

PTA AGM on Friday 6th October 2023

@ 8.45 in the Dining Hall

Welcome and thank you all for coming. In order to conform to our charter and maintain our charity status we have to proceed according to a certain outline so please forgive us the uncharacteristic formality today.

PTA Committee (current):

- Fay Cameron (Co-Chair)
- Réjane Collard-Walker (Co-Chair)
- Prang Kew (Treasurer)
- Holly Olympidis (Secretary)
- Xuan Kroeger (Communications Officer)
- Erica Nelson (Events Director)
- Kerilee Pearse (Deputy Events Director)

Proposed committee:

- Erica Nelson (Chair)
- Fay Cameron (Treasurer)
- Emma Lukey (Secretary)
- Xuan Kroeger (Communications Officer)
- Kerilee Pearse (Events Director)
- Katie Bates (Bid Writer)

Key decisions required:

- Approval of the annual report
- Vote in the new trustees / committee members

PTA Committee report

The La Fontaine Parents and Teachers Association (LFA PTA) is a registered charity (1159492) run entirely by volunteers.

Our main objectives are to:

- Deliver a range of cultural and community building activities that enhance the wellbeing of our children
- Work with parents and the school to identify fundraising priorities
- Organise a variety of fundraising activities to raise money to support all children attending LFA

There are currently 4 elected members:

- Fay Cameron (Co-Chair)

- Réjane Collard-Walker (Co-Chair)
- Prang Kew (Treasurer)
- Holly Olympidis (Secretary)

Our Structure and Election of committee members

Committee members are elected at the AGM to serve for the year running through to the next AGM. Your AGM is when new committee members are elected and current committee members are reappointed.

Prang Kew, Holly Olympidis and Rejane-Collard Walker are stepping down therefore we are looking to elect at least 3 new Trustees.

Réjane is planning to remain involved in the committee as she has been working on the website and would like to remain involved and leading on this piece of work.

Becoming an elected member means that you will have oversight of the PTA and will partake in decision making when it comes to donating funds to the school, this will involve meeting with Mr Tirrell and meeting with the other members of the Committee. We meet once every half term on the second Friday of the half term. This can be in person or over Zoom and we are very flexible about timings. This year we will also be inviting members of the Student Council to the beginning of the meeting. This will be an opportunity for the pupils to provide feedback on recent events and also give them important meeting and leadership skills.

We have split responsibilities out via the roles we have taken on the committee in the past but we would like to look at how we can delegate roles out among the elected and also non-elected members.

Below is a summary of the current roles as well as the roles we are proposing and are looking to appoint going forward with the trustee roles highlighted:

Current roles:

- **Chair (trustee):** The types of activities that the Chair would typically cover are to maintain dialogue between the PTA and the school, lead meetings, set agendas for meetings, manage donation decisions and complete key governance activities. This role is currently undertaken by Fay Cameron.
- **Deputy Chair (trustee):** The Deputy Chair maintains the relationships with external parties, such as Parentkind and the Charities Commission and provides support to the chair where required. This role is currently undertaken by Réjane Collard-Walker

Note: Fay and Rejane currently share the chair role, which has allowed them to balance the demands of the role along with their caring and work commitments.

