

SUMMERTIME NURSERY AND PRE-SCHOOL
TRUSTEE'S REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 AUGUST 2020

Registered Charity No 1159532

SUMMERTIME NURSERY AND PRE-SCHOOL

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SUMMERTIME NURSERY AND PRE-SCHOOL

LEGAL AND ADMINISTRATIVE INFORMATION

Charity Number 1159532

Business address The Thomas Hardye School
Queens Avenue
Dorchester
Dorset
DT1 2TE

Officers

Chairperson S Scott (resigned 19 December 2020)
Mrs V Smyth (appointed 22 March 2020)

Treasurer Mr K Plummer (resigned 30 April 2020)
Mr S Noble (appointed 18 August 2020)

Secretary Ms A Jones (resigned 19 December 2020)

Trustees

Mrs V Solanki
Mrs E Farmiloe (resigned 27 August 2020)
Mrs N Coakley (resigned 31 July 2020)
Mr K Plummer (resigned 30 April 2020)
Mrs K Holdcroft (resigned 2 May 2020)
Mrs L Cole (resigned 21 February 2020)
Mr R Cole (resigned 21 February 2020)
Mrs Z Whitefield (appointed 18 August 2020, resigned 13 May 2021)
Mrs N Green (appointed 22 March 2021)
Dr G Hurlstone (appointed 22 March 2021)
Mrs J Stoker (appointed 18 February 2021)
Mrs N Laga (appointed 22 March 2021)

Professional advisors

Bankers Barclays Bank PLC
10 South Street
Dorchester
DT1 1BT

Independent examiner

E M Northover FCCA CTA ATT
Ward Bosence
443 Ashley Road
Parkstone
Poole
BH14 0AX

SUMMERTIME NURSERY AND PRE-SCHOOL

TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

The trustees present their report and the accounts for the year ended 31 August 2020. The accounts have been prepared in accordance with the accounting policies set out on page 8 and comply with the charity's governing documents, applicable law and the Statement of Recommended Practice "Accounting and Reporting by Charities" 2015.

Organisation

The management of the charity and its assets is vested in the elected committee.

Structure, governance and management

Summertime Nursery and Pre-school registered as a Charitable Incorporated Organisation on 8 December 2014 (No 1159532) and is governed by the constitution of Pre-school Learning Alliance, which was prepared in December 2014. It is managed by an elected committee of parents.

Objectives and activities of the association

The objects of the association for the public benefit are to:-

- (a) advance the education of children below compulsory school age
- (b) in the interests of the social welfare of the children, to provide and promote educational and recreational activities to assist with their spiritual and mental development, self reliance and individual responsibility so that they can grow as individuals and members.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity and in planning future activities.

Achievements and performance

Income generated in the year was more than the expenses which resulted in a net inflow of funds for the period therefore the charity's funds at the end of the period compared to the start of the period have increased.

SUMMERTIME NURSERY AND PRE-SCHOOL

TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

Chairpersons statement

Summertime's aim is to provide the highest quality of childcare for the local, school and extended community, in Dorchester. We work hard to achieve this aim through continuous development of our excellent staff team, the commitment of our trustees to improve the management of the charity, and by nurturing our relationship with parents and carers. The trustees place great emphasis on funded training for staff and resources for children. As ever, there have been changes among the Board with Trustees stepping down and new Members joining. V Smyth and S Noble joined in August 20.

This year has been challenging due to the COVID pandemic beginning in March 2020. Nurseries were allowed to remain open for Key Worker children only, however, it became apparent after a few days that the number of children attending made the Nursery financially unviable to remain open. Initially, there were concerns over a lack of access to full furlough and the threat of reduced government funding. Parents were consulted and kept informed by the management team throughout the closure and subsequent re-opening of the nursery at the beginning of June 2020. During this time, the management team took the difficult decision to make one redundancy in May 2020.

Despite the reopening of the nursery as per government guidance, numbers remained lower than usual as some parents chose to keep their children at home. The nursery was able to access normal funding and full furlough which provided greater flexibility. Nursery funding only provides part of the income and fewer children has meant that careful financial management has been required in order to limit the amount of reserves that have been used. There were additional costs throughout the year associated with the need to purchase PPE, sanitiser and other safety equipment such as acrylic barriers between desks. Staff attendance has remained high and there have been only a few incidences of staff needing to self-isolate with only one staff member testing positive throughout. They were not in contact with the children and there have been no cases among the children or need to shut the nursery. The Committee are exceptionally grateful to all the staff for their hard work throughout these difficult times.

As is to be expected, there have been some staffing changes throughout the year. Kayleigh Hathaway went on maternity leave in February 20 and later chose not to return to work in September 20. Ms Nicole Chutter left in May 20. Ms Tammy O'Malley, Rebecca Harris and Chloe Higgins joined throughout the year. The management team were able to recruit two full time staff alongside a third part time staff member with the option to increase the hours to full time at a later date. Pupil increases in September have meant that this option has been now been taken up. Recruitment was successful in that the staff gained are well qualified and experienced, though this is the exception rather than the rule and recruitment in the sector remains difficult. Core experience among the team remains strong. Staffing throughout has been managed according to risk – for example, on the basis of a health and safety risk assessment for individual or family health concerns or childcare responsibilities.

