

ROAD LOCOMOTIVE SOCIETY

England & Wales · Charity number 1159394

Details

Other names	RLS
Status	Registered
Legal form	CIO
Registered	2014-11-27
Register	View on the Charity Commission register

Contact

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Activities

Objects: THE ADVANCEMENT OF EDUCATION AND RESEARCH INTO THE HISTORY OF ALL TYPES OF SELF PROPELLED STEAM ENGINES (OTHER THAN THOSE RUNNING ON RAILS) AND THOSE TYPES OF STATIONARY STEAM ENGINES KNOWN AS PORTABLE ENGINES BUILT, USED OR PRESERVED IN THE UNITED KINGDOM, FOR THE PUBLIC BENEFIT.

Activities: The Society has since 1937 recorded for public benefit the history of all types of self propelled road steam engines - traction engines, road rollers, wagons and portable engines - made, used or preserved in the UK. It maintains an extensive record of owners and manufacturers production, photographs, books and literature and publishes a quarterly journal. Public reference may be made to the records.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£28,299	£19,954	-	-
2024-06-30	£43,258	£21,436	-	-
2023-07-31	£42,898	£18,219	-	-
2022-07-31	£27,532	£18,340	-	-
2021-07-31	£36,708	£17,475	-	-

Trustees

Name	Role	Appointed
MICHELE GODDARD BENG	Chair	2014-11-27
ANDREW NICHOLAS WELLS		2015-04-09
ANDREW SMITH		2014-11-27
BRIAN JOHNSON		2015-04-09
EVELYN CLARE BULLEN		2016-10-29
Hedd Wyn Jones		2024-10-26
John Wakeham		2019-10-19
Paul Jonathan Abbott		2022-10-22
SIMON JOHN CAUDWELL		2015-10-24
TREVOR ROSS SMALLBONE		2015-04-09
Thomas Baines		2024-10-26

Accounts



ROAD LOCOMOTIVE SOCIETY

Registered Charity No. 1159394

Annual Report of Officers and Section Officers 2024/2025

Chairman John Wakeham

This year has seen management changes with new trustees appointed maintaining progress in the modernisation and rejuvenation of RLS to be well set for the future with many things done and lots more to do.

We still have to fully address our storage problems. In past years we have relied on trustees and section officers to store the collection in their houses and outbuildings with no cost to the society. It is not always the case that an enthusiastic volunteer section officer can do this and new arrangements will have to be made. Much of what the RLS holds deserves, indeed requires, controlled environment secure storage.

The Society is going to have to be more selective in its acquisitions, we possess items which have tenuous relevance to the core business of the society and also hold duplicate items and some things of dubious merit, storage is expensive both in cost and management time.

Many of you will be aware that when Derek Marder died the Society was mentioned in his will and by default the RLS has acquired the responsibility of administering his and Sandra's estate. Sandra as many will remember was a driving force in RLS for many years. From conversations in his lifetime a number of people and organisations entertained expectations.

His affairs were not left in clear order and the trustees have had to be very careful in their administration to observe their responsibilities to this Charity and its regulation by the Charity Commissioners, the tax position with HMRC and the sometimes competing interests of the various stakeholders. Unfortunately matters even after nearly two years are not progressed sufficiently for me to give a clear indication of where everybody stands. At the time of writing little progress has been made since I stood before you at the AGM twelve months ago. That is not for the want of trying or to say we are displeased with the solicitors advising the RLS administrators they are attempting to move forward in the administration in a fair and reasonable manner.

On the very bright side the E hive system of digital storage is progressing in leaps and bounds. The process is labour intensive but highly rewarding, Michele and her team have had a most productive year with some 20,000 records are now digitally recorded but that may be only 10% or less of the whole archive. If history and photographs are your thing contact Michele and become part of her team, it does require some training and system discipline but beats TV repeats on winter evenings and you will have the thrill of discovery from original material.

There is a strong feeling in the trustee group wanting this resource to be searchable by the membership but the problem is, of course, access brings responsibility. Access for personal research has to be fine and is in line with our charitable objectives, access for research for commercial purposes which does not reward the Society is another matter altogether as

is access to spread plundered copyright across social media. Andrew Robertson has these issues in hand and there is no problem his skill set will find insoluble.

Digital Storage is not without cost. We have no income other than the use of the archive for the Society's commercial purposes through publications alongside your subscriptions. We know many of our members do not pay their subscriptions easily and it has to be accepted the present level does not do much more than service the publication and distribution of the Journal.

We have a balancing act to perform but if the Society is to be relevant to the younger member it is believed access to the archive is essential, it is as they say "the unique selling point".

Talking of the Journal requires thanks to Paul Abbott for his quiet compilation of an interesting and wide-ranging edition in each of the four seasons together with particular thanks to his contributors, some occasional and some regular, the breadth of their knowledge and research is most impressive and this authoritative publication is indeed core to the Society. It is no coincidence RLS Journals are more collectable than most other periodicals.

Our thanks must go to the donors of book collections which an enthusiastic team purveys at the RLS display stand through the rally season to reinvest in the collection and its conservation, this point of contact with the membership is enjoyed on both sides of the sales table.

I know from the inside how much work the Trustees and Section Officers devote to the Society. Their work has to be kept within bounds by efficient management. Dick Garth has spent hours again this year chasing subscriptions from those who pay by the year and lapse. We have had to bite the bullet and cancel the membership of those ignoring reminders, in future there will only be a subscription demand with the December Journal and a final notice to those still unpaid in March.

For the future new members will only have one method of payment – Direct Debit, this is automatic and we hope in time to persuade more members to use this payment method.

Lastly may I commend to you the work of the section officers who answer a remarkable number of enquiries through the year. The most recent noted said "When I was on a train journey many years ago I saw a ploughing engine in the station car park at can you tell me about it"? and our respondent did just that, amazing!

And then there are the unsung heroes who keep the Society running, managing money, membership and administration generally, without them no Society can exist.

The Road Locomotive Society remains good value and relevant to all interested in the history and engineering of steam power on the road and in industry.

I have thoroughly enjoyed the last year as your Chairman, the society has moved forward on a number of fronts and it is time to hand on again. Michele comes to the chair as a longstanding active member and General Secretary, precisely the right CV for the top job. Beside that she has been instrumental in setting up eHive which I see as the future of the Society archive as a relevant and living resource.

Onwards and Upwards, John Wakeham,

Membership Secretary Dick Garth

Many hours of the membership secretaries and trustees time have been spent chasing up membership fees and we are now running at a total of 581 fully paid members. Some have been lost but encouragingly nineteen new members have joined in the twelve months up to 31st July.

After much consideration, and along with other changes to improve the benefits available to members, it has been decided to move to a direct debit membership fee system. From now on new members will be asked to pay by direct debit and other members who already pay by standing order or cheque may continue to do so for the time being. Cash will not be accepted. When there is next a change in the membership fee the old standing order forms will need to be replaced so there will be a change to direct debits. Existing members who would like to make the change now can get a direct debit form from the membership secretary. We already have 27 members who have made the switch.

Unfortunately, the following members have died in the last year. DLT Price, HG Netherway, EW Freeman, CR Iveson, BC Street, SR Shelton, M Ward, and GL Shipman.

Section Officers Reports

Engine Livery Officer Richard Willcox

I have not received many requests for livery information recently. We have many capable craftsmen and women who are painting, lining and signwriting our engines in their original works livery. I am always interested to receive photos or information regarding original lining and paint details of engines to add to the Society records if you find any underneath layers of 'preservation' paintwork.

Please do send through the information so it can be stored collectively for future preservationists.

Information Officer Simon Caudwell

It has been a quiet year for engine enquiries, just the usual engine pre-purchase interest and a couple of requests for drawings. Is there a member who would be interested in housing and cataloguing the several thousand factory blueprint collection? They are in a large plan chest that I acquired for the society. We have had one offer of assistance but there is plenty of work to do. As you know the factory drawings are stored at MERL, but still in our ownership. The blueprints were used in the factory, so they are oily, smelly, covered in finger marks and

holes where they were pinned up. They are utterly fantastic things and include rarities such as the triple expansion 7 and 8NHP road engine cylinder drawings. They deserve further study, scanning and loading on to the new e hive system, so members can access them.

I am shortly planning to retire from the post, and the Society will be looking for someone to continue the work of cataloguing the Burrell collection again onto the hive system. If anyone is interested, please get in touch.

Engine Records Officer Andy Wells

I have had another busy, and at times demanding, year supporting Society Members and members of the public with their usual diverse array of questions and requests. I have had around 100 enquiries in total, it is a fairly consistent number each year. This equates to roughly two per week, but they don't arrive at even intervals and so I usually have several queries receiving my attention at any one time.

Approximately three quarters of the queries I receive require engine identification in one form or another, often with the smallest snippet of information to work with. Similarly old photographs of engines during their working lives feature heavily in my workload, and these depict an incredible variety of engines in rural and industrial backgrounds, and in a range of circumstances both every day and unusual. Quite often it seems that the photographer did not record the precise engine details, location, occasion or reason for the photograph or the caption has been lost over time.

It is always a great pleasure to be able to shed light on the subject matter and provide the context for the photograph, and I never cease to be delighted by the breadth, level of detail and ancillary facts around engine owners and their businesses that are contained in the records and which turn out to be pivotal in settling a knotty question or longstanding point of uncertainty.

The role of Engine Records Officer is certainly not boring, repetitive or limited to reciting large amounts of data from the records verbatim. Queries can sometimes be simple and restricted to finding the works number or details of a particular engine or furnishing a list of engines owned by a family or business operator, but these are a minority. Typically, questions are more complicated, multifaceted and seemingly present contradictory elements which need to be resolved. These require a lot of research and interpretation of the records collectively contained in the county owners' files and manufacturers listings, with much cross-referencing to piece together the picture where several engines and different owners are involved.

I would therefore say that much of the work for which I am tasked is investigative in nature, where I am given a rather slim and vague description, or somewhat cryptic outline of one or more engines, or a rough location or even an incorrect person's name as the alleged owner (because it emerges that the engine was actually hired to the person in question and not owned by them). I then spend many contented hours sifting through the records manually to find firm facts, a connection or other conclusive evidence which match the details I am

looking for and hence solve the mystery or explain the report which gave rise to the query.

I estimate that I am successful in finding the requested information or engine identity in 90% of cases, but there are obviously a small number of exceptions where the scope of the search is too wide to pinpoint an individual engine, and I can only compile a list of all of the possible candidates which meet the criteria. Provided that a registration is supplied, or visible in a photograph (or even most of it), I can attribute this to an engine's works number relatively easily, as I have a composite file of every registration shown in the records which covers over 95% of steam road vehicles operated in the UK.

Although most of my work comes from Society Members and engine owners themselves, I have found that much serious study on steam road vehicles is being undertaken outside of the Society by non-members, such as students. I have been asked to contribute to some impressive work in the form of stand-alone projects, research thesis and articles on subjects which involve some aspect linked to road steam vehicles. One example of this I investigated was the various engines employed by the British Army Balloon Corps, and used in the balloon factory and on the internal railway system at what became the Royal Aircraft Establishment in Farnborough, Hampshire. Where non-members request access to the records I collect a fee towards the maintenance of the archive.

Modern Photographic Officer Ian McKey

The 'modern' collection consists of many very early preservation photographs to 'up to date' photos. We have over 6000 of these already with a searchable record in our ehive system. There are a few more to do! I scan these on an 'as requested' basis at present. The Society has been lucky enough to have been gifted a number of extensive collections, manually annotated with maker and engine number. I am looking for someone who can work along side me to continue to catalogue this part of the Societies archive. Many engines have changed over the preservation period and this collection documents this evolution. Please contact either myself or the secretary if you feel you would like to help.

Photographic Archive Officer Trevor Smallbone

The past year has been a really busy time, I have seen a good number of requests for photographs from the Society's archive photographic collection, which is good that members are using the archive, the majority have been requests for engines owned by members or family members, others have been used to illustrate articles for the journal.

Also, a good many members and engine owners have contacted me, asking for photographs of their engine in its working days, sometimes I am able to provide an image, but sometimes it is not possible, as the engine escaped the lens of the camera! All of the requests are always via email, which speeds up the response that I can give, all requests are always dealt with reasonably quickly.

Photographic images and information from the collection have been used to support the

photographic display for the Chris Lambert engine reunion in early August this has been a huge project to extract photos for use in the display, a big thank you to Andy Smith our President for sorting and organising the display boards.

A display of archive photographs from the collection, was displayed at our the Society's Spring meeting in May, by kind invitation of Alan & Jack Thwaites.

Photographs from the Society's extensive collection, will be used in the proposed forthcoming Norman E. Box "The Heavy Haulage Contractor", photographic archive book, the original glass plate slides, which were donated to the society many decades ago, have been scanned and digitalised, with some outstanding results! The Society was also fortunate in 2013 in being able to purchase approximately another 30 original Norman E. Box large photographs from the John Williams auction, these were original photographs as they had the original Entwistle & Thorpe photographer stamps on the reverse. Hopefully the proposed new publication in landscape format will do this important collection of original Norman E Box heavy haulage photographs justice, just like the Major Ind photographs has done in the last publication.

The society has also been fortunate in receiving donations by members of engine photographs for the collection. I would like to thank Michael Armer for his kind donation of original negatives of engines at work, which are most interesting, and will be scanned and added to the archive, when time permits. Also, I would like to thank Les Freathy who continues to donate photographs and negatives to the collection on a regular basis. Just recently we have also received a kind donation of photographs and negatives from Kevin Swan with a strong bias of East Anglia subjects.

Work continues to preserve our huge photographic archive, with funding being put in place to purchase more acid free storage boxes and another 10,000 acid free sleeves to help preserve the collection for the future, this is a timeless task, and will take many months, if not years to complete. A huge thanks go to members Mike & Lynn Deering for helping with putting photographs in the acid free sleeves, the volunteers over the last year have done more than 10,000 photographs, which is a fantastic achievement.

The Derek Stoyel photograph collection that the Society was bequeathed by his son the late Alan Stoyel, has now been sorted into makers and put into acid free sleeves and new acid free storage boxes over the past year, this will make it much easier to search for photographs from this important collection from one of the Society's founder members.

Work to scan and digitalise the huge collection continues, now with the E-Hive project up and running, it has made scanning the photographs much easier, and these can be uploaded to the system, but there is still a vast amount of work still to do with this huge project. I would like to thank our Society Secretary Michele Goddard and Andrew Robertson our technical support department for all their time spent in ensuring this project got off the ground. There is still absolutely huge amount of work to do on the E-Hive project, as scanning the many

hundreds of thousands of photographs and documents will take many years to complete.

Progress has been made on identifying the many unknown photographs in the collection, but this is a very difficult task sometimes with very little to help identify them, sometimes having to use build sheets and County engine records, but there is still more work to do on this front as time permits.

I am always on the lookout for new previously unseen photographs to add to the Society's photographic archives, either originals or copies. If you think you have anything interesting that you think the Society has not got a copy of, then please do get in contact, my email address is in the front of the journal. If you need to contact me, to see if we have a photograph of a particular engine, roller, wagon, or road locomotive, then my email details are inside the journal front cover.

Portable Engine Officer Alan Rundle

Another year with only six portfolios being lent out. Borrowers will see that most of the information was compiled in the 1970's and the 1980's when the portfolios were circulated on a rota system. Since then many portables have been repatriated, and more information has come to light. We welcome information and photographs being added to the Portable Portfolios and help in keeping them up to date.

Under the current rules, the portfolios must be handed over personally to the borrower and returned the same way. I will be attending the AGM and hopefully the Spring Meeting, if anyone wants a portfolio bringing, please contact me by email a.rundle56@outlook.com

Traction Engine Portfolio Section Neil Smith

The traction engine Portfolio section can be said to be a archive of two parts. By far the largest part are the general Portfolios which contain information on a specific subject gathered by a number of members. Although it has been many years since they have been out on the rota scheme, I still regard them as being "live"; and borrower's often make contributions to them. The smaller; but no less important; part of the archive comprises of the Personal Portfolios. These are one subject by one member.

Over the last year we have had a donation by Allan Baker of information gathered by his late father Stephen when he built a 2" scale model of a Marshall 3-speed compound traction engine in the period 1958-1960. Because it very much drops into the category of one subject/one member; I have decided to treat it as a Personal Portfolio, and it now joins the Portfolio list as "P19 Marshall Model Traction Engine Construction Details". I thank Allan for his contribution.

I also thank Peter Wells and Stephen Smith for their contributions to the Traction Centre Engine Portfolio, the Savages of Kings Lynn Portfolio, and the McLaren Traction Engine Portfolio.

With regard loans from the section over the last year, these have only been four in number. The subjects being Foden 6-Ton Steam Wagons, William Allchin, Marshall Traction Engines,

and Foden Traction Engines.

The Portfolio Section can be a good recipient for specific information gathered by members; perhaps during research, perhaps over a project, perhaps over a lifetime.

Librarian Michele Goddard

My thanks must go out to Paul Stileman, Mark Loader and my husband David for their help and support in moving the library collection to my home. I had not envisaged being the librarian but I have found it to be far more absorbing than I imagined. The single line 'heading' on our library listing does nothing to explain the historical significance of the item, the detail enclosed or the person who gifted it to the Society.

I am lucky that Tim Smith and those before him had catalogued most of the collection. I have added an additional 96 items to date and there is 'still work to do'. Clare Bullen is assisting with cataloguing some makers catalogues and also many manufacturers patents the society holds. I must also thank James Nutty has made a comprehensive listing of a rare collection of early Road Steamer information we hold and this will form the basis of the catalogue entry.

I have also had a number of enquires for information. Just recently Andy Smith asked if we held an auction catalogue from 1919 for a Journal article he is researching. These are as yet uncatalogued in detail, just logged by County. However, he was lucky and we had it! another request came from a member of the public who was living where the buildings of Mournement and Ray stood. The lady found us by the link on the Society website to the presentation by Alan Rundle.

If you would like to help with scanning or cataloguing some of the library collection or if you wish to borrow an item to found the foundation of a Journal article please get in contact.

Sales Officer John Dickinson

The web-site has been the main source of new book sales over the past year. The Major Ind photographic book has sold well and only around 15% of the print run are still on stock. Marshall and Wallis & Stevens transfers are sold out now with only 6" scale Burrell Gold Medal transfers in stock. Back issues of the Journal are available although not of every copy and work is on-going to catalogue the stock. In the meantime, please enquire if you have a requirement.

The marquee display and sales stand was greatly supported by our members and the general public. We were grateful to have received a number of donations of books and literature to sell on the stand and would like to thank all those who have assisted on the stand including Robert and Maureen Pumfrey, Edward and Jean George, Paul Gilbey, Trevor Smallbone and Paul Abbott.

Road Locomotive Society
Charitable Incorporated Organisation
Trustees' Report and Accounts

12 months period from 1 July 2024 to 30 June 2025

Road Locomotive Society CIO

Board of Trustees' Report

The Trustees present their report, together with the accounts, which have been subjected to an Independent Examination for the 12 month period ended 30 June 2025.

Governing Document and Organisational Structure

The Society is a Charitable Incorporated Organisation as defined by the Charities Commission and subject to the Charities Acts. The Society was incorporated on the 27th November 2014.

