



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2023		31	March	2024

### Section A Reference and administration details

**Charity name** Romsey Cancer Support Centre

**Other names charity is known by** Jane Scarth House

**Registered charity number (if any)** 1159474

**Charity's principal address** Jane Scarth House

37a The Hundred

Romsey

**Postcode**

SO518GE

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Jones			Trustees
2	Jill Livingstone		Until 17.09.23	Trustees
3	Michael Street	Treasurer		Trustees
4	Philip Scarth			Trustees
5	Bridget Brook	Chair		Trustees
6	Wendy Morrish		Until 31.03.24	Trustees
7	Nigel Dickson			Trustees
8	Alison Small		Until 19.06.23	Trustees
9	Adam Sherman			Trustees
10	Iain Coleman		From 01.01.24	Trustees
11	Julian Gee		From 01.01.24	Trustees
12	Maxine Wright		From 19.03.24	Trustees
13				
14				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

Rachel Tucker – Jane Scarth House Centre Manager

Charlotte Gregson – Jane's Charity Shop Manager

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	<p>Trustees are appointed for a period of 2, 3 or 4 years. It is the Charity's intention to retain a Board of Trustees with a range of skills and interests reflecting the purpose of the Charity and the needs of its designated community.</p> <p>Several Trustees reached completion of three terms of office in the coming year and a recruitment exercise was conducted to attract Trustees to join our team.</p>

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our overall approach to the running and development of the charity remains as it always has been, and the details of that are continued below within this section.

Over many years the charity has derived great benefits from the stability and continuity of service by everyone across the charity: Trustees, staff and volunteers. We value everyone who contributes in any way to the Charity's work.

The Trustees, staff and volunteers remain committed to maintaining the independence of the charity and are equally focused on working closely across local networks (statutory, voluntary and commercial) to ensure the maximum benefits for our clients and our local community.

The focus of the charity remains:

- to ensure our clients continue to receive services which are of benefit to them;
- that confidence in the Charity is maintained across the local community for those who fundraise and promote our work;
- that sufficient emphasis has been placed on raising and apportioning funds sufficient to meet outgoings and commitments.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

<p>To provide a Support Centre in Romsey staffed by trained counsellors, therapists and volunteers to relieve, aid and support patients, family and friends who are experiencing or have experienced cancer.</p>
<p>The Trustees and staff have concentrated on delivering the objectives for which the charity has been established. This is, at all times, our primary focus.</p> <p>We provide free, confidential support to all those whose lives are affected by cancer, whether they are the person with cancer, family, carers or friends. These services are available to all who can attend the Centre in person or receive services over the phone or via videocalls.</p> <p>The charity offers services including befriending, counselling, MLD (manual lymphatic drainage), aromatherapy, reflexology, massage and an information library. We look to widen the number of services we provide to ensure we continue to provide topics of interest and support to our clients. Over the last year we have brought in Crafting for Wellbeing, EFT (Emotional Freedom Technique) Tapping and Qigong (origins of Tai Chi). We hold regular Welfare/Finance and Legal clinics.</p> <p>All services are provided free to anyone who may benefit from them, this includes those who are cancer patients but also those around them who are affected by the illness, including family members and friends. Whilst we are a locally-based charity our services are available to anyone who makes contact from across a wide geographical area. This often links to the catchment area of the hospital where clients are being treated.</p> <p>The purpose of our work is regularly visited at Trustee meetings when we consider the provision of new services and how these may be accessed by everyone who can benefit from them. The provision of services free at the point of delivery is one of our founding principles and is one to which we adhere totally. The Trustees consider that our charity keeps the principle of public benefit at the forefront of all planning and delivery.</p>

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

<p>The Charity has always relied heavily on the involvement of volunteers across a range of roles. The Trustees wish to put on record their thanks to all who continue to work to support the charity in so many ways.</p> <p>We have been pleased to welcome new volunteers to our team to increase our numbers. All befrienders go through a thorough training programme, including sessions with the Centre Manager, training counsellor and a period of shadowing before they are admitted to the regular rota.</p> <p>Volunteers are also a mainstay of the Shop's operations, and without them the shop's financial contribution to the delivery of our services would be far less.</p> <p>There are many other ways in which our volunteers contribute to the charity – we have volunteers who sit on the Fundraising Committee, keep the Centre garden tidy, enter gift aid details, record donations etc. Every single contribution is hugely valued.</p>
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## Section D

## Achievements and performance

### **Summary of the main achievements of the charity during the year**

During the Autumn of 2023 we repeated the client survey. This was administered by one of our Trustees along with the Centre staff and volunteers. The November 2023 Client survey produced another excellent result across the range of question scores, our overall satisfaction score - already a very good 94% in 2022 – increased marginally to 95% this year. As a charity we feel we can be proud of how well our services are appreciated by our clients who complete these questionnaires.

