

# THE FLORENCE PARK COMMUNITY ASSOCIATION

England & Wales · Charity number 1159506

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2014-12-05

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Florence Park Community Centre  
Cornwallis Road  
Oxford  
Oxfordshire  
OX4 3NH

**Phone** 07864 028591

**Email** [FLORENCEPARKCOMMUNITYCENTRE@GMAIL.COM](mailto:FLORENCEPARKCOMMUNITYCENTRE@GMAIL.COM)

**Website** [www.florenceparkcommunitycentre.org.uk](http://www.florenceparkcommunitycentre.org.uk)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE STATUTORY AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS; ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THE OBJECTS; PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED. THE CHARITY SHALL BE NON-PARTY IN POLITICS AND NON-SECTARIAN IN RELIGION. THE AREA OF BENEFIT (?AREA OF BENEFIT?) SHALL BE FLORENCE PARK ESTATE AND THE NEIGHBOURHOOD TOGETHER DEFINED BY THE AREA BOUNDED BY THE OXFORD ROAD, BETWEEN TOWNS ROAD AND CHURCH COWLEY ROAD (INCLUDING ELEANOR CLOSE), HENLEY AVENUE, AND THE BOUNDARY BROOK.

**Activities:** Room hire for community groups, exercise and educational classes, private parties and polling station. Fundraising activities such as dances, pantomime, craft workshops, craft markets and children's parties.

## Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- Oxfordshire

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-12-31 | £115,465 | £71,325     | -      | -         |
| 2024-12-31 | £66,241  | £55,107     | -      | -         |
| 2023-12-31 | £62,509  | £63,272     | -      | -         |
| 2022-12-31 | £39,055  | £39,970     | -      | -         |
| 2021-12-31 | £30,691  | £30,742     | -      | -         |
| 2020-12-31 | £45,891  | £34,150     | -      | -         |

## Trustees

| Name                    | Role | Appointed  |
|-------------------------|------|------------|
| Adam Robert Wielopolski |      | 2024-05-15 |
| Caroline Isobel Raine   |      | 2026-05-06 |
| Daniel CJ Chivers       |      | 2024-12-09 |
| Jane Littlehales        |      | 2023-12-04 |
| Kathryn Alison Williams |      | 2026-05-06 |
| Stella Elizabeth Bell   |      | 2025-02-10 |
| Stewart Guy Ravenhall   |      | 2026-05-06 |
| Suzette Gaye Starmer    |      | 2026-05-06 |

**THE FLORENCE PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1159506

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# Accounts

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**FLORENCE PARK COMMUNITY ASSOCIATION CIO**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2025**

**Charity Registration Number: 1159506**

# FLORENCE PARK COMMUNITY ASSOCIATION

## TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

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# FLORENCE PARK COMMUNITY ASSOCIATION

## CHARITY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2025

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### TRUSTEE COMMITTEE MEMBERS

|   |           |
|---|-----------|
| Judith Secker   | Chair     |
| Stella Bell (resigned October 2024 re-appointed Feb 25) |           |
| Adam Wielopolski  |           |
| Rebecca Seaborne  | Secretary |
| Stephen Walker  |           |
| Jane Littlehales  |           |
| Daniel Chivers  | Treasurer |

### SECRETARY

Rebecca Seaborne

### REGISTERED OFFICE

Florence Park Community Association  
Florence Park Community Centre  
Cornwallis Road  
Oxford  
OX4 3NH

### CHARITY REFERENCE NUMBER

1159506

### ACCOUNTANTS

SPX Oxford Ltd  
Peace House  
19 Paradise Street  
Oxford  
OX1 1LD

# FLORENCE PARK COMMUNITY ASSOCIATION

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2025

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The constitutional objects of the FPCA are to:

- promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects;
- promote such other charitable purposes as may from time to time be determined.

The Charity shall be non-party in politics and non-sectarian in religion. The area of benefit ("area of benefit") shall be Florence Park estate and the neighbourhood together defined by the area bounded by the Oxford Road, Between Towns Road and Church Cowley Road (including Eleanor Close), Henley Avenue, and the Boundary Brook.

Having regard to the Charity Commission's guidance on public benefit, the main activities undertaken to fulfil these objectives in 2025 have been: the continued maintenance and management of the Florence Park Community Centre, which is open to all, under our lease with Oxford City Council; the provision of activities including social meals, exercise classes, drama, arts and music, for the social and recreational well-being of residents and the wider public.

Our core activities benefitting the community are:

- A weekly lunch club for the over 60's. Under the management of Group Leader Rachel Lawrence, and with a grant of £4000 from Oxfordshire's Connected Communities fund plus donations from the Oxford Food Hub, the lunch club has provided a hot cooked meal for 30 to 40 people each week. Rachel is supported by two or three regular volunteers in the kitchen, all of whom have welcomed the social opportunity provided by volunteering.
- Weekly baby and toddler groups. Managed by Group Leader Sarah Korting. The baby group has regularly welcomed some 20 parents and carers with their pre-mobile infants. The group focuses on the need of parents and carers for some 'down time' in like-minded company. Volunteers provide refreshments and help to look after the babies. 'Toddle Time' has been less well subscribed than the baby group in 2025 but is appreciated by those who drop in to play with their infants.
- Monthly low-cost community Sunday lunches taken around a communal table. Rachel Lawrence and her volunteers have continued to use food donated by the Oxford Food Hub to provide healthy roasts and vegetarian options. Community lunches have been attended by between 15 and 35 people in 2025. Proceeds have helped to subsidize the Over 60's lunch club twice-yearly outings.

These core activities have been supplemented by occasional events and activities offered by the Association and by members of the Association. Notable events in 2025 included: the January panto 'Aladdin' put on by the Florence Park Players collective and sold out for all performances; 'Florence Park Rocks', an intergenerational all-day celebration of live music rooted in Florence Park from across the last six decades;

## **FLORENCE PARK COMMUNITY ASSOCIATION**

ArtFlo Oxford's annual show; the winter market and the popular 'Songs of the Season' both held in December. These events have provided opportunities for members and residents to develop their talents and for others to enjoy the results while the community centre benefited from the generous donations raised. The Trustees wish to thank everyone who contributed to these events.

Regular longstanding hirers have also benefitted the community. They include Joe Jennings' low cost acupuncture sessions, Jane Callaway's pilates class, Emily Marshall's Saturday Singers, Matt Hill's Kids Martial Arts and the Oxford Ukeleles.

### **Achievements and performance**

Overall 2025 has been another successful year for the Association with the community centre rarely standing empty during the day, in the evenings or at weekends. Footfall at events in 2025 was 25,000. Key achievements included:

Danny Chivers was elected to succeed Jane Dee as treasurer for the Board of Trustees. As well as keeping 'the books', Danny has succeeded in raising over £34,000 in funds for work to make our building more energy efficient. The heating controls were upgraded in 2025, and other works – including the installation of solar panels and a battery – will take place in 2026. Trustees wish to thank the project funders: The National Lottery Community Fund, Energy Solutions Oxfordshire, the Pye Trust and the Community Infrastructure Levy via our local councillors.

We produced three issues of the Florence Park Newsletter in 2025. Members of the community provided the content for these 8-page, full colour productions. Trustees Adam Wielopolski and Jane Littlehales respectively edited and designed the issues which were delivered by community volunteers to 1,400 homes. We are grateful to the University of Oxford for printing the newsletters.

Aiming to encourage and reward membership of the community association, 2025 saw the introduction of three free community meals for members. Thanks to Membership Secretary Stella Bell's culinary skills and the Oxford Food Hub these events have attracted 60 plus people, some of whom have come into the centre for the first time.

### **Financial Review**

A full financial review is included with the annual accounts. It is pleasing that, despite rising energy costs and other overheads the community centre is sustainable, with a small surplus in unrestricted income in 2025. Our employment contracts commit us to endeavouring to pay our Group Leaders at least the Oxford Living Wage and we were able to apply the increase in 2025 and 2026.

We continued to benefit from our relationship under license with the Florence Park Social Club with whom we held constructive joint committee meetings in 2025. At the end of 2025, the decision was taken to convert the Social Club to a Company Limited by Guarantee (CLG), giving it a legal structure that better suits its purposes and needs. This involved closing the old version of the Social Club and transferring its core cash assets (£12,000) as a donation to the Community Association, to enable us to then spend this money as an investment to set up the new CLG (formally constituted as the Florence Park Social Club and Bar) in early 2026. This donation has therefore been recorded as restricted funds in these accounts.

### **Structure, government and management**

Florence Park Community Association is a Charitable Incorporated Organisation (CIO) governed by a constitution based on the Charity Commission model. There is no limit to the number of trustees but the minimum required is 3. Trustees are proposed and elected at the Annual General Meeting. The Board of Trustees is able to co-opt trustees between AGMs subject to their election at the next AGM. There are three

## FLORENCE PARK COMMUNITY ASSOCIATION

formal officerships: the AGM elects the secretary and treasurer while the chair is elected by the Trustees at their following meeting.

### Reference and administrative details: trustees

The Trustees serving when the report was approved were: Judith Secker, Daniel Chivers, Adam Wielopolski, Jane Littlehales, Stephen Walker, Rebecca Seaborne and Stella Bell.

There are no corporate trustees and no trustee holds the title to property belonging to the charity.

### Judith Secker, Chair FPCA

#### Approved by:

Daniel Chivers

Rebecca Seaborne



Treasurer

Secretary

# FLORENCE PARK COMMUNITY ASSOCIATION

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2025

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The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# FLORENCE PARK COMMUNITY ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FLORENCE PARK COMMUNITY ASSOCIATION

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I report on the accounts of the Trust for the period ended 31 December 2025, which are set out on pages 9 to 17.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

### **Independent examiner's statement**

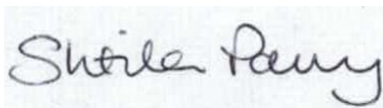
No matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Sheila Parry FCCA

Address:

Peace House  
19 Paradise Street  
Oxford OX1 1LD

Date: 5<sup>th</sup> June 2026

# FLORENCE PARK COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2025

|                                    | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2025<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ |
|------------------------------------|------|----------------------------|--------------------------|-----------------------------|----------------------------|--------------------------|-----------------------------|
| <b>Income from:</b>                |      |                            |                          |                             |                            |                          |                             |
| Donations and legacies             | 2    | 6,280                      | 47,263                   | 53,543                      | 5,693                      | 6,691                    | 12,384                      |
| Charitable activities              | 3    | 53,731                     | -                        | 53,731                      | 43,169                     | 2,663                    | 45,832                      |
| Other trading activities           | 4    | 8,033                      | -                        | 8,033                       | 7,946                      | -                        | 7,946                       |
| Investments                        |      | 158                        | -                        | 158                         | 79                         | -                        | 79                          |
| <b>Total income</b>                |      | <b>68,202</b>              | <b>47,263</b>            | <b>115,465</b>              | <b>56,887</b>              | <b>9,354</b>             | <b>66,241</b>               |
| <b>Expenditure on:</b>             |      |                            |                          |                             |                            |                          |                             |
| Charitable activities              | 5    | 60,400                     | 10,925                   | 71,325                      | 49,546                     | 5,561                    | 55,107                      |
| <b>Total expenditure</b>           |      | <b>60,400</b>              | <b>10,925</b>            | <b>71,325</b>               | <b>49,546</b>              | <b>5,561</b>             | <b>55,107</b>               |
| <b>Net income / -expenditure</b>   |      | <b>7,802</b>               | <b>36,835</b>            | <b>44,140</b>               | <b>7,341</b>               | <b>3,793</b>             | <b>11,134</b>               |
| <b>Transfers between funds</b>     |      | <b>5,494</b>               | <b>- 5,494</b>           | <b>-</b>                    | <b>1,921</b>               | <b>- 1,921</b>           | <b>-</b>                    |
| <b>Net movement in funds</b>       |      | <b>13,296</b>              | <b>30,844</b>            | <b>44,140</b>               | <b>9,262</b>               | <b>1,872</b>             | <b>11,134</b>               |
| <b>Reconciliation of funds:</b>    |      |                            |                          |                             |                            |                          |                             |
| Total funds brought forwards       |      | 43,828                     | 6,513                    | 50,341                      | 34,566                     | 4,641                    | 39,207                      |
| <b>Total funds carried forward</b> |      | <b>57,124</b>              | <b>37,357</b>            | <b>94,481</b>               | <b>43,828</b>              | <b>6,513</b>             | <b>50,341</b>               |

All recognised gains and losses are included in the Statement of Financial Activities.

# FLORENCE PARK COMMUNITY ASSOCIATION

## BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2025

|   | Note | 2025          |               | 2024           |               |
|---|------|---------------|---------------|----------------|---------------|
|   |      | £             | £             | £              | £             |
| <b>Fixed Assets</b>                                   |      |               |               |                |               |
| Tangible assets                                       | 6    |               | 10,614        |                | 5,869         |
| <b>Current assets</b>                                 |      |               |               |                |               |
| Debtors: Amounts falling due within one year          | 7    | 875           |               | 1,115          |               |
| Cash at bank and in hand                              |      | 83,642        |               | 44,733         |               |
|   |      | <u>84,517</u> |               | <u>45,848</u>  |               |
| <b>Creditors: Amounts falling due within one year</b> | 8    | <u>- 650</u>  |               | <u>- 1,376</u> |               |
| <b>Net current assets</b>                             |      |               | 83,867        |                | 44,472        |
| <b>Net assets</b>                                     |      |               | <u>94,481</u> |                | <u>50,341</u> |
| <b>The funds of the charity</b>                       |      |               |               |                |               |
| <b>Funds</b>  |      |               |               |                |               |
| Unrestricted income funds                             |      |               | 57,124        |                | 43,828        |
| Restricted income funds                               |      |               | 37,357        |                | 6,513         |
| Total funds   | 9    |               | <u>94,481</u> |                | <u>50,341</u> |

These accounts were approved by the board of trustees on 06/05/2026 and signed on their behalf by:-

Daniel Chivers

Rebecca Seaborne




Treasurer

Secretary

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2025

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### 1. STATEMENT OF ACCOUNTING POLICIES

#### **Accounting convention**

These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2019 (SORP 2019), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

#### **Income**

Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

#### **Expenditure**

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

#### **Depreciation**

Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Office and other equipment – straight line basis at 6.67% to 20% per annum, depending on useful life.

Leasehold improvements – straight line basis at 4% to 10% per annum depending on useful life.

Outdoor equipment - straight line basis at 10% per annum.

Assets under construction – not depreciated

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £1000

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

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### **Fund accounting**

Funds held by the charity are either:-

**Unrestricted general funds** – these are funds which can be used in accordance with the charity's objectives at the discretion of the trustees.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

### **Taxation**

The organisation, being a charity, is not liable to taxation on its income.

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

### 2. INCOME FROM DONATIONS

|                         | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2025<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ |
|-------------------------|----------------------------|--------------------------|-----------------------------|----------------------------|--------------------------|-----------------------------|
| Donations               | 6,280                      | -                        | 6,280                       | 5,693                      | 2,441                    | 8,134                       |
| Held for<br>Social Club | -                          | 12,000                   | 12,000                      | -                          | -                        | -                           |
| Grants                  | -                          | 35,263                   | 35,263                      | -                          | 4,250                    | 4,250                       |
| <b>TOTAL</b>            | <b>6,280</b>               | <b>47,263</b>            | <b>53,543</b>               | <b>5,693</b>               | <b>6,691</b>             | <b>12,384</b>               |

### 3. INCOME FROM CHARITABLE ACTIVITIES

|                | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2025<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ |
|----------------|----------------------------|--------------------------|-----------------------------|----------------------------|--------------------------|-----------------------------|
| Room Hire      | 43,267                     | -                        | 43,267                      | 36,700                     | 124                      | 36,824                      |
| Entertainments | 2,600                      | -                        | 2,600                       | 680                        | -                        | 680                         |
| Newsletter     | 10                         | -                        | 10                          | -                          | -                        | -                           |
| Over 60's Club | 1,952                      | -                        | 1,952                       | 1,247                      | 132                      | 1,379                       |
| Subscriptions  | 1,147                      | -                        | 1,147                       | 839                        | -                        | 839                         |
| Panto tickets  | 3,052                      | -                        | 3,052                       | 3,148                      | -                        | 3,148                       |
| Panto other    | -                          | -                        | -                           | 420                        | -                        | 420                         |
| Baby Group     | 1,703                      | -                        | 1,703                       | 135                        | 2,407                    | 2,542                       |
| <b>TOTAL</b>   | <b>53,731</b>              | <b>-</b>                 | <b>53,731</b>               | <b>43,169</b>              | <b>2,663</b>             | <b>45,832</b>               |

### 4. INCOME FROM OTHER TRADING ACTIVITIES

|                                 | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2025<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ |
|---------------------------------|----------------------------|--------------------------|-----------------------------|----------------------------|--------------------------|-----------------------------|
| Community Café/<br>Sunday Lunch | 1,997                      | -                        | 1,997                       | 2,407                      | -                        | 2,407                       |
| FPSC Other                      | 213                        | -                        | 213                         | 581                        | -                        | 581                         |
| Other income                    | 1,530                      | -                        | 1,530                       | 362                        | -                        | 362                         |
| Bar rent                        | 4,293                      | -                        | 4,293                       | 4,596                      | -                        | 4,596                       |
| <b>TOTAL</b>                    | <b>8,033</b>               | <b>-</b>                 | <b>8,033</b>                | <b>7,946</b>               | <b>-</b>                 | <b>7,946</b>                |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