The administration is carried out by the Board of Trustees on behalf of the Society. All members of the Board are Trustees for the purpose of the Charities Acts. Training for new Trustees is provided by existing Trustees. The Trustees meet on a regular basis to consider all matters relevant to the Society. The following were Trustees during the year:

A L Smith
A N Wells
A Rundle
B Johnson
G P Wragg
J Wakeham
H W Jones

Mrs C Bullen
Mrs M Goddard
P Abbott
S J Caudwell
S J Parrott
T R Smallbone
T Baines

Objectives and Aims

The objectives of the Society are the advancement of education and research into the past history of self-propelled steam engines (other than those running on rails) and types of stationary steam engines known as portable engines. Results of this research are published in the Society's Journal and other publications. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the C I O's aims and objectives and in planning future activities.

Financial Review

The organisation generated a deficit for the 12 month period of £8,170 and had reserves at the end of the period of £133,199. The society derives the majority of its income from subscriptions and related gift aid and the sale of publications. The deficit for the year is as a result of the exceptional purchase of the Middlemiss collection, which has been a significant addition to the societies collection.

The Society's policy on reserves is to hold an amount sufficient to fund expenses for a year and also to purchase any major collections which may come on the market. The investment policy of the Society is reviewed annually by the Trustees. The funds not required for day to day activities are held in a unit trust investment and bank deposit account. The Trustees have identified the major risks to which they believe the Society is exposed. They have reviewed these and established systems to mitigate them.

Trustees' Responsibilities

The Trustees are responsible for the following duties:

- To prepare financial statements which show a true and fair view
- To make judgement and estimates that are prudent and reasonable
- To apply the going concern basis unless it is not appropriate to do so
- To keep proper accounting records
- To safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities

S J Caudwell
28 August 2025

J Wakeham

Road Locomotive Society CIO

Accountants' report on the unaudited accounts
to Road Locomotive Society CIO

Independent examiner's report to the trustees of Road Locomotive Society

I report on the accounts of the Society for the 12 month period ended 30 June 2025, which are set out on pages 3 to 7 .

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Monahans

Oakley House
Tetbury Road
Cirencester
Gloucestershire
GL7 1US

Road Locomotive Society CIO
Statement of Financial Activities
Period from 1 July 2024 to 30 June 2025

	Period from 1 July 24 to 30 Jun 25 £	Year to 30 June 2024 £
Income	28,299	43,258
Cost of sales	15,788	14,047
Gross profit	12,511	29,211
Other business income	-	-
Expenses		
Other business expenses	19,954	21,436
Bank, credit card and other finance charges	98	114
Accountancy, legal and other professional fees	442	558
	20,681	22,108
Surplus for the year	(8,170)	7,103
Total unrestricted funds carried forward	(8,170)	7,103

Road Locomotive Society CIO
Balance Sheet
as at 30 June 2025

	Notes	30 Jun 25 £	30-Jun-24 £
Fixed assets			
Library and Equipment	3	992	1,319
Current assets			
Stock and work in progress		10,034	10,490
Bank/building society balances		122,555	116,834
Other current assets and prepayments		-	13,026
		132,589	140,350

Road Locomotive Society CIO
Balance Sheet (cont.)
as at 30 June 2025

	30 Jun 25 £	30-Jun-24 £
Other liabilities and accruals	382	300
Net current assets	132,207	140,050
Net assets	133,199	141,369
Represented by	141,369	134,266
Balance at start of year	(8,170)	7,103
Surplus for the year	133,199	141,369

Road Locomotive Society CIO
Notes to the Accounts
Period from 1 July 2024 to 30 June 2025

1 Accounting Policies

Accounting Convention

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice.

Fixed Assets - Equipment

These are shown at cost, less provision for depreciation calculated to write off the assets over the estimated useful life.

Stock

Stock is valued at cost.

Income recognition

Subscription income and donations and grants are included in the accounts in the year received. Sales are recognised when the item has been dispatched to the customer and gift aid is recognised on an estimated basis to match the year of claim.

Archive (Library, Photograph Library, Burrell Records, Portfolios and Engine Records etc)

These are valued by the Board at a nominal total sum of £1 for accounts purposes and are not depreciated. Additions are written off in the Statements of Financial Activities account in the year of acquisition.

Road Locomotive Society CIO
Notes to the Accounts
Period from 1 July 2024 to 30 June 2025

2 Statement of Financial Activities

	Period from 1 July 24 to 30 Jun 25 £	30 June 2024 £
Income		
Subscriptions	20,308	24,404
Sales of publications and badges	3,722	8,675
Sales of copies of Burrell Records	65	-
Investments Income	3,859	3,301
Gift Aid	-	3,249
Donations and Grants	325	3,629
	28,299	43,258
Cost of sales		
Archive acquisitions	11,500	7,047
Stock movement	456	4,314
New publications	-	-
Archive and conservation	3,832	2,686
Stock items for resale	-	-
	15,788	14,047
Expenditure		
Journal	15,125	16,697
Meeting and Visits	1,008	929
Postage	290	816
Administration	3,109	2,667
Paypal Fees	95	-
Legal Fees	-	-
Depreciation	327	327
	19,954	21,436
Bank, credit card and other finance charges		
Bank charges	98	114
	98	114
Accountancy, legal and other professional fees		
Accountants fees	442	558
	442	558

Road Locomotive Society CIO
Notes to the Accounts
Period from 1 July 2024 to 30 June 2025

3 Archive and Equipment

	Archive	Equipment	Total
	£	£	£
Cost			
At 1 July 2024	1	2,545	2,546
Additions	-	-	-
At 30 June 2025	<u>1</u>	<u>2,545</u>	<u>2,546</u>
Depreciation			
At 1 July 2024	-	1,227	1,227
Charge for the period	-	327	327
At 30 June 2025	<u>-</u>	<u>1,554</u>	<u>1,554</u>
Net book value			
At 30 June 2025	<u>1</u>	<u>991</u>	<u>992</u>
At 30 June 2024	<u>1</u>	<u>1,318</u>	<u>1,319</u>

ROAD LOCOMOTIVE SOCIETY

Minutes of the Annual General Meeting of 26th October 2024

John Wakeham, our Vice Chairman welcomed members to the 87th Annual meeting of the Society saying that there were even more members present today than the meeting in Cornwall the previous year.

He thanked David Goddard and his team for moving everything around to provide the members with the welcoming accommodation and display of engines and also thanked those with visiting engines, the Bullen family and John Antell. He thanked Andy Smith for the exquisite models constructed by himself and his father and arranging the display of model engines of the highest standard.

Members were asked to sign the Attendance Sheet to ensure the meeting was quorum.

John asked all to stand for a minute in memory of Derek Marder who with his wife Sandra our

secretary for many years were instrumental in the running of the Road Locomotive Society and also for members J W H Bacon and J W Laurence; and most recently Tim Smith, our Librarian.

John then took the opportunity to speak about the late Derek Marder estate. He said that Derek had left bequests to a number of friends and also made provisions involving The Road Locomotive Society and his team at Marder's Yard. The Road Locomotive Society has by default become the administrators of the estate which means your trustees are in effect Derek's executors. It would have been good to come to this meeting with a full picture but the arrangements lack simplicity, and it will still be some time before we have a full understanding of the effect of the provisions made. Your trustees are risk averse and are taking the necessary advice. All we can say today is we will do our best within the constraints under which we operate to achieve something near what Derek and almost certainly Sandra hoped for. We will know more in a few month's, please rest assured any delay is for good reason.

AGENDA

1) Apologies for absence

Andrew Hawkswell, Richard Jackson, Martin Poole, Brian Hillsdon, David Webster, Bill Starling, Keith Brothwell, Andrew Wheeler, Richard Collis, Joseph Mitchell, Colin Chadwick, Michael Hillary, Dick Eastwood, Anthony Coulls, Kieran Richards, Clive Hearsey, Sandy Ross, Richard Francis, Colin Hatch, David Crampton, David Andrews, M Retman, Andrew Black, Barry Thirlwall, John Penfold, Richard Jackson, Martin Fletcher, Richard Pocock, Keith Brooking, S K Durance, Stephen Smith, William Childs, Roger Mills, James Harvey-Bathurst, Alan Walker, John Garwood, Alan White, George Sonneborn, Kevin Crook, John Dickinson, Mark & James Loader, Brian Johnson, Mike Walters, Jean Whitehead, Steve Parrott, Adam Meredith, Peter Smart, Richard Willcox, Alan Marchington, Josh Meaner, Dick Garth.

2. To approve the Minutes of The Road Locomotive Society held on Saturday 14th October 2023.

There were no matters arising and they were proposed by Robert Pumfrey, seconded by Bob Cook and passed by the meeting. The minutes were signed by Michele Goddard.

The Secretary stated that all proxy votes submitted were in favour of all agenda resolutions.

3. Adoption of Annual Reports of The Road Locomotive Society for year ending 30th June 2024

There were no questions regarding the reports. They were proposed by Reg Dawe and seconded by Bob Allison for their adoption and passed by the meeting.

4. Presentation of Accounts for year ending 31st July 2023.

Simon Caudwell, our Treasurer, presented the following summary to the membership present. He

said that it has been a good steady year, the journal grows and the costs go up correspondingly, we are spending more on conservation of the collection and the new e-hive museums system for recording and accessing the entire society collection. If you run through the accounts you will see nothing unexpected, all is on track and the society is in good health financially. You will notice our investment income has doubled due to the rise in interest rates. We have just moved some money around to gain even better rates, so we are actively managing the funds.

He thanked Thomas Baines for doing the gift aid successfully and Hedd Jones for his dedicated work as book keeper, saying that Hedd keeps track of every transaction on his Xero accounts package and this year it all went to McGills accountants for inspection as our new independent examiners.

You may notice that this year we elected to have an eleven month year to bring our end of year back a month. This gives us more time to get everything checked and ready for printing in good time for the AGM. Next year we will be back on to a standard 12 month year, but keeping the earlier closing date of June 30th.

Following Simon review there were no questions. The accounts were proposed by Gary Wragg and seconded by Andy Wells and passed by the membership.

5. The appointment of an Auditor/Independent Examiner presently McGills part of the Monahan's Group.

Simon Caudwell stated that Simon Nuttal, who is a member of the society, and his team, had prepared the accounts this year. They had been very efficient and attentive to our requirements. Simon had thanked them on behalf of the Society. Alan Rundle then proposed McGills to be appointed as Independent Examiner, seconded by Paul Abbott, and this was approved by the membership.

6. Retiring Trustees.

John Wakeham commended the work of our two retiring Board members saying a few words about them. He shared with the members that Alan Rundle has been a stalwart of the society for very many years, he first joined what was then a committee in 1991 and was elected President in 2014. He is currently President of the Fairground Association. His family business and personal interests are very close to the core interests of the Society. He may be stepping down as a trustee but remains close as an ongoing portfolio officer and wishes to remain involved with the rally marquee sales team.

Steve Parrott, a member for many years was unfortunately absent as a result of illness. He had served 20 as a trustee and editor of our journal for 17 years and is today's retiring President. It seems Steve has owned most engines at some time in his steam career alongside a variety of cars and organs. He is invaluable for his knowledge of people and events, he worked for Henry Marshall and knows just about everybody in the steam world. Steve is a board member of the

Robey Trust and for those of you who have not heard, he has recently donated his Robey Tandem to the Trust in support of the young members of that very successful organisation.

John asked the members to show their appreciation for both Alans and Steves contribution to the Society over many years. There was much applause.

7. Election of Trustees.

It was stated that the proxy votes are held by the secretary and independently verified by James Nutty this year. Michele stated that all proxy votes are in favour of the various candidates with none against and no abstentions. Our constitution allows for a maximum of 12 trustees. This year there are four vacancies and four candidates

Thomas Baines, proposed by Alan Rundle and seconded by Michele Goddard.

Hedd Jones, proposed by Steve Parrott and seconded by Simon Caudwell.

Andrew Smith retires by rotation and has expressed a wish to continue in office as a Trustee; proposed by Edward George and seconded by Alan Walker.

Each nominated Trustee was re-elected with full support of the membership.

8. Election of Principal Officers

a) Simon Caudwell, proposed by Dick Garth and seconded by Sam Goddard as Trustee and as Treasurer.

John Wakeham thanked Simon for his continued support to the Society. He was duly re-elected as Trustee and Treasurer with full support of the membership.

b) John Wakeham handed the Chair to Michele Goddard, our Secretary.

She explained to the members that as many will probably know Andy Smith's health has deteriorated over recent times and earlier in the year he passed many of his duties to his vice chairman and other trustees while remaining our chosen chairman. She said that this meeting marks the end of his third, three year term in the chair and it is his decision not to seek re-election. I am personally certain the membership will recognise the benefits which have come from his leadership and his hard work for the Society over 9 years.

It is proposed by Brian Johnson, with full support of the Board of Trustees that John Wakeham be Chairman. He is seconded by Michele Goddard.

He was duly elected as Chairman with full support of the membership.

John Wakeham then thanked those present for their vote of confidence. He said that do not expect change, I see the future as more of the same. The best thing to happen over recent years is the digitalisation of the archive under Michele's enthusiastic leadership of the team which she has gathered.

9. Reversion Award.

The Road Locomotive Society occasionally presents an award to a person or group who have returned an engine to working day configuration. Our member, Bob Cook had proposed Garrett 'Lady Sarah'. On behalf of the Society, Simon Caudwell welcomed Hadrian Spooner who had come on behalf of Andrew Howell to accept the RLS 2024 reversion award. Hadrian was instrumental in tracking down the Garrett 4CD no. 33704, Lady Sarah and was also involved in the restoration of the engine back to its original form as a plain tractor.

10. Formal Approval of the President 2024 – 2025, Mr Andrew Smith.

John Wakeham said the following few words . He stated that Andrew has been a wonderful Chairman and has an unmatched knowledge of engines and people. He does not need Alan Duke records he knows it all by heart. He is totally absorbed in Engines and their history. As a tool maker by profession his engineering skills are second to none but more than that he is a model maker, I had not known there was a difference until I contrasted his 6 inch McLaren to another and was told one was built by an engine builder and the other by a model maker.

We do not require a proposer and seconder for this appointment as it comes from the Board so may I ask for a show of hands confirming Andrew's appointment as President.

Andy Smith was duly appointment as President with full support of the membership and Mike Thexton presented the Badge of Office.

John then informed the members that Mr. James Hervey-Bathurst has been invited to accept the office of President for the 2025/2026 year and we are delighted he has kindly accepted.

11. Any other business relevant to the Annual General Meeting

With no other business, the meeting was declared closed at 2.40pm. The members were then treated to an excellent slideshow and talk by Andy Smith.

Accounts



ROAD LOCOMOTIVE SOCIETY

Registered Charity No. 1159394

**Annual Report
of
Officers & Section Officers 2023/2024**

Chairman Andrew Smith

We have had another very good year and we have been able to hold all our meetings and visits. We had a very successful winter meeting at the Davis families farm in Prestwood in March utilising one of the barns which had recently been converted to hold events. Trevor Smallbone presented a varied selection of working day accident photographs from the Societies archive. After a short break Ian McKey presented a selection of early preservation photos from our modern archive. Outside quietly generating for its canopy lights was the families Burrell showman's engine No 2668 "BRITTANIA", having passed its steam test that very morning.

Our Spring Visit was to Michael Davisons East Carrside Farm, Trimdon, County Durham, where a small number of resident engines and a good selection of visiting engines arrived. The weather was glorious with members travelling long distances to attend. Two of our trustees had added adventure after the visit as their car was stolen from outside their hotel while they went into Durham on the bus to get supper. It all ended well though as the car was recovered and they were able to travel home in it on Monday but only after lots of form filling!

I am writing my report while the team are with the show display at Welland blessed with hot, dry weather and very successful rally from all I am hearing.

With the spectacle that was the Great Dorset Steam Fair now permanently gone and a gap in our calendar, we were invited for the second year to attend the Onslow Park rally organised by the County of Salop Steam Engine Society over two days of the August bank holiday weekend. I would like to extend special thanks to all those who continue to offer support for Society events and the team who make it happen. We have had amazing assistance putting up displays, manning the marquees and most importantly being there to take down and pack up displays at the end of the shows.

The aims of our Society remain unchanged since 1937 – "The enhancement of education and research into the past history of all types of self-propelling steam engines". We have achieved so much over the last few years raising the profile and image of the Society, growing and maintaining membership, producing a class leading Journal every quarter and adding more collections to our archive.

On that note we sadly lost Derek Marder last year and many have wondered what the future holds for "Marders Yard". Derek and Sandra Marder were huge supporters of our Society (Sandra was secretary (passing away in 2012) and Derek was former President) and made it clear to a limited audience that they intended both those enjoying Marder's Yard and the RLS to benefit from their estate.

It has fallen to the Society to administer the Marder estate and two of the Society trustees have been working with the appointed solicitors to obtain probate and interpret Derek's

wishes. It is hoped probate and a settled position may have been obtained by the AGM enabling more to be reported at that time.

One of our greatest challenges is help in running the Society. Much of the "work" involved falls to a small number of key individuals. I have sadly had to decide not to stand again for re election as Chairman due to an ongoing health issue but I would like to remain a trustee and contribute to the future of the Society. I am delighted to have been nominated as your President for the coming year.

We are gathering an excellent team which will set us in good stead for the future. The e-hive project digitalising our archive over time is not only worthwhile in its own right but is involving more members with increased interest and engagement.

The administration of the Society is perhaps less exciting than the archive and the trustees and I would like to thank those of you who have stepped forward to assist Simon with the treasurer role in particular Hedd Jones looking after the bookkeeping and Thomas Baines with "Gift Aid". Richard Garth has in short time increased the efficiency of the membership records system and behind the scenes Andrew Robertson runs that modern essential, the IT system. Many others of you have helped with the marquees at shows or with involvement in the e-hive project. Do not be afraid to come forward if you wish for greater involvement in the work of the Society, it is what we do for fun!

At this AGM we will see two of our long standing trustees retire. Alan Rundle is stepping down after many years supporting the Society on the Trustee board and the committee. He will continue his work as the Portable Portfolio Officer and be part of the archive / e-hive team along with his continued help on our marquee stands. Steve Parrott is also to retire. As you will know he fulfilled 17 years as our Journal editor and has enjoyed his Presidential year. I thank them both for their service to the Society.

I can sign off my final Chairmans report in the knowledge that the Society has a strong future and is in safe hands.

As we finalise these reports, we have received the sad news of the sudden death of our friend and Society librarian, Tim Smith. Our thoughts and prayers are with his family and friends. We have included his report below. He has been a constant support to the Society over many years and was an enthusiastic supporter of the continued conservation and cataloguing of the archive.

Membership Secretary Dick Garth

After 106 members were removed from the list, largely because of non-payment or partial payment of subscriptions, 596 members remained on 30 June 2024.

Encouragingly, over the 12 months prior to this, 35 new members joined the society. Many of these resulted from the RLS presence at rallies.

The majority of the membership secretary's time has been taken chasing membership payments and unfortunately, we still do not have active email addresses for some members. Membership fees are due on 1st January and, when required, reminders will be sent if we have email details. If full payment is not received by 31st March, no further Journals will be sent.

The following members unfortunately died in the last year. D. T. Marder, J. W. H. Bacon, J. W. Lawrence and T. Smith. This may not be a complete list of those we have lost through the year and I apologise should anybody not have been recognised.

Section Officers Reports

Engine Livery Officer Richard Willcox

I have not received many requests for livery information recently. However, I would still be pleased to answer any queries that those of you painting your engines may have. I am always interested to receive photos or information regarding original lining and paint details of engines to add to the Society records if you find any underneath layers of 'preservation' paintwork.

Please do give me a phone call so that I can share this information with you and likewise the information can be stored collectively for future preservationists.

Information Officer Simon Caudwell

This year has seen a lower level of enquiries than last year, but I have been able to supply build sheets for some new owners researching their recent acquisition and similarly for modellers embarking on a fresh project.