Jane's, our shop around the corner from the Centre, is well-known locally as a location where many a bargain can be found. Our shop team are fully committed to supporting the work of the Centre, and that includes signposting to our services.

We have been successful in applying for a number of grants and to being chosen as 'charity of the year' by a number of organisations. Reporting on the impact of these grants is very important to us. During the 2023/24 year we were nominated as one of the Romsey Town Mayor's charity, for which a number of fund-raising events were held.

## Section E

## Financial review

### **Brief statement of the charity's policy on reserves**

We maintain our approach to financial stability and ensure this remains a key pillar of our meeting agenda with regular reporting. We want to ensure Jane Scarth House can provide cancer support services for the people of Romsey and the surrounding area into the future.

Whilst our aim has always been to maintain sufficient reserves to operate the charity for a 3-year period (on a continuing basis) – effectively future-proofing our delivery of services for those who will need us in the future. During the latter part of the year Trustees have discussed whether these funds could be more effectively deployed rather than sitting in low interest-rate accounts. To this end discussions have started about how to protect our main revenue stream, which is the profit from Jane's, our charity shop.

During the year we continued with our clear model of income and expenditure which enables us to chart progress on a monthly basis and to make decisions based on financial facts. Trustees receive monthly reports for review.

The combination of financial support from many individuals and organisations, along with effective financial controls and management of funds has provided us with a stable basis from which to operate and plan for the future.

### **Details of any funds materially in deficit**

None

### **Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

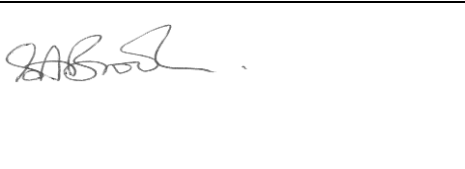
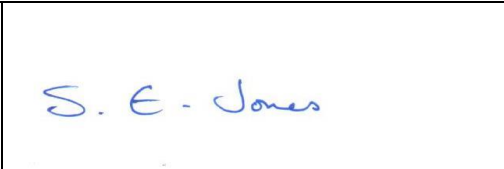
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Bridget Brook	Susan Jones
Position (eg Secretary, Chair, etc)	Trustee / Chair 2023/24	Trustee
Date	15.01.25	

**Romsey Cancer Support Centre**

**Charity No. 1159474**

**Trustees' Report and Unaudited Accounts**

**31 March 2024**

**Romsey Cancer Support Centre**  
**Contents**

	Pages
Trustees' Annual Report	2-3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7-14

**Romsey Cancer Support Centre**  
**Trustees Annual Report**

Jane Scarth House and Jane's Charity Shop

The trustees present their report with the unaudited financial statements of the charity for the year ended 31 March 2024.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Charity No. 1159474**

**Principal Office**

37a The Hundred  
Romsey  
Hampshire  
SO51 8GE

**Trustees**

The following trustees served during the year and up to the date of the financial statements:

B. Brook – Left since the year end  
I. Coleman – Left since the year end  
N. Dickson  
J. Gee  
S. Jones  
P. Scarth  
A. Sherman  
M. Street  
M. Wright – Left since the year end

**Accountants**

Fiander Tovell  
  
Stag Gates House,  
63/64 The Avenue  
Southampton  
SO17 1XS

**OBJECTIVES AND ACTIVITIES**

The main objective of the charity is to relieve sickness and to promote and protect good health for the public benefit of patients, family members and friends who are experiencing or have experienced cancer.

By providing a Support Centre in Romsey to provide free mediation, aromatherapy, reflexology, massage, an information library and befriending service.

