

**AYLESBURY DEANERY TRUST**

**TRUSTEES' ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2022**



**AYLESBURY DEANERY TRUST  
YEAR ENDED 31 DECEMBER 2022**

**TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2022**

The Trustees of Aylesbury Deanery Trust present their Annual Report along with the financial statements of the Charity for the year ended 31<sup>st</sup> December 2022.

**Reference and Administrative details**

**Name of the Charity**

Aylesbury Deanery Trust operating also as Aylesbury Deanery and through Aylesbury Deanery Synod.

**Registered Charity Number – 1159393**

**Charity's principal address**

Holy Trinity Church  
Walton Street  
Aylesbury  
Buckinghamshire  
HP21 7QX

**Trustees**

Ann Beaton (Secretary)  
Rev. David Williams (Co- Area Dean) (Retired 11th April 2023)  
Rev. Cassa Messervy (Co-Area Dean) (Appointed 1<sup>st</sup> April 2022, Resigned 31 December 2022)  
Rev. Jonathan Hawkins (Co-Area Dean & Chairman) (Appointed 11th April 2023)  
Rev. Tim Harper (Co-Area Dean & Chairman) (Appointed 11<sup>th</sup> April 2023)  
David Lillycrop (Lay Chair) (Resigned 29<sup>th</sup> June 2022)  
Graham Strachan (Lay chair) (Appointed 8<sup>th</sup> September 2022)  
Rev. Richard Philips (Assistant Area Dean) (Appointed 1<sup>st</sup> April 2022)  
Rev. David Kaboleh  
Rev. Philip White  
Rev. Douglas Zimmerman  
Jane Curry  
Rev. Jonathan Hawkins  
Tania Dovey (Treasurer)

**Independent Examiner**

Danielle Iacofano

**Structure, Governance and Management**

**Governing document**

The Charity is established as a Charitable Incorporated Organisation under a constitution adopted in 2014.

**Organisational Structure**

Aylesbury Deanery Trust was established by the Aylesbury Deanery Synod in the Anglican diocese of Oxford, itself established in accordance with the Church of England (Synodical Government) Measure 1969. The Trustees are responsible for the management and administration of the Charity.

## **AYLESBURY DEANERY TRUST YEAR ENDED 31 DECEMBER 2022**

### **Recruitment and Appointment of new Trustees**

The Trustees are the members from time to time of the Standing Committee of Aylesbury Deanery Synod, elected or appointed to that Committee according to Church Representation Rules. The Co-Area Deans and Lay Chair are *ex officio* members of the Standing Committee.

### **Risk Management**

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against these risks. The Trustees aim to ensure that the Charity could continue to operate in accordance with its objectives despite reasonably foreseeable adverse occurrences.

### **Objects and Activities**

#### **Objects**

The constitution specifies that the objects of the Charity are to benefit the public by furthering the religious and other charitable work of the Church of England in the deanery of Aylesbury in the diocese of Oxford.

#### **Charitable Activities**

The Charity's activities in furtherance of these objects include disbursing funds to support selected worthy projects identified by, but not necessarily undertaken exclusively by, Anglican parish churches with the deanery area; enabling the religious and charitable outreach of those churches by co-ordinating their mission planning and associated education; and by identifying and helping to meet the training requirements of those engaged in the work of those churches.

### **Achievements and Performance**

Parishes within the Deanery welcomed the return to relative normality in 2022 after two years of being affected by the Covid-19 pandemic. Some of the new ways of providing services and outreach continued for many parishes, in particular streaming Sunday services. Sadly, for some parishes the drop in congregations over the pandemic has been difficult to reverse.

The impact of Russia's invasion of Ukraine impacted the Deanery. Many parishes supported Ukraine, either directly or through parishioners, generously, inviting refugees into their homes. The war led to unprecedented increases in energy costs, affecting both parishioners and Churches as they grappled with the cost of living crisis. Demand for support from food banks and other charities assisting those affected increased.

