</u>	<u>6,842</u>	<u>227,207</u>	<u>234,049</u>

4 Income from charitable activities

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Services invoiced		
DCC Public Health	<u>566,709</u>	<u>559,183</u>

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

5 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	16,371	8,043

6 Charitable activities

	Funds 2025 £	Funds 2024 £
Staff costs-Management	523,203	483,108
Staff costs-Administrative	179,025	142,566
Staff expenses	16,758	16,053
Staff training	6,382	4,334
HR and payroll costs	8,101	8,316
Rent and rates	24,190	18,541
Telephone and broadband	16,067	14,960
Office equipment	28,606	26,403
Insurance	6,012	5,261
Stationery and publications	5,816	5,564
Postage and franking machine	3,463	2,745
Room hire	780	231
Legal and professional costs	10,580	8,777
Bank charges	682	676
Premises costs	19,978	14,666
Direct project costs	54,296	43,935
	<u>903,939</u>	<u>796,136</u>
Share of governance costs (see note 7)	2,459	2,479
	<u>906,398</u>	<u>798,615</u>
Analysis by fund		
Unrestricted funds	594,703	575,740
Restricted funds	311,695	222,875
	<u>906,398</u>	<u>798,615</u>

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

7 Support costs	Support costs £	Governance costs £	2025 Support costs £	Governance costs £	2024 £
Independent Examiner fees	-	2,200	2,200	-	2,200
Trustees' insurance and subscriptions	-	259	259	-	279
	<u>-</u>	<u>2,459</u>	<u>2,459</u>	<u>-</u>	<u>2,479</u>
Analysed between Charitable activities	<u>-</u>	<u>2,459</u>	<u>2,459</u>	<u>-</u>	<u>2,479</u>

Governance costs includes payments to the independent examiner of £2,200 (2024- £2,200).

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Training and subscriptions to governance magazines were provided for trustees at a cost of £259 (2024: £279)

9 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
	<u>21</u>	<u>20</u>
Employment costs	2025 £	2024 £
Wages and salaries	622,130	557,251
Social security costs	44,285	35,980
Other pension costs	35,813	32,443
	<u>702,228</u>	<u>625,674</u>

There were no employees whose annual remuneration was more than £60,000.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

9 Employees (Continued)

Remuneration of key management personnel

	2025 £	2024 £
Aggregate compensation	191,714	175,075

No trustee received any salary or remuneration during the year for services as a trustee.

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Transfers

The transfers relates to the deficit on the Access to Work fund which has now been completed and a correction relating to the Lloyds Grant 2022 that is an Unrestricted fund.

12 Debtors

	2025 £	2024 £
Amounts falling due within one year:		
Trade debtors	11,704	19,515
Prepayments and accrued income	21,411	9,963
	<u>33,115</u>	<u>29,478</u>

13 Creditors: amounts falling due within one year

	Notes	2025 £	2024 £
Other taxation and social security		14,966	15,015
Deferred income	14	91,025	47,688
Other creditors		-	35,461
Accruals		32,342	30,028
		<u>138,333</u>	<u>128,192</u>

14 Deferred income

	2025 £	2024 £
Other deferred income	91,025	47,688

Deferred income represents grants receivable that relate to the following year.

Deferred income is included in the financial statements as follows:

DERBYSHIRE ADDICTIONS ADVICE SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

14 Deferred income	(Continued)	
	2025	2024
	£	£
Deferred income is included within:		
Current liabilities	91,025	47,688
	<u>91,025</u>	<u>47,688</u>
Movements in the year:		
Deferred income at 1 April 2024	47,688	11,281
Released from previous periods	(47,688)	(5,968)
Resources deferred in the year	91,025	42,375
	<u>91,025</u>	<u>42,375</u>
Deferred income at 31 March 2025	<u>91,025</u>	<u>47,688</u>
15 Retirement benefit schemes	2025	2024
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	35,813	32,443
	<u>35,813</u>	<u>32,443</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The costs are allocated between funds on the same basis as for wages and salaries. The assets of the scheme are held separately from those of the charity in an independently administered fund.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
DCC Healthy Workplaces	175	3,900	(2,789)	-	1,286
DCC Stand to Support	9,245	-	(1,329)	-	7,916
DCC Recovery Month grants	1,320	-	-	-	1,320
DVA Wellbeing	821	-	-	-	821
Lloyds 1 - For Stand To project	4,702	-	-	-	4,702
NHS Gambling project	808	19,943	(18,267)	-	2,484
Police Commissioner Grant	356	-	-	-	356
Veteran Information Point	612	-	-	-	612
DCMS Fund/STDVCS Fund	34	-	-	-	34
Access To Work	(654)	-	-	654	-
NCF Alcohol/Lottery	34,293	155,029	(117,845)	-	71,477
Lloyds Grant 2022	1,646	-	-	(1,646)	-
Grid website	-	40,000	(24,991)	-	15,009
SSMTRG/DATRIG	-	31,879	(32,144)	-	(265)
Recovery Connections Stand To	-	18,956	(18,993)	-	(37)
Recovery Connections Counselling	-	18,316	(12,583)	-	5,733
Reconnect	-	28,259	(25,993)	-	2,266
Reconnect Enhanced	-	16,978	(17,413)	-	(435)
Mint Training	-	10,000	(11,375)	-	(1,375)
Smoking Cessation	-	18,615	(16,845)	-	1,770
Veterans Community Hub Steeplegate	-	9,222	(11,128)	-	(1,906)
	<u>53,358</u>	<u>371,097</u>	<u>(311,695)</u>	<u>(992)</u>	<u>111,768</u>

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

16 Restricted funds

(Continued)

Previous year:	At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
	£	£	£	£	£
Gamaware Community Resilience Fund	-	42,592	(42,592)	-	-
DCC Healthy Workplaces	-	1,050	(875)	-	175
DCC Stand To Support	9,245	-	-	-	9,245
DCC Recovery Month grants	1,320	-	-	-	1,320
DVA Wellbeing	821	-	-	-	821
Lloyds 1 - For Stand To project	4,702	-	-	-	4,702
NHS Gambling project	-	19,943	(19,135)	-	808
Police Commissioner Grant	356	-	-	-	356
Veterans Information Point	612	-	-	-	612
DCMS Fund/STDVCS Fund	34	-	-	-	34
Veterans Foundation	9,124	-	(13,618)	4,494	-
Tackling Loneliness	7,541	7,125	(21,144)	6,478	-
Access To Work	(654)	-	-	-	(654)
NCF Alcohol/Lottery	11,154	156,497	(122,386)	(10,972)	34,293
Lloyds Grant 2022	4,771	-	(3,125)	-	1,646
	<u>49,026</u>	<u>227,207</u>	<u>(222,875)</u>	<u>-</u>	<u>53,358</u>

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

16 Restricted funds

(Continued)

DCC Healthy Workplaces

Funding by Derbyshire CC to provide alcohol and substance use training webinars.

DCC Recovery Month grant

Funding by Derbyshire CC to provide an alcohol awareness project.

DCC Stand To support

Funding received from Derbyshire CC to support existing veteran services delivery.

DVA Wellbeing

To co-ordinate a range of veteran led social activities such as an Accessible Fly Fishing day, attending the National Recovery Games and partaking in walks that promote health and wellbeing. Improve clients self esteem, use of time, self confidence and motivation. Reduce clients' isolation and increase social networks.

Lloyds 1 For Stand To project

Funding from the Lloyds Bank Foundation for a three year grant of £68,206 to fund the salary costs of the Ex-Armed Forces Project Co-ordinator alcohol worker.

NHS Gambling Project

Funding from the Derbyshire Healthcare NHS Foundation Trust to provide a first point of contact for the East Midlands Gambling Service.

Police Commissioners Grant

A grant of £24,353 from the Derbyshire Police and Crime Commissioner to support the salary and overheads of a staff project worker.

STDVCS Fund

Sundry public donations for use in veteran-related projects.

ACFCT Positive Pathways

Funding from the Armed Forces Covenant Fund Trust to deliver veteran recovery support programmes.

Veterans Foundation

Funding to retain 2 part time staff to support Veteran Information Point service for 30 hours per week.

Tackling Loneliness

Funding from the Armed Forces Covenant Fund Trust to deliver veteran support for those suffering from loneliness.

Access To Work

Funding to assist employee with support equipment for visual impairment.

DCC Recovery Grant 2021/22 Fund

Funding from Derbyshire CC to deliver veteran recovery support programmes.

Lloyds Grant 2022

Organisational grant to assist in improving the resilience of the business overall. This is an Unrestricted grant so it has been transferred to Unrestricted funds.

Grid website

DCC funding to improve the functionality and appearance of the Growing Recovery in Derbyshire (GRID) website to provide an effective gateway to access addition recovery in Derbyshire.

SSMTRG

Additional funding to increase Hub Services in DAAS to help provide first point of contact for addition referrals.

Recovery Connections (Veteran Led Stand TO/FIW)

Funding from Derbyshire County Council to deliver recovery support projects to veterans and affected others.

Reconnect

Funding from Armed Forces Covenant Fund Trust for Reaching and Supporting Armed Forces Communities (RSAFC) to deliver health and wellbeing support.

Mint Training

Provides funds to extend Brief Intervention Training to the additional workforce including enhanced engagement and publicity materials.

Smoking Cessation

Derbyshire County Council funding to help those in recovery from alcohol and substance use to stop smoking.

Veterans Community Hub Steeplegate

Thrive Together provides funds to set up a facility in Chesterfield to assist in increasing the number of veterans seeking advice and support in Derbyshire.

The SSMTRG, Recovery, Reconnect, Mint Training and Veterans Hub Steeplegate projects are ongoing and any final fund deficits will be covered by transfers from Unrestricted funds as necessary on completion of the projects.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2025 £
General funds	492,443	598,193	(594,703)	992	496,925
Previous year:	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
General funds	494,115	574,068	(575,740)	-	492,443

18 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
At 31 March 2025:			
Current assets/(liabilities)	496,925	111,768	608,693
	496,925	111,768	608,693
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Current assets/(liabilities)	492,443	53,358	545,801
	492,443	53,358	545,801

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

19 Operating lease commitments

Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025 £	2024 £
Within one year	9,000	-
Between two and five years	19,000	18,000
	<u>28,000</u>	<u>18,000</u>

The lease payments for the year totalled £20,194 (2024 - £18,250).

20 Analysis of changes in net funds

The charity had no material debt during the year.