**ACHIEVEMENTS AND PERFORMANCE**

The trustees consider this year's achievements to be satisfactory. It has been a year of consolidation and preparation for ensuring the long-term financial stability of the charity.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The charity is governed by its constitution and run by the trustees who also form the management committee.

**Statement of trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).



**Romsey Cancer Support Centre**

**Trustees Annual Report**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the charity's trustees

Signature:

*Mike Street*

Michael Street

Trustee

Date Signed:

30/1/2025 | 20:52 GMT

Signature:

*A. Sherman*

Adam Sherman

Trustee

Date Signed:

30/1/2025 | 21:00 GMT

## Romsey Cancer Support Centre

### Independent Examiner's Report to the trustees of Romsey Cancer Support Centre

I report to the trustees on my examination of the financial statements of Romsey Cancer Support Centre (the Charity) for the year ended 31 March 2024.

#### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

As the charity's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination by being a qualified member of FCA.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act: or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn to this report in order to enable a proper understanding of the financial statements to be reached.

*Adam Buse*

Adam Buse FCA

Fiander Tovell

Stag Gates House,  
63/64 The Avenue  
Southampton  
SO17 1XS

31/1/2025 | 09:02 GMT

Date Signed: \_\_\_\_\_

**Romsey Cancer Support Centre****Statement of Financial Activities****For the year ended 31 March 2024**

		<b>Unrestricted funds 2024 £</b>	<b>Restricted funds 2024 £</b>	<b>Total funds 2024 £</b>	<b>Total funds 2023 £</b>
	<b>Notes</b>				
<b>Income and endowments</b>					
<b>from:</b>					
Donations and legacies	3	93,358	954	94,312	79,544
Charitable activities	4	14,764	20,466	35,230	24,394
Other trading activities	5	156,102	-	156,102	150,216
Investments	6	12,296	-	12,296	1,976
<b>Total</b>		<b>276,520</b>	<b>21,420</b>	<b>297,940</b>	<b>256,130</b>
<b>Expenditure on:</b>					
Raising funds	7	73,477	954	74,431	61,421
Charitable activities	8	156,298	18,666	174,964	158,830
<b>Total</b>		<b>229,775</b>	<b>19,620</b>	<b>249,395</b>	<b>220,251</b>
Net gains on investments		-	-	-	-
<b>Net income</b>		<b>46,745</b>	<b>1,800</b>	<b>48,545</b>	<b>35,879</b>
Transfers between funds		-	-	-	-
<b>Net income before other gains/(losses)</b>		<b>46,745</b>	<b>1,800</b>	<b>48,545</b>	<b>35,879</b>
<b>Other gains and losses</b>					
<b>Net movement in funds</b>		<b>46,745</b>	<b>1,800</b>	<b>48,545</b>	<b>35,879</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		508,484	-	508,484	472,604
<b>Total funds carried forward</b>		<b>555,229</b>	<b>1,800</b>	<b>557,029</b>	<b>508,483</b>

Romsey Cancer Support Centre  
Balance Sheet

As at 31 March 2024

Charity No. 1159474		2024 £	2023 £
<b>Current assets</b>			
Debtors	11	29,292	756
Short-term investments		254,788	
Cash at bank and in hand		283,452	507,728
		567,772	508,484
<b>Creditors: Amount falling due within one year</b>	12	(10,743)	-
<b>Net current assets</b>		557,029	508,484
<b>Total assets less current liabilities</b>		557,029	508,484
<b>Net assets excluding pension asset or liability</b>		557,029	508,484
<b>Total net assets</b>		557,029	508,484
<b>The funds of the charity</b>			
<b>Restricted funds</b>			
Restricted income funds	13	1,800	-
		1,800	-
<b>Unrestricted funds</b>			
General funds	13	555,229	508,484
		555,229	508,484
<b>Reserves</b>			
	13		
<b>Total funds</b>		557,029	508,484

Approved by the trustees on 31 January 2025

And signed on their behalf by:

Signature: Mike Street

Michael Street

Trustee

Date Signed: 30/1/2025 | 20:52 GMT

Signature: A. Sherman

Adam Sherman

Trustee

Date Signed: 30/1/2025 | 21:00 GMT

**Romsey Cancer Support Centre****Notes to the Accounts****for the year ended 31 March 2024****1 Accounting policies****Basis of preparation**

The financial statements have been prepared in accordance with Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements are prepared in Sterling, which is the functional currency of the Charity monetary amounts in these financial statements and are rounded to the nearest pound (£).