- **Secretary (trustee):** The secretary role will be responsible for documenting meetings (agenda and minutes), maintaining core document repositories (Google drives), publishing key documents on the PTA website such as the report and maintaining the password sheet. In addition the secretary role will maintain important subscriptions such as Parentkind. This role is currently undertaken by Holly Olympidis.
- **Treasurer (trustee):** The Treasurer has a more defined role as they will have to manage the accounts, produce the annual account, manage the HMRC relationship, prepare the floats for events and approve the purchases. This role is currently undertaken by Prang Kew.
- **Events Director:** This role's primary responsibility is planning and delivering events aimed at building a sense of community and also raising much needed funds. This involves agreeing the event calendar, liaising with the school to agree which facilities can be used, designing ticketing / pricing, liaising with volunteers and local businesses and coordinating the activities on the day. As the school has grown, so has the role. Therefore last year we set up events committees for each upcoming event that will take responsibility for the organisation of these. We haven't had enough volunteers in the past but hope this is something we can have going forward and we will cover future events a little later on. Erica Nelson currently undertakes this role.
- **Communications Officer:** This is a role that was introduced last year as we recognised communications was becoming an increasingly important part of the PTA committees responsibilities. As the school has grown, we have had to formalise our communications plan and approach to ensure we are inclusive, accessible and communicate effectively with our members. Our key communication tool is Classlist, which needs annual maintenance. In addition, we would like to regularly contribute to the schools weekly newsletter (Les Nouvelles) and manage the nomination of class reps. We also have a PTA website that we use to sell tickets to events that requires regular maintenance. This role needs to regularly liaise with the Events Director to support the marketing and communication of events. Xuan Kroeger currently undertakes this role.
- **Events deputy:** The organisation and coordination of events is very demanding and therefore last year we decided to introduce this role. This role provides vital support to the Events Director. The division of work can be either by event (i.e. with the deputy leading on some events) or to divide up specific activities by event (e.g. responsibility for food and drink). Introducing this role has been a huge success and therefore we certainly recommend this is continued this year. Kerilee Pearce currently undertakes this role

The optimal number of trustees is between 4 and 5.

All these responsibilities could be shared among a small group of people. As we are a team of volunteers and everyone is balancing their commitments as a trustee/ committee member and parent (as well as work in some cases), so we are pragmatic and flexible about how the responsibilities are shared.

We have had a number of people who have volunteered to become our new Trustees and committee members:

- Emma Lukey - Secretary (trustee)
- Katie Bates - Bid Writer

The volunteer will now each say who they are and the role they are interested in.

We will hold the election at the end of the meeting so you can ask questions and consider if you would also like to be considered as a Trustee.

Appointment of an independent examiner

Our independent examiner, Alexia Moore, ACCA, left the school at the end of 2021/2 academic year. The Charities Commission requires an independent examiner when:

- Gross annual income exceeds £25,000 but less than £1 million

In the previous year, our gross income was less than £25,000. As a result, an independent review of the accounts was not a formal requirement. However, as this is best practice, we did advertise for an independent examiner. We did not manage to recruit anyone and we did not want to pay for an account out of the charities' funds when this was not a requirement. However, as we felt this was good practice, last year Daniel Cameron, CA, completed a review. Going forward this is not a sustainable solution, as Daniel is married to the Co-Chair and therefore it doesn't provide a sufficient level of independence.

As you will see from the finances section, this year we have exceeded the £25,000 threshold. This means we must now find an independent examiner to review the accounts before they are published (deadline May 2024). Jonathan Evans, a parent at the school, has kindly offered to complete the review of the accounts. This is great news that we can find the required skills and experience from the parent community, so we don't have to spend charity funds on completing this important activity.

Please note: The accounts shown in the report below have **not** been reviewed. We will work with Jonathan and the new Treasurer to complete this review in advance of our deadline to submit our accounts in May 2024.

Summary Report

Looking back over the previous 12 months since the last report, we have achieved a huge amount both in terms of events for the community, but also investment in the school. This year has felt like the first year of PTA activities that have been free of any restrictions from COVID. We have also have benefited from having a bigger team working across a wider range of roles on the committee. As a result we have had a full calendar of activities and a hugely productive year. In this report we will summarise the following:

- 1) **Activities:** The core fundraising activities that were undertaken
- 2) **Finances:** Provide an overview of income and key expenditure items

- 3) **Communication:** Summarise our core communication channels and our plans for them
- 4) **Look ahead:** High level summary of the year ahead and big projects for 2023/4

1. Activities

We have been restricted in the past few years in raising money but this year has seen all the restrictions of the pandemic lifted, allowing us to run a wider range of fundraising activities as well as community-focused events. In the 2022/2023 academic year undertook the following fundraising and community events:

- Halloween Party
- Christmas Card Sale
- Christmas trees sale
- Christmas Market
- Easter Egg Hunt
- Jumble Sale
- Wine and Cheese Night
- Sports Day Drinks
- 2nd-Hand Uniform
- Summer Fair
- Pilates

In addition to fundraising events, the PTA held a number of coffee mornings, including one with a local external organisation called “Successful Mums”. This was a trial to test a format that included “content” alongside the traditional coffee morning format. We had a very positive response to the session with lots of new faces, high levels of engagement in the workshop and some great feedback after the event. We will be looking to hold more coffee mornings with some form of workshop in 2023/4.