Within this difficult economic period, the Deanery has continued to work on the North Aylesbury Resource Network in Aylesbury (NARNIA) which is being funded by a grant from the New Communities Fund. Work progressed with:

- Planting new worshipping communities within the new housing developments
- Running a greenhouse – a place where church members with a mission initiative can get help and advice through a coaching and mentoring process
- Sharing skills and experiences with other Churches, both in and out of the Deanery

Mission grants totalling £6,700 were awarded to projects of a charitable nature with a missional focus.

## **AYLESBURY DEANERY TRUST YEAR ENDED 31 DECEMBER 2022**

### **Financial Review**

The Charity received income of £44,664 in 2022, of which £23,988 was received from the diocese of Oxford as a rebate on the payment of the parish share by the parishes. This full rebate was achieved due to the determined efforts of all the parishes within the Deanery to pay their parish share in full to the diocese. Given the financial difficulties some parishes are experiencing, this effort is applauded by the Deanery. The additional funds will enable the Deanery to give more mission grants to support outreach work within the Deanery.

Within the income received is £15,000 which was received from the Church at Berryfields. This is a contribution to the Parish Share of the Deanery and was paid over to the Diocese of Oxford.

### **Financial Review (Continued)**

The Charity awarded grants of £6,700 from unrestricted funds. Please see note 5 to the Accounts for details of grants made.

### **Future plans**

The Charity's capacity to continue with its objectives and charitable activities depends on its continuing receipt of the parish share rebate from the diocese of Oxford which is dependent on the timely payment of parish share. It is likely that in 2023 the Charity will receive a 1% rebate from the diocese. The Trustees continue to operate on the basis that the Charity's income will be broadly maintained, but prudently avoid undertaking longer term financial commitments without taking great care in considering all relevant factors.

Our work depends entirely on the support of parishes and volunteers across the Deanery; we offer them our sincere thanks.

### **Reserves Policy**

The Trustees have examined the Charity's requirements for reserves in light of the main risks to the organisation. The main risk is the reduction or loss of its sole source of income, the parish share rebate. The receipt of this income is dependent upon the parishes meeting their share each year.

The Trustees have established a policy of ensuring that unrestricted funds not committed or invested in tangible fixed assets held by the Charity should be a minimum of twelve months of expenditure. In the year to 31<sup>st</sup> December 2022 unrestricted fund expenditure was £13,257 and the expenditure for 2023 is expected to be in the region of £15,000. The unrestricted funds held by the Charity at the year end were £60,374 which is deemed sufficient to meet the working capital requirements of the Charity in 2023.

### **Declarations**

**The Trustees declare that they have approved the Trustees' report above.**

**Signed on behalf of the Charity's trustees**

**Reverend Jonathan Hawkins**

**Area Dean & Chairman**

**Date 17<sup>th</sup> October 2023**

**AYLESBURY DEANERY TRUST  
YEAR ENDED 31 DECEMBER 2022**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF AYLESBURY DEANERY TRUST ON THE  
ACCOUNTS OF AYLESBURY DEANERY TRUST FOR THE YEAR ENDED 31 DECEMBER 2019  
(CHARITY NUMBER 1159393)**

I report to the Trustees on my examination of the accounts of the above Charity ("the Trust") for the year ended 31<sup>st</sup> December 2022.

**Responsibilities and basis of report**

As the Charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Charities Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: D Iacofano

Date: 14<sup>th</sup> October 2023

**Danielle Iacofano ACCA**

141 Mary's Mead, Hazlemere, Buckinghamshire, HP15 7DZ

**AYLESBURY DEANERY TRUST  
YEAR ENDED 31 DECEMBER 2022**

**INCOME AND EXPENDITURE ACCOUNT OF THE GENERAL FUND**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>INCOME</b>		
Share Rebate	23,988	8,045
Parish share, paid to diocese	15,000	10,000
Contribution to NARNIA	5,000	3,750
Deanery Fees	265	260
Interest received	<u>411</u>	<u>16</u>
<b>Total Income</b>	<u>44,664</u>	<u>22,071</u>
<b>EXPENDITURE</b>		
Mission grants	6,700	3,000
Contribution to NARNIA	5,306	5,814
Discretionary payment of Parish Share	15,000	10,000
Administration expenses	687	84
Deanery Post expenses	<u>563</u>	<u>532</u>
<b>Total Expenditure</b>	<u>28,257</u>	<u>19,430</u>
<b>Surplus for the Year</b>	<u>16,407</u>	<u>2,641</u>