The Charity has taken advantage of the provisions in the SORP for charities applying FRS102 update bulletin 1 not to prepare a statement of cash flows.

The financial statements have been prepared under the historical cost convention. The principal accounting policies are set out below.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts in previous years.

**Fund accounting**

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through the terms of an appeal.

**Income**

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
Donations and legacies	Voluntary income received by way of grants, donations, gifts and legacies are included in the SoFA when receivable and only when the Charity has unconditional entitlement to the income. This is normally on receipt.
Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
Volunteer help	The value of any volunteer help received is not included in the accounts, as it is not possible to value
Investment income	This is included in the accounts when receivable.

**Romsey Cancer Support Centre****Notes to the Accounts****Expenditure**

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants, a share of support costs and governance costs.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at the bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities.

**Trade and other creditors**

Short-term creditors are measured at the transaction price. Other creditors and provisions are recognised as where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

## **Romsey Cancer Support Centre**

### **Notes to the Accounts**

#### **Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term.

In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

#### **Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

#### **Going Concern policy**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees continue to adopt the going concern basis of accounting in preparation of the financial statements.

**Romsey Cancer Support Centre****Notes to the Accounts****2 Statement of Financial Activities - prior year**

	<b>Unrestricted funds 2023 £</b>	<b>Total funds 2023 £</b>
<b>Income and endowments from:</b>		
Donations and legacies	79,544	79,544
Charitable activities	24,394	24,394
Other trading activities	150,471	150,471
Investments	1,721	1,721
<b>Total</b>	<b>256,130</b>	<b>256,130</b>
<b>Expenditure on:</b>		
Raising funds	73,919	73,919
Charitable Activities	146,332	146,332
<b>Total</b>	<b>220,251</b>	<b>220,251</b>
<b>Net income</b>	<b>35,879</b>	<b>35,879</b>
<b>Net income before other gains/(losses)</b>	<b>35,879</b>	<b>35,879</b>
<b>Other gains and losses:</b>		
<b>Net movement in funds</b>	<b>35,879</b>	<b>35,879</b>
<b>Reconciliation of funds:</b>		
Total funds brought forward	472,604	472,604
<b>Total funds carried forward</b>	<b>508,483</b>	<b>508,483</b>

**3 Income from donations and legacies**

	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Donations	44,681	954	45,635	45,708
Gift Aid	19,944	-	19,944	11,349
Corporate Fundraising & Events	28,133	-	28,133	22,487
Legacies	600	-	600	-
	<b>93,358</b>	<b>954</b>	<b>94,312</b>	<b>79,544</b>

**4 Income from charitable activities**

	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Community Grants	987	20,466	21,453	24,394
Community Fundraising	7,476	-	7,476	-
	<b>8,463</b>	<b>20,466</b>	<b>28,929</b>	<b>24,649</b>



**Romsey Cancer Support Centre****Notes to the Accounts****5 Income from other trading activities**

	<b>Unrestricted</b>	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Charity Shop	155,017	155,017	150,216
Recycling	6,301	6,301	255
Romsey Show	1,085	1,085	-
	<u>162,403</u>	<u>162,403</u>	<u>150,461</u>

**6 Income from investments**

	<b>Unrestricted</b>	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Interest received	12,296	12,296	1,721
	<u>12,296</u>	<u>12,296</u>	<u>1,721</u>

**7 Expenditure on raising funds**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>Fundraising trading costs</i>				
Charity Shop	73,477	954	74,431	61,421
	<u>73,477</u>	<u>954</u>	<u>74,431</u>	<u>61,421</u>

**8 Expenditure on charitable activities**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<i>Expenditure on charitable activities</i>				
Care Giving	64,454	18,666	83,120	73,835
Support costs (note 9)	91,844	-	91,844	84,995
	<u>156,298</u>	<u>18,666</u>	<u>174,964</u>	<u>158,830</u>

**9 Support costs allocated to activities**

	<b>Unrestricted</b>	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Employee costs	57,105	57,105	45,014
Motor and travel costs	14	14	166
Accountancy	4,677	4,677	4,888
Premises costs	25,577	25,577	26,247
General administrative costs	4,458	4,458	8,654
Legal and professional costs	13	13	26
	<u>91,844</u>	<u>91,844</u>	<u>84,995</u>

**Romsey Cancer Support Centre****Notes to the Accounts****10 Staff costs**

	<b>2024</b>	<b>2023</b>
Salaries and wages	98,747	76,593
Pension costs	6,940	5,908
	<u>105,687</u>	<u>82,501</u>

No employee received emoluments in excess of £60,000.