21 Cash generated from operations

	2025 £	2024 £
Surplus for the year	62,892	2,660
Adjustments for:		
Investment income recognised in statement of financial activities	(16,371)	(8,043)
Movements in working capital:		
(Increase) in debtors	(3,637)	(13,787)
(Decrease)/increase in creditors	(33,196)	32,342
Increase in deferred income	43,337	36,407
Cash generated from operations	<u>53,025</u>	<u>49,579</u>

Derbyshire Addictions Advice Service

England & Wales - Charity number 1159537

Accounts

Charity registration number 1159537

DERBYSHIRE ADDICTIONS ADVICE SERVICE
(formerly DERBYSHIRE ALCOHOL ADVICE SERVICE)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

DERBYSHIRE ADDICTIONS ADVICE SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	T Davidson P Beeson F James G Link A Ramrattan J Ydlibi S Brown C Oates	(Appointed 18 May 2023)
Charity number	1159537	
Registered office	First Floor, Dents Chambers 81 New Square Chesterfield S40 1AH	
Independent examiner	Grant Wade BAACA Wells Richardson Cannon House Rutland Road Sheffield South Yorkshire S3 8DP	
Bankers	Natwest Bank plc PO Box 13 5 Market Place Chesterfield Derbyshire S40 1TJ	

DERBYSHIRE ADDICTIONS ADVICE SERVICE

CONTENTS

	Page
Trustees' report	1 - 3
Statement of trustees' responsibilities	4
Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
Statement of cash flows	8
Notes to the financial statements	9 - 19

DERBYSHIRE ADDICTIONS ADVICE SERVICE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Charitable Objects: The Charity's Objects, as stated in the Constitution of DAAS are:

- To promote the prevention and identification of alcohol and substance misuse problems;
- To assist those people in Derbyshire with those and related problems;
- To advance education and awareness relating to alcohol and substance misuse.

Our Aims: To achieve our Charitable and Organizational Objectives through delivery of our Mission Statement.

Objectives: DAAS delivers its charitable aims through four key organizational objectives. These are:

- To reduce alcohol and substance misuse related harm throughout Derbyshire by providing access to substance misuse treatment services and the provision of a dedicated substance misuse counselling service.
- To raise awareness and train health care professionals in substance misuse knowledge and Brief Interventions.
- To widely promote the safe drinking and harm minimization message.
- To ensure a robust management function is in place to support the service to achieve its key aims.

What we will do: Maintain and review DAAS strengths, address weaknesses, maximise opportunities and counter threats in order to build organisational resilience and sustainability. We will continue to deliver high quality IAG (information, Advice and Guidance) services as outlined within the contractual requirements of the Derbyshire Recovery Partnership (DRP) and within DAAS Charity objects and which meets the best interests of our beneficiaries.

How: Through ensuring we develop and continually review a robust Organisational Development Strategy based on our experience and knowledge of our "market place", the national and local political drivers and our contractual and charitable responsibilities. We will incorporate "intelligence" offered by our stakeholders, partners, trustees, staff team and service users, drive forward a continuing service improvement strategy and remain true to our ethos and mission statement.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Achievements and performance

The charity achieved the following during the year:

1. HUB – Hub acts as first point of contact for those seeking assistance with drug and alcohol use

- Number of phone calls to HUB	6,396
- Number of total referrals through Hub, incl. third party	3,175
- Referrals for East Midlands Gambling Harms Project	300

2. Counselling – DAAS provides specialist substance use counselling for those accessing treatment within Derbyshire

- Number of referrals received to DAAS counselling service	442
- Number of counselling sessions attended	1,660

3. Training – DAAS provide alcohol and substance awareness and brief intervention training for front-line professionals within Derbyshire

- Number of training sessions delivered	58
- Number trained in IBA for Alcohol and drugs full day	776
- Number attending short talks and non-evaluated training	346

4. STAND TO - As part of DAAS Stand To provides support to Veterans in Derbyshire. We operate a Veterans Information Point (VIP) which is a single point of contact for all things veteran related

- Calls received by Veterans Information Point	111
- Calls referred to Stand To Projects	60
- Calls signposted elsewhere	51

In addition STAND TO ran three projects within the year:

Alcohol – Dedicated one-to-one alcohol support with experienced staff working throughout Derbyshire. We strive to help achieve alcohol-related goals through care plans, harm reduction, information and education.

- Alcohol referrals	31
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Connect – offers support and comradeship to ex-service personnel in Derbyshire looking to meet up with like-minded veterans. The project offers events such as walks, hiking, cycling and fishing.

- Connect	17
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Veterans Positive Pathways – this project supports veterans with social networks, confidence and self-esteem building, physical and mental health wellbeing.

- VPP referrals	12
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Financial review

An appropriate system is operated and maintained for the authorisation, recording and control of accounting and financial information sufficient to show and explain the financial transactions of the charity.

The trustees have carried out a review of the Charity's need for reserves in the light of planned service developments, expected income and expenditure, and the associated risks involved. The review concluded that to allow the Charity to be managed efficiently and maintain a buffer for uninterrupted services, a general reserve of at least £350,000 should be maintained. This should ensure that the Charity would be able to discharge its financial commitments over the course of at least 3 months, to meet legal commitments, redundancy costs, ensure the continuity of care for clients and other costs in the event that the Charity was unable to continue its operations. The general reserves at the end of the financial year under review were £492,443 (2023: £494,115).

DERBYSHIRE ADDICTIONS ADVICE SERVICE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

The Trustees have given due consideration to the health, safety and financial risks facing the charity. The Trustees believe they have in place adequate systems to monitor and control health and safety issues as they arise.

Structure, governance and management

Derbyshire Addictions Advice Service (formerly Derbyshire Alcohol Advice Service) (the "Charity") was originally registered as an unincorporated Charity on 1 September 1981. It was governed under its Constitution and Rules, adopted on 12 September 1980 as amended on 18 October 1996 and 5 November 2008. It became a Charitable Incorporated Organisation (CIO) on 9 December 2014.

The Trustees of the former unincorporated charity, Derbyshire Alcohol Advice Service (Charity No. 511766), agreed during 2014 that a Charitable Incorporated Organisation (CIO) should be formed to take over the work of the charity. A CIO, also called Derbyshire Alcohol Advice Service, was formed and registered as a charity on 9 December 2014 (Charity No. 1159537) and took over all work, activities, assets and liabilities of the unincorporated charity from 31 March 2015.

The Governing Document was amended on 15 December 2016 to reflect the wider services now provided for people with problems with substance misuse as part of an integrated service as the Derbyshire Recovery Partnership and the charity was renamed the Derbyshire Addiction Advice Service on the 1 December 2023 to reflect this change.

The trustees who served during the year and up to the date of signature of the financial statements were:

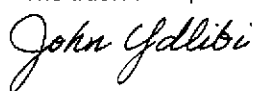
N Swanwick	(Resigned 30 June 2023)
T Davidson	
P Beeson	
G Sullivan	(Resigned 8 November 2023)
F James	
G Link	
A Ramrattan	
J Ydlibi	
S Brown	
C Oates	(Appointed 18 May 2023)

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. The charity trustees may delegate any of their powers or functions to a sub-committee consisting of at least two or more persons, one of whom must be a charity trustee. The Executive Committee has management responsibilities to ensure the Charity works within its aims and objectives and minutes are kept of the proceedings. There is a requirement for a quorum of one third of the appointed trustees to be present.

New Trustees undergo orientation to brief them on their roles and responsibilities, their legal obligations under charity law, the content of the constitution, the decision making process and the recent financial performance of the charity.

The Executive Committee has management responsibilities to ensure the Charity works within its aims and objectives to provide the best possible service for its clients and for the local community. Membership of the Executive Committee consists of the appointed trustees, with the Senior Manager and Finance and Business Manager attending in a non-voting capacity. Meetings are held at least four times each year, with additional meetings held as necessary and minutes are kept of the proceedings.

The trustees' report was approved by the Board of Trustees.



J Ydlibi
Chairman and Trustee

21 October 2024

DERBYSHIRE ADDICTIONS ADVICE SERVICE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DERBYSHIRE ADDICTIONS ADVICE SERVICE

I report to the trustees on my examination of the financial statements of Derbyshire Addictions Advice Service (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

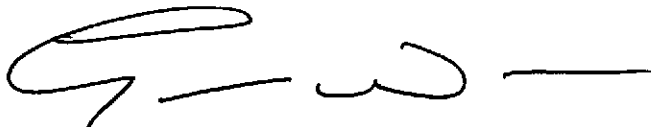
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Grant Wade BA ACA
Chartered Accountant
Wells Richardson
Cannon House
Rutland Road
Sheffield
South Yorkshire
S3 8DP

Dated: 25 October 2024

DERBYSHIRE ADDICTIONS ADVICE SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income from:							
Donations and legacies	3	6,842	227,207	234,049	8,353	225,942	234,295
Charitable activities	4	559,183	-	559,183	559,183	-	559,183
Investments	5	8,043	-	8,043	1,006	-	1,006
Total income		<u>574,068</u>	<u>227,207</u>	<u>801,275</u>	<u>568,542</u>	<u>225,942</u>	<u>794,484</u>
Expenditure on:							
Charitable activities	6	575,740	222,875	798,615	541,461	195,646	737,107
Total expenditure		<u>575,740</u>	<u>222,875</u>	<u>798,615</u>	<u>541,461</u>	<u>195,646</u>	<u>737,107</u>
Net income/(expenditure) and movement in funds		(1,672)	4,332	2,660	27,081	30,296	57,377
Reconciliation of funds:							
Fund balances at 1 April 2023		494,115	49,026	543,141	467,034	18,730	485,764
Fund balances at 31 March 2024		<u>492,443</u>	<u>53,358</u>	<u>545,801</u>	<u>494,115</u>	<u>49,026</u>	<u>543,141</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Current assets					
Debtors	11	29,478		15,691	
Cash at bank and in hand		644,515		586,893	
		<u>673,993</u>		<u>602,584</u>	
Creditors: amounts falling due within one year	12	(128,192)		(59,443)	
Net current assets			<u>545,801</u>		<u>543,141</u>
The funds of the charity					
Restricted income funds	15		53,358		49,026
Unrestricted funds			492,443		494,115
			<u>545,801</u>		<u>543,141</u>

The financial statements were approved by the trustees on 21 October 2024

John Ydlibi

J Ydlibi
Chairman and Trustee

DERBYSHIRE ADDICTIONS ADVICE SERVICE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from operations	20		49,579		43,400
Investing activities					
Investment income received		8,043		1,006	
Net cash generated from investing activities			8,043		1,006
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			57,622		44,406
Cash and cash equivalents at beginning of year			586,893		542,487
Cash and cash equivalents at end of year			644,515		586,893

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Derbyshire Addictions Advice Service is a Charitable Incorporated Organisation (CIO).