**AYLESBURY DEANERY TRUST**  
**YEAR ENDED 31 DECEMBER 2022**

**BALANCE SHEET**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>CURRENT ASSETS</b>		
Sundry debtors due	18,594	1,405
CCLA General Fund	31,671	31,260
Cash at bank	<u>39,967</u>	<u>36,949</u>
Total Current Assets	<u>90,232</u>	<u>69,614</u>
<b>CURRENT LIABILITIES</b>		
Accounts Payable	5,342	2,256
New Communities Restricted Fund	8,140	8,140
Quinquennials Restricted Fund	14,812	13,687
Rural Mission Fund Designated	<u>1,565</u>	<u>1,565</u>
Total Current Liabilities	<u>29,859</u>	<u>25,648</u>
<b>NET ASSETS</b>	<u><b>60,373</b></u>	<u><b>43,966</b></u>
<b>CAPITAL AND RESERVES</b>		
Unrestricted Reserves b/f	43,966	41,325
Surplus for the year	<u>16,407</u>	<u>2,641</u>
<b>Unrestricted Reserves c/f</b>	<u><b>60,373</b></u>	<u><b>43,966</b></u>



**AYLESBURY DEANERY TRUST**  
**YEAR ENDED 31 DECEMBER 2022**

**STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted	Restricted	2022 Total	2021 Total
<b>INCOMING RESOURCES</b>				
Voluntary Income	44,253	5,400	49,653	27,155
Investment Income	411	0	411	16
<b>Incoming resources from Charitable Activities</b>	<b>44,664</b>	<b>5,400</b>	<b>50,064</b>	<b>27,171</b>
<b>RESOURCES EXPENDED</b>				
Charitable Activities	28,257	4,275	32,532	21,880
<b>NET INCOMING/OUTGOING RESOURCES</b>	<b>16,407</b>	<b>1,125</b>	<b>17,532</b>	<b>5,291</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>43,966</b>	<b>23,392</b>	<b>67,358</b>	<b>62,067</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>60,373</b>	<b>24,517</b>	<b>84,890</b>	<b>67,358</b>

**BALANCE SHEET**

	NOTE	Unrestricted	Restricted	2022 Total	2021 Total
<b>CURRENT ASSETS</b>					
Short term investments		13,896	17,775	31,671	31,260
Debtors	6	17,694	900	18,594	1,405
Cash at bank		34,125	5,842	39,967	36,949
		65,715	24,517	90,232	69,614
<b>CURRENT LIABILITIES</b>					
Creditors	7	5,342	0	5,342	2,683
<b>NET ASSETS</b>		<b>60,373</b>	<b>24,517</b>	<b>84,890</b>	<b>62,067</b>
<b>FUNDS OF THE CHARITY</b>					
Unrestricted funds		60,373	0	60,373	41,325
Restricted funds	8	0	24,517	24,517	20,742
<b>TOTAL FUNDS</b>		<b>60,373</b>	<b>24,517</b>	<b>84,890</b>	<b>62,067</b>

Approved at a meeting of the Trustees of Aylesbury Deanery Trust on 17<sup>th</sup> October 2023

The Reverend David Williams, Co-Area Dean

Tania Dovey, Treasurer

**AYLESBURY DEANERY TRUST  
YEAR ENDED 31 DECEMBER 2022**

**NOTES TO THE ACCOUNTS**

**1 BASIS OF PREPARATION**

**1.1 Basis of Accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

Accounting and Reporting by Charities – Statement of Recommended Practice (SORP (FRS102)); and with Accounting standards; and with the Charities Act.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years

**2 ACCOUNTING POLICIES**

**INCOMING RESOURCES**

**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the Trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure**

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

**Grants and donations**

Grants and donations are only included in the SoFA when the Charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts**

The Charity has not received incoming resources from tax reclaims but if a tax reclaim was made it would be included in the SoFA at the same time as the gift to which it related.