I have also been able to help find drawing numbers for a range of specific Burrell parts, for owners restoring engines.

We have recently been given several rolls of original Fowler drawings, I hope in the next twelve months we will get time to go through these and catalogue them. The aim will be to photograph them simultaneously and enter them into the e hive system. I also have several thousand Burrell original blue prints to catalogue. I have had some offers of help but if there is a local member who would like to help with these tasks, please do get in touch.

Engine Records Officer Andy Wells

It has been another somewhat difficult year when ill-health has unfortunately interrupted my ability to carry out my role as I would have expected to. When I submitted my last report in August 2023 I predicted that, provided that I made good recovery from heart surgery, things would return to normal. However, within a couple of months I was back in hospital for further surgery, so no more predictions this time! Happily that is all behind me, and since the beginning of this year I am 'back in harness' doing the job of the Engine Records Office from which I derive so much satisfaction. I can only apologise again for the inevitable delay to my response times, and thank members for their patience.

On the written enquiry front I have been busy with the usual selection of diverse questions, and there is no shortage demand for investigative efforts and skills in searching for elusive engines, owners, dates and allied details to settle points of uncertainty. I have received roughly the same number of requests as last year, around 75, which equates to more than one a week. The source of queries is split approximately 50:50 between Society members and members of the general public, although there is clear members pose the more challenging questions which naturally entail the most research to provide answers and explanations.

I have spent many happy hours delving into the records, investigating a wide range of historical queries, wider research requests for larger quantities of information and the commonplace identification of mystery engines. In the vast majority of cases I am successful in providing the requested details often using only the owners' name or engine registration, but there are inevitably a small number where there are insufficient known facts to be able to pin down the engine concerned with 100% certainty. When the available information and/or description of the engine being sought are too vague, all I can do is to narrow the results of the search down to a number of likely possible candidates.

The standard subject matter of correspondence arises from old photographs of engines, and family recollections and firms who were either owners or operators of engines. The origin of naming of engines has also featured in queries, with some interesting emerging themes around public opinion, social history, national events and the monarchy.

Requests are also arising in connection with reports sourced from local newspaper cuttings and library records of events and activities involving engines, such as steam fairs, village outings, heavy haulage journeys, public works contractors, civil engineering works, dispersal sales and all manner of mishaps involving engines of different types. These types of enquiries indicate to me that there is a very healthy amount of research being carried out into the working lives of engines, particularly within the Society membership. Of course, this bodes well for the future of the Society and the fulfilment of its charitable objective to advance education in to self-propelled steam road vehicles in the UK. There is no doubt that the engine records which we hold are an archive of national importance which are unique in both their depth and extent, and the quality of many of the articles which appear in the

Journal bear testament to value and good use which is made of them.

It has been decided that the Society would cease to participate in the V765 scheme, and I no longer act as an authorised signatory for such applications to the DVLA. This aspect of my work has therefore fallen away, and whilst there were only around half a dozen cases to deal with in an average year, they were very time-consuming and occupied a disproportionate share of my time. I estimate that over the years I have helped reclaim at least 60 lost original registrations or newly issued age-related registrations, and I was successful in all of the applications which I supported. A statement will appear in the Journal, in due course relating to the new procedure.

A brief reminder that, in line with Society policy, borrowing of the Engine Records can only take place if they are collected and returned in person by prior arrangement. I am sure that members will appreciate the necessity of this measure in order to protect the Engine Records from the unavoidable risks of loss or damage which use of the postal system would otherwise present.

Modern Photographic Officer Ian McKey

The highlight of this year has been the opportunity to take part in the Winter meeting by showing a collection of early preservation images from the “Modern Images” collection. Grateful thanks especially to Andy Smith for the opportunity and to Trevor Smallbone for his extensive help in providing details for many (most!) of the images. Also, to the audience for joining in and adding considerable detail and relevant information.

The collection contains photographs taken in the years of preservation and go back in some cases to the 50s and 60s. The photographs are naturally of interest to those studying steam engines, but also to those interested in social history, as they show the different attitude that existed then to the health and safety of movement for both entrants and the public. Additionally, the changes in dress code are also worth noting!

It is worth checking with me if we hold photos of your engine in the collection. I scan images and can forward copies for your own use and research. If you would like to assist me with the modern photographic collection and it's cataloguing, please drop me an email.

Photographic Archive Officer Trevor Smallbone

The past year has been a really busy time, I have seen a good many requests for photographs from the Society's archive photographic collection, which is good that the membership are using the Archive, the majority have been requests for engines owned by or by family members, others have been used to illustrate articles for the journal.

A good many members and engine owners have contacted me, asking for photographs of their engine in its working days, sometimes I am able to provide an image, but sometimes it is not possible, as the engine escaped the lens of the camera! The majority of requests are always via email, which speeds up the response that I can give, very few requests are by letter, but any, are always dealt with reasonably quickly.

Photographic images and valuable information from the collection have been used to support the journal over the past year.

Photographs from the Society's extensive collection, will be used in the proposed forthcoming Norman E. Box “The Heavy Haulage Contractor” photographic archive book, this project is ongoing at the present time when time permits, and will take a long time to complete, but work is ongoing at the present time, the original glass plate lantern slides, which were donated to the society many decades ago, have been scanned and digitalised, with some outstanding results! The Society was also fortunate in 2013 in being able to purchase approximately another 30 original Norman E. Box large photographs from the John Williams auction, these were original photographs as they had the original Entwistle & Thorpe photographer stamps on the reverse. Hopefully the proposed new publication in landscape format will do this important collection of original Norman E Box heavy haulage photographs justice.

The Society's accident slides were shown at the Winter meeting held in March at the kind permission of the Wren Davis family of Prestwood, Buckinghamshire. My thanks go to James, Virginia and Mary Davis for their hospitality, which was a fantastic day, especially with the families Burrell Showmans No.2668 “Britannia” in steam in the yard welcoming members. Much research had gone into the slides to identify them and put them in a suitable presentation for members which was very well received by the members present.

The society has also been fortunate in receiving donations by members of engine photographic albums and photographs over the past year, when time permits these will be added to the main collection. I would like to thank Les Freathy who continues to donate photographs to the collection on a regular basis.

Work continues to preserve our Photographic archive, with funding being put in place to purchase more acid free storage boxes and another 15,000 acid free sleeves to help preserve the collection for the future, this is a timeless task, and will take many months, if not years to complete. A huge thanks go to members Mike and Lynn Deering for helping with putting photographs in the acid free sleeves, the volunteers over the last few months have done another 15,000 photographs, which is a fantastic achievement. The Derek Stoyel photograph collection that the Society was bequeathed by his son the late Alan Stoyel, has now been sorted into makers and put into acid free sleeves and new acid free storage boxes over the last few months, this will make it much easier to search for photographs from this important collection from one of the Society's founder members.

Work to scan and digitalise the huge collection continues, now with the e-hive project up and running, it has made scanning the photographs much easier, and these can be uploaded to the system, but there is still a vast amount of work still to do with this huge project. I would like to thank our Society Secretary Michele Goddard and Andrew Robertson, our technical support, and Andrew Smith, our Chairman, for all their time spent in ensuring this project got off the ground and is moving forward. Jeff Shackle has been supporting the project with some scanning and cataloguing of our album collection. There is still a huge amount of work to do on the e-hive project, as scanning the many thousands of photographs and documents will take many months/years to complete.

Progress has been made on identifying the many unknown photographs in the collection, but this is a very difficult task sometimes with very little to help identify them, sometimes having to use build sheets and County engine records, but there is still more work to do on this front as time permits.

I am always on the lookout for new previously unseen photographs to add to the Society's photographic archives, either originals or copies. If you think you have anything interesting that you think the Society has not got a copy of, then please do get in contact, either via email or letter.

If you need to contact me, to see if we have a photograph of a particular engine or wagon, then my details are inside the journal front cover, If you are contacting via letter, please ensure you enclose a stamped addressed envelope, so I can reply quickly and promptly.

Portable Engine Officer Alan Rundle

Recently I took over the Portable Portfolios from Tony Thomas who has been the section officer for the last twelve years. Over this period Tony has added photos and information to the portfolios and I aim to continue with his good work.

Under the current rules the portfolios have to be handed over personally to the borrower and returned in the same way. I will be attending the AGM and hopefully the Spring Meeting, if anyone wants a portfolio bringing contact me at a.rundle56@outlook.com

Traction Engine Portfolio Section Neil Smith

Unfortunately I have to report that I have only received one request for a Portfolio loan from an ordinary member of the Society this year. I intend to be at the AGM at his year, so if you wish to borrow a Portfolio or two; please let me know in advance.

Librarian

Tim Smith

The Society library contains over 700 individual items including catalogues of all the major builders and some of the obscure ones, manuals and rare out of print books, as well as many recent publications. A complete list of items is available by return of post or by email. Original material may only be loaned if it is collected and returned in person. Arrangements can be made to bring items to meetings or other events by prior arrangement. Some items can be scanned and can either be sent out as paper or electronic copies.

The past year has been relatively quiet with only a handful of enquiries. A good example of how the library can help occurred when a member wanted help identifying Marshall living vans and trailers. The Library was able to provide scanned images from some sales catalogues which were apparently most useful. Another positive activity from the past year is that details of every library item have now been uploaded into e-hive, the new archive system.

Sales Officer

John Dickinson

The web-site has been the main source of sales over the past year. The Major Ind book has sold well and only around 20% of the print run are still on stock. Wallis & Steevens and Burrell Gold Medal transfers are in stock. Back issues of the Journal are available although not of every copy. Work is on-going to catalogue the Journal stock. In the meantime, please enquire if you have a requirement.

Registered Number
1159394

Road Locomotive Society
Charitable Incorporated Organisation
Trustees' Report and Accounts

11 months period from 1 August 2023 to 30 June 2024

Road Locomotive Society CIO

Board of Trustees' Report

The Trustees present their report, together with the accounts, which have been subjected to an Independent Examination for the 11 month period ended 30 June 2024.

Governing Document and Organisational Structure

The Society is a Charitable Incorporated Organisation as defined by the Charities Commission and subject to the Charities Acts. The Society was incorporated on the 27th November 2014 and the net assets of the Road Locomotive Society registered number 1102574 were transferred as at 1st August 2015.

The administration is carried out by the Board of Trustees on behalf of the Society. All members of the Board are Trustees for the purpose of the Charities Acts. Training for new Trustees is provided by existing Trustees. The Trustees meet on a regular basis to consider all matters relevant to the Society. The following were Trustees during the year:

A L Smith
A N Wells
A Rundle
B Johnson
G P Wragg
J Wakeham

Mrs C Bullen
Mrs M Goddard
P Abbott
S J Caudwell
S J Parrott
T R Smallbone

Objectives and Aims

The objectives of the Society are the advancement of education and research into the past history of self-propelled steam engines (other than those running on rails) and types of stationary steam engines known as portable engines. Results of this research are published in the Society's Journal and other publications. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the C I O's aims and objectives and in planning future activities.

Financial Review

The organisation generated a surplus for the 11 month period of £7,103 and had reserves at the end of the period of £141,369. The society derives the majority of its income from subscriptions and related gift aid and the sale of publications.

The Society's policy on reserves is to hold an amount sufficient to fund expenses for a year and also to purchase any major collections which may come on the market. The investment policy of the Society is reviewed annually by the Trustees. The funds not required for day to day activities are held in a unit trust investment and bank deposit account. The Trustees have identified the major risks to which they believe the Society is exposed. They have reviewed these and established systems to mitigate them.

Trustees' Responsibilities

The Trustees are responsible for the following duties:

- To prepare financial statements which show a true and fair view
- To make judgement and estimates that are prudent and reasonable
- To apply the going concern basis unless it is not appropriate to do so
- To keep proper accounting records
- To safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities

S J Caudwell
29 August 2024

A L Smith

Road Locomotive Society CIO

Accountants' report on the unaudited accounts
to Road Locomotive Society CIO

Independent examiner's report to the trustees of Road Locomotive Society

I report on the accounts of the Society for the 11 month period ended 30 June 2024, which are set out on pages 3 to 7 .

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

McGills

Oakley House
Tetbury Road
Cirencester
Gloucestershire
GL7 1US

Road Locomotive Society CIO
Statement of Financial Activites
Period from 1 August 2023 to 30 June 2024

	Period from 1 Aug 23 to 30 Jun 24 £	Year to 31 July 23 £
Income	43,258	42,898
Cost of sales	14,047	13,631
Gross profit	29,211	29,267
Other business income	-	-
Expenses		
Other business expenses	21,436	18,078
Bank, credit card and other finance charges	114	141
Accountancy, legal and other professional fees	558	-
	22,108	18,219
Surplus for the year	7,103	11,048
Total unrestricted funds carried forward	7,103	11,048

Road Locomotive Society CIO
Balance Sheet
as at 30 June 2024

	Notes	30 Jun 24 £	31 July 23 £
Fixed assets			
Library and Equipment	3	1,319	9
Current assets			
Stock and work in progress		10,490	14,804
Bank/building society balances		116,834	105,054
Other current assets and prepayments		13,026	14,399
		140,350	134,257

**Road Locomotive Society CIO
Balance Sheet (cont.)
as at 30 June 2024**

	30 Jun 24 £	31 July 23 £
Current liabilities		
Other liabilities and accruals	300	-
Net current assets	140,050	134,21
Net assets	<u>141,369</u>	<u>134,21</u>
Represented by		
Balance at start of year	134,266	123,2
Surplus for the year	7,103	11,0
	<u>141,369</u>	<u>134,21</u>

**Road Locomotive Society CIO
Notes to the Accounts
Period from 1 August 2023 to 30 June 2024**

1 Accounting Policies

Accounting Convention

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice.

Fixed Assets - Equipment

These are shown at cost, less provision for depreciation calculated to write off the assets over the estimated useful life.

Stock

Stock is valued at cost.

Income recognition

Subscription income and donations and grants are included in the accounts in the year received. Sales are recognised when the item has been dispatched to the customer and gift aid is recognised on an estimated basis to match the year of claim.

Library, Photograph Library, Burrell Records, Portfolios and Engine Records etc

These are valued by the Board at a nominal total sum of £1 for accounts purposes and are not depreciated. Additions are written off in the Statements of Financial Activities account in the year of acquisition.

**Road Locomotive Society CIO
Notes to the Accounts
Period from 1 August 2023 to 30 June 2024**

2 Statement of Financial Activities

	Period from 1 Aug 23 to 30 Jun 24, £	31 July 23 £
Income		
Subscriptions	24,404	21,017
Sales of publications and badges	8,675	15,170
Sales of copies of Burrell Records	-	155
Investments Income	3,301	1,483
Gift Aid	3,249	2,158
Donations and Grants	3,629	2,915
	<u>43,258</u>	<u>42,898</u>
Cost of sales		
Archive aquisitions	7,047	161
Stock movement	4,314	(889)
New publications	-	5,933
Archive and conservation	2,686	8,346
Stock items for resale	-	80
	<u>14,047</u>	<u>13,631</u>
Expenditure		
Journal	16,697	13,493
Meeting and Visits	929	1,730
Postage	816	1,128
Administration	2,667	1,566
Paypal Fees	-	161
Legal Fees	-	-
Depreciation	327	-
	<u>21,436</u>	<u>18,078</u>
Bank, credit card and other finance charges		
Bank charges	114	141
	<u>114</u>	<u>141</u>
Accountancy, legal and other professional fees		
Accountants fees	558	-
	<u>558</u>	<u>-</u>

Road Locomotive Society CIO
Notes to the Accounts
Period from 1 August 2023 to 30 June 2024

3 Library and Equipment

	Library	Equipment	Total
	£	£	£
Cost			
At 1 August 2023	1	908	909
Additions	-	1,637	1,637
At 30 June 2024	<u>1</u>	<u>2,545</u>	<u>2,546</u>
Depreciation			
At 1 August 2023	-	900	900
Charge for the period	-	327	327
At 30 June 2024	<u>-</u>	<u>1,227</u>	<u>1,227</u>
Net book value			
At 30 June 2024	<u>1</u>	<u>1,318</u>	<u>1,319</u>
At 31 July 2023	<u>1</u>	<u>8</u>	<u>9</u>

ROAD LOCOMOTIVE SOCIETY

Minutes of the Annual General Meeting of 14th October 2023

The Chairman, Andrew Smith welcomed members and guests attending the Society's Annual General Meeting in Cornwall in the Societies 86th year. He thanked Terry and Sandra Sleeman and their "Team" along with Messrs Wakeham, Daniels and Parrott for arranging everything for the weekend with visits to Sam Henwood and the Robey Trust.

He also thanked all who those who brought engines, Trevor Smallbone who brought some previously unseen photos recently donated, including some from the L. H. Sommerfield collection.

Our chairman introduced our new membership secretary Dick Garth and thanked him for helping the Society with one of its most important roles.

He also reminded the members of the Society 2023 meetings - the Winter meeting was held at Milestones and was a fascinating talk by John Penfold on his family's extensive business use of road steam. Trevor Smallbone then presented a series of slides from the late Derek Stoyels

collection of early photos.

The Spring meeting was hosted by Will Woodward and family and there was a great turn out of members to enjoy the super display. We also launched the Major Ind book there which has been selling well.

We attended Welland, Onslow Park, and the Bedford clubs rally with marquee displays and enjoyed meeting members, recruiting new members, and selling books old and new. We had fantastic support at all three shows and along with our regular trustees and officers we had fantastic support from members and special thanks to Edward and Jean George, Paul Gilbey, Robert, Mo and Michael Pumfrey.

Our Journal has grown to be one of the best quarterly journals within the road steam movement and encouraged members to share their research and be recorded in the journal. It is key to maintain a good balance of material.

I would like to thank the trustees and section officers & editor for their efforts of last year. Please take a few moments to read their reports on activity this last year if you have not already done so.

I am pleased to announce that Thomas Baines has offered to assist with the gift aid and Hedd Jones is doing the bookkeeping which is supporting the work of our Treasurer.

Much focus and effort has gone into e hive this year and we have made significant progress thanks to the enthusiasm and drive of Michele Goddard and Andrew Robertson with support from our President and myself. This primarily is an inventory system but has many possibilities for future and is the most important work we currently undertaking. We plan to provide more details about this project in the Journal in due course.

Once again, we have Andrew Robertson to thank for updating and improving our website with a fresh look, monthly updates, photos and news to encourage repeat visits. We also have a very useful Journal index which Andrew has added.

Andy asked all to stand for a minute in memory of Richard Sandercock, John Garrett, Ron Walker, Stan Robinson and Edward Wood who had died during the past year.

Members were asked to sign the Attendance Sheet to ensure the meeting was quorum.

AGENDA

1. Apologies for absence

Apologies had been received from B Johnson, A Rundle, T Thomas, J Rhead, E Steer, M Retman, R Cook, D Andrews, S Durance, M Frost, R Pinches, J Penfold, K Brooking, R Mills, A Cox, R Wilcox, C Bush, B Thirlwall, J Mitchell, P Gilbey, C Hearsey, C Chadwick, R Francis, J Rackham, J Harraway, K Brothwell, T Hunt, P Coulls, J Schackle, P Turvey, M Loader, J Loader,

D Crampton, M Walters, W Starling, A Harris, K Mason, S Hayes, R Eastwood, M Dyson, M Fletcher, N Hayes , M Thexton, D Jones, N Smith, R Buck, M Hillary, Mrs I Briggs, N Baker, A Hayward, T Borland,

2. To approve the Minutes of The Road Locomotive Society held on Saturday 22nd October 2022.

Michele has received correspondence from Mark Loader. She had correctly minuted that Mark had made two comments but regrettably missed to document the third comment made by Mark last year. This related to the position of Membership Secretary not being required to be a trustee position. Mark had highlighted the great importance of the role to the Society, but he had been reminded that by the constitution the positions of membership secretary, editor and those of the section officers need not be trustee positions. If they wished to be a trustee, they could apply in the normal manner. There were no other matters arising. A proposal for acceptance was received from Andy Wells and seconded by Bob Pumfrey and passed by the meeting. The minutes were signed by Andrew Smith.