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants received which are subject to pre-conditions for entitlement or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Unconditional grants are recognised within income for the year once it has been fully established that the charity has entitlement to the grant. Grants of a restricted nature, which, under the terms of the restriction, have been fully expended within the General Fund during the year of receipt, are included in the Statement of Financial Activities.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Governance costs include the costs of preparation and examination of statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Redundancy costs incurred in the period are charged directly to the SOFA, allocated as necessary between the relevant funds.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.9 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	-	212	212	-	-	-
Grants received	6,842	226,995	233,837	8,353	225,942	234,295
	<u>6,842</u>	<u>227,207</u>	<u>234,049</u>	<u>8,353</u>	<u>225,942</u>	<u>234,295</u>

4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Services invoiced		
DCC Public Health	<u>559,183</u>	<u>559,183</u>

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	8,043	1,006

6 Charitable activities

	Funds 2024 £	Funds 2023 £
Staff costs-Management	483,108	446,397
Staff costs-Administrative	142,566	122,687
Staff expenses	16,053	7,475
Staff training	4,334	5,208
HR and payroll costs	8,316	6,579
Rent and rates	18,541	17,173
Telephone and broadband	14,960	14,019
Office equipment	26,403	26,353
Insurance	5,261	4,289
Stationery and publications	5,564	3,823
Postage and franking machine	2,745	1,458
Room hire	231	266
Legal and professional costs	8,777	9,689
Bank charges	676	635
Premises costs	14,666	12,299
Direct project costs	43,935	56,502
	<u>796,136</u>	<u>734,852</u>
Share of governance costs (see note 7)	2,479	2,255
	<u>798,615</u>	<u>737,107</u>
Analysis by fund		
Unrestricted funds	575,740	541,461
Restricted funds	222,875	195,646
	<u>798,615</u>	<u>737,107</u>

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

7 Support costs

	Support costs £	Governance costs £	2024 Support costs £	Governance costs £	2023 £
Independent Examiner fees	-	2,200	2,200	-	2,016
Trustees' insurance and subscriptions	-	279	279	-	239
	-	2,479	2,479	-	2,255
Analysed between Charitable activities	-	2,479	2,479	-	2,255

Governance costs includes payments to the independent examiner of £2,200 (2023- £2,016).

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Training and subscriptions to governance magazines were provided for trustees at a cost of £279 (2023: £239)

9 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
	20	19
Employment costs	2024 £	2023 £
Wages and salaries	557,251	506,578
Social security costs	35,980	31,755
Other pension costs	32,443	30,751
	625,674	569,084

There were no employees whose annual remuneration was more than £60,000.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

9 Employees (Continued)

Remuneration of key management personnel

	2024 £	2023 £
Aggregate compensation	175,075	166,393

No trustee received any salary or remuneration during the year for services as a trustee.

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Trade debtors	19,515	874
Prepayments and accrued income	9,963	14,817
	<u>29,478</u>	<u>15,691</u>

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	15,015	12,534
Deferred income	47,688	11,281
Other creditors	35,461	-
Accruals and deferred income	30,028	35,628
	<u>128,192</u>	<u>59,443</u>

13 Deferred income

	2024 £	2023 £
Other deferred income	47,688	11,281

Deferred income represents grants receivable that relate to the following year.

Deferred income is included in the financial statements as follows:

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

13 Deferred income	(Continued)	
	2024	2023
	£	£
Deferred income is included within:		
Current liabilities	47,688	11,281
	<u> </u>	<u> </u>
Movements in the year:		
Deferred income at 1 April 2023	11,281	37,250
Released from previous periods	(5,968)	(67,157)
Resources deferred in the year	42,375	41,188
	<u> </u>	<u> </u>
Deferred income at 31 March 2024	47,688	11,281
	<u> </u>	<u> </u>
14 Retirement benefit schemes	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	32,443	30,751
	<u> </u>	<u> </u>

The charity operates a defined contribution pension scheme for all qualifying employees. The costs are allocated between funds on the same basis as for wages and salaries. The assets of the scheme are held separately from those of the charity in an independently administered fund.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

15 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Gamaware Community Resilience Fund	-	42,592	(42,592)	-	-
DCC Healthy Workplaces	-	1,050	(875)	-	175
DCC Stand To Support	9,245	-	-	-	9,245
DCC Recovery Month grants	1,320	-	-	-	1,320
DVA Wellbeing	821	-	-	-	821
Lloyds 1 - For Stand To project	4,702	-	-	-	4,702
NHS Gambling project	-	19,943	(19,135)	-	808
Police Commissioner Grant	356	-	-	-	356
VIP	612	-	-	-	612
DCMS Fund/STDVCSS Fund	34	-	-	-	34
Veterans Foundation/Veterans Positive Pathways	9,124	-	(13,618)	4,494	-
Tackling Loneliness	7,541	7,125	(21,144)	6,478	-
Access To Work	(654)	-	-	-	(654)
NCF Alcohol/Lottery	11,154	156,497	(122,386)	(10,972)	34,293
Lloyds Grant 2022	4,771	-	(3,125)	-	1,646
	<u>49,026</u>	<u>227,207</u>	<u>(222,875)</u>	<u>-</u>	<u>53,358</u>
Previous year:	At 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2023 £
DCC Stand To Support	9,245	-	-	-	9,245
DCC Recovery Month grants	1,320	1,240	(1,240)	-	1,320
DVA Wellbeing	821	-	-	-	821
Lloyds 1 - For Stand To project	4,702	-	-	-	4,702
Police Commissioner Grant	356	-	-	-	356
VIP	612	-	-	-	612
DCMS Fund/STDVCSS Fund	34	-	-	-	34
Veterans Foundation/Veterans Positive Pathways	(14)	38,951	(29,813)	-	9,124
Tackling Loneliness	4,007	35,000	(31,466)	-	7,541
Access To Work	(654)	-	-	-	(654)
NCF Alcohol/Lottery	-	129,751	(118,597)	-	11,154
Lloyds Grant 2022	(1,699)	21,000	(14,530)	-	4,771
	<u>18,730</u>	<u>225,942</u>	<u>(195,646)</u>	<u>-</u>	<u>49,026</u>

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

15 Restricted funds

(Continued)

Gamaware Community Resilience Fund

Funding by GambleAware to provide staff training and support to people with gambling problems.

DCC Healthy Workplaces

Funding by Derbyshire CC to provide alcohol and substance use training webinars.

DCC Recovery Month grant

Funding by Derbyshire CC to provide an alcohol engagement project for healthy workplaces.

DCC Stand To support

Funding received from Derbyshire CC to support existing service delivery until Big Lottery funding confirmed.

DVA Wellbeing

To co-ordinate a range of veteran led social activities such as an Accessible Fly Fishing day, attending the National Recovery Games and partaking in walks that promote health and wellbeing. Improve clients self esteem, use of time, self confidence and motivation. Reduce clients' isolation and increase social networks.

Lloyds 1 For Stand To project

Funding from the Lloyds Bank Foundation for a three year grant of £68,206 to fund the salary costs of the Ex-Armed Forces Project Co-ordinator alcohol worker.

NHS Gambling Project

Funding from the Derbyshire Healthcare NHS Foundation Trust to provide a first point of contact for the East Midlands Gambling Service.

Police Commissioners Grant

A grant of £24,353 from the Derbyshire Police and Crime Commissioner to support the salary and overheads of a staff project worker.

STDVCS Fund

Sundry public donations for use in veteran-related projects.

ACC Positive Pathways

Funding from the Armed Forces Covenant Trust to deliver veteran recovery support programmes.

VIP/Veterans Foundation

Funding to retain 2 part time staff to provide VIP service for 30 hours per week.

Tackling Loneliness

Funding from the Armed Forces Covenant Trust to deliver veteran support for those suffering from loneliness.

Access To Work

Funding to assist employee with support equipment for visual impairment.

DCC Recovery Grant 2021/22/Veterans Positive Pathways/National Community Fund

Funding from Derbyshire CC to deliver veteran recovery support programmes.

Lloyds Grant 2022

Organisational grant to assist in improving the resilience of the business overall.

16 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
General funds	494,115	574,068	(575,740)	492,443

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

16 Unrestricted funds (Continued)

Previous year:	At 1 April 2022	Incoming resources	Resources expended	At 31 March 2023
	£	£	£	£
General funds	467,034	568,542	(541,461)	494,115
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

17 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 March 2024:			
Current assets/(liabilities)	492,443	53,358	545,801
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
At 31 March 2023:			
Current assets/(liabilities)	494,115	49,026	543,141
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

18 Operating lease commitments

Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	-	2,250
Between two and five years	18,000	15,000
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>
	<u> </u>	<u> </u>

The CIO charity has an annual commitment of £15,000 in respect of rent payable for premises at Dents Chambers in Chesterfield. This lease commenced in April 2015 and runs until April 2027. Additionally, the charity has an annual parking lease commitment of £4,000 from 1 January 2024 until 31 December 2028.

19 Analysis of changes in net funds

The charity had no material debt during the year.