**Contractual income and performance related grants**

This is only included in the SoFA once the related goods or services have been delivered.

**Gifts in kind**

The Charity has not received any gifts in kind but gifts in kind would be accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution would be included in the accounts as gifts only when sold or distributed by the Charity. Gifts in kind for use by the Charity would be included in the SoFA as incoming resources when receivable.

**Donated services and facilities**

The Charity has not received any donated services and facilities. If the Charity had received any donated services and facilities these would be included in incoming resources (with an equivalent amount in resources expended) where the benefit to the Charity is reasonably quantifiable, measurable and material. The value placed on these resources would be the estimated value to the Charity of the service or facility received.

**Volunteer help**

The Charity does not receive any volunteer help.

**AYLESBURY DEANERY TRUST  
YEAR ENDED 31 DECEMBER 2022**

**Investment income**

This is included in the accounts when receivable.

**Investment gains and losses**

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

**Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Governance costs**

Include costs of the preparation and examination of accounts, the costs of Trustee meetings and cost of any legal advice to trustees on governance or constitutional matters. During the year the Charity did not incur any governance costs.

**Grants with performance conditions**

Where the Charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Grants payable without performance conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the Charity.

**Support costs**

The Charity did not incur any support costs during the year. If there were support costs the Charity would allocate costs to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

**Tangible fixed assets for use by charity**

The Charity does not have any tangible fixed assets.

**Investments**

The short term investments held by the Charity are included at market value at the year end.

**Stocks and work in progress**

The Charity does not have any stocks or work in progress.

**3 TRUSTEE'S EXPENSES**

The Charity pays expenses to the Reverend P White for his work within the Aylesbury Deanery. The expenses amounting to £536 in 2022 (£532 in 2021) cover the cost of travel, telephone and other incidental costs.

**4 FEES FOR EXAMINATION OF THE ACCOUNTS**

No fees were paid for the examination of the accounts for 2022 and 2021.

**AYLESBURY DEANERY TRUST**  
**YEAR ENDED 31 DECEMBER 2022**

**5 GRANT MAKING**

The Charity made the following grants during the year:

**Unrestricted Funds**

Aylesbury Town Chaplaincy	Mission work within Aylesbury	£2,000
Light House Princes Risborough	Mission work with children	£1,000
Hospitality tent at Bucks County Show	Mission work within the County	£ 200
St Peter's, Quarrendon	Assisting with various outreach works	£2,000
St Nicholas', Cuddington	Assisting with new AV equipment	£1,500

**6 DEBTORS AND PREPAYMENTS**

	<b>2022</b>	<b>2021</b>
Amounts due within one year:		
Other debtors	<u>18,594</u>	<u>1,405</u>

**7 CREDITORS AND ACCRUALS**

	<b>2022</b>	<b>2021</b>
Trade creditors	<u>5,342</u>	<u>2,256</u>

**8.1 RESTRICTED FUNDS**

The Charity has the following restricted funds:

New Communities Fund	This Fund comprises monies donated by parishes from the Windfall Share Rebate Fund. The Fund will be used to support work in the New Communities being established within the Deanery. In 2022 no grants were made (2021 no grants were made).
Quinquennials Fund	This Fund holds monies contributed by parishes on an annual basis for the costs of the 5 yearly survey of parish churches.
Rural Mission Fund	This Fund holds monies given by a Mission Grant for work in rural parishes across the Deanery and elsewhere in the Diocese. It will be utilised as and when suitable needs are identified. In 2022 no grants were made (In 2021 no grants were made).

**8.2 MOVEMENT IN RESTRICTED FUNDS**

	<b>Balance 01/01/2022</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>Balance 31/12/2022</b>
New Communities Fund	8,140	0	0	8,140
Quinquennials Fund	13,687	5,400	4,275	14,812
Rural Mission Fund	<u>1,565</u>	<u>0</u>	<u>0</u>	<u>1,565</u>
	<u>23,392</u>	<u>5,400</u>	<u>4,275</u>	<u>24,517</u>

**9 TRANSACTIONS WITH RELATED PARTIES**

There were no transactions with related parties.