The Secretary stated that all proxy votes submitted were in favour of all agenda resolutions.

3. To Adoption of Annual Reports of The Road Locomotive Society for year ending 31st July 2023

There were no questions regarding the reports. They were proposed by Tim Smith and seconded by Chris Rose for their adoption and passed by the meeting.

4. Presentation of Accounts for year ending 31st July 2023.

Simon Caudwell presented the accounts. He told the members of a few points worthy of mention. Our total income was up because of better book sales, the new Major Ind book has been selling well and has covered its costs and now into profit. The society has sold £5500 more books in this year compared to last. The subscription was raised at the last AGM. We have lost a few members because of it but have had a steady stream of new members throughout the year. Of course, a change in subscription brings the challenge of getting members to pay the new amount, our new membership Secretary Dick Garth is doing a sterling job getting it all up to date and importantly getting members to pay by standing order. Can I please make a plea for members not to pay subs by cash at rallies, it generates lots of extra work for officers, but more importantly a high percentage of cash payers promptly forget all about it the next year. You will see a figure of £8346 for archive and conservation compared to zero the previous year. We have spent £1450 to get the e hive electronic system up and running and £800 on a document scanner to enable books and catalogues to be scanned to go on the system and to let members have scans of books and documents that can't be physically lent out. The rest of the money was spent on several thousand acid free sleeves and boxes to match to enable the photograph collection to be properly stored and separated. We will need to continue buying these as the society has just purchased another big collection of some 5000 photographs.

As you can see the journal costs creep up annually, but I think you would all agree the journal is top class and we cannot prune the cost any more without loss of quality.

I would like to take the opportunity to thank Thomas Baines for taking over the gift aid application,

Thomas and I did one together in the spring and he has just done a successful solo run on the late payers and donations.

I would also like to thank Hedd Jones for taking over the bookkeeping element from my wife Ro, who has done it for 7 years. He is getting to grips with Xero accounting software and is now getting to use the mysterious force known only to treasurers, how to tell whether a payment is for a sub, a book or whatever when the payment comes in with little or no clues attached.

So I hope you will all agree, a decent year and I would ask you to vote to approve the accounts.

Following Simon review there were no questions. The accounts were proposed by Bob Pumfrey and seconded by Andy Wells and passed by the membership.

5. To Appointment of Auditor.

Simon Caudwell told the members that we are changing over from Sharron Quick as independent examiner to McGills chartered accountants of Cirencester, in conjunction with them providing the Xero accounting package and back up for Hedd Jones our bookkeeper. Our contact there is Simon Nuttal who is a member of the society and kindly offered to help the society out at a favourable rate.

So can I please ask you to vote in favour of appointing McGills as our independent examiner.

He then proposed McGills to be appointed as Independent Examiner. Gary Wragg seconded the proposal, and this was approved by the membership.

6. Election of Officers & Committee

Andy Wells introduced himself to the members and guest present. He explained he had been unwell recently but was hoping to resume assisting members with their research. He had been supporting the Society as a trustee for some 20 years and is very knowledgeable on the Alan Duke records.

Until October 2026 Proposed by Andrew Smith Seconded Michele Goddard

Our secretary introduced Brian Johnson who was unable to attend. She said that Brian will be known to many of you as the compiler of the Traction engine Register, that most useful tool for engine owners and enthusiasts. He is a past president and brings to the Society his wealth of knowledge and experience in the conservation and museum sector, having been personally responsible for the establishment of the Amberly Museum. I propose him for re-election, primarily to retain his support in the work that falls to me as secretary! He is a fountain of knowledge in charitable organizational matters.

Until October 2026 Proposed Michele Goddard Seconded Andrew Smith

Brian Johnson and Andy Wells were re-elected as trustees with full support of the membership.

7. To elect the Principal Officer

Tim Smith proposed Simon Caudwell serve as Treasurer until 2024, seconded by Michele Goddard.

All the proxy votes and those present were in favour.

Andrew took the opportunity to thank Ro Caudwell for her assistance in helping the treasurer with the books and accounts.

8. Formal Approval of Steve Parrott as President.

Our chairman introduced Steve, stating that he will be known by most of you as editor of the Journal and a post he held for 17 years making him the longest serving editor of our Society.

I started writing articles for the Journal in 2010 but did not come across Steve in person until several years later after I joined the committee and at that time, he rarely attended any of the meetings, which at that time were held at MERL.

Steve did a fantastic job taking the journal to higher levels of both format, quality and content over his 17 years as editor.

Steve does not have a long family history with steam but one of the neighbouring farmers rallied an early Aveling roller and a Fowler traction engine which attracted his interest and he and his father started looking for an engine. Steve purchased a hot air engine and rallied it for ten years (some may say not much has changed!) Steve has an uncanny way of hearing an engine has been sold even before the owners knows it's up for sale!

Following University Steve went to work for British Leyland and soon found himself working at Aveling Marshall in Gainsborough where he became a lifelong friend of Major Henry Marshall. After two years Steve moved to Smiths Industries on Oxgate Lane in what was the W. O. Bentley factory in Cricklewood. It was soon after this move that Steve purchased his first of many engines, an Aveling single cylinder roller but I am sure he will tell us about the rest and some of the many cars he has owned as well during his address.

Steve Parrott was duly appointment as President with full support of the membership and Allan Marchington presented the Badge of Office.

Alan Marchington took the opportunity to address the members as out-going President. He spoke of the hard work behind the scenes of the trustees, officers and section officers and the wider community of helpers. He highlighted the current e-hive project to catalogue the Societies archive material and the work put in by Michele Goddard and Andrew Robertson and reiterated that this would be key to the Society archive collection.

9. Any other business.

With no other business, the meeting was declared closed at 2.40pm. The members were then treated to an excellent slideshow and talk by Steve Parrott.

Accounts



ROAD LOCOMOTIVE SOCIETY

Registered Charity No. 1159394

Annual Report of Officers & Section Officers 2022/2023

Chairman

Andrew Smith

We have had another very good year and with things now back to normal without COVID restrictions we have been able to hold all our meetings and visits. We had a very successful winter meeting at Milestones in March with John Penfold giving a talk on his family's steam business and followed up with Trevor Smallbone presenting a varied selection on Derek Stoyels photographs. We are going to continue the Penfold story in the journal with John's help an encouragement as there is so much more detail to share.

Our Spring Visit was to the Woodward families yard, Buglawton, Congelton, Cheshire where we had a great display of the resident engines and a good selection of visiting engines as well as the official launch of the Societies latest publication, "The Major R. J. W. Ind Collection of Historical Photographs" which covered all its costs in the first month and has continued to sell well.

We had a change this year taking the opportunity to attend some different rallies and our first one being Welland which was a great success despite the best attempts of the weather to make ground conditions challenging with torrential rain on the lead up to the show. The spectacle that is the Great Dorset Steam Fair did not go ahead this year for various reasons and its future remains unknown. With a gap in our calendar, it created an opportunity to attend the Onslow Park rally organised by the County of Salop Steam Engine Society over two days of the August bank holiday weekend. It was a rally I have always wanted to attend so an opportunity not to be missed. I would like to extend special thanks to all those who supported all our events and the team who helped with our activities. We had amazing assistance putting up displays, manning the marquees and most importantly being there to take down and pack up displays at the end of the shows.

The aims of our Society remain unchanged since 1937 – "The enhancement of education and research into the past history of all types of self-propelling steam engines". We have achieved so much over the last few years raising the profile and image of the Society, growing and maintaining membership, producing a class leading Journal every quarter and adding more collections to our archive to name but a few. We have been very lucky to have two collections donated to the society over the last year from members Tony Hunt and Gary Hendy.

Much work is done behind the scenes by both our Trustees, the wider circle of those who offer freely their time including our section officers, membership secretary, Journal editor, sales officer and those who assist with technical help for our website and other IT requirements.

One of our greatest challenges is helping to run the Society. Much of the "work" involved falls to a small number of key individuals. Despite our various adverts and appeals for a new Treasurer we have not had any candidates step forward and offer their services. Thomas

Baines offered to assist with the gift aid claim with HMRC and completed this important task earlier in the year. Hedd Wyn Jones has taken over the bookkeeping element and, Simon Nutall will assist with the accounts for the Society, and we thank them for their help. I also gave a clear indication that I will step down as Chairman at the end of my current term in 2024 to give plenty of time to find my successor. If you think that you can offer some time to the Society to look after some tasks, or a small amount of other admin, the Chairman or Secretary would like to hear from you.

Matt Healey stepped down as Membership Secretary earlier in the year due to pressure of work, family commitments and his demanding role at the Foxfield railway and I would like to record our thanks to Matt for his work and support for the last few years. Dick Garth kindly volunteered to take on the role.

At last year's AGM we approved the increase of membership to a single rate of £35 which we know was not popular but necessary. This has created a lot of work for him in chasing up members still paying old rates. Subscriptions are due 1st January, regardless of when you joined, so please ensure you pay the correct amount promptly and this will make administration much easier.

The trustees and I would like to thank those of you who have stepped forward to assist in the running of the Society.

Work continues on our archive on two main fronts. Firstly, our continued effort to conserve the original material which the Society owns. Trevor Smallbone and his team of helpers has continued putting our archive photos into acid free sleeves and storage boxes. Secondly implementing a museum standard archival system that will record all the Societies assets. Following an enormous amount of work by both Andrew Robertson and Michele Goddard we have now started to set up the e-hive software. The system went live at the beginning of the year, and we have loaded in 1,000's of records covering photographs, books and catalogues and physical items held by the society. This will ensure, with time and effort, we have a comprehensive record of all the archive material the Society owns, where it is stored and fully searchable. These projects are the most important the society has undertaken for many years and will ensure we conserve and catalogue our archive for future generations. We have also taken the opportunity to improve our website this year so once again thank you to Andrew Robertson for carrying out this important work which involved changing hosts, adding regular features such as a photo of the month, regular news and the journal contents Index to encourage return visits.

Many thanks to Allan Marchington, our outgoing President for his support, guidance and involvement over his period of office although it hardly seems possible that year has flown by already. We have been invited by our incoming President Steve Parrott to view Terry and Sandra Sleeman's collection at St Columb, Cornwall in the morning prior to the AGM.

Lunch will be provided, and the AGM will be held on site in the new engine shed. Steve, ably assisted by John Wakeham have then organised a series of visits and an evening meal (full details of the itinerary have been provided) We look forward to seeing you on the 14th October with the opportunity of meeting with your trustees and fellow members.

Membership Secretary

Dick Garth

I took over as Membership Secretary in July th is year.

The change in annual subscription has caused some confusion. Although details were sent out in the Journal, a significant minority of members are still unaware of this or have forgotten to update standing orders. Despite chasing up those with a working email address there are still 95 members with a shortfall.

Members paying subscriptions will now receive email acknowledgement of payment, or chase-up emails for partially paid and unpaid subscriptions. However, there are still a significant number of members with no recorded email address (despite a request in the last journal) so there will be an ongoing problem.

Membership currently stands at 622 fully or partially paid members. There have been a number of new members this summer, seven being 'recruited' by the team at Welland. 395 Members are recorded as having completed Gift Aid Forms.

Unfortunately the following members have died in the last year. Richard Sandercock, John Garrett, Ron Walker, Stan Robinson and Edward Wood.

Section Officers Reports

Engine Liveries Officer

Richard Willcox

I have been liveries officer for the Society since 1961 and over that time amassed a considerable amount of information on original paint colours and lining details. Less and less original paintwork is seen these days and I am grateful to receive any information from members if they find some on engines they are restoring.

If you are at the stage of painting your engine, please do give me a phone call so that I can share this information with you.

Information Officer

Simon Caudwell

This year has been another steady one with requests for engine details from model makers and engine restorers.

As well as the original Burrell factory build specification books, which were scanned and stored on computer disc some years ago, the society also owns the factory boiler record

books. These are currently on loan to MERL at Reading University, along with the works drawings. We also have some customer list books, some of the hiring record books plus a pattern register book, all stored in a fireproof safe and handled as little as possible.

I also have, to refer to, Ron Dawe's wonderful set of binders of Burrell specifications with photos added wherever he could find one. Ron spent hours poring over old photos trying to put an engine number to them and had fair amount of success. He also collated a lot of drawing lists and sorted them to part descriptions etc.

Michael Lane left his Burrell research to the RLS and this consists of 9 large hardback lined books with the engines all divided into size, type, class etc by date order. Each entry lists many of the key facts about that individual engine. All handwritten, they must represent hundreds if not thousands of hours of work and are incredibly useful when tracking down an individual engine or group of similar engines.

Engine Records Officer

Andy Wells

Without doubt the last year has been unprecedented in my nine year tenure as Engine Records Officer owing to unforeseen personal circumstances. Unfortunately, I have been suffering from a serious health condition with two long spells in hospital and significant periods in recovery. Inevitably this has had a detrimental effect on my ability to carry out my duties, and regrettably my response time has slipped considerably.

Almost without exception members have been unfailingly patient and understanding of the difficulties presented by my position for which I am hugely grateful. I have been overwhelmed by the number of members who have contacted me with messages of support and asking after my well being, thank you to everyone.

As a result of the Chairman kindly mentioning my situation in the journal and at the AGM, I have received about half the number of enquires which I would normally expect, and this has naturally helped to ease the problem.

I have had the normal mixture of individual requests and research enquires from members and the public, with quite a few engaged in long term projects, on specific manufacturers or operators of steam road vehicles. It has been a source of satisfaction to research some complicated engine and company histories and mysteries, and it is not uncommon for me write a reply running from four to eight pages in length. The favourite subject is in respect of a photograph of an engine often recently acquired via ebay for which the identity is sought. I am usually successful in providing details of the engine, but this relies on there being at least one positive identifier both visible and legible in the photograph, for example a registration number, owners name or specific location and date. I find that there is a degree of over optimism where all of these features are absent as this rules out any hope of a break through.

Borrowing of engine records has been at an extremely healthy level, and this works well when large quantities of information is being sought.

The one area of my work which has been completely curtailed is the support for applications for original or age-related registrations from the DVLA. This is mainly because of the need for a personal visit to inspect the engine as this is a requirement of the V765 procedure. I have kept a list of the outstanding requests and will be contacting them when I am able to resume this activity.

Provided that I make good progress over the 3 months rehabilitation from my surgery I should be back to normal service by the winter.

Modern Photographic Officer

Ian McKey

Images have been sent to members, including Committee members this year and initial progress was started on the loading of image scans to the Road Locomotive Society's database. This work is ongoing as is indexing of donated images. Time is never in sufficient supply!

The collection contains photographs taken in the years of preservation and go back in some cases to the 50s and 60s. The photographs are naturally of interest to those studying steam engines, but also to those interested in social history, as they show the different attitude that existed then to the health and safety of movement for both entrants and the public. Additionally, the changes in dress code are also worth noting!

Photographic Archive Officer

Trevor Smallbone

The past year has been a really busy time, I have seen a good many requests for photographs from the Society's archive photographic collection, which is good that the membership are using the Archive, the majority have been requests for engines owned by family members, others have been used to illustrate articles for the journal.

Also a good many members and engine owners have contacted me, asking for photographs of their engine in its working days, sometimes I am able to provide an image, but sometimes it is not possible, as the engine escaped the lens of the camera! The majority of requests are always via email, which speeds up the response that I can give, very few requests are by letter, but any, are always dealt with reasonably quickly.

Photographic images and valuable information from the collection have been used to support the new Major Ind photographic book which was launched in early May 2023, this has been a huge project for the Society, with much research being undertaken into the Major Ind glass plate negatives that he took, the end result has been fantastic and strong sales of the book have been very encouraging so far.

And photographs from the Society's extensive collection, will be used in the proposed forthcoming Norman E. Box "The Heavy Haulage Contractor" photographic archive book, the original glass plate lantern slides, which were donated to the society many decades ago, have been scanned and digitalised, with some outstanding results! The Society was also fortunate in 2013 in being able to purchase approximately another 30 original Norman E. Box large photographs from the John Williams auction, these were original photographs as they had the original Entwistle & Thorpe photographer stamps on the reverse. Hopefully the proposed new publication in landscape format will do this important collection of original Norman E Box heavy haulage photographs justice, just like the Major Ind photographs has done in the latest publication.

We have also helped and supported Firepit Media TV company on supplying engine photographic stills for the channel 5 programme "Inside the Steam Museum" which aired on TV in June/July this year.

Photographs from the collection were used to create a new photographic display boards for the Society sales marquee this year at Welland rally, the theme was "Inside the Works" which featured photographs from inside John Fowler & Co., Ltd, Richard Garrett & Sons Ltd., Fowler & Co., Wantage Engineering Co., Wallis & Steevens Ltd., etc.. and others, It takes myself many hours of work to create these display boards for the Society.

The society has also been fortunate in receiving donations by members of engine photographic collections, I would like to thank Tony Hunt of Leeds for his kind donation of photograph albums and original Fowler material from the late Alf Pepper, these include a collection of Fowler photographs and material, and also included some original albums of photographs, with many previously unseen and rare images, also Gary Hendy of Watford who has decided to downsize his huge Collection, with donation of photograph albums, slides, individual photos and other important archive information and material. Also member Michael Armer for his kind donation of original negatives of engines in their working days, these will be scanned and the photographs will be added to the main collection, when time permits. Also I would like to thank Les Freathy who continues to donate photographs to the collection on a regular basis.

Work continues to preserve our Photographic archive, with funding being put in place to purchase more acid free storage boxes and another 15,000 acid free sleeves to help preserve the collection for the future, this is a timeless task, and will take many months, if not years to complete. A huge thanks go to members Mike & Lynn Deering and Sam Goddard and team for helping with putting photographs in the acid free sleeves, the volunteers over the winter/spring period have done more 20,000 photographs, which is a fantastic achievement. The Derek Stoyel photograph collection that the Society was bequeathed by his son the late Alan Stoyel, has now been sorted into makers and put into acid free sleeves and new acid free storage boxes over the winter/spring, this will make it much easier to search for photographs from this important collection from one of the Society's founder members.

Work to scan and digitalise the huge collection continues, now with the E-Hive project up and running, it has made scanning the photographs much easier, and these can be uploaded to the system, but there is still a vast amount of work still to do with this huge project. I would like to thank our Society Secretary Michele Goddard and Andrew Robertson our technical support department and Andrew Smith our Chairman for all their time spent in ensuring this project got off the ground. There is still a huge amount of work to do on the E-Hive project, as scanning the many thousands of photographs and documents will take many months/years to complete.

Progress has been made on identifying the many unknown photographs in the collection, but this is a very difficult task sometimes with very little to help identify them, sometimes having to use build sheets and County engine records, but there is still more work to do on this front as time permits.

I am always on the lookout for new previously unseen photographs to add to the Society's photographic archives, either originals or copies. If you think you have anything interesting that you think the Society has not got a copy of, then please do get in contact, either via email or letter.

If you need to contact me, to see if we have a photograph of a particular engine or wagon, then my details are inside the journal front cover, If you are contacting via letter, please ensure you enclose a stamped addressed envelope, so I can reply quickly and promptly.