### 5. EXPENDITURE ON CHARITABLE ACTIVITIES

|                                     | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2025<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ |
|-------------------------------------|----------------------------|--------------------------|-----------------------------|----------------------------|--------------------------|-----------------------------|
| Accountancy                         | 770                        | -                        | 770                         | 660                        | -                        | 660                         |
| Staff costs                         | 22,650                     | 4,156                    | 26,806                      | 19,651                     | 5,380                    | 25,031                      |
| Bank charges                        | 351                        | -                        | 351                         | 388                        | -                        | 388                         |
| Cleaning                            | 8,241                      | -                        | 8,241                       | 8,361                      | 24                       | 8,385                       |
| FPSC                                | 2,088                      | -                        | 2,088                       | 965                        | 70                       | 1,035                       |
| Depreciation                        | 1,534                      | -                        | 1,534                       | 1,232                      | -                        | 1,232                       |
| Heating and lighting                | 7,842                      | -                        | 7,842                       | 5,282                      | -                        | 5,282                       |
| Improvements                        | -                          | -                        | -                           | 583                        | 87                       | 670                         |
| Insurance                           | 1,631                      | -                        | 1,631                       | 1,452                      | -                        | 1,452                       |
| Legal Fees                          | -                          | -                        | -                           | 35                         | -                        | 35                          |
| Baby Group                          | 32                         | -                        | 32                          | -                          | -                        | -                           |
| Over 60's Club                      | 2,386                      | -                        | 2,386                       | 1,838                      | -                        | 1,838                       |
| Energy improvements                 | -                          | 1,377                    | 1,377                       | -                          | -                        | -                           |
| Events costs/ Panto                 | 1,973                      | 56                       | 2,029                       | 1,291                      | -                        | 1,291                       |
| Printing, postage & stationery      | 82                         | -                        | 82                          | 398                        | -                        | 398                         |
| Rates                               | 284                        | -                        | 284                         | 59                         | -                        | 59                          |
| Repairs and maintenance             | 1,808                      | 5,336                    | 7,144                       | 453                        | -                        | 453                         |
| Room Hire                           | 100                        | -                        | 100                         | -                          | -                        | -                           |
| Security                            | 113                        | -                        | 114                         | 417                        | -                        | 417                         |
| Caretaker                           | 599                        | -                        | 599                         | -                          | -                        | -                           |
| Telephones and internet             | 531                        | -                        | 531                         | 442                        | -                        | 442                         |
| TV and other licences/Subscriptions | 2,041                      | -                        | 2,041                       | 1,868                      | -                        | 1,868                       |
| Water                               | 2,706                      | -                        | 2,706                       | 2,662                      | -                        | 2,662                       |
| Waste and Recycling                 | 1,166                      | -                        | 1,166                       | 1,309                      | -                        | 1,309                       |
| Gifts                               | 204                        | -                        | 204                         | -                          | -                        | -                           |
| Other expenses                      | 1,268                      | -                        | 1,268                       | 200                        | -                        | 200                         |
| <b>TOTAL</b>                        | <b>60,400</b>              | <b>10,925</b>            | <b>71,325</b>               | <b>49,546</b>              | <b>5,561</b>             | <b>55,107</b>               |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

### 6. TANGIBLE ASSETS

|                           | Property<br>Improvements | Equipment     | Total cost    |
|---------------------------|--------------------------|---------------|---------------|
|                           | £                        | £             | £             |
| <b>Cost</b>               |                          |               |               |
| Cost at 1 Jan 2025        | 4,939                    | 7,384         | 12,323        |
| Disposals                 | -                        | - 1,919       | - 1,919       |
| Additions                 | 1,702                    | 5,311         | 7,013         |
| At 31 Dec 2025            | <u>6,641</u>             | <u>10,776</u> | <u>17,417</u> |
| <b>Depreciation</b>       |                          |               |               |
| At 1 Jan 2025             | 1,385                    | 5,069         | 6,454         |
| Written back on disposals | -                        | - 1,185       | - 1,185       |
| Charge for the period     | 494                      | 1,040         | 1,534         |
| At 31 Dec 2025            | <u>1,879</u>             | <u>4,924</u>  | <u>6,803</u>  |
| <b>Net book value</b>     |                          |               |               |
| At 31 Dec 2025            | <u>4,762</u>             | <u>5,852</u>  | <u>10,614</u> |
| At 31 Dec 2024            | <u>3,554</u>             | <u>2,315</u>  | <u>5,869</u>  |

### 7. DEBTORS

|             | 2025       | 2024         |
|-------------|------------|--------------|
|             | £          | £            |
| Prepayments | 875        | 1,115        |
|             | <u>875</u> | <u>1,115</u> |

### 8. CREDITORS: amounts falling due within one year

|                                  | 2025       | 2024         |
|----------------------------------|------------|--------------|
|                                  | £          | £            |
| Other creditors                  | 650        | 1,093        |
| Panto income received in advance | -          | 283          |
|                                  | <u>650</u> | <u>1,376</u> |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

### 9. MOVEMENT IN FUNDS

|                                  | At 31<br>December<br>2024 | Income         | Expenditure     | Capital<br>expenditure | Transfers      | At 31<br>December<br>2025 |
|----------------------------------|---------------------------|----------------|-----------------|------------------------|----------------|---------------------------|
|                                  | £                         | £              | £               |                        | £              | £                         |
| <b>Unrestricted income funds</b> |                           |                |                 |                        |                |                           |
| <b>General Funds</b>             | <b>43,152</b>             | <b>61,306</b>  | <b>- 54,024</b> | <b>7,013</b>           | <b>- 1,547</b> | <b>55,900</b>             |
| <b>Designated Funds</b>          |                           |                |                 |                        |                |                           |
| Over 60s Club                    | 676                       | 2,152          | - 2,386         | -                      | -              | 442                       |
| Baby Group                       | -                         | 4,238          | - 3,465         | -                      | -              | 773                       |
| Lounge                           | -                         | 497            | -               | -                      | - 497          | -                         |
| News                             | -                         | 10             | -               | -                      | -              | 10                        |
| Sound                            | -                         | -              | - 525           | -                      | 525            | -                         |
| <b>Total Designated funds</b>    | <b>676</b>                | <b>6,896</b>   | <b>- 6,376</b>  | <b>-</b>               | <b>28</b>      | <b>1,224</b>              |
| <b>Total Unrestricted funds</b>  | <b>43,828</b>             | <b>68,202</b>  | <b>- 60,400</b> | <b>7,013</b>           | <b>- 1,519</b> | <b>57,124</b>             |
| <b>Restricted Funds</b>          |                           |                |                 |                        |                |                           |
| Newsletter                       | 390                       | -              | -               | -                      | -              | 390                       |
| Over 60s Group                   | 3,443                     | -              | - 4,156         | -                      | 713            | -                         |
| Period poverty group             | 126                       | -              | -               | -                      | -              | 126                       |
| Cooker                           | 2,554                     | -              | - 46            | - 2,473                | - 35           | -                         |
| Flood                            | -                         | 999            | -               | -                      | -              | 999                       |
| Lounge                           | -                         | 4,619          | - 5,290         | -                      | 671            | -                         |
| CCTV                             | -                         | 2,694          | -               | - 2,838                | 144            | -                         |
| AGM                              | -                         | 30             | - 56            | -                      | 26             | -                         |
| Energy                           | -                         | 26,271         | - 1,377         | - 1,702                | -              | 23,192                    |
| Exercise                         | -                         | 650            | -               | -                      | -              | 650                       |
| Held for Social                  | -                         | 12,000         | -               | -                      | -              | 12,000                    |
| <b>Total Restricted funds</b>    | <b>6,513</b>              | <b>47,263</b>  | <b>- 10,925</b> | <b>- 7,013</b>         | <b>1,519</b>   | <b>37,357</b>             |
| <b>Total funds</b>               | <b>50,341</b>             | <b>115,465</b> | <b>- 71,325</b> | <b>-</b>               | <b>-</b>       | <b>94,481</b>             |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2025

### MOVEMENT IN FUNDS - Previous year

|                                  | At 31<br>December<br>2023 | Income        | Expenditure     | Transfers | At 31<br>December<br>2024 |
|----------------------------------|---------------------------|---------------|-----------------|-----------|---------------------------|
|                                  | £                         | £             | £               | £         | £                         |
| <b>Unrestricted income funds</b> |                           |               |                 |           |                           |
| <b>General Funds</b>             | 34,566                    | 55,122        | - 47,708        | 1,172     | 43,152                    |
| <b>Designated Funds</b>          |                           |               |                 |           |                           |
| Over 60s Club                    |                           | 1,765         | - 1,838         | 749       | 676                       |
| <b>Total Designated funds</b>    | -                         | 1,765         | - 1,838         | 749       | 676                       |
| <b>Restricted Funds</b>          |                           |               |                 |           |                           |
| Garden Project                   | 1,971                     | -             | -               | - 1,971   | -                         |
| Newsletter                       | 390                       | -             | -               | -         | 390                       |
| Baby Group                       |                           | 2,663         | - 2,713         | 50        | -                         |
| Over 60s Group                   | 2,280                     | 3,900         | - 2,737         | -         | 3,443                     |
| Period poverty group             | -                         | 150           | - 24            | -         | 126                       |
| Cooker                           | -                         | 2,641         | - 87            | -         | 2,554                     |
| <b>Total Restricted funds</b>    | 4,641                     | 9,354         | - 5,561         | - 1,921   | 6,513                     |
| <b>Total funds</b>               | <u>39,207</u>             | <u>66,241</u> | <u>- 55,107</u> | <u>-</u>  | <u>50,341</u>             |

### 12. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

### 13. STAFF COSTS AND EMPLOYEE BENEFITS

|                       | 2025          | 2024          |
|-----------------------|---------------|---------------|
| Gross pay             | 25,881        | 25,142        |
| Social security costs | -             | -             |
| Pension contributions | -             | 175           |
|                       | <u>25,881</u> | <u>25,317</u> |

### 14. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

**THE FLORENCE PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1159506

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# Accounts

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**FLORENCE PARK COMMUNITY ASSOCIATION CIO**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2024**

**Charity Registration Number: 1159506**

# FLORENCE PARK COMMUNITY ASSOCIATION

## TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

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| Statement of Financial Activities       | 7            |
| Balance Sheet                           | 8            |
| Notes to the accounts                   | 9            |

# FLORENCE PARK COMMUNITY ASSOCIATION

## CHARITY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2024

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### TRUSTEE COMMITTEE MEMBERS

Judith Secker                      Chair  
Stella Bell (resigned October 2024 re-appointed Feb 25)  
Adam Wielopolski (resigned May 2023 re-appointed since 2024)  
Robert Shorter (resigned Nov 2023)  
Rebecca Seaborne  
Jane Dee                              Treasurer  
Stephen Walker (appointed Sept 2023)  
Jane Littlehales (appointed Dec 2023)  
Daniel Chivers (appointed Dec 24)

### SECRETARY

Rebecca Seaborne

### REGISTERED OFFICE

Florence Park Community Association  
Florence Park Community Centre  
Cornwallis Road  
Oxford  
OX4 3NH

### CHARITY REFERENCE NUMBER

1159506

### ACCOUNTANTS

SPX Oxford Ltd  
Peace House  
19 Paradise Street  
Oxford  
OX1 1LD

# FLORENCE PARK COMMUNITY ASSOCIATION

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

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### Objectives and activities

The constitutional objects of the FPCA are to:

- promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects;
- promote such other charitable purposes as may from time to time be determined.

The Charity shall be non-party in politics and non-sectarian in religion. The area of benefit ("area of benefit") shall be Florence Park estate and the neighbourhood together defined by the area bounded by the Oxford Road, Between Towns Road and Church Cowley Road (including Eleanor Close), Henley Avenue, and the Boundary Brook.

Having regard to the Charity Commission's guidance on public benefit, the main activities undertaken to fulfil these objectives in 2024 have been: the continued maintenance and management of the Florence Park Community Centre, which is open to all, under our lease with Oxford City Council; the provision of activities including social meals, exercise classes, drama, arts and music, for the social and recreational well-being of residents and the wider public.

Our core activities benefitting the community are:

- A weekly lunch club for the over 60's. Under the management of Group Leader Rachel Lawrence, and with a grant from the city council plus donations from the Oxford Food Hub, the lunch club has provided a hot cooked meal for 30 to 40 people each week. Rachel is supported by two or three regular volunteers in the kitchen, all of whom have welcomed the social opportunity provided by volunteering.
- Weekly baby and toddler groups. Managed by Group Leader Sarah Korting, the baby group has welcomed some 20 parents and carers with their pre-mobile infants. The group focuses on the need of parents and carers for some 'down time' in like-minded company. Volunteers provided refreshments and helped to look after the babies. 'Toddle Time' has been less successful in 2024 as children moved on to school. Our thanks to Su Calvert who stood in as Group Leader during Sarah Korting's absence.
- Monthly low-cost community Sunday lunches taken around a communal table. Rachel Lawrence and her volunteers have continued to use donated food to provide healthy roasts and vegetarian options. Community lunches have been attended by between 15 and 40 people in 2024. Proceeds have been designated to help fund the Over 60's lunch club.

These core activities have been supplemented by occasional events and activities offered by the Association and by members of the Association. Notable events in 2024 included: the January panto 'Snow White' put on by the Florence Park Players collective; a memorable variety night organised by members and held 10 years after the first such event; ArtFlo Oxford's annual show; the winter market in November and the popular 'Songs of the Season' in December. These events have provided opportunities for members and residents to develop their talents and for others to enjoy the results while the community centre benefited from the generous donations raised. The Trustees wish to thank everyone who contributed to these events.

2024 marked the 90<sup>th</sup> anniversary of the construction of the Florence Park Estate. The FPCA ran a cake stall at the celebratory midsummer FloFest in the park. And, in conjunction with the Oxford Preservation Trust's Open Doors weekend, we welcomed visitors from across the city with a self-guided walk to view original 1930's features of the estate, a film show of local playwright Peter Cann's play Little Edens about the 1934 Florence Park rent strike and an opportunity to see original resident Sheila Tree's wonderful photo collection.

Regular longstanding hirers have also benefitted the community. They include Joe Henderson's low cost acupuncture sessions, Jane Callaway's pilates class, Emily Marshall's Saturday Singers, Matt Hill's Kids Martial Arts and the Oxford Ukeleles.

# FLORENCE PARK COMMUNITY ASSOCIATION

## **Achievements and performance**

Overall 2024 has been a successful year for the Association with the community centre rarely standing empty during the day, in the evenings or at weekends. Footfall at events in 2024 was 21,000. Key achievements included:

Karen Starr was appointed centre manager in March 2024. Her introduction of the Hallmaster bookings system and promotion of the centre as a venue has assisted in a significant increase in bookings and income. We are pleased to have been able to increase Karen's hours from 14 to 20 each week, subject to annual review. We produced three issues of the Florence Park Newsletter in 2024. Members of the community provided the content for these 8-page, full colour productions. Trustees Adam Wielopolski and Jane Littlehales respectively edited and designed the issues which were delivered by community volunteers to 1,400 homes. We are grateful to the University of Oxford for printing the newsletters.

Frances Hansford, an Association member with expertise in this field, conducted and reported an impact assessment for the community association. The positive comments received from centre users are expected to be helpful for fundraising and marketing. (Negative comments focussed on the building rather than the activities it housed.)

In July 2024 the Association took part in a celebration of community centres in Oxford organised jointly by the Federation of Oxford Community Associations (FOCA) and Oxford City Council. Held at the town hall, the celebration fulfilled its twin aims of impressing upon councillors and officials how much work, unseen and unfunded, is done in communities by volunteers and celebrating those volunteers. The trustees were delighted to have hosted 12 of our volunteers at the event.

Trustee Steve Walker took on the onerous task of claiming gift aid donations through the labyrinthine procedures of the HMRC. As a result we received gift aid for the first time: over £670 representing donations in 2020.

As always our much-loved but somewhat dilapidated building has demanded attention from Trustees. We are grateful to Oxford City Council for repairs which fell to them under our lease. The roof was repaired again in 2024 and fencing replaced. We are immensely grateful to volunteer Steve Cooney for the small internal repairs and improvements that he deals with.

In 2024 we introduced a running list of repairs and improvements for which the Association is responsible. This has resulted in increased security around the site. Renovation of the kitchen has been a major issue with failure of the cooker bringing this to a head. We successfully crowdfunded for a replacement cooker. During the shutdown between Christmas and New Year a team of volunteers, stripped, cleaned and painted the kitchen.

## **Financial Review**

A full financial review is included with the annual accounts. It is pleasing that, despite rising energy costs the community centre is sustainable, with a small surplus in 2024. Our employment contracts commit us to endeavouring to pay our Group Leaders at least the Oxford Living Wage and we were able to apply the increase in 2024.

Fundraising has been difficult for Trustees in the current economic climate. However, we have had the benefit of a small grant from the city council to cover some of the costs of the Over 60's lunch club. Our county councillor Charlie Hicks and city councillor Amar Latif each donated to the costs of a summer outing for the club. We have benefitted from fundraising advice from Association member Kate Hood and have applied for a grant to refurbish our lounge room. A response is awaited.

We have continued to benefit from our relationship under license with the Florence Park Social Club with whom we held three constructive joint committee meetings in 2024.