DERBYSHIRE ADDICTIONS ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

20	Cash generated from operations	2024	2023
		£	£
	Surplus for the year	2,660	57,377
	Adjustments for:		
	Investment income recognised in statement of financial activities	(8,043)	(1,006)
	Movements in working capital:		
	(Increase)/decrease in debtors	(13,787)	6,236
	Increase/(decrease) in creditors	32,342	(36,554)
	Increase/(decrease) in deferred income	36,407	(25,969)
	Cash generated from operations	49,579	43,400

Derbyshire Addictions Advice Service

England & Wales - Charity number 1159537

Accounts

Charity registration number 1159537

DERBYSHIRE ALCOHOL ADVICE SERVICE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

DERBYSHIRE ALCOHOL ADVICE SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

N Swanwick
T Davidson
P Beeson
G Sullivan
F James
G Link
A Ramrattan
J Ydlibi

(Appointed 16 February
2023)

S Brown

(Appointed 15 June 2022)

Charity number

1159537

Registered office

First Floor,
Dents Chambers
81 New Square
Chesterfield
S40 1AH

Independent examiner

Grant Wade BAACA
Wells Richardson
Cannon House
Rutland Road
Sheffield
South Yorkshire
S3 8DP

Bankers

Natwest Bank plc
PO Box 13
5 Market Place
Chesterfield
Derbyshire
S40 1TJ

DERBYSHIRE ALCOHOL ADVICE SERVICE

CONTENTS

	Page
Trustees' report	1 - 2
Statement of trustees' responsibilities	3
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Statement of cash flows	7
Notes to the financial statements	8 - 20

DERBYSHIRE ALCOHOL ADVICE SERVICE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

We have a strong track record of delivering high quality services throughout Derbyshire linked to countywide and national agendas to improve the lives of people and communities affected by substance misuse which includes counselling, advice, support and training.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Financial review

An appropriate system is operated and maintained for the authorisation, recording and control of accounting and financial information sufficient to show and explain the financial transactions of the charity.

The trustees have carried out a review of the Charity's need for reserves in the light of planned service developments, expected income and expenditure, and the associated risks involved. The review concluded that to allow the Charity to be managed efficiently and maintain a buffer for uninterrupted services, a general reserve of at least £350,000 should be maintained. This should ensure that the Charity would be able to discharge its financial commitments over the course of at least 3 months, to meet legal commitments, redundancy costs, ensure the continuity of care for clients and other costs in the event that the Charity was unable to continue its operations. The general reserves at the end of the financial year under review were £494,115 (2022: £467,034).

The Trustees have given due consideration to the health, safety and financial risks facing the charity. The Trustees believe they have in place adequate systems to monitor and control health and safety issues as they arise.

Structure, governance and management

Derbyshire Alcohol Advice Service (the "Charity") was originally registered as an unincorporated Charity on 1 September 1981. It was governed under its Constitution and Rules, adopted on 12 September 1980 as amended on 18 October 1996 and 5 November 2008. It became a Charitable Incorporated Organisation (CIO) on 9 December 2014.

The Trustees of the former unincorporated charity, Derbyshire Alcohol Advice Service (Charity No. 511766), agreed during 2014 that a Charitable Incorporated Organisation (CIO) should be formed to take over the work of the charity. A CIO, also called Derbyshire Alcohol Advice Service, was formed and registered as a charity on 9 December 2014 (Charity No. 1159537) and took over all work, activities, assets and liabilities of the unincorporated charity from 31 March 2015.

The Governing Document was amended on 15 December 2016 to reflect the wider services now provided for people with problems with substance misuse as part of an integrated service as the Derbyshire Recovery Partnership.

The trustees who served during the year and up to the date of signature of the financial statements were:

N Swanwick

T Davidson

P Beeson

G Sullivan

F James

G Link

A Ramrattan

J Ydlibi

S Brown

(Appointed 16 February 2023)

(Appointed 15 June 2022)

DERBYSHIRE ALCOHOL ADVICE SERVICE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. The charity trustees may delegate any of their powers or functions to a sub-committee consisting of at least two or more persons, one of whom must be a charity trustee. The Executive Committee has management responsibilities to ensure the Charity works within its aims and objectives and minutes are kept of the proceedings. There is a requirement for a quorum of one third of the appointed trustees to be present.

New Trustees undergo orientation to brief them on their roles and responsibilities, their legal obligations under charity law, the content of the constitution, the decision making process and the recent financial performance of the charity.

The Executive Committee has management responsibilities to ensure the Charity works within its aims and objectives to provide the best possible service for its clients and for the local community. Membership of the Executive Committee consists of the appointed trustees, with the Senior Manager and Finance and Business Manager attending in a non-voting capacity. Meetings are held at least four times each year, with additional meetings held as necessary and minutes are kept of the proceedings.

The trustees' report was approved by the Board of Trustees.



J Ydlibi

Chairman and Trustee

27 September 2023

DERBYSHIRE ALCOHOL ADVICE SERVICE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DERBYSHIRE ALCOHOL ADVICE SERVICE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DERBYSHIRE ALCOHOL ADVICE SERVICE

I report to the trustees on my examination of the financial statements of Derbyshire Alcohol Advice Service (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

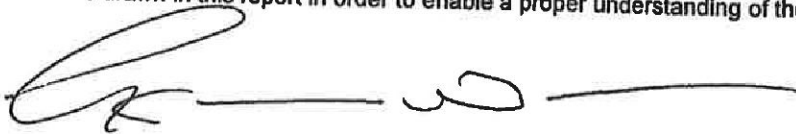
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Grant Wade BA ACA
Chartered Accountant
Wells Richardson
Cannon House
Rutland Road
Sheffield
South Yorkshire
S3 8DP

Dated: 27 September 2023

DERBYSHIRE ALCOHOL ADVICE SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Income from:							
Donations and legacies	3	8,353	225,942	234,295	1,162	121,469	122,631
Charitable activities	4	559,183	-	559,183	559,183	-	559,183
Investments	5	1,006	-	1,006	23	-	23
Total income		<u>568,542</u>	<u>225,942</u>	<u>794,484</u>	<u>560,368</u>	<u>121,469</u>	<u>681,837</u>
Expenditure on:							
Charitable activities	6	541,461	195,646	737,107	501,226	165,538	666,764
Gross transfers between funds	11	-	-	-	(4)	4	-
Net income for the year/ Net movement in funds		27,081	30,296	57,377	59,138	(44,065)	15,073
Fund balances at 1 April 2022		<u>467,034</u>	<u>18,730</u>	<u>485,764</u>	<u>407,896</u>	<u>62,795</u>	<u>470,691</u>
Fund balances at 31 March 2023		<u><u>494,115</u></u>	<u><u>49,026</u></u>	<u><u>543,141</u></u>	<u><u>467,034</u></u>	<u><u>18,730</u></u>	<u><u>485,764</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

DERBYSHIRE ALCOHOL ADVICE SERVICE

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Debtors	12	15,691		18,894	
Cash at bank and in hand		586,893		542,487	
		<u>602,584</u>		<u>561,381</u>	
Creditors: amounts falling due within one year	13	<u>(59,443)</u>		<u>(75,617)</u>	
Net current assets			<u>543,141</u>		<u>485,764</u>
Income funds					
Restricted funds	16		49,026		18,730
Unrestricted funds			494,115		467,034
			<u>543,141</u>		<u>485,764</u>

The financial statements were approved by the Trustees on 27 September 2023



J Ydlibi
Trustee

DERBYSHIRE ALCOHOL ADVICE SERVICE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	19		43,400		(61,694)
Investing activities					
Investment income received		1,006		23	
Net cash generated from investing activities			1,006		23
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			44,406		(61,671)
Cash and cash equivalents at beginning of year			542,487		604,158
Cash and cash equivalents at end of year			586,893		542,487

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Derbyshire Alcohol Advice Service is a Charitable Incorporated Organisation (CIO).

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants received which are subject to pre-conditions for entitlement or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Unconditional grants are recognised within income for the year once it has been fully established that the charity has entitlement to the grant. Grants of a restricted nature, which, under the terms of the restriction, have been fully expended within the General Fund during the year of receipt, are included in the Statement of Financial Activities.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Governance costs include the costs of preparation and examination of statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Redundancy costs incurred in the period are charged directly to the SOFA, allocated as necessary between the relevant funds.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Items of equipment are only capitalised where the individual purchase price exceeds £1,000 and they can be used for more than one year.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% straight line
-----------------------	-------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

DERBYSHIRE ALCOHOL ADVICE SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

3 Donations and legacies

	Unrestricted funds		Restricted funds		Total		Unrestricted funds		Restricted funds		Total	
	2023	2023	2023	2023	2023	2023	2022	2022	2022	2022	2022	2022
	£	£	£	£	£	£	£	£	£	£	£	£
Donations and gifts	-	-	-	-	-	-	-	-	-	-	-	9
Grants received	8,353	225,942	225,942	234,295	234,295	1,162	1,162	121,460	121,460	122,622	122,622	
	<u>8,353</u>	<u>225,942</u>	<u>225,942</u>	<u>234,295</u>	<u>234,295</u>	<u>1,162</u>	<u>1,162</u>	<u>121,469</u>	<u>121,469</u>	<u>122,631</u>	<u>122,631</u>	

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Charitable activities

	Unrestricted Funds	Unrestricted Funds
	2023	2022
	£	£
DCC Public Health	559,183	559,183

5 Investments

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Interest receivable	1,006	23

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

6 Charitable activities

	Funds 2023 £	Funds 2022 £
Staff costs-Management	455,843	391,594
Staff costs-Administrative	113,241	118,491
Staff expenses	7,475	6,636
Staff training	5,208	3,534
HR and payroll costs	6,579	6,243
Rent and rates	17,173	17,912
Telephone and broadband	14,019	10,550
Office equipment	26,353	27,340
Insurance	4,289	3,223
Stationery and publications	3,823	2,105
Postage and franking machine	1,458	1,956
Room hire	266	(405)
Legal and professional costs	9,689	5,241
Bank charges	635	366
Premises costs	12,299	18,235
Direct project costs	56,502	51,587
	<u>734,852</u>	<u>664,608</u>
Share of governance costs (see note 7)	2,255	2,156
	<u>737,107</u>	<u>666,764</u>
Analysis by fund		
Unrestricted funds	541,461	501,226
Restricted funds	195,646	165,538
	<u>737,107</u>	<u>666,764</u>

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Support costs

	Support costs £	Governance costs £	2023 Support costs £	Governance costs £	2022 £
Independent Examiner fees	-	2,016	2,016	-	1,104
Trustees' insurance and subscriptions	-	239	239	-	1,052
	-	2,255	2,255	-	2,156
Analysed between Charitable activities	-	2,255	2,255	-	2,156

Governance costs includes payments to the independent examiner of £2,016 (2022- £1,104).

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Training, subscriptions to governance magazines and insurance were provided for trustees at a cost of £239 (2022: £1,052)

9 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	19	18
Employment costs	2023 £	2022 £
Wages and salaries	506,578	455,921
Social security costs	31,755	28,429
Other pension costs	30,751	25,735
	569,084	510,085

There were no employees whose annual remuneration was more than £60,000.

10 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

11 Transfers

The transfers relate to the deficit on the DCC Stand to Covid 2020/21 fund now completed.