Another activity that started last year, and has continued this year, is the “pre-loved” books collection. This year we managed to collect over 900 books from our parents, with support from some other charities (Sense, St Christopher’s Hospice and ABC). These books are used to top up the reading corners in the classrooms and reading spaces. In 2023/4, ABC have also offered to fill the new Reading Den (see section 2b)

Finally we have continued with the 2nd hand uniform sale. This is not only an excellent means of fundraising, but also gives families a low-cost option for sourcing high quality uniform items in a period of rising costs. It also reduces landfill! Due to the switch over to the new navy uniform, this year we collected a large amount of the old grey uniform (which can no longer be worn after July 2023). This has been used to fill large, high quality bean bags, which the PTA have purchased. These have been used to improve the space in the sensory rooms.

2. Finances

Below is the summary financial report for 2022/23. Please note the financial year runs until 31st July 2023.

CATEGORY	ACTIVITY DESCRIPTION		INCOME	EXPENDI TURE	NET
			£		
EVENTS - ANNUAL	Halloween		2,448.55	£ 106.41	2342.14
			£	£	
	Xmas		2,847.76	2,283.86	563.90
	Easter		£ 886.52	£ 440.39	446.13
	Disco		£ -	£ -	0.00
	Quiz & curry		£ -	£ -	0.00
	Cheese & Wine		£ 275.50	£ 208.31	67.19
	Jumble Sale		£ 469.50	£ 41.19	428.31
			£		
	Sports Day		1,748.66	£ 373.76	1374.90
	Bastille Day		£	£	
	Summer fair		4,718.31	3,312.99	1405.32
EVENTS - REGULAR	Popcorn		£ -	£ -	0.00
	Dress up day		£ -	£ -	0.00
	Ice cream		£ 170.28	£ 82.55	87.73
	Uniform		£ 934.19	£ 12.93	921.26
	Refreshment/Drink Sale		£ 216.50	£ 3.73	212.77
EVENTS - VILLAGE	Camping		£ -	£ -	0.00
			£		
MONTHLY GIVING	Go Cardless		3,650.00	£ 114.60	3535.40
	CAF Direct giving		£ 722.07	£ -	722.07
	DD		£ 315.00	£ -	315.00
	Benevity		£ -	£ -	0.00
			£		
	Charities Trust		2,926.16	£ -	2926.16
	GAYE		£ 385.00	£ -	385.00
ONE OFF DONATIONS/SPONSORSHIP	One off donations/Sponsorship		£		
			1,332.73	£ 2.70	1330.03
	Sponsorship		£ -	£ -	0.00
	Benevity		£ 360.00	£ -	360.00
	Corporate matched funding		£ -	£ -	0.00
CASHBACK SCHEMES	EasyFundraising		£ 87.19	£ -	87.19
	Amazon Smile		£ 507.67	£ -	507.67
	Stikins		£ 42.71	£ -	42.71
FUNDRAISING	Xmas Cards		£ 414.00	£ -	414.00

CATEGORY	ACTIVITY DESCRIPTION		INCOME	EXPENDITURE	NET
MERCHANDISE					
	Xmas trees		£ 951.00	£ 568.63	382.37
PTA SPENDING	PTA consumables (non event specific)		£ -	£ -	0.00
	PTA equipment		£ -	£ 69.97	-69.97
	Subscriptions		£ -	£ 381.89	-381.89
	Commission/Fees		£ 43.71	£ 75.63	-31.92
	Community events		£ -	£ -	0.00
	School reading books/reading area		£ -	£ 1,051.58	-1051.58
	Other PTA expenditure		£ -	£ 190.00	-190.00
LFA SPENDING	Books		£ -	£ -	0.00
	Classroom kit		£ -	£ -	0.00
	Sports Equipment		£ -	£ 1,500.00	-1500.00
	Maths		£ -	£ -	0.00
	Musical instruments		£ -	£ 2,000.00	-2000.00
	Playground equipment		£ -	£ 1,500.00	-1500.00
	Y6 Leavers		£ -	£ -	0.00
RESTRICTED FUNDS	Sports Equipment		£ -	£ -	0.00
	Maths		£ -	£ -	0.00
	School reading books		£ -	£ -	0.00
	Y6 Leavers		£ -	£ 1,493.60	1,493.60
	Classroom kit		£ -	£ -	0.00
	TOTAL YTD		£ 26,453.01	£ 15,814.72	£ 10,638.29
	CASH & BANK AT 31 JULY 2022				£ 21,413.12

2a. Fundraising

The table below shows a summary of our key events and the funds raised, as compared the previous 2 years.