Portable Engine Officer

Tony Thomas

This year I was only able to loan out one portfolio at the AGM. Under the current rules these have to be handed over personally to the borrower and returned the same way. I have been to two RLS gatherings this year as well as the AGM but I was only able to loan out one portfolio. I have had one request so far this year which was handed over at the Onslow Park Rally.

Requests for specific information which may be in a particular portfolio can always be made by email and I will do my best to resolve the query quickly which could save a lot of time. Please give it a try to tonythomas.sentinel@tiscali.co.uk

There are over 3000 entries in the Traction Engine Register for Steam Engines in Britain and over 600 of these are surviving portables. I appreciate that portables are more difficult to rally so less photos are taken by members but if you have any taken in recent years please send me a copy if you can as I receive very few, most being taken myself.. If any member was able to attend the Bressingham 'Portables' special event this year and have a set of photos I would appreciate a copy. I have even resorted to copying photos from Old Glory to increase the number of survivors in the portfolios. If you have anything you think would be interesting to add to a portfolio you can always send post me a copy or attach to an email and I will print a copy for the portfolio.

Traction Engine Portfolio Section

Neil Smith

As your Portfolio Section Officer I can report that I have only loaned out 12 Portfolios over the last year. These have ranged from everyday subjects such as Marshall, and Fowler traction engines, to the more exotic. Steam diggers and oil firing for example.

I intend to be at the AGM at his year, so if you wish to borrow a Portfolio or two; please let me know in advance. Of course I can also receive them back at the same time.

Librarian

Tim Smith

The Society library contains over 700 individual items including catalogues of all the major builders and some of the obscure ones, manuals and rare out of print books, as well as many recent publications. A complete list of items is available by return of post or by email. Original material may only be loaned if it is collected and returned in person. Arrangements can be made to bring items to meetings or other events by prior arrangement. Some items can be scanned and can either be sent out as paper or electronic copies.

The past year has seen a steady flow of enquiries covering a number of subjects including Marshall living vans, Auction catalogues from a number of sales held on behalf of S H Witham of Erpingham, Norfolk, and Aveling and Porter catalogues from the 1880's.

The society has recently purchased an overhead scanner for the library which is able to scan document quickly and with minimal risk of damage. The Library has also been working with Andrew Robertson and the trustees looking into how the library could be included in a new archive system.

Sales Officer

John Dickinson

The web-site has again been the main source of sales over the past. The reprint of the Major Ind photographs book was eagerly anticipated and sold well at the winter visit soon after its launch. Half the print run has already sold in 3 months. The original glass slide negatives mean that the book prints are almost a contact print. The level of detail and depth of field is remarkable compared to later 120 roll and 35mm film images.

Marshall transfers are now sold out although some Wallis & Stevens and Burrell Gold Medal remain in stock.

Back issues of the Journal are available although not of every copy. Work is on-going to catalogue the Journal stock. In the meantime, please enquire if you have a requirement. The website now gives an index of the Journals, thanks to Andrew Robertson – hopefully this will be useful to members.

Registered Number
1159394

Road Locomotive Society
Charitable Incorporated Organisation
Trustees' Report and Accounts

31 July 2023

Road Locomotive Society CIO

Board of Trustees' Report

The Trustees present their report, together with the accounts, which have been subjected to an Independent Examination for the year ended 31 July 2023.

Governing Document and Organisational Structure

The Society is a Charitable Incorporated Organisation as defined by the Charities Commission and subject to the Charities Acts. The Society was incorporated on the 27th November 2014 and the net assets of the Road Locomotive Society registered number 1102574 were transferred as at 1st August 2015.

The administration is carried out by the Board of Trustees on behalf of the Society. All members of the Board are Trustees for the purpose of the Charities Acts. Training for new Trustees is provided by existing Trustees. The Trustees meet on a regular basis to consider all matters relevant to the Society. The following were Trustees during the year:

S Caudwell	B Johnson
A Rundle	A L Smith
A N Wells	G P Wragg
Mrs M Goddard	S J Parrott
T R Smallbone	J Wakeham
Mrs C Bullen	P Abbott

Objectives and Aims

The objectives of the Society are the advancement of education and research into the past history of self-propelled steam engines (other than those running on rails) and types of stationary steam engines known as portable engines. Results of this research are published in the Society's Journal and other publications. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the C I O's aims and objectives and in planning future activities.

Financial Review

The organisation generated a surplus for the year of £11,048 and had reserves at the end of the year of £134,266. The society derives the majority of its income from subscriptions and related gift aid and the sale of publications.

The Society's policy on reserves is to hold an amount sufficient to fund expenses for a year and also to purchase any major collections which may come on the market. The investment policy of the Society is reviewed annually by the Trustees. The funds not required for day to day activities are held in a unit trust investment and bank deposit account. The Trustees have identified the major risks to which they believe the Society is exposed. They have reviewed these and established systems to mitigate them.

Trustees' Responsibilities

The Trustees are responsible for the following duties:

- To prepare financial statements which show a true and fair view
- To make judgement and estimates that are prudent and reasonable
- To apply the going concern basis unless it is not appropriate to do so
- To keep proper accounting records
- To safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities

A L Smith

S J Caudwell

21 September 2023

Road Locomotive Society CIO

Accountants' report on the unaudited accounts to Road Locomotive Society CIO

Independent examiner's report to the trustees of Road Locomotive Society

I report on the accounts of the Society for the year ended 31 July 2023, which are set out on pages 3 to 7 .

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

S L Quick

6 Orpington Court
Halberton
Devon. EX16 7DD

Road Locomotive Society CIO Statement of Financial Activities for the year ended 31 July 2023

	2023 £	2022 £
Income	42,898	27,532
Cost of sales	13,631	2,742
Gross profit	<u>29,267</u>	<u>24,790</u>
Expenses		
Other business expenses	18,078	18,231
Bank, credit card and other finance charges	141	109
	<u>18,219</u>	<u>18,340</u>
Surplus for the year	<u>11,048</u>	<u>6,450</u>
Total unrestricted funds carried forward	<u>11,048</u>	<u>6,450</u>

Road Locomotive Society CIO Balance Sheet as at 31 July 2023

	Notes	2023 £	2022 £
Fixed assets			
Library and Equipment	3	9	9
Current assets			
Stock and work in progress		14,804	13,915
Other debtors		-	1,744
Bank/building society balances		105,054	93,443
Other current assets and prepayments		<u>14,399</u>	<u>14,107</u>
		<u>134,257</u>	<u>123,209</u>

**Road Locomotive Society CIO
Balance Sheet (cont.)
as at 31 July 2023**

Notes	2023 £	2022 £
Current liabilities		
Other liabilities and accruals	-	-
Net current assets	134,257	123,209
Net assets	134,266	123,218
Represented by		
Balance at start of year	123,218	116,768
Surplus for the year	11,048	6,450
	134,266	123,218

**Road Locomotive Society CIO
Notes to the Accounts
for the year ended 31 July 2023**

1 Accounting Policies

Accounting Convention

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice.

Fixed Assets - Equipment

These are shown at cost, less provision for depreciation calculated to write off the assets over the estimated useful life.

Stock

Stock is valued at cost.

Income recognition

Subscription income and donations and grants are included in the accounts in the year received. Sales are recognised when the item has been dispatched to the customer and gift aid is recognised on an estimated basis to match the year of claim.

Library, Photograph Library, Burrell Records, Portfolios and Engine Records etc

These are valued by the Board at a nominal total sum of £1 for accounts purposes and are not depreciated. Additions are written off in the Statements of Financial Activities account in the year of acquisition.

**Road Locomotive Society CIO
Notes to the Accounts
for the year ended 31 July 2023**

2 Statement of Financial Activities

	2023 £	2022 £
Income		
Subscriptions	21,017	15,087
Sales of publications and badges	15,170	9,680
Sales of copies of Burrell Records	155	90
Sales of Photographs	-	-
Investments Income	1,483	765
Gift Aid	2,158	1,744
Donations and Grants	2,915	166
	42,898	27,532
Cost of sales		
Archive aquisitions	161	-
Stock movement	(889)	(4,598)
New publications	5,933	7,340
Archive and conservation	8,346	-
Stock items for resale	80	-
	13,631	2,742
Expenditure		
Journal	13,493	12,950
Meeting and Visits	1,730	1,666
Postage	1,128	1,671
Administration	1,566	1,720
Paypal Fees	161	224
	18,078	18,231
Bank, credit card and other finance charges		
Bank charges	141	109
	141	109

**Road Locomotive Society CIO
Notes to the Accounts
for the year ended 31 July 2023**

3 Library and Equipment

	Library	Equipment	Total
	£	£	£
Cost			
At 1 August 2022	1	908	909
At 31 July 2023	-	-	-
	<u>1</u>	<u>908</u>	<u>909</u>
Depreciation			
Charge for the year	-	900	900
On disposals	-	-	-
At 31 July 2023	-	-	-
	<u>-</u>	<u>900</u>	<u>900</u>
Net book value			
At 31 July 2023	<u>1</u>	<u>8</u>	<u>9</u>
At 31 July 2022	<u>1</u>	<u>8</u>	<u>9</u>

ROAD LOCOMOTIVE SOCIETY

Minutes of the Annual General Meeting on Saturday 22nd October 2022 at Hatley Village Hall, Hatley St George, Cambridgeshire, SG19 3HW.

Our Chairman welcomed members to the 2022 AGM to Cambridgeshire in our Societies 85th year, and thanked Allan, Liz and “Team Marchington” for arranging everything for the morning visit and the arrangements this afternoon; and to Trevor Smallbone who brought along unseen photos from the Societies archive including some from the Derek Stoyel collection. Jonathan Wheeler, President of the EATES also welcomed members to their Societies area.

Andy Smith then spoke of the Societies activities in the year including the Winter meeting talk by Jeff Shackell on Major Ind and Trevor Smallbone with a series of slides from the late Geoff Hodges collection; the Spring meeting was hosted by Alan Sparkes at Stanton Drew; the Society attended South Cerney, Great Dorset Steam Fair and the Bedford clubs rally where we met members, recruiting new members, and selling the Societies publications. Special thanks to Edward and Jean George, Keith Foskett, Sean Cullen, Paul Gilbey, Thomas Baines and our outgoing President who seemed to very much enjoy the events.

Our Journal has grown to be one of the best quarterly journals within the road steam movement. We must thank our editor Paul Abbott who delivers a well-balanced Journal and all those who assist him for their continuous efforts.

Membership renewals are due again on 1st January and membership remains strong and urge you all to ensure payment is made promptly which eases administration.

I would like to thank the trustees and section officers & editor for their efforts of last year. If you would like to get more involved with the running of the Society we require assistance with proof reading, gift aid preparation etc with an eye on the future for succession planning as none of us are getting any younger and it would be a great method of working alongside people to learn the roles and develop new skills.

We are now getting on with the final push to get the new Major Ind book completed over the winter and we are very grateful to Jeff Shackell for his in depth research into both Major Ind himself and the families / engines that the Major so carefully photographed and Trevor Smallbone for his help with photos and engine histories.

I would like to send best wishes from the meeting for a speedy recovery to Andrew Wells our records officer after contracting a heart virus and spending several weeks in hospital. He is recovering well at home although he will have to go back to have heart surgery once well enough so please be patient if you are awaiting responses to enquiries.

We have sadly lost a number of members in the last year so I would like to ask you to stand for a minute in memory of the members who have sadly passed away in the last year. They are Paul Shergold, John Smith, Richard Vernon, Jim Sarney, Robin Harding, Mark Abbott, Peter Buterrick, Heather Holman, Derek Kilburn, Charlie Daniels, Jan Spencer, Brian Lucas and Michael Marsh. Mark Loader said a few words in memory of Heather Holman.

Our Chairman asked members to sign the Attendance Sheet to ensure the meeting was quorum.

1. Apologies for absence

Apologies were received from Jean Whitehead, Kevin Mason, Paul Ambler, Peter Parrish, Alexander Hayward, Richard Buck, Paul Gilby, Terry Morris, Peter Turvey, Clive Hearsey, Roger Mills, David Freemantle, Martyn How, Robert Fish, Andy Wells, Charles Bush, Barry Thirwall, J Riley, Mark Spry, Keith Brooking, Dan Jones, John Law, Tom Boreland, Andrew Cox, Brian Hillsdon, M S Fletcher, Howard Snowdon, S R Shelton, Keith Brothwell, David Crampton, Robert Douglas, Alan Holmes, Steve Hayes, Barnaby Newton, K J Welsh, Barry Wood, A J Semple, Irene Briggs, Bob Cook, Malcolm Frost, John Steer, James Loader, I G Best, David James Andrews, John Wakeham, Steve Parrott, Anthony Coulls, Michael Walters, Mike Thexton, Robert Bullen, Clare Bullen, Andrew Bradbury, Charles Cross, Adam Marriot, Andrew Bradbury, Gary Olverston, Derek Marder, John Warton, Nigel Keith, Ian Marris, Kevin Swan, Gary Wragg.

2. Minutes of The Road Locomotive Society held on Saturday 23rd October 2021.

Mark Loader offered a point of correction regarding the presentation of the badge of honour. The secretary updated the minutes.

A proposal for acceptance was received by Mark Loader and seconded by Tim Smith and passed by the meeting. The minutes were signed by Andy Smith.

3. Adoption of Annual Reports of The Road Locomotive Society for year ending 31st July 2022.

Bob Allison asked why there was no Treasurers report. The Secretary explained that the treasurer report was in the accounts as in all previous years. There were no other questions regarding the reports. They were proposed by Thomas Baines and seconded by Alan Rundle for their adoption.

4. Presentation of Accounts for year ending 31st July 2022.

Simon Caudwell presented the accounts and stated there were a few specific points to make. He said that you will have noted that we are now paying bank charges, as the HSBC no longer offers free banking to charities; our income was down a thousand from the previous year, but his was mostly due to a fall in donations and

a reduction in subscriptions due to slightly fewer members; our book sales were back up again helping to improve the income figure and the new Ruston book has just covered the initial cost; gift aid increased slightly to £1744 so a worthwhile exercise.

He also said that Andy Smith had renegotiated the journal printing price after a period of change, this dropped temporarily but now it is on the up again due to the rising material costs and a growing journal. This means our running expenses have again risen to a level higher than our income, not taking into account book sales and donations. He concluded that more detail will be explained under item 8 of the agenda. Following Simon review there were no questions. The accounts were proposed by our Treasurer and seconded by Tim Smith for their adoption and approved by the floor.

5. Appointment of Auditor / Independent Examiner.

Our treasurer, Simon Caudwell proposed Sharron Quick of SMV to continue as our account's auditor. Simon stated that she has once again done a sterling job for us, with a very quick turnaround to enable us to get everything completed in time for the AGM. She has said she will do it again next year.

This was seconded by Michele Goddard and approved by the floor. All in favour from the floor with 1 against and 1 abstention and therefore appointed.

6. Election of Trustees.

Each trustee present (marked thus* below) said a few words about themselves to the members as introduction.

Andy Smith stated that all those standing for election have been proposed, seconded and stated their acceptance to stand until October 2025. (Secretaries note: against and abstentions have been noted)

	Proposed	Seconder	Against	Absentions	
Clare Bullen	M Goddard	A Smith			duly elected
Michele Goddard*	T Smallbone	A Rundle			duly elected
Alan Rundle*	B Knight	J Coward			duly elected
Trevor Smallbone*	M Goddard	A Smith			duly elected
John Wakeham	S Parrott	T Smallbone	2	2	duly elected
Gary Wragg	A Smith	M Goddard			duly elected
Paul Abbott*	A Smith	M Goddard			duly elected

Andy Smith welcomed Paul Abbott to the Trustee board and thanked him for his contribution as editor.

Mark Loader raised two points. Firstly it was not obvious to members how to be elected to the trustee board and that he has abstained from voting for John Wakeham due to his appearance on TV with his McLaren on tractor pulling.

Paul Gilby contributed to the meeting by stated the point about the responsibility of trustees, including financial, as well as well as their responsibility to the Charity Commission.

7. To elect the Principal Officers

Until 2025 Michele Goddard as Secretary

Proposed Neil Smith and seconded Thomas Baines and duly ratified by the members.

8. 2023 Membership Subscription

Simon Caudwell gave some background relating to the membership subscription. He stated that the last subscription review was in 2017 and now there are two main issues for the Trustee to consider.

Firstly we need to simplify the membership secretaries and treasurer's role. It is far too complex in its present form. We need to improve the process and ask the membership to assist us. He explained that the membership officer has a very hard job, it takes a huge amount of time and effort to keep tabs on who has paid, the correct amount or not and on time. Having two different amounts, or rather four if you count paying via paypal, makes more work and then of course we have members underpaying by varying amounts. The late payers and incorrect amounts involve more effort and time and effort to sort out.

Secondly, we have a duty to cover our rising costs of running the society. The main cost is the printing of the journal, delivering meeting venues and maintaining our collections. There is currently a deficit between income and expenditure.

The trustees therefore are recommending that a single rate of £35 paid annually, as now, on 1st January. Ideally this needs to be paid by BACS, or standing order.

Andy Smith then continued to address the members stating that the trustees need to ensure we can continue to operate the Society into the future. He said that we are currently operating where the regular income from subscriptions barely covers the cost of running the Society and with higher inflation predicted it's going to get worse and this is unsustainable. We do of course have a healthy reserve and sales of books, both new and second hand as well as donations have helped build this fund but they cannot be relied upon. As the trustees look forward we see additional costs that we have a duty to consider.

The Society continues work conserving our photos by protecting them in acid free sleeves and are now starting to include the Derek Stoyel photo collection and have authorised spending of several thousand pounds on the purchase of these acid free sleeves. He stated much work has been going on with a system to correctly catalogue our archive to museum standards. It will also enable us to hold records of where all our objects are stored, their conservation requirements and if we have digitised them, the digital record. There will be initial set up costs and then an annual cost as we move forward. This is a major project for the Society and we look forward to sharing this with the members in the fullness of time.

The current levels of subscription are not sustainable for the future so we are recommending simplifying the process by having one rate and we want to encourage everybody to go over to direct payment. We realise this is a big increase but in real terms we are recommending a £35 annual single rate which equates to a cost of 67pence per week. Andy Smith then took questions.

Bob Allison asked if cheques would still be allowed to which the Treasurer answered yes.

Tim Smith commented discontinuing late payers and under payers from the membership. Currently anyone paying late receives the May Journal.

Michael Pumfrey suggested a date change to the annual renewal in January.

Bill Starling suggested £40 with £35 to those who pay on time. This would however be another complexity to administer.

Mark Loader suggested £30 with another increase in a couple of year's time, and that this was a large increase to those who were previously paying the concession rate.

A proposal for acceptance was received by Jeff Shackle and seconded by Bill Starling and passed by the

meeting with voting recorded below. The voting was 8 against and 4 abstentions, all others in favour and approved.

9. Presentation and vote of thanks to Richard Willcox

Andy Smith stated that it had been announced in the August Journal that the Society had recognised Richard's lifetime of service in the form of an Honorary Membership Award following his decision to step down as a trustee. Andy stated to the members that Richard had been a member for some 67 years having joined on November 6th 1955 and our livery officer since 1961 so a period of 61 years and still going strong. Richard was President in 1990 and Chairman from 1998 to 2015 and has written numerous books and articles over the years. An achievement of service that will likely go unmatched again. On behalf of the Society, he presented Richard with a gift of a framed Major Ind photograph.

Richard thanked the members for their gift and gratitude. He spoke of purchased his first engine for £50 from Jessie Vines and his subsequent engine purchases for even less! and the price of engine today – who would have thought it!