12 Debtors

	2023	2022
Amounts falling due within one year:	£	£
Trade debtors	874	1,748
Other debtors	-	4,000
Prepayments and accrued income	14,817	13,146
	<u>15,691</u>	<u>18,894</u>

13 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	12,534	13,444
Deferred income	11,281	37,250
Accruals and deferred income	35,628	24,923
	<u>59,443</u>	<u>75,617</u>

14 Deferred income

	2023	2022
	£	£
Other deferred income	11,281	37,250

Deferred income represents grants receivable that relate to the following year.

Deferred income is included in the financial statements as follows:

	2023	2022
	£	£
Deferred income is included within:		
Current liabilities	11,281	37,250
Movements in the year:		
Deferred income at 1 April 2022	37,250	81,324
Released from previous periods	(67,157)	(66,824)
Resources deferred in the year	41,188	22,750
Deferred income at 31 March 2023	<u>11,281</u>	<u>37,250</u>

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to income and expenditure in respect of defined contribution schemes was £30,751 (2022 - £25,735).

DERBYSHIRE ALCOHOL ADVICE SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2021		Movement in funds		Transfers		Balance at 1 April 2022		Movement in funds		Balance at 31 March 2023	
	£	£	Incoming resources	Resources expended	£	£	Incoming resources	Resources expended	£	£	Incoming resources	Resources expended
British Legion 2 - Counselling Training	4,305	-	-	(4,305)	-	-	-	-	-	-	-	-
DCC Thriving Communities	4,098	-	-	(4,098)	-	-	-	-	-	-	-	-
DCC Pathways For Prisoners	8,299	-	-	(8,299)	-	-	-	-	-	-	-	-
DCC Alcohol in workplace	3,404	-	-	(3,404)	-	-	-	-	-	-	-	-
DCC Stand To Support	9,245	-	-	-	-	-	9,245	-	-	-	-	9,245
DCC Recovery Month grants	860	1,535	1,535	(1,075)	-	-	1,320	(1,240)	1,240	(1,240)	-	1,320
DVA Wellbeing	821	-	-	-	-	-	821	-	-	-	-	821
Lloyds 1 - For Stand To project	5,717	-	-	(1,015)	-	-	4,702	-	-	-	-	4,702
Lottery - Stand To	19,791	2,723	2,723	(22,514)	-	-	-	-	-	-	-	-
Lottery - Resilience Fund	1,736	-	-	(1,736)	-	-	-	-	-	-	-	-
Police Commissioner Grant	1,748	-	-	(1,392)	-	-	356	-	-	-	-	356
VIP	2,775	-	-	(2,163)	-	-	612	-	-	-	-	612
DCMS Fund/STDVCS Fund	-	34	34	-	-	-	34	-	-	-	-	34
DCC Stand To Covid 2020/21	(4)	-	-	-	4	-	-	-	-	-	-	-
ACC Positive Pathways	-	35,000	35,000	(35,014)	-	-	(14)	-	-	-	-	(14)
Veterans Foundation/Veterans Positive Pathways	-	19,824	19,824	(19,824)	-	-	-	-	38,951	(29,813)	38,951	9,138
Tackling Loneliness	-	35,000	35,000	(30,993)	-	-	4,007	-	35,000	(31,466)	35,000	7,541
Access To Work	-	2,353	2,353	(3,007)	-	-	(654)	-	-	-	-	(654)
NCF Alcohol/Lottery	-	-	-	-	-	-	-	-	129,751	(118,597)	129,751	11,154
Lloyds Grant 2022	-	25,000	25,000	(26,699)	-	-	(1,699)	-	21,000	(14,530)	21,000	4,771
	62,795	121,469	121,469	(165,538)	4	4	18,730	(195,646)	225,942	(195,646)	225,942	49,026

DERBYSHIRE ALCOHOL ADVICE SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

16 Restricted funds

(Continued)

British Legion 2 - Counselling Session

Funded a full time project coordinator and a part time Alcohol project worker to provide support to veterans with referrals to in house alcohol treatment services.

DCC Thriving Communities, Pathways for Prisoners, Alcohol in workplace and Recovery Month grants

Funded by Derbyshire CC to provide training for Thriving community workers; improved pathways for alcohol and Novel Psychoactive Substances pathways for discharged prisoners and an alcohol engagement project for healthy workplaces.

DCC Stand To support

Funding received from Derbyshire CC to support existing service delivery until Big Lottery funding confirmed.

DVA Wellbeing

To co-ordinate a range of veteran led social activities such as an Accessible Fly Fishing day, attending the National Recovery Games and partaking in walks that promote health and wellbeing. Improve clients self esteem, use of time, self confidence and motivation. Reduce clients' isolation and increase social networks.

Lloyds 1 For Stand To project

Funding from the Lloyds Bank Foundation for a three year grant of £68,206 to fund the salary costs of the Ex-Armed Forces Project Co-ordinator alcohol worker.
Lottery - Stand To

The project aims to support veterans to reduce their alcohol consumption thereby improving their physical health and wellbeing. The project will use a single point of contact to identify and facilitate engagement of veterans into dedicated alcohol provision. A grant of £403,487 over three years from the Big Lottery Fund is supporting the salaries of a project development officer, administrative and clinical staff necessary to support the project, together with training, travel and overheads over the three year period.

Lottery Resilience Fund

Funding was made available to enable us to look at resilience building for our organisation as a whole and its future development. Establish a list of new priority objectives for each operational strand and those for long term considerations.

Police Commissioners Grant

A grant of £24,353 from the Derbyshire Police and Crime Commissioner to support the salary and overheads of a staff project worker.

STDVCS Fund

Sundry public donations for use in veteran-related projects.

ACC Positive Pathways

Funding from the Armed Forces Covenant Trust to deliver veteran recovery support programmes.

VIP/Veterans Foundation

Funding to retain 2 part time staff to provide VIP service for 30 hours per week.

Tackling Loneliness

Funding from the Armed Forces Covenant Trust to deliver veteran support for those suffering from loneliness.

Access To Work

Funding to assist employee with support equipment for visual impairment.

DCC Recovery Grant 2021/22/Veterans Positive Pathways/National Community Fund

Funding from Derbyshire CC to deliver veteran recovery support programmes.

DERBYSHIRE ALCOHOL ADVICE SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

16 Restricted funds

(Continued)

Lloyds Grant 2022

Organisational grant to assist in improving the resilience of the business overall.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

17 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:						
Current assets/(liabilities)	494,115	49,026	543,141	467,034	18,730	485,764
	<u>494,115</u>	<u>49,026</u>	<u>543,141</u>	<u>467,034</u>	<u>18,730</u>	<u>485,764</u>

18 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023 £	2022 £
Within one year	2,250	-
Between two and five years	15,000	3,000
In over five years	-	15,000
	<u>17,250</u>	<u>18,000</u>

The CIO charity has an annual commitment of £15,000 in respect of rent payable for premises at Dents Chambers in Chesterfield. This lease commenced in April 2015 and runs until April 2027. Additionally, the charity has an annual parking lease commitment of £3,000 from 1 January 2018 until 31 December 2023.

19 Cash generated from operations

	2023 £	2022 £
Surplus for the year	57,377	15,073
Adjustments for:		
Investment income recognised in statement of financial activities	(1,006)	(23)
Movements in working capital:		
Decrease in debtors	3,203	9,886
Increase/(decrease) in creditors	9,795	(85,872)
(Decrease) in deferred income	(25,969)	(44,074)
Cash generated from/(absorbed by) operations	<u>43,400</u>	<u>(61,694)</u>

20 Analysis of changes in net funds

The charity had no debt during the year.

Derbyshire Addictions Advice Service

England & Wales - Charity number 1159537

Accounts

Charity registration number 1159537

**DERBYSHIRE ALCOHOL ADVICE SERVICE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

DERBYSHIRE ALCOHOL ADVICE SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	N Swanwick T Davidson P Beeson G Sullivan F James G Link A Ramrattan
Charity number	1159537
Registered office	First Floor, Dents Chambers 81 New Square Chesterfield S40 1AH
Independent examiner	Grant Wade BA ACA Wells Richardson Cannon House Rutland Road Sheffield South Yorkshire S3 8DP
Bankers	Natwest Bank plc PO Box 13 5 Market Place Chesterfield Derbyshire S40 1TJ

DERBYSHIRE ALCOHOL ADVICE SERVICE

CONTENTS

	Page
Trustees' report	1 - 2
Statement of trustees' responsibilities	3
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Statement of cash flows	7
Notes to the financial statements	8 - 19

DERBYSHIRE ALCOHOL ADVICE SERVICE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

We have a strong track record of delivering high quality services throughout Derbyshire linked to countywide and national agendas to improve the lives of people and communities affected by substance misuse which includes counselling, advice, support and training.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Financial review

An appropriate system is operated and maintained for the authorisation, recording and control of accounting and financial information sufficient to show and explain the financial transactions of the charity.

The trustees have carried out a review of the Charity's need for reserves in the light of planned service developments, expected income and expenditure, and the associated risks involved. The review concluded that to allow the Charity to be managed efficiently and maintain a buffer for uninterrupted services, a general reserve of at least £350,000 should be maintained. This should ensure that the Charity would be able to discharge its financial commitments over the course of at least 3 months, to meet legal commitments, redundancy costs, ensure the continuity of care for clients and other costs in the event that the Charity was unable to continue its operations.

The general reserves at the end of the financial year under review were £467,034 (2021: £407,896).

The Trustees have given due consideration to the health, safety and financial risks facing the charity. The Trustees believe they have in place adequate systems to monitor and control health and safety issues as they arise.

Structure, governance and management

Derbyshire Alcohol Advice Service (the "Charity") was originally registered as an unincorporated Charity on 1 September 1981. It was governed under its Constitution and Rules, adopted on 12 September 1980 as amended on 18 October 1996 and 5 November 2008. It became a Charitable Incorporated Organisation (CIO) on 9 December 2014.

The Trustees of the former unincorporated charity, Derbyshire Alcohol Advice Service (Charity No. 511766), agreed during 2014 that a Charitable Incorporated Organisation (CIO) should be formed to take over the work of the charity. A CIO, also called Derbyshire Alcohol Advice Service, was formed and registered as a charity on 9 December 2014 (Charity No. 1159537) and took over all work, activities, assets and liabilities of the unincorporated charity from 31 March 2015.

The Governing Document was amended on 15 December 2016 to reflect the wider services now provided for people with problems with substance misuse as part of an integrated service as the Derbyshire Recovery Partnership.

