



The Share Centre Annual Report – 2021

The Share Centre

Annual Report – 2021

Report of the Trustees for the Year Ended 31st December 2021

The SHARE Centre (Stow Hill Resource & Enterprise Centre) was formed and registered with the Charity Commission on 27th November 2014. The Charity took over the assets and liabilities of Stow Hill Access Resource and Enterprise Centre – a company limited by guarantee.

Reference and Administrative details:

Charity Name Stow Hill Resource & Enterprise Centre

(Working name – SHARE Centre)

Charity Registration Number: **1159387**

Principal Office SHARE Centre, 88 Stow Hill, Newport, NP20 4DW

Bankers The Co-operative Bank, Newport

Trustees

The Trustees of the Charitable Incorporated Organisation (the charity) that served during the period 2021 are:

Nichola Davies Chair

Bron Lloyd

Wyndham Conniff

Kate Thomas

Juliet Alison Starling

Carol Ann Phelps

Sally Ann Lewis

Catherine Dunn

Current Trustees

Catherine Dunn Chair

Bron Lloyd

Juliet Alison Starling, Secretary

Rebecca Walker, Treasurer

Executive Summary – Chair of Trustees

I present this report, giving an overview of the response of Share to the changing society, as Wales began to emerge from the effects of the unprecedented global Covid-19 pandemic.

The Community Centre here was closed at the beginning of the year, obeying the rules and guidelines set out by the Welsh Government. As in 2020, financial concerns were recognised, and the sustainability and future of SHARE taken into consideration. We worked with the Local Authority to ensure access to available grants offered by Welsh Government. We had a robust Covid Risk Assessment in place and as the community centre re-opened, we adhered to the strict measures from Welsh Government. As a Board we were very conscious that many of our building users were from the Black, Asian and Minority Ethnic communities who were being disproportionately impacted by the virus, so we adhered very closely to advised cleaning procedures. All services and organisations were given copies of our risk assessment, completed with the support of Adult Learning Wales and were fully aware of restrictions. Appropriate signage and PPE (Personal Protective Equipment), including masks and hand sanitisers was readily available. Mindful of the need to ensure our English as a Second Language Learners (ESOL) were aware of the expectations of restrictions. Therefore, we worked with tutors to discuss the expectations of Government regulations and how that impacted on them, both here at Share and in their daily lives. We also worked with Adult Learning Wales and the local Heath Board to get message out to families and communities in home languages.

We are very fortunate to have built up a network of close and effective relationships with organisations such as Pobl Housing, Adult Learning Wales, Newport City Council, Newport Community Hubs, Newport Live, St Woolos Primary School, and GAVO and we thank them for their ongoing support which has been invaluable, particularly as we begin to reshape the work of Share. On behalf of the Board, I would like to again thank our partners in GAVO and Newport City Homes for supporting us through furlough and to access Welsh Government grants.

Above all, I would like to thank our staff and volunteers for their dedication, commitment, and hard work in 2021. On behalf of the Board and Trustees, I would like to thank our manager, Annie for her networking with all the relevant organisations to keep Share centre users safe and well and for raising the profile of Share. I am grateful on behalf of the Board to our caretaker Nigel for his continued response to the government regulations. I would also like to acknowledge the support given in the Centre and the garden by our band of volunteers. They ensure that people are supported, both in the classroom and in their daily lives.

In addition, as the year ended our thanks go to our small cohort of dedicated volunteers who, with good humour and goodwill, have supported Nigel and Annie in keeping the doors open at Share.

Catherine

(Catherine Dunn– Chair)

Objects

The object of the CIO is to develop the economic, social and personal capacity and skills of the immediate Stow Hill Community in Newport and wider environs in such a way that they are better able to identify and help meet their needs to participate more fully in society. The organisation will help equip people with skills and competences they would not otherwise have, develop individual potential and help establish social enterprise.

Structure, Governance and Management

Governing Document

Stow Hill Resource & Enterprise Centre is a Charitable Incorporated Organisation (CIO) inaugurated on 1st July 2014 and registered as a CIO with the Charity Commission on 27th November 2014. The Charity was formed under a constitution which established its objects and powers. Under the terms of the constitution the Trustees have no liability to contribute to its assets and no personal responsibility for settling its debts.

Appointment of Trustees

Trustees are appointed in line with the constitution. Every Trustee is appointed by a resolution at a properly convened meeting of the Charities trustees. In selecting individuals for appointment, the trustees must have regard to the skills, knowledge and experience for the effective administration of the CIO.

Trustee induction and Training

New trustees are encouraged to familiarise themselves with the Charity and the context in which it operates.

Trustees are given a copy of the constitution and the latest report and accounts. Trustees are expected to be familiar with Charity Commission Guidance.