SUMMERTIME NURSERY AND PRE-SCHOOL

TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

Chairpersons statement continued

The management team have communicated consistently with parents throughout the pandemic, providing reassurance and information whilst dealing with frequently changing guidelines and rules. Bubbles were implemented and children transitioning to school were unable to take part in the usual activities. The staff have tried to make things as normal as possible, with adapting events where possible, for example, holding an outdoor graduation ceremony and decorating safety visitors with stickers in order to make measures easier for the children to adapt to. Parents were unable to visit the nursery prior to arranging for their children to attend but settling in was managed. The children have remained happy and seem largely unaffected by the disruption.

The buildings have been updated during the year. The outdoor leanto has been adjusted to create more indoor space for the children. Three walls, security doors, windows, fire call points and smoke detectors have been added. Emergency lighting is still awaited. There were issues with the first contractor and remedial work was completed in the subsequent financial year.

Summertime continues to go from strength to strength, with a consistent and dedicated staff team ably led by the Nursery Manager. Numbers are continuing to recover and the nursery remains popular. The staff have worked incredibly hard and have put the safety and wellbeing of the children first at all times. This has been a difficult time for all and the Committee are incredibly proud and thankful to the Nursery Team.

SUMMERTIME NURSERY AND PRE-SCHOOL

TRUSTEES REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

Financial activities and affairs

As a charitable organisation all funds are re-invested in the quality of care provided to the children, and this year we have continued in our re-investment in both the facilities and resources

Reserves policy

The nursery's reserves are maintained at a minimum level of three month's costs. The trustees are actively involved in budget setting and forecasting, and in the last financial year have established new processes and reporting mechanisms to provide greater clarity on reinvestment into the setting.

The trustees are committed to ensuring the charity generates sufficient funds to meet its charitable objectives.

Approved by the committee of the management on 21/07/2021



Chair of Trustees
V Smyth

SUMMERTIME NURSERY AND PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

FOR THE YEAR ENDED 31 AUGUST 2020

I report on the accounts of the Charity for the year ended 31 August 2020 which are set out on pages 6 to 12.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners unqualified statement

In connection with my examination, no other matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - ♦ to keep accounting records in accordance with section 130 of the 2011 Act; and
 - ♦ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

E M Northover FCCA CTA ATT
Ward Bosence
443 Ashley Road
Parkstone
Poole
BH14 0AX

Date: 14th July 2021

SUMMERTIME NURSERY AND PRE-SCHOOL
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2020

		Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £
	Notes						
Incoming resources							
Incoming resources from generated funds							
Voluntary income	2	-	-	-	-	-	-
Investment income	3	267	-	267	161	-	161
Incoming resources from charitable activities							
Childcare provision and education	4	291,089	-	291,089	276,758	-	276,758
Total incoming resources		291,356	-	291,356	276,919	-	276,919
Resources expended							
Charitable activities	5	255,089	-	255,089	246,008	-	246,008
Governance costs	6	4,850	-	4,850	4,670	-	4,670
Total resources expended		259,939	-	259,939	250,678	-	250,678
Net movement in funds		31,417	-	31,417	26,241	-	26,241
Reconciliation of funds							
Total funds brought forward		123,611	-	123,611	97,370	-	97,370
Total funds carried forward		155,028	-	155,028	123,611	-	123,611

SUMMERTIME NURSERY AND PRE-SCHOOL

BALANCE SHEET

AS AT 31 AUGUST 2020

		Unrestricted Funds 2020 £	Unrestricted Funds 2019 £
	Notes		
Fixed assets			
Tangible fixed assets	8	5,809	5,269
		<hr/> 5,809	<hr/> 5,269
Current assets			
Debtors	9	1,320	1,557
Cash at bank and in hand	10	150,447	117,835
		<hr/> 151,767	<hr/> 119,392
Creditors: amounts falling due within one year			
	11	2,548	1,050
		<hr/> 149,219	<hr/> 118,342
Net current assets			
		<hr/> 155,028	<hr/> 123,611
Net assets		<hr/> <hr/> 155,028	<hr/> <hr/> 123,611
Funds of the charity			
Unrestricted income funds	12	155,028	123,611
		<hr/> 155,028	<hr/> 123,611
		<hr/> <hr/> 155,028	<hr/> <hr/> 123,611

Approved by the trustees on 21/07/2021

and signed on their behalf by ~~S. Scott (chairperson)~~

V. Smyth (Chairperson)



SUMMERTIME NURSERY AND PRE-SCHOOL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

(a) Accounting convention

The financial statements are prepared under the historic cost convention and in accordance with the Charities Act 2011, the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2015) and applicable accounting standards. The particular accounting policies adopted by the trustees are described below.

(b) Incoming resources

Income is recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty.

(c) Resources expended

Resources expended are included in the statement of financial activities on an accruals basis, inclusive of any VAT which cannot be recovered. Irrecoverable VAT is reported as part of the expenditure to which it relates.