The trustees who served during the year and up to the date of signature of the financial statements were:

N Swanwick

T Davidson

P Beeson

G Sullivan

F James

G Link

B Miller

(Resigned 31 August 2021)

A Ramrattan

E Fineran

(Resigned 19 August 2021)

DERBYSHIRE ALCOHOL ADVICE SERVICE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. The charity trustees may delegate any of their powers or functions to a sub-committee consisting of at least two or more persons, one of whom must be a charity trustee. The Executive Committee has management responsibilities to ensure the Charity works within its aims and objectives and minutes are kept of the proceedings. There is a requirement for a quorum of one third of the appointed trustees to be present.

New Trustees undergo orientation to brief them on their roles and responsibilities, their legal obligations under charity law, the content of the constitution, the decision making process and the recent financial performance of the charity.

The Executive Committee has management responsibilities to ensure the Charity works within its aims and objectives to provide the best possible service for its clients and for the local community. Membership of the Executive Committee consists of the appointed trustees, with the Senior Manager and Finance and Business Manager attending in a non-voting capacity. Meetings are held at least four times each year, with additional meetings held as necessary and minutes are kept of the proceedings.

The trustees report was approved by the Board of Trustees.



N Swanwick
Chairman and Trustee

18 January 2023

DERBYSHIRE ALCOHOL ADVICE SERVICE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DERBYSHIRE ALCOHOL ADVICE SERVICE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DERBYSHIRE ALCOHOL ADVICE SERVICE

I report to the trustees on my examination of the financial statements of Derbyshire Alcohol Advice Service (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

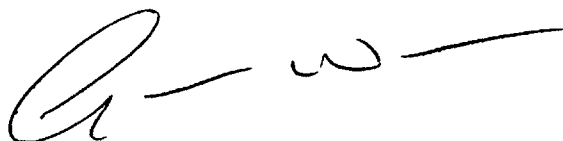
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Grant Wade BA ACA
Chartered Accountant
Wells Richardson
Cannon House
Rutland Road
Sheffield
South Yorkshire
S3 8DP

Dated: 18 January 2023

DERBYSHIRE ALCOHOL ADVICE SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:							
Donations and legacies	3	1,162	121,469	122,631	25	144,556	144,581
Charitable activities	4	559,183	-	559,183	559,183	-	559,183
Investments	5	23	-	23	64	-	64
Total income		560,368	121,469	681,837	559,272	144,556	703,828
Expenditure on:							
Charitable activities	6	501,226	165,538	666,764	518,775	187,167	705,942
Net incoming/(outgoing) resources before transfers		59,142	(44,069)	15,073	40,497	(42,611)	(2,114)
Gross transfers between funds.	10	(4)	4	-	-	-	-
Net income/(expenditure) for the year/ Net movement in funds		59,138	(44,065)	15,073	40,497	(42,611)	(2,114)
Fund balances at 1 April 2021		407,896	62,795	470,691	367,399	105,406	472,805
Fund balances at 31 March 2022		467,034	18,730	485,764	407,896	62,795	470,691

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

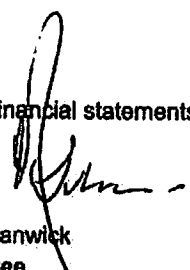
DERBYSHIRE ALCOHOL ADVICE SERVICE

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Current assets					
Debtors	12	18,894		25,747	
Cash at bank and in hand		542,487		604,158	
		<u>561,381</u>		<u>629,905</u>	
Creditors: amounts falling due within one year	13	(75,617)		(159,214)	
Net current assets			<u>485,764</u>		<u>470,691</u>
Income funds					
Restricted funds	16		18,730		62,795
Unrestricted funds			467,034		407,896
			<u>485,764</u>		<u>470,691</u>

The financial statements were approved by the Trustees on 18 January 2023


N Swanwick
Trustee

DERBYSHIRE ALCOHOL ADVICE SERVICE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	19		(61,694)		82,581
Investing activities					
Investment income received		23		64	
Net cash generated from investing activities			23		64
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(61,671)		82,645
Cash and cash equivalents at beginning of year			604,158		521,513
Cash and cash equivalents at end of year			<u>542,487</u>		<u>604,158</u>

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Derbyshire Alcohol Advice Service is a Charitable Incorporated Organisation (CIO).

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants received which are subject to pre-conditions for entitlement or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Unconditional grants are recognised within income for the year once it has been fully established that the charity has entitlement to the grant. Grants of a restricted nature, which, under the terms of the restriction, have been fully expended within the General Fund during the year of receipt, are included in the Statement of Financial Activities.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Governance costs include the costs of preparation and examination of statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Redundancy costs incurred in the period are charged directly to the SOFA, allocated as necessary between the relevant funds.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Items of equipment are only capitalised where the individual purchase price exceeds £1,000 and they can be used for more than one year.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% straight line
-----------------------	-------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Donations and gifts	-	9	9	25	-	25
Grants received	1,162	121,460	122,622	-	144,556	144,556
	<u>1,162</u>	<u>121,469</u>	<u>122,631</u>	<u>25</u>	<u>144,556</u>	<u>144,581</u>

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	Unrestricted Funds 2022 £	Unrestricted Funds 2021 £
DCC Public Health	559,183	559,183

5 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Interest receivable	23	64

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

6 Charitable activities

	Funds 2022 £	Funds 2021 £
Staff costs-Management	391,594	428,509
Staff costs-Administrative	118,491	110,301
Staff expenses	6,636	8,896
Staff training	3,534	4,270
HR and payroll costs	6,243	6,554
Rent and rates	17,912	17,817
Telephone and broadband	10,550	8,111
Office equipment	27,340	41,771
Insurance	3,223	4,028
Stationery and publications	2,105	2,894
Postage and franking machine	1,956	3,752
Room hire	(405)	316
Legal and professional costs	5,241	1,555
Bank charges	366	311
Premises costs	18,235	9,732
Direct project costs	51,587	54,316
	<u>664,608</u>	<u>703,133</u>
Share of governance costs (see note 7)	2,156	2,809
	<u>666,764</u>	<u>705,942</u>
Analysis by fund		
Unrestricted funds	501,226	518,775
Restricted funds	165,538	187,167
	<u>666,764</u>	<u>705,942</u>

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Support costs

	Support costs £	Governance costs £	2022 Support costs £	Governance costs £	2021 £
Independent Examiner fees	-	1,104	1,104	-	1,840
Trustees' insurance and subscriptions	-	1,052	1,052	-	969
	<u>-</u>	<u>2,156</u>	<u>2,156</u>	<u>-</u>	<u>2,809</u>
Analysed between Charitable activities	-	2,156	2,156	-	2,809
	<u>-</u>	<u>2,156</u>	<u>2,156</u>	<u>-</u>	<u>2,809</u>

Governance costs includes payments to the independent examiner of £1,104 (2021- £1,840).

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Training, subscriptions to governance magazines and insurance were provided for trustees at a cost of £1,052 (2021: £969)

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	18	18
	<u>18</u>	<u>18</u>
Employment costs	2022 £	2021 £
Wages and salaries	455,921	481,763
Social security costs	28,429	29,979
Other pension costs	25,735	27,068
	<u>510,085</u>	<u>538,810</u>

There were no employees whose annual remuneration was more than £60,000.

10 Transfers

The transfers relate to the deficit on the DCC Stand to Covid 2020/21 fund now completed.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2021	13,948
At 31 March 2022	<u>13,948</u>
Depreciation and impairment	
At 1 April 2021	13,948
At 31 March 2022	<u>13,948</u>
Carrying amount	
At 31 March 2022	<u>-</u>
At 31 March 2021	<u>-</u>

12 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	1,748	8,175
Other debtors	4,000	4,000
Prepayments and accrued income	13,146	13,572
	<u>18,894</u>	<u>25,747</u>

13 Creditors: amounts falling due within one year

	2022 £	2021 £
	Notes	
Other taxation and social security	13,444	12,771
Deferred income	14 37,250	81,324
Accruals and deferred income	24,923	65,119
	<u>75,617</u>	<u>159,214</u>

14 Deferred income

	2022 £	2021 £
Other deferred income	<u>37,250</u>	<u>81,324</u>

Deferred income represents grants receivable that relate to the following year.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

14 Deferred income

(Continued)

Deferred income is included in the financial statements as follows:

	2022 £	2021 £
Deferred income is included within:		
Current liabilities	37,250	81,324
	<u> </u>	<u> </u>
Movements in the year:		
Deferred income at 1 April 2021	81,324	-
Released from previous periods	(66,824)	-
Resources deferred in the year	22,750	81,324
	<u> </u>	<u> </u>
Deferred income at 31 March 2022	37,250	81,324
	<u> </u>	<u> </u>

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to income and expenditure in respect of defined contribution schemes was £25,735 (2021 - £27,068).

DERBYSHIRE ALCOHOL ADVICE SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020		Movement in funds		Balance at 1 April 2021		Movement in funds		Balance at 31 March 2022	
	£	£	Incoming resources	Resources expended	£	£	Incoming resources	Resources expended	£	£
British Legion 2 - Counselling Training	4,305	-	-	-	4,305	-	-	(4,305)	-	-
DCC Thriving Communities	4,098	-	-	-	4,098	-	-	(4,098)	-	-
DCC Pathways For Prisoners	8,299	-	-	-	8,299	-	-	(8,299)	-	-
DCC Alcohol in workplace	3,404	-	-	-	3,404	-	-	(3,404)	-	-
DCC Stand To Support	9,245	-	-	-	9,245	-	-	-	-	9,245
DCC Recovery Month grants	1,260	743	-	(1,143)	860	-	-	-	-	860
DVA Wellbeing	821	-	-	-	821	-	-	-	-	821
Lloyds 1 - For Stand To project	-	6,250	-	(533)	5,717	-	-	(1,015)	-	4,702
Lottery - Stand To	72,238	79,415	-	(131,862)	19,791	2,723	-	(22,514)	-	-
Lottery - Resilience Fund	1,736	-	-	-	1,736	-	-	(1,736)	-	-
Police Commissioner Grant	-	16,352	-	(14,604)	1,748	-	-	(1,392)	-	356
VIP	-	24,997	-	(22,222)	2,775	-	-	(2,163)	-	612
DCMS Fund/STDVCS Fund	-	14,836	-	(14,836)	-	34	-	-	-	34
DCC Stand To Covid 2020/21	-	1,963	-	(1,967)	(4)	-	-	-	4	-
ACC Positive Pathways	-	-	-	-	-	35,000	-	(35,014)	-	(14)
Veterans Foundation	-	-	-	-	-	19,824	-	(19,824)	-	-
Tackling Loneliness	-	-	-	-	-	35,000	-	(30,993)	-	4,007
Access To Work	-	-	-	-	-	2,353	-	(3,007)	-	(654)
DCC Recovery Grant 2021/22	-	-	-	-	-	1,535	-	(1,075)	-	460
Lloyds Grant 2022	-	-	-	-	-	25,000	-	(26,699)	-	(1,699)
	<u>105,406</u>	<u>144,556</u>	<u>187,167</u>	<u>(187,167)</u>	<u>62,795</u>	<u>121,469</u>	<u>(165,538)</u>	<u>(165,538)</u>	<u>4</u>	<u>18,730</u>

DERBYSHIRE ALCOHOL ADVICE SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

16 Restricted funds

(Continued)

British Legion 2 - Counselling Session

Funded a full time project coordinator and a part time Alcohol project worker to provide support to veterans with referrals to in house alcohol treatment services.