Background Information

The Share Centre is situated at 88 Stow Hill, one of Newport's most deprived communities (Index of Multiple deprivation) and is currently within the ownership of Charter Housing and within walking distance of Newport City Centre. Stow Hill was formerly a Communities First (CF) area and the Centre was a focal point for the delivery of services to alleviate poverty through the Welsh Government funded programme. A reorganisation of CF saw the Centre becoming more independent of the Programme earlier than most programmes of a similar nature in Newport. The survival and growth of the Centre is to its credit, and due to the focus, hard work and enthusiasm of the people involved. Its vision, aims and objectives remain centred on resilience, strength and wellbeing of the local population and the Centre itself, along with its Board, staff and volunteers. The Share Centre, formerly known as Stow Hill Access Resource and Enterprise Centre, was formed in 2006 and registered as a charity in November 2014 and is directly managed by a board of trustees.

The Stow Hill area is unique in Newport, it hosts a large transient population and very diverse communities, a significant proportion in short term occupancy hostels, homeless, temporary Bed & Breakfast accommodation, women's refuges and a dedicated young person's hostel. The community has a vibrant Black, Asian and Ethnic Minority (BAME) community, in fact the population of Stow Hill is made up of 75.6% of people from a white background and 24.4% of people from a non-white background. This is higher than the Newport average where 10.1% of people are from a non-white background and is a higher proportion of people from a non-white background than for Wales as a whole. The age structure of the population in Stow Hill is different to the Wales average with a higher percentage of people under the age of 16 and a lower percentage of over the age of 65.

The proportion of working age adults who are economically active in the Stow Hill ward is higher than the Newport average and the Wales figure. However, the unemployment rate is higher than both the Newport and Wales rates. In addition, a higher proportion of people work part time hours in Stow Hill area and recorded higher working age benefits claimant rates than the Newport and Welsh average.

Deprivation across the ward of Stow Hill varies. Stow Hill 3 is ranked in the top 9% of most deprived areas in Wales. This would indicate that life expectancy and healthy life expectancy in this area will be lower than the rest of the ward and the Newport and Wales averages. Both Stow Hill 1 and 3 Lower Super Output Areas record the proportion of children living in low income families at significantly higher rates than the Newport and Wales averages, this is also reflected similarly with free school's meals eligibility. Stow Hill has significantly high rates of Anti-Social Behaviour, Stow Hill 1 (LSOA) (8.9%) and Stow Hill 3 (LSOA) (5.7%) where the city centre is based with a lower rate in Stow Hill 2 outside the city centre. The proximity to the city centre is a significant factor, and the impact on local residents is clearly evident.

Socio-economic factors such as employment, education, and housing can be a widespread driver of poverty and deprivation in towns and cities across the whole country and there is no single solution.

However, the Share Centre is committed to playing a key role in tackling these factors through working in partnership with other organisations to deliver and support community activities and initiatives.

The Share Centre focuses its services primarily on the local population in need and English as Second Language learners, though, because of the geographical nature and city-centre location it does serve people from across the city. Need can be identified in terms of unemployment, economic inactivity, lack of connections being new to the area, vulnerability of circumstance or health.

We present a short review of services and our achievements up to December 2020 followed by a strengthened vision, mission and aims for the short to medium term.

The Centre:

The premises offer two meeting rooms, an IT suite, a large hall, catering kitchen, café area and a courtyard garden. The centre hosts a wide variety of groups and individuals who use the centre on a regular basis or for events, meetings or short-term courses, projects or initiatives.

Our Vision:

The safe place, nurturing approach and inclusive approach offered by Share helps people to fulfil their potential, share, learn and celebrate irrespective of culture, background and circumstance.

Our Mission:

The Share Centre aims to create a vibrant, inclusive and safe place for the people of Stow Hill and Newport, through promoting the wellbeing of the community by providing education, recreation, and social activities.

Our Values:

- Considerate: we take people's needs seriously, being at the heart of our planning and services.
- Inclusive: we welcome everyone and connect people to become resilient.
- Creative: we encourage people to be themselves, learn, share and explore new ideas.
- Nurturing: we offer a space for people to feel safe and develop.
- Listening: we value the contribution made by the members, volunteers, staff, trustees and partners

Public Benefit

The trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's guidance on public benefit.

SHARE Overview 2021

As in 2020, the impact of Covid and the regulations from Welsh Government impacted on our Community Centre here at Share in the heart of Newport. The Centre was closed until the end of April 2021 and then gradually classes resumed, and our learners, old and new, began to return. People were unsure what was happening, and we worked here at Share to make things as clear and legible as possible. We also worked to ensure that our learners from BAME communities were confident and felt secure, after the disproportionate effects of Covid had hit so hard.

We really wanted to rebuild our community, so I was very grateful to be asked to run a craft session for children at Friars Walk in Newport. I was able to publicise our ESOL classes, Yoga sessions and our work as first contact for problems. We have a network of contacts in housing, employment, money problems, foodbanks etc and we are able to signpost people towards the appropriate agency. This is particularly useful for those whose first language isn't English.

At Share we host Community Employment Mentors from Newport City Council. They are here in on 3 days each week to see clients from the Central Hub, Stow Hill, Pill etc. This allows those people seeking employment to receive support and guidance in their own communities, without incurring travel costs. Some of these clients did some voluntary work in the garden.