## **Structure, government and management**

Florence Park Community Association is a Charitable Incorporated Organisation (CIO) governed by a constitution based on the Charity Commission model. There is no limit to the number of trustees but the minimum required is 3. Trustees are proposed and elected at the Annual General Meeting. The Board of Trustees (committee) is able to co-opt trustees between AGMs subject to their election at the next AGM. There are three formal officerships: the AGM elects the secretary and treasurer while the chair is elected by the Trustees at their following meeting.

## **Reference and administrative details: trustees**

The Trustees serving when the report was approved were: Judith Secker, Daniel CJ Chivers, Adam Robert Wielopolsk, Jane Littlehales, Stephen Richard Walker, Rebecca Seaborne and Jane Dee.

There are no corporate trustees and no trustee holds the title to property belonging to the charity.

**Judith Secker, Chair FPCA**

# FLORENCE PARK COMMUNITY ASSOCIATION

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2024

---

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# FLORENCE PARK COMMUNITY ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FLORENCE PARK COMMUNITY ASSOCIATION

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I report on the accounts of the Trust for the period ended 31 December 2024, which are set out on pages 8 to 15.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

### **Independent examiner's statement**

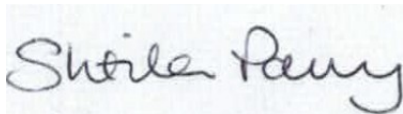
No matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Sheila Parry FCCA

Address:

Peace House  
19 Paradise Street  
Oxford OX1 1LD

Date: 6 May 2025

# FLORENCE PARK COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2024

|                                    | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ | Unrestrict<br>ed<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ |
|------------------------------------|------|----------------------------|--------------------------|-----------------------------|--------------------------------|--------------------------|-----------------------------|
| <b>Income from:</b>                |      |                            |                          |                             |                                |                          |                             |
| Donations and legacies             | 2    | 5,693                      | 6,691                    | 12,384                      | 14,493                         | 3,665                    | 18,158                      |
| Charitable activities              | 3    | 43,169                     | 2,663                    | 45,832                      | 35,306                         | 2,614                    | 37,920                      |
| Other trading activities           | 4    | 7,946                      | -                        | 7,946                       | 6,375                          | -                        | 6,375                       |
| Investments                        |      | 79                         | -                        | 79                          | 56                             | -                        | 56                          |
| <b>Total income</b>                |      | <u>56,887</u>              | <u>9,354</u>             | <u>66,241</u>               | <u>56,230</u>                  | <u>6,279</u>             | <u>62,509</u>               |
| <b>Expenditure on:</b>             |      |                            |                          |                             |                                |                          |                             |
| Charitable activities              | 5    | 49,546                     | 5,561                    | 55,107                      | 59,203                         | 4,069                    | 63,272                      |
| <b>Total expenditure</b>           |      | <u>49,546</u>              | <u>5,561</u>             | <u>55,107</u>               | <u>59,203</u>                  | <u>4,069</u>             | <u>63,272</u>               |
| <b>Net income / -expenditure</b>   |      | 7,341                      | 3,793                    | 11,134                      | - 2,973                        | 2,210                    | - 763                       |
| <b>Transfers between funds</b>     |      | 1,921                      | - 1,921                  | -                           | - 460                          | 460                      | -                           |
| <b>Net movement in funds</b>       |      | <u>9,262</u>               | <u>1,872</u>             | <u>11,134</u>               | <u>- 3,433</u>                 | <u>2,670</u>             | <u>- 763</u>                |
| <b>Reconciliation of funds:</b>    |      |                            |                          |                             |                                |                          |                             |
| Total funds brought forwards       |      | 34,566                     | 4,641                    | 39,207                      | 37,999                         | 1,971                    | 39,970                      |
| <b>Total funds carried forward</b> |      | <u>43,828</u>              | <u>6,513</u>             | <u>50,341</u>               | <u>34,566</u>                  | <u>4,641</u>             | <u>39,207</u>               |

All recognised gains and losses are included in the Statement of Financial Activities.

# FLORENCE PARK COMMUNITY ASSOCIATION

## BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2024

|   | Note | 2024           |               | 2023           |               |
|---|------|----------------|---------------|----------------|---------------|
|   |      | £              | £             | £              | £             |
| <b>Fixed Assets</b>                                   |      |                |               |                |               |
| Tangible assets                                       | 6    |                | 5,869         |                | 7,101         |
| <b>Current assets</b>                                 |      |                |               |                |               |
| Debtors: Amounts falling due within one year          | 7    | 1,115          |               | 2,069          |               |
| Cash at bank and in hand                              |      | 44,733         |               | 32,323         |               |
|   |      | <u>45,848</u>  |               | <u>34,392</u>  |               |
| <b>Creditors: Amounts falling due within one year</b> | 8    | <u>- 1,376</u> |               | <u>- 2,286</u> |               |
| <b>Net current assets</b>                             |      |                | 44,472        |                | 32,106        |
| <b>Net assets</b>                                     |      |                | <u>50,341</u> |                | <u>39,207</u> |
| <b>The funds of the charity</b>                       |      |                |               |                |               |
| <b>Funds</b>  |      |                |               |                |               |
| Unrestricted income funds                             |      |                | 43,828        |                | 34,566        |
| Restricted income funds                               |      |                | <u>6,513</u>  |                | <u>4,641</u>  |
| Total funds   | 9    |                | <u>50,341</u> |                | <u>39,207</u> |

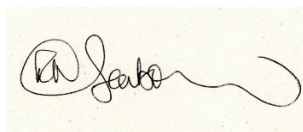
These accounts were approved by the board of trustees on ..... and signed on their behalf by:-

Jane Dee

Rebecca Seaborne

Treasurer

Secretary

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1. STATEMENT OF ACCOUNTING POLICIES

#### **Accounting convention**

These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2019 (SORP 2019), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

#### **Income**

Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

#### **Expenditure**

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

#### **Depreciation**

Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Office equipment – straight line basis at 25% per annum.

Leasehold improvements – straight line basis at 4% per annum.

Outdoor equipment - straight line basis at 33% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £500

#### **Fund accounting**

Funds held by the charity are either:-

**Unrestricted general funds** – these are funds which can be used in accordance with the charity's objectives at the discretion of the trustees.

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

### Taxation

The organisation, being a charity, is not liable to taxation on its income.

### 2. INCOME FROM DONATIONS

|              | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ |
|--------------|----------------------------|--------------------------|-----------------------------|----------------------------|--------------------------|-----------------------------|
| Donations    | 5,693                      | 2,441                    | 8,134                       | 12,993                     | -                        | 12,993                      |
| Grants       | -                          | 4,250                    | 4,250                       | 1,500                      | 3,665                    | 5,165                       |
| <b>TOTAL</b> | <u>5,693</u>               | <u>6,691</u>             | <u>12,384</u>               | <u>14,493</u>              | <u>3,665</u>             | <u>18,158</u>               |

### 3. INCOME FROM CHARITABLE ACTIVITIES

|                | Unrestricte<br>d<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ | Unrestrict<br>ed<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ |
|----------------|--------------------------------|------------------------------|-----------------------------|--------------------------------|------------------------------|-----------------------------|
| Room Hire      | 36,700                         | 124                          | 36,824                      | 28,807                         | -                            | 28,807                      |
| Entertainments | 680                            | -                            | 680                         | 1,784                          | -                            | 1,784                       |
| Newsletter     | -                              | -                            | -                           | -                              | 880                          | 880                         |
| Over 60's Club | 1,247                          | 132                          | 1,379                       | 1,218                          | -                            | 1,218                       |
| Subscriptions  | 839                            | -                            | 839                         | 750                            | -                            | 750                         |
| Panto Tickets  | 3,148                          | -                            | 3,148                       | 2,582                          | -                            | 2,582                       |
| Panto other    | 420                            | -                            | 420                         | 165                            | -                            | 165                         |
| Baby Group     | 135                            | 2,407                        | 2,542                       | -                              | 1,734                        | 1,734                       |
| <b>TOTAL</b>   | <u>43,169</u>                  | <u>2,663</u>                 | <u>45,832</u>               | <u>35,306</u>                  | <u>2,614</u>                 | <u>37,920</u>               |

### 4. INCOME FROM OTHER TRADING ACTIVITIES

|                                    | Unrestrict<br>ed<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ | Unrestrict<br>ed<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ |
|------------------------------------|--------------------------------|------------------------------|-----------------------------|--------------------------------|------------------------------|-----------------------------|
| Community<br>Café/ Sunday<br>Lunch | 2,407                          | -                            | 2,407                       | 2,206                          | -                            | 2,206                       |
| FPSC Other                         | 581                            | -                            | 581                         | 222                            | -                            | 222                         |
| Other income                       | 362                            | -                            | 362                         | -                              | -                            | -                           |
| Bar rent                           | 4,596                          | -                            | 4,596                       | 3,947                          | -                            | 3,947                       |
| <b>TOTAL</b>                       | <u>7,946</u>                   | <u>-</u>                     | <u>7,946</u>                | <u>6,375</u>                   | <u>-</u>                     | <u>6,375</u>                |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 5. EXPENDITURE ON CHARITABLE ACTIVITIES

|  | Unrestrict<br>ed<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Total<br>Funds<br>2024<br>£ | Unrestrict<br>ed<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ |
|--|--------------------------------|------------------------------|-----------------------------|--------------------------------|------------------------------|-----------------------------|
| Accountancy                                | 660                            | -                            | 660                         | 630                            | -                            | 630                         |
| Staff costs                                | 19,651                         | 5,380                        | 25,031                      | 17,538                         | 3,579                        | 21,117                      |
| Bank charges                               | 388                            | -                            | 388                         | 347                            | -                            | 347                         |
| Cleaning                                   | 8,361                          | 24                           | 8,385                       | 8,471                          | -                            | 8,471                       |
| FPSC                                       | 965                            | 70                           | 1,035                       | 383                            | -                            | 383                         |
| Depreciation                               | 1,232                          | -                            | 1,232                       | 1,233                          | -                            | 1,233                       |
| Heating and<br>lighting                    | 5,282                          | -                            | 5,282                       | 11,448                         | -                            | 11,448                      |
| Improvements                               | 583                            | 87                           | 670                         | -                              | -                            | -                           |
| Insurance                                  | 1,452                          | -                            | 1,452                       | 696                            | -                            | 696                         |
| Legal Fees                                 | 35                             | -                            | 35                          | 35                             | -                            | 35                          |
| Over 60's Club                             | 1,838                          | -                            | 1,838                       | 658                            | -                            | 658                         |
| Events costs/<br>Panto                     | 1,291                          | -                            | 1,291                       | 1,298                          | -                            | 1,298                       |
| Printing, postage &<br>stationery          | 398                            | -                            | 398                         | 26                             | 490                          | 516                         |
| Rates                                      | 59                             | -                            | 59                          | 234                            | -                            | 234                         |
| Repairs and<br>maintenance                 | 453                            | -                            | 453                         | 924                            | -                            | 924                         |
| Security                                   | 417                            | -                            | 417                         | 189                            | -                            | 189                         |
| Telephones and<br>internet                 | 442                            | -                            | 442                         | 362                            | -                            | 362                         |
| TV and other<br>licences/<br>Subscriptions | 1,868                          | -                            | 1,868                       | 744                            | -                            | 744                         |
| Water                                      | 2,662                          | -                            | 2,662                       | - 1,185                        | -                            | - 1,185                     |
| Waste and<br>Recycling                     | 1,309                          | -                            | 1,309                       | 1,125                          | -                            | 1,125                       |
| Capital<br>adjustment                      | -                              | -                            | -                           | - 7,371                        | -                            | - 7,371                     |
| Disposals                                  | -                              | -                            | -                           | 21,418                         | -                            | 21,418                      |
| Other expenses                             | 200                            | -                            | 200                         | -                              | -                            | -                           |
| <b>TOTAL</b>                               | <b>49,546</b>                  | <b>5,561</b>                 | <b>55,107</b>               | <b>59,203</b>                  | <b>4,069</b>                 | <b>63,272</b>               |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 6. TANGIBLE ASSETS

|                           | Property<br>Improvements<br>£ | Equipment<br>£ | Total cost<br>£ |
|---------------------------|-------------------------------|----------------|-----------------|
| <b>Cost</b>               |                               |                |                 |
| Cost at 1 Jan 2024        | 4,939                         | 7,384          | 12,323          |
| Disposals                 | -                             | -              | -               |
| Additions                 | -                             | -              | -               |
| At 31 Dec 2024            | <u>4,939</u>                  | <u>7,384</u>   | <u>12,323</u>   |
| <b>Depreciation</b>       |                               |                |                 |
| At 1 Jan 2024             | 891                           | 4,331          | 5,222           |
| Written back on disposals | -                             | -              | -               |
| Charge for the period     | 494                           | 738            | 1,232           |
| At 31 Dec 2024            | <u>1,385</u>                  | <u>5,069</u>   | <u>6,454</u>    |
| <b>Net book value</b>     |                               |                |                 |
| At 31 Dec 2024            | <u>3,554</u>                  | <u>2,315</u>   | <u>5,869</u>    |
| At 31 Dec 2023            | <u>4,048</u>                  | <u>3,053</u>   | <u>7,101</u>    |

### 7. DEBTORS

|               | 2024<br>£    | 2023<br>£    |
|---------------|--------------|--------------|
| Prepayments   | 1,115        | 1,031        |
| Other debtors | -            | 1,038        |
|               | <u>1,115</u> | <u>2,069</u> |

### 8. CREDITORS: amounts falling due within one year

|                                  | 2024<br>£    | 2023<br>£    |
|----------------------------------|--------------|--------------|
| Other creditors                  | 1,093        | 1,535        |
| Panto income received in advance | 283          | 751          |
|                                  | <u>1,376</u> | <u>2,286</u> |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 9. MOVEMENT IN FUNDS

|                                  | At 31<br>December<br>2023 | Income        | Expenditur<br>e | Transfers      | At 31<br>December<br>2024 |
|----------------------------------|---------------------------|---------------|-----------------|----------------|---------------------------|
|                                  | £                         | £             | £               | £              | £                         |
| <b>Unrestricted income funds</b> |                           |               |                 |                |                           |
| <b>General Funds</b>             | <b>34,566</b>             | <b>55,122</b> | <b>- 47,708</b> | <b>1,172</b>   | <b>43,152</b>             |
| <b>Designated Funds</b>          |                           |               |                 |                |                           |
| Over 60s Club                    |                           | 1,765         | - 1,838         | 749            | 676                       |
| <b>Total Designated funds</b>    | <b>-</b>                  | <b>1,765</b>  | <b>- 1,838</b>  | <b>749</b>     | <b>676</b>                |
| <b>Restricted Funds</b>          |                           |               |                 |                |                           |
| Garden Project                   | 1,971                     | -             | -               | - 1,971        | -                         |
| Newsletter                       | 390                       | -             | -               | -              | 390                       |
| Baby Group                       |                           | 2,663         | - 2,713         | 50             | -                         |
| Over 60s Group                   | 2,280                     | 3,900         | - 2,737         | -              | 3,443                     |
| Period poverty group             | -                         | 150           | - 24            | -              | 126                       |
| Cooker                           | -                         | 2,641         | - 87            | -              | 2,554                     |
| <b>Total Restricted funds</b>    | <b>4,641</b>              | <b>9,354</b>  | <b>- 5,561</b>  | <b>- 1,921</b> | <b>6,513</b>              |
| <b>Total funds</b>               | <b>39,207</b>             | <b>66,241</b> | <b>- 55,107</b> | <b>-</b>       | <b>50,341</b>             |
| <b>Previous year</b>             |                           |               |                 |                |                           |
|                                  | At 31<br>December<br>2022 | Income        | Expenditur<br>e | Transfers      | At 31<br>December<br>2023 |
|                                  | £                         | £             | £               | £              | £                         |
| <b>General Funds</b>             |                           |               |                 |                |                           |
| <b>Unrestricted income funds</b> | <b>37,999</b>             | <b>56,230</b> | <b>- 59,203</b> | <b>- 460</b>   | <b>34,566</b>             |
| <b>Restricted Funds</b>          |                           |               |                 |                |                           |
| Projector fund                   | -                         | 665           | -               | - 665          | -                         |
| Garden Project                   | 1,971                     | -             | -               | -              | 1,971                     |
| Newsletter                       | -                         | 880           | - 490           | -              | 390                       |
| Over 60s Group                   | -                         | 3,000         | - 720           | -              | 2,280                     |
| Baby Group                       | -                         | 1,734         | - 2,859         | 1,125          | -                         |
| <b>Total Restricted funds</b>    | <b>1,971</b>              | <b>6,279</b>  | <b>- 4,069</b>  | <b>460</b>     | <b>4,641</b>              |
| <b>Total funds</b>               | <b>39,970</b>             | <b>62,509</b> | <b>- 63,968</b> | <b>-</b>       | <b>38,511</b>             |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

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### 12. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

### 13. STAFF COSTS AND EMPLOYEE BENEFITS

|                       | <b>2024</b>   | <b>2023</b>   |
|-----------------------|---------------|---------------|
| Gross pay             | 25,142        | 14,541        |
| Social security costs | -             | -             |
| Pension contributions | 175           | 132           |
|                       | <u>25,317</u> | <u>14,673</u> |

### 14. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

**THE FLORENCE PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1159506

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# Accounts

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**FLORENCE PARK COMMUNITY ASSOCIATION CIO**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2023**

**Charity Registration Number: 1159506**

# FLORENCE PARK COMMUNITY ASSOCIATION

## TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

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# FLORENCE PARK COMMUNITY ASSOCIATION

## CHARITY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2023

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### TRUSTEE COMMITTEE MEMBERS

|  |           |
|--|-----------|
| Judith Secker                            | Chair     |
| Stella Bell (resigned July 2023)         |           |
| Adam Wielopolski (resigned April 2023)   |           |
| Robert Shorter (resigned September 2023) |           |
| Rebecca Seaborne                         |           |
| Jane Dee                                 | Treasurer |
| Stephen Walker (appointed Sept 2023)     |           |
| Jane Littlehales (appointed Dec 2023)    |           |

### SECRETARY

Becci Seaborne

### REGISTERED OFFICE

Florence Park Community Association  
Florence Park Community Centre  
Cornwallis Road  
Oxford  
OX4 3NH

### CHARITY REFERENCE NUMBER

1159506

### ACCOUNTANTS

SPX Oxford Ltd  
Peace House  
19 Paradise Street  
Oxford  
OX1 1LD

# FLORENCE PARK COMMUNITY ASSOCIATION

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

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### Chair's Report

I'm pleased to report that, for the first time in a while, by and large, we had a really good year in 2023. Our treasurer, Jane Dee, will take you through the financial outcome. I'd like to highlight some of the ways that has been achieved:

During 2023, in the face of a growing deficit, we held two emergency financial meetings jointly with the social club. Working together we were able to get a refund on water costs which had escalated due to a leak which was outside our control. And with the help of a broker we recouped VAT and climate levy charges that should never have been placed on a charity.