Staff costs include one trustee whose earnings from working in the shop totaled £5,046

The average monthly number of full-time equivalent employees during the year was as follows:

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
Jane Scarth House	2	2
Jane's Charity Shop	4	4
	<u>6</u>	<u>6</u>

**11 Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade debtors	1,792	756
Short term investments	254,788	-
Other debtors	27,500	-
	<u>284,080</u>	<u>756</u>

**12 Creditors:**

amounts falling due within one year

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	6,173	-
Other taxes and social security	4,570	-
	<u>10,743</u>	<u>-</u>

**Romsey Cancer Support Centre****Notes to the Accounts****13 Movement in funds**

	At 1 April 2023	Incoming resources (including other gains/losses ) £	Resources expended £	At 31 March 2024 £
<b>Restricted funds:</b>				
<b>Restricted income funds:</b>				
Jane Scarth House	-	21,420	(19,620)	1,800
<i>Total</i>	<u>-</u>	<u>21,420</u>	<u>(19,620)</u>	<u>1,800</u>
<b>Unrestricted funds:</b>				
<b>General funds</b>	508,484	276,520	(229,775)	555,229
<b>Total funds</b>	<u>508,484</u>	<u>297,940</u>	<u>(249,395)</u>	<u>557,029</u>

Purposes and restrictions in relation to the funds:

Restricted funds:

Jane Scarth House – The restricted funds cover the upkeep and refurbishment of Jane Scarth House, along with contributions towards support costs.

**14 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total £
Net current assets	555,229	1,800	557,029
	<u>555,229</u>	<u>1,800</u>	<u>557,029</u>

**Romsey Cancer Support Centre**  
**Notes to the Accounts**

**15 Commitments**

***Operating lease commitments***

Annual commitments under non-cancellable operating leases are as follows:

	<b>2024</b>	<b>2024</b>	<b>2023</b>	<b>2023</b>
	<b>Land and buildings</b>	<b>Other</b>	<b>Land and buildings</b>	<b>Other</b>
Operating leases with expiry date:				
<i>Within one year</i>	31,643	-	31,643	-
<i>In the second to fifth years inclusive</i>	8,715	-	31,643	-
<i>Over five years</i>	8,715	-	8,715	-

**Romsey Cancer Support Centre****Detailed Statement of Financial Activities****for the year ended 31 March 2024**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total funds</b>	<b>Total funds</b>
	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income and endowments from:</b>				
Donations and legacies				
Donations	44,681	954	45,635	45,708
Gift Aid	19,944	-	19,944	11,349
Corporate Fundraising & Events	28,133	-	28,133	22,487
Legacies	600	-	600	-
	<u>93,358</u>	<u>954</u>	<u>94,312</u>	<u>79,544</u>
Charitable activities				
Community Grants	987	20,466	21,453	24,394
Community Fundraising	7,476	-	7,476	-
	<u>14,764</u>	<u>20,466</u>	<u>35,230</u>	<u>24,649</u>
Other trading activities				
Charity Shop	155,017	-	155,017	150,216
Recycling	6,301	-	6,301	255
Romsey Show	1,085	-	1,085	-
	<u>162,403</u>	<u>-</u>	<u>162,403</u>	<u>150,461</u>
Investments				
Interest received	12,296	-	12,296	1,721
	<u>12,296</u>	<u>-</u>	<u>12,296</u>	<u>1,721</u>
<b>Total income and endowments</b>	<b>276,520</b>	<b>21,420</b>	<b>297,940</b>	<b>256,130</b>
<b>Expenditure on:</b>				
Costs of other trading activities				
Charity Shop	73,477	954	74,431	61,421
	<u>73,477</u>	<u>954</u>	<u>74,431</u>	<u>61,421</u>
<b>Total of expenditure on raising funds</b>	<b>73,477</b>	<b>954</b>	<b>74,431</b>	<b>61,421</b>
Charitable activities				
Care Giving	64,454	18,666	83,120	73,835
	<u>64,454</u>	<u>18,666</u>	<u>83,120</u>	<u>73,835</u>
Governance costs				
Accountancy	4,677	-	4,677	4,888
	<u>4,677</u>	<u>-</u>	<u>4,677</u>	<u>4,888</u>
<b>Total of expenditure on charitable activities</b>	<b>69,131</b>	<b>18,666</b>	<b>87,797</b>	<b>73,057</b>
Employee costs				
Salaries/wages	54,161	-	54,161	42,524
Pension costs	2,631	-	2,631	2,490
Staff entertainment	-	-	-	-