Event/Fund Raising	2020/21 Net Income	%	2021/22 Net Income	%	2022/23 Net Income	%
Winter Fair	£ -		£ -		£ 564	
Monthly Giving/Direct donations*	£ 7,905	64%	£ 8,336	63%	£ 9,574	50%
Halloween Party	£ -	0%	£ 1,118	8%	£ 2,342	12%
Second-Hand Uniform	£ 803	7%	£ 852	6%	£ 921	5%
Christmas Raffle	£ 1,385	11%	£ 781	6%	£ 866	5%
Christmas Tree Sale	£ 746	6%	£ 707	5%	£ 382	2%
Popcorn/Ice cream/Drink sale	£ -	0%	£ 584	4%	£ 301	2%
Christmas Cards	£ 377	3%	£ 388	3%	£ 414	2%
Cashback Schemes**	£ 360	3%	£ 347	3%	£ 638	3%
Dress up Day (Jolly Jame Jar 21/22)	£ 492	4%	£ 82	1%	£ -	0%
Quiz & Curry	£ 218	2%	£ 67	1%	£ -	0%
Cheese & Wine	£ -	0%	£ 65	0%	£ 67	0%
Easter Egg Hunt	£ -	0%	£ -	0%	£ 446	2%
Summer Fair	£ -	0%	-£ 41	0%	£ 1,405	7%
Sport Day	£ -	0%	£ -	0%	£ 1,375	7%
Jumble Sale	£ -	0%	£ -	0%	£ 428	2%
Total Fund Raised	£ 12,286	100%	£ 13,286	100%	£ 19,159	100%

Below are some key observations:

- Overall we increased our overall fundraising in 2022/3 - this is huge credit to the events team who had an incredibly busy year last year
- Monthly giving and direct donations has consistently been our largest source of fundraising
- Some new events (Easter egg hunt and Jumble Sale) that made a valuable contribution to the funds raised

Corporate Match Funding (above included in Direct donations) can make a huge impact on our finances. Match Funding is essentially the facility by which companies can support charitable organisations and good causes that their employees are involved with. This is usually done by matching some or all of the money that an employee has raised for, or donated to, a charity but can also include donating resources or services, particularly if a company has expertise in a relevant field. It is a really important source of fundraising as it means that the hard work associated with raising money is recognised by an employer and also that the employee's time and effort is worth more than what they may have expected.

The main way in which match funding is achieved for our school is through a parent contributing their time to a school event, whether it be operating a stall at a fair or helping to organise an event, often by joining that event's committee. That parent can then boost the funds that they have raised either by their company's existing process for match funding or by their company setting up their match funding procedure. As a charity, LFA PTA is able to boost our fundraising through match funding, with this source of funds increasingly making a bigger difference in helping the school offer the best possible environment for our children.

Regular giving is also a vital source of funding for the PTA. Up until now, we have used GoCardless as well as CAF Monthly giving as our regular giving platforms where parents and carers can make one-off or monthly donations in support of

the PTA. However this year we have been investigating the possibility of claiming gift aid. Collecting the data to support Gift Aid is quite onerous. Going forward we have decided to switch to the “Just Giving” platform, which will manage this for us. We are currently contacting all parents who currently give regularly, to ask that they switch over to our new Just Giving site, which will automatically collect the data we require to claim gift aid for us.

In previous years we have also encouraged parents to sign up to the cashback schemes, including Easyfundraising and Amazon Smile. You personally don’t donate the money but if you shop online through these websites, the companies will donate a small percentage of your total spending to the PTA, free money to the school! However Amazon Smile has now ceased and so this has reduced as a source of income to us.