DCC Thriving Communities, Pathways for Prisoners, Alcohol in workplace and Recovery Month grants

Funded by Derbyshire CC to provide training for Thriving community workers; improved pathways for alcohol and Novel Psychoactive Substances pathways for discharged prisoners and an alcohol engagement project for healthy workplaces.

DCC Stand To support

Funding received from Derbyshire CC to support existing service delivery until Big Lottery funding confirmed.

DVA Wellbeing

To co-ordinate a range of veteran led social activities such as an Accessible Fly Fishing day, attending the National Recovery Games and partaking in walks that promote health and wellbeing. Improve clients self esteem, use of time, self confidence and motivation. Reduce clients' isolation and increase social networks.

Lloyds 1 For Stand To project

Funding from the Lloyds Bank Foundation for a three year grant of £68,206 to fund the salary costs of the Ex-Armed Forces Project Co-ordinator alcohol worker.

Lottery - Stand To

The project aims to support veterans to reduce their alcohol consumption thereby improving their physical health and wellbeing. The project will use a single point of contact to identify and facilitate engagement of veterans into dedicated alcohol provision. A grant of £403,487 over three years from the Big Lottery Fund is supporting the salaries of a project development officer, administrative and clinical staff necessary to support the project, together with training, travel and overheads over the three year period.

Lottery Resilience Fund

Funding was made available to enable us to look at resilience building for our organisation as a whole and its future development. Establish a list of new priority objectives for each operational strand and those for long term considerations.

Police Commissioners Grant

A grant of £24,353 from the Derbyshire Police and Crime Commissioner to support the salary and overheads of a staff project worker.

STDVCCSS Fund

Sundry public donations for use in veteran-related projects.

ACC Positive Pathways

Funding from the Armed Forces Covenant Trust to deliver veteran recovery support programmes.

VIP/Veterans Foundation

Funding to retain 2 part time staff to provide VIP service for 30 hours per week.

Tackling Loneliness

Funding from the Armed Forces Covenant Trust to deliver veteran support for those suffering from loneliness.

Access To Work

Funding to assist employee with support equipment for visual impairment.

DCC Recovery Grant 2021/22

Funding from Derbyshire CC to deliver veteran recovery support programmes.

DERBYSHIRE ALCOHOL ADVICE SERVICE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

16 Restricted funds

Lloyds Grant 2022

Organisational grant to assist in improving the resilience of the business overall.

(Continued)

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

17 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Fund balances at 31 March 2022 are represented by:						
Current assets/(liabilities)	467,034	18,730	485,764	407,896	62,795	470,691
	<u>467,034</u>	<u>18,730</u>	<u>485,764</u>	<u>407,896</u>	<u>62,795</u>	<u>470,691</u>

18 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022	2021
	£	£
Between two and five years	3,000	3,000
In over five years	15,000	15,000
	<u>18,000</u>	<u>18,000</u>

The CIO charity has an annual commitment of £15,000 in respect of rent payable for premises at Dents Chambers in Chesterfield. This lease commenced in April 2015 and runs until April 2027. Additionally, the charity has an annual parking lease commitment of £3,000 from 1 January 2018 until 31 December 2023.

19 Cash generated from operations

	2022	2021
	£	£
Surplus/(deficit) for the year	15,073	(2,114)
Adjustments for:		
Investment income recognised in statement of financial activities	(23)	(64)
Movements in working capital:		
Decrease/(increase) in debtors	6,853	(16,639)
(Decrease) in creditors	(39,523)	(23,242)
(Decrease)/increase in deferred income	(44,074)	81,324
Cash (absorbed by)/generated from operations	<u>(61,694)</u>	<u>82,581</u>

20 Analysis of changes in net funds

The charity had no debt during the year.

Derbyshire Addictions Advice Service

England & Wales - Charity number 1159537

Accounts

Charity Registration No. 1159537

**DERBYSHIRE ALCOHOL ADVICE SERVICE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

DERBYSHIRE ALCOHOL ADVICE SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	N Swanwick T Davidson P Beeson G Sullivan F James G Link A Ramrattan
Charity number	1159537
Independent examiner	Grant Wade BAACA Wells Richardson Cannon House Rutland Road Sheffield South Yorkshire S3 8DP
Bankers	Natwest Bank plc PO Box 13 5 Market Place Chesterfield Derbyshire S40 1TJ

DERBYSHIRE ALCOHOL ADVICE SERVICE

CONTENTS

	Page
Trustees' report	1 - 2
Independent examiner's report	3
Statement of financial activities	4
Balance sheet	5
Statement of cash flows	6
Notes to the financial statements	7 - 17

DERBYSHIRE ALCOHOL ADVICE SERVICE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

We have a strong track record of delivering high quality services throughout Derbyshire linked to countywide and national agendas to improve the lives of people and communities affected by alcohol misuse which includes counselling, advice, support and training.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Financial review

An appropriate system is operated and maintained for the authorisation, recording and control of accounting and financial information sufficient to show and explain the financial transactions of the charity.

The trustees have carried out a review of the Charity's need for reserves in the light of planned service developments, expected income and expenditure, and the associated risks involved. The review concluded that to allow the Charity to be managed efficiently and maintain a buffer for uninterrupted services, a general reserve of at least £350,000 should be maintained. This should ensure that the Charity would be able to discharge its financial commitments over the course of at least 3 months, to meet legal commitments, redundancy costs, ensure the continuity of care for clients and other costs in the event that the Charity was unable to continue its operations.

The general reserves at the end of the financial year under review were £407,896 (2020: £363,399).

The Trustees have given due consideration to the health, safety and financial risks facing the charity. The Trustees believe they have in place adequate systems to monitor and control health and safety issues as they arise.

Structure, governance and management

Derbyshire Alcohol Advice Service (the "Charity") was originally registered as an unincorporated Charity on 1 September 1981. It was governed under its Constitution and Rules, adopted on 12 September 1980 as amended on 18 October 1996 and 5 November 2008. It became a Charitable Incorporated Organisation (CIO) on 9 December 2014.

The Trustees of the former unincorporated charity, Derbyshire Alcohol Advice Service (Charity No. 511766), agreed during 2014 that a Charitable Incorporated Organisation (CIO) should be formed to take over the work of the charity. A CIO, also called Derbyshire Alcohol Advice Service, was formed and registered as a charity on 9 December 2014 (Charity No. 1159537) and took over all work, activities, assets and liabilities of the unincorporated charity from 31 March 2015.

The Governing Document was amended on 15 December 2016 to reflect the wider services now provided for people with problems with substance misuse as part of an integrated service as the Derbyshire Recovery Partnership.

DERBYSHIRE ALCOHOL ADVICE SERVICE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees who served during the year and up to the date of signature of the financial statements were:

N Swanwick

T Davidson

P Beeson

G Sullivan

F James

G Link

B Miller

(Resigned 31 August 2021)

A Ramrattan

J Windle

(Resigned 24 September 2020)

E Fineran

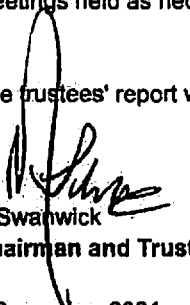
(Resigned 19 August 2021)

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. The charity trustees may delegate any of their powers or functions to a sub-committee consisting of at least two or more persons, one of whom must be a charity trustee. The Executive Committee has management responsibilities to ensure the Charity works within its aims and objectives and minutes are kept of the proceedings. There is a requirement for a quorum of one third of the appointed trustees to be present.

New Trustees undergo orientation to brief them on their roles and responsibilities, their legal obligations under charity law, the content of the constitution, the decision making process and the recent financial performance of the charity.

The Executive Committee has management responsibilities to ensure the Charity works within its aims and objectives to provide the best possible service for its clients and for the local community. Membership of the Executive Committee consists of the appointed trustees, with the Senior Manager and Finance and Business Manager attending in a non-voting capacity. Meetings are held at least four times each year, with additional meetings held as necessary and minutes are kept of the proceedings.

The trustees' report was approved by the Board of Trustees.