These one-off sums have made a big difference. But it's regular income that really keeps us afloat. Old friends who hire the centre week in week out been joined amongst others by weekly puppy play and training in the garden (and yes, they do clear up after themselves – rather better than some human hirers), and Buttercross Theatre group's adult drama courses.

Florence Park community centre has become a go-to venue for music events and our bookings for these and other events which are often staged to raise funds for the community centre have once again broken records. A special mention here to MorTi Williams and the Post Pandemic Performance Project whose Vault series of plays I've particularly enjoyed. Other highlights have been shows by two world class comedians Attila the Stockbroker and Anuvab Pal and of course Jon Flint's wine and cheese tasting evening back in October. There's really too much to mention everything. Enough to say that our attendance records show around 17,600 people passed through our doors during 2023.

2023's panto was a sell-out Cinderella which raised over £3,000, followed in January this year by Snow White and the Seven Out of Work Actors which was equally successful financially and equally quickly sold out. My thanks to the Florence Park Players. We look forward to working with you again.

All of these events, whether through hall hire fees or fundraising, make it possible for us to continue our groups which provide much needed services in the community. In 2023 we took a leap into the dark, giving three leaders who had previously been self-employed the additional security of employment status with all that means for us of wrangling with employment law, job contracts, payroll and HMRC. I am grateful to Jane Dee for many things but getting us set up for these complexities is high on the list. So our centre manager is now an employee. Baby group, also known as 'cake club' and Toddle time which follows it on Wednesdays have been led by Sarah Korting, also now an employee. (Sarah has been away from work for three months following knee surgery and her place has been taken by Su Calvert who had experience bringing her own baby to the groups. We thank Su for stepping in and look forward to welcoming Sarah back very soon.)

Our over-sixty fives lunch club, which provides a free lunch on Fridays and occasional outings, flourishes under the leadership of our third employee, Rachel Lawrence, whose abilities in the kitchen put me in mind of that parable about the loaves and fishes.

New in 2023 was our monthly community Sunday lunch. What joy to have a Sunday lunch cooked for you – and the washing up done too. Eating and chatting round a communal table is a lovely experience. Rachel leads in the kitchen for those meals too. In an example of the circularity which I love about this place, the small sums we pay for our lunch contribute to funding the over-sixty five's lunch club.

## FLORENCE PARK COMMUNITY ASSOCIATION

Rachel, Sarah and Su do not work alone. The baby groups, lunch club and Sunday lunches would not happen without those members of our community who volunteer at the sessions. You should know that this committee truly appreciates everything that you do.. Volunteers are always welcome and, if you'd like to chat about how you might help out here, have a word with one of us after the meeting.

None of what I've described happening here would be happening without all of you, the members of the Florence Park Community Association. Many of the events that happen are brought to us by groups or individuals from the Flo Park community. If you have even the germ of an idea for an event that might entertain and fundraise for the centre do please bring it to us. We can help develop and support your event.

Going back to money for a moment, our very reasonable membership fees and the donations which so many of you make when renewing or coming to events are the backbone of our financial structure. But not everyone who could be, and would probably want to be a member is a member. I suspect that many people know about the community centre but far fewer know about the association that makes it all happen and give us our charitable status. We have membership forms here as well as online. Please take them away and talk to your neighbours and friends about joining. Membership can get you early bird notice of some events that sell out quickly. We're looking for other ideas for giving something back to association members. Would you like an annual garden party? Or something else? Please let us know.

There's always a downside and here it's the building. Ancient and creaking. Although the city council is responsible for structural repairs, under our lease all other repair and maintenance falls to us. What happens next is always unpredictable and the costs therefore difficult to budget for. Some repairs, like repairing cracks in the kitchen walls to maintain our 5 star food hygiene rating, we can do ourselves. But we need help and if you can either fundraise for us or offer skills please let us know.

Fundraising is a real issue. We simply don't have the capacity to do much of it. Plus grants are few and far between these days and always oversubscribed. It's particularly difficult to get grants for buildings or staffing. We've recognised the value for fundraising of assessing the impact we have on peoples' lives in the community and we've been lucky to get expert help from Frances Hansford who has been collecting views from our centre users. I'd like to highlight just one of the many positive and representative comments from each of our groups:

### *From the baby group*

I think it's really great. They're doing a good job, the volunteers. It was the first time I'd sat and drunk a cup of tea and not let it get cold. Just having someone make you a cup of tea is really nice. Some activities (elsewhere) you have to commit, book on-line, pay in advance and it puts me off. It's a bit of a barrier. Things where you can show up are really nice.

### *From the Sunday lunch*

I'm on my own, my husband died two years ago. I always made a roast for the family, but on your own you don't want to do it It's not worth it. Here someone does it for me. I find it important It gets you out. It's round the corner so I can come and chat to people. You've got to have something like this, especially when you're on your own.

### *From the over 65's lunches*

It's a nice social get-together, chance to meet different people and the food is nice. You never know what you're going to get; it's a surprise meal. This is more social than when you go into a pub or restaurant. If you go to a pub they're not going to talk to you. We used to go to other social clubs but they've all gone – basically because of Covid. As you get older you're not so mobile. We can walk here.

## FLORENCE PARK COMMUNITY ASSOCIATION

So there you have it. Thank you Frances.

Two trustees have resigned in the past year: Stella Bell and Rob Shorter both did great things for us and are missed. I'd particularly like to thank the rest of our committee: Becci our secretary, Jane Dee who deserves more than the one mention she's already had from me, Steve Walker who has recently taken on the task of membership secretary, Jane Littlehales whose key role is design and layout of the Florence Park Newsletter. Adam, who stood down from chair last year having served his permitted term as a trustee, has continued to come to meetings as a volunteer and has continued to edit the newsletter content. The advice and support I've had from all these people has kept me going this year. Working so closely with the social club committee has been a real pleasure too even in hard times so special thanks to Jon and Alan for their comradeship. And a shout out for their lovely, hard-working bar staff.

Judith Secker,

Chair, Florence Park Community Association

15 May 2024

# FLORENCE PARK COMMUNITY ASSOCIATION

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2023

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The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# FLORENCE PARK COMMUNITY ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FLORENCE PARK COMMUNITY ASSOCIATION

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I report on the accounts of the Trust for the period ended 31 December 2023, which are set out on pages 7 to 14.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

### **Independent examiner's statement**

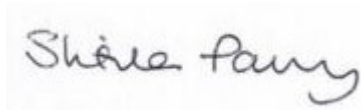
No matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Sheila Parry FCCA

Address:

Peace House  
19 Paradise Street  
Oxford OX1 1LD

Date: 10 June 2024

# FLORENCE PARK COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

|                                    | Not<br>e | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ | Unrestrict<br>ed<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2022<br>£ |
|------------------------------------|----------|----------------------------|--------------------------|-----------------------------|--------------------------------|--------------------------|-----------------------------|
| <b>Income from:</b>                |          |                            |                          |                             |                                |                          |                             |
| Donations and legacies             | 2        | 14,493                     | 3,665                    | 18,158                      | 5,737                          | 3,058                    | 8,795                       |
| Charitable activities              | 3        | 35,306                     | 2,614                    | 37,920                      | 26,487                         | -                        | 26,487                      |
| Other trading activities           | 4        | 6,375                      | -                        | 6,375                       | 3,773                          | -                        | 3,773                       |
| Investments                        |          | 56                         | -                        | 56                          | -                              | -                        | -                           |
| <b>Total income</b>                |          | <u>56,230</u>              | <u>6,279</u>             | <u>62,509</u>               | <u>35,997</u>                  | <u>3,058</u>             | <u>39,055</u>               |
| <b>Expenditure on:</b>             |          |                            |                          |                             |                                |                          |                             |
| Charitable activities              | 5        | 59,203                     | 4,069                    | 63,272                      | 46,387                         | 3,415                    | 49,802                      |
| <b>Total expenditure</b>           |          | <u>59,203</u>              | <u>4,069</u>             | <u>63,272</u>               | <u>46,387</u>                  | <u>3,415</u>             | <u>49,802</u>               |
| <b>Net income / -expenditure</b>   |          | - 2,973                    | 2,210                    | - 763                       | - 10,390                       | - 357                    | 10,747                      |
| <b>Transfers between funds</b>     |          | - 460                      | 460                      | -                           | 1,870                          | - 1,870                  | -                           |
| <b>Net movement in funds</b>       |          | <u>- 3,433</u>             | <u>2,670</u>             | <u>- 763</u>                | <u>- 8,520</u>                 | <u>- 2,227</u>           | <u>10,747</u>               |
| <b>Reconciliation of funds:</b>    |          |                            |                          |                             |                                |                          |                             |
| Total funds brought forwards       |          | 37,999                     | 1,971                    | 39,970                      | 46,519                         | 4,198                    | 50,717                      |
| <b>Total funds carried forward</b> |          | <u>33,566</u>              | <u>4,641</u>             | <u>39,207</u>               | <u>37,999</u>                  | <u>1,971</u>             | <u>39,970</u>               |

All recognised gains and losses are included in the Statement of Financial Activities.

# FLORENCE PARK COMMUNITY ASSOCIATION

## BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2023

|   | Note | 2023           |               | 2022           |               |
|---|------|----------------|---------------|----------------|---------------|
|   |      | £              | £             | £              | £             |
| <b>Fixed Assets</b>                                   |      |                |               |                |               |
| Tangible assets                                       | 6    |                | 7,101         |                | 21,418        |
| <b>Current assets</b>                                 |      |                |               |                |               |
| Debtors: Amounts falling due within one year          | 7    | 2,069          |               | 166            |               |
| Cash at bank and in hand                              |      | <u>32,323</u>  |               | <u>21,911</u>  |               |
|   |      | 34,392         |               | 22,077         |               |
| <b>Creditors: Amounts falling due within one year</b> | 8    | <u>- 2,286</u> |               | <u>- 3,525</u> |               |
| <b>Net current assets</b>                             |      |                | 32,106        |                | 18,552        |
| <b>Net assets</b>                                     |      |                | <u>39,207</u> |                | <u>39,970</u> |
| <b>The funds of the charity</b>                       |      |                |               |                |               |
| <b>Funds</b>  |      |                |               |                |               |
| Unrestricted income funds                             |      |                | 34,566        |                | 37,999        |
| Restricted income funds                               |      |                | <u>4,641</u>  |                | <u>1,971</u>  |
| Total funds   | 10   |                | <u>39,207</u> |                | <u>39,970</u> |

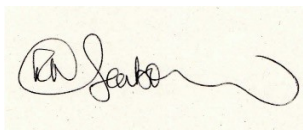
These accounts were approved by the board of trustees on 06/05/2024 and signed on their behalf by:-

Jane Dee

Rebecca Seaborne

Treasurer

Secretary

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

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### 1. STATEMENT OF ACCOUNTING POLICIES

#### **Accounting convention**

These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2019 (SORP 2019), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

#### **Income**

Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

#### **Expenditure**

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

#### **Depreciation**

Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Office equipment – straight line basis at 25% per annum.

Leasehold improvements – straight line basis at 4% per annum.

Outdoor equipment - straight line basis at 33% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £500

#### **Fund accounting**

Funds held by the charity are either:-

**Unrestricted general funds** – these are funds which can be used in accordance with the charity's objectives at the discretion of the trustees.

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

### Taxation

The organisation, being a charity, is not liable to taxation on its income.

### 2. INCOME FROM DONATIONS

|              | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2022<br>£ |
|--------------|----------------------------|--------------------------|-----------------------------|----------------------------|--------------------------|-----------------------------|
| Donations    | 12,993                     | -                        | 12,993                      | 2,970                      | 890                      | 3,860                       |
| Grants       | 1,500                      | 3,665                    | 5,165                       | 2,767                      | 2,168                    | 4,935                       |
| <b>TOTAL</b> | <b>14,493</b>              | <b>3,665</b>             | <b>18,158</b>               | <b>5,737</b>               | <b>3,058</b>             | <b>8,795</b>                |

### 3. INCOME FROM CHARITABLE ACTIVITIES

|                | Unrestricte<br>d<br>Funds<br>£ | Restrict<br>e<br>d<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ | Unrestrict<br>e<br>d<br>Funds<br>£ | Restrict<br>e<br>d<br>Funds<br>£ | Total<br>Funds<br>2022<br>£ |
|----------------|--------------------------------|----------------------------------|-----------------------------|------------------------------------|----------------------------------|-----------------------------|
| Room Hire      | 28,807                         | -                                | 28,807                      | 22,431                             | -                                | 22,431                      |
| Entertainments | 1,784                          | -                                | 1,784                       | 390                                | -                                | 390                         |
| Newsletter     | -                              | 880                              | 880                         | -                                  | -                                | -                           |
| Over 60's Club | 1,218                          | -                                | 1,218                       | 1,245                              | -                                | 1,245                       |
| Subscriptions  | 750                            | -                                | 750                         | 668                                | -                                | 668                         |
| Panto Tickets  | 2,582                          | -                                | 2,582                       | 450                                | -                                | 450                         |
| Panto other    | 165                            | -                                | 165                         | -                                  | -                                | -                           |
| Baby Group     | -                              | 1,734                            | 1,734                       | 1,306                              | -                                | 1,306                       |
| <b>TOTAL</b>   | <b>35,306</b>                  | <b>2,614</b>                     | <b>37,920</b>               | <b>26,490</b>                      | <b>-</b>                         | <b>26,490</b>               |

### 4. INCOME FROM OTHER TRADING ACTIVITIES

|                                    | Unrestrict<br>e<br>d<br>Funds<br>£ | Restrict<br>e<br>d<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ | Unrestrict<br>e<br>d<br>Funds<br>£ | Restrict<br>e<br>d<br>Funds<br>£ | Total<br>Funds<br>2022<br>£ |
|------------------------------------|------------------------------------|----------------------------------|-----------------------------|------------------------------------|----------------------------------|-----------------------------|
| Community<br>Café/ Sunday<br>Lunch | 2,206                              | -                                | 2,206                       | 894                                | -                                | 894                         |
| FPSC Other                         | 222                                | -                                | 222                         | -                                  | -                                | -                           |
| Bar rent                           | 3,947                              | -                                | 3,947                       | 2,879                              | -                                | 2,879                       |
| <b>TOTAL</b>                       | <b>6,375</b>                       | <b>-</b>                         | <b>6,375</b>                | <b>3,773</b>                       | <b>-</b>                         | <b>3,773</b>                |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 5. EXPENDITURE ON CHARITABLE ACTIVITIES

|  | Unrestrict<br>ed<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Total<br>Funds<br>2023<br>£ | Unrestricted<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Total<br>Funds<br>2022<br>£ |
|--|--------------------------------|------------------------------|-----------------------------|----------------------------|------------------------------|-----------------------------|
| Accountancy                                | 630                            | -                            | 630                         | 540                        | -                            | 540                         |
| Staff costs                                | 17,538                         | 3,579                        | 21,117                      | 14,393                     | 1,975                        | 16,368                      |
| Bank charges                               | 347                            | -                            | 347                         | 220                        | -                            | 220                         |
| Cleaning                                   | 8,471                          | -                            | 8,471                       | 8,217                      | -                            | 8,217                       |
| FPSC                                       | 383                            | -                            | 383                         | -                          | -                            | -                           |
| Depreciation                               | 1,233                          | -                            | 1,233                       | 2,548                      | -                            | 2,548                       |
| Heating and<br>lighting                    | 11,448                         | -                            | 11,448                      | 5,921                      | -                            | 5,921                       |
| Improvements                               | -                              | -                            | -                           | 3,733                      | -                            | 3,733                       |
| Insurance                                  | 696                            | -                            | 696                         | 1,990                      | 450                          | 2,440                       |
| Legal Fees                                 | 35                             | -                            | 35                          | 235                        | -                            | 235                         |
| Licensing                                  | -                              | -                            | -                           | 150                        | -                            | 150                         |
| Over 60's Club                             | 658                            | -                            | 658                         | 636                        | -                            | 636                         |
| Gardening Club                             | -                              | -                            | -                           | -                          | 500                          | 500                         |
| Newsletter                                 | -                              | 490                          | 490                         | -                          | -                            | -                           |
| Events costs/<br>Panto                     | 1,298                          | -                            | 1,298                       | 258                        | -                            | 258                         |
| Printing, postage &<br>stationery          | 26                             | -                            | 26                          | 69                         | 490                          | 559                         |
| Rates                                      | 234                            | -                            | 234                         | 195                        | -                            | 195                         |
| Repairs and<br>maintenance                 | 924                            | -                            | 924                         | 733                        | -                            | 733                         |
| Security                                   | 189                            | -                            | 189                         | 244                        | -                            | 244                         |
| Telephones and<br>internet                 | 362                            | -                            | 362                         | 312                        | -                            | 312                         |
| TV and other<br>licences/<br>Subscriptions | 744                            | -                            | 744                         | 979                        | -                            | 979                         |
| Water                                      | - 1,185                        | -                            | - 1,185                     | 4,415                      | -                            | 4,415                       |
| Waste and<br>Recycling                     | 1,125                          | -                            | 1,125                       | 682                        | -                            | 682                         |
| Capital<br>adjustment                      | - 7,371                        | -                            | - 7,371                     | 682                        | -                            | 682                         |
| Disposals                                  | 21,418                         | -                            | 21,418                      | 682                        | -                            | 682                         |
| Other misc<br>spend                        | -                              | -                            | -                           | - 113                      | -                            | - 113                       |
| <b>TOTAL</b>                               | <b>59,203</b>                  | <b>4,069</b>                 | <b>63,272</b>               | <b>47,721</b>              | <b>3,415</b>                 | <b>51,136</b>               |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