2b. Spending

In 2020/1 the PTA made a significant donation towards some improvements in the playground. These were completed in 2021 and last year made another significant donation (£15,000) towards further improvements which are all now complete.

At the start of 2022/3, our ambition was to support the school in the refurbishment of the Sports Hall. Unfortunately, due to challenges with the fabric of the building and complexity of the ownership of the buildings, it has not been possible to progress this project as quickly as we had hoped. Therefore, we took the decision (in conjunction with the school), to focus efforts on other projects.

Key Expenditure items for 2022/3 have been:

- £2,000 towards the purchase of Ukuleles
- £1,500 towards the purchase of gym mats
- £1,052 for the deposit for the Reading Den
- £40 - purchase of x2 bean bags
- £1,500 for new sports equipment for playtime

In addition, we funded the rental of some port-a-loos on the school field for the summer term. This was to assess the benefit of developing the sports field as a potential future fundraising project.

Finally, as we have done every year, we were able to donate £1,500 to our year 6 leavers events which we have pledged to match for our year 6 leavers going forward.

Expenditure item	2020/21	2021/22	2022/23
Books	£1,111		
Classroom kit	£199	£2,000	£0
Sports Equipment	£130		£1,500
Maths			
Musical Instruments	£1,304		£2,000
School reading books			£1,052
Playground Equipment	£14,667	£15,000	£1,500
Y6 Leavers	£1,518	£1,485	£1,494
Other LFA expenditure		£124	£334
Total LFA Spending	£18,929	£18,609	£7,880

2c. Future Spending

As a committee we are working closely with the school to agree the projects we are going to jointly fund and work on in 2023/4 and beyond. These are not finalised and are still in discussion with the school leadership team, however some initial ideas include:

1. Completion of reading den (funding approved and launch date planned for Oct 20th)
2. Reception playground improvements
3. Improvement options for sports hall (e.g. sound curtain)
4. Additional musical instruments
5. Whole school excursion

As we work with the school to agree the projects the PTA will be funding, we will issue communications through Classlist and the newsletter to keep the wider community up to date.

3. Future Events

As previously mentioned, we are looking to form a small organising committee for all future events. The committee can consist of any parents or carers at the school and will arrange and organise each event, liaising with the Events Director to ensure all aspects are covered.

We have issued a survey out via ParentMail and Classlist, because we would love to hear your thoughts on what future events you would like us to organise. As part of the survey you can give feedback on previous events, volunteer to organise future events and share any ideas for types of events that we haven't considered in the past. There are lots of planning and safety considerations when organising the PTA events, however we will try and consider all suggestions!

Some events that are already in the planning include Halloween disco, Christmas Event, Cyber awareness coffee morning and lots more!

4. Communication

Classlist is our primary communication tool. We encourage all parents to register so as not to miss out on events and notifications.

We have put in place new administration processes to ensure Classlist stays up to date – with a particular focus on how to manage all the changes that need to happen between academic years.

Other important communication channels are Parent Mail and Class WhatsApp groups. Parent Mail is the schools email system, and we work with the school to notify parents of upcoming events, as not all parents are on Classlist. Furthermore we sometimes ask the Class Reps for each class to also promote activities or ask for volunteers for events.

We are working with one of the Parent Governors to agree on a communication strategy that sets out all the communication channels across the school, PTA and Governor community.

5. Thank you

Finally we wanted to thank everyone that has volunteered their time to help us over the past few years. In particular Verity Bayley who has arranged the Christmas Card fundraiser for us over the past few years; Leanne Gillespie who ran the Christmas Tree Sale, Kat Coffey for all her work on the pre-loved book collection and reading den and all the volunteers who have supported over the variety of events. We also wanted to say a huge thanks to individuals (and apologies we can't name everyone here....) who have supported specific events such as Chesca Rogers, Monika Kuklicz, Danielle Leeson, Jen Peters, to name but a few.

We also wanted to give a special thanks to Holly Olymipidis, Prang Kew and Réjane Collard-Walker who are all stepping down from their trustee roles this year. Their efforts have been hugely appreciated. They will be sorely missed on the team but have left us with a really strong legacy.