**Romsey Cancer Support Centre****Detailed Statement of Financial Activities**

Staff training	60	-	60	-
Staff welfare	253	-	253	-
	<u>57,105</u>	<u>-</u>	<u>57,105</u>	<u>45,014</u>
Motor and travel costs				
Travel and subsistence	14	-	14	166
	<u>14</u>	<u>-</u>	<u>14</u>	<u>166</u>
Premises costs				
Rent	17,260	-	17,260	18,465
Rates	335	-	335	269
Light, heat and power	3,467	-	3,467	1,655
Premises cleaning	1,981	-	1,981	1,260
Premises insurances	1,510	-	1,510	1,419
Premises repairs and maintenance	1,024	-	1,024	3,179
	<u>25,577</u>	<u>-</u>	<u>25,577</u>	<u>26,247</u>
General administrative costs, including depreciation and amortisation				
Bank charges	280	-	280	1,346
General insurances	1,052	-	1,052	952
Postage and couriers	130	-	130	105
Software, IT support and related costs	-	-	-	1,931
Stationery and printing	361	-	361	541
Subscriptions	358	-	358	260
Sundry expenses	467	-	467	2,028
Telephone, fax and broadband	1,810	-	1,810	1,491
	<u>4,458</u>	<u>-</u>	<u>4,458</u>	<u>8,654</u>
Legal and professional costs				
Other legal and professional costs	13	-	13	26
	<u>13</u>	<u>-</u>	<u>13</u>	<u>26</u>
<b>Total of expenditure of other costs</b>	<u>87,167</u>	<u>-</u>	<u>87,167</u>	<u>80,107</u>
<b>Total expenditure</b>	<u>229,775</u>	<u>19,620</u>	<u>249,395</u>	<u>220,251</u>
Net gains on investments	-	-	-	-
	<u>46,745</u>	<u>1,800</u>	<u>48,545</u>	<u>35,879</u>
<b>Net income</b>				
<b>Net income before other gains/(losses)</b>	<u>46,745</u>	<u>1,800</u>	<u>48,545</u>	<u>35,879</u>
Other Gains	-	-	-	-
	<u>46,745</u>	<u>1,800</u>	<u>48,545</u>	<u>35,879</u>
<b>Net movement in funds</b>				
	<u>46,745</u>	<u>1,800</u>	<u>48,545</u>	<u>35,879</u>
<b>Reconciliation of funds:</b>				

**Romsey Cancer Support Centre**  
**Detailed Statement of Financial Activities**

Total funds brought forward	508,484	-	508,484	472,604
<b>Total funds carried forward</b>	<u>555,229</u>	<u>1,800</u>	<u>557,029</u>	<u>508,483</u>

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Mike Street

m.street@classic4x4hire.com

Security Level: Email, Account Authentication  
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Signature Adoption: Pre-selected Style  
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ID: ef034354-8cb1-4a30-806c-88005e5b01b5

Company Name: Fiander Tovell

Adam Buse

AdamBuse@fiandertovell.co.uk

Buse

Fiander Tovell

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style  
Using IP Address: 148.252.129.2  
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## Timestamp



Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	30-01-25   17:29
Certified Delivered	Security Checked	31-01-25   09:02
Signing Complete	Security Checked	31-01-25   09:02
Completed	Security Checked	31-01-25   09:02
Payment Events	Status	Timestamps
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FAO Paul Meacher, Fiander Tovell Limited

Stag Gates House, 63-63 The Avenue

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