### 6. TANGIBLE ASSETS

|   | Property<br>Improvements | Equipment    | Total cost    |
|---|--------------------------|--------------|---------------|
|   | £                        | £            | £             |
| <b>Cost</b>   |                          |              |               |
| Cost at 1 Jan 2023  | 29,330                   | 5,612        | 34,942        |
| Disposals   | - 29,330                 | - 5,612      | - 34,942      |
| Additions - corrections to<br>previous years              | 3,976                    | 7,384        | 11,360        |
| Additions   | 963                      | -            | 963           |
| At 31 Dec 2023  | <u>4,939</u>             | <u>7,384</u> | <u>12,323</u> |
| <b>Depreciation</b>                                       |                          |              |               |
| At 1 Jan 2023   | 11,584                   | 1,940        | 13,524        |
| Written back on disposals                                 | - 11,584                 | - 1,940      | - 13,524      |
| Charges relating to<br>corrections to previous<br>periods | 397                      | 3,592        | 3,989         |
| Charge for the period                                     | 494                      | 739          | 1,233         |
| At 31 Dec 2023  | <u>891</u>               | <u>4,331</u> | <u>5,222</u>  |
| <b>Net book value</b>                                     |                          |              |               |
| At 31 Dec 2023  | <u>4,048</u>             | <u>3,053</u> | <u>7,101</u>  |
| At 31 Dec 2022  | <u>17,746</u>            | <u>3,672</u> | <u>21,418</u> |

Corrections have been made to the fixed asset register to bring the assets held on the balance sheet in line with the assets at the centre.

### 7. DEBTORS

|               | 2023         | 2022       |
|---------------|--------------|------------|
|               | £            | £          |
| Prepayments   | 1,031        | 166        |
| Other debtors | 1,038        | -          |
|               | <u>2,069</u> | <u>166</u> |

### 8. CREDITORS: amounts falling due within one year

|                                     | 2023         | 2022         |
|-------------------------------------|--------------|--------------|
|                                     | £            | £            |
| Other creditors                     | 1,535        | 3,347        |
| Panto income received in<br>advance | 751          | 178          |
|                                     | <u>2,286</u> | <u>3,525</u> |

## NOTES TO THE ACCOUNTS (CONTINUED)

# FLORENCE PARK COMMUNITY ASSOCIATION

FOR THE YEAR ENDED 31 DECEMBER 2023

## 9. MOVEMENT IN FUNDS

|                               | At 31<br>December<br>2022 | Income        | Expenditur<br>e | Transfers  | At 31<br>December<br>2023 |
|-------------------------------|---------------------------|---------------|-----------------|------------|---------------------------|
|                               | £                         | £             | £               | £          | £                         |
| <b>General Funds</b>          |                           |               |                 |            |                           |
| Unrestricted income funds     | 37,999                    | 56,230        | - 59,203        | - 460      | 34,566                    |
| <b>Restricted Funds</b>       |                           |               |                 |            |                           |
| Projector fund                | -                         | 665           | -               | - 665      | -                         |
| Garden Project                | 1,971                     | -             | -               | -          | 1,971                     |
| Newsletter                    | -                         | 880           | - 490           | -          | 390                       |
| Over 60s Group                | -                         | 3,000         | - 720           | -          | 2,280                     |
| Baby Group                    | -                         | 1,734         | - 2,859         | 1,125      | -                         |
| <b>Total Restricted funds</b> | <b>1,971</b>              | <b>6,279</b>  | <b>- 4,069</b>  | <b>460</b> | <b>4,641</b>              |
| <b>Total funds</b>            | <b>39,970</b>             | <b>62,509</b> | <b>- 63,968</b> | <b>-</b>   | <b>38,511</b>             |

## MOVEMENT IN FUNDS - Previous year

|                               | At 31-Dec-<br>2021 | Income        | Expenditur<br>e | Transfers      | At 31-Dec-<br>2022 |
|-------------------------------|--------------------|---------------|-----------------|----------------|--------------------|
|                               | £                  | £             | £               | £              | £                  |
| <b>General Funds</b>          |                    |               |                 |                |                    |
| Unrestricted income funds     | 46,519             | 35,997        | 46,387          | 1,870          | 37,999             |
| <b>Restricted Funds</b>       |                    |               |                 |                |                    |
| Building project fund         | 421                | -             | -               | - 421          | -                  |
| Soil Association              | 150                | -             | -               | - 150          | -                  |
| Meal Deliveries               | 1,820              | -             | -               | - 1,820        | -                  |
| Garden Project                | 2,000              | -             | 450             | 421            | 1,971              |
| Gardening Club                | -                  | 500           | 500             | -              | -                  |
| Newsletter                    | -                  | 390           | 490             | 100            | -                  |
| Over 60s Group                | -                  | 1,368         | 1,368           | -              | -                  |
| Baby Group                    | - 193              | 800           | 607             | -              | -                  |
| <b>Total Restricted funds</b> | <b>4,198</b>       | <b>3,058</b>  | <b>3,415</b>    | <b>- 1,870</b> | <b>1,971</b>       |
| <b>Total funds</b>            | <b>50,717</b>      | <b>39,055</b> | <b>49,802</b>   | <b>-</b>       | <b>39,970</b>      |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

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### 12. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

### 13. STAFF COSTS AND EMPLOYEE BENEFITS

|                       | <b>2023</b>   | <b>2022</b> |
|-----------------------|---------------|-------------|
| Gross pay             | 14,541        | -           |
| Social security costs | -             | -           |
| Pension contributions | 132           | -           |
|                       | <u>14,673</u> | <u>-</u>    |

### 14. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

**THE FLORENCE PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1159506

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# Accounts

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**FLORENCE PARK COMMUNITY ASSOCIATION CIO**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2022**

**Charity Registration Number: 1159506**

FLORENCE PARK COMMUNITY ASSOCIATION

**TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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| Statement of Financial Activities       | 7            |
| Balance Sheet                           | 8            |
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## FLORENCE PARK COMMUNITY ASSOCIATION

### CHARITY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2022

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#### TRUSTEE COMMITTEE MEMBERS

|   |           |
|---|-----------|
| Judith Secker                                 | Chair     |
| Deborah Puleston (resigned<br>September 2022) |           |
| Stella Bell                                   |           |
| Adam Wielopolski (resigned April<br>2023)     |           |
| Robert Shorter                                |           |
| Rebecca Seaborne                              |           |
| Jane Dee                                      | Treasurer |

#### SECRETARY

Becci Seaborne

#### REGISTERED OFFICE

Florence Park Community Association  
137 Cornwallis Road  
Oxford  
OX4 3NH

#### CHARITY REFERENCE NUMBER

1159506

#### ACCOUNTANTS

SPX Oxford Ltd  
Peace House  
19 Paradise Street  
Oxford  
OX1 1LD

## FLORENCE PARK COMMUNITY ASSOCIATION

### TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

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After the almost complete shut down of the Community Centre in 2020 and the gradual re-opening throughout 2021, this year saw the Association returning to our normal levels of pre-pandemic activity. Since last summer the Centre has been fully open again, and with it our normal year-round programme of activities and groups that are central to our community.

There have been many highlights this year, here are just a few:

The over-60s lunch club and the toddler and baby group continue to be a big success. A particular highlight this year was seeing the baby group expand to another session for toddlers. Previously, the group was for non-mobile babies and carers only, but thanks to extra funding we were able to launch a second group for the next stage. This group is hugely important in reaching out and supporting vulnerable members of our community, filling a much-needed gap. I would like to thank our co-ordinator Sarah and all the volunteers who work running these groups.

Similarly, our over 60s lunch club also fills a vital role in supporting our community. The lunch club is always well attended and it was hugely encouraging to see it being recommended recently. I'd like to thank Rachel, the over-60s co-ordinator, and all the volunteers for all their hard work on this. Both the over60s and the baby groups are an essential part of what the Association does, offering a service that meets a specific need in the community.

This year saw the return of the pantomime after a long break (a year off, and online performances before that). As ever it was a huge success, selling out for almost every performance and raising a significant sum. I would like to thank all those involved who made it such a success.

A big change this year has been updates to the Community Centre building. Last summer the Association commissioned the artist Lisa Curtis to paint a mural on the front of the Centre. I'm sure you'll agree the results have been really successful and have given the building a much friendlier and welcoming impression. Inside too there have been several changes with the removal of the carpet in the main hall, and general maintenance and decoration improvements. We would like to thank the Community Payback team who have spent many Fridays at the Centre working hard to help us do outstanding jobs on the building. I would also like to thank Nick Gannon and the volunteer team who spent many hours this Christmas sanding and varnishing the floor.

Another big success this year has been hiring of the Centre. Hire levels have reached a record, with the Centre being used very regularly by both regulars putting on events and classes, and one-off hirers for personal use such as parties. Such regular use opens up challenges too, and we are particularly mindful of how this affects neighbours to the Centre (as well as all local residents).

Other highlights this year were the Christmas songs event,

Whilst many of our events have been successful, others have had to change. Community Café, which at one point was very well attended and had queues stretching to the door, was seeing a big decrease in numbers. In some ways this reflects a changing landscape of community-focused organisations in our area, with more such groups now than there

## FLORENCE PARK COMMUNITY ASSOCIATION

were when the café first started. Luckily it has evolved into the monthly Sunday Roast lunch, and although it is early days, is showing itself to be popular and as well as providing great food also encourages community members to mix and get to know each other.

The FPCA continues to produce the Florence Park Newsletter. Unfortunately the agreement with the printers ran out and we ran a fund-raising campaign to keep the newsletter going. Many local residents and organisations donated generously, but these funds have now run out too and we are seeking a sponsor to help us print the newsletter. We are considering what the next steps will be for the newsletter, our priority for now is to find a sponsor to help it continue. I would like to thank everyone who has worked on the newsletter to make it happen, for submitting articles, designing, and delivering.

At the last AGM the campaign to bring back the 16 bus was well underway. Since then as I'm sure everyone is aware a new bus route has been introduced - the 46 which connects our area to the City Centre and on to Great Milton. I would like to thank Judith and all her hard work on this, this service is vital for the local community and getting a bus route back is a major achievement.

I would also like to thank our local councilors Cllr Amar Latiff and Paula Dunne for their support. Our Association trustees Judith (secretary), Jane (treasurer), Becci, Stella, and Rob. To Sara Reeve, our Centre Manager for all her hard work and creativity which is responsible for so much of our success and got us through such difficult and uncertain times. To Alan Brown, Jon Flint and all the Social Club committee members. A special thank you to all the volunteers who have given their time and effort - we are extremely grateful to you all. And to all our supporters and funders!

And a reminder that we are always happy to have new Trustees. If you would like to get involved with the running of the Community Association, do get in touch. Being a trustee is a great way not only to get involved with what we do, but also to develop your skills, gain experience, and take on responsibility in your community.

**STATEMENT OF THE TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

---

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FLORENCE PARK COMMUNITY ASSOCIATION**

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I report on the accounts of the Trust for the period ended 31 December 2022, which are set out on pages 7 to 14.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

**Independent examiner's statement**

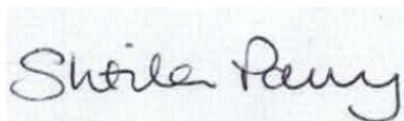
It should be noted that a fixed asset listing was not available, so less reliance should be placed on this value in the accounts. Other than this, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Sheila Parry FCCA

Address:  
Peace House  
19 Paradise Street  
Oxford OX1 1LD

Date: 6 September 2023

FLORENCE PARK COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 DECEMBER 2022**

|                                    | Not<br>e | Unrestric<br>ted<br>Funds<br>£ | Restric<br>ted<br>Funds<br>£ | Total<br>Funds<br>2022<br>£ | Unrestric<br>ted<br>Funds<br>£ | Restric<br>ted<br>Funds<br>£ | Total<br>Funds<br>2021<br>£ |
|------------------------------------|----------|--------------------------------|------------------------------|-----------------------------|--------------------------------|------------------------------|-----------------------------|
| <b>Income from:</b>                |          |                                |                              |                             |                                |                              |                             |
| Donations and legacies             | 2        | 5,737                          | 3,058                        | 8,795                       | 14,012                         | 550                          | 14,562                      |
| Charitable activities              | 3        | 26,487                         | -                            | 26,487                      | 15,430                         | 260                          | 15,690                      |
| Other trading activities           | 4        | 3,773                          | -                            | 3,773                       | 439                            | -                            | 439                         |
| Total income                       |          | <u>35,997</u>                  | <u>3,058</u>                 | <u>39,055</u>               | <u>29,881</u>                  | <u>810</u>                   | <u>30,691</u>               |
| <b>Expenditure on:</b>             |          |                                |                              |                             |                                |                              |                             |
| Charitable activities              | 5        | 46,387                         | 3,415                        | 49,802                      | 30,208                         | 534                          | 30,742                      |
| Total expenditure                  |          | <u>46,387</u>                  | <u>3,415</u>                 | <u>49,802</u>               | <u>30,208</u>                  | <u>534</u>                   | <u>30,742</u>               |
| <b>Net income / - expenditure</b>  |          | - 10,390                       | - 357                        | - 10,747                    | - 327                          | 276                          | - 51                        |
| <b>Transfers between funds</b>     |          | 1,870                          | - 1,870                      | -                           | - 31                           | 31                           | -                           |
| <b>Net movement in funds</b>       |          | <u>- 8,520</u>                 | <u>- 2,227</u>               | <u>- 10,747</u>             | <u>- 358</u>                   | <u>307</u>                   | <u>- 51</u>                 |
| <b>Reconciliation of funds:</b>    |          |                                |                              |                             |                                |                              |                             |
| Total funds brought forwards       |          | 46,519                         | 4,198                        | 50,717                      | 46,877                         | 3,891                        | 50,768                      |
| <b>Total funds carried forward</b> |          | <u>37,999</u>                  | <u>1,971</u>                 | <u>39,970</u>               | <u>46,519</u>                  | <u>4,198</u>                 | <u>50,717</u>               |

All recognised gains and losses are included in the Statement of Financial Activities.

FLORENCE PARK COMMUNITY ASSOCIATION

**BALANCE SHEET  
FOR THE YEAR ENDED 31 DECEMBER 2022**

|   | Not<br>e | 2022           |               | 2021           |               |
|---|----------|----------------|---------------|----------------|---------------|
|   |          | £              | £             | £              | £             |
| <b>Fixed Assets</b>                                   |          |                |               |                |               |
| Tangible assets                                       | 6        |                | 21,418        |                | 23,996        |
| <b>Current assets</b>                                 |          |                |               |                |               |
| Debtors: Amounts falling due within one year          | 7        | 166            |               | 1,326          | 28,750        |
| Cash at bank and in hand                              |          | <u>21,911</u>  |               | <u>30,070</u>  |               |
|   |          | 22,077         |               | 30,076         |               |
| <b>Creditors: Amounts falling due within one year</b> |          |                |               |                |               |
|   | 8        | <u>- 3,525</u> |               | <u>- 3,355</u> |               |
| <b>Net current assets</b>                             |          |                | 18,552        |                | 26,721        |
| <b>Net assets</b>                                     |          |                | <u>39,970</u> |                | <u>50,717</u> |
| <b>The funds of the charity</b>                       |          |                |               |                |               |
| <b>Funds</b>  |          |                |               |                |               |
| Unrestricted income funds                             |          |                | 37,999        |                | 46,519        |
| Restricted income funds                               |          |                | <u>1,971</u>  |                | <u>4,198</u>  |
| Total funds   | 9        |                | <u>39,970</u> |                | <u>50,717</u> |

These accounts were approved by the board of trustees on 5<sup>th</sup> July 2023 and signed on their behalf by:-



Jane Dee

Trustee



Trustee



**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**1. STATEMENT OF ACCOUNTING POLICIES**

**Accounting convention**

These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Income**

Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**

Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Office equipment - straight line basis at 25% per annum.

Leasehold improvements - straight line basis at 4% per annum.