10. Formal Approval of Allan Marchington as President.

Andy Smith introduced Allan Marchington to the members. Alan has had an interest in vehicles and collecting since an early age, and this was encouraged by his father Frank Marchington, starting his interest in motorbikes. Allan purchased his first engine, Fowler B6 road loco No. 12226 "TITAN" in 1999. Running the engine was very much a family endeavour for a long time with help from his parents, wife Liz, children, family and friends.

Recently, Allan has gone to great trouble restoring and rebuilding his engines to ensure historical accuracy as witnessed on his Fowler A8 Class showman's engine No. 13922 "GIRLIE" which following major boiler work he has had the original narrow style belly tanks made and fitted. Following much research, the engine was painted and lined in the original Charles Openshaw livery with full flywheel decoration.

Allan Marchington was duly appointed as President by approval of all the members. Robert Pumfrey presented the Badge of Office to Allan.

11. Any other business.

Tim Smith raised a point of concern regarding proxy votes and if the constitution process was being followed. The secretary explained the current process and how she was trying to accommodate a significant amount of flexibility of members to enable their proxy to be counted. This will be reviewed for next year.

Bill Starling asked if the AGM venue could be announced earlier in the year. Andy Smith apologised that this was not in the August Journal.

The meeting was declared closed.

Accounts



ROAD LOCOMOTIVE SOCIETY

Registered Charity No. 1159394

Annual Report of Officers & Section Officers 2021/2022

Chairman

Andrew Smith

My report this year will take a slightly different theme as I would like to share with you our thoughts for the future as we emerge from COVID and things get back to normal. We were able to go ahead with all of our meetings in 2022. As reported in the May Journal we had a successful winter meeting at Milestones in March also a very well attended Spring Visit to Alan Sparkes premises in Stanton Drew in mid May.

I was not able to attend South Cerney following my wife's heart bypass surgery but I am pleased to report it finally all went to plan and she is recovering well. The team put on a good display, many members visited the marquee and we did well with sales.

The spectacle that is the Great Dorset Steam Fair also went ahead as planned after a gap of three years although it soon felt very much like we had only been away for a much shorter period. We once again had a marquee there and had Burrell No. 3131 as our display engine which caused much interest particularly as it was for sale.

I would like to extend special thanks to our President Robert Pumfrey BEM for supporting all our events and the team who helped with our activities. We had amazing assistance putting up displays, manning the marquees and most importantly being there to take down and pack up displays at the end of the shows.

The aims of our Society remain unchanged since 1937 – “The enhancement of education and research into the past history of all types of self propelling steam engines”. We have achieved so much over the last few years raising the profile and image of the Society, growing and maintaining membership, producing a class leading Journal every quarter and adding more collections to our archive to name but a few.

In support of our objectives we find ourselves in a very good position with a Board of Trustees whom have considerable joint experience, both of other Trusts and Societies, business backgrounds and the foresight to look after the Society and its assets as we move forward.

Much work is done behind the scenes by both our Trustees, the wider circle of

those who offer freely their time including our section officers, membership secretary, Journal editor, sales officer and those who assist with technical help for our website and other IT requirements.

One of our greatest challenges is help to run the Society. Much of the “work” involved falls to a small number of key individuals. Despite our various adverts and appeals for a new Treasurer we have not had any candidates step forward and offer their services. I have also given a clear indication that I will step down as Chairman at the end of my current term in 2024 to give plenty of time to find my successor. If you think that you can offer a small amount of time to the Society to look after some book keeping tasks, or a small amount of other admin, the Chairman or Secretary would like to hear from you.

With the increase in our growing archive for which we have the responsibility to both conserve and make available for research. This year however we reluctantly took the decision to stop lending out original material, which we know is not popular with some members. This was not a decision taken lightly but came about as a result of some original material going missing and still remaining unaccounted for.

Work continues on our archive on two main fronts. Firstly our continued effort to conserve the original material which the Society owns and secondly creating a digital, searchable archive that would initially record all our assets. With this in mind, a small team has spent many months evaluating various solutions that would allow us to create a record of all our archive. In the future each object be it a photograph, portfolio, library item, the Alan Duke records and any physical items could be photographed or scanned and recorded along with a description and the location of the item. We are extremely grateful to Andrew Robertson who has spent an enormous amount of time evaluating the commercially available systems. This will ensure we have a comprehensive record of all the archive material the Society owns, where it is stored with tagged conservation requirements if needed. Progress will be reported in future Journals.

Like everybody else we are seeing a number of cost increases that are out of our control. For example, the current subscription levels fall just short of covering the cost of printing the Journal and this cannot be sustained. We have a potential additional annual cost if we need to employ a bookkeeper if nobody is willing to assist the Treasurer in a bookkeeping role or act as

Treasurer. In addition, we have the cost of our essential new archive database which will require considerable commitment and resources to achieve. As mentioned previously in the Journal a number of members are still paying a lower rate than they should do as a result of not updating their standing order forms and this has to be resolved.

We do run the Society very frugally and keep a tight rein on costs but as we move forward the Society will need to increase subscriptions since our last increase in 2017. You will see two subscription options on the AGM agenda along with a proposal to get everybody on one rate which will greatly simplify the process. I hope that this will meet with members understanding and approval.

We have been invited to our incoming President Allan Marchington's new home to view his collection in the morning prior to the AGM. Allan has asked that no photographs are taken during the visit and nothing is to be reported or posted without his prior permission. I hope you understand and respect Allan's request and his wish not to publicise his new premises and contents. We look forward to seeing you on the 22nd October with the opportunity of meeting with your trustees and fellow members.

Membership Secretary

Matt Healey

Over the last 12 months the society has seen a small reduction of membership numbers to just over 700. It was good to see a significant number of lapsed members renew at Dorset and there were also a good number of requests for applications at South Cerney and Dorset, proving the worth of the society having a physical presence at shows.

Once again a significant number of members failed to renew on time, can I encourage everyone to consider setting up a standing order. It creates a significant amount of work for myself and others to manage late payments.

Can I also encourage anyone who has not yet filled in a gift aid form and pays tax within the UK to consider filling one in, the society benefits greatly from this.

The following members have sadly passed away in the last 12 months:

Paul Shergold, John Smith, Richard Vernon, Jim Sarney, Robin Harding, Mark Abbott, Peter Buterrick, Heather Holman, Derek Kilburn, Charlie Daniels, Jan Spencer, Brian Lucas and Michael Marsh.

Section Officers Reports

Engine Liveries Officer

Richard Willcox

Very little to report again this year, the quietest I even remember. No major enquiries received, just a few minor odds and ends. However the service is still here as and when required and I would welcome members to get in touch if you are repainting your engine following a rebuild / overhaul or completing a model build and want to get the livery correct.

Information Officer

Simon Caudwell

A steady year, with regular enquiries from owners, model makers and enthusiasts for build sheets and drawing numbers. Some assistance given on engine identification for research and articles.

One interesting one was an enquiry about Burrell No. 2554 an 8 hp single cylinder traction, sent to Africa via an agent. It ended up in the Zimbabwe National Archive in Harare having been donated by the owner in 1970. Completely by chance a friend was in the country at the time and kindly called in to get some photos and information for me on his way to the airport to come home.

The original Burrell build books are stored here in a fireproof safe, in a temperature controlled room and very rarely handled. The society had them scanned onto computer disc some years back, so 99% of enquiries I can find the answer on the discs. The scanning quality was a bit variable and the indexing bizarre, so very occasionally the originals need to be looked at.

Engine Records Officer

Andy Wells

I have had a very challenging and incredibly busy year responding to all manner of requests, queries and related correspondence from members of the public and RLS members.

Since we have thankfully seen the back of the Covid-related restrictions I had rather expected things to return to a more normal pattern, but I think the reality is that the new norm has changed for everyone! According to my correspondence file I have received over 130 requests over the year for advice, assistance and information, that is an average of about two and a half a week which gives you some idea of the general workload I have to deal with. I think this volume of interest in the information which constitutes, and is held within, the Society's archive is highly encouraging. It speaks well about the health of the Society as a whole, and the appetite of the membership for historical details of engines.

On the written enquiry front I have had my usual frequent correspondents writing on a fairly regular basis with requests for information, and a host of individual unrelated queries on amazingly diverse subjects, principally related to family and commercial operators of steam generally prior to about 1940. A smaller number are engaged in research projects which I have contributed to, and it is really good to see some of this appearing in print in our excellent Journal.

The trend I have seen in previous years i.e. an increase in the complexity of the queries has continued, and the majority of the questions posed relate to multiple engines which can take some time to track down. It never ceases to surprise me how the phenomenally detailed and accurate nature of the engine records enables me to settle really obscure points (even back to the 19th century!) and which have lain unsolved for years.

Pictorial evidence of mystery engines features heavily in my work, often with minimum details to assist identification. With many hours of research, I usually manage to pinpoint the featured engine or engines to the delight of the enquirer.

Typically, I find that members of the public come to me when they have exhausted all other avenues to answer their questions, including other societies and official bodies, and when I provide the information being sought there is much satisfaction!

I have had another bumper year in terms of supporting the recovery of a number of lost original registrations from the DVLA using the V765 procedure, and I also endorsed several successful applications for new age-related registrations. It is apparent to me that there are a lot of engines in existence today where the required action was not taken to retain their original registrations. After the DVLA was created in 1974 their licencing records were computerised, and it was necessary to send back the original log book to them to register the vehicle under the new system. The latest owners are steadily rectifying this situation by enlisting my help which is a great benefit offered by the Society.

There has been a large amount of activity with members borrowing engine records, and this covers both the owners listings structured in county files and the larger files devoted to individual manufacturers. It follows that I am very often in the situation where I do not have access to at least one manufacturer's file and one county listing, and unfortunately this has slowed my response time until the relevant files are returned. The transit arrangements, whereby

members have personal responsibility for the collection and return of loan items to eliminate the risk of loss and damage inherent in the postal system, are working very well.

As I have lamented in previous years' reports, it is a source of disappointment how little information is offered or received which can be added to the records, and this applies in particular to notifications in respect of new engine owners. Current owners are as much a part of an engine's history as the initial ones, and unfortunately it is more or less impossible to keep abreast of engine changes on my own. The real danger here is that over time the records will progressively present an incomplete picture of an engine's history, which will impede me in providing a comprehensive answer to future enquiries which is regrettable. I would therefore be grateful to receive details of any engine movements which members become aware of so that the records can be appropriately updated.

Modern Photographic Officer

Ian McKey

Another quiet year when few enquiries for images were received mostly from members of the Committee!

During the year I have liaised with the team that are looking at data storage and access for the RLS with the objective of, in the future, incorporating the Modern Photographic images into the database.

The collection contains photographs taken in the years of preservation and go back in some cases to the 50s and 60s. The photographs are naturally of interest to those studying steam engines but also to those interested in social history as they show the different attitude that existed then to the health and safety of movement for both entrants and the public. Additionally the changes in dress code are also worth noting! I continue to update and complete the indexing work.

Photographic Archive Officer

Trevor Smallbone

The past year has been a really busy time, I have seen a good many requests for photographs from the archive photographic collection, which is good, that the membership are using the Archive, the majority of requests have been used to illustrate articles for the journal.

Also, a good many engine owners have contacted me, asking for photographs of their engine in its working days, sometimes I am able to provide an image, but sometimes it is not possible, as the engine escaped the lens of the camera! Most requests are always via email, which speeds up the response that I can

give, very few requests are by letter, but any, are always dealt with reasonably quickly.

Photographic images from the extensive collection are to be used to support the Major Ind Photographic book, this has been a huge project, which has involved getting the original glass plates digitally scanned, which has resulted in some amazing images, and some outstanding results, the book which will give much previously unpublished information and photographs of Major Ind, and hopefully will be published in late 2022 or early 2023.

I have helped with selecting photographs from the archive to be used by a TV company, Firepit Media for a programme for television on fairgrounds and steam road locomotives, this has involved liaising with the director of the TV company in selecting images which would be suitable for the programme, which will hopefully aired on Channel 5 this Autumn.

The Society has also been fortunate in being bequeathed the extensive engine photographic collection of the late Derek Stoyel. Derek Stoyel was one of the founder members of the Society in 1937, this collection has been bequeathed to the Society by the late Derek Stoyel's son, the late Alan Stoyel of Herefordshire. This very extensive archive is a very welcome addition to the collection, which includes many previously unseen photographs of engines at work, and also includes some original albums of photographs, information and much more, with many previously unseen and rare images, it is probably the largest collection to be bequeathed to the Society in recent years. Les Freathy has also donated some more photographs to the collection, these are donated in batches, and are a welcome also a welcome addition to the collection.

Work continues to preserve the Photographic archive, with funding being put in place to purchase more acid free storage boxes and sleeves to help preserve the collection for the future, also new lockable four draw filing cabinets have been purchased. Conserving the collection continues, but this is a timeless task, and will take many months and years to complete. Work to scan and digitalise the huge collection continues, but there is still a vast amount of work still to do!

Progress has been made on identifying the many unknown photographs in the collection, but this is a very difficult task sometimes with very little to help identify them, sometimes having to use build sheets and County engine records, but there is still more work to do on this front as time permits.

I am always on the lookout for new previously unseen photographs to add to the Society's photographic archives, either originals or copies. If you think you have anything interesting that you think the Society has not got a copy of,

then please do get in contact, either via email or letter.

If you need to contact me, to see if we have a photograph of a particular engine or wagon, or you are doing research into a particular engine, then my details are inside the journal front cover. If you are contacting via letter, please ensure you enclose a stamped addressed envelope, so I can reply quickly and promptly.

Remember this is your archive, so please use the collection, sometimes you will be very surprised what we have in the collection!

Portable Engine Officer

Tony Thomas

This year no-one has been able to borrow a Portable Portfolio as under the current rules these have to be handed over personally to the borrower and returned the same way. I have been to two RLS gatherings this year as well as the AGM but no one has asked me to bring along a portfolio. I have one request which hopefully will be handed over at this years AGM.

If someone would like me to search for something specific in any portfolio I may be able to give a response by email. Please give it a try to tonythomas.sentinel@tiscali.co.uk

Some of the photographs and information from within the portable portfolios was used in an article that was written for the Journal. You will find it in Volume 71, number 3, August 2018.

Traction Engine Portfolio Section

Neil Smith

Your Portfolio Section officer writes this in an upbeat mood. As a Society we can meet in person again, and I personally have attended two excellent RLS gatherings this year. At those I have been able to loan out, and receive back Portfolios, and also have at a couple of other venues.

I would like to take is opportunity to thank Peter Wells for his recent review and revision of the Mann's Portfolio.

I intend to be at the AGM this year, so if you wish to borrow a Portfolio or two, please let me know in advance. Of course I can receive them back at the same venue.

You can find an article which charts the history of the Portfolio system and includes a comprehensive listing in Journal Volume 71, number 2 of May 2018. It also highlights some areas where the Society holds little information and I would like to encourage members who wish to contribute to the Society archives to consider placing information within the Portfolio section.

Librarian**Tim Smith**

Registered Number
1159394

The Society library contains over 700 individual items including catalogues of all the major builders and some of the obscure ones, manuals and rare out of print books, as well as many recent publications. A complete list of items is available by return of post or by email. Original material may only be loaned if it is collected and returned in person. Arrangements can be made to bring items to meetings or other events by prior arrangement. Some items have been scanned and can either be sent out as paper or electronic copies.

The past year has been very quiet in regard to inquiries which has been disappointing. There has however been a number of donations to the library of recently published books, and the loan of the Maj Ind Scrapbooks in support of Jeff Shackle's research and greatly anticipated book. The Library has also been working with Andrew Robertson and the committee looking into how the library could be included in a new archive system.

Sales Officer**John Dickinson**

The web-site has been the main source of sales over the past year as rallies have only started up again since Easter this year. The society have had sales stands at South Cerney, Great Dorset and the Bedford club rally at its new venue, Turvey House. These have been very well supported by members and the general public. We have also received generous donations of some book collections which have provided visitors with an interesting selection besides the society's current publications.

Marshall transfers have sold well. The society still has a few in stock although sadly the makers have closed, so a new source will be required in due course. If any member has had transfers manufactured in recent years please contact either myself or the secretary.

August 2021 saw the publication of Michael Thexton's book The Story of Ruston Traction Engines and approximately half the print run has sold. I am currently managing to post these within three working days from receipt of an order.

Road Locomotive Society**Charitable Incorporated Organisation****Trustees' Report and Accounts**

31 July 2022

Road Locomotive Society CIO

Board of Trustees' Report

The Trustees present their report, together with the accounts, which have been subjected to an Independent Examination for the year ended 31 July 2022.

Governing Document and Organisational Structure

The Society is a Charitable Incorporated Organisation as defined by the Charities Commission and subject to the Charities Acts. The Society was incorporated on the 27th November 2014 and the net assets of the Road Locomotive Society registered number 1102574 were transferred as at 1st August 2015.

The administration is carried out by the Board of Trustees on behalf of the Society. All members of the Board are Trustees for the purpose of the Charities Acts. Training for new Trustees is provided by existing Trustees. The Trustees meet on a regular basis to consider all matters relevant to the Society. The following were Trustees during the year:

S Caudwell	B Johnson
A Rundle	A L Smith
A N Wells	G P Wragg
Mrs M Goddard	S J Parrott
T R Smallbone	J Wakeham
Mrs C Bullen	R Wilcox (retired June 2022)

Objectives and Aims

The objectives of the Society are the advancement of education and research into the past history of self-propelled steam engines (other than those running on rails) and types of stationary steam engines known as portable engines. Results of this research are published in the Society's Journal and other publications. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the C I O's aims and objectives and in planning future activities.

Financial Review

The organisation generated a surplus for the year of £6,450 and had reserves at the end of the year of £123,218. The society derives the majority of its income from subscriptions and related gift aid and the sale of publications. Richard Wilcox retired as a trustee during the year and in recognition of his long service to the society was granted an honorary life membership.

The Society's policy on reserves is to hold an amount sufficient to fund expenses for a year and also to purchase any major collections which may come on the market. The investment policy of the Society is reviewed annually by the Trustees. The funds not required for day to day activities are held in a unit trust investment and bank deposit account. The Trustees have identified the major risks to which they believe the Society is exposed. They have reviewed these and established systems to mitigate them.

Trustees' Responsibilities

The Trustees are responsible for the following duties:

- To prepare financial statements which show a true and fair view
- To make judgement and estimates that are prudent and reasonable
- To apply the going concern basis unless it is not appropriate to do so
- To keep proper accounting records
- To safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities

A L Smith

S J Caudwell

13 September 2022

Road Locomotive Society CIO

Accountants' report on the unaudited accounts to Road Locomotive Society CIO

Independent examiner's report to the trustees of Road Locomotive Society

I report on the accounts of the Society for the year ended 31 July 2022, which are set out on pages 3 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

S L Quick

6 Orpington Court
Halberton
Devon. EX16 7DD

Road Locomotive Society CIO
Statement of Financial Activities
for the year ended 31 July 2022

	2022 £	2021 £
Income	27,532	36,708
Cost of sales	2,742	6,383
Gross profit	<u>24,790</u>	<u>30,325</u>
Expenses		
Other business expenses	18,231	17,475
Bank, credit card and other finance charges	109	-
	<u>18,340</u>	<u>17,475</u>
Surplus for the year	<u>6,450</u>	<u>12,850</u>
Total unrestricted funds carried forward	<u>6,450</u>	<u>12,850</u>

Road Locomotive Society CIO
Balance Sheet
as at 31 July 2022

	Notes	2022 £	2021 £
Fixed assets			
Library and Equipment	3	9	9
Current assets			
Stock and work in progress		13,915	9,317
Other debtors		1,744	1,583
Bank/building society balances		93,443	91,868
Other current assets and prepayments		14,107	13,991
		<u>123,209</u>	<u>116,759</u>
Current liabilities			
Other liabilities and accruals		-	-
Net current assets		123,209	116,759
Net assets		<u>123,218</u>	<u>116,768</u>
Represented by			
Balance at start of year		116,768	103,918
Surplus for the year		6,450	12,850
		<u>123,218</u>	<u>116,768</u>

Road Locomotive Society CIO
Notes to the Accounts
for the year ended 31 July 2022

1 Accounting Policies

Accounting Convention

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice.