6. Any other business

This gives members who are present an opportunity to raise matters that haven't been covered by the agenda.

STATEMENT OF FINANCIAL ACTIVITIES

	2023	2023
	RESTRICTED	UNRESTRICTED
	£	£
INCOMING RESOURCES		
Income in furtherance of the charities objectives	-	26,453
Gift Aid	-	-
Grants and Donations(Note 2)	-	-
Bank interest received	-	-
Total Incoming Resources	0	26,453
RESOURCES EXPENDED		
Cost in furtherance of the charities objectives		
Charitable Activities (Note 3)		15,815
Total Resources Expended		15,815
Net Incoming/ (Outgoing) Resources	0	10,638
Funds Brought Forward		34,463
Funds Carried Forward	-	45,101

LA FONTAINE ACADEMY PARENT TEACHER ASSOCIATION

BALANCE SHEET	2023	2023
	£	£
CURRENT ASSETS		
Cash and Bank	30,457	

Gift Aid Receivable (Note 4)	0	
Stock on hand	0	
Debtors (note 4)		
		30,457
Total Current Assets		30,457
		-
NET ASSETS		30,457
FINANCED BY:		
	unrestricted	45,101
		45,101

AS AT 31st July 2023

LA FONTAINE ACADEMY PARENT TEACHER ASSOCIATION

2. INCOMING RESOURCES

	RESTRICTED	UNRESTRICTED
	2023	2023
	£	£
Services	0	26,453
Bank Interest	0	0
TOTAL	0	26,453

3. CHARITABLE ACTIVITIES

Bastille Day Summer fair
 School reading books/reading area
 Camping
 Cheese & Wine
 One off donations/Sponsorship
 Xmas
 Disco
 Subscriptions
 Corporate matched funding
 Xmas Trees

Maths
CAF Direct Giving
Easter
Charities Trust
Floats
Benevity
Go Cardless
EasyFundraising
Halloween
Ice Cream
Other PTA expenditure
Membership Fee/Subscriptions
Miscellaneous
Commission/Fees
Amazon Smile
Popcorn
PTA consumables (non event specific)
PTA equipment
Quiz & curry
Stikins
Sports Day
Sports Kit
Sports Equipment
GAYE
Uniform
Summer Fair
Xmas cards
Books
MyDonate
Classroom kit
School reading books
Playground equipment
Musical instruments
Jumble Sale
Refreshment/Drink Sale
Y6 Leavers
Fundraising owed to LFA

4. Debtors

Gift Aid Receivable

Accrued Revenue

5. Current Liabilities

Accounting fees

Reversal of Accrual

Accrued Donation

2023 TOTAL £	2022 TOTAL £
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26,453	17,699
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26,453	17,699
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15,815	4,676
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15,815	4,676
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10,638	13,022
--------	--------

34,463	21,440
--------	--------

45,101	34,463
--------	--------

2022
£

21,413

0
21,413

21,413

34,463

34,463

DESIGNATED	TOTAL
2023	2023
£	£
0	26,453
0	0
0	26,453

#NAME?

2023	2022
£	£
3,313	61
1,052	-
-	-
208	-
3	-
2,284	-
-	-
382	191
-	-
569	1,141

-	-
-	-
440	-
-	-
-	-
-	-
115	80
-	-
106	478
83	122
190	132
-	-
-	-
76	96
-	-
-	12
-	-
70	227
-	127
-	-
374	-
-	-
1,500	-
-	-
13	9
-	-
-	-
-	-
-	-
-	2,000
-	-
1,500	-
2,000	-
41	
4	
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1,494	-
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-	-
15,815	4,676

2021	2020
£	£
<hr/>	
-	0
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0 0

2021 2020

£ £

0 0

0 0

0 0

0 0

Independent examiner's report to the trustees of La Fontaine Academy

I report to the trustees on my examination of the accounts of the A La Fontaine Academy PTA Trust (the Trust) for the year ended 31 July 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- i. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- ii. the accounts do not accord with those records; or
- iii. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed



Name: Jonathan Evans

Relevant professional qualification or body: Chartered Accountant (Institute of Chartered Accountants in England & Wales)

Address: 35 Bromley Drive, Bromley BR2 8PG

Date: 23 April 2024