Outdoor equipment - straight line basis at 33% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £500

**Fund accounting**

Funds held by the charity are either:-

## FLORENCE PARK COMMUNITY ASSOCIATION

**Unrestricted general funds** – these are funds which can be used in accordance with the charity’s objectives at the discretion of the trustees.

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**

The organisation, being a charity, is not liable to taxation on its income.

**2. INCOME FROM DONATIONS**

|              | <b>Unrestric<br/>ted<br/>Funds<br/>£</b> | <b>Restrict<br/>ed<br/>Funds<br/>£</b> | <b>Total<br/>Funds<br/>2022<br/>£</b> | <b>Total<br/>Funds<br/>2021<br/>£</b> |
|--------------|--|--|---------------------------------------|---------------------------------------|
| Donations    | 2,970                                    | 890                                    | 3,860                                 | 1,915                                 |
| Grants       | 2,767                                    | 2,168                                  | 4,935                                 | 12,647                                |
| <b>TOTAL</b> | <u>5,737</u>                             | <u>3,058</u>                           | <u>8,795</u>                          | <u>14,562</u>                         |

**3. INCOME FROM CHARITABLE ACTIVITIES**

|                | <b>Unrestric<br/>ted<br/>Funds<br/>£</b> | <b>Restrict<br/>ed<br/>Funds<br/>£</b> | <b>Total<br/>Funds<br/>2022<br/>£</b> | <b>Total<br/>Funds<br/>2021<br/>£</b> |
|----------------|--|--|---------------------------------------|---------------------------------------|
| Room Hire      | 22,431                                   | -                                      | 22,431                                | 10,835                                |
| Entertainments | 390                                      | -                                      | 390                                   | 825                                   |
| Newsletter     | -  | -                                      | -                                     | 210                                   |
| Over 60's Club | 1,245                                    | -                                      | 1,245                                 | 547                                   |
| Subscriptions  | 665                                      | -                                      | 665                                   | 778                                   |
| Panto Tickets  | 450                                      | -                                      | 450                                   | 2,235                                 |
| Baby Group     | 1,306                                    | -                                      | 1,306                                 | 260                                   |
| <b>TOTAL</b>   | <u>26,487</u>                            | <u>-</u>                               | <u>26,487</u>                         | <u>15,690</u>                         |

**4. INCOME FROM OTHER TRADING ACTIVITIES**

|                | <b>Unrestric<br/>ted<br/>Funds<br/>£</b> | <b>Restrict<br/>ed<br/>Funds<br/>£</b> | <b>Total<br/>Funds<br/>2022<br/>£</b> | <b>Total<br/>Funds<br/>2021<br/>£</b> |
|----------------|--|--|---------------------------------------|---------------------------------------|
| Community Café | 894                                      | -                                      | 894                                   | 439                                   |
| Bar rent       | 2,879                                    | -                                      | 2,879                                 | -                                     |
| <b>TOTAL</b>   | <u>3,773</u>                             | <u>-</u>                               | <u>3,773</u>                          | <u>439</u>                            |

FLORENCE PARK COMMUNITY ASSOCIATION

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**5. EXPENDITURE ON CHARITABLE ACTIVITIES**

|                                   | <b>Unrestr<br/>cted<br/>Funds<br/>£</b> | <b>Restrict<br/>ed<br/>Funds<br/>£</b> | <b>Total<br/>Funds<br/>2022<br/>£</b> | <b>Total<br/>Funds<br/>2021<br/>£</b> |
|-----------------------------------|---|--|---------------------------------------|---------------------------------------|
| Accountancy                       | 540                                     | -                                      | 540                                   | 480                                   |
| Staffing costs                    | 14,393                                  | 1,975                                  | 16,368                                | 14,939                                |
| Bank charges                      | 220                                     | -                                      | 220                                   | 144                                   |
| Cleaning                          | 8,217                                   | -                                      | 8,217                                 | 4,357                                 |
| Depreciation                      | 2,578                                   | -                                      | 2,578                                 | 2,578                                 |
| Heating and<br>lighting           | 5,921                                   | -                                      | 5,921                                 | 2,283                                 |
| Improvements                      | 3,733                                   | -                                      | 3,733                                 | 739                                   |
| Insurance                         | 1,990                                   | 450                                    | 2,440                                 | 1,449                                 |
| Legal Fees                        | 235                                     | -                                      | 235                                   | 85                                    |
| Licensing                         | 150                                     | -                                      | 150                                   | -                                     |
| Over 60's Club                    | 636                                     | -                                      | 636                                   | 459                                   |
| Gardening Club                    | -                                       | 500                                    | 500                                   | -                                     |
| Panto costs                       | 258                                     | -                                      | 258                                   | 325                                   |
| Printing, postage &<br>stationery | 69                                      | 490                                    | 559                                   | 414                                   |
| Rates                             | 195                                     | -                                      | 195                                   | 99                                    |
| Repairs and<br>maintenance        | 733                                     | -                                      | 733                                   | 255                                   |
| Security                          | 244                                     | -                                      | 244                                   | 144                                   |
| Telephones and<br>internet        | 312                                     | -                                      | 312                                   | 278                                   |
| TV and other<br>licences          | 979                                     | -                                      | 979                                   | 689                                   |
| Water                             | 4,415                                   | -                                      | 4,415                                 | 235                                   |
| Waste and<br>Recycling            | 682                                     | -                                      | 682                                   | 790                                   |
| Other misc spend                  | - 113                                   | -                                      | - 113                                 | -                                     |
| <b>TOTAL</b>                      | <b>46,387</b>                           | <b>3,415</b>                           | <b>49,802</b>                         | <b>30,742</b>                         |

FLORENCE PARK COMMUNITY ASSOCIATION

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**6. TANGIBLE ASSETS**

|                       | <b>Property<br/>Improvements</b> | <b>Equipm<br/>ent</b> | <b>Total<br/>cost</b> |
|-----------------------|----------------------------------|-----------------------|-----------------------|
|                       | <b>£</b>                         | <b>£</b>              | <b>£</b>              |
| <b>Cost</b>           |                                  |                       |                       |
| Cost at 1 Jan 2022    | 29,330                           | 5,612                 | 34,942                |
| Additions             | -                                | -                     | -                     |
| At 31 Dec 2022        | <u>29,330</u>                    | <u>5,612</u>          | <u>34,942</u>         |
| <b>Depreciation</b>   |                                  |                       |                       |
| At 1 Jan 2022         | 9,284                            | 1,662                 | 10,946                |
| Charge for the period | 2,300                            | 278                   | 2,578                 |
| At 31 Dec 2022        | <u>11,584</u>                    | <u>1,940</u>          | <u>13,524</u>         |
| <b>Net book value</b> |                                  |                       |                       |
| At 31 Dec 2022        | <u>17,746</u>                    | <u>3,672</u>          | <u>21,418</u>         |
| At 31 Dec 2021        | <u>20,046</u>                    | <u>3,950</u>          | <u>23,996</u>         |

**7. DEBTORS**

|               | <b>2022</b> | <b>2021</b>  |
|---------------|-------------|--------------|
|               | <b>£</b>    | <b>£</b>     |
| Loan to FPSC  | -           | -            |
| Prepayments   | 166         | 675          |
| Other debtors | -           | 651          |
|               | <u>166</u>  | <u>1,326</u> |

**8. CREDITORS:** amounts falling due within one year

|                                  | <b>2022</b>  | <b>2021</b>  |
|----------------------------------|--------------|--------------|
|                                  | <b>£</b>     | <b>£</b>     |
| Other creditors                  | 3,347        | 3,355        |
| Panto income received in advance | 178          | -            |
|                                  | <u>3,525</u> | <u>3,355</u> |

FLORENCE PARK COMMUNITY ASSOCIATION

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

**9. MOVEMENT IN FUNDS**

|                                  | At 31<br>Decemb<br>er 2021 | Income        | Expendit<br>ure | Transfer<br>s  | At 31<br>Decem<br>ber<br>2022 |
|----------------------------------|----------------------------|---------------|-----------------|----------------|-------------------------------|
|                                  | £                          | £             | £               | £              | £                             |
| <b>General Funds</b>             |                            |               |                 |                |                               |
| <b>Unrestricted income funds</b> | <b>46,519</b>              | <b>35,997</b> | <b>46,387</b>   | <b>1,870</b>   | <b>37,999</b>                 |
| <b>Restricted Funds</b>          |                            |               |                 |                |                               |
| Building project fund            | 421                        | -             | -               | - 421          | -                             |
| Soil Association                 | 150                        | -             | -               | - 150          | -                             |
| Meal Deliveries                  | 1,820                      | -             | -               | - 1,820        | -                             |
| Garden Project                   | 2,000                      | -             | 450             | 421            | 1,971                         |
| Gardening Club                   | -                          | 500           | 500             | -              | -                             |
| Newsletter                       | -                          | 390           | 490             | 100            | -                             |
| Over 60s Group                   | -                          | 1,368         | 1,368           | -              | -                             |
| Baby Group                       | - 193                      | 800           | 607             | -              | -                             |
| <b>Total Restricted funds</b>    | <b>4,198</b>               | <b>3,058</b>  | <b>3,415</b>    | <b>- 1,870</b> | <b>1,971</b>                  |
| <b>Total funds</b>               | <b>50,717</b>              | <b>39,055</b> | <b>49,802</b>   | <b>-</b>       | <b>39,970</b>                 |

Some grants had in fact been fully spent in previous years, so the balances from the Soil Association fund and the Meal Deliveries fund were transferred to general reserves. The balance of the Building project fund was transferred to the Garden Project to be carried forward to 2023.

**MOVEMENT IN FUNDS - Previous year**

|                                  | At 31-<br>Dec-<br>2020 | Income        | Expendit<br>ure | Transfer<br>s | At 31-<br>Dec-<br>2021 |
|----------------------------------|------------------------|---------------|-----------------|---------------|------------------------|
|                                  | £                      | £             | £               | £             | £                      |
| <b>General Funds</b>             |                        |               |                 |               |                        |
| <b>Unrestricted income funds</b> | <b>46,877</b>          | <b>29,881</b> | <b>30,208</b>   | <b>- 31</b>   | <b>46,519</b>          |
| <b>Restricted Funds</b>          |                        |               |                 |               |                        |
| Building project fund            | 421                    | -             | -               | -             | 421                    |
| Soil Association                 | 150                    | -             | -               | -             | 150                    |
| Meal Deliveries                  | 1,820                  | -             | -               | -             | 1,820                  |
| Garden Project                   | 1,500                  | 500           | -               | -             | 2,000                  |
| Halloween Event                  | -                      | 50            | 81              | 31            | -                      |

**FLORENCE PARK COMMUNITY ASSOCIATION**

|                               |               |               |               |           |               |
|-------------------------------|---------------|---------------|---------------|-----------|---------------|
| Baby Group                    | -             | 260           | 453           | -         | - 193         |
| <b>Total Restricted funds</b> | <b>3,891</b>  | <b>810</b>    | <b>534</b>    | <b>31</b> | <b>4,198</b>  |
|                               | <hr/>         | <hr/>         | <hr/>         | <hr/>     | <hr/>         |
| <b>Total funds</b>            | <b>50,768</b> | <b>30,691</b> | <b>30,742</b> | <b>-</b>  | <b>50,717</b> |

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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**12. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS**

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

**13. STAFF COSTS AND EMPLOYEE BENEFITS**

The charity has no employees.

**14. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL**

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

**THE FLORENCE PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1159506

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# Accounts

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**FLORENCE PARK COMMUNITY ASSOCIATION CIO**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2021**

**Charity Registration Number: 1159506**

# **FLORENCE PARK COMMUNITY ASSOCIATION**

## **TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

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# **FLORENCE PARK COMMUNITY ASSOCIATION**

## **CHARITY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2021**

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### **TRUSTEE COMMITTEE MEMBERS**

Deborah Puleston  
Stella Bell  
Adam Wielopolski  
Robert Shorter  
Rebecca Seaborne  
Jane Dee

### **SECRETARY**

Judith Secker

### **REGISTERED OFFICE**

Florence Park Community Association  
137 Cornwallis Road  
Oxford  
OX4 3NH

### **CHARITY REFERENCE NUMBER**

1159506

### **ACCOUNTANTS**

SPX Oxford Ltd  
Peace House  
19 Paradise Street  
Oxford  
OX1 1LD

# FLORENCE PARK COMMUNITY ASSOCIATION

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

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FPCA AGM Chair's report.

March 2022

It has been another unusual and quiet year for the FPCA. At this time last year lockdowns were still in place, with a limit on the number of people who could mix outdoors and indoor venues remaining closed until May. As vaccinations began to be rolled out further restrictions were lifted over the summer, but an increase in numbers saw some restrictions re-introduced before Christmas. It was against this background that the FPCA has been running events over the last year, opening up when it was safe to do so, but equally restricting events and centre use when the risks were too great.

Despite the more limited number of events and activities than in previous years, it has never the less been an exciting time with important work being done and key events still running. Some highlights of the last year were:

The installation of gazebos in our back garden. In the previous term (20-21) we received a grant from Oxford City Council to improve our outdoor space. The gazebos were purchased not long after our AGM and installed ready for summer. They have made a big difference to our garden space, and with lighting now installed too we look forward to using them more and more. A special thank you to Nick Gannon for putting them up.

Although the Community Association decided to limit events, we did open up for groups that served a very important need in our community and beyond. In particular this was for the Over-60s club and the Baby Café. The Over-60s lunch club carried on delivering cooked meals on Fridays to those who were in need, and has recently gone back to being held in-person at the Community Centre. This group provided a vital service and was much-missed face-to-face. Thank you to Rachel and Sara for their work on this.

The Baby Café similarly provides a vital service, for non-mobile babies and their parents. Making use of the gazebos the group was able to operate safely outdoors, but have also recently started making use of the Centre indoors again. We were also able to employ a paid co-ordinator to run this group, and I would like to welcome Sarah Korting who is the baby group lead. Thank you to the volunteers who help run this group too.

Although events have been limited, those we have put on have been successful. Particular highlights were the Christmas Songs, Halloween pumpkin carving and the ever-popular Day of the Dead celebration. We have also seen the return of the Community Café. Thank you to everyone who helped make these possible. Away from the Community Centre, the Association has taken on the Florence Park Newsletter. After several years and doing an amazing job on this, Jane Gallagher felt it was time to hand this over. As such the Association is now completely responsible for the newsletter. We have so far put out two editions. A big thank you to Jane Littlehays who has done a fantastic job designing the newsletter, and to everyone who distributed the newsletter and contributed material. We look forward to putting out many more! A special thank you to Uniprint for printing the newsletter. And lastly to Jane Gallagher for all the work she put into this over the years.

## **FLORENCE PARK COMMUNITY ASSOCIATION**

Another highlight has been the gardening group which has grown into a wider community project. Since starting as an FPCA group the gardening group has changed its role slightly to an umbrella organization for other gardening and horticultural projects in the area which require volunteers. We are lucky to have so many great community projects in our area, and it is really encouraging to see how charities and organisations can join up and pool resources. Thank you to Rob for his hard work on this.

The campaign to bring back the 16 bus route continues with Acorn, with key county council meetings in April. The FPCA has been active in this campaign as we believe this route was vital for our community. Thank you to Judith for her hard work on this, and we hope that the continued campaign will bring a positive result.

The Association has been fortunate to have received several more business grants from the City Council, and these have been vital in allowing us to survive these times. A large thank you to Oxford City Council.

I would also like to thank our local councilors Cllr Amar Latiff and Paula Dunne for their support. Our Association trustees Judith (secretary), Jane (treasurer), Becci, Stella, Rob and Deb. To Sara Reevell, our Centre Manager for all her hard work and creativity which is responsible for so much of our success and got us through such difficult and uncertain times. To Alan Brown, Jon Flint and all the Social Club committee members. A special thank you to all the volunteers who have given their time and effort - we are extremely grateful to you all. And to all our supporters and funders!

And a reminder that we are always happy to have new Trustees. If you would like to get involved with the running of the Community Association, do get in touch. We are particularly looking to fill the role of membership secretary - a small but vital role. Being a trustee is a great way not only to get involved with what we do, but also to develop your skills, gain experience, and take on responsibility in your community.