N Swanwick
Chairman and Trustee

2 December 2021

DERBYSHIRE ALCOHOL ADVICE SERVICE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DERBYSHIRE ALCOHOL ADVICE SERVICE

I report to the trustees on my examination of the financial statements of Derbyshire Alcohol Advice Service (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

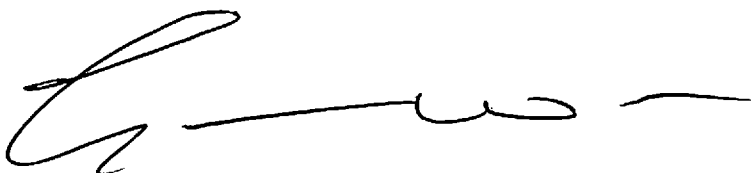
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Grant Wade BA ACA
Chartered Accountant
Wells Richardson
Cannon House
Rutland Road
Sheffield
South Yorkshire
S3 8DP

Dated: 2 December 2021

DERBYSHIRE ALCOHOL ADVICE SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total Unrestricted funds 2021 £	Restricted funds 2020 £	Total 2020 £
	Notes					
Income from:						
Donations and legacies	3	25	144,556	144,581	358	142,915
Charitable activities	4	559,183	-	559,183	-	559,183
Other trading activities	5	-	-	-	1,569	1,569
Investments	6	64	-	64	351	351
Total income		559,272	144,556	703,828	142,915	704,376
Expenditure on:						
Charitable activities	7	518,775	187,167	705,942	141,294	700,356
Net income/(expenditure) for the year/ Net movement in funds		40,497	(42,611)	(2,114)	2,399	4,020
Fund balances at 1 April 2020		367,399	105,406	472,805	103,785	468,785
Fund balances at 31 March 2021		407,896	62,795	470,691	105,406	472,805

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

DERBYSHIRE ALCOHOL ADVICE SERVICE

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021		2020	
		£	£	£	£
Current assets					
Debtors	12	25,747		6,075	
Cash at bank and in hand		604,158		521,513	
		<u>629,905</u>		<u>527,588</u>	
Creditors: amounts falling due within one year	13	(159,214)		(54,783)	
Net current assets			<u>470,691</u>		<u>472,805</u>
Income funds					
Restricted funds	16		62,795		105,406
Unrestricted funds			407,896		367,399
			<u>470,691</u>		<u>472,805</u>

The financial statements were approved by the Trustees on 2 December 2021



N Swanwick
Trustee

DERBYSHIRE ALCOHOL ADVICE SERVICE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from operations	19		82,581		9,061
Investing activities					
Investment income received		64		351	
Net cash generated from investing activities			64		351
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			82,645		9,412
Cash and cash equivalents at beginning of year			521,513		512,101
Cash and cash equivalents at end of year			604,158		521,513

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity Information

Derbyshire Alcohol Advice Service is a Charitable Incorporated Organisation (CIO).

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grants received which are subject to pre-conditions for entitlement or use specified by the donor which have not been met at the year end are included in creditors to be carried forward to the following year. Unconditional grants are recognised within income for the year once it has been fully established that the charity has entitlement to the grant. Grants of a restricted nature, which, under the terms of the restriction, have been fully expended within the General Fund during the year of receipt, are included in the Statement of Financial Activities.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Governance costs include the costs of preparation and examination of statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Redundancy costs incurred in the period are charged directly to the SOFA, allocated as necessary between the relevant funds.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Items of equipment are only capitalised where the individual purchase price exceeds £1,000 and they can be used for more than one year.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Donations and gifts	25	-	25	358	-	358
Grants received	-	144,556	144,556	-	142,915	142,915
	<u>25</u>	<u>144,556</u>	<u>144,581</u>	<u>358</u>	<u>142,915</u>	<u>143,273</u>

4 Charitable activities

	Unrestricted Funds	Unrestricted Funds
	2021	2020
	£	£
DCC Public Health	<u>559,183</u>	<u>559,183</u>

5 Other trading activities

	Total	Unrestricted funds
	2021	2020
	£	£
Letting and licensing arrangements	<u>-</u>	<u>1,569</u>

6 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Interest receivable	<u>64</u>	<u>351</u>

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

7 Charitable activities

	Funds 2021 £	Funds 2020 £
Staff costs-Management	428,509	422,839
Staff costs-Administrative	110,301	106,871
Staff expenses	8,896	9,117
Staff training	4,270	7,652
External training expenses	-	1,593
HR and payroll costs	6,554	5,036
Rent and rates	17,817	22,712
Telephone and broadband	8,111	9,755
Office equipment	41,771	33,007
Insurance	4,028	4,956
Stationery and publications	2,894	4,833
Postage and franking machine	3,752	3,767
Room hire	316	2,696
Legal and professional costs	1,555	5,701
Bank charges	311	354
Premises costs	9,732	11,196
Direct project costs	54,316	43,216
	<u>703,133</u>	<u>695,301</u>
Share of governance costs (see note 8)	2,809	5,055
	<u>705,942</u>	<u>700,356</u>
Analysis by fund		
Unrestricted funds	518,775	559,062
Restricted funds	187,167	141,294
	<u>705,942</u>	<u>700,356</u>

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

8 Support costs	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Audit fees	-	-	-	-	2,340	2,340
Independent Examiner fees	-	1,840	1,840	-	-	-
Trustees' insurance and subscriptions	-	969	969	-	670	670
Trustees' travel expenses	-	-	-	-	454	454
Annual Report and AGM costs	-	-	-	-	1,591	1,591
	-	2,809	2,809	-	5,055	5,055
Analysed between Charitable activities	-	2,809	2,809	-	5,055	5,055

Governance costs includes payments to the independent examiner of £1,840 (2020- £2,340 for audit fees).

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Training, subscriptions to governance magazines and insurance were provided for trustees at a cost of £969 (2020: £1,124)

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	18	17
Employment costs	2021 £	2020 £
Wages and salaries	481,763	471,883
Social security costs	29,979	30,841
Other pension costs	27,068	26,986
	538,810	529,710

Included in the above is a figure of £1,067 (2020 - £Nil) relating to redundancy costs.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

10 Employees (Continued)

There were no employees whose annual remuneration was more than £60,000.

11 Tangible fixed assets Fixtures and fittings £

Cost		£
At 1 April 2020		13,948
At 31 March 2021		13,948
Depreciation and impairment		
At 1 April 2020		13,948
At 31 March 2021		13,948
Carrying amount		
At 31 March 2021		-
At 31 March 2020		-

12 Debtors		2021	2020
		£	£
Amounts falling due within one year:			
Trade debtors		8,175	-
Other debtors		4,000	-
Prepayments and accrued income		13,572	6,075
		25,747	6,075
		25,747	6,075

13 Creditors: amounts falling due within one year		2021	2020
		£	£
	Notes		
Other taxation and social security		12,771	19,763
Deferred income	14	81,324	-
Accruals and deferred income		65,119	35,020
		159,214	54,783
		159,214	54,783

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

14 Deferred income

	2021 £	2020 £
Other deferred income	81,324	-

Deferred income represents grants receivable that relate to the following year.

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to income and expenditure in respect of defined contribution schemes was £27,068 (2020 - £26,986).

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds			
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
British Legion 2 - Councelling Training	4,305	-	-	-	4,305	-	-	4,305
DCC Thriving Communities	4,098	-	-	-	4,098	-	-	4,098
DCC Pathways For Prisoners	8,299	-	-	-	8,299	-	-	8,299
DCC Alcohol in workplace	3,404	-	-	-	3,404	-	-	3,404
DCC Stand To Support	3,231	-	-	6,014	9,245	-	-	9,245
DCC Recovery Month grants	-	1,756	(496)	-	1,260	743	(1,143)	860
DVA Wellbeing	1,176	-	(355)	-	821	-	-	821
Lloyds 1 - For Stand To project	11,958	-	(11,958)	-	-	6,250	(533)	5,717
Lottery - Stand To	59,564	141,159	(128,485)	-	72,238	79,415	(131,862)	19,791
Lottery - Resilience Fund	1,736	-	-	-	1,736	-	-	1,736
Police Commissioner Grant	6,014	-	-	(6,014)	-	16,352	(14,604)	1,748
VIP	-	-	-	-	-	24,997	(22,222)	2,775
DCMS Community Match Challenge	-	-	-	-	-	14,836	(14,836)	-
DCC Stand To Covid 2020/21	-	-	-	-	-	1,963	(1,967)	(4)
	<u>103,785</u>	<u>142,915</u>	<u>(141,294)</u>	<u>-</u>	<u>105,406</u>	<u>144,556</u>	<u>(187,167)</u>	<u>62,795</u>

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Restricted funds

(Continued)

British Legion 2 - Counselling Session

Funded a full time project coordinator and a part time Alcohol project worker to provide support to veterans with referrals to in house alcohol treatment services.

DCC Thriving Communities, Pathways for Prisoners, Alcohol in workplace and Recovery Month grants

Funded by Derbyshire CC to provide training for Thriving community workers; improved pathways for alcohol and Novel Psychoactive Substances pathways for discharged prisoners and an alcohol engagement project for healthy workplaces.

DCC Stand To support

Funding received from Derbyshire CC to support existing service delivery until Big Lottery funding confirmed.

DVA Wellbeing

To co-ordinate a range of veteran led social activities such as an Accessible Fly Fishing day, attending the National Recovery Games and partaking in walks that promote health and wellbeing. Improve clients self esteem, use of time, self confidence and motivation. Reduce clients' isolation and increase social networks.

Lloyds 1 For Stand To project

Funding from the Lloyds Bank Foundation for a three year grant of £68,206 to fund the salary costs of the Ex-Armed Forces Project Co-ordinator alcohol worker.

Lottery - Stand To

The project aims to support veterans to reduce their alcohol consumption thereby improving their physical health and wellbeing. The project will use a single point of contact to identify and facilitate engagement of veterans into dedicated alcohol provision. A grant of £403,487 over three years from the Big Lottery Fund is supporting the salaries of a project development officer, administrative and clinical staff necessary to support the project, together with training, travel and overheads over the three year period.

Lottery Resilience Fund

Funding was made available to enable us to look at resilience building for our organisation as a whole and its future development. Establish a list of new priority objectives for each operational strand and those for long term considerations.

Police Commissioners Grant

A grant of £24,353 from the Derbyshire Police and Crime Commissioner to support the salary and overheads of a staff project worker.

DERBYSHIRE ALCOHOL ADVICE SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

17 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Current assets/ (liabilities)	407,896	62,795	470,691	367,399	105,406	472,805
	<u>407,896</u>	<u>62,795</u>	<u>470,691</u>	<u>367,399</u>	<u>105,406</u>	<u>472,805</u>

18 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Between two and five years	3,000	3,000
In over five years	15,000	15,000
	<u>18,000</u>	<u>18,000</u>

The CIO charity has an annual commitment of £15,000 in respect of rent payable for premises at Dents Chambers in Chesterfield. This lease commenced in April 2015 and runs until April 2027. Additionally, the charity has an annual parking lease commitment of £3,000 from 1 January 2018 until 31 December 2023.

19 Cash generated from operations

	2021 £	2020 £
(Deficit)/surplus for the year	(2,114)	4,020
Adjustments for:		
Investment income recognised in statement of financial activities	(64)	(351)
Movements in working capital:		
(Increase) in debtors	(16,639)	(3,042)
(Decrease)/increase in creditors	(23,242)	8,434
Increase in deferred income	81,324	-
Cash generated from operations	<u>39,265</u>	<u>52,377</u>

20 Analysis of changes in net funds

The charity had no debt during the year.