(d) Charitable activities

Charitable activities include relevant expenditure for the provision of childcare and other costs supporting these activities.

(e) Governance costs

Governance costs include the preparation and examination of the statutory accounts.

(f) Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is calculated to write off the cost less residual value of each asset over its expected useful life on 25% per annum straight line basis.

2 Voluntary income

Sponsorship and donations

Unrestricted Funds 2020	Unrestricted Funds 2019
-	-
-	-

SUMMERTIME NURSERY AND PRE-SCHOOL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

3 Investment income and interest

	Unrestricted Funds 2020	Unrestricted Funds 2019
Interest - Barclays current account	-	-
Interest - Barclays saver account	267	161
	<u>267</u>	<u>161</u>

4 Childcare provision and education

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £
Fees and vouchers	147,856	-	147,856	165,186	-	165,186
Government funding	134,463	-	134,463	88,490	-	88,490
Merchandise and outings	1,342	-	1,342	19,045	-	19,045
Deposits for spaces	950	-	950	970	-	970
Photo commission	126	-	126	67	-	67
Funding for GLF bonus	2,750	-	2,750	3,000	-	3,000
CJRS grant income	3,392	-	3,392	-	-	-
Waitrose funding	210	-	210	-	-	-
	<u>291,089</u>	<u>-</u>	<u>291,089</u>	<u>276,758</u>	<u>-</u>	<u>276,758</u>

SUMMERTIME NURSERY AND PRE-SCHOOL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

5 Charitable activities	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Wages and salaries	198,174	-	198,174	192,328	-	192,328
Employer's NI	7,527	-	7,527	8,084	-	8,084
Pension contributions	7,909	-	7,909	5,905	-	5,905
Rent	-	-	-	-	-	-
Repairs to equipment and property	10,407	-	10,407	2,736	-	2,736
Committee approved development	-	-	-	5,247	-	5,247
Pupil premium	-	-	-	150	-	150
Fundraising	-	-	-	282	-	282
Cleaning	2,868	-	2,868	3,035	-	3,035
Food and refreshments	3,053	-	3,053	3,294	-	3,294
Outings	451	-	451	894	-	894
Books and equipment	9,438	-	9,438	7,606	-	7,606
Other staff costs	1,209	-	1,209	1,238	-	1,238
Training	2,132	-	2,132	2,084	-	2,084
Post, printing and stationery	2,501	-	2,501	2,200	-	2,200
Subscriptions	1,369	-	1,369	733	-	733
Telephone	1,846	-	1,846	2,377	-	2,377
Software	897	-	897	1,341	-	1,341
Advertising	-	-	-	-	-	-
Ofsted registration fee	220	-	220	220	-	220
Payroll bureau	730	-	730	730	-	730
Bank charges and interest	153	-	153	129	-	129
Sundry expenses	89	-	89	135	-	135
Insurance	737	-	737	756	-	756
Deposits returned to parents	50	-	50	-	-	-
Items for resale	-	-	-	-	-	-
Fixed asset loss on disposal	-	-	-	-	-	-
Depreciation	3,329	-	3,329	4,504	-	4,504
	255,089	-	255,089	246,008	-	246,008

6 Governance

	Unrestricted	Unrestricted
	Funds	Funds
	2020	2019
Independent examination	300	300
Bookkeeping and accountancy	4,550	4,370
	4,850	4,670

SUMMERTIME NURSERY AND PRE-SCHOOL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

7 Trustee's remuneration

No remuneration or expenses were paid to trustees during the year.

8 Tangible fixed assets	Unrestricted Funds 2020	Unrestricted Funds 2019
At cost		
At 1 September 2019	24,674	21,639
Additions	3,869	3,035
Disposals	-	-
At 31 August 2020	28,543	24,674
Depreciation		
At 1 September 2019	19,405	14,901
Disposals	-	-
Charge for the year	3,329	4,504
At 31 August 2020	22,734	19,405
Net book value		
Net book value	5,809	5,269
At 31 August 2019	5,269	6,738

9 Debtors	Unrestricted Funds 2020	Unrestricted Funds 2019
Trade debtors	-	1,217
Other debtors	1,320	340
	1,320	1,557

SUMMERTIME NURSERY AND PRE-SCHOOL

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

10 Cash at bank and in hand	Unrestricted Funds 2020	Unrestricted Funds 2019
Barclays current account	50,189	17,787
Barclays saver account	100,249	100,000
Petty Cash	9	48
	<u>150,447</u>	<u>117,835</u>

11 Creditors: amounts falling due within one year	Unrestricted Funds 2020	Unrestricted Funds 2019
Trade creditors	96	600
Trade debtors credit balance	2,002	-
PAYE creditor	-	-
Accruals	450	450
	<u>2,548</u>	<u>1,050</u>

12 Funds of the charity	At 1 September 2019	Gross incoming resources	Outgoing resources	At 31 August 2020
Unrestricted funds	<u>123,611</u>	<u>291,356</u>	<u>(259,939)</u>	<u>155,028</u>