**Adam Wielopolski**

**Chair, FPCA**

## **FLORENCE PARK COMMUNITY ASSOCIATION**

### **STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2021**

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The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **FLORENCE PARK COMMUNITY ASSOCIATION**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FLORENCE PARK COMMUNITY ASSOCIATION**

---

I report on the accounts of the Trust for the period ended 31 December 2021, which are set out on pages 7 to 14.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

### **Independent examiner's statement**

It should be noted that a fixed asset listing was not available, so less reliance should be placed on this value in the accounts. Other than this, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sally Thompson CPFA

Address:  
Peace House  
19 Paradise Street  
Oxford OX1 1LD

Date: 28.03.2022

# FLORENCE PARK COMMUNITY ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

|                                    | Note | Unrestricted<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Total<br>Funds<br>2021<br>£ | Unrestrict<br>ed<br>Funds<br>£ | Restrict<br>ed<br>Funds<br>£ | Total<br>Funds<br>2020<br>£ |
|------------------------------------|------|----------------------------|------------------------------|-----------------------------|--------------------------------|------------------------------|-----------------------------|
| <b>Income from:</b>                |      |                            |                              |                             |                                |                              |                             |
| Donations and legacies             | 3    | 14,012                     | 550                          | 14,562                      | 17,651                         | 10,074                       | 27,725                      |
| Charitable activities              | 4    | 15,430                     | 260                          | 15,690                      | 17,037                         | -                            | 17,037                      |
| Other trading activities           | 5    | 439                        | -                            | 439                         | 1,128                          | -                            | 1,128                       |
| Investments                        |      |                            |                              |                             | 1                              |                              | 1                           |
| <b>Total income</b>                |      | <b>29,881</b>              | <b>810</b>                   | <b>30,691</b>               | <b>35,817</b>                  | <b>10,074</b>                | <b>45,891</b>               |
| <b>Expenditure on:</b>             |      |                            |                              |                             |                                |                              |                             |
| Charitable activities              | 7    | 30,208                     | 534                          | 30,742                      | 28,457                         | 5,693                        | 34,150                      |
| <b>Total expenditure</b>           |      | <b>30,208</b>              | <b>534</b>                   | <b>30,742</b>               | <b>28,457</b>                  | <b>5,693</b>                 | <b>34,150</b>               |
| <b>Net income / -expenditure</b>   |      | <b>- 327</b>               | <b>276</b>                   | <b>- 51</b>                 | <b>7,360</b>                   | <b>4,381</b>                 | <b>11,741</b>               |
| <b>Transfers between funds</b>     |      | <b>- 31</b>                | <b>31</b>                    | <b>-</b>                    | <b>691</b>                     | <b>- 691</b>                 | <b>-</b>                    |
| <b>Net movement in funds</b>       |      | <b>- 358</b>               | <b>307</b>                   | <b>- 51</b>                 | <b>8,051</b>                   | <b>3,690</b>                 | <b>11,741</b>               |
| <b>Reconciliation of funds:</b>    |      |                            |                              |                             |                                |                              |                             |
| Total funds brought forwards       |      | 50,768                     | -                            | 50,768                      | 39,027                         | -                            | 39,027                      |
| <b>Total funds carried forward</b> |      | <b>50,410</b>              | <b>307</b>                   | <b>50,717</b>               | <b>47,078</b>                  | <b>3,690</b>                 | <b>50,768</b>               |

All recognised gains and losses are included in the Statement of Financial Activities.

# FLORENCE PARK COMMUNITY ASSOCIATION

## BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2021

|   |      | 2021           |               | 2020           |               |
|---|------|----------------|---------------|----------------|---------------|
|   | Note | £              | £             | £              | £             |
| <b>Fixed Assets</b>                                   |      |                |               |                |               |
| Tangible assets                                       | 9    |                | 23,996        |                | 22,986        |
|   |      | -              |               | -              |               |
| <b>Current assets</b>                                 |      |                |               |                |               |
| Stocks and work in progress                           |      | -              |               | -              |               |
| Debtors: Amounts falling due within one year          | 10   | 1,326          |               | 1,274          |               |
| Cash at bank and in hand                              |      | <u>28,750</u>  |               | <u>29,211</u>  |               |
|   |      | 30,076         |               | 30,485         |               |
| <b>Creditors: Amounts falling due within one year</b> | 11   | <u>- 3,358</u> |               | <u>- 2,703</u> |               |
| <b>Net current assets</b>                             |      |                | 26,721        |                | 27,782        |
| <b>Net assets</b>                                     |      |                | <u>50,717</u> |                | <u>50,768</u> |
| <b>The funds of the charity</b>                       |      |                |               |                |               |
| <b>Funds</b>  |      |                |               |                |               |
| Unrestricted income funds                             |      |                | 46,519        |                | 46,877        |
| Restricted income funds                               |      |                | <u>4,198</u>  |                | <u>3,891</u>  |
| Total funds   | 15   |                | <u>50,717</u> |                | <u>50,768</u> |

These accounts were approved by the board of trustees on 4 May 2022. and signed on their behalf by:-

Judith Secker

**Adam Wielopolsk**

Trustee (Secretary)

Trustee (Chair)

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1. STATEMENT OF ACCOUNTING POLICIES

#### **Accounting convention**

These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

#### **Income**

Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

#### **Expenditure**

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

#### **Depreciation**

Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Office equipment - straight line basis at 25% per annum.

Leasehold improvements - straight line basis at 4% per annum.

Outdoor equipment - straight line basis at 33% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £500

#### **Fund accounting**

Funds held by the charity are either:-

## **FLORENCE PARK COMMUNITY ASSOCIATION**

**Unrestricted general funds** – these are funds which can be used in accordance with the charity’s objectives at the discretion of the trustees.

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

---

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

### **Taxation**

The organisation, being a charity, is not liable to taxation on its income.

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

|  | Unrestric<br>ted<br>Funds<br>£ | Restric<br>ted<br>Funds<br>£ | Total<br>Funds<br>2021<br>£ | Total<br>Funds<br>2020<br>£ |
|--|--------------------------------|------------------------------|-----------------------------|-----------------------------|
| <b>3. INCOME FROM DONATIONS</b>                    |                                |                              |                             |                             |
| Donations  | 1,915                          | -                            | 1,915                       | 6,271                       |
| Grants   | 12,097                         | 550                          | 12,647                      | 21,454                      |
| <b>TOTAL</b>                                       | <b>14,012</b>                  | <b>550</b>                   | <b>14,562</b>               | <b>27,725</b>               |
|  | Unrestric<br>ted<br>Funds<br>£ | Restric<br>ted<br>Funds<br>£ | Total<br>Funds<br>2021<br>£ | Total<br>Funds<br>2020<br>£ |
| <b>4. INCOME FROM CHARITABLE<br/>ACTIVITIES</b>    |                                |                              |                             |                             |
| Room Hire  | 10,835                         | -                            | 10,835                      | 8,513                       |
| Entertainments                                     | 825                            | -                            | 825                         | 6,605                       |
| Newsletter   | 210                            | -                            | 210                         | 315                         |
| Over 60's Club                                     | 547                            | -                            | 547                         | 475                         |
| Subscriptions                                      | 778                            | -                            | 778                         | 1,129                       |
| Panto Tickets                                      | 2,235                          | -                            | 2,235                       | -                           |
| Baby Group   | -                              | 260                          | 260                         | -                           |
| <b>TOTAL</b>                                       | <b>15,430</b>                  | <b>260</b>                   | <b>15,690</b>               | <b>17,037</b>               |
|  | Unrestric<br>ted<br>Funds<br>£ | Restric<br>ted<br>Funds<br>£ | Total<br>Funds<br>2021<br>£ | Total<br>Funds<br>2020<br>£ |
| <b>5. INCOME FROM OTHER TRADING<br/>ACTIVITIES</b> |                                |                              |                             |                             |
| Community Café                                     | 439                            | -                            | 439                         | 438                         |
| Bar rent   | -                              | -                            | -                           | 690                         |
| <b>TOTAL</b>                                       | <b>439</b>                     | <b>-</b>                     | <b>439</b>                  | <b>1,128</b>                |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

|  | Unrestric<br>ted<br>Funds          | Restric<br>ted<br>Funds          | Total<br>Funds<br>2021          | Total<br>Funds<br>2020          |
|--|------------------------------------|----------------------------------|---------------------------------|---------------------------------|
|  | £                                  | £                                | £                               | £                               |
| <b>7. EXPENDITURE ON CHARITABLE ACTIVITIES</b> |                                    |                                  |                                 |                                 |
| Accountancy                                    | 480                                | -                                | 480                             | 540                             |
| Administrator                                  | 11,631                             | -                                | 11,631                          | 11,794                          |
| Bank charges                                   | 144                                | -                                | 144                             | 174                             |
| Cleaning                                       | 4,357                              | -                                | 4,357                           | 3,454                           |
| Depreciation                                   | 2,578                              | -                                | 2,578                           | 1,382                           |
| FPSC   | -                                  | -                                | -                               | 128                             |
| Heating and lighting                           | 2,283                              | -                                | 2,283                           | 6,703                           |
| Improvements                                   | 739                                | -                                | 739                             | 53                              |
| Insurance                                      | 1,449                              | -                                | 1,449                           | 1,617                           |
| Legal Fees                                     | 85                                 | -                                | 85                              | 60                              |
| Over 60's Club                                 | 459                                | -                                | 459                             | 488                             |
| Over 60s co-ordinator                          | 2,855                              | -                                | 2,855                           | 3,422                           |
| Panto costs                                    | 325                                | -                                | 325                             | 828                             |
| Printing, postage & stationery                 | 333                                | 81                               | 414                             | 319                             |
| Rates  | 99                                 | -                                | 99                              | -                               |
| Repairs and maintenance                        | 255                                | -                                | 255                             | 180                             |
| Room Hire                                      | -                                  | -                                | -                               | 250                             |
| Security                                       | 144                                | -                                | 144                             | 475                             |
| Telephones and internet                        | 278                                | -                                | 278                             | 259                             |
| TV and other licences                          | 689                                | -                                | 689                             | 926                             |
| Water  | 235                                | -                                | 235                             | 493                             |
| Waste and Recycling                            | 790                                | -                                | 790                             | 492                             |
| Other expenditure                              | -                                  | -                                | -                               | 113                             |
| Baby Group                                     | -                                  | 453                              | 453                             | -                               |
| <b>TOTAL</b>                                   | <b>30,208</b>                      | <b>534</b>                       | <b>30,742</b>                   | <b>34,150</b>                   |
|  | <b>Unrestric<br/>ted<br/>Funds</b> | <b>Restric<br/>ted<br/>Funds</b> | <b>Total<br/>Funds<br/>2021</b> | <b>Total<br/>Funds<br/>2020</b> |
|  | <b>£</b>                           | <b>£</b>                         | <b>£</b>                        | <b>£</b>                        |
| <b>8. GOVERNANCE COSTS</b>                     |                                    |                                  |                                 |                                 |
| Accountancy                                    | 480                                | -                                | 480                             | 540                             |
| <b>TOTAL</b>                                   | <b>480</b>                         | <b>-</b>                         | <b>480</b>                      | <b>540</b>                      |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 9 TANGIBLE ASSETS

|                       | Property<br>Improvements | Equipm<br>ent | Total<br>cost |
|-----------------------|--------------------------|---------------|---------------|
|                       | £                        | £             | £             |
| <b>Cost</b>           |                          |               |               |
| Cost at 1 Jan 2021    | 25,742                   | 5,612         | 31,354        |
| Additions             | 3,588                    | -             | 3,588         |
| At 31 Dec 2021        | <u>29,330</u>            | <u>5,612</u>  | <u>34,942</u> |
| <b>Depreciation</b>   |                          |               |               |
| At 1 Jan 2021         | 6,984                    | 1,384         | 8,368         |
| Charge for the period | 2,300                    | 278           | 2,578         |
| At 31 Dec 2021        | <u>9,284</u>             | <u>1,662</u>  | <u>10,946</u> |
| <b>Net book value</b> |                          |               |               |
| At 31 Dec 2021        | <u>16,458</u>            | <u>3,950</u>  | <u>23,996</u> |
| At 31 Dec 2020        | <u>18,758</u>            | <u>4,228</u>  | <u>22,986</u> |

Property improvements included a wooden shelter costing £3,588 which will be depreciated over three years.

### 10 DEBTORS

|               | 2021         | 2020         |
|---------------|--------------|--------------|
|               | £            | £            |
| Loan to FPSC  | -            | 500          |
| Prepayments   | 675          | 774          |
| Other debtors | 652          | -            |
|               | <u>1,274</u> | <u>1,274</u> |

### 11. CREDITORS: amounts falling due within one year

|                 | 2021         | 2020         |
|-----------------|--------------|--------------|
|                 | £            | £            |
| Other creditors | 3,358        | 2,703        |
|                 | <u>3,358</u> | <u>2,703</u> |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

### 12. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

### 13. STAFF COSTS AND EMPLOYEE BENEFITS

The charity has no employees.

### 14. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

### 15. MOVEMENT IN FUNDS

|  | At 31<br>Decem<br>ber<br>2020 | Incomi<br>ng<br>Resour<br>ces | Resou<br>rces<br>expend<br>ed | Transfe<br>rs | At 31<br>Decem<br>ber<br>2021 |
|--|-------------------------------|-------------------------------|-------------------------------|---------------|-------------------------------|
|  | £                             | £                             | £                             | £             | £                             |
| <b>General Funds</b>                         |                               |                               |                               |               |                               |
| <b>Unrestricted income funds</b>             | <b>46,877</b>                 | <b>29,881</b>                 | <b>30,208</b>                 | <b>- 31</b>   | <b>46,519</b>                 |
| <b>Restricted Funds</b>                      |                               |                               |                               |               |                               |
| Building project fund                        | 421                           |                               |                               |               | 421                           |
| Soil Association                             | 150                           |                               |                               |               | 150                           |
| Meal Deliveries                              | 1,820                         |                               |                               |               | 1,820                         |
| Garden Project                               | 1,500                         | 500                           |                               |               | 2,000                         |
| Halloween Event                              | -                             | 50                            | 81                            | 31            | -                             |
| Baby Group                                   | -                             | 260                           | 453                           |               | - 193                         |
| <b>Total Restricted funds</b>                | <b>3,891</b>                  | <b>810</b>                    | <b>534</b>                    | <b>31</b>     | <b>4,198</b>                  |
| <b>Total funds</b>                           | <b>50,768</b>                 | <b>30,691</b>                 | <b>30,742</b>                 | <b>-</b>      | <b>50,717</b>                 |
| <b>MOVEMENT IN FUNDS -<br/>Previous year</b> |                               |                               |                               |               |                               |
|  | At 31-<br>Dec-<br>2019        | Incomi<br>ng<br>Resour<br>ces | Resou<br>rces<br>expend<br>ed | Transfe<br>rs | At 31-<br>Dec-<br>2020        |
|  | £                             | £                             | £                             | £             | £                             |
| <b>General Funds</b>                         |                               |                               |                               |               |                               |
| <b>Unrestricted income funds</b>             | <b>38,826</b>                 | <b>35,817</b>                 | <b>-</b>                      | <b>691</b>    | <b>46,877</b>                 |
| <b>Restricted Funds</b>                      |                               |                               |                               |               |                               |
| Building project fund                        | 201                           | 220                           |                               |               | 421                           |
| Soil Association                             |                               | 150                           |                               |               | 150                           |
| Meal Deliveries                              |                               | 8,204                         | - 5,693                       | - 691         | 1,820                         |
| Garden Project                               |                               | 1,500                         |                               |               | 1,500                         |
| <b>Total Restricted funds</b>                | <b>201</b>                    | <b>10,07</b>                  | <b>- 5,693</b>                | <b>- 691</b>  | <b>3,891</b>                  |



**THE FLORENCE PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1159506

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# Accounts

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**FLORENCE PARK COMMUNITY ASSOCIATION CIO**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
31 DECEMBER 2020**

**Charity Registration Number: 1159506**

# **FLORENCE PARK COMMUNITY ASSOCIATION**

## **TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

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# **FLORENCE PARK COMMUNITY ASSOCIATION**

## **CHARITY INFORMATION FOR THE YEAR ENDED 31 DECEMBER 2020**

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### **TRUSTEE COMMITTEE MEMBERS**

Richard English (until October 2020)  
Jeff Bowersox (until October 2020)  
Adam Wielopolski  
Jane Dee  
Robert Shorter (from November 2020)  
Alice Streatfield (from November  
2020)  
Rebecca Seaborne (from November  
2020)  
Stella Bell (from November 2020)

### **SECRETARY**

Judith Secker (from November 2020)

### **REGISTERED OFFICE**

Florence Park Community Association  
137 Cornwallis Road  
Oxford  
OX4 3NH

### **CHARITY REFERENCE NUMBER**

1159506

### **ACCOUNTANTS**

SPX Oxford Ltd  
Peace House  
19 Paradise Street  
Oxford  
OX1 1LD

# FLORENCE PARK COMMUNITY ASSOCIATION

## TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

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FPCA AGM Chair's report.

March 2021

Our last AGM was belatedly held in November due to the initial Covid-19 wave a year ago. For this year we felt that we should go ahead with our normal AGM in March.

The period of time from November until now has been a relatively quiet one for the FPCA. As the situation with the pandemic continued to change and deteriorate we took a cautious approach to what we could and couldn't put on. Our biggest project has been the over-60s lunch club on Fridays, where Sara and Rachel provide meals for anyone in need. Meals are prepared on-site, and delivered to those who request it by a group of volunteers. Around 36 meals are prepared each week, making this one of our most important ventures to support our community during these times. Funding has been most recently provided by The Oxford Charity, with support from The Oxford Food Hub and Oxford City Farm who provide ingredients, as well as regular much-appreciated donations from Hamblin Bread (and we've even had desserts from Trinity College).

Although the Centre has been closed for the majority of the time since our last AGM, we were able to put on events when we were able to.

In November there was a live benefit performance over Zoom by famous folk singer and Oxford resident Peggy Seeger. The event raised over £600 for the FPCA.

Before Christmas there was an evening of Christmas songs. Making full use of the garden at the back of the Centre, we held a night of socially-distanced festive music and food, which provided a much-needed social gathering and bringing together of the community, with full safety in mind.

We also held an online Cheese and Wine tasting evening, where 36 people joined Jon Flint for an informative and hilarious evening of drink and cheese over Zoom.

The Community Centre has also been open once a week for Community Acupuncture, a regular service offered to the community by a local Florence Park resident. This service provides vital and affordable treatment for members of our community, and although we did pause this service during the peak of the pandemic, we felt that it should continue as soon as possible.

Earlier this year saw the launch of the Florence Park Gardening Club. Currently held online, it has proven to be a popular event that is attended by members from within and outside our community. The seed swap outside the Community Centre has been a big success. I would like to thank Rob for his work on this.