Fixed Assets - Equipment

These are shown at cost, less provision for depreciation calculated to write off the assets over the estimated useful life.

Stock

Stock is valued at cost.

Income recognition

Subscription income and donations and grants are included in the accounts in the year received. Sales are recognised when the item has been dispatched to the customer and gift aid is recognised on an estimated basis to match the year of claim.

Library, Photograph Library, Burrell Records, Portfolios and Engine Records etc

These are valued by the Board at a nominal total sum of £1 for accounts purposes and are not depreciated. Additions are written off in the Statements of Financial Activities account in the year of acquisition.

Road Locomotive Society CIO
Notes to the Accounts
for the year ended 31 July 2022

2 Statement of Financial Activities

	2022	2021
	£	£
Income		
Subscriptions	15,087	16,082
Sales of publications and badges	9,680	2,608
Sales of copies of Burrell Records	90	157
Sales of Photographs	-	-
Investments Income	765	628
Gift Aid	1,744	1,583
Donations and Grants	166	15,650
	<u>27,532</u>	<u>36,708</u>
Cost of sales		
Archive acquisitions	-	831
Stock movement	(4,598)	1,468
New publications	7,340	3,032
Archive and conservation	-	732
Stock items for resale	-	320
	<u>2,742</u>	<u>6,383</u>
Expenditure		
Journal	12,950	15,339
Meeting and Visits	1,666	153
Postage	1,671	466
Administration	1,720	1,416
Paypal Fees	224	101
	<u>18,231</u>	<u>17,475</u>
Bank, credit card and other finance charges		
Bank charges	109	-
	<u>109</u>	<u>-</u>

**Road Locomotive Society CIO
Notes to the Accounts
for the year ended 31 July 2022**

3 Library and Equipment

	Library	Equipment	Total
	£	£	£
Cost			
At 1 August 2021	1	908	909
At 31 July 2022	-	-	-
	<u>1</u>	<u>908</u>	<u>909</u>
Depreciation			
Charge for the year	-	900	900
On disposals	-	-	-
At 31 July 2022	-	-	-
	<u>-</u>	<u>900</u>	<u>900</u>
Net book value			
At 31 July 2022	<u>1</u>	<u>8</u>	<u>9</u>
At 31 July 2021	<u>1</u>	<u>8</u>	<u>9</u>

ROAD LOCOMOTIVE SOCIETY

**Minutes of the Annual General Meeting held on Saturday, 23rd October 2021
at Ickleton Village Hall, Frogge Street, Ickleton, CB10 1SH**

Chairman's Introduction

Andy Smith welcomed all to the meeting and the Society's 84th year. He hoped everyone had enjoyed the visit to the Pumfrey family farm earlier in the day. Thanks were expressed to Robert Pumfrey and 'team Pumfrey' for arranging this and the various engines and models which were present, and special thanks to Jonathan Wheeler for bringing his Ruston 'Oliver'.

Andy Smith then handed over to Jonathan Wheeler, President of the EATES who then gave a welcome to the Society on behalf of the EATES. Andy Smith then resumed his report.

Despite of the restrictions of Covid, the Society has had a busy year. The Winter meeting was hosted via Zoom which featured a presentation by Richard Sandercock on his family firm of Dingles Stoke Climsland. The Spring meeting was also held via Zoom with a presentation on the activities of Mournement and Ray by Alan Rundle.

The 2022 Winter meeting is planned to be held at Milestones Museum, Basingstoke on Saturday, 12th March. The 2022 Spring Visit will celebrate the Society's 85th anniversary, which will hopefully be held at Chestnut Farm, Middlewich, Cheshire in May.

'The Story of Ruston Proctor Traction Engines (including steam rollers and steam tractors) 1877-1937' by Michael Thexton was published in August and selling well.

The Journal maintains a high standard. Steve Parrott stood down at the start of the year after editing for 17 years. He was thanked for all his work over the years. Paul Abbot has taken over the role. Articles and photographs would be welcome for inclusion in the Journal. Negotiations had taken place with the printers resulting in a saving of over £3,000 per annum.

Membership remains strong and renewals are due on 1st January. There are about 100 members who did not renew during the year. In the future it has been decided that renewal applications should be accompanied by a standing order form for future renewals.

The trustees and section officers were thanked. If anyone wished to get more involved with the Society they would be welcome.

Some entries have been received for the Major Ind photo competition and work continues on the Major Ind book and thanks were expressed to Jeff Shackell for his research.

The reversion award was given to Garth Holman and family for the restoration of their Foster tractor back to its ex-work condition when new.

Sadly the following members passed away during the year: Robert Crawford, Keith Flinton, Michael Goakes, Martin Fagg, John Coleman, John Nayler, Michael Davies, Sally Edmonds, Peter Richardson and Barry Knight.

1. Apologies for absence

Apologies were received from Michele Goddard, Kevin Swann, Richard Willcox, Allan Marchington, Mark Loader, James Loader, Derek Marder, Charlie Daniel, Robert Cook, Mark Abbott, Robert Bullen, Matt Healey, Gary Wragg, Thomas Baines, Simon Caudwell and Nigel Heath.

2. Minutes of The Road Locomotive Society held on 30th November 2020.

The Minutes of the meeting held on 30th November, which had been held via Zoom, were circulated. Andy Wells proposed and Jim Sarney seconded that the minutes should be adopted. All members present were in favour and the minutes were signed and dated.

3. Matters Arising

There were no matters arising.

4. Adoption of Annual Reports of The Road Locomotive Society for year ending 31st July 2021

There were no questions. Alex Hayward proposed, Terry Thomas seconded that the Annual Reports should be seconded.

5. Presentation of Accounts for year ending 31st July 2021.

In Simon Caudwell's absence, John Wakeham presented the report on his behalf. It had been a steady year financially for the Society. There had been a lower income from sales as there was no new book in the financial year to 31st July. Some initial costs are included. Subs are just paying the journal printing costs, the costs went up during the changeover of printer together with the journals being printed with more pages during lockdown. The printing costs for the Journal have been renegotiated and is back on track. Gift Aid was slow being paid by HMRC and was a lesser amount than in previous years. Members were asked to complete a Gift Aid if they could. The Society has been the beneficiary of generous donations and bequests this year. Following five years as Treasurer, Simon Caudwell would like to stand down and would like a volunteer to take on the role. He thanked his wife, Ro, for all her help.

Trevor Smallbone proposed and Andy Wells seconded that the Accounts should be adopted. All members present were in favour and the accounts were signed and dated.

6. Appointment of Auditor / Independent Examiner.

Simon Caudwell had recommended Sharon Quick continued as Independent Examiner/Auditor. Alan Rundle proposed and Neil Smith seconded that Sharon Quick continue as Auditor/Independent Auditor. All members present were in favour.

7. Election of Officers & Committee:

Board members will serve for periods not exceeding three years with one – third of the board re-elected each year.

Nominations for Board members to serve until October 2024 were:

Simon Caudwell, proposed by John Wakeham, seconded by Steve Parrott

Steve Parrott, proposed by Mike Deering, seconded by Richard Sandercock

Richard Willcox, proposed by Michele Goddard, seconded by Andy Smith

Andy Smith to be elected as a Trustee, proposed by John Wakeham, seconded by Clare Bullen

All members present were in favour.

8. To elect the Principal Officers

John Wakeham proposed, and Clare Bullen seconded that Andy Smith be elected as Chairman to October 2024. All members were in favour.

9. Formal Approval of Robert Pumfrey BEM as President.

Andy Smith gave a brief introduction to Robert Pumfrey BEM and asked for a formal approval by show of hands that Robert Pumfrey BEM be appointed as President for the ensuing year. All members were in favour. Outgoing President Mike Thexton presented the Badge of Office to Robert Pumfrey BEM.

10. Any other business.

There was no other business.

The meeting was then closed and it was followed by a presentation by Robert Pumfrey BEM.

Accounts



ROAD LOCOMOTIVE SOCIETY

Registered Charity No. 1159394

Annual Report of Officers & Section Officers 2020 / 2021

Chairman**Andrew Smith**

My report this year is once again rather short as COVID has yet again played a major role in all our lives on so many levels. Pretty much all early events were cancelled up and down the country and we had to cancel both our winter meeting and the spring visit due to the lockdown restrictions put in place by the government. All the major shows have been cancelled as well despite the reduction in restrictions as these came too late to allow them to go ahead.

A few smaller events have gone ahead and some shows are now taking place thanks to the success of the vaccination program. I am sure we will be living with COVID for the foreseeable future so we have decided to go ahead with our AGM. Our incoming President Robert Pumfrey BEM has kindly offered to host a steam up at his farm in Lt Chesterford prior to the AGM meeting in the afternoon which is to be held in Ickleton Village Hall on Saturday 23rd October.

Michael Thexton's book "The Story of Ruston Traction Engines 1877 to 1937" was published in August and is selling well. Congratulations to Michael on completing this major work and recording the important history of traction engine development by Ruston.

We have not been able to physically meet as a Trustee board since Feb 2020 but we have found new ways of getting the majority of us to meet via ZOOM, a video conferencing program over the internet that we can use from the safety of our own homes. This has worked well but certainly there is nothing like meeting face to face. We have improved our skills in this area which brought us Richard Sandercock's "Winter meeting" on R. Dingle & Sons, Stoke Climsland and Alan Rundle's talk on the dredging activities of Mournement & Ray. Both of these talks were recorded and can be viewed at your leisure on our website. Special thanks go to Andrew Robertson for his support of the Zoom presentations, as without his help this simply would not have been successful.

I would like to thank my fellow trustees, section officers and other members providing important support especially through the difficult couple of years we have just had, they all put in a tremendous amount of work to ensure our Society runs smoothly, managing life's daily strains and the demands on our time from work, family, other commitments, and interests.

We are fortunate to be on solid foundations and both our membership and

finances remain strong despite the COVID impact, and we are more fortunate than many who rely on events/summer season for their revenue to keep going. We realise that with no events we are totally reliant on our Journal so we must thank both Steve Parrott who has edited the journal for the last 17 years and our new editor, Paul Abbott who took over from our May issue for continuing to produce "bumper" issues in May and August. We will attempt the same for November as long as we have sufficient material. It's nice to see new contributors coming forward with fantastic articles and I am very proud of both the standard and content of our class leading publication. We can accept articles in any format from a photo to a full blown series of articles, so please send in any contributions to Paul Abbott.

We have sadly lost a number of long standing members and stalwarts of our Society over the last year, as listed in Matt Healey's report.

Entries for our Major Ind photographic competition close at the end of the year so please send in your entries. Work continues apace with the Major Ind book but much work remains to be done over the winter, and I am very grateful to Jeff Shackell for his extensive research and assistance with this project.

The Society continues its work in the conservation and cataloguing of our extensive archive. Contributions to the archive and all most welcome, either photographs, literature, catalogues etc. We have had donations of book collections, which has added to our library section and those which are copies will go on sale at Dorset sales stand next year.

Finally, we look forward to being able to push the "reset button" and get going again with our regular activities in 2022. Our Winter meeting in mid March maybe an opportunity to incorporate Mark Loaders talk and hopefully we will be "third time lucky" with our Spring visit to Cheshire at which we will celebrate our 85th anniversary.

Membership Secretary**Matt Healey**

Many thanks to all those who have renewed their membership on time, it does make life easier for us all. Can I encourage any members who don't pay by standing order to take up this method, again it is much simpler for myself and Simon to process. It was good to see an increase in the number of gift aid forms, this has brought in an extra £1500 to the society. If you are a UK tax

payer it is of great benefit to fill a form in, if you haven't already done so. The gift aid forms are available on the website, www.roadlocosociety.org, then click on the link to membership. I can also send one via email or post to any member who wishes one. This also applies to standing order mandates, please note these are not available on the website.

The following members have unfortunately passed away in the last 12 months:

Robert Crawford	Keith Finton	Michael Goakes
Martin Fagg	John Coleman	John Nayler
Michael Davies	Sally Edmonds	Peter Richardson.

Section Officers Reports

Engine Liveries Officer

Richard Willcox

Very little to report this year, the quietest I even remember. No major enquiries received, just a few minor odds and ends. However the service is still here as and when required.

Burrell Information Officer

Simon Caudwell

This year has brought a steady stream of enquiries from model makers, engine owners and researchers for articles. Burrell produced a few four shaft engines and a photo has surfaced recently of a splendid 10hp SCC road loco of which it seems only one was built (and two 8nhp), so that narrowed the search down a bit.

Please email any enquiries to me at the Treasurer email in the front of the journal. As I have most of the information scanned on discs I can furnish replies digitally.

Engine Records Officer

Andy Wells

I had (perhaps rather naively) hoped that I could write this year's annual report without mentioning the dreaded word 'Covid', but as we all know the existing pandemic situation continued into 2021 much as it had been for the majority of 2020. So instead of things easing off with the predicted withdrawal of the various public health measures, this has turned out to be another difficult year with the same problems brought about by the national state of lockdown. Regrettably it has been more or less impossible for me to offer the kind of service to members which I would normally aim to provide, given the Government's restrictions and the overriding need to keep safe from

the Covid virus.

On the written enquiry front, the same pattern has emerged in that I have experienced a higher number of requests than I would usually expect as members presumably turned to their hobbies and pet projects to occupy themselves during the enforced time at home. The sheer variety of the enquiries and the information being sought remains a great source of interest and has kept me fully occupied throughout the year with no reduction with the onset of the summer months. If anything, the nature of the enquiries I receive has become more complicated, and typically I am asked a number of questions on multiple engines or owner subjects. Quite often the engine or engines being sought are only identified by a rough geographical area or a connected person's name rather than the actual owner. Naturally such requests take some time to research properly, and this together with the overall workload and reduced access to the engine records has inevitably meant that my response time has increased somewhat. However, I have ensured that everyone received the information which they were requesting, and members have generally been both patient and understanding in terms of the difficulties that I have necessarily been operating under.

The main aspect of my work which has unavoidably suffered again is the loan of engine records, as I was clearly unable to accommodate visitors who must of course collect files and return them in person in accordance with Society policy. However, the good news is that with effect from the middle of July I have been able to resume loan out activity once again, and I am working my way through the list of members who have been waiting to borrow material.

This has been another bumper year for requests in relation to lost engine registrations, as I act as an authorised signatory for applications to the DVLA under the V765 procedure. There are two types of applications, namely reclaiming the original engine registration or the allocation of an age-related registration, and I receive both and provide the required supporting documentation to enable the DVLA to consider the case. I am happy to report a 100% success rate with the applications which I have supported, and the positive feedback from all of the delighted engine owners is very rewarding. I believe that this is one of the key areas where the Society delivers a real benefit to the wider steam road movement and improves our profile and reputation as the holder of a unique and valuable archive which is without any equal.

In order to ensure that our unrivalled historical archive (that the engine records undoubtedly represent) does not become out of date, I would be grateful to receive details of any engine movements of which members become aware.

As I have said before, today's ownership changes are the history of tomorrow, and it is important that the engine records are updated to capture the latest owners for the benefit of future historians..

Modern Photographic Officer

Ian McKey

Another quiet year when few enquiries for images were received mostly from members of the Committee!

Covid-19 continues to be a major factor in our lives, but with the lowering of risk I hope it will help us all return to the previous level of activity.

The collection contains photographs taken in the years of preservation and go back in some cases to the 50s and 60s. The photographs are naturally of interest to those studying steam engines but also to those interested in social history as they show the different attitude that existed then to the health and safety of movement for both entrants and the public. Additionally the changes in dress code are also worth noting!

I continue to update and complete the indexing work.

Photographic Archive Officer

Trevor Smallbone

The past year has seen a busy steady request for photographs from the collection, the majority being used to illustrate articles for the journal and a lot of requests are from engine owners. The majority of requests are via email, which speeds up the response that I can give members, very few requests are by letter, but these are dealt with reasonably quickly.

Photographic images from the collection are being used on the forthcoming Major R.J.W. Ind book, much research is going into this publication with the many photographs that he took, the glass plates have all been digitised with some fantastic images. Photographs have also supported the many articles in the journal over the past year, photographs have been used to illustrate the Keeling's of Billericay articles, Sally Beach's Burrell showmans 2894 article and Burrell showmans 3295 articles plus many others.

Also a good many engine owners have contacted me, asking for photographs of their engine in its working days, sometimes I am able to provide a picture, but sometimes the engine may have escaped the lens of a camera!

We have been very fortunate to have been bequeathed the photograph

collections of the late Les Burberry, our Archive Photographic Officer for more than forty years, and also the late Geoff Hodges of Herefordshire, with many previously unseen photographs of engines that worked in the Herefordshire area, all are a welcome addition to the society's collection. We have also been fortunate to have information and some photographs donated from the late Esmond Kimbell collection, by his son Stephen Kimbell. of which we are most grateful to the families for this fantastic donation to the Society's Archive. And also Les Freathy who has been gradually sorting his photographs and negative collection and donating them to the Society in batches, which we are also most grateful.

Work continues to preserve our photographic archive, with plans being put in place to purchase more acid free storage boxes and sleeves when time permits to help preserve the collection for the future. We have also purchased three new four drawer filing cabinets to help store the collection this year, this has helped with storage and helping to contain the collection by makers. Much work has been done over the last few months on the larger photographs and mounted photographs in the collection, these have all now been put in acid free sleeves and large acid free storage boxes by maker, so they can be conserved properly for the future.

Work to scan and digitalise the huge collection continues, but there is still a vast amount of work still to do on this project.

Progress has been made on identifying the several hundreds of unknown photographs in the collection, but this is a very difficult task sometimes with very little to help identify them, sometimes having to use build sheets and County engine records, but there is still more work to do on this front as time permits.

I am always on the lookout for new previously unseen photographs to add to the Society's Photographic archives, either originals or copies. So if you think you have anything interesting that you think the Society has not got a copy of, then please do get in contact, either via email or letter, my contact details are inside the journal front cover. If you are contacting by letter, please ensure you include a stamped addressed envelope, so I can reply quickly and promptly.

Portable Engine Officer

Tony Thomas

I was hoping this year to report a better year than 2020 but for the second year running Covid restrictions have prevented all meetings where loans and/or

returns might have taken place. So there have been no loans and the one Portfolio out on loan could not be returned and has now been out for more than two years. Hopefully there will be an opportunity for things to return to normal in the coming year.

In the meantime members can always contact me on tonythomas.sentinel@tiscali.co.uk and I will do my best to answer any questions with extracts from the Portfolio.

Traction Engine Portfolio Section.

Neil Smith.

Unfortunately I have to report that between mid-August last year, and mid-August this year that I did not loan out even one single Portfolio. However, I am currently preparing a pack of ten Portfolios which will be collected from me in the next few days; and will be returned to me in person at the AGM in October. This of course gives the opportunity for other members to return to me other Portfolios which have been out on loan since before the lockdowns. Just as importantly, the AGM will allow me to loan-out new Portfolio requests. So, if you wish to borrow a certain Portfolio and intend being at the AGM, please get in touch.

