



Somali Outreach Project

Report of the Trustees for the year 2021/2022

Structure, governance and management Governing document

Somali Outreach Project is constituted as a charitable trust registered with the Charity Commission in July 2014 under charity number 1159399.

Organisational structure

The charity trustees are responsible for the general control and management of the charity.

Risk management

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them.

Name.

Somali Outreach Project SOP
602 Midsummer Blvd, Milton Keynes
MK9 3NB, UK

Aim.

We are bringing together Somali young people, Somali parents, Government institutions, and the wider community to establish an open dialogue, share experiences, educate and build critical relationships.

Crime reduction, social inclusion and community capacity building

Powers

In order to achieve its aim the Group may:

- On-foot-patrols
- SOP trustees serve as mediators between the members of the community and Thames Valley Police.
- Meetings with neighbourhood Policing Teams and Prevent Teams
- SOP promotes community capacity by bringing Somali community issues into debate with the police and local authority.

helps newly arrived Somali population to integrate quickly and efficiently into the community in Milton Keynes.

SOP project brings all active youth and encourages new creative ways of giving them a busy and new way to tackle youth crime and support the development of innovative local solutions to reduce substance misuse and offending and antisocial behavior. Educate young Somali community members on their rights and duties

Organise courses and events

Work with similar Groups and exchange information and advice with them

Do anything that is lawful which will help it to fulfil its aim.



Membership.

a) Membership of the Group shall be open to any individual over eighteen without regards

- To disability, political or religious affiliation, race, sex or sexual orientation who is:
- Interested in helping the Group to achieve its aim
- Willing to abide by the rules of the Group and
- willing to pay any subscription agreed by the Management Committee.

b) The membership of any member may be terminated for good reason by the Management Committee. Provided that the member concerned shall have the right to be heard by the Management Committee, accompanied by a friend, before a final decision is made.

Management.

The Group shall be administered by a Management Committee of not less than three and not more than five, individuals elected at the Group's Annual General Meeting (A.G.M.). The Officers of the Management Committee shall be: the Chairperson, the Treasurer and the Secretary.

The Management Committee may co-opt onto the Committee, up to three individuals, in an advisory and non-voting capacity that it feels will help to fulfil the aim of the Group.

The Management Committee shall meet at least two times a year.

At least three Management Committee members must be present for a Management Committee meeting to take place.

Voting at Management Committee meetings shall be by a show of hands. If there is a tied vote then the Chairperson shall have a second vote.

The Management Committee shall have the power to remove any member of the Committee for good and proper reason.

The Management Committee may appoint any other member of the Group as a Committee member to fill a vacancy, provided that the maximum prescribed is not exceeded.

The duties

a) The duties of the Chairperson shall be to:

- chair meetings of the Committee and the Group
- represent the Group at functions/meetings that the group has been invited to and
- act as the spokes person of the Group when necessary.

b) The duties of the Secretary shall be to:

- keep a membership list
- prepare in consultation with the Chair person the agenda for meetings of the committee and the Group
- take and keep minutes of all meetings and
- collect and circulate any relevant information within the Group.

c) The duties of the Treasurer shall be to:

- supervise the financial affairs of the Group and
- keep proper accounts that show all monies received and paid out by the group finance.



All monies received by or on behalf of the group shall be applied to further the aim of the group and for no other purpose.

- Any bank accounts opened for the group shall be in the name of the group.
- Any cheques issued shall be signed by the Treasurer and one other nominated member of the Management Committee.
- The Group shall ensure that its accounts are audited or independently examined every year.

The group may pay reasonable out of pocket expenses including travel, childcare and meal costs to members or Management Committee members.

Annual General Meeting.

The Group shall hold an Annual General Meeting (A.G.M.)

All members shall be given at least fourteen days notice of the A.G.M. and shall be entitled to attend and vote.

The business of the A.G.M. shall include:

- receiving a report from the Chairperson on the Group's activities over the year
- receiving a report from the Treasurer on the finances of the Group
- electing a new Management Committee and
- considering any other matter as may be decided.
- At least two members must be present for the Annual General Meeting and any other general meeting to take place

General Meetings.

- a) There shall be 2 General Meetings (excluding the A.G.M.) each year.
- b) All members shall be entitled to attend and vote.

Special General Meeting.

Special General Meeting may be called by the Management Committee or SOP members to discuss an urgent matter. The Secretary shall give all members fourteen days notice of any Special General Meeting together with notice of the business to be discussed.

Alterations to the Constitution.

Any changes to this Constitution must be agreed by at least two-thirds of those members present and voting at any General Meeting.

Solution.

The Group may be wound up at any time if agreed by two-thirds of those members present and voting at any general meeting. In the event of winding up any assets remaining after all debts have been paid shall be given to another group with a similar aim.

Option of the constitution.

Until the first A.G.M. takes place the persons whose names, addresses and signatures appear at the bottom of this document shall act as the Management Committee referred to in this constitution.

This Constitution was adopted on by

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993, the Charity



(Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees for the purposes of charity law who served during the year and up to the date

Approved by the trustees and signed on its behalf by:

Abdirahman Abdullahi(Chair)

Somali Outreach Project

Statement of Financial Activities from 01Jun2020 to 31 May 2022			
Incoming resources			31,770,00
Resources expended			31,770,00



SOP Financial year 2020/21
Income and expenditure
Accounts

Charity Name: Somali Outreach Project
Charity number : 1159399
For the period from (Start date): 01/06/2020 to (end date)31/05/2021

Income and expenditure

Income fund	
MKC GRANT	6000,00
COVID-19 RESPONSE	9670,00
TVPA EXPENDITURE A	10100,00
MKCOUNCIL FINANCE	6000,00
TOTAL INCOME	31770,00
TOTAL EXPENDITURE	31770,00



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Somali Outreach Project (SOP)

On accounts for the year
ended

31/05/2021

Charity no
(if any)

1159399

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/ 05 / 2021**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 03/02/2022

Name: Mohamed Abdi

Relevant professional qualification(s) or body (if any): Trestee

Address: 112 Westfield Rd Bletchley
Milton Keynes UK
MK2 2RF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details
of any items that the
examiner wishes to
disclose.**