Local Tenants Associations often come to Share for community meetings and Board meetings. We hosted one-off events for various organisations. ART School Wales held several weekly classes and also Art Exhibitions, showcasing the work of the attendees.

We have an excellent link with Jesus Cares, from Kings Church in Newport. They provided food bags on a fortnightly basis, with the addition of nappies, toiletries, children's clothes, bedding etc. This is such a useful resource for Share as classes are attended by refugees and asylum seekers. Share is known to people on low incomes and homeless people as a welcoming place where they are not judged and can find support and help.

During the Summer break, as our rooms are available, we were able to work with Literature Wales on a very interesting project, with the poet and printer Francesca Kay and the artist and community worker Sarah Featherstone. This was a very creative and mindful experience, which all the people who attended really enjoyed and found rewarding.

<https://www.literaturewales.org/lw-news/share-your-words-an-exciting-new-project-in-newport/>

Over the months that Share were open we celebrated various festivals in a low-key manner, informally during breaks in lessons. This sharing of cultures and food is brilliant for community cohesion and gives the learners an opportunity to practice their English skills.

I feel sure that Share is ideally placed as a focus for the local community and that as we 'return to normality' Share can play a valuable place in this vibrant, often challenging inner city area, with all that it has to offer to the wider society.

Risk Management

The Trustees will develop a risk management strategy which will comprise:

- An annual review of the risks the charity may face
- The establishment of systems and procedures to mitigate those risks identified in the plan
- The implementation of procedures designed to minimise any potential impact of risks.

Financial Review

The accounts show total receipts of all incomings and outgoings for the charity for the period.

Responsibility for financial statements

Trustees are required to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year.

In doing so, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis

Signed on behalf of the trustees by:

Catherine Dunn
.....

CATHERINE DUNN, CHAIR



The Stow Hill Resource and Enterprise Centre

Receipts & Payments Account

Ending 31st December 2021

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	2021 TOTAL FUNDS	2020 TOTAL FUNDS
RECEIPTS				
ROOM HIRE	28,386	-	28,386	14,717
DONATIONS	-	-	-	-
CONTRIBUTION TOWARDS PHOTOCOPYING	-	-	-	-
FIT AND FED	-	-	-	-
STOW HILL RESIDENTS	-	-	-	-
POBL- CRAFTY WOMEN GRANT	-	-	-	-
WOMEN'S FORUM - POP UP CAFÉ GRANT	-	-	-	-
EMPLOYEE FURLOUGH RECEIPTS	11,500	-	11,500	7,385
GAVO REFUND	-	-	-	-
MISCELLANEOUS	741	-	741	9
SCOTTISH POWER REFUND	-	-	-	-
LOTTERY COMMUNITY FUND	-	-	-	-
GROW WILD	-	-	-	-
GOVERNMENT GRANTS	-	-	-	10,000
TOTAL RECEIPTS	40,627	-	40,627	32,111

PAYMENTS				
WATER	103	-	103	49
LIGHT & HEAT	3,030	-	3,030	3,490
INSURANCE	1,606	-	1,606	1,488
REPAIRS & MAINTENANCE	-	-	-	2,049
WAGES AND SELF EMPLOYED STAFF	16,112	-	16,112	18,948
MISCELLANEOUS	21	-	21	474
POSTAGE, PRINTING AND STATIONERY	-	-	-	928
WASTE REMOVAL AND CLEANING	1,098	-	1,098	874
TELEPHONE AND BROADBAND	2,142	-	2,142	2,452
I.T COSTS	218	-	218	522
EQUIPMENT LEASING	2,769	-	2,769	
OFFICE SUPPORT COSTS	211	-	211	
DONATIONS	-	-	-	-
ACCOUNTANT'S FEES	-	-	-	1,500
BOOK-KEEPING & INDEPENDANT EXAMINERS F	-	-	-	-
PROFESSIONAL FEES	317	-	317	424
SUBTOTAL BROUGHT FORWARD	27,627	-	27,627	33,198

ASSETS PURCHASED				
COMPUTER EQUIPMENT	-	-	-	-
OTHER EQUIPMENT	55	-	55	
TOTAL ASSETS	55	-	55	-

TOTAL PAYMENTS	27,682	-	27,682	33,198
-----------------------	---------------	----------	---------------	---------------

	Unrestricted Funds £	Restricted Funds £	2021 Total Funds	2020 Total Funds
NET RECEIPTS/(PAYMENTS)	12,613	-	12,613	-
TRANSFER BETWEEN FUNDS	-	-	-	-
PETTY CASH BALANCE	21	-	21	-
CASH FUNDS LAST YEAR END	5,632	240	5,872	6,959
CASH FUNDS THIS YEAR END	18,266	240	18,506	5,872

These accounts are a true and accurate record and were approved by the trustees on: 28th October 2022

Signed: *Catherine Dunn*

Independent Examiner's Report

To the trustees / members of Stow Hill Resource and Enterprise Centre (SHARE)

I report to the trustees on my examination of the accounts of SHARE (the Charity) for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sheena Bennett
6 Emlyn Terrace
New Road
Pontypool NP4 7RQ
Date: 05/10/2022