Librarian

Tim Smith

The Society library contains over 700 individual items including catalogues of all the major builders and some of the obscure ones, manuals and rare out of print books, as well as many recent publications. A complete list of items is available by return of post or by email. Original material may only be loaned if it is collected and returned in person. Arrangements can be made to bring items to meetings or other events by prior arrangement. Some items have been scanned and can either be sent out as paper or electronic copies.

The past year has seen items borrowed on a variety of subjects in support of a varied selection of research and restoration projects. The amount of inquiries has also been up on previous years, perhaps due to the lockdown. During the year, material was supplied to aid research into a number of subjects including Chris Lambert, and W Lambert's axle box. James Graven of Ely and George Thurlow of Stowmarket. C Phillips of Newport, Fowler cultivating machinery, and Francis Grover. As always the digitized IRLS journals, RLS journals, and W P Riley notes as a source of information for research. Library material has also assisted with the production of articles for the journal, and other publications.

Registered Number
1159394

Road Locomotive Society

Charitable Incorporated Organisation

Trustees' Report and Accounts

31 July 2021

Road Locomotive Society CIO

Board of Trustees' Report

The Trustees present their report, together with the accounts, which have been subjected to an Independent Examination for the year ended 31 July 2021.

Governing Document and Organisational Structure

The Society is a Charitable Incorporated Organisation as defined by the Charities Commission and subject to the Charities Acts. The Society was incorporated on the 27th November 2014 and the net assets of the Road Locomotive Society registered number 1102574 were transferred as at 1st August 2015.

The administration is carried out by the Board of Trustees on behalf of the Society. All members of the Board are Trustees for the purpose of the Charities Acts. Training for new Trustees is provided by existing Trustees. The Trustees meet on a regular basis to consider all matters relevant to the Society. The following were Trustees during the year:

S Caudwell	B Johnson
A Rundle	A L Smith
A N Wells	G P Wragg
Mrs M Goddard	S J Parrott
T R Smallbone	J Wakeham
R C J Willcox	
C Bullen	

Objectives and Aims

The objectives of the Society are the advancement of education and research into the past history of self-propelled steam engines (other than those running on rails) and types of stationary steam engines known as portable engines. Results of this research are published in the Society's Journal and other publications. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the C I O's aims and objectives and in planning future activities.

Financial Review

The organisation generated a surplus for the year of £12,850 and had reserves at the end of the year of £116,768. The society derives the majority of its income from subscriptions and related gift aid and the sale of publications. Revenue continued to be generated from the publication of a specialist book.

The Society's policy on reserves is to hold an amount sufficient to fund expenses for a year and also to purchase any major collections which may come on the market. The investment policy of the Society is reviewed annually by the Trustees. The funds not required for day to day activities are held in a unit trust investment and bank deposit account. The Trustees have identified the major risks to which they believe the Society is exposed. They have reviewed these and established systems to mitigate them.

Trustees' Responsibilities

The Trustees are responsible for the following duties:

- To prepare financial statements which show a true and fair view
- To make judgement and estimates that are prudent and reasonable
- To apply the going concern basis unless it is not appropriate to do so
- To keep proper accounting records
- To safeguard the assets of the charity and take reasonable steps for the prevention of fraud and other irregularities

A L Smith

S J Caudwell

18 September 2021

Road Locomotive Society CIO

Accountants' report on the unaudited accounts to Road Locomotive Society CIO

Independent examiner's report to the trustees of Road Locomotive Society

I report on the accounts of the Society for the year ended 31 July 2021, which are set out on pages 3 to 7.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

S L Quick

6 Orpington Court
Halberton
Devon. EX16 7DD

Road Locomotive Society CIO
Statement of Financial Activities
for the year ended 31 July 2021

	2021 £	2020 £
Income	36,708	27,536
Cost of sales	6,383	848
Gross profit	<u>30,325</u>	<u>26,688</u>
Expenses		
Other business expenses	17,475	14,868
	<u>17,475</u>	<u>14,868</u>
Surplus for the year	<u>12,850</u>	<u>11,820</u>
Total unrestricted funds carried forward	<u>12,850</u>	<u>11,820</u>

Road Locomotive Society CIO
Balance Sheet
as at 31 July 2021

	Notes	2021 £	2020 £
Fixed assets			
Library and Equipment	3	9	9
Current assets			
Stock and work in progress	9,317	10,785	
Other debtors	1,583	-	
Bank/building society balances	91,868	79,133	
Other current assets and prepayments	13,991	13,991	
	<u>116,759</u>	<u>103,909</u>	
Current liabilities			
Other liabilities and accruals	-	-	
Net current assets		116,759	103,909
Net assets		<u>116,768</u>	<u>103,918</u>
Represented by			
Balance at start of year		103,918	92,098
Surplus for the year		12,850	11,820
		<u>116,768</u>	<u>103,918</u>

Road Locomotive Society CIO
Notes to the Accounts
for the year ended 31 July 2021

1 Accounting Policies

Accounting Convention

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice.

Fixed Assets - Equipment

These are shown at cost, less provision for depreciation calculated to write off the assets over the estimated useful life.

Stock

Stock is valued at cost.

Income recognition

Subscription income and donations and grants are included in the accounts in the year received. Sales are recognised when the item has been dispatched to the customer and gift aid is recognised on an estimated basis to match the year of claim.

Library, Photograph Library, Burrell Records, Portfolios and Engine Records etc

These are valued by the Board at a nominal total sum of £1 for accounts purposes and are not depreciated. Additions are written off in the Statements of Financial Activities account in the year of acquisition.

Road Locomotive Society CIO
Notes to the Accounts
for the year ended 31 July 2021

2 Statement of Financial Activities

	2021	2020
	£	£
Income		
Subscriptions	16,082	18,749
Sales of publications and badges	2,608	4,308
Sales of copies of Burrell Records	157	125
Sales of Photographs	-	100
Investments Income	628	596
Gift Aid	1,583	1,606
Donations and Grants	15,650	2,052
	<u>36,708</u>	<u>27,536</u>
Cost of sales		
Archive acquisitions	831	-
Stock movement	1,468	180
New publications	3,032	-
Archive and conservation	732	188
Stock items for resale	320	480
	<u>6,383</u>	<u>848</u>
Expenditure		
Journal	15,339	12,435
Meeting and Visits	153	350
Postage	466	345
Administration	1,416	1,633
Paypal Fees	101	105
	<u>17,475</u>	<u>14,868</u>

**Road Locomotive Society CIO
Notes to the Accounts
for the year ended 31 July 2021**

3 Library and Equipment

	Library	Equipment	Total
	£	£	£
Cost			
At 1 August 2020	1	908	909
At 31 July 2021	-	-	-
	<u>1</u>	<u>908</u>	<u>909</u>
Depreciation			
Charge for the year	-	900	900
On disposals	-	-	-
At 31 July 2021	-	-	-
	<u>-</u>	<u>900</u>	<u>900</u>
Net book value			
At 31 July 2021	1	8	9
At 31 July 2020	1	8	9

ROAD LOCOMOTIVE SOCIETY

Minutes of the Annual General Meeting of the Road Locomotive Society held on Monday 30th November 2020 at 7.00pm conducted over a Zoom Conference System, following due notification to members of the arrangements and the procedures to be used by the Trustee Board

Present: Andy Smith, Michele Goddard, Steve Parrott,
On-line: Simon Caudwell, Brian Johnson, John Wakeham, Gary Wragg,
 Alan Rundle, Clare Bullen, Andy Wells, Trevor Smallbone
 Matt Healey was present as membership secretary.
 Mark A Loader was present on line as President elect.

1. Apologies for absence and proxies appointing the Chairman as their representative were received from:
 Thomas Baines, Alan Holmes, Norbert Hinder, Terry Morris, Clive Hearsey, Brian Knight, Garth Holman, Dan Jones, Sam Goddard, James Loader, Andrew Hawkswell, Jeffrey Shackell, Keith Brothwell, Pete Parrish, Dan Brothwell, Steve Hayes, George Balsdon, Steve Milns, Rob Wing, Stephen Cotton, Peter Smart, Richard Morris, Joseph Mitchell, Andrew Bradbury, Gordon Bruce, Willem Middlemiss, Charles Bush, Paul Norrington, Richard Jackson, James Davis, Brian Kiddy, P.J. Coulls, Anthony Coulls, Keith Brooking, Norman Smedley, Barnaby Newton, Barry Thirlwall, Mark Abbott, Paul Abbott, Michael Walters, Charlie Daniels, Kevin Bragg, Richard Francis, David Shelmerdine, Bob Moorman, M.S. Fletcher, Malcolm Frost, John Harraway, Mike Deering, Paul Gilbey, Roger Mills, Allan Marchington, Tony Thomas, Mike Lewendon, Robert Bullen, Michael Dawson, John Dickinson, Duncan Pittock, James Nutty, Edward George, Robin Daniel, Barry Wood, Colin Hatch.

Apologies for absence received from Richard Willcox and Mike Thexton.

The Secretary reported the current Society membership is 729. 63 proxy votes had been received.

Chairman's Introduction:

I know that some members were disappointed not to be able to join us via Zoom but we really felt it was not practical to allow meaningful participation. I must also apologise for the late delivery of the AGM packs which had been carefully planned to go out with the Journal. The last-minute closure of our printers and finding a replacement did not help this situation.

It is therefore important to record that the Board took the decision to hold an AGM via Zoom with Trustees present only, plus our membership secretary and incoming President. This is to meet our statutory obligations and in accordance with the government guidelines...and I quote '*In the specific cases of members' meetings of Charitable Incorporated Organisations held between 26 March 2020 and 30 December 2020:*

- *they may be held by phone / video or other electronic means, even if the governing document requires them to be held physically face-to-face*
- *members still have the right to vote, but the charity can require this to be done electronically, or by other means (such as by post)*
- *members will not have the right to attend a meeting in person or participate in meetings other than to vote*

The Secretary has ensured that the members were notified of this decision in the August Journal and requested motions and any questions to be sent to herself. The Secretary apologises if the information both in the Journal and in the Notice of the AGM was unclear in any way.

No motions have been received and any general questions will be dealt with under Any Other Business. Any questions relating to specific agenda items will be dealt with as we go through.

Many members have shown their support for the Society and the Trustees by returning their proxy forms. The Secretary has assumed by returning these they also offer their apologies, and their names are listed under apologies.

I would normally be thanking hosts for visits and reporting on the years activities but let's hope 2021 will allow us to get out and about a bit more as the signs of an effective vaccine look very encouraging. We have had another very busy and successful year despite the restrictions and the Trustees have still met regularly throughout the year via Zoom.

The 2021 Winter meeting (if COVID allows) is still scheduled to be on Saturday 13th March at Milestones Museum, Basingstoke. We will of course have to monitor the situation and if we are still unable to meet then we will consider holding virtually by Zoom so that members can attend from the safety of your own homes. We plan the following

- Richard Sandercock – Dingles, Stoke Climsland.
- Mark Loader – Presidential Address.

The 2021 Visit (if COVID allows) is targeted for the 22nd May at Chesnut Farm, Middlewich, Cheshire, but will have to be confirmed nearer the date. It is being organised by Andrew Bradbury and Matt Healy with resident engines plus several visiting engines and models are being planned.

The Story of Ruston Traction Engines (Including steam rollers and steam tractors) 1877 -1937 by Michael Thexton is progressing well. It's with the printers for final layout and will be printed next year.

The Journal continues to maintain the highest of standards. We must thank our editor and all those who assist him for their continuous efforts. Those who contribute articles and also proof read. We have delivered bumper editions throughout the year covering a wide and varied selection of topics

It is important that we have funds to purchase such collections to add to our archive both now and in the future. We also of course need funds to help conserve them for the future. We have had several substantial bequests and donations this year which are very much appreciated, Llew Bedder and Roy Green to name but two. We have continued the work of putting the historic archive photos in acid free sleeves.

I would like to thank our outgoing President Michael Thexton for his support of the Society through this exceedingly difficult year for everybody.

Thanks to committee & section officers for all the hard work over the last year.

We have lost a number of members over the year so can I ask you to pause for a minute's silence in memory of the members who have sadly passed away in the last year. They are

Ron Dawe, Roy Green, Michael Hynd, John Meredith, Les Burberry, Alf Howick, Godfrey Sturgeon, Gerry Doherty, John Richardson, Keith Flinton, and Colin Brothwell. Mr R G Hodges and Dr Jeremy S Metters

2. Minutes of The Road Locomotive Society held on 19th October 2019.

A correction with apologies from the Secretary that Michael James had been recorded as Smith. Alan Rundle noted he was proposed by Brian Knight.

There were a few minutes for those present to review the minutes. Trevor Smallbone proposed and Alan Rundle seconded that they, as amended, be accepted.

All proxy votes and those present voted in favour of their adoption. They were then signed and dated by Michele Goddard on behalf of the Chairman.

3. Adoption of Annual Reports of The Road Locomotive Society

There were a few minutes for those present to review the annual reports. Clare Bullen proposed and John Wakeham seconded that they be adopted. All proxy votes and those present voted in favour of their adoption.

4. Presentation of Accounts.

The Chairman asked the Treasurer, Simon Caudwell, to introduce the accounts and answer any question sent in. Simon said '2019 / 2020 has been a solid year for the RLS financially. Our total income was down compared to the previous year, mainly because of not having a new book to sell, plus a slightly reduced subscription income. However, our cost of sales were correspondingly lower, so consequently the surplus to the society was higher this year. The journal costs are very slightly up as we have printed more pages this year, to make up in part for such a reduced programme of events.

The Gift aid figure is still lower than it has been in the past, so could I please jog a few memories to fill out gift aid forms.

We are poised to spend a considerable sum on commercial digitisation of parts of our collection and continue to spend on improving the storage conditions of what we own. Since the closing of this set of accounts we have had two sizeable bequests and several welcome donations to bolster our conservation fund. All in all a fiscally

satisfactory year in what has been trying times for us all, let us hope for a better year to come.

There was one question received from Michael Walters. He queried why the postage was so low this year. Simon stated that there had been considerably less postage out of books sold.

There were a few minutes for those present to review the accounts. Andy Wells proposed and Gary Wragg seconded that they be adopted. All proxy votes and those present voted in favour of their adoption.

5. Appointment of Auditor / Independent Examiner.

The Treasurer stated that it had been another very speedy and efficient performance this year from Sharron Quick, who managed to complete her independent examination report of the account for us and get all the paperwork in order for the AGM. I have no hesitation in recommending her services to the Society for next year again.

Steve Parrot proposed Sharron Quick of SMV Associates to be appointed as Independent Examiner, It was seconded by Matt Healey. All the proxy votes and those present were in favour.

6. Election of Officers & Trustees

Board members will serve for periods of three years, with these serving until October 2023.

Brian Johnson was proposed by Andy Wells, seconded by John Harraway

Andy Wells was proposed by Andy Smith and seconded by Mark Loader

All the proxy votes and those present were in favour.

7. To elect the Principal Officers

Treasurer. Andy Smith proposed Simon Caudwell serve as Treasurer until 2023, seconded by Michele Goddard. All the proxy votes and those present were in favour.

The trustees resolved to thank Ro Caudwell for her assistance in helping the treasurer with the books and accounts.

8. Formal Approval of Mr Mark A Loader as President.

Andy Smith then used the following introduction of Mark as our new President. He said 'Mark has been a member since 1975 but the Loader name and association with road steam goes back much further with the commercial operation of many engines through the family business started in 1875 and operating around the Bournemouth area and surrounding districts. The family have a strong association with Wallis & Stevens which formed the bulk of the fleet with the odd Aveling, McLaren, Burrell, Garrett and Fowler thrown in. I have been familiar with the Loader name from my early interest in steam but didn't really get to know Mark until I joined the committee in 2012, with Mark serving on the committee from 2006 until 2015. The next generation of Loader's, Marks sons James and Stephen have continued the steam vein in the family with them both owning a Wallis & Stevens oil bath tractor each and James has recently become a Society member.

I was always impressed by Mark's calm, thoughtful and measured responses from the outset, never one to say very much but always worth listening too when he has something to say. It is always an honour to invite somebody to be President for the coming year so I was delighted when Mark finally accepted our invitation, but we will have to wait until things have improved to hear his address.

All those present and all proxy votes were in favour of Mark A Loader's appointment as President. Marks son James presented the Badge of Office on behalf of the Society.

Mark Loader addressed those present with the following few words.

"Mr Chairman and fellow Trustees and members of the Road Locomotive Society, may I take this opportunity of thanking you for inviting me to become your President for the coming year. I will endeavour to do my best for

the Society and look forward to working with you as we progress through these difficult times. May I take this opportunity to thank of our committee and section officers for all their hard work and dedication in furthering and compounding the aims of this, our Society. Having served on the committee a few years ago, for several years I have experienced the dedication of these volunteers first-hand, and I urge the membership to acknowledge their thanks from time to time, since a kindly word or written comment never fails to encourage and shows one's appreciation.

Coming from what I might call a privileged background, a family of business that worked steam road engines, and then saw, and activity participated in the transition to preservation times, I can feel very, very, fortunate. If I may, I would like to dedicate this presidential year to my late Grandfather and Grandmother and of course, by late father who were instrumental in encouraging my interest.

This was developed and enhanced further when I joined the Society, and that was down to Les Burberry in the 1970's when we were rallying on the Isle of White, he made me aware of the Society and it was Keith Brothwell who proposed and supported my application. That was some forty-five years ago, which is a little to believe! During this time, I would like to say how much I have valued the members both past and present who have made my membership such a pleasurable experience. It would be impossible to name them all, and the fear that I might miss someone out unintentionally, allows me to say thank you to all of you. However, there is always an exception to every rule, and there are two people I would like to highlight, and I am sure you will understand my reasoning.

A good secretary is vitally important to any organisation or business, and the Society has been blessed with both Sandra Marder, and of course, our present secretary Michele Goddard. Both these ladies were and are outstanding beyond excellent, in their work for the Society, and having worked with both of them, I wanted to thank them both, on all our behalf's.

Before I bring my comments to a close, I would also wish to thank my own immediate family – Julie, James, and Stephen for their support over the years and I am delighted that both these young men are keen to continue the family interest, their interest has been encouraged by members of the Society who have made them feel most welcome from an early age at gatherings we have attended, and that has been most appreciated. Similarly, Julie has always commented how people have also made her feel welcome and sure she was not left out in the cold! Well done to you all and my best wishes to you all as we shortly move into 2021 and all that lies ahead."

9. Any other business.

Some members, including but not exclusive to, Stephen Cotton, Peter Smart, Steve Milns, Keith Brothwell, Robert Bullen and Michael Walters raised with the Secretary and other trustees concerns that the Trustees had decided to hold an AGM with only Trustees present. The Chairman noted in response that the trustees would have wished otherwise. This was a pragmatic approach in the current circumstances. He had earlier noted the government guidelines which the Society has clearly met. The trustee board resolved that the members comments should be recorded in the meetings minutes.

Keith Brothwell had requested that his views be recorded thus 'For the record, I am not very happy that the decision to hold the AGM this way is entirely right.'

Michael Walters made a suggestion that those attending the AGMs should have their names noted on the minutes. The Secretary noted that the names of those attending had for many years been recorded on the members 'signing in' sheet to record their presence and to ensure the AGM meetings are quorum. Historically these names have not been in the minutes, but the attendance records are held in the Society records It was agreed that in the future the Secretary will record the current membership total and the number of members attending the meeting.

The Secretary wished it to be recorded that every member who had sent a proxy or a query by email relating to the AGM has had a personal response either by herself or the Chairman. Also, she wished to thank all those who returned proxies by post.

The Chairman declared the meeting closed. 7.43pm