We continue to be hugely appreciative and grateful to our local community for their generous donations. This is higher than it ever has been, with over £500 raised from membership renewal alone. We have been able to survive the last year because of the support shown to us.

We would also like to thank Oxford City Council and Oxfordshire County Council for their support grants. This week we were very excited to find out that both councils have provided funding for wooden gazebos to be used in our garden space. These will allow us to put on outdoor events and activities, regardless of

## **FLORENCE PARK COMMUNITY ASSOCIATION**

the weather. We do need people to help us put it up though- if you would like to help or know people who could, please do get in touch.

Like many organisations we are looking forward to the future with huge excitement as the day when we are able to open again gets closer. Current government guidelines set out dates for when various types of activities are allowed to happen. We are being cautious and have not made any plans yet, bearing in mind that the situation could change. For that reason we haven't outlined a timetable yet, but we will be doing this very shortly. The addition of our gazebo offers up exciting opportunities for outdoor events, allowing us to use the fantastic garden space to its full potential.

This year the annual pantomime has been replaced by upcoming Winter Show: Sleeping Beauty Dream Project - a collaboration between the FPCA and Tangled Webb productions. As part of this we have just had a fundraising Storytelling event run by Jackie Singer, Adele Moss, & Juliet Rayment which saw participation from 18 households, over 40 people including lots of children, and raised over £110.

Another event coming soon is the Connect OX4 venture - a new opportunity for people who live alone or feel alone sometimes to get together at the Community centre. We are working hard at reaching parts of our community who we may not have reached before.

Last of all, I would like extend thank yous to the following for their support: to our local councillor David Henwood, to our county councillor John Sanders. To Sara Reevell, our Centre Manager whose hard work and creative input is responsible for so much of our success. I would also like to thank departing committee member Jeff Bowersox, who is stepping down from the role of membership secretary. Jeff has put in a huge amount of work for the Association, and his presence will be missed. To our current committee members - it has been particularly gratifying to see many new trustees joining, as well as others who have re-joined, steering the Association into new directions. To Alan Brown, Jon Flint, and all Social Club committee. To Jane Gallagher for her work and support with the Newsletter. A special thank you to all the volunteers who have given their time and effort - we are extremely grateful to you all. And to all our supporters and funders!

And a reminder that we are always happy to have new Trustees. If you would like to get involved with the running of the Community Association, do get in touch. We are particularly looking to fill the roles of secretary and treasurer. Being a trustee is a great way not only to get involved with what we do, but also to develop your skills and get experience in charity work, community engagement and outreach, and take on responsibility.

## **FLORENCE PARK COMMUNITY ASSOCIATION**

### **STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2020**

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The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# FLORENCE PARK COMMUNITY ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FLORENCE PARK COMMUNITY ASSOCIATION

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I report on the accounts of the Trust for the period ended 31 December 2020, which are set out on pages 7 to 14.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sally Thompson CPFA

Date: 29 October 2021



Address:  
Peace House  
19 Paradise Street  
Oxford OX1 1LD

# **FLORENCE PARK COMMUNITY ASSOCIATION**

Date: 2 November 2021 Judith Secker, Secretary

## FLORENCE PARK COMMUNITY ASSOCIATION

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

|                                    | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>Funds<br>2020<br>£ | Total<br>Funds<br>2019<br>£ |
|------------------------------------|------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>Income from:</b>                |      |                            |                          |                             |                             |
|                                    |      |                            | 10,07                    |                             |                             |
| Donations and legacies             | 2    | 17,651                     | 4                        | 27,725                      | 3,701                       |
| Charitable activities              | 3    | 17,037                     | -                        | 17,037                      | 26,281                      |
| Other trading activities           | 4    | 1,128                      | -                        | 1,128                       | 3,166                       |
| Investments                        |      | 1                          |                          | 1                           | 3                           |
|                                    |      | <u>35,817</u>              | <u>10,074</u>            | <u>45,891</u>               | <u>33,151</u>               |
| Total income                       |      |                            |                          |                             |                             |
| <b>Expenditure on:</b>             |      |                            |                          |                             |                             |
| Charitable activities              | 5, 6 | 28,457                     | 5,693                    | 34,150                      | 41,501                      |
| Total expenditure                  |      | <u>28,457</u>              | <u>5,693</u>             | <u>34,150</u>               | <u>41,501</u>               |
| <b>Net income / -expenditure</b>   |      | 7,360                      | 4,381                    | 11,741                      | - 8,350                     |
| <b>Transfers between funds</b>     |      | 691                        | - 691                    | -                           | -                           |
| <b>Net movement in funds</b>       |      | <u>8,051</u>               | <u>3,690</u>             | <u>11,741</u>               | <u>- 8,350</u>              |
| <b>Reconciliation of funds:</b>    |      |                            |                          |                             |                             |
| Total funds brought forward        |      | <u>39,027</u>              | -                        | <u>39,027</u>               | <u>47,377</u>               |
| <b>Total funds carried forward</b> |      | <u>47,078</u>              | <u>3,690</u>             | <u>50,768</u>               | <u>39,027</u>               |

All recognised gains and losses are included in the Statement of Financial Activities.

# FLORENCE PARK COMMUNITY ASSOCIATION

## BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2020

|   | Not<br>e | 2020           |               | 2019           |               |
|---|----------|----------------|---------------|----------------|---------------|
|   |          | £              | £             | £              | £             |
| <b>Fixed Assets</b>                                   |          |                |               |                |               |
| Tangible assets                                       | 7        |                | 22,986        |                | 24,368        |
| <b>Current assets</b>                                 |          |                |               |                |               |
| Debtors: Amounts falling due within one year          | 8        | 1,274          |               | 843            |               |
|   |          | 29,211         |               | 18,920         |               |
| Cash at bank and in hand                              |          | 1              |               | 0              |               |
|   |          | <u>30,485</u>  |               | <u>19,763</u>  |               |
| <b>Creditors: Amounts falling due within one year</b> | 9        | <u>- 2,703</u> |               | <u>- 5,104</u> |               |
| <b>Net current assets</b>                             |          |                | 27,782        |                | 14,659        |
| <b>Net assets</b>                                     |          |                | <u>50,768</u> |                | <u>39,027</u> |
| <b>The funds of the charity</b>                       |          |                |               |                |               |
| <b>Funds</b>  |          |                |               |                |               |
| Unrestricted income funds                             |          |                | 46,877        |                | 38,826        |
| Restricted income funds                               |          |                | <u>3,891</u>  |                | <u>201</u>    |
|   |          |                | <u>50,768</u> |                | <u>39,027</u> |
| Total funds   | 13       |                | <u>8</u>      |                | <u>7</u>      |

These accounts were approved by the board of trustees on 25 March 2020 and signed on their behalf by:-

Adam Wielopolski  
Trustee

Judith Secker  
Trustee

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

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### 1. STATEMENT OF ACCOUNTING POLICIES

#### **Accounting convention**

These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

#### **Income**

Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

#### **Expenditure**

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

#### **Depreciation**

Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Office equipment - straight line basis at 25% per annum.

Leasehold improvements - straight line basis at 4% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £500

#### **Fund accounting**

Funds held by the charity are either:-

## **FLORENCE PARK COMMUNITY ASSOCIATION**

**Unrestricted general funds** – these are funds which can be used in accordance with the charity’s objectives at the discretion of the trustees.

### **NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020**

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**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

#### **Taxation**

The organisation, being a charity, is not liable to taxation on its income.

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

|   | <b>Unrestric<br/>ted<br/>Funds<br/>£</b> | <b>Restric<br/>ted<br/>Funds<br/>£</b> | <b>Total<br/>Funds<br/>2020<br/>£</b> | <b>Total<br/>Funds<br/>2019<br/>£</b> |
|---|--|--|---------------------------------------|---------------------------------------|
| <b>2 INCOME FROM DONATIONS</b>                    |  |  |                                       |                                       |
| Donations   | 6,051                                    | 220                                    | 6,271                                 | 1,057                                 |
|   |  |  | 21,45                                 |                                       |
| Grants  | 11,600                                   | 9,854                                  | 4                                     | 2,644                                 |
|   |  |  | 27,72                                 |                                       |
| <b>TOTAL</b>                                      | <b>17,651</b>                            | <b>10,074</b>                          | <b>5</b>                              | <b>3,701</b>                          |
|   | <b>Unrestric<br/>ted<br/>Funds<br/>£</b> | <b>Restri<br/>cted<br/>Funds<br/>£</b> | <b>Total<br/>Funds<br/>2020<br/>£</b> | <b>Total<br/>Funds<br/>2019<br/>£</b> |
| <b>3 INCOME FROM CHARITABLE<br/>ACTIVITIES</b>    |  |  |                                       |                                       |
| Room Hire   | 8,513                                    | -                                      | 8,513                                 | 19,24                                 |
| Entertainments                                    | 6,605                                    | -                                      | 6,605                                 | 7                                     |
| Newsletter  | 315                                      | -                                      | 315                                   | 5,507                                 |
| Over 60's Club                                    | 475                                      | -                                      | 475                                   | 515                                   |
| Subscriptions                                     | 1,129                                    | -                                      | 1,129                                 | -                                     |
|   |  |  | 17,03                                 | 1,012                                 |
| <b>TOTAL</b>                                      | <b>17,037</b>                            | <b>-</b>                               | <b>7</b>                              | <b>26,28</b>                          |
|   | <b>Unrestric<br/>ted<br/>Funds<br/>£</b> | <b>Restri<br/>cted<br/>Funds<br/>£</b> | <b>Total<br/>Funds<br/>2020<br/>£</b> | <b>Total<br/>Funds<br/>2018<br/>£</b> |
| <b>4 INCOME FROM OTHER TRADING<br/>ACTIVITIES</b> |  |  |                                       |                                       |
| Community Café                                    | 438                                      | -                                      | 438                                   | 2,360                                 |
| Bar rent  | 690                                      | -                                      | 690                                   | 806                                   |
|   | -  | -                                      | -                                     | -                                     |
| <b>TOTAL</b>                                      | <b>1,128</b>                             | <b>-</b>                               | <b>1,128</b>                          | <b>3,166</b>                          |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

|   | Unrestr<br>cted<br>Funds          | Restri<br>cted<br>Funds          | Total<br>Funds<br>2020          | Total<br>Funds<br>2019          |
|---|-----------------------------------|----------------------------------|---------------------------------|---------------------------------|
|   | £                                 | £                                | £                               | £                               |
| <b>5 EXPENDITURE ON CHARITABLE ACTIVITIES</b> |                                   |                                  |                                 |                                 |
| Accountancy                                   | 540                               | -                                | 540                             | 540                             |
| Administrator                                 | 8,464                             | 3,330                            | 11,794                          | 10,370                          |
| Bank charges                                  | 174                               | -                                | 174                             | 168                             |
| Cleaning                                      | 3,454                             | -                                | 3,454                           | 8,505                           |
| Consultancy                                   | -                                 | -                                | -                               | 1,665                           |
| Depreciation                                  | 1,382                             | -                                | 1,382                           | 1,382                           |
| FPSC  | 128                               | -                                | 128                             | 601                             |
| FPSC Loan                                     | -                                 | -                                | -                               | -                               |
| Gift  | -                                 | -                                | -                               | -                               |
| Heating and lighting                          | 6,703                             | -                                | 6,703                           | 4,362                           |
| Improvements                                  | 53                                | -                                | 53                              | 1,602                           |
| Insurance                                     | 1,617                             | -                                | 1,617                           | 1,871                           |
| Legal Fees                                    | 60                                | -                                | 60                              |                                 |
| Over 60's Club                                | 488                               | -                                | 488                             | 195                             |
| Over 60s co-ordinator                         | 1,059                             | 2,363                            | 3,422                           | 4,971                           |
| Panto costs                                   | 828                               | -                                | 828                             | 497                             |
| Printing, postage & stationery                | 319                               | -                                | 319                             | 263                             |
| Rates   | -                                 | -                                | -                               | 383                             |
| Repairs and maintenance                       | 180                               | -                                | 180                             | 327                             |
| Room Hire                                     | 250                               | -                                | 250                             |                                 |
| Security                                      | 475                               | -                                | 475                             | 886                             |
| Telephones and internet                       | 259                               | -                                | 259                             | 229                             |
| TV and other licences                         | 926                               | -                                | 926                             | 1,650                           |
| Water   | 493                               | -                                | 493                             | 962                             |
| Waste and Recycling                           | 492                               | -                                | 492                             |                                 |
| Other expenditure                             | 113                               | -                                | 113                             | 72                              |
| <b>TOTAL</b>                                  | <b>28,457</b>                     | <b>5,693</b>                     | <b>34,150</b>                   | <b>41,501</b>                   |
|   | <b>Unrestr<br/>cted<br/>Funds</b> | <b>Restri<br/>cted<br/>Funds</b> | <b>Total<br/>Funds<br/>2020</b> | <b>Total<br/>Funds<br/>2019</b> |
|   | <b>£</b>                          | <b>£</b>                         | <b>£</b>                        | <b>£</b>                        |
| <b>6 GOVERNANCE COSTS</b>                     |                                   |                                  |                                 |                                 |
| Accountancy                                   | 540                               | -                                | 540                             | 540                             |
| <b>TOTAL</b>                                  | <b>540</b>                        | <b>-</b>                         | <b>540</b>                      | <b>540</b>                      |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

### 7 TANGIBLE ASSETS

|                       | Property<br>Improvements<br>£ | Equipm<br>ent<br>£ | Total<br>cost<br>£ |
|-----------------------|-------------------------------|--------------------|--------------------|
| <b>Cost</b>           |                               |                    |                    |
| Cost at 1 Jan 2020    | 25,742                        | 5,612              | 31,354             |
| Additions             |                               |                    | -                  |
| At 31 Dec 2020        | <u>25,742</u>                 | <u>5,612</u>       | <u>31,354</u>      |
| <b>Depreciation</b>   |                               |                    |                    |
| At 1 Jan 2020         | 5,880                         | 1,106              | 6,986              |
| Charge for the period | 1,104                         | 278                | 1,382              |
| At 31 Dec 2020        | <u>6,984</u>                  | <u>1,384</u>       | <u>8,368</u>       |
| <b>Net book value</b> |                               |                    |                    |
| At 31 Dec 2020        | <u>18,758</u>                 | <u>4,228</u>       | <u>22,986</u>      |
| At 31 Dec 2019        | <u>19,862</u>                 | <u>4,506</u>       | <u>24,368</u>      |

### 8 DEBTORS

|              | 2020<br>£    | 2019<br>£  |
|--------------|--------------|------------|
| Loan to FPSC | 500          | -          |
| Prepayments  | 774          | 843        |
|              | <u>1,274</u> | <u>843</u> |

**CREDITORS:** amounts falling due within one year

### 9

|                                  | 2020<br>£    | 2019<br>£    |
|----------------------------------|--------------|--------------|
| Other creditors                  | 2,703        | 1,712        |
| Panto income received in advance | -            | 3,392        |
|                                  | <u>2,703</u> | <u>5,104</u> |

# FLORENCE PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

### 10. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

### 11. STAFF COSTS AND EMPLOYEE BENEFITS

The charity has no employees.

### 12. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

### 13. MOVEMENT IN FUNDS

|                                  | At 31-<br>Dec-2019 | Incomi<br>ng<br>Resour<br>ces | Resou<br>rces<br>expen<br>ded | Transf<br>ers | At 31-<br>Dec-2020 |
|----------------------------------|--------------------|-------------------------------|-------------------------------|---------------|--------------------|
|                                  | £                  | £                             | £                             | £             | £                  |
| <b>General Funds</b>             |                    |                               |                               |               |                    |
| <b>Unrestricted income funds</b> | <b>38,826</b>      | <b>35,817</b>                 | <b>28,457</b>                 | <b>691</b>    | <b>46,877</b>      |
| <b>Restricted Funds</b>          |                    |                               |                               |               |                    |
| Building project fund            | 201                | 220                           |                               |               | 421                |
| Soil Association                 |                    | 150                           |                               |               | 150                |
| Meal Deliveries                  |                    | 8,204                         | - 5,693                       | - 691         | 1,820              |
| Garden Project                   |                    | 1,500                         |                               |               | 1,500              |
|                                  |                    | <b>10,074</b>                 |                               |               |                    |
| <b>Total Restricted funds</b>    | <b>201</b>         | <b>4</b>                      | <b>- 5,693</b>                | <b>- 691</b>  | <b>3,891</b>       |
| <b>Total funds</b>               | <b>39,027</b>      | <b>45,891</b>                 | <b>-</b>                      | <b>-</b>      | <b>50,768</b>      |

### MOVEMENT IN FUNDS - Previous year

|                           | At 31-<br>Dec-2018 | Incomi<br>ng<br>Resour<br>ces | Resou<br>rces<br>expen<br>ded | Transf<br>ers | At 31-<br>Dec-2019 |
|---------------------------|--------------------|-------------------------------|-------------------------------|---------------|--------------------|
|                           | £                  | £                             | £                             | £             | £                  |
| <b>General Funds</b>      |                    |                               |                               |               |                    |
| Unrestricted income funds | 47,377             | 32,950                        | 41,501                        |               | 38,826             |
| <b>Restricted Funds</b>   |                    |                               |                               |               |                    |
| Project fund              | -                  | 201                           | -                             |               | 201                |
|                           |                    | <b>33,151</b>                 | <b>-</b>                      |               |                    |
| <b>Total funds</b>        | <b>47,377</b>      | <b>41,501</b>                 | <b>-</b>                      | <b>-</b>      | <b>39,027</b>      |